Board of Trustees Minutes, VOLUME 8, 1 November 1904 – 18 November 1913. Mechanics' Institute, San Francisco.

MINUTES OF THE MECHANICS' INSTITUTE
RELATING TO THE CONFLAGRATION OF
APRIL 18th 1906

Mechanics' Institute
Nov 1st 1904

Mechanics' Institute.

31 Post St.

San Francisco Cal.

The Mechanics' Institute's incorporation numbers are

1316 and
4492.

The papers when filed at the City Hall are filed under 4492.

Art of incorporation filed in Co Clerks office Dec 6. 1869
" " Dec state " " 8. 1869

San Francisco, Tuesday, November 1st 1904.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o clock by Vice-President Wallis, present at roll call, Trustees Beanston, Bull, Ford, Heald Lyons, Neal, Spaulding, Spiers, von Selden, Wagoner, Wallis (11) absent on roll call, Mead, Mauzy (on leave) Mr President (on leave) (3).

The minutes of the last meeting were read and on motion approved.

Teacher's asson Bar — Mr. Selden Sturges then addressed the Board and stated that he represented the Teachers Association which had arranged to hold an eight day festival in the Mechanics Pavilion beginning April 30th 1905. As it was necessary for the Association to know definitely whether it could get the Pavilion at that time, Mr. Sturges requested the Board to agree to sign a lease now for the dates wanted. Mr Sturges then withdrew.

The Finance Committee recommended four payment bills as follows- Pay Roll October $1272.50
Taxes $3513.17 $4788.67
The bills were ordered paid by the following vote:- ayes, Beanston, Bull, Ford, Heald, Lyons, Neal, Spaulding, Spiers, von Selden, Wagoner, Wallis (11), noes none.
It being stated that tax payers were protesting payment of part of their taxes, the Secretary was on motion instructed to file a protest on paying the taxes.

The Library Committee recommended for purchase, books amounting to $268.25. The recommendation was adopted, roll call being the same as the last, ayes 11, noes none.

Teachers asson — Pavilion. Mr. Bull moved that the request of Mr. Sturges made earlier in the evening be granted. The motion was carried.

Rent. New store Larkin St. — Pavilion - Mr. Neal reported that the new store in the Larkin St. front of the Pavilion on the south end would be finished shortly and he asked instructions as to renting it and as to whether or not the Board would rent it for a saloon. Mr. Bull moved that the Pavilion Committee be authorized to rent the store for $50 a month or more for anything but a saloon, and if more could be obtained for a saloon, to report to the Board. The motion was carried.

Muirhead on Pav. roof. — Pavilion - Mr. Neal reported that Mrs. Muirhead lessee of corner of Hayes and Larkin, the depth of property leased by her being 52½ feet from Hayes St. to the line of the Pavilion, was now and had been for many

years occupying a space in the rear of property leased over the one story part of the Pavilion, as a yard to the rear of building corner Hayes and Larkin Sts. On motion of Mr. Bull, Mrs. Muirhead was ordered to remove from this space.

P.B. Cornwall resolutions

Mr. Bull for the Committee to draft resolutions of respect to the memory of ex President P. B. Cornwall reported that the Committee favored the adoption of a fitting resolution of regret and that this resolution with a brief account of Mr. Cornwall's services for the Institute be printed in the most suitable manner and a copy sent to the family. Mr. Bull then presented the following

Resolution of Regret – P.B. Cornwall.

Be it resolved. By the Board of Trustees of the Mechanics' Institute, that in the death of its former President, P. B. Cornwall, the Mechanics Institute has lost one of its most honored and valued members, one who always had the good of the Institute at heart; who devoted his time and ability for many years to advancing its interests, and whose wisdom and foresight were the means of assuring to the Institute a magnificent endowment forever. To be signed Russell Stanwood Exec.

James G. Spaulding, Rec. Sec.

Mr. Heald moved that the resolution be adopted and the Committee authorized to proceed as reported by Mr. Bull. The motion was adopted, roll call being the same as the last, ayes 11 nos none.

The Secretary presented report for October which was read and ordered spread on the minutes.

Secretarys Report - October 1904.

1904
Oct 1 Cash on Hand $3360.60

Receipts

Library	Dues	1321.00	
	Ent Fees	105.00	
	Books old &c	104.85	
	Post St Rents	450	$1980.85
Pavilion	Rents	1600.00	
	Hayes St	463.00	
	Gas	96.60	
	Lighting	12.00	
	Electricity	43.50	
	License	50.00	
	Sale Sawdust	2.50	
	Telephone	3.50	
	Labor	2.	2273.10
Interest Central Trust Co.			5.18
			$4259.13
			7619.73

Expenditure.

Library	Books		57.34	
	" Lick Fund		4.50	
	Periodicals		22.66	
	Music		4.80	
	Expense Towel service	11.25		
	" Mackey	50.		
	Scavenger	13.		
	Telephone	32.50		
	" House	10.50		
	Small repairs	3.00		
	Janitor supplies	51.		
	Sundries	47.25	218.50	
	Furniture Mats	10.80		
	Stair heads	13.91		
	Screamen Keys	63.20 / 6.25	94.16	
	Lighting Gas	25.		
	Electricity	165.80		
	Elec light & supplies	27.72		
	Mantles & Burners	6.25	224.77	
	Lectures Signs	2.50		
	Coal & Wood	8.	10.50	
	Purity Stats Stats	15.34		
	Blanks	145.50		
	Stamps	94.60		
	Rent Typewr	5.	160.34	
	Salaries Reg	822.		
	Catalog	161.20	983.20	
	Water		32.60	1818.37
Pavilion	Salary		80.	
	Labor		40.	
	Gas		168.10	
	Mantels		32.78	
	Lighting		42.	
	Electricity		21.50	
	Painting front of Lavatories		377.50	
	Making glass & changing plates		210.	
	Water		37.75	
	" Hayes St		16.65	
	Telephone		11.	
	Keeping Sidewalk		12.	
	Repairs		6.70	
	Hardware		10.65	
	Glazing		9.25	
	Disinfectant		5.55	1080.43
General	Salary		175.	
	Interest		165.	
	Dep in Res Fund		50.	390.00 / 328880
1904 Nov 1	Cash on Hand			4330.93

Statement of Bills Incurred and Paid.

1904	Lib & Gen	Books &c	Pav.	Genl.	Total
Oct 1 unpd	2656.84	1221.28	1391.93	340.00	5610.05
Incurred in Oct	2483.76	522.61	2801.10	340.00	6147.47
	5140.60	1743.89	4193.03	680.00	11757.52
Paid in Oct	1729.07	89.30	1080.43	340.00	3238.80
1904 Nov 1 unpd	3411.53	1654.59	3112.60	340.00	8518.72

	Income	Bills Incurred
Libr	1980.85	3078.32
Pav	2273.10	2801.10
Gen	5.18	340.00
	4259.13	6219.42
Deficit	1960.29	
	6219.42	

Nov 1/04.

The Librarian presented report for October, showing as follows

New Members	105, and Reinstates 2 and Transferred 2.
Withdrawals	10
Books added	496.
Circulation	13,932
Daily average	535.

and the following list of

New Members.

E.A. Thompson	H.P. Overmohle	Mrs E. Davis
J.A. Elmoun	Edw D. Taylor	Albert A. Woltge
A.J. Mayer	H.A. Holtzer	J.B. Elsea
Eliz B. Moore	Mrs C.E. Larkin	Talbot Kins
W.H. Hellman Jr.	E.E. Faulach	J. Dollivier
S.M. Burrell	Damon & Godchaux	Chas W. Eberlein
E.W. Briggs	Mary B. Fritz	Mrs C. Golcher
A.P. Warner	Mary E. Donnelly	Fred Trautman
J.O. Hurst	C.O. Swanberg	Mrs A. Abrams
Miss E.M. Graham	Chas Weinbeimer	Mrs B. Stern
Jas M. Griffin	B.L. Hodghead	Chas N. Latham
Miss M.C. Porter	R.B. Hooper	J.A. Woolley
Jno E. Savage	J.A. Heller	Mrs E. Philienthal
W.J. Enright	J.F. Barker	Miss K.J. Callahan
Miss B. Lomax	Felix Ballaborg Jr.	John F.O. Stratton
Harold L. Seager	Miss H.J. Heinz	Mrs A. Silverman
C.H. Ferguson	Jos A. Hutchinson	Miss E.M. Markham (2)
C.A. Wheaton	Chas J. Steindecker	Mrs Marcus Rosenthal
H. Bruckt	D.A. Hodghead	Ernest Mead
Harry Hild	Geo. O. Squier	Frank K. Flatley
Miss E. Nelson	Jam A. Hamilton	Mrs Wm A. Kobbe
N.A. Hunstad	Alex G. Hall	Mrs E.B. Miller
Donald B. Cooley	J.W. Campbell	J.E. Wilson
Miss K.M. Haines	Mrs A.H. Garrison	A.H. Elder
Miss Alice Levy	Miss M. Feiners	Jos B. Griffith
Jos Donaldson	Geo L. Briggs	Mrs A.A. Moore
Allen Knight	Mrs M. Gloss	Mrs L.L. Runkle
Miss J.R. Smith	Julius T. Ehrman	Emil Wellberg Miss M. Philippi Edgar Van Winkle Chas B. Metcalf A. Morris Stephens F.C. Quinn A. Johnson & Co E.E. Davis
N. Sheftel	Mrs J. Livingston	
Miss Pearl Wigner	H.T. Morris	
Louis Compart	C. Forbes	
Buckner Speed	Miss M.M. Lawrence	J.D. Nolan (Re-instated)
Miss Eva Deutsch	A.W. O.F. McNutt	E.B. Ledyden "
Mrs B.W. Paulsen	C.E. Kay	Mrs J.H. Clegg (Transfer)
Mrs B. Mac Monagle	W.H. Creighton	Miss Kate Kavanagh "

On motion the report was received and the names of new members approved.

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auditor The report of P. Van Pelt, Auditing Books to Sept 1st last was presented by the Finance Committee and filed

The meeting then adjourned.

J.M. Cumming
Secretary

J.G. Spaulding
Recording Secretary

Special. Nov 7th/04.

San Francisco Monday, November 7th 1904.

Special A Special Meeting of the Board of Trustees of the Mechanics' Institute was held at the Mechanics' Pavilion, immediately after the Lecture of Prof. Stephens, tonight at 9 o'clock, Vice President Wallis, presiding. Present at roll call, Trustees Beanston, Bull, Ford, Heald, Neal, Spaulding, Spiers, Wagoner, Wallis (9) Absent at roll call, Trustees Mangy (on leave) Mead, Lyons, von Geldern, Mr. President (on leave) (5). Attorneys Young and Denicke were also present.

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D.J. Grauman and Pavilion The Chair stated that the meeting had been called to consider and act on a proposition just received for a lease of the Pavilion, Mr. Neal stated that Mr. D.J. Grauman wished a ten year lease of the Pavilion for show purposes, not including the Annex nor the new store in the Larkin St. front, that he had offered to pay a yearly rent of $25000 the first five years and $30000 the next five, rent payable half yearly in advance, he to make all repairs and to pay all taxes over the present amount; Mr. Neal stated that Mr. Grauman wished a 90 day option on this basis for which he would pay $500. which would apply on account of rent if option was availed of, and as he expected to leave at once for the East to make his arrangements, he desired an immediate answer.

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Mr. von Geldern and Mr. Lyons entered.

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After discussion Mr. Ford moved and Mr. Neal seconded a motion

That D.J. Grauman be given an option for thirty days on the payment of five hundred dollars, this option to be extended thirty days on the payment of a second five hundred dollars and thirty days again on the payment of a third five hundred dollars, for a lease of the Mechanics' Pavilion not including the Annex nor the new store on Larkin St. for ten years for $25,000, rent payable semi-annually in advance, lessee to make all repairs and to pay all taxes and insurance over the present amounts paid by the Institute, and satisfactory security for the performance of the lease to be given. All other details and conditions to be such as may be agreeable to the Board of Trustees and approved by the Attorney for the Institute.

The motion was adopted by the following vote:- ayes, Beanston, Bull, Ford, Heald, Lyons, Neal, Spaulding, Spiers, von Geldern, Wagoner, Wallis (11) Noes None.

all O.K

The meeting then adjourned

J.M. Cumming
Secretary

J.G. Spaulding
Recording Secretary.

Nov 15/04.

San Francisco, Tuesday, November 15th 1904.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig, present at roll call Trustees Beaneton, Bull, Ford, Heald, Lyons, Mead, Neal, Spaulding von Eeldern, Wagoner, Wallis, Mr. President (7) absent Trustees Mauzy (on leave) Greer (2).

The minutes of the meetings of November 1st and 7th last were read and approved.

The Finance Committee recommended for payment bills amounting to $1076.44 as per list below. The bills were ordered paid by the following vote - ayes Beaneton, Bull, Ford, Heald, Lyons, Mead, Neal, Spaulding, von Eeldern, Wagoner, Wallis, Mr. President (9) noes None,

Bills Ordered Paid.

Jos. M. Cumming	87	70
Payot Upham & Co.	340	88
Cunningham Curtiss & Welch	43	20
Emanu-El	10	00
Moulton Pub. Co.	5	00
Free Library of Phil.	3	75
Pac. States Tel. & Tel. Co.	11	00
John Quadt	35	00
Cal. Com. No. 1 K.T.	100	00
A. N. Hungerford	7	00
Mrs Mary B. Curtis	50	00
The Call	13	50
The Bulletin	27	40
Daily Pacific Builder	3	00
Examiner	13	50
Eve. Post	10	50
Chronicle	15	75
The Guide	1	50
Hicks-Judd Co.	64	16
W. M. Weil	51	35
C. A. Murdock & Co.	4	25
University of Cal.	165	00
	1076	44

The Library Committee recommended for purchase books amounting to $418.90 The recommendation was adopted by the same roll call as the last, ayes 12 noes none.

Arc Gallery Lights — Lectures Committee Mr. von Eeldern stated that there had been some complaint at the lectures of the glare of the lights. Referred to Pavilion Committee.

Mr. Ford withdrew.

Grauman Canx off — Pavilion - Mr. Neal reported that the negotiations with D. Grauman for a lease of the Pavilion had terminated as the people who were going in with him had backed out.

No permit new store — Mr. Neal reported that the Committee had been unable to open the store in the Larkin St. front of the Pavilion as the Board of Public Works had refused to grant a permit to do the necessary work.

Muirhead Case — Pavilion - In regard to the case of Mrs. Muirhead to the corner of Hayes and Larkin which expires Jan 1. 1905, Mr. Bull moved that the Pavilion Committee be instructed to confer with our Attorney in regard to drafting a letter to Mrs. Muirhead in relation to the future tenancy of the property, the letter to be presented to the Board for authority to send it. The motion was carried.

Nov 15/04.

Lincoln Club — Pavilion - Mr. Neal reported (moved) that the Lincoln Club, tenants of the Pavilion Annex owed 45 balance of October and November rent $120 a total of $165. On motion of Mr. Wallis, the Pavilion Committee was instructed to confer with our Attorney and to authorize him to proceed with the collection of the rent.

The Membership Committee reported recommending

Circulars — 1. That 1000 copies of the circulars describing "Advantages of Membership" be printed and

Chronicle Ad. — 2. That an "ad" about the Library and the Lectures be put in each Sunday's Chronicle from 4 each lectures on the book review page at a cost not to exceed $5.25 per insertion.

Both recommendations were adopted by the following vote,- ayes Beaneton, Bull, Heald, Lyons, Mead, Neal, Spaulding, von Eeldern, Wagoner, Wallis, Mr. President (9) noes None.

Letters Read.

Harvard ux — From Frank J. Symmes asking permission for Harvard University to hold its examinations in the Library Building next June. On motion the request was granted.

Compton — From L. F. Compton suggesting changes in reading room. Referred to Library Committee.

Chess Medal — From the Mechanics' Institute Chess and Checker Club, notifying the Board that the annual Chess Tournament had been won by Wallace E. Neveil. On motion, the Secretary was instructed to obtain the usual medal and deliver it to Mr. Neveil, roll call on the motion being the same as the last, ayes 11 noes none.

Offer for Pavilion — Mr. Bull stated to the Board that an offer had been made to him with the request that he transmit it to the Board by the real estate firm of A. J. Rich & Co. of $800,000 for the Mechanics' Pavilion Block. Mr. Neal moved that the offer be declined. Mr. Lyons seconded the motion. The motion was carried.

Ted. Soc. & Hall — Mr. von Eeldern asked for the use of the Assembly Hall December 1, 2, and 3rd next for the Technical Society. The request was granted.

all O.K.

The meeting then adjourned.

J. M. Cumming
Secretary

J. G. Spaulding
Recording Secretary

Dec 6/04.

San Francisco Tuesday December 6th 1904.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig - present at roll call, Trustees Beanston, Bull, Heald, Mauzy, Mead, Neal, Spiers, von Geldern, Wagoner, Wallis, Mr. President (11) absent at roll call Trustees Foud, Lyons, Spaulding (3).

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The regular order of business was set aside.

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Forestry Show

Col. W. de St. Paul Seitz and R. E. Follette representing the Pacific Coast Forest, Fish and Game Association were present and addressed the meeting. In this connection two letters from the Association were read, offering to take the Pavilion for an exhibition from Feb 6 to Mch 20th next inclusive and offering to pay $3000 for the same. On motion of Mr Heald the matter was referred to the Pavilion Committee with instructions to have a lease signed with the usual provisions and on the terms suggested in the letters read from the Association. roll call on the motion Ayes 11 noes none.

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Muirhead offer Lease

A letter was read from Mrs L. Muirhead making an offer for a 15 year lease of the Hayes St front of the Pavilion Block 75 feet deep offering seven hundred dollars per month the first five, eight hundred the next five, and one thousand per month the next five years. Lessee to pay taxes on improvements and insurance to own improvements at end of lease. The letter also confirmed her former bid for corner of Hayes and Larkin.

Scott Curtaz offer - Lease

Another letter was read from the Scott Curtaz Piano Co. for a five year lease of the corner of Hayes and Larkin Sts. 100 ft on Hayes by 50 on Larkin at $400 per month, lessee to make all repairs, to pay taxes on improvements and to waive all claim to buildings at end of lease. In this connection the Chair stated that Mr Curtaz had informed him that the lessees would agree to put up at $20000 building. This last letter was referred to the joint Pavilion and Finance Committee to proceed with the details with a view to consummating the lease and to report back to the Board. Roll call ayes 11 noes none.

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Messrs. Mead and Heald left.

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The regular order of business was then resumed.

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The minutes of the last meeting were read and approved.

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The Finance Committee recommended for payment bills as follows

Pay Roll Nov	$310.00	
Unw of Col	165.00	
P. Von Pelt	25.	$500

The Bills were ordered paid by the following vote - ayes Beanston, Bull, Mauzy, Neal, Spiers, von Geldern, Wagoner, Wallis, Mr President (9) noes None.

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Dec 6/04.

The Finance Committee reported recommending that the $50 received for Life Membership in November be transferred to the Reserve Fund and deposited in the Mutual Savings Bank. The motion was carried roll call on the motion being the same as the last, ayes 9 noes none.

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Partition in Lg Desk

The Building and Repairs Committee reported, recommending that it be authorized to place a glass partition on the Lounging desk to protect the clerks from the draft. The recommendation was adopted roll call being the same as the last ayes 9 noes none.

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The Library Committee recommended for purchase books amounting to $170.65. The recommendation was adopted, roll call being the same as the last, ayes 9 noes none.

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Periodicals

The Library Committee reported, recommending that it be authorized to re-order the periodicals for the coming year. The recommendation was adopted, roll call on the motion being the same as on the last, ayes 9 noes none.

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Miss Reynolds vice Miss Hemme

The Library Committee reported recommending the appointment of Grace Reynolds assistant in the Catalogue department in place of Grace Hemme resigned and

A raise in the salary of Harvey Murphy from $15 to $20 per month beginning Dec 1st

Murphy raised

On motion the recommendations were both adopted roll call on the motion being the same as on the last, ayes 9 noes none. On motion the Secretary cast the ballot of the Board for Grace Reynolds for catalogue assistant and the Chair declared her duly elected.

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Congress cards

The Library Committee reported recommending that $150 be sent to the Library of Congress for catalogue cards. The recommendation was adopted roll call on the motion being the same as on the last ayes 9 noes none.

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Technical Socy & com for conference

The Library Committee made the following report which was on motion adopted

Report of Library Committee re Technical Society Proposition.

Your Library Committee has considered the communication received from the Technical Society of this City dated October 10, 1904 through its Secretary Mr. Otto von Geldern. Your Committee is in hearty accord with the views expressed by the Technical Society, and will be pleased in the future as we have been in the past to do all that is possible to bring about the desirable results suggested.

The building up of a good technical library is our aim as well as it is our aim

Dec 6/04.

Technical Socy (cont'd)

to build up a valuable Library on other subjects.

Your Committee appreciates keenly the value of the suggestion that a committee of three be formed of the members of the Technical Society with a view to giving us the benefit of their experience and acknowledged familiarity with the subject in hand.

Such a committee could prepare from time to time a list of the books that should be purchased by the Institute on technological subjects and such list with their recommendations might be presented either through the committee itself or through its Secretary to our Librarian, whose duty it is to prepare for this Board a list of all books that are considered of value to us and to all of our members. The Library Committee will at all times give careful consideration to any suggestions from the Committee of the Technical Society

The suggestion of the Technical Society that the books pertaining to the engineering department be set aside and placed in some room has already been carefully considered, and such books are now placed in the west wing of the second floor of the Library and further concentration of these books and such books as may be purchased in the future of a similar character will be considered and acted upon from time to time as the condition of the Library may permit.

At the present time however, we do not see our way clear to make any radical change from the classification that we have at present.

This matter, however, will be kept constantly in mind, and the suggestion of the Technical Society in this regard will be carried out as soon as it may be possible to do so.

Your Committee further recommends that our Secretary be instructed to forward a copy of this report to the Technical Society through its Secretary, for its information.

Respectfully

Geo Beaneton

Luther Wagoner

Library

Committee

The Secretary presented report for November which was received and ordered spread on the minutes. See Appendix.

The Secretary presented report for quarter ending Nov 30 which was read and ordered presented at the coming Quarterly meeting.

The Librarian presented report for November showing as follows.

New Members	92
Life Member from each mem	1.
Withdrawals	3
Volumes added	463
Volumes circulated	12805
daily average	533

Dec 6/04.

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members

A. D. Park	Dr. E. K. Hopkins	Mrs. H. Rolfe
Chris Salomonsen	Mrs. J. J. Whitney	R. Lockie
Mrs. J. J. Price	Philip S. Baker	Mrs. M. Peay
H. A. Lee	P. Walker Bowie	H. J. Epstein
Wm. H. Haselbrock	C. J. Cosgrave	Miss Julia Hochheimer
Edw. F. Adams	David Hirschler	H. E. Spunger
C. Momma	Miss M. H. Meyerfeld	J. H. McKnight
Mrs. Ada de Jaldo	Mrs. H. D. DuBois	M. F. J. Haugen
H. H. Houghton	Louis Bovet	D. L. Schaaf
P. M. Gopcevic	Lloyd G. Hixon	Dr. A. Cohn
Mrs. R. Brough	P. Henzbuen	J. G. Bennett
J. R. Murray	Mrs. A. Wbeil	E. L. Bashford
J. H. Fricke	Robert R. Pardow	Wm. H. Wilks
A. N. Bayley	Frederick Rhine	Geo. W. Pfaau
Mrs. May Sift	Julius M. Mainzer	Mrs. C. Cleve
A. D. Esberg	R. L. Dunbrow	A. M. Heungsfeld
Albert Cunningham	C. H. Fields	Frank J. Sullivan (Changed to Life)
C. Etheridge	W. Meredith	

The Librarian presented report for the quarter ending Nov 30th which was received and ordered read at the coming quarterly meeting.

Delinquents

The Secretary reported the names of members W. J. Burns and Frank J. French as being delinquent in their dues and on motion of Mr. Neal the membership of Messrs. French and Burns were declared forfeited.

A letter was read from the Technical Society of the Pacific Coast expressing its thanks for the use of the Institute rooms during the Society's recent autumnal meeting. Received and filed.

Post St. Impvt.

A letter was read from the Post St. Improvement Club asking contribution towards decorating Post St. Christmas week. On motion of Mr. Bull $25 was ordered, contributed, roll call on the motion being the same as the last, ayes 9 noes none.

Secretarys Report - November 1904.

1904 Nov 1 Cash on Hand $4330.93

Receipts

Library	Dues	768.50	
	Ent Fees	52.	
	Life Membership	50.	
	Books &c	106.55	
	Post St Rents	450	1626.05
Pavilion	Rents	735	
	Hospitality	468	
	Gas	56.70	
	Lighting	8.	
	Electricity	7.50	
	Repairs Telephone	30.80	
	Labor	2	1348.00
Central Trust Co	Interest Oct		6.62
			$ 7311.60
			$4306.60

Dec 6/04.

(Secy Contd) Expenditures.

Library	Books	$ 451.04		
	" Lick Fund	8.79		
	Periodicals	81.15		
	Binding	64.16		
	Expenses Sundries 4.45 Jolly notices 51.35	58.80		
	Printg Notary 21.25 Notary 33	54.25		
	Salaries Regular 847.50 Catalog 170	1017.50		
	Taxes	107.02	$ 2807.71	
Pavilion	Salary	$ 80		
	Labor	26.25		
	Taxes	2441.15		
	Licenses	21.		
	Repairs	35.		
	Art Gallery premium	100.		
	Telephone	11.	2714.40	
General	Salary	$ 175.		
	Interest	165.	340.	$ 5862.11

Statement of Bills Incurred and Paid.

1904	Library.	Books.	Pav.	Genl.	Total.
Nov 1 Unpaid	$ 3411.58	$ 1654.59	$ 3112.60	$ 340.00	$ 8518.72
Incurred in Nov.	1508.89	268.41	362.26	340.00	$ 4479.56
	$ 4920.47	$ 1923.00	$ 3474.86	$ 680.00	$ 10,998.28
Paid in Nov.	2202.54	606.14	2714.40	340.00	5862.11
Unpd Dec 1	$ 2717.85	$ 1316.86	$ 760.46	$ 340.00	$ 5136.17

	Income	Bills Incurred
Library	$ 1626.05	$ 1747.30
Pavilion	1343.00	362.26
General	6.62	340.00
	$ 2975.67	$ 2447.56
Surplus		496.11
		$ 2.975.67

Respectfully
John Cumming
Secretary.

The meeting then adjourned
John Cumming
Secretary

J. J. Spaulding
Recording Secretary

Members Quarterly. Dec 10/04

San Francisco, Saturday December 10th 1904.

The Regular Quarterly Meeting of the Members of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig, 52 members present.

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The minutes of the quarterly meetings of June 11th and of September 10th last were read and on motion approved.

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The Secretarys reports for the quarters ending Sept 1st and Dec 1st last were read and ordered spread on the minutes. (see pp 14-17)

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The Librarians reports for the quarters ending Sept 1st and Dec 1st last were read and ordered spread on the minutes. (see pp. 18-19)

—

The President made a brief verbal report on the condition of the Institute.

—

Nominations. New Business.

Nominations for Trustees to be voted for at the next annual election were then opened.

J. H. Saulman	nominated	Charles Sonntag
E. T. Scheld	nominated	Otto von Geldern and Geo. H. Dickie
Felix Latz	nominated	Alpheus Bull
H. A. Taussig	nominated	Robert H. Neal
H. A. Hewitt	nominated	E. T. Hewitt
H. R. Williams	nominated	A. M. Hunt and James N. Graham
P. J. Healy	nominated	W. H. Smyth, Geo. A. Merrill, John M. Curtis and Oliver Everett
Samuel Hollub	nominated	Tirey L. Ford
John H. Wood	nominated	James G. Spaulding, Byron Mauzy and Kirkey Wagoner

—

Amendment not taken up. Mr. P. J. Healy moved that the amendment to Section 5 of Article VIII which was laid on the table at the quarterly meeting of June 11th last be now taken from the table. The motion was lost- ayes 17 noes 40.

—

Mr. P. J. Healy offered the following

Amendments to the Constitution.

(See next page)

Dec 10/04

Members Quarterly

Dec 10, 1904

(amendments)

Amendments, 4

To The Members of the Mechanics' Institute:-

I hereby move to amend the Constitution by striking out all of Section 5 of Article VIII and substituting in its place and stead the following:-

Section 5. Persons of good character may become ~~members~~ life members of this Association upon approval by the Board of Trustees, by signing the Constitution and By-Laws and paying a fee of fifty dollars; also members of the Association who have paid all dues continuously for twenty years, or who shall have paid twenty years' dues in the aggregate, shall, upon application therefor to the Board of Trustees, be made Life Members. Life members shall be entitled to all the privileges of membership and shall be exempt from all dues or assessments during their lives.

P. J. Healy.

and

San Francisco, December 10, 1904.

To The Members of the Mechanics Institute,

I hereby offer the following amendment to the Constitution - namely - That Section 3 Article Eight shall read as follows:

Section 3. The Annual Dues for membership shall be three dollars, payable quarterly (seventy five cents) in advance.

P. J. Healy.

and

San Francisco December 10, 1904.

To The Members of the Mechanics' Institute - I offer the following amendment to the Constitution - namely. That Section 2 of Article Twelve shall read as follows:-

Section 2. At all meetings of the Mechanics Institute forty members shall constitute a quorum for the transaction of business.

P. J. Healy.

Healy resolutions 4

Mr. P. J. Healy presented a series of resolutions to petition the Board of Trustees not to lease the Pavilion Block and resolving that the 100 feet square of said block at the N.W. corner of Larkin and Hayes St. be not re-leased and that the Trustees take into consideration the propriety of erecting a building thereon.

The motion to adopt the resolutions was lost.

Secretary's Report - Quarter ending Aug 31/04

1904 June 1 Cash on Hand $1148.12

Receipts

Library Post St. Bldg. Dues	$1172.50	
Ent. Fees	132.00	
Life Memberships	50.00	
Books Sold &c.	281.10	
Sale old stuff	11.00	
Rent Post St.	1350.00	$5996.60

Members Quarterly

Dec 10/04.

Secty (cont'd).

Pavilion Rents	2834.50		
Hayes St Rents	1331.00		
Gas	84.50		
Lighting	6.00		
Electricity	11.00		
Licenses	40.00		
Telephone	1.10		
Sale old stuff	21.25		
Use of lumber	2.00	4331.35	
General Interest on Deposit Central Trust Co	8.32		$10336.27
			$11484.39

Expenditures

Library and Post St Building

Books	1111.93		
Lick Fund	62.42		
Binding	135.37		
Periodicals	213.37		
Expense auditing Books	2.25		
Cleaning "	135.10		
Telephone	66.35		
" Hayes	21.00		
Janitor Supplies	52.35		
Postal services	16.75		
Typewriting	12.00		
Repairs	55.40		
" Typewriter	12.75		
Congress cards	100.		
Sundries	62.80	$559.50	
Furniture Catalogue cases	69.10		
Paint plates	36.25		
Mats	3.00		
Gates	17.50		
Bazedoors &c	52.65	177.90	
Insurance		375.05	
Lectures Janitor's Fees	6 / 200	206.00	
Lighting Gas	29.40		
Electricity	233.75		
Mantles	1.00		
Shades	15.00		
New Light Hall	20.00		
Elec Repairs	2.87		
" lights	10.32		
" supplies	15.14	346.48	
Printing and Stationery			
Postage	96.50		
Stationery	66.39		
Printing	189.10	351.99	
Water		63.05	
Salaries Regular	2550	2835.00	
Janitor	285		
Repairs Surfacing floor		116.25	$6554.31
Pavilion Salary		240.00	
Labor		52.25	
Gas		451.30	
Electricity		21.85	
Lighting		44.00	
Mantels		53.06	
Repairs Hayes St.		76.70	
Water " "		19.30	
" Pavilion		49.80	
Telephone		14.90	
Addl. Paint & Lumber		67.82	
Insurance		129.58	
Glazing		3.06	
Brushes		14.50	
Licence		21.00	
Scavenger		14.00	1272.87

Dec 10/04. Members Quarterly.

Secty (cont'd) Expenditures – General Salary $525
Interest 495.
Dep in Reserve Fund 100 $1120.00 $8947.18

1904 Sept 1. Cash on Hand 2537.21

Statement of Income and Bills Incurred

	Liby Gen.	Books	Pav.	Gen.	Total
1904 June 1 Unpd	$1837.51	$1129.79	$702.17	$340.00	$4009.47
Incurred in June/Sept qr.	6049.53	261609	128165	1020.00	10967.27
	$7887.04	$3745.88	$1983.82	$1360.00	14976.74
Paid in June/Sept Qr.	5031.22	1523.09	1272.87	1020.00	8847.18
Unpaid Sept 1.	$2855.82	$2222.79	$710.95	$340.00	$6129.56

	Income	Bills Incurred
Library	$5996.60	$6665.62
Pavilion	4331.35	1281.65
General	8.32	1020.00
	$10336.27	$8967.27
Surplus		1369.
		$10336.27

Respectfully Jos. Cummins Secty.

Secretary's Report for month ending Nov 30/04.

1904 Sept 1 Cash on Hand – $2537.21

Receipts

Library and Post St Bldg.	Dues	4121.00
	Ent. Fees	179.00
	Life Memberships	100.00
	Book Post &c	308.20
	Sale old stuff	3.75
	Rent Post St	1350. 6081.95
Pavilion	Rents	$3575.00
	1 Hayes St	1384.00
	Gas	320.00
	Lighting	54.00
	Electricity	57.00
	Licenses	80.00
	Telephone	11.30
	Sale Sawdust	2.50
	Labor	4.00 5487.80
General.	Interest & Rent Vacant Lot &c	14.20 $11583.95
		14127.16

Expenditures

Library Post St Bldg.	Books		$1144.56
	Sick Fund		133.45
	Binding		574.18
	Periodicals		125.31
	Music		486
Expense	Phone	32.50	
	Rent	10.50	
	Printing Supplies	57	
	Postal Orders	1.25	
	Scavenger	18.	
	Notices	51.35	
	Small Expenses	3	
	Meeting Rooms	50	
	Sundries	52.70	277.30

Dec 10/04. Members Quarterly.

Secty (cont'd) Furniture – Stairhead 13.91
Rugs 4.25
Mats 10.80
2 Carpets 5.00
Dressers 6.320
Washstands
Pictures 7.50 601.66
Tiles 3.00
Repairs Sundries 8.50 310.50
Lectures
Lighting Gas 25.
Electricity 165.80
Mantles 1
Kerosene 5.25
Elec Repairs 27.72
" Lights 6. 229.77
Printg & Stat'y Postals 127.50
Stat'y 15.34
Printg 66.75
Rent Typewriter 5 214.59
Salaries Regular 2527.90
Catalog 433.20 2961.10
Taxes 1072.02
Water 32.60 $7681.84

Pavilion Salary $240.00
Labor 66.25
Gas 168.10
Electricity 21.50
Lighting 42.
Mantels 32.78
Repairs Hayes St 35.00
Water " " 15.65
" Pavilion 37.75
Telephone 22.00
H dw Paint Lumber 10.65
Repairs Pavilion 6.70
Glazing 9.25
Taxes 2441.15
Licenses 21.00
Painting 377.50
Plates – Hangers 210.
Repairs sidewalk 12.
Decoration Art Gallery 100.
Disinfectant 5.55 3874.83

General. Salary $525.00
Interest 495.00
Dep in Reserve Fund 100 1120. $12676.67

1904 Dec 1 Cash on Hand $1444.49

Statement of Bills Incurred and Paid

	Liby Gen.	Books &c	Pav.	Gen'l	Total
1904 Sept 1. Unpaid	$2855.82	$2222.79	$710.95	$340.00	$6129.56
Incurred in Quarter	5561.57	1077.37	392.434	1020.00	11583.28
	$8417.39	$3300.16	$1635.29	$1360.00	$17712.84
Paid in Quarter	5699.54	1982.30	387.483	1020.00	12576.67
	$2717.85	$1317.86	$760.46	$340.00	$5136.17

	Income	Bills Incurred
Liby	$6081.95	$6638.94
Pavilion	5487.80	392.434
Gen'l	14.20	1020
	$11583.95	$11583.28
		.67
		$11583.95

Respectfully signed Jos. Cummins Secty.

Dec 10/04. Members Quarterly.

Librarian's Report.
Quarter Ending Sept 1. 1904.

Receipts Dues 4173.50
Ent Fees 50.
Life members 432.
Books Paid 50.25
Fines 71.95
Extras 138.90 4635.60

Membership 132 subscribing and 1 life member have joined the Institute during the quarter. One membership has been transferred. 138 members have withdrawn and 47 have been suspended for non-payment of dues, leaving at this date 3164 members on our books.

Books – There were added during the quarter 1253 volumes.
Classified as follows:

Gen Periodicals	26	Reference	140
Bibliography	10	Circulating	1113
Philosophy	9		1253
Religion	6	Purchase	1139
Sociology	84	Binders	49
Science	93.	Gift	65
Engineering	73		1253
Fine arts	31		
Literature	73		
History	11		
Travel	37		
Biography	50.		
Fiction	748.		
Total	1253		

Circulation. There were given out for home use 36,303 books, a daily average of 465.

The Library was open 78 days.

Respectfully
Frederick J. Teggart. Librarian.

Librarian's Report – Quarter ending Dec 1. 1904

Receipts Ent. Fees 199
Life Members 100.
Dues 4121.00
Books Paid 985
Fines 134.40
Extras 163.75 4728.20

Membership 200 subscribing and 2 life members have joined the Institute during the quarter, and 2 members have been re-instated making total additions of 204. 2 memberships have been transferred and one subscribing member changed to life. 110 members have withdrawn, leaving at this date 3258 members on our books.

Books – There were added during the quarter 1533 volumes.
Classified as follows:

Members Quarterly Dec 10/04. 19

Gen Periodicals	45	Reference	229	
Bibliography	13	Circulating	1304	1533
Philosophy	16	Purchase	1334	
Religion	34	Binding	77	
Sociology	77	Gift	115	
Science	66	Exchange	7	1533
Engineering	103			
Fine arts	43			
Literature	122			
History	25			
Travel	22			
Biography	64			
Fiction	903.			
Total	1533			

Circulation: There were given out for home use 38,736 books, a daily average of 523. Library was open 74 days.

Respectfully
&c (Signed) Frederick J. Teggart, Librarian.

The meeting then adjourned
Joseph Cumming
Secretary.

J. L. Spaulding
Recording Secretary.

Dec 20/04.

San Francisco Tuesday December 20th 1904

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig, present at roll call Trustees Beanston, Ford, Head, Lyons, Mauzy, Neal, Spiers, Wagoner, Wallis, Mr President (9) absent at roll call Trustees Bull, Mead, Spaulding, von Geldern (4)

The minutes of the last Board meeting were read and on motion approved.

The Finance Committee presented their recommendation for payment bills amounting to $1910.42 as per list below, the bills were ordered paid by the following vote:- ayes, Beanston, Ford, Head, Lyons, Mauzy, (Mead,) Neal, Spiers, Wagoner, Wallis, Mr President (9) noes none

Bills Ordered Paid.

S.F.Gas & Elec. Co.	406	80
Spring Valley W. Co.	69	75
H.Eisner	91	50
Dencker Dill Co.	25	00
J.P.Fraser	60	00
W.H.Kirsten	2	10
Chas.H.Jones	233	10
W.W.Gillespie & Co.	30	70
Robt.E.Cowan	11	25
R.L.Polk & Co.	6	00
Eng. & Min'g. Jrnl.	3	50
A.M.Robertson	19	11
J.Tauzy & Co.	3	50
E.D.Bronson	52	25
Emporium	4	27
Smithsonian Institution	18	75
Com'l Pub. Co.	6	00
F.Malloye	62	90
Hicks-Judd Co.	38	45
Library Bureau	140	34
Wyckoff, Seamans & Benedict	10	00
Fred W. Vaughan & Co.	4	00
D.N.&E.Walter & Co.	500	00
Pac. States Tel. & Tel. Co	37	95
Com'l Pub. Co.	27	00
Globe Dis. Co.	31	00
F. J.Teggart	15	20
	$1910	42

Amendments to By Laws.

The Committee on Constitution and By-Laws made the following report.

To The Board of Trustees of the Mechanics' Institute

Gentlemen:- Your Committee on Constitution and By Laws, after a careful examination of the Constitution and By-Laws of the Institute, respectfully recommend:-

1. That no change be made in the Constitution.
2. That the accompanying By-Laws be adopted in lieu of existing By-Laws
3. That the Constitution, By-Laws, Rules of Order, Rules for the Library, Rules for the Reading Room and Rules for the Chess Room be printed in pamphlet form for circulation among the members of the Institute

In recommending the adoption of the By-Laws hereto annexed your Committee begs leave to state that the changes therein suggested are only such as seem to be necessary for clearness and orderly arrangement. The By-Laws submitted are practically a re-casting of the present By-Laws with the addition of such matter contained in the Constitution as seems to more properly fall within the purpose of By-Laws.

Dec 20/04.

signed Spiers, L.Ford, Byron Mauzy, Geo Beanston,
Committee on Constitution and By Laws.

Attached to the report was the new set of By Laws referred to, which under the rules were laid over till the next regular meeting.

Corporate Powers

Mr. Ford for the Committee on Constitution and By Laws then made a statement dealing at length with the incorporation of the Institute and its corporate powers &c.

Mr. Ford moved that the Secretary be instructed to obtain from the Secretary of State at Sacramento a certified copy of the certified copy of the Articles of Incorporation required by Law to be filed in the Secretary of States office if the same were on file there, and if it were found that they were not on file that the Secretary be instructed to obtain the proper certified copy from the County Clerk of this City and County and to file the same with the Secretary of State. The motion was carried.

Sec'ty to get Art. of Incor.

Mr Head moved a vote of thanks from the Board to the Committee on Constitution and By Laws for its work in the two matters reported on. The motion was carried.

Muirhead lease offer accepted.

A letter was read from Louisa M. Muirhead offering to lease from the Board for five years from Jan'y 1 1905 the north west corner of Hayes and Larkin Sts now under lease to her and also the new store premises 20 x 26 ft on Larkin St immediately adjoining her present leasehold for five hundred (500) dollars per month.

Mr Neal moved that the letter be referred to the joint Committee on Finance and Pavilion with instructions to prepare the case and report same to the Board and that the Secretary be instructed to notify Mrs Muirhead that her offer was accepted. The motion was carried, roll call being the same as the last, ayes 10 noes none

The Secretary stated that the Viticultural Society requested the use of the Assembly Hall for a meeting one day in January. On motion the request was granted.

On motion the Secretary was instructed to notify each member nominated at the last Quarterly meeting of his nomination.

Asa R. Wells Resolutions

Mr Wallis informed the Board of the death of ex Trustee Asa R. Wells and he moved the appointment of a Committee to draw up suitable resolutions of respect. The motion was carried. The Chair appointed on the Committee Trustees Wallis, Beanston, Bull.

The meeting then adjourned

John Cumming
Secretary

J. G. Spaulding
Recording Secretary

Jan3 /05.

San Francisco Tuesday January 3rd 1905.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig, present at roll call, Trustees Beanston, Heald, Mead, Neal, Spaulding, Spiers, von Geldern, Wagoner, Wallis, Mr. President (10) absent at roll call Trustees Bull, Ford, Lyons, Mauzy (4).

Forestry Show.

The regular order was business was temporarily set aside and a letter was read from the Pacific Coast Forest Fish and Game Association changing their offer for the use of the Mechanics' Institute Pavilion and offering to pay $2400 for the Pavilion from March 13th to April 18th next inclusive their exhibition to be open from April 1st to 15th inclusive. Messrs Seitz and Follett representing the Association were present and addressed the Board, Messrs Seitz and Follett withdrew and a motion was made by Mr Spiers that the Pavilion be rented to the Association from March 14th to April 18th inclusive, the Associations exhibition to be open only from April 1st to 15th inclusive for $2500 payable $500 January 4th, $500 Feby 1st $1500 March 11th, lighting extra and the usual deposit to be made to cover damage &c. The motion was carried. Messrs Seitz and Follett returned to the room and were informed by the Chair of the Boards decision.

The regular order of business was then resumed and the minutes of the last meeting were read and on motion approved.

The Finance Committee recommended the payment of the following Bills,

Pay Roll Dec.	$312.50	
University of Cal.	165.	
S.F. News Co.	400	$1877.50.

On motion the Bills were ordered paid by the following vote:- ayes, Beanston, Heald, Mead, Neal, Spaulding, Spiers, von Geldern, Wagoner, Wallis, President Taussig (10) Noes None,

The Finance Committee reported recommending that the $100 received for Life Memberships in December be transferred to the Reserve Fund and deposited in the Mutual Saving Bank. The recommendation was adopted roll call on the motion being the same as on the last, ayes 10 Noes none.

Affiliation S.F. Chapter Amer. Inst Bank Clerks

Affiliation of Bank Clerks.

The Library Committee reported as follows:-

"We have completed arrangements for the affiliation of the San Francisco Chapter, American Institute of Bank Clerks, which will affiliate with the Mechanics' Institute on the following basis,

1st All members of the S.F. Chapter are to become members of the Mechanics' Institute.

2nd The Chapter will remit each quarter the proper amount for the payment of the dues of all their members.

3rd. We will allow the Chapter the use of our assembly hall for the purpose of holding its meetings.

Jan3 /05.

Bank Clerks cont'd

4th. The chapter may have the use of room No. 23 in the front part of the 3rd floor as a reading and study room.

5th. The Mechanics' Institute will add from time to time to the Library such books as in the judgment of the Board of Trustees may be necessary for the special use of the chapter.

6th. As soon as the proper arrangements can be made the Mechanics' Institute will inaugurate University Extension lectures on Commercial Law, banking and such other subjects as may be of interest to the Chapter and to the members of the Mechanics' Institute in general. Until such arrangements are made, lectures will be arranged from time to time by the Mechanics' Institute or by the chapter.

Your Library Committee therefore recommends that this affiliation be accepted by this Board, and that a copy of this arrangement be communicated by our Secretary to the Chapter for its final approval. Respectfully

Geo Beanston
J.G. Spaulding
Luther Wagoner Library Committee.

On motion the report and its recommendations were adopted.

Muirhead Lease

Muirhead Lease.

Mr. Neal for the joint committee on Finance and Pavilion reported that a lease of the north west corner of Hayes and Larkin Sts had been agreed on between the joint committee and Mrs. Muirhead, and the Lease as drawn up was read. The lease being for the present premises leased by Mrs Muirhead and in addition the store space on Larkin St. immediately adjoining her present leasehold on the north, for five years from Jan 1, 1905 at $500 per month.

Mr. Beanston made objection that the lease called for the signatures of the President and Recording Secretary and not for the Secretarys signature.

Mr. Bull entered

Mr. Neal moved that the lease as read be approved and that the President, Recording Secretary and Secretary be instructed to sign it. The motion was carried by the following vote; ayes, Beanston Heald, Mead, Neal, Spaulding, Spiers, von Geldern, Wagoner, Wallis, President Taussig (10) Noes None, Excused Mr Bull (1) he not having heard the lease read.

Plan for Bldg on Annex,

Pavilion Committee – Mr. Neal reported that the lease of the Lincoln Athletic Club to the Pavilion Annex had expired and that the Annex was now vacant. Mr. Neal spoke of the feasibility of changing the Annex into stores or of tearing it down and putting up stores with dwellings above.

It was moved and carried that the Pavilion committee be instructed to investigate the matter and to formulate a plan to be presented to the Board, and when ready the Committee to invite the members of the Board to consider the plan before presenting it to the Board,

Jan 3 /05.

Pavilion – Mr. Neal reported that the lease of the Yosemite Club for boxing matches in the Pavilion had expired and that the Pavilion Committee was ready to entertain offers from boxing clubs.

Secy read Articles of Incor.

The Secretary reported that in accordance with the instructions of the last meeting he had sent to Sacramento for a certified copy of the certified copy of the Articles of Incorporation of the Institute filed with the Secretary of State in 1869 and that the copy had been received.

Checker Medal

A letter was read from the Mechanics' Institute Chess and Checker Club notifying the Board that John D. Adams had won the Institute Checker medal for 1904.

Mr. Neal moved that the medal be ordered and presented to Mr. Adams. The motion was carried by the following vote:- ayes, Beanston, Bull, Heald, Mead, Neal, Spaulding, Sutro, von Geldern, Wagoner, Wallis, President Tavaris. (11) Noes none.

The Secretary presented report for December 1904 which was read and ordered spread on the minutes (see below p. 25)

The Librarian presented report for December 1904 showing as follows,

New Members (Subscribing)	57		
" " Life	1	withdrawals	50
Subscribing Members changed to Life	1	Suspensions	2
Books added	217.		
Circulation	12588		
Daily average	484.		

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members.

Hank Williamson	L Lebenbaum	D Haskell	Miss A. R. Mallock
J R Rivers	Mrs A. Mack	A. R. Knoll	W. L. Leland
H A Wood	Mrs L. Maizen	Maurice Brodzky	Miss M. A. Hilton
Edw'd Accords	Mrs M. B Cunningham	Robbins Kenney	Harry N Wilkins
F. C. Alton	J A Rowell	Geo F. Whitney	W. J. Powe
E. J. Broberg	Miss M. V. Hallett	Arch. Craig	John J. M Grath
Julius A Haug	Brooke Palmer	E. H. Cole	W. B. Winston
A. A. Edgerly	Miss Neva Humphrey	P H. Rochester	J M Willard
Wm A. Boortman	Grace Bromfield	J. C. Martin	J M Burke
J. P. Moore	Ernest McGregor	W. H Allen	W. J Phillips
Dr. A. M. Flood	Mrs L. C. Hornschuch	Mrs W. J. Cooke	J R. Martin
Hiram L. Nagel	C A. Horn	Mrs J. De Lyons	Louis L. Janes
Frederic Lewin	Dr. G. Schliebs	E. Zimmerman	Mrs M A. Musto
Mrs Jacob Anna	N. Beyar	H E Oakley	Mrs E. M. Noack
Miss M. C. de Guigne'	Miss J. N Wells (Life).	Stella Huntington (changed to Life)	

Jan 3/05.

Secretary's Report, December 1904.

1904 Dec 1 Cash on Hand $1444.49

Receipts

Library Dues	1753		
Ent. Fees	57		
Life Membership	100		
Books Sold &c	108.55		
Post St. Rents	450	$2468.55	
Pavilion Rents	$890.10		
" Hayes St	488.00		
Gas	83.00		
Lighting	8.00		
Elec Light	15.00		
Licenses	30.00	1514.10	$3982.65
			$5426.14

Expenditures

Library Books.		$99.38	
" Lick Fund		2.25	
Periodicals		24.75	
Binding		101.35	
Catalog	Salaries 205; cards & corrections 150; Hank cards 38.34		
Typewriter	14	407.34	
Agents	Auditor 35; Telephone 32.45; Plumber supplies 31.10; Sundries 15.20	103.65	
Furniture	Catalog desks 682.25; chairs 32; Mt Tamalpais 568	600.25	
Lighting	Gas 13.20; Elec 136.80	150.00	
Printing &c's Rents 27		27	
Salaries		850.00	
Water		36.55	$2402.52
Pavilion Salary		$80.00	
Gas		213.80	
Electricity		43.00	
Mantels		30.70	
Insurance		233.10	
Water Pavilion		23.	
" Hayes St		10.20	
Telephone		5.50	
Repairs Hayes St.		7.60	
" Pavilion		86.	
Art Gallery Decoration & Painting	85		817.90
General Salary	$175		
Interest	165		
Deposit in Reserve Fund	50	390.00	$3610.43
1905 Jan 1 Cash on Hand			$1816.72

Statement of Bills Incurred and Paid

	Liby Exp	Liby Books &c	Pavilion	General	Total
1904 Dec 1 unpaid	$271.85	$1317.86	$760.46	$340.00	$5136.17
Incurred – Dec	148.61	1017.75	318.60	340.00	2159.96
	$420.46	$1335.61	$1079.06	$680.00	$7296.13
Paid in Dec	217.79	227.73	817.90	340.00	3560.42
Unpd Jan 1/05	$202.67	$1107.88	$261.16	$340.00	$3735.71

Income

Liby	2468.55	
Pavilion	1514.10	
Gen'l	340.00	
	$3982.65	

Bills incurred

	1501.36
	318.60
	340.00
	2159.96
Surplus	1822.69
	$3982.65

Respectfully J. M Cummings Sec'y.

The meeting then adjourned
J. M Cummings
Secretary

J. G Spaulding
Recording Secretary

Jan 17/05.

San Francisco Tuesday January 17th 1905.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Tarpey - present at roll call Trustees Beanston, Ford, Heald, Mauzy, Neal, Spaulding, Spiers, von Geldern, Wagoner, Wallis, Mr. President (11) absent at roll call Trustees Bull, Lyons, Mead (3)

The minutes of the last meeting were read and on motion approved.

Mr. Lyons entered

The Finance Committee recommended for payment bills amounting to $1192.49 as per list below. The bills were on motion ordered paid by the following vote:- ayes Beanston, Ford, Heald, Lyons, Mauzy, Neal, Spaulding, Spiers, von Geldern, Wagoner, Wallis, Mr. President (12) Noes None.

Bills Ordered Paid.

			Forward	984	41
F. J. Teggart	35	25	Phillips Smyth & Van Orden	11	25
Jos. M. Cumming	173	40	Armstrong & De Guerre	3	45
S.F. Gas & Elec Co	192	40	John Kitchen Jr. Co	10	40
Spring Valley Water Co	34	10	Andrew Brown Co	1	50
Pac. States Tel & Tel Co	22	65	Patrick & Co	2	50
Sievers & Boland	29	00	Library Bureau	1	00
Chas. Scribner's Sons	3	35	Payot Upham & Co	30	37
Payot Upham & Co	103	83	Cubery & Co	10	75
Cunningham, Curtiss & W	65	66	Century Elec Co	38	38
Lemcke & Buechner	104	50	W. F. Boardman Co	4	98
Electro-Chem Pub Co	8	00	Quimby & Harrelson	65	00
Examiner	13	60	F. P. MacInnis	30	50
Chronicle	15	75	Thos. Downing	2	50
Smithsonian Institution	8	50	Jos. Fredericks Co	5	00
E. P. Egan	5	25		120	99
Gibson Soap Co	9	50	cancelled	9	50
Geo. C. Bornemann & Co	7	50		1,192	49
Jos. Figer	2	85			
E. G. Denniston	2	50			
W. P. Fuller & Co	2	82			
Mercantile T. S. & L. Co	8	00			
Automatic D. L. Tel Co	15	75			
Holbrook, Merrill & S	17	00			
Globe Sanitary Supply Co	21	25			
Le Count Bros.	6	00			
W. W. Gillespie Co	1	25			
Cal. Blue Print Co	6	30			
Brownlee Hdw. & Stove Co	12	80			
A. Serensky	5	65			
Joost Bros.	7	55			
John Quadt	11	56			
Central Lumber & Mill Co		90			
Barrett Bindery		84			
Jos. M. Torres	2	25			
McNutt Kahn Co	7	00			
H. S. Crocker Co	2	00			
Jos. Winterburn Co	18	00			
Forward	984	41			

Jos M Cumming Secty

The Library Committee recommended for purchase books amounting to $481.45 The recommendation was adopted roll call on the motion being the same as on the last ayes 12 noes none.

Pavilion - Mr. Neal reported progress in the matter of plan for building on the present site of the Annex.

Letters Read.

Bank Clerks Affiliation. From I. F. Chapter American Institute of Bank Clerks reporting its acceptance of the proposition for affiliation authorized by the Board Jan 3rd 1905, Received and filed.

Jan 17/05.

Secretary Show. From the Pacific Coast Forest Fish and Game Assn asking a few days time on the payment of $250 due on contract for rent of Pavilion, On motion of Mr. von Geldern, referred to Pavilion Committee with power to act.

Police Com. re Pav. Calls. From the Board of Police Commissioners stating that Police Commissioner Hutton had reported that at the Saturday night Calls at the Pavilion many minors were present and alleging other infractions of the law and notifying the Board that if this matter were not remedied that the liquor license for the Pavilion would be revoked.
On motion of Mr. Heald it was ordered that the Letter be answered stating that a clause would be inserted in the Pavilion lease making the lessee agree to keep minors out of the building when liquor was sold and also on the Letter asking the Commission to assist the Institute in enforcing order.

Voting List. On motion the Secretary was authorized to get the voting list for the coming annual election typewritten. Roll call on the motion being the same as on the last ayes 12 Noes None.

Fiction Catalog. The President called the attention of the Board to the newly completed Fiction Catalogue which had just been installed on the first floor.
The meeting then adjourned

Jos M Cumming
Secretary

J G Spaulding
Recording Secretary

Feb 7/05.

San Francisco Tuesday February 7th 1905.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Library Building tonight at 8 o'clock by President Tarrey:- present at roll call, Trustees Beaneton, Heald, Mead, Mauzy, Neal, Spaulding, Spiers, von Geldern, Wallis, President Tarrey (9) absent at roll call, Trustees Bull, Ford, Mrs. Lyon, Mr. Veldeen, Wagoner (4)

—

The minutes of the last meeting were read and on motion approved.

—

The Finance Committee presented with recommendation for payment, bills amounting to $3973.76 as per list below- the bills were on motion ordered paid by the following vote:- ayes, Beaneton, Heald, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wallis, President Tarrey (9) Noes none.

Bills Ordered Paid.

			Forwarded	31562	26
Pay Roll	1315	00	University of Cal.	165	00
S. F. Gas & Elec. Co.	119	20	H. Eisner	69	50
R. E. Cowan	22	65	Gus. Faber	15	00
J. H. Boden & Co.	4	00	Henry Ernst	50	50
Elder & Shepard	52	86	John Middleton	98	82
Cunningham Curtiss & Welch	139	17	D. N. & E. Walter & Co.	418	88
A. M. Robertson	2	25		3973	76
Lemcke & Buechner	288	53			
Payot Upham & Co.	414	66			
Haight & Co.	2	00			
Club Women of Cal	5	00			
Chas. Scribner's sons	10	00			
A. J. Bledsoe	6	50			
J. J. Newbegin	37	50			
Scientific Amer. Club	24	00			
E. D. Bronson	12	00			
De Witt & Co.	4	50			
A. Kingsbury	6	50			
Suits-Shuman Co.	5	00			
Emanu-El	10	00			
Eng. & Min'g. Journal	4	25			
W. O. Bacon	1	12			
Jas. T. White & Co	8	00			
Punnett Bros.	9	00			
L. H. Cary	9	00			
Moulton Pub. Co.	5	00			
Hicks-Judd Co.	218	77			
F. Malloye	125	15			
Daily Pac. Builder	3	00			
Chronicle	15	75			
J. L. Phelps & Co.	3	00			
Astronom. Soc'y of Pac.	5	00			
Argonaut Pub. Co.	4	50			
Pac. Aux. Fire Alarm Co.	36	00			
Library Bureau	206	40			
Bent & Meyerderks	21	00			
Forward	3,156	26			

—

Repairs & Plumbing

The Committee on Buildings and Repairs reported as follows:-

1. Last week the closets on the 3rd floor were stopped up and investigation showed that the pipes from the closets and urinals on the 3rd floor down to the 1st floor closets were so choked by the deposits on them that they could not possibly be cleaned out without closing the closets for a long time and costing about as much as new work. As this matter had to be settled at once your committee has ordered the pipes replaced by new ones and has ordered the 3rd floor urinals to be fitted with a flush tank and traps thereby complying with the Board of Health regulations. The work is not quite completed and your Committee can not get report the

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amount of the bill.

Light Reading Room

2. There is some complaint of insufficient light in the reading room 3rd floor, Your Committee requests authority to put in more light if on investigation it finds it necessary.

Papering

3. The small room on the front part of the 3rd floor which is being used by the Bank Clerks needs re-papering. We recommend that this work be done at a cost not to exceed $20.

Signed Fred Wallis

Jas Spiers Bldgs & Repairs Com.

The action of the committee in regard to plumbing was on motion confirmed, the request in regard to lights was on motion granted and the recommendation to paper room was on motion adopted, roll call on each motion being the same as on the last, ayes 10 noes none

—

The Library Committee reported recommending for purchase books amounting to $367.45. The recommendation was on motion adopted, roll call on the motion being the same as on the last, ayes 10 noes none.

—

Haven resigned. Dorman appointed

The Library Committee reported, stating that J A. Haven Janitor had given up his position Jan 31st and James Dorman had been employed temporarily in his place at $45 per month. On motion the action of the Committee was confirmed, roll call on the motion being same as on last ayes 10 noes none

—

Finley Lectures

Lectures- Mr. von Geldern presented and had read a letter from W. L. Finley in regard to his lecturing for the Institute on "Bird Life". On motion, the Secretary was instructed to notify Mr. Finley that the Institute at present was only giving lectures in the regular University Extension courses of the State University.

—

Pavilion Committee- Mr Neal presented the following report from the Committee.

Pavilion

Improve 16 Hayes

"The tenant Snell, renting 1st floor of Nos 14 & 16 Hayes St for a lime store at $25 per month moved in December. No 16 was rented beginning Jan 15 to Gus Faber for a carpenter shop at $7 per month. No 14 was rented at $25 beginning Jan 1, but the tenant moved Feby 1st.

This store is in wretched condition and needs a new floor, store front etc. which will cost about $300. Your Committee believing that if properly fixed up the rent could be raised to about $40 per month, recommends that it be authorized to fit it up at a cost not to exceed $300.

Building Annex

In the matter of the Pavilion Annex improvements your Committee recommends that the Board proceed to erect a building not less than two stories high on the N.W. corner Hayes and Polk Sts 186 ft on Hayes St and 52½ on Polk.

Signed Robt W. Neal

L R. Mead

Fred Wallis Pavilion Com.

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The recommendation to improve the stove was adopted on motion of Mr. Heald, roll call on the motion being the same as on the last, ayes 10 noes none.
In regard to improving the annex, on motion of Mr. Mauzy it was carried that the Pavilion Committee be authorized to spend $100 in consulting an architect in regard to plans, roll call on the motion being the same as on the last, ayes 10 Noes None.

—

Treasurer's Report. Mr. Neal stated that the Pacific Coast Forest Fish and Game Assn had not paid the $500 due for rent of the Pavilion on account of rent from Mch 14 to Apl 18th next and he wished instructions as to cancelling the contract of lease. On motion of Mr. Mauzy, the matter was referred to the Pavilion Committee with power to act under the advice of the Attorney and to report to the next Board meeting.

—

The Special Committee on Resolutions of Respect to the memory of the late Asa R Wells, ex-Trustee presented the following which was on motion adopted, roll call being same as on last motion, ayes 10 noes none.

Wells' Resolutions.

Resolutions — Asa R. Wells.

Be It Resolved, By the Board of Trustees of the Mechanics' Institute that in the death of Asa R Wells one of the earliest members of the Mechanics' Institute and who served as one of its Trustees during the year 1874 and for three years thereafter and again for the years 1881 and 1882, the Mechanics' Institute has lost one of its most honored and valued members; one who not only during his term of office as Trustee but during his many years of membership always had the welfare of the Institute at heart, and who was always ready to devote his time and ability to its service and be it further
Resolved, That the Board of Trustees of the Mechanics' Institute hereby extends its sympathy to his family in its bereavement, and be it further
Resolved, That these Resolutions be printed and a copy thereof delivered to his family.

Attest- Rudolph J. Taussig President
February 7, 1905. James S. Spaulding Recording Secretary

The Secretary presented report for January which was received and ordered spread on the minutes.

Secretary's Report January

1905 Jan 1 Cash on Hand — $ 1816.72

Receipts

Library and Post St Bldg.		
Dues	$ 1430.00	
Ent Fees	205.00	
Book Acc	120.55	
Post St Rents	450.00	$ 2205.55

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Pavilion Rents	10 90 00		
" Hayes St	1263.00		
Gas	7 7.50		
Lighting	6.		
Electricity	27.30		
Licenses	10.		
Labor	5.50		
Telephone	1.40		
Sundries	2.	$ 2502.60	
General — Interest Cent. Trust Co.		2.31	$ 4710.46
			$ 6527.18

Expenditures.

Library — Books	171.49		
" Lock Fund	7.85		
Periodical	558.25		
Catalog — Salaries	205.00		
Expense — Janitor's Wife	30.10		
Signs	5.25		
Extra Labor	17.25		
Scavenger	10.00		
Phone	17.15		
" Horses	15.75		
Repl. Glass	17.00		
Addressplate	6.40		
Miscellaneous	8.00		
Typewriter repairs	7.50	174.56	
Furniture — Furniture	28.75		
Settee Reading Room	22.50		
Screen, Post St Entrance	6.50	34.00	
Lectures — Doorkeeper		12.00	
Lighting — Gas	15.60		
Elec	80.40		
Matches	4.98		
Elec repairs	3.97		
" Repairs	1.92		
" Carbons	27.49	139.36	
Printing Stationery — Postage	61.50		
Printing	54.15		
Stationery	46.33	161.97	
Repairs Sump		69.	
Salaries		852.50	
Water		18.80	2404.78
Pavilion — Salary		80.	
Labor		28	
Gas		50 24 40	
Electricity		22.00	
Water		10.20	
" Hayes St		5.10	
Repairs " "		12.75	
Telephone		5.50	
Repairs		11.30	
Signs		5.65	
Hdw paint Lumber		20.01	
Scavenger		15.75	
Sundries		10.55	
Palms Art Gallery		24	325.21
General — Salary		175.00	
Interest		165.00	
Deposit Mut Sav Bk		100.00	440.00 $ 3169.99
1905 Feb 1 Cash on Hand			$ 3357.19

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Statement of Bills Incurred and Paid.

1905	Library	Books	Pay.	Genl	Total
Jan 1 unpaid	£ 2028.67	£ 1105.88	£ 261.16	£ 340.00	£ 3735.71
Incurred in Jan	1806.35	2350.34	277.54	340.00	4794.23
	3835.02	3456.22	538.70	680.00	8529.94
Paid in Jan	1667.19	737.59	325.21	340.00	3069.99
Feb 1 unpaid	£ 2167.83	£ 2718.63	£ 213.49	£ 340.00	£ 5459.95

	Income	Bills Incurred
Library	£ 2205.55	£ 4156.69
Pavilion	2502.60	297.54
Genl	2.31	340.00
	£ 4710.46	£ 4794.23
Deficit	83.77	
	£ 4794.23	

Respectfully
(signed) John Cummings Secty.

The Librarian's Report for January was read showing as follows-

New Members	205
Withdrawals	32
Volumes Added	294
Circulation (volumes)	14038
daily average	519.

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members.

Miss Stella Archer	F. Hartman	M S. Gilchrist
F B White	Mrs Jean Cummings (Transfer)	N L. Nelson
Mrs. Mary H. Smyth	Emil Staubli	O Feist
Harold French	Jas. M. Owens	N. C. Dale
Chas Cummings	N St Clair Boyd	Mrs E S May
F M. Roby	G F. Beardsley	H. Leist
F. E. Reade	Mrs Pauline Dinkelspiel	R P. Melville
Mrs L. D Eickhoff	J H. De Merritt	Mrs. M E. Hume
Jno. F Finn	Mrs J M. Watkins	Herman Latann
Geo. H. Cabaniss	J H. Wright	Mrs Olga Atherson
H. Carlen	E H. Borden	Herbert L. Atherson
David Thomas	LeRoy Hartley	N. Jeriff
John A. Britton	M. L Crafts	H. W. Cox
Geo. Maxwell	Mrs L de Parris	L E. Foster
Emil Rosenblum	L M. Sachs	Jas E. Regan
Miss Alice Anspacher	E H Rix	N. M. Cuneo
Miss L. Vanderbeeville	Mrs C L. Judson	Wells Morton
Frank A. Wilkie	Mrs S Aiken	Otto E. Scheerer
Willard T. Young	Mrs M D. McKeon	Geo C Twigg
Mrs F H. Meade	J F. Berry	A F Oliver

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New Members (cont'd)

John H Wilkins	R W. Bias	T A. Mahony
H L. Whipple	B S. Dean	Paul E. Meutz
M. R. Clark	Woodson L. Craig	C H. Ebner
Frank N. Sandy	N M. Brown	J N. Roethkane
J E. Deeghi	Miss Louise Hoelscher	Wm J Dowden
E S. Leonard	Paul E. Otey	H L. Tisdale
D C. Treat	Wm N. Rhodes	E H Schumacher
Oscar Goertz	Jos S. Gleason	D J Murphy
W E. Hamm Jr	Miss E. D. Turner	J R Wood
V H. Rossetti	Eb. Kilpatrick	A G. Read
A S Lockwood	R E. Whitney	Alex Long
J. Hawks	C O Hanley	W J. Bush
G L. Walkeman	S A Hare	Geo A Nichols
F C. Mortimer	G. F Holzheuer	C S Goode
Chas D Farren	H. F Hus	W W Hush
Thornhill Cairnary	W. J Mozee	J M Masten
A T. Coubes Jr	S W. Nethercell	N M Hoadley
Philip Glotfelty Wood	F. G. Todd	F R. Bergman
Leslie Stafford	A G Dahmer	F J Dolee
H Clay Sexton	H J Maginnity	A B Ford
Wm Ritter	E H Geary	W B Compton
James Roeth Jr	A Lewis	E L Rourke
Wm O Cullen	J F Morris	A B Cathcart, Jr.
Robt F. Schlingheyde	L. A. Boden	W. O Perkins
Wallace N. Brandon	W. Retherick	Geo L Woolrich
R. F Osborn	F L Murphy	Louis Nouvionelle
Thos G. Tillane	J H Erickson	W Carmany
Nelson E. Dornin	D W Urquhart	E K O'Brien
Jas F. McGauley	Nelson B Phillips	H. Martens
Wm Rowe	H J Ernst	Wm N Gelle
Wm Fuelmen	S H. Sanborn	Rupert Johnson
Miss Carolyn Schweitzer	C C Cook	H D Whitt Jr.
A B Rice	N de St Sene	R. Narver
F H. Von Kapff	B P. Mueller	W H Cameron
Mrs Chas Thompson	Geo N. O'Brien	N N Stocks
Edwin M. Ashe	C F. Hunt	J Hussey
Wm L. Whelan	Geo R Burdick	Jas O Sully
Miss E V. Rose	Jno T. Simmon	Rudolf Gregg
Mrs A. D. Wass	F. L. Morse	J P Brady
Edwin Bonnell	H Truelsit	L B Reese
M. J. Ryan	E B Dawson	J C. Toal
W F. Roloff	R A Tedy	W. C. Palmer
H J Watson	J F. Blake	A Groener
Leon K. David	R A. Newell	A J. Tobin
Saml L Abrams	W J Austins	H A Frederick
F L Blumberg	H W McCormick	D Pallen

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New members Com'd.

Bruce Heathcote	J.K. Moffitt	N.N. Rives
J.A. Robertson	H.W. Hewmott	Kate Cavanagh (Transfer)
S. Aronson	E.H. Brooks	Mr. E.S. Bostwick (Transfer)

Nelson Elmo E.

Letters Read.

From Mrs. P.B. Cornwall thanking the Board for Resolutions of Respect to the memory of her late husband, ex-President, P.B. Cornwall. Received and filed.

Raise in Interest Ltr. From Board of Regents University of Cal. being notice that the interest on the Institute mortgage to the University would be raised from 5½ to 6 per cent per annum as called for in the mortgage. Referred to Finance Committee to report next meeting.

Tax Recovery From A.J. Rich & Co. making proposition to recover illegal taxes paid by Institute for 1902-1903. On motion of Mr. Neal referred to (Pavilion) Finance Committee with power.

Election Com. On motion it was carried that the President appoint a committee to prepare for the coming annual election. The President appointed on the Committee Trustees Wallis, Deaneston, Spiers.

The meeting then adjourned

Jos. H. Cumming, Secretary

J.J. Spaulding Recording Secretary

Feb 21/05.

San Francisco Tuesday, February 21st 1905,

The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig, - present at roll call, Trustees Deaneston, Bull Ford, Lyons, Neal, von Geldern, Wallis, Mr. President (8) absent at roll call Trustees Heald, Mauzy, Mead, Spiers, Spaulding, Wagoner (6).

The minutes of the last meeting were read and on motion approved.

The Finance Committee presented with recommendation for payment bills amounting to $845.86 as per list below, On motion the bills were ordered paid by the following vote, - ayes Deaneston, Bull Ford, Lyons, Neal, von Geldern, Wallis, President Taussig (8) noes none.

Bills Ordered Paid.

Jos. H. Cumming	$ 54.10	Fund	$ 441.90	Fund	$ 554.75
Pac. States Tel. Co.	21.65	Patrick & Co.	2.50	Payot Upham & Co.	1.35
Brownell H. & Co.	6.10	Mere J. & Co.	8.00	Cal. Elec. Wks.	53.26
Payot Upham & Co.	111.75	Pacific Wood Mat. Bk.	5.00	W.F. Boardman & Co.	1.56
" " "	191.37	Newman Irwin & Co.	5.00	Joost Bros.	12.64
W.P. Fuller & Co.	3.48	Globe Lan. Supply	21.00	W.W. Zellerbach Co.	29.50
Jos. Figel	5.90	A.W. Elliott	24.00	Cal. Blue Print Co.	3.30
Sullivan Elec. Co.	5.95	Zellerbach Rowen & Co.	5.25	Spaulding Patent	7.40
Brownell	15.75	Ca. Murdock & Co.	13.50	Pacific Elec. Co.	72.60
Observer Ad.	8.00	Jos. Winterburn & Co.	9.00	A.T. Thomas	29.00
Auto. Sprinkler Co.	5.25	Phillips Van Orden Co.	5.25	Jno. Middleton	7.45
Atlantic Brewst. Co.	4.60	Jno. Parkinson	3.20	Remington Typewr. Co.	10.00
				Thomas Phelan	24
F.H. McConnell	3.10	Zellerbach Paper Co.	5.90	The Call	13.50
				Eve. Post	10.50
Thos. Brown & Son	5.00	H.S. Crocker Co.	2.25	Sherman Clay & Co.	14.85
Fund	$ 441.90	Fund	$ 554.75		$ 845.86

New Loan $100,000 ?

The Finance Committee presented the following report.

"In the matter of the raise in the rate of interest to be charged us by the University of California on our mortgage which was referred to this Committee to report on we would state that we have arranged to borrow any amount up to $100,000 at 5½ % per annum, the Institute to execute a note secured by a deed of trust to the Pavilion Block.

We recommend that the President be authorized to complete the arrangements for the loan and to report the same to the Board for its authority to execute same,

When $36000 can be drawn to pay off the University and the balance need not be drawn unless required.

Tax Protest In the matter of the illegal taxes for 1902 we have accepted the proposition of A.J. Rich & Co. to attempt to recover same, they to received 25% of amount recovered, unless the Board of Supervisors voluntarily return the tax in which case Rich & Co. receive nothing. Respectfully, (signed) L.R. Mead

(signed) Jno. H. Lyons, Finance Com.

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In this connection the President stated that the mortgage would contain a clause permitting the Institute to make payments on account of principal at any time.
On motion the recommendation to authorize the President to complete the arrangements was carried, he to act under the advice of the Institute Attorney.

Book Keeping Changed

The Finance Committee presented the following report, and the attached report from H M Downs auditor.
Mr Bull moved that the report be spread on the minutes and that the Committees recommendations be adopted. The motion was carried by the following vote:- ayes, Pearsalon, Bell, Ford, Lyons, Neal, von Geldern, Wallis, Mr President (8) Noes None.

Finance Com. re Ranging Books.

To The Boards of Directors
Mechanics Institute:-

Herewith is the report of the Auditor engaged by this Committee to examine the Books of the Mechanics Institute.

Your Secretary has at various times called the attention of the President and Chairman to the unsatisfactory condition of the books and has asked to be allowed to make certain entries in order that the books may show the true value of each asset.
The report of the Auditor confirms this unsatisfactory conditions and also suggests that a number of changes in the present system of accounting.
It is the opinion of this Committee and your President, that at the close of the present fiscal year, Feb 28th, entries should be made as detailed below so that the accounts can be transferred to a new ledger at date March 1st and handled from that date under the system recommended.

Entries.

This Committee considers a fair valuation of the Property Assets is that upon which the assessment of last year was based, viz:-

Pavilion Block Property	$532.000
Post St (Library) Property	186.000
Furnitures	5000
Books and Periodicals	25000
Total	$748.000

The difference between the above values and the values at which these assets appear upon the books to be carried to Profit and Loss (Surplus) account, as it represents to a great extent an increase in value over the original cost.

System.

For uniformity, and in order that the books may show the actual net income of each piece of property, it is recommended, that, commencing March 1st, accounts be opened as follows:-

Pavilion Block Rentals - To which all receipts of the Pavilion Block be credited.
Post St. Property - To which the amount received from this tenant be credited.

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Pavilion Block Expenses - To care for all expenses
Post St Property Expenses - To care for all expenses in connection with the rental only,

All the Income and Expense Accounts used heretofore to be continued, and at the discretion of the Secretary same may be increased if further details are necessary.
It is the opinion of this Committee that all outstanding liabilities should appear upon the books and to this end we concur in the recommendation of the Auditor that a voucher record be used. We would also urge the Secretary to present all bills to the proper Committees for approval at the earliest possible date in order that same may be entered in the Voucher Record in the month to which they accrue.
It appears to this Committee, however, that the most important change necessary in our present system of details is that relating to the records covering the collection and accounting of the cash receipts for rentals and leases of the Pavilion.
The Auditor has made certain suggestions which appear to cover the points in question, and we recommend these suggestions be carried out with the use of duplicate receipts and a Rent Register Book upon forms herewith. This will not only give the Auditor the necessary evidence for a thorough audit, but it will also be a record that will give your Committee all the details connected with the renting of the various properties.
It is recommended that the Secretary be instructed to proceed at once with the purchase of the necessary books in order that these suggestions may be put into effect at the commencement of the next fiscal year.

Yours Truly
The Finance Committee. L R Mead signed
Dated Feb 24, 1905. James W Lyons signed

Auditors Report - attached to above report.

To The Finance Committee
Mechanics Institute -

As instructed by your Chairman I have examined the books of the Mechanics Institute for the quarter ending November 30th 1904 and find them to be correct in accordance with Certificate and Trial Balance on file with the Secretary.

I have called the attention of your President and Chairman in regard to the insufficiency of evidence necessary to a thorough audit of the cash receipts of the Pavilion and the rentals, and at their request, submit the following suggestions:-

a. That the present form of numbered receipts for leases of the Pavilion be printed with a duplicate of each receipt bound in the book to constitute a carbon copy of the original
b. A special form of receipt numbered and in duplicate as above, to be used for all receipts other than those of the Pavilion and of the Library department.

Feb 21/05.

c. A rent register book giving all details of leases of the Pavilion and other property into which the above receipts shall be entered against each particular lease. This book to be produced at all meetings of the Pavilion and Finance Committee, and any refund or deduction from a regular rental to be noted by the proper authority.

The general books are in a very unsatisfactory condition as the Trial Balance shows. This condition arises from the fact, that during past years, items which should have been carried to Profit and Loss Account, have been allowed to stand against the Property Accounts. You will note that the Books and Binding appear by the ledger to be worth $164,426.57 - Periodicals $30,448.90 - Furniture $16,488.01, which do not represent the true value of these assets, nothing having been charged off for depreciation.

Again, the rentals and repairs of the Pavilion Block have been carried to that account, while the repairs only have been carried to the Cost & Property.

I have talked over the matter with your President and Secretary and recommend that entries be made on the books before the close of the present fiscal year, to adjust all assets to a proper valuation, so that an intelligent Balance Sheet can be submitted by the Secretary in his annual report.

Your attention is also called to the fact that under the present system liabilities incurred for expense items, books &c do not appear upon the books. In order that the books may show all such liabilities at the end of each month, and also that bills incurred may be charged up in the month to which they belong, I recommend the use of a voucher record.

This voucher record will practically take the place of the present journal and will be closed monthly after all vouchers have been approved and entered.

If it is your pleasure to accept the above recommendations, I will be pleased to submit my ideas of the necessary forms &c. to your Secretary.

Respectfully Submitted
(signed) W M Dolan
Auditor

San Francisco
February 8th 1905.

Feb 21/05

The Library Committee recommended for payment (Vouchers & Bills) Books amounting to $648.70. The recommendation was adopted by the following vote ayes:- Beanston, Bull, Ford, Lyons, Neal, von Geldern, Wallis, President 7 (seven) noes none.

Soiland resig Miss Dillebeter

The Library Committee reported that Christina Soiland stenographer had resigned on account of ill health and the Committee recommended that Olive Sill be elected to fill the vacancy. On motion the recommendation was adopted and the Secretary cast the ballot of the Board for Miss Sill and the Chair declared her elected.

Tech Soc Lect

Lectures - Mr. von Geldern stated that Mr Geo H. Dickie would lecture on "The Man and the Ship" for the Technical Society in the Assembly Hall, Friday March 3 next and he moved that a card be printed and displayed in the Library inviting Institute members to attend. The motion was carried by the following vote - ayes, Beanston, Bull, Ford, Lyons, Neal, von Geldern, Wallis, My President (8) noes none.

Pav. Cuthbertson & draw plans

The Pavilion Committee reported as follows:-

"In accordance with the instructions of last meeting, your Committee has employed W J Cuthbertson architect at an expense of $50 to prepare a preliminary plan for a building N.E. cor. Hayes and Polk Sts. The fee of $50 to apply on his fee for the complete job if he is employed for that purpose.

We present tonight the plan for a 3 storey building prepared by him, the estimated cost of which is $41,740.

Respectfully
(signed) Robt H. Neal
(signed) Geo H Wallis
(signed) L R. Mead Pavilion Committee.

The report was on motion received and filed and the plan laid over till later in the evening.

And Election Judges &c

The Committee on Annual Election reported as follows.

"We recommend the appointments of David Keyes, Henry Root and James M. Kelley as Judges of the coming Annual Election and the election of D.C. Hayes, Dr A.W. Scott and J.H. Gilmore as the Committee to install the Trustees elect at the coming Annual Meeting.

We recommend that this Committee be given authority to hire necessary Clerks and to provide meals for the Judges.

The ballots, voting cards and letters to the members have all been printed and will be sent out this week.

Respectfully Geo H Wallis (signed)
Geo. Beanston (signed)
Special Committee on Annual Elections.

Feb 21/05.

The report was received and its recommendations adopted by the following vote + ayes, Beaston. Bull. Ford, Lyons, Neal, von Geldern, Wallis, President Taussig (8) Noes None, On motion the Secretary cast the ballot of the Board for Messrs, Kerr, Root and Kelley for Judges and for Messrs. Hayes, Scott and Gilmore for Installation Committee and the Chair declared them duly elected.

—

The Board then went into Committee of the Whole to discuss the plan for building submitted earlier in the evening by the Pavilion Committee. The Committee rose and—

The meeting adjourned.

Attest

John Flemming
Secretary

J. J. Spaulding
Recording Secretary

Mch 7/05.

San Francisco Tuesday March 7th 1905.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig.— present at roll call Trustees Beaston, Bull, Head, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wallis, President Taussig (12) absent at roll call Trustees Ford, Wagoner (2)

—

The minutes of the last meeting were read and on motion approved.

—

Mr. Ford entered.

—

The Finance Committee recommended payment of the following bills.

Pay Roll	1300.15	
J. J. Newbegin	449.73	
Lyman & Buechner	633.58	
Univ of Cal	165.	2548.46, On motion

the bills were ordered paid by the following vote.- ayes Beaston, Bull, Ford, Head, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wallis, President Taussig 12 noes None.

—

Young & Nicholl

The bill of Young & Nicholl for legal services year ending March 1, 1905 amounting to $160 was presented. Mr. Neal moved that the bill be paid subject to the approval of the Finance Committee. The motion was carried by the following vote.— ayes, Beaston, Bull, Ford, Head, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wallis, Lyons, President Taussig (13) Noes None.

—

The President reported that the matter of changing the Institute mortgage was being arranged.

—

Fire Hose Libby.

The Buildings and Repairs Committee presented the following report

The fire hose on the 2nd floor was found on examination lately to be so rotten that it was useless.

Your Committee immediately ordered and has had placed on the reel 75 feet of new cotton hose, rubber lined at a cost of $13.50

Your Committee respectfully asks confirmation of its action.

Respectfully Signed. Geo. H. Wallis
A. Spiers
Alphen Bull
Bldgs & Repairs Com.

The action of the Committee was on motion confirmed by the following vote, ayes Beaston, Bull, Ford, Head, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wallis, Mr President (13) Noes None.

Mch 7/05.

Pavilion Annual

The Pavilion Committee presented its annual Report which was on motion received ordered spread on the minutes "As shown by the Secretarys Report the Pavilion Block for the past year shows a surplus of Receipts over Expenditures amounting to $116.46 as compared to $11.16 62 the previous year. The expenditures include the amounts paid for changing stairs, painting front and Art Gallery decorations. The tenants of the Hayes St property are as follows.

	Tenant		Mo. Rent	Paid to
12 1/2 Hayes	Mrs Muirhead	leased 1 Jan 1906	$500	Mch 1
14 "	just refitted - not rented expect to get		50	
14 1/2 "	Mrs Orrick	Monthly rental	25	Mch 15
16 "	J Faber	"	7	" 15
18 "	Jas Hadt	"	32.50	" 25
20/22 "	E Healy	"	50	Apr 1
24 "	W Owett	"	20	Apr 1
24 1/2 "	Mrs Fraser	"	16	Mch 1
26 "	M B Swan	"	7.50	Apr 1
26 "	O Cook	"	12	" 1
26 1/2 "	E Healy	"	25	Mch 1
annex	Not rented			
			$745.00	

There has been no change in the Rental rates for the Pavilion

Respectfully

Signed Robt W Neal
Signed Geo H Walker } Pavilion Com
Signed L R Mead

Membership Annual

The Membership Committee presented its annual Report which was received and ordered spread on the minutes and a copy ordered sent to each member of the Board.

S. F. Mch 7. 1905.

Board of Trustees Mechanics Institute

Gentlemen - Your Committee on Membership reports as follows - The total membership Mch 1. 1905 as per the Librarians report is 3475 a gain for the year of 216.

divided as follows -

Honorary	9	
Life	177	
Subscribing	3289	3475

Of the subscribing members 10 are memberships of deceased members and the dates of joining of the other subscribing members are as follows.

Prior to Mch 1. 1870	18	Prior to Mch 1. 1877	7
" " " 1871	2	" " " 1878	8
" " " 1872	4	" " " 1879	9
" " " 1873	5	" " " 1880	12
" " " 1874	7	" " " 1881	11
" " " 1875	5	" " " 1882	19
" " " 1876	8	" " " 1883	25

Mch 7/05.

Membership Com. Cont'd.

Prior to Mch 1. 1884	47	Prior to Mch 1. 1896	133
" " " 1885	32	" " " 1897	112
" " " 1886	65	" " " 1898	116
" " " 1887	45	" " " 1899	103
" " " 1888	56	" " " 1900	164
" " " 1889	40	" " " 1901	153
" " " 1890	77	" " " 1902	232
" " " 1891	57	" " " 1903	250
" " " 1892	79	" " " 1904	396
" " " 1893	111	" " " 1905	401
" " " 1894	77	Total	3279
" " " 1895	93	add deceased	10
		Total subscribing members	3289

Of the 3289 subscribing members the dues on Mch 1, 1905 were as follows.

Paid to Dec 1, 1902	2	
" " Mch 1. 1903	3	
" " June 1. 1903	28	
" " Sept 1. 1903	34	
" " Dec 1. 1903	35	
" " Mch 1. 1904	58	
" " June 1. 1904	63	
" " Sept 1. 1904	168	
" " Dec 1. 1904	478	
" " Feb 6. 1905 (Paid & Elected)	133	
" " Mch 1 1905	2107	
" " June 1. 1905	128	
" " Sept 1. 1905	17	
" " Dec 1. 1905	19	
" " Mch 1. 1906	15	
" " Dec 1. 1907 (or Prior Elected & Unpaid)	1	3289

There were 539 resignations received during the year the reasons being as follow.

Not using	110	Sickness	6
Left City	238	Poverty	2
Deceased	40	Objects & payment dues refused	1
Joined Free Libry	2	objects to Pavilion Balls	1
" Book Lovers	9	Suspended	49
Dissatisfied	1		539
Using other Rs.	1		
Rejoined	9		
Bills Returned	22		
No reason	42		
Joined only for lectures	6		

Respectfully

(Signed) Alpheus Bull
(Signed) Jas H Lyons
(Signed) Jas Speer } Membership Committee

Mch 7/05.

Change of Judges

The Special Committee on Annual Election reported as follows- At the last annual Election it was learned that Mr Henry Root and Mr James M. Kelley who were elected Judges of Election at the last meeting could not serve and your Committee appointed in their places John H Dooley and T. L. Lyons.

Respectfully signed Geo H Wallis,
Signed Geo Beaneton
Signed Jas Speers. Election Com.

Mr Beaneton moved that the action of this Committee be confirmed and that the election of John H. Dooley and T. L. Lyons as Judges of Election in place of Henry Root and James M. Kelley resigned be confirmed as of February 21, 1905. the motion was carried.

Judge's Report

The following report of the Judges of Election was read and ordered spread on the minutes and ordered read at the coming annual meeting of the Institute.

"The Judges appointed to superintend the annual election of the Mechanics' Institute held this day report as follows:-

There were 574 ballots cast of which 22 were not counted on account of not being properly marked.

The candidates received votes as follows-

Tracy L Ford	435
Lucken Wagoner	389.
Otto von Feldern	379
Byron Mauzy	382
James G Spaulding	376
Robert H Neal	358
Alpheus Bull	310
Edward F Hewitt	306
A. M. Hunt	232
John M Curtis	135
Oliver Everett	93.

Messrs. Tracy L. Ford, Lucken Wagoner, Byron Mauzy, Otto von Feldern, Robert H Neal, James G. Spaulding, and Alpheus Bull being the seven candidates who received the highest vote were elected.

Respectfully
David Kerr
John H. Dooley
T. L. Lyons,
Judges of Election

Dated February 28, 1905.

The Secretary presented reports for February and for the Quarter ending Dec 1-04 Mch 1/05 which were received and ordered spread on the Minutes. The Secretary presented report for the year ending Feb 28. 1905 which was read and ordered presented to the coming Annual Meeting of the Institute.

Mch 7/05.

The Librarian presented report for February showing as follows-

Dues	1186
New members	49.
Withdrawals	8
Additions	418 volumes
Circulation	13330 "
Daily average	579 "

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members

Jas C Meeker	J L Stone	L H Elam
Mrs Jas Manuel	Geo Tacheria	Miss M Malone
Dorothy C Elbey	A R Babcock	J S M Platt
Elmer Mauke	J A Rounds	Edw F. Semmick
Homer Sussdorff	H C Guttard	W C Wainwright
E Mackat	Wm Conning	Miss Nina Barrett
Wm H High	H J Brewer	Geo T Mauzy Jr
Frank Bandmann	W Hastings	H C Boulton
W Ransom	Jno Hughes	L R Cofer
J Sylvanus	J. J. Clark	O F Volkmann Jr
R. E. Burton	Miss M E Beardsley	Irving F. Moulton
Henry A Byrne	J C English	Jas Shaw Robertson
R. F. Bourse	R. M. Ewen	Miss Harriet McAfee
H S Gibbs	W K Chetwood	Mrs A C Kains
A N Mitchell	W Hermitage	F B Morley
P. S. Bernays	Geo O Bardwell	Mrs Mary Cuneo (Transfer)
John M Wright	Miss Stella Huntington	W W Flexner (Re-instated)

The Librarian presented report for Quarter Dec 1/04 - Mch 1/05 which was received and ordered spread on the minutes. The Librarian presented Annual Report to Mch 1/05 which was read and ordered presented at the coming Annual Meeting of the Institute.

Letters Read

Radcliffe

From Radcliffe College Cambridge Mass asking use of room in Library for their coming entrance examinations. On motion the request was granted.

Hayes D E

From D E Hayes stating that he would be unable to act on the Committee to install the Trustees-elect at the coming Annual meeting. Received and filed.

Brownton

From W F Brownton to Mr von Feldern suggesting more papers for reading room. Referred to Library Committee.

Mch 7/05.

A petition was read signed by 32 names requesting the Board to make certain changes in the 3rd floor reading room to relieve alleged congestion therein. Referred to Library Committee.

Assessor. The matter of making annual return to the Assessor was referred to the Finance Committee.

(See p 50. repetition & Finitely Rys)

Secretarys Report February 1905.

1905 Feb 1 Cash on Hand $3357.19

Receipts

Library and Post St. Bldg.	Dues	$1186.00		
	Ent Fees	49.00		
	Books &c	98.45		
	Post St Rents	450.00		
	Tab voting lists	15	$1798.45	
Pavilion	Rent	$1095.00		
	Hayes St Rent	202.00		
	Gas	69.10		
	Lighting	8.00		
	Electricity	25.00		
	Licenses	30.00	1419.10	
General	Interest - Central Trust Co		12.20	$3229.75
				$6586.94

Expenditures

Library and Post St. Bldg.				
Books.			$1137.17	
" Lick Funds			169.92	
Binding			343.92	
Periodicals			114.52	
Catalogue	Salaries	205.00		
	Cards	109.88	314.88	
Expend	ads	3.40		
	Chimney sweeps	6.25		
	" repairs	31.75		
	Towel service	8.		
	Heating supplies	1.45		
	Sundries	42.93	211.83	
Fuel			106.47	
Investments	Ref Coupons	418.88		
	Catalogue case Rods	86.52		
	Tax	5	510.40	
Lectures	Labor		2.50	
Lighting	Electric	109.20		
	Gas	10.		
	Mantles	1.56		
	Electric	53.26		
	" supplies	5.10		
	" repairs	80	179.82	
Painting & Glazing		Paints 71.75		
		Glass 1.70		
		Labor 35	108.45	
Repairs	Plumbing Pumps		26.75	
Salaries			800	$4081.78
Pavilion	Salary		80	
	Labor		87.75	
	Gas		72.60	
	Mantles		29.50	
	Lighting		32	
	Insurance		36.	

Mch 7/05.

Secty-Feb. - Expenditures (cont				
Pavilion (cont)	Repairs & Supplies	56.50		
	License	2.1.		
	Expenses Hayes St	3		
	Repairs " "	29.85		
	Hardware	12,64		
	Blue Prints	3.30		
	Phone	5.50		
	Disinfectant	7.40	$398.04	
General	Salary	$75.00		
	Interest	165.00	340.00	$4819.82
1905 Mch 1	Cash on Hand			$1767.12

Statement of Bills Incurred and Paid.

	Library Fund	Books &c.	Pavilion	General	Total.
1905 Feb 1 Unpaid	$2167.83	$2418.63	$233.49	$343.00	$5459.95
Incurred in Feb	1880.62	1256.23	506.95	515.00	4158.80
	$4048.45	$3674.86	$740.44	$855.00	$9618.75
Paid in Feb	2316.25	1766.53	398.04	340.00	4819.82
1905 Mch 1 unpaid	$1732.20	$2209.33	$342.40	$515.00	$4798.93
	for Cancels deduct $1724.55	2209.16		500.00	22.82
					4776.11

Income

		Bills Incurred	
Library	$1798.45	$3129.03	
Pavilion	1419.10	506.95	
General	12.20	500	
	$3229.75	4135.98	
Deficit	906.23		
	$4135.98		

Respectfully
signed John Cummings Secty

Secretarys Report Quarter Dec 1/04 - Mch 1/05

1904 Dec 1 Cash on Hand $14444.49

Receipts

Library and Post St. Bldg.	Dues	$4369.00		
	Ent Fees	311.00		
	Books &c	324.55		
	Life Memberships	100.00		
	Post St Rents	1350.00		
	Tab voting lists	15.00	$6472.55	
Pavilion	Rents	3075.10		
	" Hayes St	1953.00		
	Gas	229.60		
	Lighting	22.00		
	Electricity	67.20		
	Licenses	60.00		
	Labor	5.50		
	Phone	1.40		
	Sundries	2.	5435.80	
General	Interest - Central Trust Co		14.51	11922.86
				$13367.35

Mch 7/05.

Secty Jr Rep (contd)

Expenditures

Library and Bd of St Bldg.

Books		1408.04	
Book Lick Fund		180.02	
Binding		445.27	
Periodicals		697.52	
Catalogues	Salaries 615.00		
	Composing 150.00		
	Paper 148.22		
	Typewriter 14	927.22	
Expense	Att'y 36		
	Auditor 35		
	Adv postal 6.46		
	Jr Labor 17.25		
	Janitor supp 103.85		
	Repairs bldg 31.75		
	Telephone 17		
	Scavenger 10		
	Phone 65.75		
	Hauling 21		
	Postal service 16		
	Typewriter 7.50		
	Express 6.25		
	Sundries 128.29	490.04	
Fuel		106.47	
Furnitures	Cat cases & Chairs 154.74		
	Chairs 87		
	Arch Trolleys 918.88		
	Rd Rondelets 26.60		
	Screen 6	1144.65	
	Sundries 3.50		
	Boards & Repairs 12		
Lectures	Labor 2.50	14.50	
Lighting	Gas 38.80		
	Electric 326.40		
	" exp 14.07		
	" Repr 2.77		
	" Coupth 2.49		
	" Co 53.26	467.33	
	Mantles 6.61		
Painty & Paty	Painty 152.90		
	Paty 98.02		
	Boiler 6.50	297.42	
Repairs Temp		95.75	
Salaries		2557.50	
Water		55.35	8889.08
Pavilion			
Salary		240.00	
Labor		36.75	
Lighting		360.80	
Gas		65.	
Electricity		-	
Mantles		60.20	
Water		33.20	
" Hayes St		15.30	
Repairs "		53.20	
" Pavilion		153.80	
Glazing		5.65	
Stove		16.50	
Hdw & Lumber		32.65	
Scavenger		15.75	
Insurance		69.10	
Art Gallery Decoration Palms		109.	
Kidneal		21.	
Blue Prints		3.30	
Disinfectant		7.40	1541.15
Sundries		10.55	
General Salaries		525.00	
Stillwell		495.00	
Sp. in Revenue Fund		150.00	1170 11.600.23
1905 March Cash on Hand			1767.12

Mch 7/05

Statement of Bills Incurred and Paid

1904 Dec 1	Libry Fund	Books	Pav.	Gen'l	Totals
Unpaid	$ 3717.85	$ 1317.86	$ 760.46	$ 340.00	$ 5136.17
Incurred in Qr.	5164.93	3622.15	1123.09	1180.00	11.090.17
	$ 7882.78	$ 4940.01	$ 1883.55	$ 1520.00	$ 16.226.34
Pd in Qr.	6158.23	3730.85	1541.15	1020.00	11.450.23
Mch 1 Unpd	$ 1724.55	$ 1209.16	$ 342.40	$ 500.00	$ 4776.11

	Income	Bills Incurred
Library	$ 6472.55	$ 8787.08
Pavilion	5435.80	1123.09
General	14.51	1180.00
	$ 11.922.86	$ 11.090.17
Surplus		832.69
		$ 11.922.86

Respectfully
Signed John Cumming secretary

Librarian's Report Quarter Dec 1/04 - Mch 1/05

Receipts

Entrance Fees	311	
Life Members	100	
Quarterly Dues	4369	
Books Paid for	13.05	
Fines	151.20	
Fines	160.80	
Sundry	2.50	$ 5107.55

Membership.

311 Subscribers and one life member have joined the Institute during the quarter, and one member has been re-instated, making a total addition of 313. Four memberships have been transferred, and one subscribing member changed to life. 90 members have withdrawn, leaving at this date 3481 members on our books.

Books —

There were added during the quarter 1253 volumes classified as follows.

Gen. Periodicals	40	Reference	306
Bibliography	24	Circulating	603
Philosophy	16		909
Religion	7		
Sociology	149	Purchase	629
Science	79	Binding	105
Engineering	85	Gift	175
Fine arts	27		909
Literature	46		
History	27		
Travel	29		
Biography	33		
Fiction	350		
Total	909		

Mch 7/05.

Librarian's Rpt. (Cont'd)

Circulation.

There were given out for home use 39.956 books, a daily average of 524

The Library was open 76 days.

Respectfully

Signed Frederick J. Teggart, Librarian.

Petition to United Rys. re cable road.

The President stated that he had been requested to sign a petition got up by the property owners in the Pavilion neighborhood requesting the United Railways to reconstruct the Larkin St. line. On motion the President was authorized to sign for the Institute.

O.K. when membership cards are filed in.

The meeting then adjourned.

Attest

Jno. M. Cumming,
Secretary.

J. G. Spaulding
Presiding Secretary.

Annual. Mch 11/05.

San Francisco, Saturday, March 11th 1905.

Annual. The Annual Meeting of the members of the Mechanics Institute was held in the Assembly Hall 31 Post St. San Francisco, tonight at 8 o'clock, President Rudolph J. Taussig presiding and 51 members present.

The minutes of the last Quarterly meeting were read and on motion approved.

The Annual Report of the Secretary was read and ordered spread on the minutes, (see

---

The Annual Report of the Librarian was read and ordered spread on the minutes.

The Annual Report of the President was read and ordered spread on the minutes.

Judges. The following Report of the Judges of Election was read, and ordered spread on the minutes.

San Francisco Feb 28. 1905.

Board of Trustees, Mechanics Institute, S.F.

Gentlemen:- The Judges appointed to superintend the annual election of the Mechanics' Institute held this day report as follows-

There were 549 ballots cast of which 22 were not counted on account of not being properly marked.

The Candidates received votes as follows.-

Tirey L. Ford	435
Luther Wagoner	389
Otto von Geldern	379
Byron Mauzy	382
James D. Spaulding	376
Robert H. Neal	358
Alpheus Bull	310
Edward T. Hewitt	306
A. M. Hunt	232
John M. Curtis	135
Hiram Everett	93.

Messrs. Tirey L. Ford, Luther Wagoner, Byron Mauzy, Otto von Geldern, Robert H. Neal, James D. Spaulding and Alpheus Bull being the seven candidates who received the highest vote were elected.

Respectfully

David Kerr
John H. Dooley
T. L. Lyons
Judges of Election.

Annual Mch 11/05.

Amendments Lost

Mr. D. J. Healy moved to adopt the amendment to Section 5 of Article VIII of the Constitution presented by him at the last Quarterly meeting. The Chair appoints as tellers for the evening Dr. A. H. Scott and J. C. Saulman.

Mr. Healy's motion was lost ayes 11 noes 48.

Mr. D. J. Healy moved to adopt the amendment to Section 3 of Article VIII of the Constitution proposed by him at the last Quarterly meeting, the motion was lost, ayes 3 noes 47.

Mr. D. J. Healy moved to adopt the amendment to Section 2 of Article XII of the Constitution proposed by him at the last Quarterly meeting. The motion was lost, ayes 5 noes 46.

New Amendment

Mr. W. H. Seely offers the following

Amendment to the Constitution.

San Francisco March 11, 1905.

To the Members of the Mechanic's Institute -

I hereby move to amend Section 1 of Article XVI of the Constitution, by striking out the entire section, and substituting in its place and stead the following -

Section 1. This Constitution shall not be altered or amended except by a vote of two thirds of the members present at a stated meeting of the Mechanics' Institute; and unless notice in writing shall have been given at the prior quarterly meeting and the proposed alteration or amendment shall have received at the meeting at which such notice in writing was given, a majority vote of the members present in its favor, it shall not be submitted for final adoption.

Installation

The Chair announced that the Board of Trustees, in accordance with the provisions of Section 7 of Article IX of the Constitution, had elected Messrs D. E. Hayes, John H. Gilmore and Dr. A. H. Scott to qualify and install the Trustees elect;

Thereupon Trustees elect Alpheus Bull, Irvey L. Ford, Byron Mauzy, Robert H. Neal, J. F. Spaulding, and Otto von Geldern, were administered the obligation as required by Section 7 of Article IX of the Constitution by Dr. Scott and they signed the same in the presence of Dr. Scott and Mr. Gilmore, whereon Dr. Scott declared them duly installed.

Trustee elect Luckey Wagoner was not present.

See end of minutes p. 58.

Secretary's Report

Mch 11/05 Annual

San Francisco, March 4, 1905.

Board of Trustees, Mechanics' Institute:

Gentlemen: Below is presented financial statement of the Mechanics' Institute for the year ending February 28, 1905.

March 1, 1904. Cash on hand $1,599.65

RECEIPTS.

Library and Library Building—			
Members' dues		$ 16,668.00	
Entrance fees (742 members)		742.00	
Life memberships (8 members)		400.00	
Books—			
Paid for	$ 81.90		
Fines	454.75		
Extras	581.55	1,118.20	
Rents		5,400.00	
Sale of old materials		75.75	
Sundries		15.00	$ 24,418.95
Pavilion—			
Rents		$ 14,244.50	
Rents Hayes St. property		5,937.00	
Sale of old materials		39.25	
Repaid by lessees—			
Gas	$1,107.80		
Lighting	164.00		
Electricity	148.70		
Telephone	32.85		
Water	15.00		
Damage	3.00		
Labor	9.50		
Sundries	244.00	$ 1,724.85	$ 21,945.60
General—Interest on bank deposit		53.01	$ 46,417.56
			$ 48,017.21

EXPENDITURES.

Library and Library Building—			
Books			$ 4,463.73
Books Lick Fund			385.79
Binding			1,332.14
Music			9.60
Periodicals			423.85
Catalogue—			
Congress Cards	$400.00		
Blank Cards	148.22		
Rent typewriter	14.00		562.22
Expense—			
Advertising		$ 57.00	
Auditing books		75.00	
Cleaning books		135.10	
Chess and checker medals		48.00	
Contribution to Pillsbury visit		75.00	
Delivering notices		51.35	
Expenses annual election		44.25	
Expense changing ledgers, etc.		75.00	
Janitors' supplies, brushes, brooms, etc.		230.68	
Small repairs		150.15	
Telephone		214.15	
Telephone, interior		71.00	
Towel service		43.00	
Sundries		425.15	$ 1,694.83
Fuel			138.57
Furniture—			
Linoleum, carpets, rugs, shades, etc.		$ 1,589.29	
Shelving and stack		225.00	
Push plates		36.25	
Metal gate		17.50	
Catalogue cases and bases		254.12	
Chairs		37.00	
Chessmen		63.20	
Reading room desk		26.50	$ 2,248.86
Insurance			375.05
Lectures—			
Fees		$ 500.00	
Printing		10.25	
Signs		2.50	
Sundries		46.70	559.45
Lighting—			
Electric construction		$ 263.76	
Electric current		1,056.65	
Electric lamps and supplies		113.79	
Electric repairs		52.36	
Gas		168.60	
Mantels and chimneys		14.79	$ 1,669.95
Printing and Stationery—			
Postage		$ 417.85	
Printing		517.70	
Stationery		256.40	$ 1,191.95
Repairs—			
Changing stairs		$ 238.00	
New vestibule		501.00	
Painting		772.72	
Surfacing floor		116.25	
Sump		95.75	$ 1,723.72
Salaries—			
Regular employes		$ 10,143.25	
Catalogue employes		1,648.20	$ 11,791.45
Taxes			1,879.89
Water			200.90 $ 31,351.95

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Pavilion—

Salary	$ 960.00	
Labor	172.75	
Gas	1,272.60	
Electricity	182.80	
Mantels and chimneys	175.98	
Lighting	170.00	
Water	157.00	
Small repairs	217.60	
Glazing	24.90	
Painting front	377.50	
Changing stairs	210.00	
Art gallery decorations	209.00	
Hardware, paint and lumber	111.12	
Insurance	683.00	
License	105.00	
Taxes	4,859.44	
Telephone	72.40	
Sundries	85.05	$ 10,318.14

Hayes-Street Houses—

Repairs	$ 200.65	
Water	71.35	272.00

General Accounts—

Salary	$ 2,100.00	
Interest	1,980.00	4,080.00
Reserve Fund—Amount deposited		500.00
		$ 46,250.09
March 1, 1905. Cash on hand		$ 1,767.12

STATEMENT OF BILLS INCURRED AND PAID.

	Library, General	Books, etc.	Pavilion	General	Total
March 1, 1904, unpaid	$ 2,083.94	$ 76.40	$ 181.85	$ 340.00	$ 2,682.19
Incurred in year	23,677.45	9,447.87	10,478.69	4,240.00	47,844.01
	$25,761.39	$9,524.27	$10,660.54	$4,580.00	$50,526.20
Paid in year	24,036.84	7,315.11	10,318.14	4,080.00	45,750.09
1905. Mar. 1 unpaid	$1,724.55	$2,209.16	$ 342.40	$ 500.00	$ 4,776.11

INCOME AND BILLS INCURRED.

	Income	Bills Incurred
Library	$24,418.95	$33,125.32
Pavilion	21,945.60	10,478.69
General	53.01	4,240.00
	$46,417.56	$47,844.01
Deficit	1,426.45	
	$47,844.01	

STATEMENT OF LICK FUND.

March 1, 1904. Balance in Fund	$ 1,032.01
Less book purchases charged to Fund	442.36
	$ 589.65
Interest on monthly balances in Fund at 7 per cent per annum	62.50
February 28, 1905. Balance in Fund	$ 652.15

STATEMENT OF RESERVE FUND.
(On deposit in Mutual Savings Bank.)

March 1, 1904. Balance in Fund	$ 5,425.31
Life membership fees deposited during year	500.00
Interest on deposit to January 1, 1905	182.45
March 1, 1905. Amount in Fund	$ 6,107.76

STATEMENT OF ASSETS AND LIABILITIES FEBRUARY 28, 1905.

ASSETS.

Cash—Central Trust Co.	$ 1,767.12	
Mutual Savings Bank Reserve Fund Account	6,107.76	
Secretary's Contingent Fund	100.00	
Librarian's Contingent Fund	50.00	$ 8,024.88
Books and Periodicals		25,900.00
Catalogue		2,532.42
Furniture		7,000.00
Pavilion Block		532,000.00
Post St. Property		186,000.00
Deposit with Library of Congress		150.00 $758,707.30

LIABILITIES.

Investment—Stock Account	$404,660.80	
Profit and Loss Account	306,510.48	$711,171.28
Reserve Fund		6,107.76
Lick Fund		652.15
Bills Payable, balance due on Mortgage on Pavilion Block		36,000.00
Accounts Payable		4,776.11 $758,707.30

Respectfully submitted,

JOSEPH M. CUMMING,
Secretary.

Librarians Report

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SAN FRANCISCO, March 7, 1905.

To the President and Board of Trustees:

GENTLEMEN: I have the honor to present the fiftieth annual report of the work of the Library for the year ending February 28, 1905.

MEMBERSHIP.

Number reported February 28, 1904		3,259
New members, subscription	742	
New members, life	8	
Members reinstated	5	755
		4,014
Withdrawn		539
Membership March 1, 1905		3,475

BOOKS.

The accessions of books for the year have been 5,533 volumes, classified as follows:

General Periodicals	175	Literature	320
Bibliography	70	History	95
Philosophy	59	Travel	143
Religion	72	Biography	193
Sociology	519	Fiction	3,000
Science	335		
Engineering	383	Total	5,533
Fine Arts	169		

These were assigned to—

Reference Department	1,141
Circulation	4,392

These were acquired by—

Purchase	4,422
Binding	495
Gift	586
Exchange	29

Number of volumes reported February 28, 1904		90,908
Accessions, March 1, 1904, to February 28, 1905	5,533	
Lost and paid for, sold and destroyed	2,500	3,033
Present number in Library		93,941

CIRCULATION.

The library was open 306 days during the year; 150,299 volumes were issued for home use, a daily average of 491.

LECTURES.

The series of University Extension lectures by Professor H. Morse Stephens on the French Revolution was completed by two lectures in March, 1904.

University Extension Summer Lectures were given as follows:

July 20th—Archibald Cary Coolidge, "Russia and the Present War."

July 27th—Frederick Jackson Turner, "The Influence of the West on the Development of Democratic Principles."

August 3d—Francis Barton Gummere, "The Popular Ballads of Tradition."

August 10th—James Ward, "Faith and Science."

A series of lectures on the Napoleonic period by Professor Stephens has been given on the following dates: October 10, 24; November 7, 21; December 5, 19, 1904; January 9, 23, 1905.

Respectfully submitted,

FREDERICK J. TEGGART,
Librarian.

APPENDIX 1—SUMMARY OF STATISTICS—1895–1905

Year Ending March 1st	Library and Library Building RECEIPTS: Library	Rents	Total	Books and Binding	Periodicals and Binding	Salaries	Total	Net Excess or Deficiency: Library	Pavilion	Pavilion Street	Accounts (Interest)	Expenditure	Number of Volumes	Accessions, Volumes	Circulation	Membership
1905	$10,018 95	$6,400 00	$24,418 95	$8,659 73	$2,845 99	**$11,791 45	$23,297 17	$1,121 78	$ 342 40	$ 500 00	$ 53 01	$ 1,426 45	93,941	5,533	150,299	3,475
1904	18,831 95	5,400 00	24,231 95	5,691 27	2,847 41	†† 10,849 75	29,794 35	5,553 59	11,276 62		$ 4,026 99		90,908	5,533	140,627	3,259
1903	19,109 50	4,228 00	23,337 50	4,372 25	3,885 99	10,344 75	26,830 14	3,502 94	14,030 56	‡‡685 69	6,456 59		85,375	5,533	140,627	3,259
1902	21,261 25	3,900 00	25,161 25	6,779 72	3,993 99	8,676 00	27,734 45	2,273 59	8,709 91	6,093 09	5,110 69		85,375	5,533	140,627	3,259
1901	20,307 25	3,900 00	24,207 25	4,410 98	3,228 13	8,485 26	24,089 40	717 85	2,924 96	6,150 00	1,766 71		79,842	5,533	130,009	3,087
1900	22,727 85	3,900 00	26,627 85	4,099 40	3,207 71	8,854 50	22,902 20	3,725 40	845 58	11,240 57		7,686 18	74,309	5,533	130,009	3,087
1899	23,634 45	3,900 00	27,534 45	3,497 45	4,023 11	8,699 00	22,946 61	4,587 84	8,829 61	5,944 62		3,066 78	68,776	5,533	125,476	3,250
1898	25,532 20	3,900 00	29,432 20	4,841 22	3,000 20	8,902 05	21,543 34	7,877 86	6,094 43		8,022 73	5,659 56	63,243	5,533	125,476	3,250
1897	24,833 70	3,900 00	28,733 70	3,565 50	3,077 01	8,554 35	23,114 41	5,619 29	500 92	6,094 43	8,195 46	5,147 76	57,624	5,533	125,476	3,250
1896	25,466 70	3,900 00	29,366 70	3,446 08	2,341 41	8,000 70	20,643 40	5,709 30	1,941 65	6,988 73	10,184 01	3,473 79	52,135	5,533	125,476	3,250
1895	24,964 01	3,900 00	28,864 01	3,714 11	2,547 35	9,154 85	25,129 01	3,850 98	4,372 45	6,959 99		3,733 56	46,281	5,533	125,476	3,250

* $14,413.25 was expended for repairs to library building. Not included in total of $23,727.60.
** Including $9,000 selling price of property.
†† Including $1,000 for new catalogue.
‡‡ Including $1,685.20 for new catalogue.

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President's Report.

SAN FRANCISCO, March 11, 1905.

To the Members of the Mechanics' Institute:

Before proceeding with the annual statement of the affairs of the Mechanics' Institute, I desire to bring to your especial attention that the Institute has now completed the fiftieth year of its existence and of its usefulness.

By the kindness of Mr. H. F. Williams, who was elected Corresponding Secretary of the Mechanics' Institute on the second day of July, 1855, I am enabled to quote from an old report published in 1858, as follows:

"The first meeting of the Mechanics of the City of San Francisco, for the purpose of organizing the association now known as the Mechanics' Institute, was held at the office of the City Tax Collector, in the City Hall, on the evening of the eleventh day of December, 1854. At this assembly, Mr. George K. Gluyas presided, Mr. Roderick Matheson acted as Secretary, and Messrs. Benjamin Haywood, Roderick Matheson, John S. Williams, E. T. Steen, and Henry E. Carlton, were appointed to draft a Constitution and By-Laws for the proposed association. On the sixth day of March, 1855, a Constitution was reported and adopted.

On the twenty-ninth day of March, 1855, a permanent organization was effected and the following officers were the first elected:

Benjamin Haywood, President.

John Sime, Vice-President; P. B. Dexter, Recording Sec'tary;
J. W. Brooks, Treasurer; Wm. M. LaRoche, Cor. Secretary.

DIRECTORS.

Gardner Elliott — George Cofran
S. H. Williams — James Ballentine
John C. Macready — Eli Cook
S. C. Bugbee.

"On the twenty-fourth day of April, 1855, the proper certificate was filed in the office of the County Clerk of the County of San Francisco, by which the Institute became a body corporate, under the general incorporation act of the State of California.

"On the second day of July, of the same year, Messrs. Wm. M. LaRoche, Corresponding Secretary; J. W. Brooks, Treasurer, and S. C. Bugbee, Director, resigned their respective offices, and Messrs. Henry F. Williams, Chas. H. Gough, and R. R. Williams, were severally elected in their stead."

The above is in a few words the early history of the Mechanics' Institute, and I deem it eminently proper that due notice should be taken of the fiftieth anniversary of our organization.

Careful consideration has been given to this matter by one of the Committees of the Board of Trustees and we are planning to make our celebration coincident with the post-conference meeting of the American Library Association, which is expected to take place in San Francisco during the coming summer. The American Library Association meets in Portland this year for its annual conference, and, according to its usual custom of holding post-conference meetings in places of interest to which excursions are made, such a meeting will take place here.

It is the intention of your Board of Trustees to offer the hospitality of the Institute to the visitors, and at the same time appropriately celebrate our own semi-centennial. We sincerely hope that this will meet with the approval and hearty co-operation of our members.

The past year in the history of the Mechanics' Institute has been marked by a gradual improvement in its affairs. The policy outlined several years ago has been adhered to. Progress may be slow with us, but I have every reason to believe it will be proportionately enduring. We are steadily and persistently endeavoring to affiliate the various scientific societies in this city, offering them a home for their special libraries, a place for their meetings and all the assistance, legitimately within our power, along the line of their individual development. All that is asked in return is that all the members of these various affiliated societies should become members of the Mechanics' Institute and take an active interest in its welfare.

The San Francisco Chapter of the American Institute of Bank Clerks has recently affiliated with us, adding in the neighborhood of one hundred and fifty new names to our membership. As they are especially interested in the study of finance and as we are endeavoring to develop that branch of our library devoted to commerce, this affiliation was a particularly happy one and will undoubtedly be mutually advantageous.

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President
Continued

In connection with this it is our intention to inaugurate a course of lectures upon Economics, and Professor H. Morse Stephens, who has kindly taken charge of our lectures, is making the necessary arrangements. The lectures delivered by Professor Stephens upon the Napoleonic Period have been even more successful this year than last, as evidenced by the increased attendance. A considerable number of members have joined the Institute on account of their interest in the lectures. The Board of Trustees is doing all it can to aid Professor Stephens in the establishment of University Extension courses, and it is our hope to see a number of interesting courses established in the near future.

There is no reason why the Mechanics' Institute should not, with its splendid endowment, eventually establish what might be called a Popular University. That would give such of our members, who may have neither the time nor the opportunity of attending a regular university, the benefit of university lectures.

Considerable improvement has been made in our library building, which it is hoped will add to the comfort of the members, and earnest endeavors are also being made to improve the efficiency of the library service. A number of assistants have been employed for more than a year to catalog the entire library and the work is now nearing completion. The fiction catalog was installed some time ago.

The financial statement submitted to this meeting shows that the bills incurred during the past year have somewhat exceeded our income, but the Board of Trustees thought itself justified in making permanent improvements, the cost of which ought in justice to be borne by more than one year. The financial condition of the Institute warranted these expenditures, and, in proof of the correctness of our action, I need only say that, if our estimates are correct, we will receive sufficient money during this month to pay every bill incurred previous to March 1.

The total receipts for the fiscal year just ended were about $46,400, while the bills incurred amounted to about $47,900. This would indicate an apparent deficit of $1,500, which, however, is not correct. We should deduct from the amount of bills incurred during the year at least one-third or perhaps one-half of the amount spent for linoleum, catalog cases and furniture, which was about..... $3,500

The amount spent thus far upon the new catalog 1,500

The amount spent for permanent improvement of the Pavilion, about..... 800

Making a total of..... $5,800

This would show a good surplus for the year.

It must always be remembered that the Mechanics' Institute was not organized as a money-making institution. On the contrary, it is intended that all our income should be spent to the best possible advantage for the benefit of our members. The only fund which it is intended to increase is the reserve fund, to which the fees received from all life memberships are invariably added. At present it amounts to $6,107.76, and is deposited in the Mutual Savings Bank in the name of the Institute. The ultimate disposition of the fund has not been determined upon as yet, though the Board feels at liberty to apply it for the benefit of the members in any way that they may deem best. No doubt a proper disposition of it will soon be made.

The net income from the Pavilion Block during the past year has been about $11,500, a slight increase over the preceding year. All indications point to an increased income during the present year, but the management of the block presents considerable difficulties. The taxes are heavy and increasing, and the expenses of maintenance are also increasing, so that ways and means must be found to increase the income. We deem the Pavilion Block an endowment for the Institute which ought to be held as an investment, as it would be difficult to find a safer or a better one. The value of the property is bound to increase, and it remains with the Board of Trustees to make it more productive by careful and judicious management.

At the present moment we are considering the erection of a building on the corner of Hayes and Polk Streets, and we think it wise to borrow the money for that purpose, upon condition that an income can be secured which would pay the interest upon the debt, provide for a sinking fund which would liquidate the debt itself in fifteen years and besides that net us a small interest upon the estimated value of the land. We consider this sound financiering, because should it be deemed wise to tear down the contemplated building after fifteen years, it would not be a loss to the Mechanics' Institute.

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President
(concluded)

The work in the library has been satisfactory to the Board and we hope it has been so to our members. It is gratifying to note that for the first time in more than five years our membership shows an increase, and according to the Librarian's report the membership is an active one. It has been our endeavor to clear the roll of those who did not pay their dues, as we do not consider it a benefit to any one concerned to carry along those names from year to year from whom we could get no response to bills or notices. For details of the library work, I refer you to the Librarian's report, but would draw your attention to the average daily circulation of our books, which was 491 during the past year, and also to the increase of 1,115 books in our accessions over those of last year.

A recent editorial in one of our prominent daily newspapers made mention of the splendid central location of our library building and referred to the great advantages to be derived by the concentration of all the minor special libraries under the roof of our new building, which we hope to erect at no very distant date. The same article also spoke of the establishment of a branch reference library of the Free Public Library under our roof. Considerable mention has been made of the relations between the Public Library and ourselves, and I do not consider it amiss to give the matter a little attention in this report.

In my opinion the Public Library of San Francisco is one of the best managed libraries in the country and fulfills its mission in an admirable manner. It is, however, an institution entirely different and separate and apart from our own. Ours is a private library, maintained by private subscription and by its own endowment, and it is, therefore, our own, to be managed as we may think best suited to our aims and purposes. As stated in a previous report, every member is to the extent of his own desire an active unit in the management of our affairs. At any election, a majority of our members can, by the exercise of their votes, place a Board of Trustees in control of affairs, who will carry out their wishes.

From the very nature of things, this is impossible in a Free Public Library. Our membership is under 4,000, and certainly the control is more immediate. Furthermore, while we are at liberty to develop our library along any special lines we may select, the Public Library must consider the taste and the desire of the entire community.

It is worthy of mention in this connection that according to the last annual report of the Secretary of the Public Library, the amount spent for books and periodicals was about $12,900, while our own expenditures during the past year for books and periodicals was $6,000. I feel satisfied that the two libraries can and ought to supplement each other, but it would not be wise in my opinion to take any steps that might lead to an absorption, which would mean the loss of our independent existence. The time will come when our library and our university extension courses of lectures, together with the special libraries of affiliated societies, will be an important factor in the educational world of San Francisco.

RUDOLPH J. TAUSSIG,
President.

The meeting then adjourned
Jos M Cumming,
Secretary

J J Bonnesdieu
Recording Secretary,

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Board of Trustees Minutes, VOLUME 8, 1 November 1904 – 18 November 1913. Mechanics' Institute, San Francisco.

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Board of Trustees Minutes, VOLUME 8, 1 November 1904 – 18 November 1913. Mechanics' Institute, San Francisco.

Mch 11/05.

San Francisco Saturday March 11th 1905.

Organization

In accordance with the provisions of Section 2 of article VII of the Constitution, the Board of Trustees met tonight immediately after the annual meeting. Present Trustees Beaneton, Bull, Ford, Heald, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, Taussig, von Geldern, Wallis. (13) absent and not yet installed Mr Wagoner.

On motion of Mr Mead, Mr Beaneton was elected Chairman pro tem.

The Chair announced the election of officers for the ensuing year to be in order.

For President Mr Mead nominated Mr Rudolph J. Taussig.
The Chair appointed Messrs Heald and Mead to act as tellers for the evening.
On motion the Secretary cast the ballot of the Board for Mr. Taussig and on the tellers report, the Chair declared Mr Taussig elected President.

For Vice President, Mr Mauzy nominated Mr George H. Wallis,
On motion the Secretary cast the ballot of the Board for Mr Wallis and on the tellers report, the Chair declared Mr Wallis elected Vice President.

For Corresponding Secretary Mr Spaulding nominated Mr James H. Lyons,
On motion the Secretary cast the ballot of the Board for Mr Lyons and on the tellers report, the Chair declared Mr Lyons elected Corresponding Secretary.

For Recording Secretary, motion nominated Mr James G. Spaulding,
On motion the Secretary cast the ballot of the Board for Mr. Spaulding and on the tellers report, the Chair declared Mr. Spaulding elected Recording Secretary.

Treasurer No election.

For Treasurer Mr. Neal nominated The Central Trust Co,
Mr. Beaneton nominated The Bank of California,
The ballots resulted as follow.
1st Ballot Central Trust Co 7 Bank of California 6
2nd Ballot Central Trust Co. 6 Bank of California 6 and U.S National Bank 1
3rd Ballot Central Trust Co 7 Bank of California 6.
4th Ballot same as 3rd ballot.
Messrs Mauzy and Ford withdrew.
The Chair appointed Mr Bull a committee of one to escort President elect Taussig to the Chair. President Taussig took the Chair.
The 5th, 6th and 7th Ballots all were Central Trust Co. 6, Bank of California 5.

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A motion by Mr. Heald to postpone the election of a Treasurer until the next regular meeting March 20th was carried by the following vote:- ayes. Heald, Mead, Neal, Spaulding, Spiers von Geldern, Wallis, (7) Noes Beaneton, Bull, Lyons (3) President Taussig not voting.

The meeting then adjourned.

all OK

Attest
Jos N Lemming.
Secretary

J G Spaulding
Recording Secretary.

Mch 21/05.

San Francisco Tuesday March 21, 1905.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig:- present at roll call Trustees Beanston, Bull, Ford, Heald, Lyons, Mauzy, Neal, Spaulding, von Geldern, Wagoner, Mr. President (11) absent Mead, Fiers (2) deceased Wallis (1).

Vice Pres Wallis Dead.

President Taussig stated to the Board that Trustee and Vice-President George H. Wallis had died the Sunday previous and that he had sent a floral piece to the funeral and had ordered the front of the Library draped. President Taussig then spoke of his high opinion of Col. Wallis as a man and his appreciation of him as a Trustee and he stated that if he were asked what recompense there was in acting as a Trustee of the Mechanics Institute, he could truthfully say that one of the recompenses was that it enabled one to associate with men like Mr. Wallis.

Wagoner installed

The President announced that Trustee Lucky Wagoner had taken the obligation of office as Trustee in proper form.

The minutes of the meetings of March 7th and of March 11th last were read and on motion approved.

The Finance Committee presented bills amounting to $2007.30 as per list below which were on motion ordered paid by the following vote:- ayes, Beanston, Bull, Ford, Heald, Lyons, Mauzy, Neal, Spaulding, von Geldern, Wagoner, President Taussig (11) noes None.

Bills Ordered Paid.

Schas Klee Co	$ 356.35	Ford	$ 6.98 48	Ford	$ 1585.20
Spring Valley W. Co.	36.05	Smithsonian Inst.	26.95	Jos Fiers	4.15
J. Newbegin	33.60	Dodd Mead & Co.	24.	Goodyear R Co.	18.50
Eureka Blueprint	81.15	D. T. Pierce Co.	4.50	Underwood Elec Co.	.75
Pac Rural Press	3.50	Mining & Sci. Press.	3.50	Hesperian	150.25
Nat Geog Mag Com.	1.25	Cunningham Bell Co.	479.84	Reynolds & Co.	3.50
Paul Elder & Co	5.20	Keuffel & Esser Co.	300.98	Postal Tel Cable Co.	.70
Enos Broom Mgr.	9.00	E. Regan	4.95	Contract Print Co.	3.85
L. H. Carey	20.16	J. McConnell	13.50	Sunset Press Co.	10.
Sandy Wheeler Pub Co.	128.32	L. & E. Emanuel	45.00	Gabriel Printing Co.	5.
Eng & Mining Jour.	3.90	Thos Denning	3.50	H. H. Bancroft Co.	7.50
Ford	$ 6.98 48	Ford	$ 1585.20	H. H. Bennett	4.75
				Jos Middleton	10.20
				A. Conat	17.50
				Wm. Weil	32.95
					$ 2007.30

The Library Committee recommended for purchase books amounting to $637.50 The recommendation was adopted by the following vote:- ayes, Beanston, Bull, Ford, Heald, Lyons, Mauzy, Neal, Spaulding, von Geldern, Wagoner, President Taussig (11) noes None.

Mch 21/05.

The Library Committee made the following report on

Employees.

Employees

Mr Naught resig

Miss Reynolds appd

" Lathrop "

H. Murphy resig

V. Lovey appd

J. Young left

J. Dorman appd

J. Francis "

1. Wm McNaught assistant reference Librarian and in charge of the Periodicals resigned at the end of February and Miss Grace Reynolds who has been employed in the Catalogue department was employed temporarily in his place. We recommend that Miss Reynolds be appointed to this position at a salary of $45 per month beginning March 1st.

2. Miss Helen Lathrop has been employed temporarily in place of Miss Reynolds in the Catalogue department. We recommend that Miss Lathrop be employed as assistant in the Catalogue department at a salary of $30 per month in place of Miss Reynolds.

3. Harry Murphy employed as a boy in the Library has resigned. We recommend the appointment of Vernon Lovie in his place at a salary of $15 per month.

4. J. C. Young head janitor receiving $50 per month left on March 7th and Jas. Dorman who had been acting temporarily as under janitor has been filling the position. We recommend the appointment of James Dorman as head janitor at a salary of $50 per month beginning April 1st.

5. We recommend that J. T. Francis be employed temporarily as under Janitor at $45 per month.

Respectfully

Signed Geo Beanston
Signed J. C. Spaulding
Signed Lucky Wagoner Library Com-

Note. The motion to adopt was carried by the Ayes roll call as the Cast Office Inspectors to Murray &

The report was received and adopted and on motion the Secretary cast the ballot of the Board for the employees recommended. The Chair appointed Messrs. Heald and Lyons tellers. The tellers reported the ballot of the Board cast as follows.

For Assistant Reference Librarian	Grace Reynolds
For Assistant in Catalogue Room	Helen Lathrop
For Boy	Vernon Lovie
For Head Janitor	Jas. Dorman
For under Janitor (temporarily)	J. T. Francis, whereon

the Chair declared them duly elected.

Libry Com

The Library Committee reported as follows.

Cat Case

1. We recommend the purchase of a catalogue case for the fiction catalogue at a cost of $68.

Chess contest

2. We recommend that the use of the Chess Room for the Intercollegiate Chess Contest between the University of California and Stanford University the evening of April 14th be granted.

Curtain

3. The Chapter of Beth Eloh have requested a curtain hung in front of the book shelves in the room used by them. We recommend that the request be granted.

Broomton

4. In the matter of the letter of W. T. Broomton referred to this Committee asking for another copy of each of the daily papers in the reading

Mch 21/05.

room, as we take now 8 copies of the daily papers and we do not deem it expedient to increase this number and we recommend that Mr Brownton be so notified.

Petition-Reading Room 5. We request further time in the matter of the petition referred to us in regard to making changes in the reading room.

Respectfully
Leo Branston
J G Spaulding
Linton Wagoner } Library Com.

On motion the report was adopted by the following vote, ayes Branston, Bull, Ford, Heald, Lyons, Mauzy, Neal, Spaulding, von Eldern, Wagoner, President Faulkner (11) noes none.

The Finance Committee recommended for payment bill of $68 to the Library Bureau. The bill was ordered paid by the following vote:- ayes, Branston, Bull, Ford, Heald, Lyons, Mauzy, Neal, Spaulding, von Eldern, Wagoner, President Faulkner (11) Noes None.

Annex & Bare Pavilion – Mr Neal stated that the Annex could be rented to Bare Bros. for four months beginning April 1st for a furniture store but that it might make some change in the insurance. On motion of Mr Heald the Pavilion Committee was authorized to rent the Annex to Bare Bros. for four months provided the insurance arrangements were satisfactory.

Wallis flowers On motion of Mr Heald, the action of the President in ordering flowers and for draping the Library Building for vice President Wallis's funeral was approved.

Richardson Skate A letter was read from the Richardson Ball Bearing Skate Co asking terms for the Pavilion. Referred to the Pavilion Committee.

Treasurer No election Unfinished Business. Election of a Treasurer laid over from last meeting was then proceeded with. The Chair appointed Messrs. Spaulding and Bull tellers, The Central Trust Co received 7 votes and the Bank of California 4. There being no election, on motion of Mr Neal the matter was laid over till the next meeting.

Wallis resolution Mr Spaulding moved that a Committee of three be appointed to draw up appropriate resolutions of respect to the memory of vice President Wallis the motion was carried and the Chair appointed on the Committee, Trustees Spaulding, von Eldern and Branston.

Thanks to Judges On motion of Mr Neal, the Secretary was instructed to send the thanks of the Board to the Judges at the recent election and the Installation committee who acted at the Annual Meeting.

Committee to act The President requested the Committee of last year to act until he should appoint the new Committee.

Mch 21/05.

Lectures. Mr. von Eldern stated that the University Extension Course by Prof Stephens on Napoleon was finished but that Prof. Stephens expected to give one additional lecture.

Adj. respect to Wallis On motion of Mr. Ford, the meeting then adjourned out of respect to the memory of the deceased Vice President George H. Wallis.

Attest
J G Spaulding
Secretary

J G Spaulding
Recording Secretary.

Apr 4/05.

San Francisco Tuesday April 4th 1905

The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig:- present at roll call, Trustees Beanston, Bull, Ford, Heald, Mead, Mauzy, Neal, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (12) absent at roll call Trustee Lyons(1).

The minutes of the last meeting were read and on motion approved.

Lectures at Scottish Hall

The Lecture Committee presented the following report.

"Prof. Stephens in his concluding lecture March 20th stated that he would give one more lecture on April 3rd as the Pavilion Art Gallery was rented for this date, and as your Committee deemed it best to hold the lectures on the date announced by Prof. Stephens, Scottish Hall was rented and the lecture held there April 3rd.

The cost of the hall was $8.00.

Your Committee asks confirmation of its action.

Respectfully

signed Otto von Geldern
signed Percy L. Ford
signed Geo Beanston
} Lecture Com.

The action of the Committee in renting Scottish Hall was on motion confirmed by the following vote:- ayes, Beanston, Bull, Ford, Heald, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (12); noes. none.

Bare Bros Annex

Pavilion - Mr. Neal reported in the matter of Bare Bros. referred to the Committee at the last meeting, that the Committee had rented the Pavilion Annex to Bare Bros. for four months beginning April 1st 1905 for a furniture store for $150 per month, the Institute to pay whatever extra insurance would be charged on the Pavilion in consequence of their tenancy.

Mr. Lyons entered.

New Mortgage.

New Mortgage

The President reported that arrangements had been completed for making a new mortgage on the Pavilion Block of $36000 which would be used to pay off the balance due of $36000 on the present mortgage to the University of California.

A letter was read from attorney E.R. Young advising that the note and mortgage submitted for execution were in proper form.

Mr. Mead then offered the following -

Apr 4/05.

Resolution to Mortgage

Resolution to Mortgage.

San Francisco April 4th 1905.

Be, It Resolved, that the President and the Recording Secretary of the Mechanics' Institute, a corporation, be and they hereby are empowered on behalf of the said Mechanics' Institute, to execute its promissory note to Union Trust Company of San Francisco and Moses Greenebaum, as trustees of the estate of Adolph Bissinger, deceased, for the sum of Thirty-Six Thousand Dollars ($36,000.00), payable one year after date, with interest thereon at the rate of six per cent (6%) per annum payable monthly in advance, and are further empowered to execute in the name of the Mechanics' Institute to secure the payment of said promissory note, a mortgage to the said Union Trust Company of San Francisco and Moses Greenebaum, as trustees of the estate of Adolph Bissinger, deceased, of the property known as the Pavilion Block, being all of Block No. Two (2) of the Western addition in the City and County of San Francisco, bounded by Larkin, Hayes, Polk and Grove Streets, the terms of which mortgage shall be satisfactory to the President and Recording Secretary of said Mechanics Institute, and that the President and Recording Secretary be and they hereby are empowered, when thereunto duly authorized and directed by resolution of the Board of Trustees of said Mechanics' Institute to execute from time to time hereafter, and in the name of said Mechanics' Institute, its promissory note or notes for such further sum or sums of money, as said Board of Trustees may designate, but at no time shall the amount of such additional notes together with the amount of said first named note of Thirty-six Thousand Dollars ($36,000.00) ever exceed a total of One Hundred Thousand Dollars ($100,000.00), and to secure such further promissory note or notes by the mortgage hereinabove mentioned.

On motion of Mr. Mead, the resolution was adopted by the following vote:- ayes, Beanston, Bull, Ford, Heald, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (13) noes none.

The Secretary presented report for March which was read and ordered spread on the minutes.

Secretary's Report - March 1905.

1905 Mch 1. Cash on Hand $1767.12

Receipts

Library	Dues	$1817		
	Ent Fees	41		
	Life Mem.	50		
	Books &c	103.15		
	Post & Rents	450	2461.15	
Pavilion	Rents	$2450.00		
	Ways &	613.00		
	Gas	132.00		
	Lighting	4.00		
	Electricity	7.00		
	Licenses	20		
	Sales of Soft Drinks	2.00	3230.50	$5691.65
				7458.77

Expenditures 4776.11

Bills Pd. & Sundries charged Cash Book $2682.66

1905 April Cash on Hand

Respectfully (signed) John Cummings Secty

Apr 4/05.

The Librarian presented March report showing as follows-

New members - Subscribing		41
" " Life		1
Resignations		63.
Books added (volumes)		653.
Circulation-month- "		13712
" daily average "		507.

The report was received and the following persons reported thereon as having joined the Institute were on motion approved.

New Members.

Miss Louise Cooper	W. Hoff	Wm D. Page
Chas. J. Lyser	Henry Meaken	Carl Siebrand
Mrs E.N Root	Mrs A. E. Kent	John G. Treanor
Mrs W.N. Seely	Humboldt Gates	Wm N. Hollis
Wm J. Thomas	J.B. Baldwin	L.J. Hammersmith
John J. Roche	C.D. Rhodes	C.F. Baldwin
Myron Vincent	Jacob Schlosser	John Mason, Jr.
Wm H. Coates	Miss M. H. Kelley	H.N. King
B.L. Stowell	W.B. Wilson	Asa N. Wells (life)
Chas. L. Fox	C.O. Sharpe	Miss F.K. Eisner
Thos. N. Guptill	G.G. Johnston	Edw. N. Lake
Wm G. Berits	Geo. F. Pope	Mrs. R.F. Haight
Wm McNaught	Miss M. Reis	Murray Inner
W.M. Klinger	N.W.B. Taylor	Miss E.L. Gilbert

Thanks from Mrs Wallis

A letter was read from Miss Miriam K. Wallis, expressing for herself and her mother, their appreciation of the flowers sent by the Board to the funeral of her father, George N Wallis. Received and filed.

Treasurer elected

Unfinished Business - The Board then proceeded to the election of a Treasurer. The Chair appointed Messrs. Mead and Heald tellers. The Central Trust Company received eight votes and the Bank of California five, and on the tellers report of this result, the Chair declared the Central Trust Company duly elected Treasurer.

Mead elected Vice President

New Business-

Mr. Bull moved that the Board proceed to elect a Vice-President of the Institute to fill the vacancy caused by the death of George N. Wallis. The motion was carried. Mr. Bull nominated Trustee L.R. Mead. Mr. Neal seconded the nomination. On motion the Secretary cast the ballot of the Board for Mr. Mead. The Chair appointed Messrs. Bull and Beaneton tellers. On the tellers report that the vote of the entire Board had been cast for Mr. Mead, the Chair declared Mr. Mead duly elected Vice President of the Mechanics' Institute.

Apr 4/05.

Com. on Vacancy

Mr. Mead moved that a Committee be appointed by the Chair to present at some subsequent meeting of the Board a name of some person to fill the vacancy in the Board caused by the death of George N. Wallis. The motion was carried. The Chair appointed as such committee, Messrs. Mead, Heed and Wagoner.

Accident Pavilion

The Secretary reported that a few days before, a man had been injured on Grove St. between Larkin and Polk by the swinging out of one of the Grove St. doors of the Pavilion, during the tenancy of and while the Pavilion was under the control of the Pacific Coast Forest Fish and Game association and that the main's attorney had called on the Secretary and had made a claim that the Institute was liable for such damage. On motion, the matter was referred to the Pavilion Committee.

The meeting then adjourned.

attest

Rudolph J. Taussig President.

D.M. Cumming Secretary.

J.G. Spaulding
Recording Secretary.

Apr 18/05.

San Francisco Tuesday April 18th 1905

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig:- present at roll call Trustees Beanston, Bull, Ford, Lyons, Mead, Spaulding, Spiers, von Geldern, Wagoner, Mr. President (10) absent at roll call Trustees Heald, Mauzy, Neal (3).

The minutes of the last meeting were read and on motion approved.

New Reserve at Union Trust Co.

The Finance Committee presented the following report:-

"There is now in the Reserve Fund in the Mutual Savings Bank $6107.76 and the limit which this Bank generally takes on deposit is $5000.

We recommend that a new Term Deposit account be opened with the Union Trust Co and that $1107.76 be drawn from the Mutual Savings Bank and deposited in the Union Trust Co.

We recommend that the $100 received from Life Membership fees since March 1 last be transferred to the Reserve Fund and deposited in the Union Trust Co.

We recommend that hereafter all money received from Life Membership be transferred to the Reserve Fund and deposited in the Union Trust Co on Term Deposit

Respectfully
Signed L.R. Mead
Signed James N. Lyons, Finance Com.

The recommendations of the Committee were on motion adopted by the following vote:- ayes, Beanston, Bull, Ford, Lyons, Mead, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (10) Noes None

Mr. Heald entered.

The Finance Committee presented the following report.

"Your Committee has audited March vouchers Nos 1-35 inclusive amounting to $6338.00. There is cash on hand tonight $4178.85. We recommend that these bills be ordered paid and that the President and Recording Secretary be authorized to sign checks for these vouchers as soon as the cash is on hand.

Respectfully
Signed L.R. Mead
Signed James N. Lyons, Finance Com.

The recommendation was on motion adopted by the following vote:- ayes, Beanston, Bull, Ford, Heald, Lyons, Mead, Spaulding, Spiers, von Geldern, Wagoner, Mr. President (11) Noes None.

Apr 18/05.

New Mortgage.

New Mtg.

The President reported that the papers in the new mortgage of $36000 to Union Trust Company of San Francisco and Moses Greenebaum, trustees of the estate of Adolph Bessinger, deceased, had been signed and delivered in accordance with the resolution adopted at the last Board meeting, and that the mortgage contained a provision allowing the Institute to make payments on account of principal at any time as well as provision for borrowing $64000 more on the same mortgage.

In regard to the interest which was specified in the note at six per cent, the President presented and had read a letter from the Union Trust Co. that the interest to be collected would be at the rate of five and one half per cent.

Mr. Mead presented the following

Int pd in adv.

Resolution to pay Interest.

Resolved, that the President and Recording Secretary be authorized to sign a check on the Treasurer, each month beginning with the month of April 1905 for the amount of interest due monthly in advance on the mortgage of the Mechanics Institute to Union Trust Company of San Francisco and Moses Greenebaum, trustees of the Estate of Adolph Bessinger deceased, and to pay said check to said Union Trust Company of San Francisco for said monthly interest.

On motion the resolution was adopted by the following vote:- ayes, Beanston, Bull, Ford, Heald, Lyons, Mead, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (11) Noes None.

Vacancy Mr Jenks elected

The Special Committee on Vacancy in Board reported as follows:- at the last meeting this Committee was appointed with instructions to submit at a subsequent meeting of the Board the name of a member of the Institute to fill the vacancy in the Board caused by the death of Trustee George K. Wallis.

Your Committee has carefully gone into this matter as individuals and as a Committee; we have canvassed the different names submitted to us and have been rather embarrassed by the fact that all the names considered were most excellent and any one of them would make a valuable Trustee.

After careful consideration, we have unanimously agreed to present to the Board the name of Mr. Livingston Jenks for the vacancy.

Respectfully
Signed L.R. Mead
Signed Sidney L. Ford
Signed Luckey Wagoner
Special Committee on Vacancy.

Apr 18/05.

Mr. Bull moved that the report be received, the Committee discharged and that the Board proceed to elect a Trustee to fill the vacancy in the Board caused by the death of George H. Wallis. The motion was adopted.
Mr. Bull moved that the Secretary cast the ballot of the Board for Mr. Livingston Jenks for the vacancy. The motion was carried. The Chair appointed Messrs. Bull and Spaulding tellers the Secretary cast the ballot of the Board as directed and on the tellers report of the entire vote of the Board for Mr. Jenks, the Chair declared him duly elected.

Letters Read.

From the Argonaut asking the Institute to advertise in their Spring Book Number. Received and filed.

Bd Health Pav. Plumbing. From the Board of Health, being notification to change all the closets in the Pavilion. Referred to the Pavilion Committee with instructions to report at the next meeting.

Safety station 9th & Market From H.B Phelips, manager Hotel St. Nicholas, inclosing petition to Board of Supervisors asking them to build a safety station at 9th and Market Sts with a request for the Institute to sign same. On motion of Mr. Bull the petition was ordered signed.

Mr. von Geldern withdrew.

Charges against Buckley. A letter was read from W. dest. Paul- Seitz, Secretary of the Pacific Coast Forest Fish and Game Association, late tenants of the Pavilion making charges against Pavilion Janitor M. J. Buckley of attempt to assault Mr Seitz after, having assumed undue powers in connection with his position and after having used most insulting and offensive language about Mr Seitz.
Buckley, of Janitor
Mr. Bull moved that the President appoint a Committee of three to investigate the charges. The motion was carried. The President appointed as the Committee Trustees Bull, Spreis and Beaston.

City Deed On motion the matter of obtaining a City Deed to the Pavilion Block was referred to the Finance Committee to report on.

Tax protest On motion, the matter of beginning suit against the City to recover taxes paid under protest was referred to the Finance Committee with power to act.

Pav Insurance raised. The Secretary reported that on account of the Annex having been rented to Sare Bros for a furniture store the Pavilion rate of insurance had been increased from 2 57 to 3%.

Apr 18/05.

Fish tanks The Secretary reported that the Pacific Coast Forest Fish and Game Association had requested permission to leave the fish tanks built by them for their recent exhibition in the Pavilion, in the Pavilion for the exhibition which they expect to hold next year. Referred to Pavilion Committee to report on.

Cost printing Constitution On motion of Mr. Ford, the Printing and Advertising Committee was instructed to report to the Board, the cost of printing new Constitution and By-Laws.

The meeting then adjourned
Attest
J. M. Cumming
Secretary.

of Com.

J. G. Spaulding
Recording Secretary

May 2/05.

San Francisco Tuesday May 2nd 1905.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Library Building tonight at 8 o'clock by President Taussig – present at roll call Trustees Beaston, Bull, Jenks, Lyons, Mauzy, Mead, Speers, von Geldern, Wagoner, President Taussig (10) absent Trustees Ford, Heald, Neal, Spalding (4)

Mr. Jenks — The President briefly welcomed Trustee Jenks to his seat in the Board, and Mr. Jenks replied thanking the Board for his election.

The minutes of the last meeting were read and on motion approved.

The Library Committee recommended for purchase books amounting to $518. The recommendation was adopted by the following vote:- ayes Beaston, Bull, Lyons, Mauzy, Mead, Speers, von Geldern, Wagoner, Jenks, Quelfans, Taussig (10) Noes none

Pavilion Plumbing — The Pavilion Committee presented the following report.

1. "At the last meeting the notice from the Board of Health to change the closets in the Pavilion was referred to this Committee. We have obtained a stay in this matter for a short while and we request further time to report in

Rent 14 Hayes — 2. The new store No 14 Hayes St has been vacant for over 2 months, Two offers of $35 a month were received, the rent asked being $40. as the store may remain idle some time yet unless the rent is reduced, we recommend that this Committee be authorized to rent it on the best terms possible

Repairs Hayes St — 3. The supports to the yard for the 2nd story No 14½ Hayes St seemed on examination to be weak and we have ordered same strengthened.

4. Nos 16 & 18 Hayes St are in bad condition and could perhaps be changed to make good stores. We recommend that this committee be authorized to investigate the matter of changing same and report".

Respectfully – (Signed) Alphens Bull, Signed Jno Speers, (signed) L. R. Mead, Pavilion Committee

On motion of Mr. Lyons the report was adopted and the Pavilion Committee authorized to fix the rent for the store No 14 Hayes St

The Secretary presented report for April which was received and ordered spread on the Minutes.

The Librarian presented report for April, showing as follows.

New Members Subscription	32
" " Life	1
Reinstated	2
Withdrawals	47
Volumes added	357
Circulation for Month	12742
" Daily Average	509.

The report was received and the following persons named therein as having joined the Institute were on motion approved.

May 2/05.

New Members.

Mrs John R. Forrest	Jos L. Regan	Mrs H. H. Kleyton
Jas J. Heagerty	F. L. Kesen	Arthur Caque
A. E. Dale	L. W. Harris	Chas F. Woodall
C. O. Baughman	Mrs E. M. McCarthy	Miss M. Greenebaum
R. W. & O. Crowley	C. K. Bonesteel Jr	B. S. Drake
H. S. Church (Life)	R. B. Bosco	J. S. Ruggles
H. D. Cartwright	Mrs E. M. Short	P. S. Carleton
R. H. Martinoff	J. M. Doolittle	Miss H. E. Klenck
Wm Wolff	Lloyd S. Ackerman	Geo A. Jones
Edwin Dewyka Jr	Mrs J. S. Mein	H. B. Worton (Reinstated)
Jas O'B Gunn	J. L. Slocum Jr (Life)	Mrs A. L. Hostetter "
Jas M. Allen	John M. Neal	

Auditor — A report to the Secretary from H. M. Downs Auditor showing the Institute books audited to May 1, 1905 was read and referred to the Finance Committee.

Pac Coast For Fish Game Assn show rebate $50 — A letter was read from the Pacific Coast Forest Fish and Game Association Cafe tenants at the Pavilion asking rebate of the extra $50 rent charged them for keeping open Sunday April 16 last said $50 being in excess of the $50 already paid by them. On motion of Mr Mauzy the $50 was ordered rebated by the following vote:- ayes Beaston, Bull, Lyons, Mauzy, Mead, (~~Neal~~) Speers, von Geldern, Wagoner, Jenks, President Taussig (10) Noes none.

Dept Commerce — A letter was read from the U.S. Department of Commerce asking information about the Institute. On motion the Secretary was ordered to answer same.

Pres to Portland Fair — The President stated that he would leave shortly for Portland Oregon and while there he would look into the matter of obtaining exhibits from the coming Lewis and Clark Exposition for an exhibition at the Mechanics' Pavilion in this city after the close of the Lewis and Clark Exposition. The President stated also that he had been appointed a Commissioner to the Lewis and Clark Exposition by the Governor of the State for the above purpose.

Thanks to Gov. Pardee — Mr. Beaston offered the following, which was unanimously adopted – Whereas: Governor Pardee has issued a special commission authorizing and empowering Mr. R. J. Taussig, President of this Board to investigate and report on the subject of interesting the exhibitors at the Lewis & Clark Exposition to be held in Portland Oregon in making an exhibit in San Francisco after the close of such Exposition, at the proposed Mechanics' Institute Fair; therefore be it resolved, that this Board appreciates said action on the part of Governor Pardee and hereby extends to him our thanks for issuing such commission to our President.

May 2/05.

Authority to President

Mr. Beaneston offered the following which was unanimously adopted
Whereas) Resolved, That the President of this Board, Mr. R. J. Haussey, be and he is hereby authorized to consult with the officials and exhibitors at the Lewis & Clark Exposition to be held at Portland, Oregon for the purpose of interesting such exhibitors in the Fairs proposed to be given by the Mechanics Institute in their Pavilion in San Francisco.

—

The President announced the appointment of the following

Committees

Committees for the Ensuing Year.

Finance	Mead,	Heald,	Lyons
Building and Repairs	Spiers,	Jenks,	Neal.
Library	Beaneston,	Spaulding,	Wagoner
Lectures and Classes	Von Geldern,	Ford,	Beaneston
Printing and Advertising	Mauzy,	von Geldern,	Neal
Pavilion	Bull,	Spiers,	Mead
New Library Building	Wagoner,	Ford,	Neal. Spaulding, Heald.
Membership	Lyons,	Jenks,	Mauzy
Constitution and By Laws	Ford	Beaneston,	Mead
Management.	Mauzy,	Lyons	Wagoner, Bull, Beaneston
Exhibits	Jenks	Spiers	Heald
Machinery	Mead.	Spiers,	von Geldern
Art	Heald.	Neal.	Spaulding
Music	Mauzy.	Bull,	von Geldern
Tickets and Admissions	Spaulding,	Jenks.	Wagoner.

Neal off Pavilion

The President stated that he had requested Mr. Neal to continue as Chairman of the Pavilion Committee but that Mr. Neal had been obliged to retire from the Chairmanship on account of the pressure of his own business.
On motion of Mr. Mead the appointments as made by the President were confirmed.

—

Printg Com. Cords

The matter of printing Committee Cards was referred to the Printing and Advertising Committee with power.

—

Bids And Report

The Printing and Advertising Committee were on motion instructed to get bids for printing the Annual Report.

Secretary's Report. April 1905.

1905 April 1 Cash on Hand. $2682.66

Receipts

Library	Dues	1066.50	
	Ent Fees	32.	
	Life Membership	50.	
	Books &c.	12 X 80	
	Post St. Rents	480	$1726.30

Secty. Apl Contd.

Rects. contd

Pavilion	1335		
Hayes & Rents	763		
Phone	1	2089.00	
Interest Cent 4% 6		4.39	$3819.69
			6502.35
Payments			5076.17
1905 May 1 Cash on Hand			$1426.18

Bills audited for Mch		$6338.00
Paid in April		5076.17
Bills unpaid May 1, 1905		$1261.83

Respectfully
Jno. M. Cumming
Secretary

The Meeting then adjourned

Attest
Jno. M. Cumming
Secretary

J. J. Spaulding
Recording Secretary

May 16/05.

San Francisco Tuesday May 16th 1905.

The Regular Meeting of the Boards of Trustees of the Mechanics' Institute was held at the Mechanics' Institute Library Building tonight at 8 o'clock vice President Mead presiding – present at roll-call, Trustees Bull, Heald, Mead, Neal, Spaulding, Spiers, von Eldern, Wagoner, Jenks (9) absent at roll call Trustees Braston, Ford, Lyons, Mauzy, President Taussig (5).

The minutes of the last meeting were read and on motion approved.

Messrs. Mauzy and Lyons entered.

The Finance Committee reported recommending that April vouchers 1–333 inclusive amounting to $3283.08 be ordered paid and that the President and Recording Secretary be authorized to sign checks for same as soon as the funds are on hand. The recommendation was adopted by the following vote – ayes. Bull, Heald, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Eldern, Wagoner, Jenks (11) noes None.

City Deed Pavilion

The Finance Committee reported as follows –

"In the matter of a **City Deed** to the **Pavilion Block**, referred to this Committee, the California Title Insurance Co. will furnish same for $50 including all charges, providing there is not any great complication of titles prior to the Institutes buying the block, but in any event the charge will not exceed $100.

"Mr Young our attorney advises us to get the City Deed.

We recommend that the Cal. Title Insurance Co. be instructed to obtain the City Deed at a cost not to exceed $100.00."

Respectfully signed L.R. Mead

signed Ed Heald Finance Com.

The recommendation of the Committee was adopted by the following vote:- ayes. Bull, Heald, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Eldern, Wagoner, Jenks, (11) noes None.

Tax protest

The Finance Committee reported that a proposition had been received from Young and Denicke to undertake the collection of the taxes for 1905 paid under protest for 25% of the amount recovered. On motion referred to the Finance Committee with power to act.

The Pavilion Committee presented the following report which was approved and the recommendation adopted by the following vote:- ayes Bull, Heald, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Eldern, Wagoner, Jenks (11) noes None.

Pavilion Hayes St Repairs $16.75 authorized

Pavilion Committee Report.

"We have rented the store No 14 Hayes St. to J.O'Dowd for a tailor shop from May 15 at $35 per month. At the last meeting we reported that we had had to have the yard in the rear of the

May 16/05.

2nd story No 14 Hayes St. made secure, this has cost $38.00

The roof No 16 Hayes St is in very bad condition and must be fixed.

No 18 Hayes St is occupied by a paint store and we have notified the tenant to move.

Nos 16 & 18 ought to be repaired and good stores made of them. This will cost about $400. We recommend that this work be done at once."

Respectfully signed Alphens Bull

signed James Spiers

signed L.R. Mead Pavilion Com.

The Pavilion Committee presented the following report which was referred back to the Committee to report at the next meeting.

Annex Impts offer of Campe & McManus

Pavilion Com. on Proposed Building on Annex Sts.

"A bid for the N.E. corner of Hayes and Polk Sts has been made for your approval, instructions or rejection. Mr. Spiers and Mr. Bull of the Committee met Mr. Campe and Mr. McManus last Friday night on appointment Mr. Mead being absent; they stated that they were willing to enter into an agreement with the Mechanics Institute as follows:-

The lot referred to is 186 feet on Hayes St. and 52½ feet on Polk St. containing at present the building known as the Annex. We to erect a building to cost $55000 and lease it to them for a term of fifteen years, commencing when the building is completed and ready to occupy, on the following terms and condition

We agree to erect a Class C, three storey building, according to the City and County ordinances containing a basement to the curb lines and three stories. The basement to be finished with concrete floors throughout and hard finished walls. The first floor to contain stores, to be hard finished inside and contain fronts and entrances satisfactory to the general design, to be decided on by the architect, we and they. The walls of the building to be made of the required thickness to carry two more stories, for the purpose of any future extensions in that direction.

Plans and specifications for the completion of the work shall be prepared by the architect to be agreed upon by both parties, and as soon as the plans and specifications have been agreed upon and accepted, and approved or amended by the Board of Public Works, or other proper and necessary Municipal authorities of the City and County, a lease is to be drawn, agreed to and signed together with the plans and specifications.

They will furnish a bond of $5000, binding them to the performance of their part of the agreement. When this is done, the work on the building is to be commenced and prosecuted diligently, and on completion will be given into possession of the parties, and they shall pay rental as follows

If the cost of the building does not exceed $55,000, they agree to pay $650 a month for the first five years, $725 a month for the

May 16/05.

second five years and $800 a month for the last five years. Should the cost of the building exceed $55000, they agree to pay additional monthly rentals on each of the above mentioned rentals, amounting to one twelfth of a percentage to be agreed upon, on all expenditures in excess of $55000, beginning when they take possession of the premises. This lease as agreed to by both parties shall be delivered to the lessees when lease is signed and bond furnished.

Unless the plans and specifications are agreed to by both parties, or are accepted and approved by the Board of Public Works, and other proper and necessary Municipal authorities of the City and County of San Francisco within a time to be agreed upon, this agreement shall be void and of no effect.

Respectfully
(signed) Alphews Bull
(signed) Jas Phelps
(signed) L. R. Mead Pavilion Committee

A letter was read from Sage Dealey & Co. asking what price the Institute would sell the Pavilion Block for. On motion of Mr. Neal the Secretary was instructed to notify them that the block was not for sale.

Secty to Keep Pav. records of rentals.

On motion of Mr. Wagoner, the Secretary was instructed to keep a record of all rentals of the Pavilion which would contain all the information obtainable as to the character &c of the entertainment, its financial results as nearly as could be ascertained any any other information which might be useful to future lessees of the Pavilion.

On motion Mr. Mauzy was granted a two months leave of absence.

The meeting then adjourned
Attest J. M. Cumming,
Secretary

J. G. Spaulding
Recording Secretary.

June 6/05.

San Francisco Tuesday June 6, 1905.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig, present at roll call, Trustees Deanston, Bull, Ford, Heald, Jenks, Lyons, Mead, Neal, Spaulding, von Geldern, President Taussig (11) absent Trustees Mauzy (on leave), Spiers, Wagoner (3).

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported that they had audited May vouchers Nos 1-27 inclusive amounting to $2385.51 and June vouchers Nos 1-5 inclusive amounting to $ 399.95 and recommending that the same be ordered paid and the President and Recording Secretary authorized to sign checks for them so soon as the money to pay them was on hand.
The recommendation was adopted by the following vote:- ayes, Deanston, Bull, Ford, Heald, Jenks, Lyons, Mead, Neal, Spaulding, von Geldern, President Taussig (11) noes none.

Tax protest

The Finance Committee, in the matter of recovering taxes for 1905 paid under protest, referred to this Committee with power, reported that they had made an arrangement with Young and Denicke to bring suit to recover same, Young and Denicke's fee to be 10% of the amount recovered and that the President and Recording Secretary had, with the Committee's approval, assigned the Institute's claim to Mr. W. P. Harrell of Young and Denicke's office.
On motion of Mr. Neal the actions of the Finance Committee and of the President and Recording Secretary were approved.

Janr & clean basement

The Library Committee reported recommending that the Librarian be authorized to employ an extra man temporarily to work under his direction cleaning and arranging the basement at a total cost not to exceed $20.00 The recommendation was adopted by the following vote: ayes, Deanston, Bull, Ford, Heald, Jenks, Lyons, Mead, Neal, Spaulding, von Geldern, President Taussig (11) noes none.

White Lectures

Lectures and Classes – Mr. von Geldern stated that it was possible to obtain a series of lectures by Mr. J. Z. White who would visit this city shortly. On motion of Mr. Bull the matter of arranging for lectures by Mr. White was referred to the Committee on Lectures and Classes with power to act.

Const. & By-laws Report Referred

On motion, the report of the Committee on Constitution and By-Laws proposing amendments to the By-Laws, presented December 20th last, was referred back to the Committee.

June 6/05.

The Printing and Advertising Committee presented bids for printing copies of the Constitution and By Laws on which no action was taken. The Committee also presented bids as follows for printing 300 copies of the last annual Report of the Institute:

Commercial Publishing Co	$32.40
H. N. Brunt	36.00
Phelps Smyth & Van Orden	33.00

Ann'l Report ordered

On motion the bid was awarded to the Commercial Publishing Co and the work ordered by the following vote:— ayes, Beanston, Bull, Ford, Heald, Jenks, Lyons, Mead, Neal, Spaulding, von Geldern, President Tarpey (9) Noes None.

Pavilion Rentals 16 & 18

The Pavilion Committee presented the following report:—

"We recommend that this Committee be authorized to rent the two stores on Hayes St. now being repaired and changed, at a monthly rental for No 16 Hayes St. of not less than $12 and for No 18 of not less than $25.

Rent $14½

We recommend that this Committee be authorized to reduce the rent of Mrs. Smith tenant at No 14½ Hayes St. from $25 to $22.50 per month, if in its judgment the Committee considers it advisable. Mrs Smith has stated that she can not continue to pay $25 and has requested a reduction to $22.50.

Yosemite Lease

The Yosemite Club has requested a lease of the Pavilion for boxing contests from Aug. 1st to Dec 31 next on the same terms and conditions as its lease last year. We recommend that the request be granted and that the proper officers be authorized to make the lease under the same conditions as last year.

Saturday Night balls.

We recommend that this Committee be authorized to call for offers for rent of the Pavilion for all the Saturday nights of this year after Sept 1 and to arrange for renting same to party making the best offer; it being understood that proper reservations shall be made so that the lease can be cancelled in case a long lease of the Pavilion should be made.

Signed Alpheus Bull
Signed L. R. Mead } Pavilion Com.

The report was taken up seriatim and all of its recommendations successively adopted, Roll calls in each case being unanimous.

Mr. Ford withdrew.

The Pavilion Committee reported progress in the negotiations for leasing the North East corner of Hayes and Polk Streets.

Pac Coast Forest Show + Gas bill.

The Secretary read letter from Wm Green Harrison, President of the Pacific Coast Forest Fish and Game Association in relation to the Institutes bills against the Association for gas &c. amounting to $199.45 incurred at the recent Exposition held at the Pavilion by the Association.

June 6/05.

The letter spoke of the deficit incurred at the Exposition and of the impossibility of paying the bill and requested that the charge be cancelled. On motion the Secretary was instructed not to use any stringent means to collect the bill.

Geo H. Wallis

The Committee on Resolutions of Respect to the Memory of Ex Trustee Wallis reported as follows:—

Resolutions signed by Board

"We present herewith copy of Resolutions for adoption. We recommend that the same be printed on parchment with an illuminated initial at a cost of about $12 & and that the same be signed by each member of the Board.

Signed J. G. Spaulding
Signed Otto von Geldern } Special Committee.
Signed Geo. Beanston

Mr. Jenks, as the successor in office of Mr. Wallis moved the adoption of the report and the resolutions. The motion was adopted by the following vote:— ayes, Beanston, Bull, Heald, Jenks, Lyons, Mead, Neal, Spaulding, von Geldern, President Tarpey (9) noes none.

Resolutions of Respect — George H. Wallis.

Whereas, George H. Wallis, Vice President of the Mechanics' Institute, has been called by death from his earthly labors, and

Whereas, George H. Wallis, as a Trustee of this Institute for more than eight years past and its Vice President for the past three years exerted at all times his ability and judgment and gave his time freely in the service of this Institute and

Whereas, His sterling character, his kindly disposition and courteous demeanor endeared him to all of his associates; therefore be it

Resolved, By the Board of Trustees of the Mechanics' Institute that in the death of George H. Wallis, the Mechanics' Institute has lost one of its most honored and valued members, the Board of Trustees an able and active officer and the community one of its best and worthiest citizens; and be it further

Resolved, That this Board of Trustees hereby extends its sincere sympathy and condolence to his family in their bereavement, and be it further

Resolved, That these resolutions be properly engrossed and presented to his family.

Charges against Buckley dropped

The Special Committee on Charges against Pavilion Janitor Buckley made the following report. A motion to adopt the report was adopted unanimously.

"This Committee was appointed April 18th last to investigate certain charges made against Pavilion Janitor Buckley

June 6/05.

Charges against Buckley dropped

by W. de St. Paul Seitz, Secretary of the Pacific Coast Forest Fish and Game Association late tenants at the Pavilion.
Your Committee requested Mr. Seitz to fill specifications of his charges and he replied, declining to do so. Your Committee again requested Mr. Seitz to specify in detail his accusations so that Mr. Buckley could defend himself properly.
Mr. Seitz has answered stating that he considered his first letter ample and conclusive and that he might have been prepared to prosecute but not to persecute and compliance with the last request of this Committee might be construed in that manner.
As this Committee has not sufficient data to properly conduct the investigation and as Mr. Seitz declines to furnish it, we recommend that the whole matter be dropped and this Committee discharged.
Respectfully – Signed Aphelus Buell
" Geo Beaston } Committee

The Secretary presented report for May which was received and ordered spread on the Minutes

Secretary's Report – May 1905

1905 May 1 Cash on Hand $1426.18

Receipts

Library & Post St. Building.

Dues	$1053.50	
Ent Fees	41.00	
Books Sold &c	120.45	
Post St Rents	450	$1664.95
Pavilion Rents	985.40	
" annex	150	
" Hayes St	676.00	
Gas	150.30	
Lighting	28.00	
Arcs	29.50	
Licenses	20.00	
Phone	3.00	
Garbage Removal	6.75	
Water	5.00	2053.95
		3718.95
Interest		4.03
		$3722.98
		5149.61
Bills Paid March vouchers		1261.83
April .		2087.20
		3349.03
1905 June 1 Cash on Hand.		$1800.58

1905 May 1 March Vouchers unpaid $1261.83
April " . 3283.08
$4544.91
Paid in May 3349.03
1905 June 1 unpaid $1195.88

Respectfully
J. M. Kenny Secty

June 6/05.

The Secretary presented report for Quarter ending May 31 which was read and ordered presented to coming Quarterly meeting.

The Librarian presented report for May showing as follows.

New Members	41
Reinstatement	1
Transfer	1
Withdrawals	34
Volumes added	271
Circulation (month)	13019
Daily average circulation	500.

The report was received and the following persons reported thereon as having joined the Institute were on motion approved.

New Members

Frank Mayo	Geo. F. Wells	E. Hambolt
W.A. Underhill	C.R. McNulty	Mrs. Frank Norris
H. D. Kip	Mrs. N. J. Hart	Miss M. Melander
Miss Florence Stone	A. J. Langerman	L. P. Howe
N.L. Kimball	Mrs. F. Lewiston	Mrs. W.M. Bryant
Dr. H. C. Riley	Jos. A. Recht	Mrs. C.H. Hochholzer
H.B. Logan	Judson C. Brusie	C.G. Clinch
Mrs. M.E. Vandall	C. R. Weymouth	F.M. Lee
Mrs. E.R. Mauzy	Chas. F. Crowell	Capt. P.G. Clark
Mrs. A.L. Seiler	Frank N. Griffin	Jas. W. Coffroth
Mrs. M.J. Lane	A.C. Freeman	Jas L. Sanford
Mrs. G.A. Cole	Katharine Brandagee	H.L.W. Meller
Sam Hyman	H.H. Gallet	Miss A.N. Clark (Transfer)
N.E. Newton	Mrs. Joe McVay	Richard Roebaase
	J.H. Langtry (Reinstated)	

The Librarian's report for Quarter ending May 31 was read and ordered presented to the coming Quarterly meeting.

Rick & Co – annex lease — A letter was read from A.J. Rick & Co. making proposition for leasing N.E. corner Hayes and Polk Sts. Referred to Pavilion Committee.

A letters was read from the California Horticultural Club expressing its thanks to the Board for favors extended it. Received and filed.

Neal absence — Mr. Neal requested leave of absence for 30 days on account of his contemplated departure for the East. On motion the request was granted.

June 6/05.

The President called the attention of the Board to the next Quarterly meeting of the Institute to be held June 10th next.

Pres been to Portland.

The President stated that he had made a trip to Portland Oregon and under the authority conferred on him by the Board on May 2nd last he had conferred with the officials of the Lewis and Clark Exposition in regard to obtaining some of their exhibits for a Fair at the Mechanics' Pavilion, after the close of the Lewis and Clark Exposition.

Fair referred to Man Com

At the suggestion of the President, the matter of holding a Fair was referred to the Management Committee to report on the expense and feasibility of the same.

The meeting then adjourned

Attest
Wm Cumming,
Secretary

J. C. Spaulding
Recording Secretary

June 10/05
Quarterly

San Francisco Saturday June 10, 1905.

Quarterly

The Regular Quarterly Meeting of the members of the Mechanics' Institute was called to order tonight by President Fancis in the Assembly Hall of the Mechanics' Institute Library Building, 5% members being present.

The minutes of the last annual meeting were read and on motion approved.

The Secretary's Report for the Quarter ending May 31st last was read and ordered spread on the minutes.

The Librarians Report for the Quarter ending May 31st last was read and ordered spread on the minutes.

The President reported as follows -

Since the last annual meeting Trustee George N. Wallis had died and the Board had elected Mr. Livingston Jenks to fill the vacancy.

The mortgage on the Pavilion Block amounting to $36.000 to the Board of Regents of the University of California had been paid off and a new mortgage for the same amount had been made to Union Trust Company of San Francisco and Moses Greenebaum, Trustees of the Estate of Adolph Bissinger, deceased and that arrangements had been made to borrow on the same mortgage an amount not to exceed $64000.00 additional to be used to erect contemplated improvements on the North East corner of Hayes and Polk Sts on the Pavilion Block. The Board was considering the holding of a Fair in the Pavilion early next year at which it was expected to obtain the best exhibits now at the Lewis and Clark Exposition at Portland Oregon.

Amendment Lost

Unfinished Business - The amendment to the Constitution Section 1 of Articles XII proposed at the last Annual meeting by L. W. Seely was considered. A motion to adopt the amendment was lost, ayes 11, noes 18.

No Quorum

At this point Mr. J. C. Faulman called the attention of the Chair to the fact that several of those present were leaving the hall and the Chair ordered a count of those present. There were found to be but 46 persons in the room and the Chair declared the meeting adjourned on account of there being less than a quorum present.

See reports on next page.

OK with reports OK

June 10/05
Quarterly.

Secretarys Report.

Quarter Ending May 31, 1905.

1905 March 1 Cash on Hand $1767.12

Receipts

Library-	Dues	3937.50	
	Ent. Fees	114.00	
	Life Membership	100.00	
	Books Sold &c	351.40	
	Post Bx Rents	1350.00	$5852.90
Pavilion	Rent	4910.40	
	" Hayes St.	2052.00	
	Gas	283.30	
	Lighting	32.00	
	Electricity	36.50	
	Phone	5.00	
	Licenses	40.00	
	Sale of stuff	2.50	
	Garbage	6.75	
	Water	5.00	7373.45
Interest			8.42
			13234.77
			$15001.89

Payments.

Old accounts of previous year	$4776.11	
March vouchers	6338.00	
April "	2087.20	13,201.31
1905 June 1 Cash on Hand		$1800.58

Respectfully Submitted
J. M. Cumming
Secretary

Librarians Report

Quarter Ending May 31. 1905.

Receipts	Subscribing Members	$114	
	Life "	100	
	Dues	3937.50	
	Books Sd.	18.80	
	Fines	166.95	
	Extras	165.65	$4502.90

Membership

114 Subscribing members and two life members have joined the Institute during the quarter, and fours members have been re-instated making a total addition of 120. One membership has been transferred. 143 members have withdrawn, leaving at this date 3452 members on our books.

June 10/05
Quarterly

Librarians report

Library (cont'd)

Books- There were added during the quarter 1281 volumes, classified as follows-

Gen. Periodicals	70	Reference	297
Bibliography	6	Circulating	984
Philosophy	22		1281
Religion	8		
Sociology	151	Purchase	1009
Science	103	Pendency	168
Technology	101	Gift	103
Art	49	Exchange	1
Literature	28	Total	1281
History	19		
Travel	25		
Biography	40		
Fiction	659		
Total	1281		

Circulation

There were given out for home use 39473 books, a daily average of 506. 2684 postals were sent out for books to be called for, and 1620 for books to be returned. The Library was open 78 days.

Respectfully
(signed) Frederick J. Teggart
Librarian

OK Attest
J. M. Cumming.
Secretary.

J. G. Spaulding
Recording Secretary

June 20/05.

San Francisco Tuesday June 20th 1905.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was held in the Mechanics' Institute Library Building tonight at 8 o'clock. President Taussig in the chair. Present at roll call Trustees Branston, Bull, Heald, Lyons, Mead, Spaulding, Spiers, Wagoner, President Taussig (6) absent at roll call Trustees Ford, Jenks, Mauzy (on leave) Neal (on leave) von Geldern (5)

Mr Jenks re elected.

The President stated that at the last quarterly meeting of the members of the Institute held June 10th last the meeting had adjourned on account of the quorum being broken, before action was taken on the confirmation by the meeting of the election of Mr. Jenks by the Board on April 18th last to fill vacancy caused by the death of Trustee George H. Wallis. The President stated further that the question might be raised that the appointment of Mr. Jenks ceased on the failure of the last quarterly meeting to take any action on the confirmation of Mr. Jenks.

Mr. Mead nominated Mr. Livingston Jenks as Trustee to fill the vacancy in the Board caused by the death of George H Wallis. The Chair appointed Messrs Mead and Lyons tellers. On motion the Secretary cast the Ballot of the Board for Mr. Livingston Jenks and on the tellers report of the same, the Chair declared Mr. Jenks duly elected Trustee.

Mr. Jenks entered and took his seat as a member of the Board of Trustees.

The minutes of the last Board meeting were read and on motion approved.

The Finance Committee reported having audited May vouchers Nos 28 - 40 inclusive amounting to $5642.25 and recommending that the same be ordered paid and the President and Recording Secretary authorized to sign checks for them as soon as there was sufficient cash to pay them. The recommendation was adopted by the following vote:- ayes Branston, Bull, Heald, Jenks, Lyons, Mead, Spaulding, Spiers, Wagoner, President Taussig (7) Noes None.

The Library Committee recommended for purchase Books amounting to $640.00. The recommendation was adopted by the following vote:- ayes Branston, Bull, Heald, Jenks, Lyons, Mead, Spaulding, Spiers, Wagoner, President Taussig (7) Noes None.

Leby Binders Cat Cases + stands.

The Library Committee reported requesting authority to purchase the following:-

1. Binders for periodicals to the amount of $50.00
2. 2 Catalogue Cases for the Institute Catalogue and 2 Catalogue Cases for the Library of Congress Cards at a cost of $65.00 each.
3. 2 stands for catalogue cases at a cost of $10 each.

June 20/05.

On motion the request was granted by the following vote:- ayes Branston, Bull, Heald, Jenks, Lyons, Mead, Spaulding, Spiers, Wagoner, President Taussig (7) Noes None.

Saturday Night balls & Lawler.

The Pavilion Committee reported as follows:-

"We have offers for rent of the Pavilion for Saturday night balls as follows:-

Becker & Henderson Sep 2 to Dec 30, 1905 inclusive at $150 per night amounting to $2700.00

James Lawler Sep 2, 1905 to Feb 5, 1906 inclusive at $180 per night a total of $4140.00

Mr Lawler also makes a proposition to take the Pavilion for Saturdays and Sundays for about the same dates for a total rent of $5500.00.

We recommend that Mr. Lawler's offer for the Saturday nights at $180.00 be accepted and this committee instructed to prepare a lease to submit to the Board.

We have received a proposition from P O'Mara to lease the Pavilion for a skating rink for 4 months beginning Nov 1 next at $350 per week, light extra - rent payable weekly in advance. He also wants an option on a 5th month and the option for the next season on the same terms. Your Committee submits same for instructions".

Respectfully

Signed Alpheus Bull
" James Spiers
" L.R. Mead Pavilion Committee.

Mr. Wagoner moved the adoption of the Committee's recommendation to lease to Mr. Lawlor.

Mr. Ford entered.

Mr. Wagoner's motion was carried by the following vote:- ayes, Branston, Bull, Jenks, Lyons, Mead, Spaulding, Spiers, Wagoner, President Taussig, (7) Noes Heald (1) excused Ford (1).

von Geldern away

The President stated that he had received a note from Mr. von Geldern explaining his absence from the meeting on account of being called out of town.

La Engineers

On motion permission was granted the Society of Gas Engineers of the Pacific Coast to use the Assembly Hall for its annual meeting July 18th and 19th next.

The meeting then adjourned

Attest
John Fleming
Secretary

OK

J.G. Spaulding
Recording Secretary

June 27/05.

Special

San Francisco Tuesday June 27th 1905.

A Special Meeting of the Board of Trustees of the Mechanics' Institute was held at the Mechanics' Institute Library Building tonight at 8 o'clock - President Taussig, presiding. Present at roll-call, Trustees Branston, Bull, Ford, Lyons, Mead, Spaulding, Thiers, Wagoner, President Taussig (9) absent at roll call Trustees, Heald, Jenks, Mangy, (on leave) Neal (on leave) von Geldern (5)

The President stated that he had called the meeting for the following purposes.

1. To act on a proposition to rescind action taken at the last regular meeting to lease the Pavilion for Saturday night balls.
2. To act on a proposition to lease the Pavilion for skating purposes.
3. To act on the matter of erecting a building on the Pavilion Lot on the N. E. corner Hayes and Polk Sts.
4. To act on the matter of leasing the lot on the N.E. corner Hayes and Polk Sts. and the building proposed to be erected thereon.
5. To act on matters pertaining to the holding of an Industrial Exposition in the Mechanics Pavilion the early part of next year.
6. To act on a report of the Finance Committee on the payment of bills.

Saturday night leave rescinded.

Mr. Spaulding moved that the action taken at the last regular meeting leasing the Pavilion for Saturday night balls be rescinded. The motion was carried.

Lease to O'Mara for skating.

The Pavilion Committee presented copy of lease of Pavilion to Chas. J. O'Mara for a skating rink which was read; the lease providing as follows, the term to begin October 1st 1905 and to end January 7th 1906 with an option of 8 additional weeks.

Rent $350 per week (lights not included) payable $500 on signing lease, $500 on Sept 30, 1905 balance weekly beginning Oct 7, 1905.

For an additional term of 3 months beginning Nov 1, 1906 with an option of 2 more months, if the parties agree to rent and O'Mara to take, the rent to be $450 per week not including lights, payable $1800 at time of making new lease and balance weekly beginning Nov 7, 1906.

The lease was discussed and some changes made therein.

Mr. Spaulding moved that the President and Recording Secretary be authorized to sign the lease subject to the approval by the Pavilion Committee. The motion was carried by the following vote!- ayes, Branston, Bull, Ford, Lyons, Mead, Spaulding, Thiers, Wagoner, President Taussig (9) Noes None.

Mr. Branston withdrew.

The Finance Committee recommended the payment of June vouchers Nos 6-35 inclusive audited by them. The recommendation was adopted by the follow-

June 27/05
July 4/05

ing vote:- ayes, Bull, Ford, Lyons, Mead, Spaulding, Thiers, Wagoner, President Taussig (8) Noes None.

The meeting then adjourned

Attest
John Cumming,
Secretary

J. G. Spaulding
Recording Secretary.

Adopt to meeting

July 4, 1905.

No meeting held to night

John M. Cumming Secty

July 11/05.

San Francisco Tuesday July 11. 1905.

Informal approved by Board Aug 1/05

An informal meeting of the Board of Trustees of the Mechanics Institute was held at the Mechanics' Institute Library Building tonight, President Taussig presiding – present Trustees Beanston, Bull, Jenks, Mauzy, Neal, Spiers, von Geldern, Wagoner, President Taussig (7) absent Trustees Ford, Heald, Lyons, Mead, Spaulding (5).

Misses Campe and McManus were also present and discussed with the Board the proposition made by them for lease of corner of Hayes and Polk Sts.

Portland Fair Pres & Sec'y Fletcher

For the Management Committee, Mr. Beanston stated that the President contemplated taking a trip to Portland again shortly to look into the matter of getting exhibits from the Portland Fair for the proposed Mechanics Fair. Mr. Beanston moved that the President be authorized to employ Mr. J.A. Fletcher to ascertain and report on what exhibits at Portland we want and what exhibits could be brought here. The motion was carried by a unanimous roll call.

Portland Fair Secty to go.

Mr. Beanston moved that the Secretary be instructed to accompany the President on his coming trip to the Portland Fair at the expense of the Mechanics. The motion was carried by a unanimous roll call.

Pavilion Fire.

The Pavilion Committee reported as follows.
The Pavilion roof caught fire the night of July 4th last, which by the promptness of Mr. Buckley the janitor was held in check till the Fire Department arrived. The loss is not more than $25 and the Insurance Companies will pay us that amount.

Repairs 24½ Hayes

The tenant at 24½ Hayes St. has moved. The house is very dirty and needs repapering which will cost about $40.00
This house 4 rooms and bath rents for $16.00
We have rented store No 14 for $15 instead of $12
and No 16 for $27.50 instead of $25.
No 18½ has also been rented for $15.00

Respectfully
signed Alpheus Bull
Signed James Spiers
Pavilion Committee.

S.F. July 11, 1905.

The recommendation was adopted by a unanimous roll call.

Summer Lectures

The President stated that Prof. H. Morse Stephens had notified him that he had arranged for 4 lectures July 10, 17, 24, 31, by visiting lecturers to the University Summer School and that the total fees for the lecturers would be $150.00. The President reported that he had notified Prof Stephens

to proceed with the arrangements and that he had instructed the Secretary to get out the usual notices &c. On motion the Presidents action was approved by a unanimous roll call.

The meeting then adjourned.
Attest
J.W. Cumming,
Secretary

J.G. Spaulding
Recording Secretary

No Quorum

San Francisco Tuesday July 18, 1905.

Regular meeting of the Board of Trustees of the Mechanics' Institute tonight at 8 o'clock. The Board met. Present at roll call Trustees Beanston, Ford, Lyons, Mauzy, Mead, von Geldern (6) absent at roll call Trustees Bull, Heald, Jenks, Neal, Spaulding, Spiers, Wagoner, President Taussig (8).
There being no quorum present, the meeting adjourned to Tuesday July 25, 1905 at 8 P.M.
F.D. Stoppart acted as Secretary – Secty Cumming away at Portland Or.

Attest
J.W. Cumming
Secretary

J.G. Spaulding
Recording Secretary

July 25/05.

San Francisco, Tuesday July 25, 1905.

Adjourned Regular Meeting of the Board of Trustees of the Mechanics Institute, adjourned from July 18, 1905. The meeting was called to order tonight at 8 o'clock by President Taussig, present at roll call, Trustees Beaneton, Bull, Heald, Jenks, Lyons, Mead, Neal, Wagoner, President Taussig (7) absent at roll call Trustees Ford, Mauzy, Spaulding, Spiers, von Eelderen (5).

The minutes of the Board meetings of June 20th and 27th last were read and on motion approved.

The Finance Committee recommended payment of June vouchers Nos 36-60 inclusive $3029.56 and July vouchers 1-7 inclusive $212.80. The recommendation was adopted by the following vote:- ayes, Beaneton Bull, Heald, Jenks, Lyons, Mead, Neal, Wagoner, President Taussig (7) Noes none

The Library Committee recommended four purchase books amounting to $542. The recommendation was adopted by the following vote:- ayes Beaneton Bull, Heald, Jenks, Lyons, Mead, Neal, Wagoner, President Taussig (7) noes none.

The Library Committee reported as follows.

Miss Handy resig / Rosenmuller app.

"Miss Mabel Handy, desk clerk, has resigned her appointment. Your Committee recommends that Miss anne Rosenmuller be appointed to fill the vacancy at a salary of $40 a month.

Respectfully Submitted

signed Geo Beaneton

" Luckey Wagoner, Library Committee

On motion of Mr. Heald the Secretary cast the ballot of the Board for Miss Rosenmuller and the chair declared her duly elected. On motion the Committees recommendation as to salary was adopted

Buckley vacation

The Secretary stated that with the Consent of the Pavelion Committee, the Pavilion Janitor Mr Buckley had taken a weeks vacation for the first time in five years and that he had put in a substitute while away. Mr Bull moves that this substitute be allowed $15 for his weeks work. The motion was carried by the following vote:- ayes Beaneton Bull, Heald, Jenks, Lyons, Mead, Neal, Wagoner, President Taussig (7) Noes None.

O'Mara case

The Secretary reported receipt from Mr. O'Mara with copies of Pavilion Case with changes made by him. Referred to Pavelion Committee.

Ellis claim / Glen St Lot

A letter was read from Page McCutchen and Knight, attorneys, about suit of C.B. Tripp et al vs. Mechanics Institute et al and on motion of Mr Bull the Secretary was instructed to notify them that Mr E.B. Young was the attorney for the Institute and the matter of this suit

July 25/05.

was referred to the Finance Committee & take up with the attorney

Mr Mauzy entered - Mr Jenks withdrew.

The meeting then went into Committee of the Whole, Mr. Beaneton in the Chair.

The Committee rose, President Taussig took the Chair, Mr Beaneton for the Committee reported progress and requested leave to sit again which was granted.

The meeting then adjourned

OK

attest
W.M. Fleming
Secretary

J.V. Spaulding
Recording Secretary.

Aug 1/05.

San Francisco Tuesday August 1 1905.

The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig! - present at roll call Trustees Beanston, Bull, Jenks, Mauzy, Mead, Spaulding, von Eeldern, Wagoner, Mr. President (7) absent at roll call Trustees Ford, Heald, Lyons, Neal, Speke (5).

The Secretary read the record of the informal meeting of the Board on July 11th last. On motion of Mr. Mauzy the proceedings were confirmed and ordered spread on the minutes by the following vote!- ayes, Beanston, Bull, Jenks, Mauzy, Mead, Spaulding, von Eeldern, Wagoner, President Taussig (9) noes none.

The minutes of the meetings of July 18th and July 25th last were read and on motion approved.

Finance Committee - Mr. Mead presented report signed by him only, no other member of the Committee being present) reporting auditing of July vouchers nos 8-12 inclusive, $1680.- and August voucher no 1 $165 and recommending payment of same. On motion of Mr. Beanston the bills were ordered paid subject to approval of the report by the Finance Committee, by the following vote!- ayes, Beanston, Bull, Jenks, Mauzy, Mead, Spaulding, von Eeldern, Wagoner, President Taussig (9) noes none.

Lectures - Mr. von Eeldern reported that the summer series of lectures was now concluded

The Secretary's Report for June and July 1905 was read and ordered spread on the minutes.

Secretary's Report - June 1905

1905 June 1	Cash on Hand			$ 1800.58
	Receipts			
Library	Dues	$ 1671.00		
	Ent Fees	34.00		
	Books etc	159.75		
	Tax Refund	136.84		
	Post St Rent	450	$ 2451.59	
Pavilion	Rents	$ 228.50		
	" Hayes St	715.50		
	Annex	160.00		
	Gas	15.30		
	Lighting	2.00		
	Electricity	23.00		
	Licenses	10.00		
	Tax Refund	300.93		
	Telephone	2.40	1447.48	
Interest June Central Trust Co			1.85	3900.87
				$ 5701.45

Aug 1/05.

Secty Jenk Cents

Payments

April vouchers	1175.88	
May "	$ 94476	
June "	39995	$ 4543.59
1905 July 1 Cash on Hand		$ 1157.86

All vouchers for May and preceding have been paid

Total vouchers in June	$ 3835.10	
June " paid " "	399.95	
" " unpaid July 1		$ 3435.15

Respectfully
John McCunney Secty

Secretary's Report - July 1905.

1905 July 1	Cash on Hand		$ 1157.86
	Receipts		
Library	Dues	$ 867.00	
	Ent Fees	46.00	
	Life Memberships	100.00	
	Books old etc	102.95	
	Post St Rents	450.00	$ 1565.95
Pavilion	Rent	$ 400.00	
	" Hayes St	750.00	
	Gas	38.30	
	Lighting	4.00	
	Annex	25.50	
	Sale old stuff	8.00	
	Insurance	16.00	
	Licenses	10.00	1251.80
Interest Central Trust Co July		2.03	$ 819.78
			$ 3,974.64

Payments

On ac June voucher	$ 1279.00	
" " July	1465.00	2744.00
1905 Aug 1 Cash on Hand		1,233.64
unpaid June vouchers remaining		$ 1661.15

Respectfully
John McCunney Secty

The Librarian presented report for June showing as follows -

New Members (subscribing)	33
Withdrawals	57
Volumes added	392
Circulation Monthly	12,698
" daily average	488

The report was received and the following persons reported therein as having joined the Institute were on motion approved

(See next page).

Aug 1/05.

Libn Jans Cents

New Members.

Miss Stella Hart	Mrs W M. Harris	Jas G. Jones
Miss L B Zwick	Mrs M. L Farrell	John E. Cazes
E K Green	N. N. Bamberg	A Hochstein
Miss A Michaltschke	Dr. J. J. Keane	Mrs K H. Ward
Robt Ferral	Alfred M. Mayers	Mrs L. Shores
L S Thibault	Miss M. Irwin	R. M. Tiddy
H W Reinhart	C. D. Dudley	N Hampshire
Miss M D. Larsen	A. N. Dodge	E. T. Thurston Jr.
Mrs J Weissman	E E Bushnell	W. Wilson
C Clapham	R E Ragland	Jo D. Enas
C W. Rogers	Mrs J E Sims	Mrs C M. Bane

The Librarian presented report for July showing as follows.

New members (subscribing)	47
" Life	1
Subscribing changed to Life	1
Re-instated	1
Transfer	1
Visitors Withdrawals	36
Volumes added	48
Circulation (monthly)	11.859
(Daily average)	474

The report was received and the following persons reported therein as having joined the Institute were on motion approved

New Members

J D Bloom	R. A. Groves	F H Denis
F M Wright	O. C. Hoff	Mrs E A Closby
Dr. C. del Amo	E. N. Atkins	Mrs J. Leo Park
Dr. A F. de Oleya	Mrs. C H Barnes	Frank Miller
Miss R Egan	Dr W. H Clarke	Dr Geo K Fenk (Life)
D F Shaw	H. H Kinsten	Miss E M Higgins
R T Hooper	F. P Morrison	Mrs F K Colbrup
J. O Dowd	R L Howe	F D T. Lee
G J Collins	Mrs M. Abrahams	N. P Parnell
F H Hausman	Frank M Burney	A. Bosch
H C Tilden	Mrs Clara Petri	Mrs E R. Field
F B Langstroth	H. F. Boyken	Miss S. D Hamlin
Leo F. Knox	Miss S Fritz	E C Sargent
C S Carter	Wm D Hallet	H. F. Holmes
Mrs E S Miller	Stephen C Reedy	Herbert Haas
F. J Sewall	A C. Kaint	Annie E. Hucks.

F F. Hood (Re-instated)
R K Blair (Changed to Life
Blanchard L. Haskell (Transfer)

Aug 1/05.

Letters Read

From Pacific Coast Gas Association thanking Board for use of Assembly Hall for its recent Annual Meeting Received and filed.

Hall - Pav. From Fred H Hall of Denver Colo. asking about rent of Pavilion for skating rink. Referred to Pavilion Committee.

Com of Whole. The Board then went into Committee of the Whole, Mr Beaston in the Chair.

Fair next year. The Committee rose and Mr. Beaston reported that the Committee recommended that the Institute hold an Industrial Exposition in the early part of next year, provided the present U.S exhibit now on display at the Lewis and Clark Exposition in Portland, Or. could be obtained without expense. On motion of Mr Mauzy the recommendation was received and placed on file.

Architects ass'n Dec. Jan's room. A letter was read from the S. F. Architectural Club asking the use of the Assembly Hall for their annual Exhibition September 29th & 30th next. On motion the request was granted.

The meeting then adjourned
Attest J. M Fleming,
Secretary

J. G Spaulding
Recording Secretary

Aug 15/05.

San Francisco Tuesday August 15, 1905.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock - by President Taussig, - present at roll call, Trustees Bull, Ford, Heald, Jenks, Mead, Neal, Speirs, von Geldern, President Taussig (9) absent at roll call Trustees Beaneton Lyons, Mauzy, Spaulding, Wagner (5)

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported, recommending that the $100 received for Life Memberships in July be transferred to the Reserve Fund and deposited in the Union Trust Co. The motion was carried to adopt the recommendation by the following vote, - ayes. Bull, Ford, Heald, Jenks, Mead, Neal, Speirs, von Geldern, President Taussig (9) noes none.

Mr Beaneton entered

The Finance Committee reported having audited July vouchers Nos 1 3-36 inclusive amounting to $ 995.25 and August vouchers 2-4 inclusive amounting to $ 121.40 and recommending that they be paid. The recommendation was adopted by the following vote, - ayes, Beaneton, Bull, Ford, Heald, Jenks, Mead, Neal, Speirs, von Geldern, President Taussig (10) noes None.

Mr Lyons entered.

Campbell, Metson & Campbell — In the matter of the suit of C.B. Tripp et al vs Mechanics Institute et al referred to the Finance Committee July 25 last, the Committee presented letter from attorney E.B. Young inclosing copy of resolution to be passed by the Board.

Campbell — Alley in Ellis Claim

On motion of Mr. Mead the resolution was adopted as follows, -

Whereas, the Mechanics Institute, a corporation, in or about the month of March, 1902, sold, transferred and conveyed to the American Steel & Wire Company of New Jersey, those certain premises in the City and County of San Francisco, situate on the Northeast corner of 16th and Folsom Streets, and the said Mechanics' Institute has not now, now ever since said transfer and conveyance, has had no interest or claim in or to said premises or any part thereof; and,

Whereas, citations have been issued by the Supreme Court of the United States and served upon the said Mechanics' Institute, requiring the said Mechanics' Institute to be and appear at the Supreme Court of the United States in Washington, pursuant to a Writ of Error filed in the Clerks office of the Supreme Court of the State of California, wherein the United Land Association and Clinton B. Tripp are plaintiffs in error, and the Willows Land Association, et al, and the Pacific Improvement Company, et al, are respectively the defendants in error, to show cause, if any there be, why the judgment rendered against the said plaintiffs in error as in said Writs of Error mentioned should not be corrected; and,

Whereas, Messrs Campbell, Metson & Campbell, attorneys-at-law of San Francisco, are the attorneys for the American Steel & Wire Company, and the said Messrs. Campbell, Metson & Campbell by reason of representing the said American Steel & Wire Company, are willing to appear for

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and represent the Mechanics' Institute in both of said proceedings, without compensation from, and without cost or charge to or against said Mechanics Institute; be it

Resolved: That the said Messrs. Campbell, Metson & Campbell be, and they are hereby authorized to appear in each of the said cases wherein the United Land Association and Clinton B. Tripp are plaintiffs in error, and the said Willows Land Association et al., and the said Pacific Improvement Company, et al., are respectively the defendants in error, both of said cases pending in the Supreme Court of the United States, for and on behalf of the said Mechanics' Institute, and as its attorneys, and to take such proceedings in said matters, and each of them, as may be proper, without any costs or compensation in either of said proceedings as against the said Mechanics' Institute.

The Building and Repairs Committee reported as follows —

Plaster broken

"One morning last week, when there was a very heavy fog, the moisture came through a hole in the gutter and broke out the plaster in the Chess room about 3ft. square.

On examination a number of holes were found in the gutters and your Committee had the gutters patched and repainted at a cost of $ 2.40.

Your Committee recommends that the plaster in the chessroom be repaired and the patch repapered.

Respectfully

signed James Speirs
signed Livingston Jenks
signed Robt H. Neal (Building & Repairs Committee)

On Mr. Bull's motion the Committees action was approved and the recommendation adopted by the following vote, - ayes, Beaneton, Bull, Ford, Heald, Jenks, Lyons, Mead, Neal, Speirs, von Geldern, President Taussig (11) Noes None.

Thanks to Sproule

Mr. Mead moved that the thanks of the Board be extended to Mr. W. Sproule Freight Traffic Manager, S.P.Co. for courtesies to the President and Secretary on their recent trip to Portland, and for the low freight rate made on goods, for the proposed Institute Fair, from Portland. The motion was carried.

Johnson - Pavilion

The President stated that Mayor Schmitz had applied to him for a lease of the Pavilion for Nov 6th next and he had informed the Mayor that the Building was rented for that time but he would see what the lessee would do; that a reply had been received from the lessee indicating his willingness to make arrangements. On motion, the President was directed to proceed in the negotiations with the lessee and to notify the Mayor of the receipt of lessee's letter.

Com Whole

The Board on motion went into a meeting as a Committee of the Whole, Mr. Beaneton in the Chair.

Ayes

The Committee rose, President Taussig resumed the Chair, and Mr.

Aug 15/05.

0 Fair.

Beanston for the Committee reported that it had discussed the matter of holding a Fair and it recommended that the President be directed to continue his efforts along the lines already mapped out and that the matter be left in abeyance till the next regular meeting or until a special meeting be called. The recommendation was adopted.

The meeting then adjourned.

attest Jos McCunning
Secretary

J G Spaulding
Recording Secretary.

Sept 5/05.

San Francisco Tuesday September 5 1905.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Library Building tonight at 8 o'clock by President Taussig.- present at roll call. Trustees Beanston, Bull, Heald, Jnks, Lyons, Mauzy, Neal, Spaulding, President Taussig (9) absent at roll call, Trustees Ford, Mead, Spiers, von Geldern, Wagoner (5)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended for payment August vouchers Nos 5-15 inclusive amounting to $2526.01 and September voucher No 1. $165.00. The recommendation was adopted by the following vote:- ayes, Beanston, Bull, Heald, Jnks, Lyons, Mauzy, Neal, Spaulding, President Taussig (9) noes None.

Plate Glass - Explosion

The Buildings and Repairs Committee reported that the plate glass 8 ft by 11½ ft in the east end of the Library front had been shattered by the powder works explosion at Berkeley August 16 ult, and that the committee had had the window boarded up and a watchman employed over-night and that a new plate costing $75 had been put in. On motion the Committees action was approved by the following vote:- Ayes, Beanston, Bull, Heald, Jnks, Lyons, Mauzy, Neal, Spaulding, President Taussig (9) noes None.

The Library Committee reported recommending

1. That the Librarian be authorized to buy a chair for his office at a cost of $10.00.

Ellis Zink raised

2. That the salaries of the two boys Harvey Ellis and Paul Zink be each raised from $15 to $20 beginning Aug 1/05.

Miss Bailey

3. That Miss Bailey be appointed desk assistant at $30 a month in place of Miss Rosenmuller, resigned.

The recommendations were adopted by the following vote:- ayes, Beanston, Bull, Heald, Jnks, Lyons, Mauzy, Neal, Spaulding, President Taussig (9) noes None.

On motion the Secretary cast the ballot of the Board for Miss Bailey for desk assistant and the Chair declared her duly elected.

Yguck Directory

Pavilion - Mr. Bull stated that a request had been made by the Yguck's Directory for a rate on the Art Gallery for a two weeks Fair. On motion of Mr Heald the matter was referred to the Pavilion Committee with power.

Davis & Coffroth

The Secretary stated that Mr. Coffroth lessee of the Pavilion for boxing contests had requested the Board to loan him 400 Pavilion

Sept 5/05.

chairs to use at the coming contest to be held by him at Colma Sept 9th. On motion of Mr. Buell the request was granted.

The Secretary present August report which was read and ordered spread on the minutes.

The Secretary presented report for quarter ending Aug. 31. which was read and ordered presented at the coming Quarterly meeting.

The Librarian presented August report showing as follows-

New Members	41
Withdrawals	14
Volumes added	530
Circulation Month	13.992
" daily average	518

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members.

Miss J. N. DeBoos	Miss Georgia Buckley	Frank Ashton
Jas A. Hughes	Howard M. Smeltzer	Wm Watt
Geo Wash Moseley	Mrs B. Feigenbaum	Louis N. Mooser
Mrs E. Coleman	J & H Hulton	Miss Sadie M. Kortelyou
K Koda	Miss Helen Carson	Mrs R E Wilson
Thos P. Boyd	Miss E. T. Eden	Earl H. Wright
Kurt Von Hoffman	Mrs P. L. Wheeler	Grafton D Beck
H Tisdall	S. Landner	Hamilton H Bernard
Edw C. Wanek	John G. Odelebr	Mrs A F Taylor
B M Jacobs	Miss Alma Doran	R St M Ewer
Dr. C. H. Flood	R W Ernest Bradley	Anton B Korbel
Mrs J H Boalt	Wm E Joyce	Miss Helen M Sinclairney
H Curtis	A H Penrod	Chas E. Beuglen
J. F. Forbes	C P Wagner	

The Librarian presented report for previous quarter which was read and ordered presented at the coming quarterly meeting.

Bank Clerk Range Room — A letter was read from the affiliated Chapter of Bank Clerks, asking permission to make changes in the room used by them. On motion of Mr Neal, it was referred to the Library Committee with power.

Leaves of absence — On motion of Mr. Neal Leaves of absence were granted to Mr Greves for 60 days to Mr von Eldern for 30 days and to Mr. Wagoner for 30 days.

Pavilion Title — The President stated that the Secretary had called to his attention the fact that the abstract of title to the Pavilion Block showed that portion of it had been included in some quitclaim deeds which appeared of record to

Sept. 5/05.

John B Webb dated in 1901. On motion, the matter was referred to the Finance Committee.

On motion of Mr. Mauzy, the following was ordered presented to the coming Quarterly Meeting of the Institute with a request for its adoption by the Institute members.

Res to Hold Fair — Resolved, That the Board of Trustees of the Institute be and they are hereby authorized and empowered to hold and conduct a Mechanics' Institute Industrial Exposition in the Mechanics Pavilion in the year 1906, beginning in the month of January or February, if in the judgment of said Board the same is deemed expedient.

On motion of Mr Mauzy, the following was ordered presented to the coming Quarterly meeting of the Institute with a request for its adoption by the meeting.

Res to Borrow — Whereas, The Board of Trustees of the Mechanics' Institute executed a promissory note for $36000 to Moses Greenebaum and Union Trust Co. of San Francisco, Trustees of the Estate of Adolph Bessinger, deceased, dated April 11th 1905, secured by a mortgage on the Mechanics' Pavilion Block, the principal of said note having been used to pay off the balance due on the previous mortgage to the Board of Regents of the University of California, be it

Resolved, That the said action of said Board of Trustees be and the same is hereby approved and confirmed, and be it further

Resolved, That the Board of Trustees of the Mechanics' Institute be and they are hereby authorized and empowered to borrow from the said Moses Greenebaum and Union Trust Co., Trustees of the Estate of Adolph Bessinger deceased, a further amount not to exceed Sixty Four Thousand Dollars, and to execute a promissory note or notes for the amount borrowed to be secured by the said mortgage of (date) April 11, 1905. It being understood, that such further amount as may be borrowed on said note or notes shall be exclusively for the purpose of erecting improvements on the Mechanics' Pavilion Block, on the North East corner of Hayes and Polk Streets.

Secretary's Report August 1905.

1905 Aug 1 Cash on Hand, 1233.64

Receipts

Library and Post St Building

Dues	$1565.50	
Ent. Fees	741.00	
Books &c.	94.70	
Post St Rents	450.	2151.20

Sept 5/05.

Secty's Report (Cont'd)

Receipts (Cont'd)

Pavilion Rents		1650.00	
Annex Rent		150.00	
Hayes St "		622.00	
Insurance		9.00	
Gas		14.80	
Licenses		20.00	
Lighting		3.00	
Electricity		3.00	
Phone	1.70	2471.50	$4623.90
Interest Central Trust Co. acct.		1.20	5857.54
Vouchers paid being all vouchers audited to date		3865.60	
1905 Sept 1 Cash in Hand			1991.94

Respectfully Jno M Cummings Sec'y

The meeting then adjourned
Attest Jno M Cummings
Secretary

J. H. Saunders
Recording Secretary.

Quarterly Sep 16/05

San Francisco Saturday September 16, 1905.

The Regular Quarterly Meeting of the Members of the Mechanics' Institute was held in the Mechanics Institute Library Building tonight at 8 o'clock, a quorum being present and President Rudolph J. Taussig presiding.

The minutes of the Quarterly Meeting of June 10th last were read and on motion approved.

On motion of Mr J.H. Wood the regular order of business was suspended and the meeting proceeded to consider new business.

The President stated that the Board of Trustees had prepared the following resolutions which it submitted to the meeting with a request for their adoption.

Res. to Borrow

Resolutions to Borrow Money

Whereas, the Board of Trustees of the Mechanics' Institute executed a promissory note for $36,000 to Moses Greenebaum and Union Trust Co. of San Francisco, Trustees of the Estate of Adolph Bissinger, deceased, dated April 11th 1905, secured by a mortgage on the Mechanics Pavilion Block, the principal of said note having been used to pay off the balance due on the previous mortgage to the Board of Regents of the University of California, be it Resolved, that the said action of said Board of Trustees be and the same is hereby approved and confirmed, and be it further

Resolved, that the Board of Trustees of the Mechanics Institute be and they are hereby authorized and empowered to borrow from the said Moses Greenebaum and Union Trust Co., Trustees of the Estate of Adolph Bissinger, deceased, a further amount not to exceed Sixty Four Thousand Dollars, and to execute a promissory note or notes for the amount borrowed, to be secured by the said mortgage of April 11, 1905. It being understood, that such further amount as may be borrowed on said note or notes shall be exclusively for the purpose of erecting improvements on the Mechanics Pavilion Block, on the North East corner of Hayes and Polk Streets.

On motion of Mr P.J. Healy, the resolutions were divided into two parts and voted on separately.
The first part, being to approve and confirm the action of the Board in borrowing $36,000 was on motion adopted.
The second part, being to authorize the Board to borrow $64,000 additional was on motion adopted, ayes 60, noes 9, the Chair appointing Messrs. Geo. Beanston and J.C. Faulman as tellers to count the vote.

The President stated that the Board of Trustees had prepared the following resolution which it submitted to the meeting with a request for its adoption:-

Sept 16/05 Quarterly.

Javi

Resolution to hold an Industrial Exposition.

Resolved, That the Board of Trustees of this Institute be and they are hereby authorized and empowered to hold and conduct a Mechanics' Institute Industrial Exposition in the Mechanics' Pavilion in the year 1906, beginning in the month of January or February, if in the judgment of said Board the same is deemed expedient.

On motion, the resolution was adopted.

The President stated that the Board of Trustees had prepared the following resolution, which it submitted to the meeting with a request for its adoption.

Jenks

Resolution to Confirm Election of Mr Jenks.

Resolved, That the election by the Board of Trustees of Livingston Jenks as a Trustee to fill the vacancy in the Board of Trustees caused by the death of George H. Wallis, be and the same is hereby confirmed.

On motion, the resolution was adopted.

Mr. L.R. Mead offered the following

Amendments

Amendments to the Constitution.

San Francisco Sept 16, 1905.

I hereby give notice that on the 9th day of December 1905 I will move to amend Sections 1 and 3 of Article XII of the Constitution of the Mechanics' Institute of San Francisco, to read as follows:-

Section 1. There shall be an annual meeting of the Institute on the first Thursday after the first Monday in the month of March of each year, for the purpose of receiving the reports of the Board of Trustees, exhibiting the state of the library finances and property, and for the transaction of such other business as may be presented. At the annual meeting business relating to the previous quarter shall be transacted as at an ordinary quarterly meeting.

Section 3. There shall be quarterly meetings of the members of the association on the first Thursday after the first Monday in the months of June, September and December of each year, notice of which and of the annual meeting shall be given by postal card and by publication in the daily newspapers and by posting on the doors of the library, reading and chess rooms for at least one week previous to each meeting.

If the day for any of said meetings of the Institute shall fall upon a legal holiday, the said meeting shall be held on the succeeding Thursday.

(signed) L.R. Mead.

Mod- adopted Dec 9 1905

Quarterly Sept 16/05.

Mr. L. F. Compton offered the following

Amendments

Amendments to the Constitution.

To amend Section 1 Article XII of the Constitution of the Mechanics' Institute to read as follows:-

Section 1. There shall be an annual meeting of the Mechanics' Institute on the second Wednesday in the month of March of each year for the purpose of receiving the reports of the Board of Trustees exhibiting the condition of the Library finances and property, and for the transaction of such other business as may be presented.

To amend Section 3, Article XII of the Mechanics Institute to read as follows:-

Section 3. There shall be quarterly meetings of the members of the Mechanics' Institute on the second Wednesday in the months of June, September and December of each year, notice whereof shall be given by publication in three morning daily newspapers published in the City and County of San Francisco for three days - two days previous to the day of meeting and on the day of meeting - and also by posting on the doors of the Library, Reading Room and Chess Room for at least one week previous to each meeting. At the annual meeting, of which like notice shall be given, business relating to the previous quarter shall be transacted as at an ordinary quarterly meeting.

To Amend Article XIII of the Constitution of the Mechanics' Institute by adding a new section to be known as Section 9 and to read as follows:

Dec 9/05 Postponed to 2nd Meeting Mch 9/06

Section 9. There shall be maintained in the Mechanics' Institute a Reading Room properly furnished and supplied with all the latest and up to date newspapers periodicals and magazines, provided with neat and clean file-benders and newspaper holders with their respective names stamped on each side of the file benders; also a Chess Room properly furnished and equipped. The Reading Room and Chess Room shall be open every day in the year from 7 a.m. until 10 P.m., except on Sundays and legal holidays, when the hours shall be from 8 a.m. until 10 P.m. The Reading Room and Chess Room shall be properly heated during cold weather.

signed L.F. Compton

Secretary's Report Quarter Ending Aug 31/05.

1905 June 1	Cash on Hand		$1800.58
	Receipts		
Library	Dues	$1103.50	
	Ent Fees	121.00	
	Books Paid for	35740	
	Life Membership	100.00	
	Cost of Rents	1350.00	$
	Tax Refund	13684	616874

Sept 16/05 — Sep Iquarterly

Error in location see p. 120.

~~San Francisco Tuesday October 3rd 1905.~~

The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Library Building tonight at 8 o'clock by President Fawssig — present at roll call Trustees Beaston, Bull, Heald, Jenks, Mauzy, Mead, Neal, Spaulding, Wagoner, President Fawssig (10)

Secty Report (contd)

Receipts (contd)

Pavilion Rents	$ 2278.50	
" Hayes St.	1937.50	
" annex	450.00	
Gas	68.46	
Lighting	8.00	
Electricity	50.50	
Licenses	40.00	
Sale of old stuff	8.00	
Insurance loss	20.00	
Tax Refund	300.73	
Telephone	4.10	$ 5170.73
Interest Central Trust Co.		5.08
		$ 11.344.56
		$ 13.145.13
Vouchers Paid		11.153.19
1905 Sept 1 Cash on Hand.		$ 1.991.94

Respectfully
John Cumming. Secretary

Read and ordered spread on the minutes

Librarian's Report — Quarter Ending Aug 31/05.

Receipts

Subscribing Members	$ 121	
Life "	100.	
Dues	4103.50	
Books Paid	58.65	
Fines	119.95	
Extras	178.80	$ 4681.90

Membership

New Members Subscribing	121
" " Life	1
Re-instated	1
Total additions	123.
Subscribing changed to life	1
Transferred Membership	1
Withdrawn	107.
Total Membership Sept 1. 1905	3467.

Books —

Added during the quarter — volumes 970.

Classified as follows —

Iquarterly — Sept 16/05.

Bibliography	31	assigned to	
Philosophy	9	Reference	229
Religion	3	Circulating	741 970
Sociology	77	acquired by	
Science	48	Purchase	794
Technology	102	Bindery	49
Art	23	Gift	127 970.
Literature	50		
History	22		
Travel	48		
Biography	18		
Fiction	539		
	970		

Circulation Month 3854 books

Daily average 566.

Postals sent for books & to be called for 2421.

" " " " returned 1568.

Library open — days — 68.

Respectfully
(Signed) Fred'k J. Teggart, Librarian

Read and ordered spread on the minutes.

The meeting then adjourned

Attest
John Cumming
Secretary.

J. G. Spaulding
Recording Secretary

Sept 19/05.

San Francisco Tuesday, September 19, 1905.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was held in the Mechanics Institute Library Building tonight at 8 o'clock, President Tansig presiding; present at roll call, Trustees, Beanston, Bull, Ford, Heald, Jnks, Lyons, Mead, President Tansig (8), absent at roll call, Trustees Mauzy, Neal, Spaulding, Spiers (on leave) von Geldern (on leave), Wagoner on leave (6)

The minutes of the last Board meeting were read and on motion approved.

The Finance Committee reported that it had audited August vouchers 16-73 inclusive amounting to $2282.97 and it recommended that they be ordered paid. The recommendation was adopted by the following vote:- ayes, Beanston, Bull, Ford, Heald, Jnks, Lyons, Mead, President Tansig (8) noes none.

Jnks & Lyons — Pavilion Committee - Mr. Bull reported in the matter of rent of the Art Gallery to the Jnks & Lyons Directory for a Fair, that it had fixed the rent for two weeks at $175.00 without light, with an option on an additional week at the same rate.

Stephens Lectures on Trade Unionism — The meeting was then addressed by Prof. H. Morse Stephens, Director in charge of the University Extension Work of the University of California. Prof. Stephens stated that he proposed to hold a course of University Extension Lectures beginning in about two months on "The History of Trades Unionism"; the lectures to be delivered by his assistant Mr. Parker and the season ticket admitting one person to each of the twelve lectures to cost $1.00; that he wished to hold the lectures in a hall which would be convenient for the workingmen of this city, they being the ones he desired especially to attend. He stated further, that he desired the co-operation of the Mechanics' Institute and the use of its administrative force to carry out some of the details, selling tickets &c, and that he would like the privilege of consulting with the Lecture Committee of the Institute in regard to the lectures.

Prof. Stephens's assistant Mr. Parker also addressed the meeting.

After discussion by the Board with Prof. Stephens and Mr. Parker, Mr. Ford moved as follows -

Plan approved and conditions

1. That this Institute approves the plan for these University Extension Lectures as outlined by Prof. Stephens.
2. That the administrative force of the Institute be loaned to the enterprise for the purpose of attending to such business as might be necessary.
3. That each member of the Institute be given upon request one ticket admitting such member to the course.
4. That the tickets for the course be sold to outsiders at $1.00 each.
5. That the Institute guarantees any deficiency for the course up to the amount of two hundred dollars ($200).

Sept 19/05

Mr. Ford's motion was adopted by the following vote:- ayes Beanston, Bull, Ford, Heald, Jnks, Lyons, Mead, President Tansig (8); noes none.

The meeting then adjourned.

Attest
John Tansig
Secretary.

J. S. Spaulding
Recording Secretary.

Oct 3/05.

San Francisco Tuesday October 3, 1905.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig:- present at roll call Trustees Beanston, Bull, Heald, Jenks, Mauzy, Mead, Neal, Spaulding, Wagoner, President Taussig (9) absent at roll call Trustees Ford, Lyons, Spiers, von Geldern (on leave) 4.

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported recommending that the $50 received for Life Membership last month be transferred to the Reserve Fund and deposited in the Mutual Savings Bank (Union Trust Co, The recommendation was adopted by the following vote:- ayes, Beanston, Bull, Heald, Jenks, Mauzy, Mead, Neal, Spaulding, Wagoner, President Taussig (9) noes none.

The Finance Committee reported that it had audited September vouchers no 2-$1305 and October vouchers 1 & 2 $2 15 and recommended that they be paid. The report also presented the report of W.M. Downs, auditor, showing the Institute books audited and found correct to Sept 1, 1905. The report was adopted and the bills ordered paid by the following vote:- ayes, Beanston, Bull, Heald, Jenks, Mauzy, Mead, Neal, Spaulding, Wagoner, President Taussig (10) noes none.

The Library Committee recommended the purchase of $148 worth of books. The recommendation was adopted by the following vote:- ayes Beanston, Bull, Heald, Jenks, Mauzy, Mead, Neal, Spaulding, Wagoner, President Taussig (10) noes none.

Ranges for Bank Clerks

The Library Committee reported as follows

"1. Your Board of Sept 5 last referred to this Committee the request of the affiliated Chapter of Bank Clerks to be allowed to bevelap the walls of the room used by our affiliated societies on the 3rd floor of the Building, to put in shelves and to stain same and to put in some new furniture, all at the Chapters expense. Your Committee recommends that the Chapter be allowed to put in their furniture and that the Institute put up the bevelap and shelving, and stain shelves at a cost not to exceed $35.00.

Printing list for Bank Clerks

2. The Chapter of Bank Clerks is sending its members a circular of general information, and it will print therein a list of books in the Library on Banking provided the Institute will pay for printing the list. We recommend that the Institute pay for printing this list.

Miss Slattery and Miss Dibble

3. Miss Slattery, desk assistant has been absent for about two weeks, and will not be able to return for several weeks on account of serious illness. Miss Dibble has been employed in her absence at $1.00 per day. We request confirmation of this action and we recommend

Oct 3/05

that Miss Dibble be employed during the rest of Miss Slattery's absence at $1 per day.

Catalogue Appropriation $1000

4. The appropriation of $3600 for the Library Catalogue made two years ago will be almost exhausted this month, as it is estimated that it will take about six months longer to complete the work, we recommend that an additional appropriation of $1000 be made for this work to be spent as heretofore."

The report was taken up seriatim and all of the recommendations were adopted and action in regard to Miss Dibble confirmed; roll call on the adoption of each recommendation being as follows - ayes, Beanston, Bull, Heald, Jenks, Mauzy, Mead, Neal, Spaulding, Wagoner, President Taussig (9) noes none.

Lectures

For the Lecture Committee Mr. Beanston submitted the following which was signed for the Committee by Messrs. Beanston and Taussig.

Stephens and Miller

"Prof Stephens has informed your Committee that he is ready to deliver for the Institute a series of twelve University Extension Lectures on "The Enlightened Despotism of the 18th Century in Europe" beginning Oct 16th next. The fee for this course is $300.

Arrangements

Prof. Stephens has also arranged for Prof. A. C. Miller to deliver a course of six lectures on "American Financial Policy in its Historical Relations." This series will be especially for our affiliated Chapter of Bank Clerks. The fee for this course is $150.

Your Committee has notified Prof Stephens that the Institute will hold the two courses of lectures and it has arranged to hold the first four of Prof Stephens lectures in Golden Gate Hall, the hall to cost $25 per night. This was done on account of the skating rink now in the main pavilion and the noise therefrom.

Prof Millers lectures will be held in the building.

Your Committee has had circulars of information printed and sent to the members and Eichtel's Law also been printed.

Your Committee requests approval of its action and it asks authority to make such further arrangements as it may deem necessary in the way of hiring halls, employing doorkeepers &c which may be required to conduct the lectures"

Mr. Neal moved that the action of the Committee be confirmed and the recommendation adopted subject to the report being signed by a majority of the Committee. The motion was carried by the following vote:- ayes, Beanston, Bull, Heald, Jenks, Mauzy, Mead, Neal, Spaulding, Wagoner, President Taussig (10) noes none.

Mr. Spiers entered.

The Secretary's report for September was read and ordered spread on the minutes.

Oct 3/05.

Secretary's Report - September 1905

1905 Sept 1. Cash on Hand. $1991.94

Receipts

Library	Dues	$1794.00		
	Ent Fees	61.00		
	Rents Magazines	98.90		
	Rents Park			
	Post St. Rents	450	$2453.90	
Pavilion	Rents	$1502.00		
	" Hayes St	825.00		
	" annex	150.00		
	Gas	65.10		
	Lighting	8.00		
	Electricity	27.00		
	License	30.00	2607.10	
Interest Central Trust Co Aug.			2.96	$5063.96
				$7057.90
Vouchers paid being all bills audited to Oct 1/05				4973.98
1905 Oct 1 Cash on Hand.				$2083.92

Respectfully
Jno M Cumming Secty

The Librarian presented September Report showing as follows.

New Members Subscription	61.
" " Transfer	1
Ranged-Subscribing & Life	1
Withdrawals	49.
Volumes added	393.
Circulation Month	13161.
Daily average	590.

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members

Miss Jean Kenne	W L Scott	Mrs F G Fraser.
A. S. Schwatka	H. D. Huntington	John Williams
Julius Gregory	Peyton N. Brooke	R N Marchant
Jno Wm Ward	Geo. Wetherbee	Herbert A. Thayer
H. Weissinger	J. E. Sand	Scott H. Bennett
N J Wm Whitney	Mrs Ada L. Howard	N. M. Britton
Chas. Burnham	H. C. Barnard	Mrs Marguerite Pratt
L M Schofield	L. A. Hart	Otto Goldman
C H Helbert	J. E. Stubbs	Frank Craig
Frank A Leuban	Mrs L. Guggenhime	Herman Kimball
Geo H Railton	Jo Mini Jr.	Mrs H Kuns Jones
Mrs F. J. Reynolds	Robt Scott	H A Boeuve
Mrs H. H. Sanderson	P Gitterong	B B Ellis
A J Newton	A E Black	H. H. Fish
A H Babcock	J H. Blanchard	Fr Wells

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New members (continued)

Edw Rogers	N Ralston	H C Muller
Miss Josephine Letcher	Harold Brenecke	Jack Moynehan
Mrs Gen Rauch (Transfer)	R. H. Quist	A S Grove
N. A. Dorn	F. Bronenberg	Chas P Murphy
Mrs E W Hedges	F. J. Anthony	Mrs E K Heath
Mrs David Henderson	A. E. Fellsan	Sheldon Potter (Life)

Compton — A letter was read from L. H. Compton making complaint about the newspaper reading room. Referred to Pavilion Library Committee

Stove & Toilets Pavilion — A letter was read from Meyers and Ward, architects in regard to change for drawing plans for store at S.W. corner Grove and Laurlin Sts. Referred to Pavilion Committee

The meeting then adjourned
attest
Jno M Cumming
Secty.

J. G. Spaulding
Recording Secretary.

Oct 17/05

San Francisco Tuesday October 17, 1905.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Library Building tonight at 8 o'clock by President Taussig – present at roll call, Trustees Beaneton. Bull. Foud, Jenks, Lyons, Mead, Spiers, Wagoner President Taussig (9) absent at roll call Trustees, Heald, Mauzy, Neal, Spaulding, von Selden (on leave) (5).

The minutes of the last meeting were read and on motion approved.

Mr Heald entered.

The Finance Committee reported that it had audited September vouchers 3/38 amounting to $1974.23 and on the committees recommendation the same were ordered paid by the following vote:– ayes Beaneton, Bull, Foud, Heald, Jenks, Lyons, Mead, Spiers, Wagoner, President Taussig (10) noes none.

Compton

A letter was read from L.F. Compton making complaint about reading room. Referred to Library Committee.

Mercantile Library

Mr Jenks stated that he had had some conversation with some of the Trustees of the Mercantile Library Association of this city on the matter of making some arrangements with this Institute in the way of its taking over the Mercantile Library, after some discussion Mr. Jenks moved that the President appoint a Committee of three to confer with the Trustees and with the members of the Mercantile Library Association with a view to the acquisition of the same by this Institute the motion was carried. The Chair appointed as the Committee Trustees Jenks, Foud and Mead.

The meeting then adjourned to meet Tuesday October 24, 1905.

Attest
J.M. Cumming
Secretary

J.G. Spaulding
Recording Secretary.

Adj Reg.

Oct 24/05

San Francisco Tuesday October 24, 1905.

The adjourned regular meeting of the Board of Trustees of the Mechanics' Institute adjourned from October 17 last was called to order in the Mechanics Institute Library Building tonight at 8 o'clock by President Taussig – present at roll call, Trustees Beaneton, Jenks Lyons Mauzy, Mead, Neal Spiers, von Selden, Wagoner, President Taussig (10) absent at roll call, Trustees Bull, Foud, Heald, Spaulding, (4)

The special committee appointed at the last meeting to confer with the Mercantile Library Association presented the following report

Mercantile Library

Mercantile Library Proposition To –

San Francisco Oct 24, 1905.

Board of Trustees Mechanics Institute –

Gentlemen: – Your Committee appointed at the meeting of Oct 17 to confer with the Trustees of the Mercantile Library report as follows –

Your Committee met with the Trustees of the Mercantile Library Association on the evening of Oct 17 and as a result of that conference respectfully recommend the adoption of the following resolutions.

Resolved – That in order to perpetuate the name and usefulness of the Mercantile Library, upon the transfer of the properties of the Mercantile Library Association to the Mechanics Institute (or Mus) the Mechanics Institute agree:–

1. To combine the two libraries under the name of the "Mechanics'-Mercantile Library"
2. To maintain the books of the two institutions as one Library, and to make the said Library freely accessible to all members.
3. To issue a life membership to all who were members of the Mercantile Library in good standing on Oct. 17, 1905.

Resolved further – That this Committee be empowered to agree upon details, and to send copies of these resolutions to the Board of Trustees of the Mercantile Library Association and all its members.

signed Livingston Jenks.
signed L.R. Mead Committee

Note a first copy of the above, substantially the same (however last paragraph omitted,) which was drawn up first is filed with above and signed by Livingston Jenks and Percy L. Foud

On motion of Mr Spiers the report as presented was adopted by the following vote:– ayes Beaneton, Jenks, Lyons, Mauzy, Mead, Spiers, von Selden, Wagoner, Neal, President Taussig (10) noes none.

The meeting then adjourned

Attest
J.M. Cumming, Secretary

J.G. Spaulding
Recording Secretary.

Nov 7/05.

San Francisco Tuesday November 7th 1905.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig - present at roll call, Trustees Reanston, Bull, Heald Jenks, Lyons, Mauzy, Spaulding, von Geldern, Wagoner, President Taussig (9) absent at roll call, Trustees Fred Mead, Neal Flores (4).

The minutes of the meetings of October 17th and 24th last were read and on motion approved.

The Finance Committee recommended payment of October vouchers no 3 $1307.53 and November vouchers no 1 - $165. The recommendation was adopted by the following vote ayes, Reanston, Bull, Heald Jenks, Lyons, Mauzy, Spaulding, von Geldern, Wagoner, President Taussig (9) Noes none.

The Finance Committee presented the following list of members reported by the Librarians as owing a year or more of dues to March 1, 1905 and the Committee recommended that the membership of each of them in this Institute be declared forfeited. The recommendation was adopted.

Forfeited Memberships.

Geo C Ross	Harvey Reaside	Riley F Abbott
O H O Delpo	E Fellers von Moos	Miss Eugenie Peyton
M C Nixon	Eric Norden	Fred F Reanston
Hector Alliot	Fred S Curtis	Miss Vivian Bailey
Ben Irving	Mrs Jessie E Dorsey	Miss Georgia Wayland
H A Reimann	H Parsons	Geo Jackson
Eva Archibald	Wm C Pidgeon	D Wilson
Mrs W D Holcomb	May Ward	L J Benison
Jas Proctor Whitney	Geo Wood	Mark A Tooy
W B Hocking	Walter Leach	J F Brown
J J Cunningham	Carl M Tuncan	Arthur Waterfall
C C Hancock	Ed Pearson	Wm J Harrold
T Beasley Wright	Mrs J B Kelly	Mrs H Braunschweiger
Annie A Hamerly	Martin Madden	Miss Beatrice Ramsay
John F Hall	Miss Jessie A Browne	J J Radeen
James M Hervey	A Nelson	Mrs F H Dulfer
Geo W Stewart	B B Lloyd	Miss Laura J Weisheimer
David Bradley	Henry C Sterry	H B Spencer
Everett Johnson	O Kuehner	Mrs Wm Watson
Mary E Fitch	Chas H Jenks	J F Pearson
Hilda Hasse	J Macdonald	Wm H Holt
W F Keeney	Edward A Tellier	W S Thompson
Mrs A L Lowell	Mrs Susan A Davis	H E Mc Geaughey
Robert Schoer	Geo Hallwegen	W F Kincaid
Russell A Ward	L A Keener	H M Jones
Ardelle Cummings	Miss Amelia M Bliss	Fred Leuthrom

Nov 7/05

Rudolph Ruff	Chas E Johnson	Ralph Shay	Mrs J F Fogarthey
N Elles	Albert Hansen	Celley Meyer	

The Library committee recommended four purchase books amounting to $484.75. The recommendation was adopted by the following vote - ayes, Reanston, Bull, Heald Jenks, Lyons, Mauzy, Spaulding, von Geldern, Wagoner, President Taussig (9) Noes none.

Dorman Bill raised

The Library Committee recommended the following raises in salaries to begin Nov 1. 1905:

James Dorman, Janitor $50 to $55

Olive Sill, Typewriter 35 to 40.

The recommendations were adopted by the following vote:- ayes. Reanston, Bull, Heald Jenks, Lyons, Mauzy, Spaulding, von Geldern, Wagoner, President Taussig (9) Noes none.

Changes in Pavilion Toilet and Store

Pavilion Committee - Mr Bull stated that under authority granted by the Board October 3rd last the Committee had had preliminary plans for changes in the Pavilion toilets made by Myers & Ward. the plan drawn up was to move all the toilets and the hat room to the south side of the Pavilion in about the middle of the building under the skylight - the vacated space to be used for stores if deemed advisable and if authority for doing so could be obtained. Mr Bull moved.

1. That the Pavilion Committee be authorized to proceed with the work of getting final plans and bids for moving the toilets and hat room in accordance with the plan drawn up at a cost not to exceed $3000.

2. That if the Committee could obtain a tenant for the space vacated at the S.W. corner of Larkin and Grove Sts in the space now occupied by the mens toilets at an annual rental of not less than $1200, it be authorized to proceed with the work of obtaining plans and bids for putting in the stairs at a cost not to exceed $3500.

Mr Bulls motion was carried by the following vote ayes, Reanston, Bull, Heald, Jenks, Lyons Mauzy, Spaulding, von Geldern, Wagoner, President Taussig (9) Noes None.

The Secretary presented report for October which was read and ordered spread on the minutes

Secretary's Report - October 1905.

1905 Oct 1 Cash on Hand — $2081.92

Receipts

Library -	Dues	$710.00	
	Ent Fees	116.	
	Life Mem	50	
	Books &c	104.70	
	Sewer Rebate	450	$2430.70

1907/05.

Secy (cont'd)

Pavilion Rents	$ 2077.50		
" Hayes St	7.50		
" Annex	150.		
Gas	340		
Electricity	9310		
Phone	1.50	$ 3075.50	
Interest		2.05	$ 5508.25
			$ 7590.17
Vouchers paid			2973.29
1905 Nov 1 Cash on Hand			$ 4616.88

all vouchers audited to date are paid with the exception of bages $ 3740.94

Respectfully,
J. M. Cummingsdale

The Librarian presented report for October showing as follows -

New Members (subscribing)	116
" " Life	1
Withdrawals	24
Volumes added	313.
Circulation month	14055
" daily average	540.

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members,

R. Ryan	Lesley L. Rock	J. Mora Moss M.D.
Lorenz Phillips	M. Rehfisch	Arthur Bachman
Cornelius G. Hall	Mrs. A. H. Garrison	Miss E. Dorothy Valentine
John J. Neu	Mrs. E. Lebenbaum	Abraham Miller
Mrs. Jas. M. Caldwell	Louis N. Earle	Miss A. M. Lean
S. J. M. Woods	Dr. L. A. Smith	Richard Hellman
R. W. Elsom	Mrs. N. S. Rock	Henry T. Wright
Ed H. Kinney	Smith Mc. M. W. S. Hall	J. Sweigert
Mrs. H. H. Bancroft	J. H. Redwood	Ben T. Stempel
Mrs. George Elliot	J. E. R. Schmidt	Elsie Stempel
Miss Helen Mc Young	G. H. Smith	Chas. Webb Howard
Mrs. A. L. Crump	O. M. Kendall	A. W. Wilkinson
Mrs. A. B. Dunn	G. M. Reaves	S. D. Kauffman
Miss Geraldine Bonner	L. P. Hodgdon	Dr. F. B. Eaton
Albert Ransom	W. M. Fullmer	Dr. Milan Soule
Miss Irene Steenfeld	Wm. Hillery	Miss Ida Krueger
Miss Ada Goldsmith	Leon Jeda	Miss Eva Deutsch
A. H. Cameron	Geo. E. Baum	D. Rowe
Miss F. Daniels	Geo. N. Martin	E. W. Wilson
Mrs. Lewis Gower	A. B. Barber	Edgar A. Collins

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Jno. M. Brandenstein	E. M. Launoue	Murray Bailey
Mrs. Mary May	Thos. B. Fernandez	Mrs. Louise Eggers
Miss Maria Berger	W. W. Reinhart	Mrs. G. W. Wimsen
Mrs. A. B. Games	H. B. Hatch	Max J. Franklin
Mrs. Ann Fox	Cave Redal	Jno. H. Burchard
Mrs. Fremont Older	Sydney Schlesinger	C. H. Congdon
Dr. Henry N. Pelington	Mrs. M. P. Bradley	J. F. Lange
M. C. Haberty	Fred K. Kahn	J. Luckerman
Robt. Burgh	Alfred Kutner	J. B. Baldwin
Miss H. M. Birch	Mrs. S. S. Fly	H. B. Reeves
J. J. Cleffords	Henry Lindheimer	Capt. Wm. Kelly U.S.A.
Edw. C. Harrison	L. W. Neustadter	D. G. Ley
Mrs. L. K. Foster	Miss Madeline Harlong	F. N. Right Reinstated
F. H. Wollenberg	Mrs. J. J. Brice	Mrs. Chas. H. Holt Reinstated
Mrs. J. B. Parrott	Austin Tubbs	Hampers
Robt. Burns	Mrs. Benj. N. Lichtenstein	Mrs. E. B. Glazier
Elias Rhine	J. W. Linneman	Mrs. Les. Davidson
Jas. Missum	A. R. Bell	Mrs. H. C. Bueble
Miss E. A. Thomson	Wm. Harrington Jr.	J. J. Costello
Jas. W. Forsgard	A. F. Bennett	Mrs. B. Deane
W. B. Bakewell	E. J. Haskell	and
J. M. Coffenty	Murray H. Wightman	J. D. Bergin (Life)

Anthony wants Annex

A letter was read from A. M. Anthony making offer from a client for a ten years lease of the Pavilion annex five years at $ 125 and five years at $ 150 per month lessee to make all repairs and improvements. Referred to Pavilion Committee.

Protest on taxes

The matter of making a protest on payment of this years taxes was on motion referred to the Finance Committee with power.

Mr. Jenks for the Committee on Conference with the Mercantile Library made a statement of what had been done.

The meeting then adjourned

attest

J. M. Cummings
Secretary

J. G. Spaulding
Recording Secretary.

Nov 21/05.

San Francisco Tuesday November 21, 1905.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig, present at roll call, Trustees Beanston, Heald, Jenks, Lyons, Neal, von Geldern, Wagonen, President Taussig (8), absent at roll call, Trustees Bull, Ford, Mauzy, Mead, Spaulding, Spiers, (6).

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended the payment of October vouchers Nos 4-42, $1326.80 the recommendation was adopted by the following vote:- ayes, Beanston, Heald, Jenks, Lyons, Neal, von Geldern, Wagonen, President Taussig (8) noes none.

Mats — The Buildings and Repairs Committee recommended that new mats be bought to replace the worn out mat at the entrance to the Building and that a suitable protection for the linoleum in front of the charging desk be put down at a cost not to exceed $40, the motion was adopted by the following vote:- ayes, Beanston, Heald, Jenks, Lyons, Neal, von Geldern, Wagonen, President Taussig (8) noes none.

The Library Committee recommended for purchase books amounting to $114.45, the recommendation was adopted by the following vote:- ayes, Beanston, Heald, Jenks, Lyons, Neal, von Geldern, Wagonen, President Taussig (8) noes none.

Lectures — Lectures. Mr von Geldern reported that Prof Stephens' lectures would begin again Jan 8, 1906 and that Golden Gate Hall had been hired for the rest of the course.

Mr Jenks made a verbal report of the progress of the conference with the Mercantile Library Association.

Mercantile Liby — Mr Jenks moved that the Committee on Conference with the Mercantile Library Association be authorized to make such expenditures for printing, stationery, postage and help as it should deem necessary, the motion was carried by the following vote:- ayes, Beanston, Heald, Jenks, Lyons, Neal, von Geldern, Wagonen, President Taussig (8) noes none.

Wallis thanks — A letter was read from Mrs Geo H. and Miss Miriam K. Wallis thanking the Board for resolutions on the death of late President Geo H. Wallis. Received and filed.

Protest Taxes — On motion of Mr Lyons the Secretary was authorized to file protest on payment of taxes for the current year, protesting against part of the tax levy.

The meeting then adjourned

Attest

John Flemming
Secretary

J. G. Spaulding
Recording Secretary

Dec 5/05.

San Francisco Tuesday December 5, 1905.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig:- present at roll call, Trustees Beanston, Jenks, Lyons, Mead, Neal, Spiers, von Geldern, President Taussig (8), absent at roll call Trustees Bull, Ford, Heald, Mauzy, Spaulding, Wagonen (6).

On motion Trustee Ford was excused from attendance at this meeting.

On motion, the reading of the minutes of the last meeting was laid over until the next meeting.

Institute to pay Premiums — The Finance Committee reported recommending that the annual premium on the Secretary's bond, in the amount of $1125, beginning Aug 1 1905 and on the Librarian's bond, the premium being $6.50, beginning Jan 1 1906 be paid by the Institute. The recommendation was adopted by the following vote:- ayes, Beanston, Jenks, Lyons, Mead, Neal, ~~Spaulding~~ Spiers, President Taussig (8) noes none.

Mr. Bull entered

The Finance Committee recommended for payment Nov vouchers 2/4-8 $1378.83 and Dec. voucher No 1 $165, the recommendation was adopted by the following vote:- ayes, Beanston, Bull, Jenks, Lyons, Mead, Neal, Spiers, von Geldern, President Taussig (9) noes none.

Mr Wagonen entered.

Pavilion O'Mara — Pavilion - Mr. Bull stated that Mr. O'Mara lessee of the Pavilion had served notice that he would avail himself of his option and would take the Pavilion from January 4 '06 to March 4 '09 next.

$508 Effroth — Mr. Bull stated that Mr. Effroth lessee of the Pavilion for boxing contests had intended to use the Pavilion for Nov 29 last but that he had found himself unable to do so, and that the Committee had arranged with him to allow Mr. O'Mara to use the Pavilion for that day on condition that the Institute turn over to him the $50 rent received from Mr. O'Mara for that day. On motion of Mr Spiers the action of the Committee was approved by the following vote:- ayes, Beanston, Bull, Jenks, Lyons, Mead, Neal, Spiers, von Geldern, Wagonen, President Taussig (9) noes none.

The reading of the Secretary's monthly and quarterly reports were laid over till the next meeting

The Librarian presented report for November showing as follows.

New Members - Subscribing 63 Life 1
Resignations 11
Volumes added 733.
Circulation Month 12720 daily average 508

Dec 5/05.

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members.

Mrs Jane Brewster	Ernest Forbes	Louis Sutter
Austin Arnold	W L Leland	Alfred Bovo
Wm Olney	Henry Rosenblum	F Arnold
C Forbes	Mrs K F Montgomery	W F Heum
Wallace Anderson	I W Castle	Mrs B. Hart
R Swinburne	Miss Margaret Berry	W B Hill
Mrs M Verdon	John N Bunday	Miss M Kemble
R G Allschul	W M Cannon	Mrs Nolis Brun
Mrs L Schwabacher	S F French	Miss M A Dickie
Mrs L King	Julia Shafter Hamilton	L Lippman
F A Vollenhardt	Mrs E C Wright	C J Powell
C H Holt	Chas N Young	W B Bennett
A L Todd	Manuel Delguez	R E Rae
H F Bentley	W W Frye	W B McGeeney
Chas C Bradley	Emory S Nichols	Ludwig Schwabacher
F L Travis	Mrs S S Clabon	J A Weyl
K E Savage	Mrs E L Baker	Mrs L Fontanel
Miss N C Hull	Miss E M James	R G Portley
M Feeney, Mrs Isabel	P L Fatzwalader	A G Girard and changed to life
Wm Clarlat	Mrs L L Jones	Percy L Ford
H W Bruce	Fred Vollmer	
Mrs Joseph Bauer	Chas Woener	

The Librarian presented report for quarter ending Nov 30 which was read, and ordered presented at the coming quarterly meeting of the Institute.

Chess Medal

A letter was read from the Mechanics Institute Chess & Checker Club & the effect that the annual Institute Chess medal has been won by Dr Blaine Stamey. On motion the medal was ordered by the following vote,- ayes, Brandon, Bull, Jenks, Lyons, Mead, Neal, Spiers, von Geldern, Wagoner, President Truman (10) noes none.

The President called attention to the coming quarterly meeting of the Institute.

The meeting then adjourned

Attest

John Flemming
Secretary

J. G. Spaulding
Recording Secretary.

Quarterly

Dec 9/05

San Francisco Saturday December 9 1905.

The Regular Quarterly Meeting of the Members of the Mechanics Institute was held in the Mechanics' Institute Library Building tonight at 8 o'clock, President Rudolph J Taussig, presiding, and 58 members present.

The minutes of the quarterly meeting of September 16th last were read and on motion approved.

The reports of the Secretary and Librarian for the quarter ending Nov 30, 1905 were read and ordered spread on the minutes, (see pp. 134-5.)

A report of the President was read and ordered spread on the minutes. (see pp. 136-7.)

Unfinished Business:- Mr L F Compton moved that the amendments to Sections 1 and 3 of Article XII of the Constitution proposed by him at the last quarterly meeting be now considered. The motion was lost.

Amendments adopted

Mr George Beanston moved that the amendments to Sections 1 and 3 of Article XII of the Constitution presented at the last quarterly meeting of the Institute on September 16, 1905 by L. R. Mead be adopted. The motion was carried, ayes 73 noes none and thereon the Chair declared the amendments adopted.

Mr L F Compton moved the adoption of the amendment to Article (X) VIII of the Constitution proposed by him at the last quarterly meeting. Mr Joseph Rothschild moved that the matter be indefinitely postponed. The motion was lost, ayes 35 noes 41.
Mr Chas E Naylor moved that the amendment be referred to the Board of Trustees with instructions to act as far as possible on its suggestions. This motion was declared by the Chair not to be in order.
On motion of Mr J C Kaufman action on the amendment was laid over till the next annual meeting of the Institute.

Mercantile Libry

New Business:- Trustee Livingston Jenks, Chairman of the Committee on Conference with the Mercantile Library Association, made a statement of the action that had been taken by the Board of Trustees in the matter as follows -
That the Board had agreed- upon the transfer of the properties of the Mercantile Library Association to the Mechanics Institute -
1st To combine the two libraries under the name "Mechanics-Mercantile Library"
2nd To maintain the books of the two institutions as one Library, and to make the said Library fully accessible to all members.
3rd To issue a life membership to all who were members of the Mercantile Library in good standing on Oct 19, 1905.
Mr. Jenks moved that the action of the Board of Trustees in this matter be approved and they be authorized to take the necessary steps to take over the property of the Mercantile Library Association.

Dec 9/05 Quarterly

Mercantile Libry

Mr. Joseph Rothschild moved that the action of the Board of Trustees in the matter of the Mercantile Library Association be approved and that a committee of five be appointed by the Chair to confer with a like committee from the Mercantile Library Association and to prepare a report to be submitted to a special meeting of the Institute for approval or rejection.

A motion for the previous question by Mr. J.F. McGrath was carried.

Mr. Rothschild's motion was carried.

Nominations

Nominations were then opened for Trustees to be voted for at the coming annual Election.

Mr. Alpheus Bull nominated Rudolph J. Taussig
L.R. Mead
George Beanston
E.P. Heald
James N. Lyons
Livingston Jenks
James Speers and
Charles Sonntag.

Secretary's Report - Sept 1 - Dec 1, 1905.

1905 Sept 1. Cash on Hand $1991.94

Receipts

Library Post St Bldg.	Dues	4484.00	
	Ent Fees	240.00	
	Life Fees	150.00	
	Books Pdr.	303.20	
	Post St. Rents	1350.00	$6527.20
Pavilion	Rents	5168.29	
	1 Hayes St.	26.25	
	Gas	108.75	
	Electricity	262.95	
	Lighting	10.00	
	Sawdust	2.00	
	Phone	3.50	
	License	40.00	823.849
General	Interest Central Trust Co		10.08
			14775.77
			$16,767.91
			14387.51
			$2380.20

Vouchers paid

1905 Dec 1 Cash on Hand $2380.20

Income for Quarter 14775.77 — unpaid Bills Dec 1 $480.98

Bills incurred (estimated) 11801.78 — Incurred in Quarter 11801.78 (estimated)

Surplus (estimated) $2973.99 — $16,610.76

Paid in Quarter 14387.51

Unpd Dec 1. estimated $2223.25

Respectfully Submitted
J.M. Cummings
Secty

Quarterly Dec 9/05

Librarians Report.

S.F. Dec 5, 1905.

Board of Trustees Mechanics' Institute:-

Gentlemen:- I present herewith a report of the Library work for the quarter ending December 1, 1905.

Receipts

Entrance	$240	
Life Members	150.	
Dues	4484	
Books &c.	13.65	
Fines	111.70	
Extras	177.85	$5177.20

Membership-

240 subscribing members and 3 life members have joined the Institute during the quarter, and 2 members have been re-instated making total addition of 245. 6 memberships have been transferred and 1 subscribing member changed to life. 84 members have withdrawn and 86 suspended for non payment of dues leaving at this date 3542 members on our books.

Books.

There were added during the quarter 1418 volumes classified as follows - Bibliography 44

Philosophy	11		
Religion	14	Reference	208
Sociology	95	Circulating	1210 1418
Science	66		
Technology	76	Purchase	1223
Art	31	Bindery	78
Literature	44	Gift	99
History	27	Exchange	18 1418
Travel	30		
Biography	27		
Fiction	953		
Total	1418		

Circulation

There were given out for home use 39948 books, a daily average of 532, 2743 postals were sent out for books to be called for and 1759 for books to be returned. Library was open 75 days.

Respectfully
signed Frederick J. Teggart
Librarian

Dec 9/05

Quarterly

President.

Quarterly meeting Dec 5, 1905.

REPORT OF RUDOLPH J. TAUSSIG, PRESIDENT OF THE MECHANICS' INSTITUTE

It is gratifying to me to be able to report the continued prosperity of the Mechanics' Institute. Our financial standing is improving as shown by the detailed report of the Secretary from which it will be seen that the receipts have exceeded the bills incurred by over $3000, and that on December 1st, we had about $8000 cash on hand after paying all bills audited in November. The Librarian reports an increase in membership in spite of the fact that over 80 names were dropped from our roll for non-payment of dues. The Board of Trustees has not made much progress with the contemplated building on the corner of Hayes & Polk Sts., as we have not yet concluded arrangements with the prospective tenants. The receipts from the Pavilion have increased considerably and the annual statement for the year will show a larger income than for several years.

It was impossible to accomplish anything as far as the proposed fair was concerned, as there did not seem to be any authority outside of an act of Congress, which was not in session and which would permit the removal of the U. S. Government exhibit to San Francisco. Without the Government exhibit it was thought unwise to undertake it.

By far the most important matter of the year in the affairs of the Mechanics' Institute has been and is the effort now being made to combine the Mercantile Library with the Mechanics' Institute Library. If successful in our efforts, San Francisco will have one of the largest and best subscription libraries in the United States and I think both institutions will have accomplished something eminently to their credit as well as to the credit of our city. Careful consideration had to be given to every step in this matter, and several very difficult points presented themselves. The exceptionally strong sentiment for the continuance of the name of the Mercantile Library was met on our side by the offer of the Mechanics' Institute to administer both libraries under the name of the Mechanics, Mercantile Library. Our corporation remains the "Mechanics' Institute" and the combined libraries

Quarterly

Dec 9/05.

President

Presidents report (continued.

will be administered by the Mechanics' Institute. In order to satisfy the members of the Mercantile Library Association that their property would be properly handled, no better method presented itself to us than to invite them all to become life members of the Mechanics' Institute, so that as long as they live they may have a voice and vote in the management of the property of the Mercantile Library Association joined together with our own. No further conditions of any kind whatsoever have been attached to the proposed transfer of the property.

The chairman of the Board Committee will make a further detailed report.

It now only remains for me to add that in my opinion we have arrived at that point in the history of the Institute, when the new library building, which so many of us have thought necessary for many years, has become possible. The affairs of the institute will now permit it and action for providing plans will soon be taken. The present board of trustees, many of whom have been members of the Board for a number of years, have always realized the necessity of a new building, but have not felt that it would have been good business policy to plunge into debt without seeing their way clear from a financial point of view. Our endeavor has been and will continue to be to erect a handsome structure, worthy of the Mechanics' Institute without for one moment jeopardizing our magnificent endowment.

The meeting then adjourned

attest

Secretary

Recording Secretary

Dec 19/05

Members Specials

San Francisco Tuesday December 19, 1905.

A Special Meeting of the members of the Mechanics' Institute was held in the Mechanics Institute Library Building tonight at 8 o'clock. President Rudolph J. Taussig in the chair and over 100 members present.

Mercantile Library

President Taussig stated that he had called this special meeting in accordance with the motion adopted at the last quarterly meeting of the Institute and for the purpose of receiving and acting upon the report of the committee on conference with the Mercantile Library Association, in reference to combining the Mercantile Library with the Library of the Mechanics' Institute.

The President announced that he had appointed as the committee on conference with the Mercantile Library association, as provided by motion adopted at the last quarterly meeting of the Institute, Messrs. Livingston Jenks, L.R. Mead, Tirey L. Ford, Joseph Rothschild and Edwin R. Warner.

The Committee on

Mercantile Library

Conference with the Mercantile Library Association

made the following report.

San Francisco Dec 19, 1905.

To The Members of the Mechanics' Institute -

approved by members.

Your Committee appointed to confer with a like Committee of the Mercantile Library concerning the proposed union of the Mercantile Library with the Library of the Mechanics' Institute reports as follows: -

Your Committee after conference recommends that upon the transfer of all properties real and personal of the Mercantile Library association to the Mechanics' Institute, the Mercantile and Mechanics' Institute Libraries be united under the name "Mechanics - Mercantile Library"; that the members of the Mercantile Library Association in good standing on October 19, 1905 be offered a life membership in the Mechanics' Institute; and further recommends the adoption of the following resolution:

Resolved, that the Board of Trustees of the Mechanics' Institute be authorized to take all necessary steps for the consolidation of the two libraries.

Respectfully Submitted

(signed) Livingston Jenks
(signed) Joseph Rothschild
(signed) L.R. Mead
(signed) Tirey L. Ford
(signed) Edwin R. Warner

Committee on Conference.

Mr. Byron Mauzy moved that the Committees report be received and spread on the minutes and its recommendations adopted.

Mr. Little moved as an amendment that the report be referred back to the Committee with instructions to report in writing a statement of the assets of the Mercantile Library Association. A motion by Mr. Krause for the previous question was carried and Mr. Little's motion was lost.

Members' Special Dec 19/05.

A motion for the previous question was carried.

Mr. Mauzy's motion to adopt the Committee's report was then carried ayes 123 noes 41 Messrs George Beaver and J.C. Saulman acting as tellers.

The meeting then adjourned.

Attest

John Cumming
Secretary

J.G. Spaudling
Recording Secretary

Dec 19/05.

San Francisco Tuesday December 19, 1905,

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Library Building tonight, immediately after the adjournment of the special meeting of the Institute held this evening.- present at roll call, Trustees Beaneton, Bull, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, von Geldern, Wagoner, President Taussig (13) absent 2 Trustee Spiers (1)

The minutes of the meetings of November 21st and December 5th last were read and on motion approved. Mr Mauzy withdrew.

New Sidewalk Pavilion — The Pavilion Committee reported that notice had been served by the Department of Public Works, requiring that the Pavilion sidewalk be repaired. On motion referred to the Pavilion Committee with power to order the repairs by the following vote:- ayes, Beaneton, Bull, Ford, Heald, Jenks, Lyons, Mead, Neal, Spaulding, von Geldern, Wagoner, President Taussig (13) Noes None.

Complaint O'Mara — A letter was read from J.H. Blackburn complaining of his treatment at the Pavilion skating rink. Referred to Pavilion Committee.

Mercantile Library Consolidation.

Mercantile Libry — Mr Jenks for the Committee on Conference with the Mercantile Library Association presented the following minutes of meeting with the Mercantile Committee which were received and ordered spread on the minutes.

Minutes of Meeting of Joint Committee

San Francisco Dec 16, 1905.

A meeting of the joint committee on conference from the Mercantile Library Association and the Mechanics Institute was held at the Mercantile Library Association Rooms 322 Sutter St., San Francisco today at 2:30 P.M.

Present-for the Mercantile Library Association, Messrs Pelham W. Ames, Geo K. Fitch, Wesley Jones, Dr. J.K. Lane, J.C. Currier, C.K. Donsdell; for the Mechanics Institute, Livingston Jenks, Joseph Rothschild, Edwin R. Wagner, Rudolph J. Taussig. Mr. Ames in the Chair.

Joseph M. Cumming was appointed Secretary of the meeting.

Mr. Jenks submitted a "Consolidation Agreement By and Between the Mercantile Library Association and the Mechanics Institute of the City and County of San Francisco."

The agreement was read.

Mr. Currier moved that the Consolidation Agreement as read be adopted by the combined committees and that it be submitted to the respective Boards of Trustees of the two Associations for adoption. Dr. Lane seconded the motion.

The motion was carried unanimously.

The meeting then adjourned

(Signed) Joseph M. Cumming
Secretary.

Dec 19/05.

Report of Members Special Meeting.

Mercantile Libry — The President presented the following report, which was received and ordered spread on the minutes.

"At the special meeting of the members of the Mechanics Institute held this day the following report of the Committee on Conference with the Mercantile Library Association was read, received, ordered spread on the minutes and the recommendations adopted

"Your Committee recommends that upon the transfer of all properties real and personal of the Mercantile Library Association to the Mechanics Institute, the Mercantile and Mechanics Institute Libraries be united under the name Mechanics-Mercantile Library", that the members of the Mercantile Library Association, in good standing on October 19th 1905 be offered a life membership in the Mechanics Institute; and further recommends the adoption of the following resolution:-

Resolved, That the Board of Trustees of the Mechanics Institute be authorized to take all necessary steps for the consolidation of the two libraries."

attest
signed Jos M Cumming
Secretary

Respectfully
(signed) Rudolph J Taussig
President

Attys opinion — Mr Jenks then read a legal opinion on the matter of consolidation from Attorneys E.B. Young and F.A. Denicke.

Mercantile Libry — Mr Jenks moved the following-

Resolved that the President and the Secretary of this Institute be and they are hereby authorized and directed to advertise for thirty days conjointly with the Mercantile Library Association a notice of intention to consolidate the two associations. The motion was adopted by the following vote:- ayes, Beaneton, Bull, Ford, Heald, Jenks, Lyons, Mead, Neal, Spaulding, von Geldern, Wagoner, President Taussig (12) Noes None.

Notify Merc Trustees — Mr Ford moved that the Secretary be instructed to notify the Trustees of the Mercantile Library Association of the action of this Board and to ask for later information as to their action. The motion was carried

The meeting then adjourned.

attest
Jos M Cumming
Secretary

J.G. Spaulding
Recording Secretary

Jan 2/06

San Francisco Tuesday January 2nd 1906.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig - present at roll call Trustees Branston, Bull, Heald, Jenks, Neal, Spaulding, Spiers, vonBeldern, Wagoner, President Taussig (9) absent at roll call Trustees Ford, Lyons, Mauzy, Mead (4)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended for payment December vouchers Nos 2-38 inclusive $2288.24 and January voucher No 1 $165. The recommendation was adopted by the following vote:- ayes, Branston, Bull, Heald, Jenks, Neal, Spaulding, Spiers, vonBeldern, Wagoner, President Taussig (9) Noes none.

Mr Heald withdrew.

The Buildings and Repairs Committee presented the following -

Repair leathery chairs

"Some of the leathery chairs and settees on the 2nd floor are badly in need of repairs. We recommend that this Committee be authorized to have the necessary repairs done at a cost not to exceed $40.

Repair paper

We recommend further that this Committee be authorized to employ a paper hanger to make the small repairs needed on the paper and burlap on the 3rd floor."

The recommendations were adopted by the following vote:- ayes, Branston, Bull, Jenks, Neal, Spaulding, Spiers, vonBeldern, Wagoner, President Taussig (9) Noes none.

Lectures Committee - Mr von Beldern stated that Prof. Stephens' lectures would be resumed January 8th.

Mercantile Libry

Special Committee on Consolidation with Mercantile Library Association - Mr Jenks reported that the Consolidation agreement agreed on by the joint Committees from the Mercantile Library Association and the Mechanics' Institute had been adopted by the Board of Trustees of the Mercantile Library Association and it had been signed by the President and Secretary of the Corporation and the seal of the corporation had been affixed thereto and that it had been signed by the requisite number of Trustees of the Mercantile Library Association. Mr. Jenks then submitted the copy of the agreement to be signed.

Mr. Jenks also submitted the following

Statement

Statement of assets Mercantile Library Association Dec 1. 1905.

Cash Assets.

Cash on deposit Central Trust Co -	$ 620.63	
" " S.F. Savings Union	3357.12	
" " " " " Joint a/c	4800.00	
" " Herman S.L. Society	9443.52	
" " " Bank of California	775.93	$ 25.097.20

Jan 2/06

Real Estate.

Lots Nos 17, 18, 19, 30, 31, 38, 41 in Ripley Homestead Tract A.
Lots 339, 340 Precita Valley Lands.

Personal Property

Library in rooms Central Block 223 Sutter St.
Furniture and pictures in " " " "
Relics in Hopkins Institute "The abduction of Astyanax".
Unpaid membership dues.

(signed) F. J. Lane. Treasurer.

Mr Jenks stated that the Notice of Consolidation as required by law was now being published.

Mr Jenks presented the following -

Consolidation Mercantile

Resolution of Consolidation.

Resolved, that the "Consolidation Agreement by and between the "Mechanics' Institute and the Mercantile Library Association" agreed upon by the Committees of these respective Institutions (a copy of which follows and is attached hereto) be adopted and approved by this Board and that the President and Secretary of this Mechanics' Institute be authorized and instructed to sign this Consolidation Agreement and to affix the seal of this corporation thereto and that the Trustees of this Mechanics' Institute be requested to affix their signatures thereto in token of their approval and consent to the Consolidation as expressed in this agreement.

Consolidation Agreement.

By and Between the

Mercantile Library Association and the Mechanics' Institute of the City of San Francisco.

This agreement made and entered into this day of December, 1905 by and between the Mechanics' Institute and the Mercantile Library Association, both corporations existing under the Laws of the State of California and having their principal place of business in the City and County of San Francisco, State of California.

Witnesseth:- That Whereas, the above named corporations are organized and existing under and by virtue of the Laws of the State of California, each having its principal place of business at the City and County of San Francisco, and each being organized for purposes other than profit, and

Whereas, it is desired to consolidate both of the above named corporations into one corporation as authorized by section six hundred and five of the Civil Code of the State of California;

It Is Therefore Agreed that the above named corporations shall be consolidated into one corporation upon the following terms and conditions, the debts, property, assets and franchises of each of the above named corporations to be taken as they shall exist at the time of consolidation, and all valid debts and liabilities of each corporation to be assumed by the consolidated corporation.

Any member of the Mercantile Library Association, who was a member of said

Jan 2/06.

Mercantile Consolidation

Association in good standing on October 19, 1905, who so desires, may become a life member of the consolidated corporation by signing the Constitution and By Laws of the consolidated corporation on or before March 1, 1906. Members of the Mercantile Library Association who have become such subsequent to October 19th 1905, shall become and be members of the consolidated corporation for the same term and upon the same conditions for and under which they shall be members of the Mercantile Library Association at the date of consolidation. All the life members of the Mechanics' Institute, at the date of consolidation, shall become and be life members of the consolidated corporation, and all other members of the Mechanics' Institute, at the time of consolidation, shall become and be members of the consolidated corporation for the same term and upon the same conditions for and under which they shall be members of the Mechanics' Institute at the date of consolidation.

The said consolidation shall be made at once, and the name and style of the consolidated corporation shall be Mechanics' Institute.

It shall continue in existence for the period of fifty years from date of Articles of Consolidation and Incorporation.

The several debts properties, assets, franchises, rights and privileges, (including the right of the President of the said Mechanics' Institute to be ex-officio regent of the University of California), held, owned or possessed by each of said corporations shall be vested in said consolidated corporation, Mechanics' Institute, as fully as the same are at the date of consolidation severally held and enjoyed by them respectively, subject, however, to all the valid conditions, stipulations, contracts, liens, claims and charges thereon, and to all valid debts and obligations of said respective corporations; and said consolidated corporation shall fully complete, carry out and perform all valid conditions, stipulations and contracts heretofore made by and shall pay and discharge all valid liens, claims and charges heretofore created or suffered by either of said corporations on their respective properties and shall pay and discharge all valid debts and obligations of every kind, character and description heretofore legally incurred or assumed by or now existing against either of said corporations.

The location of said consolidated corporation shall be in the City and County of San Francisco, State of California, and it shall be incorporated with the objects and purposes stated in the certificate of incorporation of the Mechanics' Institute, filed in the office of the County Clerk of the City and County of San Francisco, December 6th 1869, - to wit: - the advancement, protection and improvement of the Mechanics' arts and sciences; to cultivate a social feeling of friendship, and the mutual improvement of its members; the dissemination of information and useful knowledge by the establishment of a Library of circulation and reference, a museum and reading room, the formation of classes and delivery of lectures for tuition, the collection of a cabinet, scientific apparatus, works of art; the purchase of property and erection of buildings for the requirements of the corporation, and for any scientific, mechanical and literary purposes. It being the intention of the parties hereto that the continuous existence of

Jan 2/06

Mercantile Consolidation

the Mechanics' Institute, one of the parties hereto, shall be maintained as said consolidated corporation and that the debts, property, assets and franchises of the Mercantile Library Association shall be merged with those of the said Mechanics' Institute.

The Libraries of the Mechanics' Institute and the Mercantile Library Association, the parties hereto, shall be combined under the name "Mechanics-Mercantile Library"

The Constitution, By-Laws, Rules and Regulations of the Mechanics' Institute at the time of this consolidation, shall be the Constitution, By-laws, Rules and Regulations of the consolidated corporation.

The consolidated corporation, its officers and members, shall acquire, hold, own and continue to exercise all rights, offices, franchises and privileges which have been heretofore granted by statute, or otherwise, to the Mechanics' Institute, its officers or members.

The Articles of Consolidation and Incorporation shall provide that said consolidated corporation shall have a Board of Trustees consisting of fourteen members. The present members of the Board of Trustees of the Mechanics' Institute shall be the persons named in the Articles of Consolidation and Incorporation as the persons selected for the Board of Trustees to take charge of the affairs of the consolidated corporation for the respective period for which they were elected or chosen.

In Witness Whereof, the said Mechanics' Institute and the said Mercantile Library Association have caused these presents to be executed by their respective Presidents and Secretaries, thereunto duly authorized this ____ day of December, 1905.

The Mechanics' Institute
by _____ President
_____ Secretary

The Mercantile Library Association.
by _____ President
_____ Secretary

We the undersigned members of the Board of Trustees of the Mechanics' Institute hereby consent to, ratify and confirm the foregoing Consolidation Agreement and consent to the consolidation therein provided for.

_____ _____ _____ _____
_____ _____ _____

Trustees of Mechanics Institute

We the undersigned members of the Board of Trustees of the Mercantile Library Association hereby consent to, ratify and confirm the foregoing Consolidation Agreement and consent to the consolidation therein provided for.

_____ _____ _____ _____
_____ _____ _____

Trustees of Mercantile Library Association

Mr. Jenkins resolution was on motion adopted by the following vote:- ayes, Beaston, Bull, Jenks, Neal, Spaulding, Sproul, Stoddeldon, Wagoner, President Tarpey 8 Noes None.

Jan 2/06.

The Secretary's reports for November and December were read and ordered spread on the minutes.

The Librarians report for December was read showing as follows

New Members	52
Withdrawals	46
Additions volumes	186
Circulation Month	12688
" daily average	507

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members

Miss G Whitaker	Edith N Hurd	Edward Kaufeld
B I Platt	Dr Ben Replogle	H R Templeton
John Hartnett	J R Stanton	W W Slattterme[illegible]
W J Kenyon	G T Dyer	Miss A M Taylor
Chas Patterson	Miss M L Rigby	Joseph K Handy
H Nordheim	Herbert O Rogers	D. C. Freer
H E Cowan	Jack A Gardner	M G Pfaff
R. Eickemeyer	W O Billings	Wm A Perkins
C Roddick	Wm Maitland	Ralph Hoodberg
Miss L Mac Intyre	J L Cunningham	Wm Schaddel Jr
G Frankal	Ward A Dwight	Ray Sullivan
J Taylor	Miss Harriet Blaisdell	Miss Toni Gregory
Mrs H Brown	Mrs W Holman	Miss Hazel Steen
O Thune-Larson	Wm Whitfield	Jos H Todd
Fred W Ray	Miss Adele S Steinman	Mrs H E Moore
Robt M Armour	Miss S O Smiley	Mrs J M Curtis
H S Cottrell	V V Messer	
Miss Theresa Simmonfield	Wm Tyler	

Recker Medal — A letter was read from the Institute Chess and Checker Club stating that the Institute Recker medal for 1905 has been won by W J Bame On motion the medal was ordered by the following vote:- Evanson, Bull, Jenks, Neal, Spaulding, Spiers, Von Geldern, Wagoner, President Fawcett, (9) Noes None.

A letter was read from Dr A D Dennis in regard to the Mercantile Library Association. Referred to Committee on Consolidation

Naylor letter — A letter was read from Chas E. Naylor Attorney for H H Bishop making a preliminary proposition regarding a long lease of the Pavilion Block,

Coffroth — A letter was read from J H Coffroth offering $1800 for a years lease of the Pavilion.
On motion of Mr Wagoner the Naylor and Coffroth letters were referred to the Pavilion Committee with instructions to confer with the

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writers and to report.

Mr Bearston withdrew

Boxing — On motion of Mr Spiers the Pavilion Committee was authorized to renew the boxing lease of the Pavilion to J H Coffroth on the same terms as last year.

O'Mara — The President stated that Mr O'Mara present lessee of the Pavilion wished an extension of his lease. On motion referred to the Pavilion Committee with power to act.

Secretary's Report November, 1905.

1905 Nov 1	Cash on Hand		$ 4616.88
	Receipts		
	Leby dues	780	
	Ent Fees	63	
	Books Sold	99.60	
	Life Fee	50.	
	Sewers Rent	450	1642.60
	Pavilion Rent	$ 1588.70	
	" Hayes St	750.00	
	Gas	40.25	
	Electric	142.85	
	Lights	2.00	
	Sawdust	20.00	
	Phone	2.00	
	License	10.00	2555.89
	Interest	5.0%	4203.56
			$ 8820.44
	Vouchers Paid		6440.24
1905 Dec 1	Cash on Hand		$ 2380.20

Respectfully Jno H Cumming Secty.

Secretary's Report — December, 1905.

1905 Dec 1	Cash on Hand		2380.20
	Leby Dues 1802.00 receipts		
	Ent Fees 52.00		
	Books Sold 108.80		
	Sewers Rent 450	2412.80	
	Pavilion Rent $ 1,700.00		
	" Hayes St 735.00		
	Rockaway 105.45		
	Phone 3.30		
	Bowling 4.90	2596.65	
	Interest Central Trust Co	6.34	$ 5015.99
			$ 7395.99
	170 Vouchers Paid		1542.63
1906 Jan 1	Cash on Hand.		$ 5853.36

All vouchers audited to date are paid.

Respectfully Jno H Cumming Secty.

The meeting then adjourned

Attest

Jno H Cumming
Secretary

J G Spaulding
Recording Secretary

Jan 16/06.

San Francisco Tuesday January 16, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig - present at roll call, Trustees Beanston, Bull, Heald, Jenks, Lyons, Mead, Neal, Spaulding, Sykes, von Geldern, Wagoner, President Taussig (9) absent Trustees Ford, Mauzy (2).

Mr Sykes withdrew.

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported recommending that the $100 received for Life Membership fees in October and November be transferred to the Reserve Fund and deposited in the Union Trust Co. The recommendation was adopted by the following vote:- ayes, Beanston, Bull, Heald, Jenks, Lyons, Mead, Neal, Spaulding von Geldern, Wagoner, President Taussig (11) Noes None.

The Finance Committee reported recommending for payment January vouchers 2-51 inclusive $ 3310.23 and for credit to Library of Congress voucher for $189.26, the recommendations were adopted by the following vote:- ayes, Beanston, Bull, Heald, Jenks, Lyons, Mead, Neal, Spaulding, von Geldern, Wagoner, President Taussig (11) Noes None.

Mr Mauzy entered.

The Library Committee presented the following report:

"Your Library Committee reports that it has selected books to the amount of $811.65 and recommends purchase of same.

Your Committee recommends that $150 be sent to the Library of Congress as a deposit against which printed catalogue cards may be ordered.

Employees — Your Committee recommends the appointment of the following persons:-

James Hughes	in place of	Harvey Ellis,	resigned.	salary $ 25
Sidney Greenleaf	"	"	Anthony Goetz	" " 20
Elizabeth Feyen	"	"	Helen Lachnit	" " 30
Ella Smith	"	"	Elsie Doempling	" " 40

Supplies desk &c — Your Committee recommends the purchase of the following.

1 book & papers desk for first floor,	approximate cost	$ 15
1 revolving chair	" "	12.
1 book truck	" "	16.50
1 3 drawer cabinet for catalogues	" "	6.00

Also for newspaper room the following

96 files for newspapers
2 racks for files
12 chairs
1 Dictionary and stand

The tables in this room should be cleaned and revarnished.

Respectfully submitted Ernest G. Beanston
signed J. H. Spaulding
signed L. Wagoner, Library Committee

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On motion the Secretary cast the Ballot of the Board for the employees recommended in the report and the Chair declared them duly elected.

On motion all the recommendations of the report were adopted by the following vote:- ayes, Beanston, Bull, Heald, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, von Geldern, Wagoner, President Taussig 12 Noes None.

Adj'd Jan 23 — Mr Jenks moved that when the meeting adjourned, it adjourn to Tuesday, January 23 next at 8 PM. The motion was carried.

Election Com. — Mr Jenks moved that the President appoint a Committee of three on Annual Election with authority to make the necessary arrangement for the coming annual election of the Institute. The motion was carried. The President appointed as the Committee, Trustees Bull, Spaulding and Mauzy.

Pavilion Lease

Pavilion Leases.

A letter was read from Phil S. O'Mara making proposition for continuation of his present lease of the Pavilion for Skating rink. Referred to Pavilion Committee.

O'Mara

Coffroth — Mr Bull stated that the Pavilion Committee had met with Mr Coffroth and that he had made a proposition to lease the Pavilion for one year for $19000 with an option on the following year at $21000, lease to begin March 5, 1906 and that the Committee had had a lease prepared on these lines. The lease as drawn up was then read. A letter was read from Mr Coffroth suggesting that the bond to be required to guarantee be for $2500.00.

Naylor — A letter was read from Chas E. Naylor attorney for H.W. Bishop offering to take a lease of the Pavilion Block for 15 years from March 1. 1906, at the rate of 15000 per year for the first five years, $20000 for the next five and $25000 a year for the last five years, lessee to pay all taxes, insurance and repairs.

No long lease — Mr Wagoner withdrew.

On motion of Mr Bull, the Secretary was instructed to write Mr Naylor that the Board does not look with favor on a long lease of the block.

Coffroth Lease — On motion of Mr Beanston the Pavilion Committee was instructed to complete the negotiations with Mr Coffroth for a lease of the Pavilion for a year beginning March 5 1906 for $19000 a year with an option on the next year of $21,000 with the understanding that Mr Coffroth furnish a bond of not less than $5000 for the performance of the conditions of the lease.

The meeting then adjourned

Attest
J. M. Fleming
secretary

J. G. Spaulding
Recording Secretary.

Jan 23/06

San Francisco Tuesday January 23rd 1906.

The Adjourned Regular Meeting of the Board of Trustees of the Mechanics' Institute adjourned from January 16th last was held in the Mechanics' Institute Library Building tonight at eight o'clock, President Taussig in the chair.- present at roll call, Trustees Bull, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (13), absent at roll call Trustee Beaneton (1).

Coffroth Pavilion

The Pavilion Committee presented copy of an agreement (drawn up by Attorneys Young and Deniche) between the Institute and James W. Coffroth for a renewal of Coffroth's Boxing lease for the Pavilion under the same conditions as Coffroth's lease of August 1, 1905 the lease to run for the year 1906 for a total rent of $3600. Mr Neal moved that the President and Secretary be authorized to sign the agreement on approval by the Pavilion Committee. The motion was carried by the following vote,-ayes, Bull, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (13) noes none.

City Deed Pavilion

City Deed - In relation to the City deed to the Pavilion Block which the California Title Insurance and Trust Co was on May 16th last instructed to obtain, the Secretary presented a letter from the Title Insurance Co. stating that the deed was ready but would not be delivered by the City till the Institute executed and delivered to the City a quitclaim deed which was inclosed with the letter. A letter was read from Attorneys Young and Deniche that the said deed was in proper form and it might be safely executed by the Institute and that by the deed the Institute would quitclaim to the city any interest the Institute might have to any of the Pavilion streets laid out on the map under the San Mateo Ordinance.
Mr Neal moved that the deed be referred to the Finance Committee and if the Committee were satisfied that it was proper to execute it, that the President and Secretary be authorized to execute and deliver it. The motion was carried.

Candidates Notified

On motion the Secretary was instructed to notify all candidates nominated for Trustee at the last quarterly meeting of the Institute, of their nomination.

The Committee on Constitution and By-Laws presented the following report

"On December 20, 1904 your Committee submitted a report embodying a new set of Bylaws for the Institute. On account of some omissions occurring in the By-Laws submitted in the list of Committees and their duties, this report was referred back to this Committee on June 6, 1905. Your Committee herewith submits the same report with the former omissions inserted.

Respectfully signed Tirey L. Ford
signed L. R. Mead.
Committee on Constitution and Bylaws.

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Report of Committee on Constitution and By-Laws submitted Dec 20, 1904 and referred back June 6, 1905, together with By-Laws submitted with said report and resubmitted with report of Jan 23, 1906 together with additions to same as stated in said report of January 23, 1906.

S.F. Dec 20, 1904.

To the Board of Trustees of the Mechanics' Institute:-

Gentlemen:- Your Committee on Constitution and By-Laws, after a careful examination of the Constitution and By-Laws of the Institute, respectfully recommend

1. That no change be made in the Constitution.
2. That the accompanying By-Laws be adopted in lieu of existing By-Laws, and -
3. That the Constitution, By-Laws, Rules of Order, Rules for the Library, Rules for the Reading Room and rules for the Press Room be re-printed in pamphlet form for circulation among the members of the Institute.

Constitution &c to be printed

In recommending the adoption of the By-Laws hereto annexed your Committee beg leave to state that the changes therein suggested are only such as seem to be necessary for clearness and orderly arrangement. The By-Laws submitted are practically a recasting of the present By-Laws with the addition of such matter contained in the Constitution as seems to more properly fall within the purpose of By-Laws.

signed Tirey L. Ford
signed Byron Mauzy
signed Geo Beaneton
Committee on Constitution and By-Laws.

By-Laws

By-Laws of the Board of Trustees of the Mechanics' Institute.

Article 1.

Meetings of Board Of Trustees

Regular Meetings

Section 1. The Board of Trustees shall hold regular semi monthly meetings, at the rooms of the Institute designed for that purpose, on the first and third Tuesdays of each month, at eight o'clock P. M.

Special Meetings.

Sec. 2. (a) The President may, when he deems it necessary for the well-being of the Institute, and must, upon the request in writing of three members of the Board, call a special meeting of said Board of Trustees.

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By-Laws (Continued) Article I, Sec 2 (continued)

Art I. Sec 2.

By Laws

Special Meetings

(b) The notice or call for such special meeting shall clearly state the object and purpose of such special meeting and no business other than that so specified in such notice or call shall be transacted at such meeting.

(c) Notices or calls for special meetings must in all cases be served personally upon each member of said Board not less than twenty-four hours before the time set for such meeting, or if personal service cannot be made, then by mailing a notice to such member addressed to his last known place of residence or last known place of business, at least twenty-four hours before such meeting.

(d) In case of the death, disability or absence of the President from the City, or in case of his refusal to call such special meeting when properly requested so to do, the Vice-President may, and upon the request in writing of three members of the Board must, call a special meeting of said Board.

(e) In case of the death, disability or absence of the President and Vice-President from the city, five members of the Board of Trustees may call a special meeting by issuing a notice or call therefor, stating the object and purpose of such meeting, and serving the same upon each member of said Board as hereinbefore provided, at least twenty-four hours previous to the time set for such special meeting.

Presiding Officer — Sec. 3 The President or in his absence the Vice President shall preside at all meetings, and in the absence of both President and Vice President said Trustees shall elect one of their own number to serve as President pro tem.

Quorum — Section 4. Eight members of the Board shall constitute a quorum.

Roll Call — Section 5. The order of business at all meetings of the Board shall commence with a roll call by the Secretary, whose duty it shall be to note in his minutes all members of the Board present as well as all absentees.

Order of Business. — Section 6. The order of business for all regular meetings after roll call shall be as follows:

1. Reading of the minutes of the last meeting.
2. Reports of Standing Committees.
3. " " Special Committees.
4. " " Secretary
5. " " Librarian
6. Communications
7. Unfinished Business.
8. New Business.

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By Laws (continued)

By Laws

Article II

Officers.

President

Sec. 1. The President shall be elected as provided in the Constitution.

He shall preside at all meetings of the Institute and all meetings of the Board of Trustees, and shall preserve order thereat.

He shall appoint all committees, regular or special.

He shall be ex officio a member of all committees of the Board of Trustees

He shall have power to call special meetings of the Board of Trustees or of the Institute in the manner herein prescribed whenever he may deem it expedient.

He shall upon request of the Board of Trustees, or upon written request of ten members stating the reason thereof, call a meeting of the Institute for transacting special business, giving three days notice thereof in two daily papers and by posting such notice on the doors of the Library, Reading Room and Chess Room for at least three days prior to such meeting.

He shall sign all orders on the funds of the Institute, authorized by the Board of Trustees.

He shall have custody of all deeds, leases, bonds, contracts and other valuable papers of the Institute and shall file a list thereof with the Secretary of the Institute.

He shall at the expiration of his term of office, or oftener if so requested by the Institute, make a written report of the general doings of the Institute and suggest such means as may seem to him best calculated to promote its prosperity.

Vice President.

Sec. 2. The Vice President shall be elected as provided in the constitution. He shall preside over all meetings and perform all of the duties of the office of President in the absence, disability or disqualification of that officer.

Corresponding Secretary.

Sec 3. The Corresponding Secretary shall be elected as provided in the constitution. He shall be the organ of the Institute in its conference with other societies and the public. He shall make a record of all letters written by him in a book kept for such purpose. All letters or other communications addressed to or intended for the Institute, he shall cause to be filed in a suitable place in the library room. He shall perform all the duties of the Recording Secretary in the absence or disqualification of that officer.

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By Laws (continued) Article II (continued)

By Laws

Recording Secretary.

Sec 4. The Recording Secretary shall be elected as provided in the constitution. He shall affix his name to all the advertisements and notices emanating from the Board of Trustees of the Institute. He shall attend all meetings, and in the absence of the President and Vice President, shall call the same to order, and shall truely and at large record the proceedings of the Institute, together with the proceedings of the Board of Trustees, in books kept for that purpose. He shall present to the annual meeting a report giving an abstract of the monthly reports of the Treasurer.

Secretary

Sec. 5. There shall be a Secretary, to be elected by the Board of Trustees, whose duties shall be to keep the books and accounts of the Institute; collect all rents, receive from, and receipt to the Librarian for, all moneys collected by the latter, and daily pay over all moneys to the Treasurer, act as assistant to the Recording Secretary and the Corresponding Secretary, and perform such other duties as may be required by the Board of Trustees. He shall give a sufficient bond in such sum as the Board may determine for the faithful performance of his duties. He shall attend exclusively to the business of the Institute, and shall keep such office hours as the Board of Trustees may prescribe.

Treasurer.

Sec. 6. The Treasurer shall be elected or chosen as provided in the Constitution. He shall take charge of all the funds of the Institute subject to the order of the majority of the Board of Trustees, signed by the President and the Recording Secretary. The Treasurer shall make a monthly report, or oftener if so requested by the Board of Trustees, exhibiting in detail the receipts and disbursements, and the balance in the treasury.

Article III

Committees.

Section 1. At the first regular meeting after the election of the Board of Trustees - unless a special meeting be called for that purpose - or as soon thereafter as may be practicable, the President shall appoint 15 standing committees to consist of three members each, except in the case of the Management Committee and the New Library Building Committee which Committees shall consist of five members each, to serve for the ensuing year.
The standing Committees shall be as follows.

1. Finance
2. Buildings and Repairs
3. Library
4. Lectures and Classes
5. Printing and Advertising
6. Pavilion
7. New Library Building
8. Membership
9. Constitution and By Laws

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By Laws continued - Art III Sec 1. cont'd.

10. Management
11. Exhibits
12. Machinery
13. Art
14. Music
15. Tickets and Admissions.

By Laws

General Duties of Committees.

Sec. 2. The six committees first above named shall meet at least once in each month, at a time and place to be agreed upon and of which all of the members thereof shall have due notice. And it shall be the duty of said six committees first above named to present a written report quarterly and oftener if so requested, to the Board covering all of the affairs entrusted to them respectively.
The six committees last above named shall, during a fair, report to the Board at every regular meeting and if so requested, shall report at a special meeting called for that purpose.
The fifteen committees above named shall approve all bills incurred in their respective departments before they are audited by the finance committee.

Special Duties of Committees.

The special duties of the above named committees are declared to be as follows.

Finance Committee.

Sec. 3. The Finance Committee shall have supervision of the books, accounts, and finances of the Institute. It shall provide for the proper collection of Library dues, fees, and rents, and audit all bills approved by other committees as ordered by the Board of Trustees. The Finance Committee shall examine the accounts of the Treasurer, Librarian, and Secretary, and certify their condition quarterly, and shall report monthly the state of the finances, and make recommendations for maintaining the funds and increasing the resources of the Institute.

Buildings and Repairs Committee.

Sec. 4. The Buildings and Repairs Committee shall have supervision of all buildings of the Institute, except buildings on the Pavilion Block, and report monthly their condition and all necessary improvements. It shall superintend all alterations ordered by the Board of Trustees and shall make such recommendations as will improve the condition and value of the property.

Library Committee.

Sec. 5. The Library Committee shall maintain a careful supervision of the Library in all its departments, and report monthly to the Board of Trustees its condition and make recommendations for the purchase of books and supplies required. In its final report this committee shall present estimates of the amounts required for Library expenditures for the next fiscal year.

Lectures and Classes Committee.

Sec 6. The Lectures and Classes Committee shall have supervision of lectures and classes, shall make recommendations respecting the same, and shall make provision for and superintend such as are ordered by the Board of Trustees.

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By-Laws (continued) Art. III (contd.)

Sec. 7. The Printing and Advertising Committee shall supervise and direct all printing and advertising ordered by the Board of Trustees.

Printing and Advertising Com.

By Laws

Sec. 8. The Pavilion Committee shall have charge and supervision of the Pavilion Block property and shall report monthly to the Board its condition, occupancy for the month, and future engagements. It shall superintend the repairs and renting of the Pavilion and other buildings, and strictly enforce the rules of the Board respecting the leasing and occupancy of the property, and shall also have charge of the Janitor and assistants.

Pavilion Committee.

Sec. 9. The Committee on New Library Building shall take under consideration the matter of a new building for the Library of the Mechanics' Institute. It shall make thorough investigation into questions involving a suitable site for the building, the size, character and cost of the building required, and the probable income from such portions of the building as may be offered for rent. It shall report to the Board of Trustees from time to time, such matters pertaining to the progress of its special work as it may deem proper for the information of the Board or for its action.

New Library Building Committee

Sec. 10. The Committee on Membership shall devise and propose to the Board of Trustees ways and means for increasing the membership of the Institute. It shall receive and give proper attention to all complaints from members of the Institute. It shall also have charge of the distribution of all printed matters relating to membership in the Institute.

Membership Committee

Sec. 11. The Committee on Constitution and By-Laws shall examine and report upon all propositions presented to the Board of Trustees relating to any of the provisions of the Constitution and By-laws. It shall also formulate and present such new provisions as it may from time to time deem necessary for the proper transaction of the business of the Institute or the Board of Trustees.

Constitution and By-Laws Committee.

Sec. 12. The Management Committee shall prepare and present to the Board of Trustees a plan or scheme respecting any proposed fair or exposition of the Institute, outlining the policy to be pursued, the kind or character of entertainments to be given, and attractions to be secured.

Management Committee

This committee shall formulate rules for the government of visitors, exhibitors, and employees, and proper, and necessary police regulations; shall, subject to the approval of the Board, make all sales of privileges, determine the number and character of the premiums to be awarded to each class of exhibits, exercise general supervision over the Committee of Awards, and shall hear and determine all complaints

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By-Laws (continued) Art. III Sec. 12. (cont'd).

referred to them for adjudication.

The Management Committee shall have the general supervision and government of any fair during its continuance, except as otherwise provided by the Board.

By Laws

Sec 13. The Exhibits Committee shall receive the exhibits for any fair or exposition, and determine their location in the Pavilion, except the exhibits of machinery in Machinery Hall.

Exhibits Committee

Sec 14. The Machinery Committee shall procure the necessary driving machinery, shafting &c and shall exercise a general supervision over the gas, water, steam, fire and machinery departments of the Pavilion, and over persons employed in connection therewith. This committee shall have charge of the locating of all exhibits of machinery.

Machinery Committee

Sec 15. The Art Committee shall have entire charge and supervision of the Art Department of all fairs and expositions, and of the decoration of the building.

Art Committee

Sec 16. The Music Committee shall have charge and direction of the music and all the special entertainments or events at fairs or expositions.

Music Committee

Sec. 17. The Tickets and Admissions Committee shall recommend to the Board the kind and price of tickets of admission. It shall prepare suitable designs for tickets, which, on order by the Board shall be supplied by the Printing Committee, which committee shall account to the Finance Committee for all tickets printed and delivered to the Committee on Tickets and Admissions. The Committee on Tickets and Admissions shall direct and supervise the sale of all tickets, and the distribution of complimentary tickets, and shall account to the Finance Committee for all tickets received from the Printing Committee by turning over to the Finance Committee all tickets or the money value of them. The tickets taken up at the doors shall be counted and destroyed daily (no tickets shall be resold), and a daily record kept of the number, kind and value of all tickets sold and taken up.

Tickets and Admissions Committee

In the case of season tickets lost or spoiled, and a duplicate issued by the committee, a receipt shall be taken, which shall be in evidence in account for the duplicate issue.

The receipts in money shall be turned over daily to the Treasurer or to his proper representative. No ticket shall be issued from the Ticket office of any fair or exposition, without being properly countersigned by the Committee on Tickets and Admissions. The Committee on Tickets and Admissions shall report daily the business of the Ticket office to the Board of Trustees or to its Finance Committee.

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By-Laws (continued) Art III cont'd.

By-Laws

Sec. 18. The recommendations to the Board for employés at the fairs shall be made as follows:-

All laborers, carpenters and painters shall be recommended by the Committee on Exhibits.

Recommendations for Employés.

All watchmen, janitors and wardrobe employés shall be recommended by the Committee on Management.

All decorators, Art Gallery employés and the Superintendent of the Art Gallery shall be recommended by the Art Committee.

All ticket sellers shall be recommended by the Committee on Tickets and Admissions.

All doorkeepers shall be recommended by the Finance Committee, all engineers, firemen, and mechanics for lighting and water, shall be recommended by the Machinery Committee.

Article IV

Librarian.

Section 1. The Librarian shall be appointed by the Board of Trustees. He shall be a citizen of the United States, and shall reside in the City and County of San Francisco. He shall be a man of good moral character and strict integrity, of liberal education, conversant with the literature of the day, and in sympathy with the objects for which the Mechanics' Institute was organized. He shall attend exclusively to the business of the Library, and shall keep such office hours as the Board of Trustees shall prescribe. He shall give a sufficient bond in such sum as the Board may determine, for the faithful performance of his duties.

Sec. 2. The Librarian shall, under the Trustees, have the general charge, management and control of the Library, and of all persons employed therein, and shall have the custody of all books and other properties of the Library.

Sec 3. He shall prepare lists of books required for the Library, which lists the Library Committee shall present, with their recommendations, to the Board of Trustees.

Sec 4. He shall collect all fees, dues, and fines, and daily pay the amounts received by him to the Secretary, taking the latter's receipt therefor.

Sec 5. He shall keep possession of the keys of the Institute.

Sec 6. He shall see that punctuality is observed in opening and closing the Institute at the hours named in the rules, and shall see that the regulations of the Library and Reading Rooms are strictly enforced.

Sec. 7. At each regular meeting of the Board, the Librarian shall report in writing to the Trustees the general condition of the Library, and may make such recommendations as he may deem proper.

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By-Laws (cont) Art 4 (cont'd) Sec 7 (cont'd).

He shall also make an annual report to the Board of Trustees at the close of the Library year.

By-Laws

Article V

Elections.

Section 1. All elections or appointments made by the Board of Trustees shall be by ballot.

Article VI

Use of Building.

Section 1. The Library and other rooms belonging to the Institute shall be used exclusively for Institute business, except by permission of the Board of Trustees expressly given.

Article VII

Payments by Check.

Section 1. All payments out of the funds of the Institute must be made by checks upon the Treasurer, drawn in favor of the person to whom the payment is due.

Article VIII

No Trustee to Benefit Pecuniarily.

Section 1. No member of the Board of Trustees shall be pecuniarily interested in any contract, or in the performance of any labor, or in the purchasing of any materials or supplies pertaining to the Mechanics Institute, or industrial exhibitions, nor shall he receive any compensation, directly or indirectly, for any services in connection therewith, or premium for any exhibit made at the fairs of the Institute.

Article IX

Amendments

Section 1. It shall require a vote of the majority of all the members of the Board to alter or amend these By-Laws, notice for the same having been given in writing two weeks previously.

Article X

Suspension.

Section 1. It shall require a unanimous vote of the members present, at any meeting, to suspend these By-Laws.

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By-Laws adopted

Mr. Mauzy moved that the By-Laws be suspended. The motion was carried by the following vote:- ayes, Bull, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (13) Noes none.

Mr. Mauzy moved that the new set of By-Laws as just presented by the Committee on Constitution and By-Laws be adopted as the By-Laws of the Institute. The motion was carried by the following vote:- ayes, Bull, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (13) Noes none.

Printing Constitution

On motion, the Committee on Printing and Advertising was instructed to get bids for printing the Constitution and By-Laws as recommended in the report of the Committee on Constitution and By-Laws.

Mr. Jenks for the Committee on Consolidation with the Mercantile Library association presented the following

Articles of Consolidation, Amalgamation and Incorporation of the Mechanics' Institute and the Mercantile Library Association of the City and County of San Francisco.

made and executed on the ___ day of _____ a.d. 1906.

Witnesseth:- **Whereas**, the Mechanics' Institute and the Mercantile Library Association of the City and County of San Francisco, are corporations organized and existing under and by virtue of the laws of the State of California, each having its principal place of business in the City and County of San Francisco State of California, and each having been organized for purposes other than profit, and

Whereas, it is desired to consolidate both of the above named corporations into one corporation as authorized by Section 605 of the Civil Code of the State of California, and

Whereas, the respective Boards of Trustees of said corporations have entered into the following Consolidation Agreement:

Consolidation Agreement By and Between the Mechanics' Institute and the Mercantile Library Association of the City and County of San Francisco.

(Here follows a copy of the Consolidation agreement as adopted by this Board on January 2, 1906 and as spread on these minutes on pages 143, 144, and 145 of this book, the blank dates in such agreement being filled in as of December 30, 1905, and said agreement being copied for the

Jan 23/06.

Mercantile Consolidation

(Mechanics' Institute by Rudolph J. Taussig, President, J.G. Spaulding, Recording Secretary, Jno. M. Cumming, Secretary, for the Mercantile Library Association by A.E. Miles, President and C.K. Bonesteel, Secretary pro tem and said agreement being further signed by the following Trustees of the Mechanics' Institute: L.K. Mead, Byron Mauzy, Luther Wagoner, James Spiers, J.G. Spaulding, Alpheus Bull, James H. Lyons, E.P. Heald, Percy L. Ford, Rudolph J. Taussig, Levington Jenks, Otto von Geldern, Geo. Beanston, Robt. N. Neal and by the following Trustees of the Mercantile Library Association- Pelham W. Ames, John C. Currier, C.K. Fitch, Webster Jones, E.J. Lane, C.K. Bonesteel, John J. Deuprey, A.E. Miles) and

Whereas, more than three-fifths of the Boards of Trustees of each of said corporations have consented in writing to said consolidation, and

Whereas, notice of said consolidation has been given by advertisement published for one month in the "Call" a newspaper published in the City and County of San Francisco, the principal place of business of each of the corporations so consolidating,

Now, Therefore, the parties hereto, in pursuance of the laws of the State of California, in such cases made and provided, do hereby consolidate and amalgamate their debts, properties, assets, and franchises for the uses and purposes aforesaid, and do hereby vest the same in the said consolidated and amalgamated corporation, Mechanics' Institute, and in pursuance of said consolidation and amalgamation and in order more fully to carry the same into force and effect, do hereby adopt the following

Articles of Consolidation, Amalgamation and Incorporation.

1st. That the name of said corporation is Mechanics' Institute.

2nd. That the purposes for which it is formed are the advancement, protection and improvement of the Mechanics' Arts and Sciences; to cultivate a social feeling of friendship, and the mutual improvement of its members; the dissemination of information and useful knowledge by the establishment of a library of circulation and reference, a museum and reading room, the formation of classes and delivery of lectures for tuition, the collection of a cabinet, scientific apparatus, works of art, the purchase of property and erection of buildings for the requirements of the corporation, and for any scientific, mechanical and literary purposes.

3rd. That the place where the principal business is to be transacted is the City and County of San Francisco, State of California.

4th. That the term for which it is to exist is fifty years from date of filing of these Articles.

5th. That the number of its Trustees shall be fourteen and the following are those who are appointed for the first Board of

Jan 23/06.

Mercantile Consolidation

Trustees and the time they shall act as such Trustees.
The following Trustees to serve until the last Tuesday in February, 1906 and until their successors are duly elected and qualified.

Name	Residence.
Rudolph J. Taussig,	San Francisco, Cal.
L.R. Mead.	" "
James H. Lyons.	" "
George Leanetor,	" "
Edward R. Heald.	" "
Livingston Jenks.	" "
James Speirs.	" "

The following Trustees to serve until the last Tuesday in February, 1907 and until their successors are duly elected and qualified.

Name	Residence.
James G. Spaulding	San Francisco, Cal.
Alpheus Bull.	" "
Percy L. Ford.	" "
Byron Mauzy	" "
Robt H. Mead.	" "
Otto von Geldern.	" "
Luther Wagoner	" "

6th That there is no capital stock nor any individual right in the property of this Corporation; but the property belonging to the Mechanics' Institute shall be held in trust by the Trustees for said Mechanics' Institute and never be diverted from the purposes and intention for which it is organized.

In Witness Whereof - these Articles have been signed and acknowledged in the corporate name and as the corporate act and deeds of each of said consolidating corporations by their respective Presidents and Secretaries thereunto duly authorized and the corporate seal of each consolidating corporation hereunto affixed; also by more than three fifths of the Boards of Trustees of each of said consolidating corporations and by the persons appointed for the first Board of Trustees of said consolidated corporation.

Mercantile Library Association of the City and County of San Francisco
By
President
Secretary

Mechanics' Institute
by
President
Secretary

(Lines for signatures) (Lines for signatures)

Mr. Jenks also presented Letter from Attorney Young and Dennick, approving the foregoing Articles and stating that it was proper for the Board to adopt them.

Mr. Jenks moved that the Articles of Consolidation, Amalgamation and Incorporation as presented above by him be adopted by this Board as the Articles of Consolidation and Amalgamation of the Mercantile

Jan 23/06.

Library Association of the City and County of San Francisco and the Mechanics' Institute and as the Articles of Incorporation of the Mechanics' Institute the consolidated corporation, and that the President and Secretary of this Corporation be authorized to sign and acknowledge same and to affix thereto the seal of the corporation.

Mr Mauzy seconded the motion.

The motion was carried by the following vote:- ayes: Bull, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, Speirs, von Geldern, Wagoner, President Taussig (13) Noes none.

The meeting then adjourned to meet Saturday January 27, 1906 at 9 a.m.

Attest
J.N. Flemming
Secretary

J.G. Spaulding
Recording Secretary

9 a.m. San Francisco, Saturday January 27, 1906.

No one appeared for this meeting adjourned from Jan 23rd last.

Attest
J.N. Flemming
Secty.

J.G. Spaulding
Recording Secty
JG

Feb 6/06.

San Francisco Tuesday February 6th 1906.

The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig - present at roll call, Trustees Beanston, Bull, Heald, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, Wagoner, President Taussig (11) absent at roll call, Trustees Ford, Mauzy, von Geldern (3)

The minutes of the meetings of January 16th and 23rd last were read and on motion approved.

The Finance Committee reported as follows -

"Your Committee recommends that the $50 received for life membership in January be transferred to the Realty Fund and deposited in the Union Trust Co.

In the matter of the lease of the Mercantile Library Rooms, the rent is $200 per month payable on the first of each month. The Secretary has paid the February rent in cash. We recommend that the payment be approved.

Mercantile Rent.

We recommend that hereafter during the liability of this Institute for the rent of the Mercantile Library Rooms, that the President and Recording Secretary be authorized to sign a check for the rent on the first of each month in advance and that the Secretary be authorized to pay same in advance.

Respectfully signed L R Mead
signed O P Heald
signed James H Lyons
Finance Com.

The recommendations of the report were approved by the following vote:- ayes, Beanston, Bull, Heald, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, Wagoner, President Taussig (11) noes None.

Auditor

The Finance Committee reported presenting the report of Wm Dodson, auditor showing the Institute books audited to Dec 1, 1905 - the report also recommended payment of January vouchers 53-58 inclusive $1931.20 and February vouchers No 1-16 $1605.03. The recommendation was adopted by the following vote:- ayes, Beanston, Bull, Heald, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, Wagoner, President Taussig (11), noes None.

The Library Committee's recommendation for the purchase of $551.03 worth of books was adopted by the following vote:- ayes, Beanston, Bull, Heald, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, Wagoner, President Taussig (11) noes None.

The Pavilion Committee presented the following report.

Feb 6/06.

Pavilion Com.

Building on Annex.

"This Committee has completed the lease with Mr. Coffrock for buying purposes for 1906 and the same has been signed and delivered and the first payment thereon of $900 has been made.

Coffrock Lease.

The other lease with Mr. Coffrock is being attended to and we expect it to be ready shortly.

A meeting was held last week with Messrs. Campe and McManus in regard to lease of the present site of the Annex on Hayes St. they stated that they wanted a lease of all the present Hayes St. frontage of the Pavilion Block, except that now leased to Mrs. Mulvihill and on that they wanted an option at the expiration of her lease. The attached proposition was afterwards submitted by them. We recommend that these offers be declined and that this Committee be authorized to employ an architect to prepare preliminary plans for a building on the Annex site with a view to building immediately.

McManus & Camp's offer

Build on present Annex

Respectfully signed Alpheus Bull
signed Jas Spiers
signed L R Mead
Pavilion Com.

Note - The Camp offer was for a 15 year lease of 313 ft on Hayes St - building to cost $90000 - 5 yrs at $1200 a month 5 yrs @ $1,300 5 yrs @ $1400.

The Committee's recommendation was adopted by the following vote:- ayes, Beanston, Bull, Heald, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, Wagoner, President Taussig (11) noes None.

The Committee on Consolidation with Mercantile Library Association reported as follows -

Mercantile Consolidation accomplished and Institute Re-incorporated

O. S. Feb 6, 1906.

Board of Trustees, Mechanics' Institute,

Gentlemen - Your Committee on Consolidation with Mercantile Library Association reports as follows:-

At the meeting of this Board held on January 23rd last, this Committee submitted certain articles of consolidation and amalgamation of the Mechanics' Institute and the Mercantile Library Association, which were adopted at said meeting as the Articles of Incorporation of the Mechanics' Institute, the consolidated Corporation.

On January 27th last these Articles of Incorporation were signed by the President and Secretary of the Mercantile Library Association and by the President, Recording Secretary and Secretary of the Mechanics' Institute and by the following persons:-

Rudolph J Taussig	L R Mead	Geo Beanston
Alpheus Bull	Percy D Ford	O P Heald
Lovington Jenks	James H Lyons	Byron Mauzy
Robert W Neal	James G Spaulding	James Spiers
Otto von Geldern	Lesley Wagoner	D E Thiele
E K Bonestell	Reuben W Ames	H J Lane
Webster Jones	John Cumming	Robert S. Ogilvie
W H Woolcock		

Feb 6/06

Mercantile Consolidation and Re-incorporation

The same day the Articles were filed with the County Clerk of this City and County and with the Secretary of State at Sacramento and the re-incorporation thereby consummated.
On the same day the Trustees of the Mercantile Library Association turned over all of its property to the Mechanics Institute in the following manner,
By Bill of Sale—all of its Library and personal property including a painting now at the Hopkins Art Institute.
" " " Transfer - Its deposits in Banks as follows -

Central Trust Co.	$ 6840.19
Union Savings Loan Soc'y	9613.49
S.F. Savings Union	3411.55
" " "	4878.10
	$ 24749.33

There was also turned over in cash on Jan 31. 1906 $ 299.00
Making a total of cash $ 25.048 33

By Deed - Lots 4 & Lots 14, 18, 19, 30. 31, 38. 41 in Peoples Homestead Tract 'A' and Lots 339 and 340 in Precita Valley Lands. The deed to this property is now in the Secretarys safe.
All of the money in the Savings Banks has been transferred to the name of the Mechanics Institute except the one account in the San Francisco Savings Union which stood in the joint name of the Mercantile Library Association and the U.S. Fidelity and Guaranty Co. This money has been changed to a joint account of the Mechanics' Institute and the Surety Co. This money to the amount of $4800 as well as all of the real estate before mentioned are held as security by the Surety Co. for its bonds which it furnished owner of the property for the performance of the Mercantile Library Case.
This Case to the rooms 223 Sutter St. runs to August 1. 1911 at $200 per month - after Aug 1. 1906 Lessee has the right to sublet and if the owner refuses to accept the sub-tenant she must cancel the Lease.
The Librarian of this Institute took charge of the Mercantile Library rooms on January 27th last.
The total amount of the unpaid January bills of the Mercantile Library Association including the Janitors pay roll and the annual premium of $100 on the Surety Bond from Dec 1. 1905 amount to about $550. The books were audited to Jan 1. 1906 by Barneau Wade, Guthrie & Co. and our Secretary will check over the January accounts.
The taxes on the real estate have been paid for the first installment for 1905; the second installment is about $160.00.
The books and furniture are insured for $21.500 expiring April 26 1906, annual premium $219.30. The painting in the Hopkins Art Gallery is insured for $1000.00 expiring Feb 4. 1906. annual premium $7.50.
The $21500 insurance has been transferred to the Mechanics Institute a circular is in preparation and will be mailed shortly to the

Feb 6/06

members of the Mercantile Library Association notifying them of the change.
Respectfully Livingston Jenks
L.R. Mead Committee on Consolidation
On motion the report was received and ordered spread on the minutes.
On motion the Committee was discharged with the thanks of the Board.

Election Polls — On motion of Mr. Bull, the polls at the coming Annual Election were ordered kept open from 10 a.m. to 8 p.m. the day of the election.

Gas 459 — The Secretary presented form of contract from S.F. Gas and Electric Co. offering to supply gas to Library at 75¢ per 1000 cu. ft. Referred to Buildings and Repairs Committee.

The Secretary presented report for January which was received and ordered spread on the minutes (see below 1168)

The Librarian presented January report showing as follows -

New Members - Subscribing	62. Life 1
Lost Withdrawals	25
Volumes added	366
Circulation Month -	13920
" Daily average	535.

The report was received and the following persons reported herein as having joined the Institute were on motion approved.

New Members.

Harvey K. Sledge	Mrs Mary M. Bonnell	Gregory Burgunteny	R.W. Van Norden
Jno Hickey	J.B.M. Cargar	Mrs L.H. Curtis	A.J. Schubert
Miss M.J. Cronin	Chas Tackona	F. Wells Dempsey	John K. Tyanowicz
G.H. Spencer	Babette Heller	Geo. A. Fuller	E. Durbrow
Mrs. W.R. Landrani	J. Davis	Mrs Jas M. Mackin	Louis Sletten
Jos. Tyle	Wm S. Bates	Miss J. Beach	H. Gage
Ernest Brammer	Mrs. J.S. Cohn	Thos. J. Rodman	Wm. Platt
P. Hughes	Miss Chas L. Martin	Henry Tuohy	J.F. Silvebolt
Miss Hazel H. Holton	Mrs F.M. Younger	Mrs Louis Silvinus	J.B. Bovey
Gertrude D. Stubbs	Wm A. Healy	Mrs H.J. Green	A.E. Banks
C. Krause	Walter G. Perkins	E.H. Dietz	Mrs J. Newbegin
Mrs. E.M. Coffin	Francis M. Martin	E.J. Rhodin	Henry L. Selwick (Life)
Robert N. Reeves	E. Wm Clune	Miss M.J. Higgs	Mrs. Wm Newhall
Miss Lillian A. Robinson	Albert E. Jones	Leo V. Beckwith	A.W. MacMichael
Mrs. J.H. Chadwick	Mrs. J. Weglein	Miss M. Irene Murphy	Geo. B. Rodney
P.H. Denhard	Miss M. Dodge	Mrs. E.M. Howland	J.T. O'Connor

Secty's report on next page.

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Secretary's Report, January, 1906.

1906 Jan 1 Cash on hand			$ 5853.86
Receipts			
Library Dues	1375.50		
Ent Fees	62.00		
Books Sd	189.04		
Life Membership	50.00		
Rent of Rents	450.00	2.126.54	
Pavilion Rents	2300.00		
" Hayes St	744.00		
Electricity	9.90		
Phone	8.50	3,065.40	
Interest		4.38	$ 5.196.32
			11,049.68
Vouchers paid			5913.47
1906 Feb 1 - Cash on Hand			$ 5136.21

Respectfully
signed John Flemming Secty

The meeting then adjourned
attest
John M Flemming
Secretary

G G Spaulding
Recording Secretary

Feb 20/06

San Francisco Tuesday February 20th 1906.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by Vice-President Mead. Present at roll call Trustees Beaneton, Bull, Jenks, Mauzy, Mead, Spaulding, Spreis von Tetzdorn, Wagoner (9) absent at roll call, Trustees Foyd, Heald, Lyons, Neal, President Downey (5)

The minutes of the last meeting were read and on motion approved.

The Finance Committee presented with recommendation for payment, January vouchers 57-79 inclusive $ 1258.95 and February " 2-43 " 1038.69 Total $ 2297.64. The recommendation was adopted by the following vote:- ayes, Beaneton, Bull, Jenks, Mauzy, Mead, Spaulding, Spreis, von Tetzdorn, Wagoner (9) Noes None.

The Library Committee recommended for purchase books amounting to $ 457.15. The recommendation was adopted by the following vote:- ayes, Beaneton, Bull, Jenks, Mauzy, Mead, Spaulding, Spreis, von Tetzdorn, Wagoner (9) Noes none.

Mercantile Transfer of Books Employes and expenses

The Library Committee presented the following report:-

"Your Committee on Library, considering it inexpedient that the Mechanics-Mercantile Library should be maintained in two separate buildings longer than necessary, reports, that it has caused certain steps to be taken to have the books now shelved in the rooms at 223 Sutter Street transferred to 31 Post Street without other delay than may be required to have them made ready for shelving with the books already in the Post Street building.

In order to avoid confusion and interruption in the regular work of the Library, the Cataloguing department has been moved from 31 Post St. to 223 Sutter St. and is there engaged in selecting, reclassifying and listing the books to be transferred to 31 Post St. To expedite this work the following persons have been employed, in addition to those already engaged in cataloguing work:

Caroline Lauderback	at	$ 30.00
Marian Myers	"	30.00
Agnes Austin (stenographer)	"	30.00
Oscar Marquardsen	"	20.00

An additional typewriting machine has been ordered subject to your approval at a cost of $ 100.00

Twenty boxes to be used in transferring the books have been ordered at a cost of $ 9.00.

To provide shelf room for the books 8 cases similar to those on the ground floor have been ordered at an expense of $ 229.00

Feb 20/06.

Transfer of Mercantile Books

It will also be necessary to have the electric wiring extended after the cases are put in. It is estimated that this addition will enable us to accomodate all the books to be received in the classes of Literature, History Biography and Travel. Later on, cases will be brought over from 223 Sutter St to accomodate those books that will be placed on the second floor.

For the accomodation of periodical and newspaper sets, it will be necessary to erect new stacks in the basement. At the present moment it is not possible accurately to determine the amount of shelving required. Your Committee therefore recommends that it be authorized to obtain the stacks as soon as the necessary data can be obtained, at an expense not to exceed $350.00

Your Committee further requests permission to take such steps as it may deem advisable for the disposal of duplicate volumes not required for the use of this Library.

F J Smith & janitor

Your Committee recommends that F. J. Smith, who has been employed since January 27th at 223 Sutter St., be retained for the time being at a salary of $100 a month.

Miss Keenan raise

Your Committee recommends that Miss Helen Keenan be appointed assistant in the Circulation Department at a salary of $75 per month.

Your Committee recommends that the salary of Sarah Pierce be increased from $30 to $35.

Your Committee reports that it has turned over to the Finance Committee book bills of the Mercantile Library amounting to $84.24 and the pay roll for January amounting to $270.70.

change to Mechanics-Mercantile

Your Committee requests authority to have the word "Institute" on the front window changed to the word "Mercantile" making the name "Mechanics-Mercantile Library".

Your Committee respectfully requests the confirmation of its acts as herein stated.

signed Geo Beanston
signed Luther Wagner
signed J H Spaulding Library Com.

On motion the report was received and adopted and all of its recommendations approved and the committees actions confirmed by the following vote:- ayes, Beanston, Bull, Henks, Mauzy, Mead, Spaulding, Spiers, von Geldern, Wagoner (8) Noes None.

On motion the Secretary cast the ballot of the Board for the Employees reported as hired and as recommended for living and the chair declared them elected.

Mr Heald entered.

Annual Election

The Committee on Annual Election reported as follows.

"The usual letter to members, ballot and card have been printed and are now being sent out.

We recommend that this Committee be authorized to employ any necessary clerks for the election and make the usual arrangements for meals for its judges, and to fill any vacancies that may occur among the judges on election day.

We recommend for judges of election Henry Root, D. Davis and T. Lyons.

We recommend as the Committee to install the trustees elect at the annual meeting, John J. McDade, Chas. E. Naylor, and Edwin R Warner.

Respectfully
signed Alpheus Bull
signed Byron Mauzy
signed H.J. Spaulding Election Committee.

The report was received and its recommendations adopted by the following vote:- ayes, Beanston, Bull, Heald, Henks, Mauzy, Mead, Spaulding, Spiers, von Geldern, Wagoner (8) noes None.

On motion the secretary cast the ballot of the Board for Henry Root, D. Davis, and T. Lyons for Judges of Election and for John J. McDade, Chas E Naylor and Edwin R Warner as the Committee to install the trustees elect and the chair declared them duly appointed.

Letters Read.

Concerts

From J. Hamilton Howe making proposition for giving concerts for the Institute. Referred to Management Committee.

Mercantile Lease

From Geo Filmer, Potentate of Islam Temple A. A. O. Nobles Shrine offering to take off the Institutes hands the Mercantile Library Case to Sutter St. rooms. Referred to Finance Committee.

O'Mara's claim

From Sullivan and Sullivan, attorneys for Phil J. O'Mara present lessee of the Pavilion, withdrawing O'Mara's offer for confirmation of his lease and claiming damages for alleged violation of O'Mara's lease on account of the date of January 31st 1906 for which he was obliged to close up, not being used for a boxing contest within the meaning of O'Mara's lease. Referred to the attorney.

Coffroth lease

The final form of the proposed lease to Mr Coffroth for the Pavilion not being ready, the meeting adjourned to Friday February 23, 1906 at 8 P.M. and the Secretary was instructed to notify the attorney to be present at that time.

Life members of Mercantile

A letter was read from the Librarian asking instructions as to the requests of four life members of the Mercantile Library association who were also life members of the Mechanics' Institute and who asked ~~either~~ (out of) for the right to transfer their memberships in those cases and in the other for the privilege of a double membership. Referred to Membership Committee.

Attest
J M Canning
Secretary

J. G. Spaulding
Recording Secretary.

#6273/06

San Francisco Friday February 23rd 1906.

An Adjourned Regular Meeting of the Board of Trustees of the Mechanics' Institute, adjourned from February 20th last, was held in the Mechanics' Institute Library Building tonight at 8 o'clock. Present at roll call, Trustees Beaneton, Bull, Lyons, Mead, Neal, Spaulding, von Geldern, Wagoner, President Taussig (7) absent at roll call, Trustees Ford, Heald, Jenks, Mauzy, Speirs (5) Attorney E.R. Young was also present.

On motion the reading of the minutes of the last meeting were suspended.

Pavilion Leased to Coffroth

The Board then proceeded to the matter of the Lease of the Pavilion to James W. Coffroth.

The lease to Phil S. O'Mara now in effect was read.

The proposed lease to Mr. Coffroth was read, the same provides as follows.

To include all of the Pavilion except the store on Larkin St. now leased to Mrs. Meinhardt, and not including the annex, but with a provision that the Institute would not lease the annex for show purposes without Coffroth's consent.

To run for one year beginning March 6, 1906 at a yearly rental of $19000 payable monthly in advance and the last months rent to be deposited to the credit of the Institute at the time of executing lease.

To be used for show, convention, public hall and general entertainment purposes, the Lessee having that between Nov 1, 1906 and March 24, 1907 it would not be used for Volley of Notes

Lessee to have the option of another year at $21000.

Lessee to furnish a bond for $2500 for the performance of all the conditions of the lease except rent.

The lease was then discussed by the members of the Board and the attorney and a few minor amendments made.

The Secretary stated that Mr. Coffroth had tendered the names of James Edward Britt and Herbert Reynolds as sureties to the bond of $2500 %.

Mr. Neal moved that the Board approve the lease as amended and that it approve the form of bond which was read, and that the President and Recording Secretary be authorized to execute the lease and to accept the bond signed by said Britt and Reynolds. The motion was carried by the following vote:- ayes, Beaneton, Bull, Lyons, Mead, Neal, Spaulding, von Geldern, Wagoner, President Taussig (7) Noes, None.

Notify O'Mara

On motion of Mr. Wagoner, the attorney was instructed to notify Mr. O'Mara of the lease to Mr. Coffroth as soon as it was signed.

The meeting then adjourned to Tuesday February 27, 1906 at 8 P.M.

Attest
John N. Lemming
Secretary

J.J. Spaulding
Recording Secretary

#627, 1906. 8 P.M. No Quorum Appeared

Mch 6/06

San Francisco Tuesday March 6th 1906.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig:- present at roll call, Trustees Beaneton, Bull, Ford, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, Speirs, von Geldern, President Taussig (12) absent at roll call Trustees Heald, Wagoner (2).

The minutes of the meetings of February 20th and February 23rd last were read and on motion approved.

The Finance Committee recommended for payment February vouchers No. 46 - $1599.50 and March vouchers Nos 1 to 2 - $36.50, The recommendation was adopted by the following vote:- ayes, Beaneton, Bull, Ford, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, Speirs, von Geldern, President Taussig 12 - Noes none.

Messrs Heald and Wagonew entered.

Mercantile Life Members get privilege

The Membership Committee reported as follows -

"There are several members of the Mercantile Library Association entitled by the recent consolidation, to life membership in the Mechanics' Institute who were already life members of this Institute at the date of the consolidation.

Some of these members have requested the privilege of transferring one of these life memberships to other persons and others have requested the privilege of a double membership in the Institute.

It is the opinion of this Committee that, under the Constitution and by-laws of this Institute, no authority is given to sanction the transfer of a life membership from one person to another, but we recommend, as a matter of courtesy that all persons who were life members of the Mechanics' Institute at the date of consolidation with the Mercantile Library Association and who would under the consolidation agreement be entitled to life membership in the Mechanics' Institute, be afforded the privilege of withdrawing 4 books at one time from the Library in place of two as allowed by the rules."

Respectfully Submitted- signed James H. Lyons
signed Lovington Jenks
signed Byron Mauzy
Membership Committee

On motion, the Committee's recommendation was adopted.

M. Shannon (Mercantile)

The Secretary stated that Mr. M. Shannon who has been paying the dues on the membership of his former partner Frank Eastman, ever since his death many years ago and who has been using the same as his own ever since had requested that he be made a life member of the Mechanics' Institute. Referred to Membership Committee.

Mch 6/06.

Coffroth lease executed.

The President reported that the lease of the Pavilion to James W. Coffroth, authorized February 23rd last had been executed and the bond delivered to the Institute and that the Secretary had Mr Coffroth's check for $1583.33 the 12th month's rent, which under the terms of the lease was to be deposited in some savings bank or Trust Co. Mr Bull moved that this amount be deposited in the Security Savings Bank, provided this bank was satisfactory to Mr Coffroth. The motion was carried.

The Secretary's report was read for February and ordered spread on the minutes.

The Secretary's report for the quarter ending Feb 28 was read and ordered spread on the minutes.

The Secretary's report for the year ending Feb 28 was read and ordered read at the coming annual meeting of the Institute.

Endowt of Mercantile Assets

Mr. Mauzy moved that the making of the entries on the books to show the receipt of the Mercantile Library assets and the payment for life memberships in connection therewith be referred to the Finance Committee with power to act. The motion was carried.

The Librarian's report for February was read and the matter of approving the names of new members reported therein was laid over till the next meeting.

The Librarian's report for the quarter ending Feb 28 was read and ordered spread on the minutes.

The Librarian's report for the year ending Feb 28 was read and ordered read at the coming annual meeting of the Institute.

The following report from the Judges of Election was read, ordered spread on the minutes and ordered read at the coming annual meeting of the Institute.

Judge's Report

Judge's Report.

S.F. Feb 28, 1906.

Board of Trustees Mechanics' Institute -

Gentlemen:- The Judges appointed to supervise the annual election of this Institute held this day report as follows.

There were 184 votes cast of which 8 were improperly marked.

There were but seven candidates and these candidates received votes as follows. Geo Beanston 167 James N Lyons 171 Rudolph J Taussig 169. E P Heald 166 L R Mead 167 Livingston Inglis 166 James Speirs 166

Messrs. George Beanston, E P Heald, Livingston Inglis & James N. Lyons,

Mch 6/06

L. R. Mead, James Speirs, Rudolph J. Taussig were therefore elected Trustees of the Mechanics' Institute.

Respectfully signed H. L. Lyons
signed Daniel S. Davis
Judges of Election.

On motion the Secretary was instructed to write a letter of thanks to the Judges.

A letter was read from Attorney E Bfoung stating his opinion on questions asked him at the Board meeting of Feb 23 about the lease to Coffroth. Received and filed.

Architects Annex.

A letter was read from Bliss and Faville, architects stating terms on which they would prepare plans for proposed building for Hayes and Polk Sts. Referred to Pavilion Committee.

Architman gets Hall

On motion the use of Assembly Hall was given to Dr Litman of the State University for a lecture March 22 next.

New Life Cert.

The matter of a new form for Life Membership Certificate was referred to the Membership Committee.

Certificate of Incorporation

The Secretary stated that the Secretary of State had no form of Certificate of Incorporation which would suit the incorporation of this Institute. On motion the matter was referred to Mr Jenks with power to have a form of certificate prepared for the Secretary of State to sign, by the following vote, ayes, Beanston, Bull, Ford, Head, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, Speirs, von Geldern, Wagoner, President Taussig (11) noes none.

Secretary's Report - Feb. 1906.

1906 Feb 1	Cash on Hand		$5136.21
	Receipts		
	Library dues	$1560.00	
	Ent Fees	81.00	
	Books &c	116.45	
	Rent	450	2207.45
	Pavilion Rent	750	
	" Hayes St.	700	
	Gas	18.90	
	Garbage	2.50	
	Phone		1471.40
	Interest Cent Trust Co		15.45
	Mercantile Library		25.145.33
	Vouchers Paid		28840.13
			15893.34
1906 Mch 1	Cash on Hand		28.083.00
	Cash in Ent Fee	3333.67	
	" " Savings Bank	24749.33	28.083.00

Respectfully Submitted
Jos M Cummings Secy

Mch 6/06.

Secretarys Report-Quarter ending Feb 28/06.

1905 Dec 1- Cash on Hand £ 2,380.20

Rects

Library	Dues -	4737.50	
	Ent Fees	195.00	
	Life Members	50.00	
	Books Pd &c	414.29	
	Rents	1350	6746.79
Pavilion	Rent	47.50	
	" Keys &c	2.18.2	
	Electricity	115.35	
	Gas	10.	
	Phone	22.70	
	Insurance	48.90	
	Janitor	5	7133.95
			26.17
			25.145.33

Interest Mercantile Library Vouchers paid 1906 Mch 1 Cash on Hand

3905.2.44 £ 41432.44
13.349.44 13349.44
28.083.00

Librarians Report- Feb/06

Membership - New Subscribing Members. 81 — 81

From Mercantile Library New Life Members. 466.

" Subscribing 17

Total New Members Mercantile 483.

Mechanics Institute Members who were members of Mercantile and have now become Institute Life Members 35.

Total Addition of Life Members 466 + 35 = 501.

6 Life members of the Mechanics Institute who were also Mercantile Members have applied for a double membership on the right to transfer their membership.

New Subscribing Members. (approved March 20. 1906.)

Henry Roberts.	Wm Sevelin	H L Wolfe	M K Towle	J P Burrall
Miss Emma McCoy	Wm Medina	G L Russell	S Heisberg	Miss Tessie Madden
Miss Pa Wormser	Rhodes Borden	H Collins	Robt Behlow	Miss Rose Mauer
Ellen L Mozley	N S Platt	Harry Luckenbach	Wm Jacobsen	Miss F Hoffman
Mrs Flora Hall	Phillip Wells	Albert Ranch	Miss N Ryan	W M Weil
Parker S Maddux	Eugene C Klopfenburg	R Lovick	H B Arnedian	Mrs E H Hoffman
David H Burson	W L Fleming	Miss E Kellenyo	W McCannon	H Ekund
G H White	Wm Connolly	Miss B Brooks	Geo Nagai	Mrs C Jennings
Mrs W R Brobeck	A A Rhine	Geo K Brothers	R H Bunen	J Ballen
John H Graves	Jno H Lloyd	Clarence C Beisley	Geo Wallbaum	A G Fabrevia
Mrs O Bance	A W McCarthy	John Parkin	Mrs H James	Mrs E Carson
E M Welch	H Clausen	Jas Milley	A H Burbridge	Grant Condrey
Mrs A Macondray	F Raymond	Jos Fabrevia	Jno H Cunningham	H Stetter, Jr.
C G Benter	H S Helen	R H Benter	Mrs J C Carey	(There are more sheets)
John Connelly	C Sorensen	L Rifelda	Robt Fisher	
Geo H Stapp	Jos A Eberlick	W G Deal	Mrs S K Whipple	
A J Retter	C S Downing	Mrs S Deane	John E Boys.	

Librarians Report (continued)

Resignations 27.
Volumes added 217.
Circulation 14554 volumes
Daily average 632 volumes.

Librarians Report Quarter Ending Feb 28. 1906.

Membership -	New Subscribing	195
	Life	1
	New Mercantile Life	466
	" " Subscribing	17
		679
	Withdrawn	97
	Net additions	582
	Members Dec 1/05	3542
	Total Membership	4.124
Additions to Library		769 volumes
Circulation		41.162 "
Daily average		556 "
Library open		94 days.

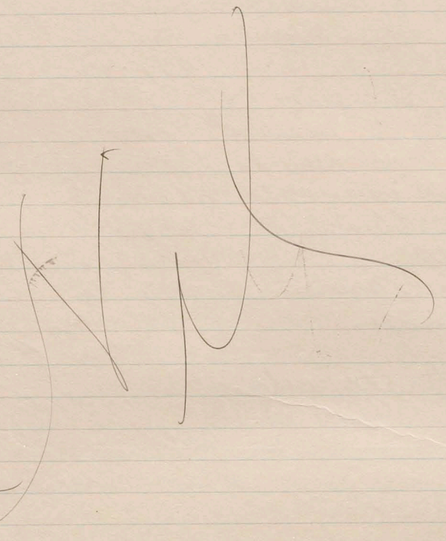
The Meeting then adjourned.

Attest

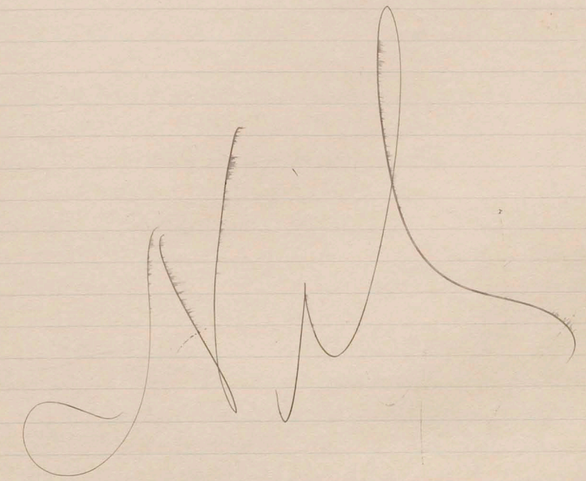
J M Klymmung
Secretary.

J G Spaulding
Recording Secretary.

Mch 6/06



Mch 6/06



Mch 6/06

Annual

Mch 8/06

San Francisco Thursday March 8th 1906.

Annual. The Annual Meeting of the Members of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock, President Taussig presiding and a quorum being present.

The minutes of the Quarterly Meeting of December 9 last and of the members special meeting of December 18th last were read and, on motion approved.

The Librarians annual report was read and ordered spread on the minutes

The Secretarys annual report was read and ordered spread on the minutes

The Presidents annual report was read and ordered spread on the minutes.

The report of the Judges of the last annual election was read and ordered spread on the minutes

Judge's Report.

S.F. Feb 28. 1906.

Judges Report. Board of Trustees Mechanics' Institute

Gentlemen:— The Judges appointed to supervise the annual election of the Institute held this day report as follows:—

There were 184 votes cast of which 8 were improperly marked.

There were 184 votes cast of which

There were but seven candidates and these candidates received votes as follows Geo Beaneton 167 Jas H Lyons 171 Rudolph Taussig 169.

E P Heald 166 L R Mead 167

Livingston Jenks 166 Jas Phelps 166

Messrs George Beaneton, E P Heald Livingston Jenks, Jas H Lyons, L R Mead, James Phelps, Rudolph J Taussig were therefore elected Trustees of the Mechanics Institute. Respectfully signed J H Lyons

signed Daniel S Davis Judges of Election

Explains Amendment Lost. The amendment to Article VII of the Constitution proposed by L F Compton and laid over from the last meeting came up for action and a motion to adopt the amendment was lost.

Healy Boxing. Mr P J Healy presented and moved the adoption of a resolution condemning the holding of boxing contests in the Mechanics' Pavilion and ordering that the present lease of the Pavilion for boxing contests be cancelled. the motion was lost.

Healy Amendments. Mr P J Healy proposed an amendment to Section 1 of Article VII of the Constitution and another amendment to add a new section to Article XII of the Constitution to be known as Section 5.

Installation. The Chair announced that the Trustees had appointed Messrs J J McDade, Chas E Naylor and Edwin R Warner as the Committee to install the Trustees elect. Messrs McDade and Warner then administered

Mch 8/06 Annual

the obligation as required by the Constitution & Trustees elect George Beaneton, E.P. Heald, Livingston Jenks, James H. Lyons, L.R. Mead, and Rudolph Taussig all of whom signed the same and Mr. Warner declared them duly installed as Trustees of the Mechanics' Institute.

The meeting then adjourned.

J.G.M. Cumming
Secretary

J.G. Spangler
Recording Secretary

Note = The annual reports of the President, Secretary and Librarian referred to on the preceding page and also the amendments offered by P.J. Healy were all destroyed in the general conflagration April 18, 1906 before they were spread on the minutes See action taken at Quarterly Meeting Dec 6, 1906

J.G.M. Cumming Secy.

Mch 8/06

Nil

Mch 8/06

Mch 8/06

Mch 8/06

Nil.

Mch 8/06.

Nil

Mch 8/06

Nils

Mch 8/06

Nils

Mch 8/06

San Francisco Thursday March 8th 1906,

Immediately after the adjournment of the annual meeting of the members of the Mechanics Institute, the Board of Trustees met to organize in accordance with the provisions of Section 2 of Article VII of the Constitution, - present Trustees Beaneton, Bull, Heald, Jenks, Lyons, Mauzy, Mead, Neal, Spaulding, Taussig, von Geldern, Wagoner (12) - absent Trustee Ford (1) not installed Mr Spiers (1),

Mr Mead took the Chair and called for nominations for temporary chairman, Mr Mead was elected temporary chairman by acclamation.

Officers Elected.

For President - Mr Wagoner nominated Mr Rudolph J. Taussig - on motion the Secretary cast the ballot of the Board for Mr Taussig and the Chair declared him elected President of the Mechanics Institute.

Mr Taussig then took the Chair.

For Vice-President Mr Neal nominated Mr L.R. Mead. On motion the Secretary cast the ballot of the Board for Mr. Mead for Vice-President and the Chair declares him duly elected.

For Recording Secretary, Mr Mauzy nominated Mr James G. Spaulding. On motion the Secretary cast the ballot of the Board for Mr Spaulding for Recording Secretary and the Chair declares him duly elected.

For Corresponding Secretary, Mr Neal nominated Mr James H. Lyons, On motion the Secretary cast the ballot of the Board for Mr Lyons for Corresponding Secretary and the Chair declared him duly elected.

For Treasurer, Mr Neal nominated The Central Trust Co. of California. On motion the Secretary cast the ballot of the Board for the Central Trust Co. of California for Treasurer and the Chair declared it duly elected.

The President requested last years Committees to serve until he should appoint his new Committees.

The meeting then adjourned.

Attest
J.H. Lyons
Secretary.

J.G. Spaulding
Recording Secretary.

Mch 20/06

San Francisco Tuesday March 20th 1906.

The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig, - present at roll call, Trustees Beaneton, Heald, Jenks, Neal, Spaulding, Spiers, Wagoner, President Taussig (8) absent at roll call Trustees Bull, Ford, Lyons, Mauzy, Mead, von Geldern (6), The Secretary announced that Mr Spiers had been regularly installed since the last meeting.

The minutes of the Board meetings of March 6th and March 8th last were read and on motion approved.

The Finance Committee recommended for payment February vouchers #47-108 inclusive and March vouchers #3-11 inclusive amounting to $337.72. The recommendation was adopted by the following vote:- ayes, Beaneton, Heald, Jenks, Neal, Spaulding, Spiers, Wagoner, President Taussig (8) noes none.

Painting &c.

The Buildings and Repairs Committee presented the following report -

"There is need of some painting and cleaning in the Library Building such as painting burlap in the Board room, repapering reading room, relinting 1st floor and cleaning halls. We recommend that this Committee be authorized to prepare a list of painting and cleaning needed and to obtain bids for same. We recommend that a new carpet be purchased for the charging counter. The present one is worn out.

Respectfully (signed) James Spiers
(signed) Robt H. Neal
(signed) Livingston Jenks
Buildings and Repairs Com.

The recommendations of the report were adopted by the following vote:- ayes, Beaneton, Heald, Jenks, Neal, Spaulding, Spiers, Wagoner, President Taussig (8) noes none.

Change Signs

Mr Beaneton moved that the Buildings and Repairs Committee be authorized to have the signs "Mechanics' Institute Library" on each side of the building changed to read "Mechanics' Institute. Mechanics' Mercantile Library". The motion was carried by the following vote:- ayes, Beaneton, Heald, Jenks, Neal, Spaulding, Spiers, Wagoner, President Taussig (8) noes none,

Membership. Mercantile Members. Life Certificates

The Membership Committee reported recommending -

1. That Life Memberships in the Institute be granted to Mrs. Wm Haas and Mrs L. Meyerstein, Mercantile Library members who did not apply for same before Mch 1 on account of absence from the city and to M. Shannon who has been using and paying dues for many years on the membership of Frank Eastman deceased,
2. That in place of the present Life Membership Certificate now nearly used up, a pocket size card be issued and that the Printing and Advertising Committee be authorized to have 1000 of the cards printed or engraved.

On motion of Mr Beaneton the Life Memberships recommended were granted to Mrs. Haas and Mrs. Meyerstein. On motion of Mr Beaneton the matter of Membership to Mr Shannon was laid over till the next meeting.

On motion of Mr Neal the recommendation as to Life Membership cards was adopted by the following vote:- ayes, Beaneton, Heald, Jenks, Neal, Spaulding, Spiers, Wagoner, President Taussig (8) noes none,

Mch 30/06.

On motion the names of the new members reported by the Librarian at the meeting of March 6th last as having joined the Institute were on motion approved.

Insurance — The Secretary stated that the insurance on the books and furniture of the Mercantile Library would expire April 21 next. The matter of renewing same was referred to the Finance Committee with power.

24th Ave. St. — Mr. Heald called attention to the fact that the 2nd and 3rd stories of 24th Ave. would be vacated in about six months and it might be advisable to see if same could be leased for Library quarters during the erection of a new Library Building. Referred to Committee on New Library Building.

The Meeting then adjourned.

Attest
D. M. Cumming
Secretary

J. G. Spaulding
Recording Secretary.

April 3/06.

San Francisco Tuesday April 3rd 1906.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock P.M. President Wagoner present at roll call. Trustees Beaston, Heald, Jenks, Lyons, Mauzy, Mead, Spaulding, Spiers, von Geldern, Wagoner, President. Taussig (1) absent at roll call. Trustees Bull, Ford, Neal (3).

The minutes of the last meeting were read and on motion approved.

Mr. Ford entered.

The President announced that he had appointed the following

Committees for the ensuing year.

Committees

Finance	Mead	Heald	Lyons		
Building and Repairs	Spiers	Heald	Spaulding.		
Library	Beaston	Spaulding	Wagoner		
Lectures and Classes	von Geldern	Ford	Beaston		
Printing & Advertising	Mauzy	von Geldern	Neal		
Pavilion	Bull	Spiers	Neal		
Neal Library Building	Jenks	Wagoner	Mauzy	Bull	Mead
Membership	Lyons	Jenks	Mauzy		
Constitution & By-Laws	Ford,	Beaston	Mead		
Management	Heald,	Lyons	Wagoner	Bull	Neal
Rebels	Spaulding	Spiers	Neal.		
Machinery	Mead	Spiers	von Geldern		
Art.	Heald	Neal	Ford		
Music	Mauzy	Bull	von Geldern		
Tickets & Admission	Wagoner	Jenks	Lyons.		

The Finance Committee recommended for payment Mch vouchers 12/14 # 1667.21 and April vouchers 1/2 # 365. The recommendation was adopted by the following vote- ayes, Beaston, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (12), noes None.

Painting — The Buildings and Repairs Committee reported requesting authority to have painting and cleaning done in the Library at a cost not to exceed # 300. On motion of Mr. Mauzy the Committee was authorized to make the expenditure by a vote as follows:- ayes, Beaston, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (12), noes None.

Stacks — The Library Committee presented the following report.

"Your Committee has obtained bids for building stacks in basement as per design attached which was drawn by Mr. Steggart, to accomodate the books that will go to the basement on account of additions from the Mercantile Library. Bid by Albrecker whole price $790.00

" M. Hansen & Co " " 628.00

Apr 3/06

We recommend that the bid of M. Hansen & be accepted and the work ordered.

We recommend further

Wiring — That the Buildings and Repairs Committee be authorized & have all the electric wiring in the basement overhauled and & put in proper and sufficient electric lights between these new stacks.

That the Buildings and Repairs Committee be authorized & have the walnut tables on the 2nd floor properly cleaned.

Mrs Bailey raised — That the salary of Anne Belle Bailey, desk assistant be raised from $30 & $35 beginning April 1st.

Man & dust — That hereafter a man be employed whose exclusive business it shall be & dust and clean the Library books at an expense not & exceed $45 a month.

Smith Resigns — We report the resignation of F. J. Smith, former Librarian of the Mercantile Library and temporarily employed by us. We recommend acceptance of same.

Respectfully signed Geo Beanston
signed J. H. Spaulding
signed Rickey Wagoner
Library Committee.

On motion of Mr Fenks the report was received and all of its recommendations adopted by the following vote:- ayes, Beanston, Ford, Heald, Fenks, Lyons, Malley, Mead, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (2) Noes none.

The Secretary's report for March was received and ordered spread on the minutes.

Secretary's Report.

1906 Mch. Cash on hand $ 28083.00

Receipts

Library	dues	1874		
	Ent Fees	71.		
	Life Mem.	100.		
	Books	140.50		
	Rents	450.	$ 2633 50	
Faulein	Rent	1283.33		
	Phone	7.50		
	Sunday	42.75		
	Keys etc	6781	2.068 58	4644.08
				$ 32. 727.68
	Vouchers paid			6702.72
1906 April 1	Cash on Hand			$ 26.024.96
	In Savings Banks	24749.33		
	Cash	1275.63		
		$ 26.024.96		

Respectfully
signed J. H. Cummings Jr

Apr 3/06

The Librarian presented report for March showing as follows.

New members.	Subscription	71
" "	Life	2
	Reinstated	1
Withdrawals		48
Volumes added.		456.
Circulation	daily average	1569 4
"	month	581.

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members.

W. W. Fish (Re-instated)	F. R. Perry	Mrs C. Oldfield
Mrs Myra Weil	Mrs J. M. McKellar	Wm H. Havelson
B. Lindsey	Hy M. Whitelley (Life)	Mrs C. Beretta
Mrs M. Gwynn	Frank R. Wehe	G. R. Buckett
A. W. Seymour	Lloyd Baldwin	Mrs A. H. Thomas
A. Owen	James H. Mays	Mrs Sanford Bennett
E. R. Vance	Mrs L. R. Williams	John Flannigan
Rene L. Davis	Ethel Melon	Mrs L. W. Moffatt
Ruth A. Waterhouse (Life)	Rebecca Whitcomb	Mrs Grace Bruce
Wm F. Beasley	Wm F. Butler	F. Schulz
Chas A. Ruggles	W. E. Thomson	Frank J. Ware
H. Goldsmith	H. Boogue	B. Perkins
E. B. Epperson	H. W. Mortimer	Robt F. Pratt
John W. Britton	A. W. Scott Jr.	Anton F. Fruguli
Wm Dudley Tait	C. Webb.	J. Handlon
Samuel S. Morrow	Gadsenman	John J. Flynn
Emily E. King	H. W. Tomlinson	H. G. Gueple
Geo P. Worden	Ed Stocks	E. B. Beasley
Chas A. Bushing	T. S. Stewart	John F. Lydon
Amelia C. Gonzales	H. A. Hoake	J. H. Schafer
E. B. Critchley	A. B. Joseph	S. Fellerwood
R. Sengley	Henry Meyer	Miss Adele C. Broderick
M. S. Baldwin	Mrs B. K. Kipman	W. A. Madden
Elsworth Buchanan	Miss Louise Kwergi	A. Kyberg.
J. H. Letitgogs	Wm G. F. Walker	

Lecture by Stevenson Fellowship — A letter was read from A. M. Sutherland asking use of the assembly Hall for a lecture May 5 under the auspices of the Stevenson Fellowship ~~was read~~ and the request granted.

Mercantile Members — Letters were read from Mrs M. Schwabacher, H. Monroe, Edward Kelly and Wm S. Forbes all Mercantile Library members, applying for Life Membership in the Institute. Referred to Membership Committee

M. Shannon — The matter of the application of M. Shannon for Life Membership reported on favorably at the last meeting by the Membership Committee

Apr 3/06

and action on which had been deferred at this meeting was then brought up. Mr Spaulding moved that Life membership be granted Mrs. Shannon in accordance with the Membership Committee report. The motion was carried by the following vote:- ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (12) Noes none.

Committee Cards

Mr Lyons moved that the Printing and advertising Committee be authorized to get the usual Committee cards printed. The motion was carried by the following vote:- ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (12) Noes none.

Martindell Suspended

The Librarian reported that D.W. Martindell was delinquent for two years dues and on motion his membership was declared forfeited.

O.K. for proofs not required

The meeting then adjourned.

Attest
Jos M Cumming.
Secretary

J. G. Spaulding
Recording Secretary.

Apr 17/06

San Francisco Tuesday April 17, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig. - present at roll call. Trustees Beaneton, Bull, Ford, Heald, Lyons, Mauzy, Mead Neal, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (13)
Absent Trustee Jenks (1)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended for payment the following bills

Error ordered Ad. Apr 3/06.

(Pay Roll March.	$1460.00)	
Union Trust Co	165 -)	
Heckfeld & Co.	378.80	and also
L.F. Typewriter Exhg	4.30	D McDougall & Co 25.63
Golden Gate Hall Assn	50.	McPhail Kahn Co 1.98
W.W. Gallagher	34.65	W.P. Fuller Co 3 -
E.N. Mauch	8.00	Goldberg Bowen Co 4.15
Paul Coulter	6.25	
Foat Bros.	6.00	
Sunday Examiner Co	4.95 55	
F.P. Macdonis	9.00	79.658

On motion the bills were ordered paid by the following vote:- ayes. Beaneton, Bull, Ford, Heald, Lyons, Mauzy, Mead, Neal, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (13) Noes none.

Mercantile Members

The Membership Committee reported recommending that Life Memberships be granted to Mrs M. Schwabacher, Mr Maurice Edward Kelly and Wm S Forbes, all of whom were Mercantile Library members and who had been over 21 of the city limits after the time set for Mercantile Library Members to obtain Life memberships in the Institute. On motion the recommendation was adopted.

Radcliffe and Harvard Examinations

Letters were read from Radcliffe College Cambridge Mass and from T. Symmes for Harvard University each asking permission for use of room in the Library Building for holding their entrance examinations next June. On motion both requests were granted.

The meeting then adjourned.
Jos M Cumming.
Secretary

J. G. Spaulding
Recording Secretary.

San Francisco Wednesday April 18.1906.

This day the general conflagration swept over San Francisco the Mechanics Institute building at 31 Post St and all of its contents were completely destroyed except such records as were in the safes and such as were put in the Crocker Woolworth Bank's safe deposit.

Joseph M Cumming
Secretary

San Francisco Tuesday May 1.1906.

This day was the regular meeting day of the Board of Trustees of the Mechanics' Institute. On account of the disorganized condition of everything all of the Trustees could not be notified but advertisements were put in the daily papers notifying the Trustees to meet at the residence of President Taussig 2434 Fulton Street today at 4 P.M. At this meeting there were present Trustees Beaneston, Jenks, Neal, Spilles, vonKeldern, Wagoner, and President Taussig and also Librarian Steppart and Secretary Cumming. An informal discussion of affairs was held. The Librarian presented a plan for ordering books at once on architecture and engineering and the idea was approved by those present and it was the sense of the meeting that the President should proceed at once to construct a building on the corner of Grove and Polk Streets on the Pavilion lot about 100 feet square or such other size as would be found convenient.

Joseph M Cumming, Secretary.

Copy of notice sent to all Trustees except Messrs Buell, Read, Neal & Mauzy
Jos M Cumming

MECHANICS' INSTITUTE

A meeting of the Board of Trustees of the Mechanics' Institute will be held at the residence of Rudolph J. Taussig, 2450 Fulton Street, on Tuesday May 1, 1906 at 4 P. M.

Joseph M. Cumming,
Secretary

By Order

Rudolph J. Taussig, President.

San Francisco Tuesday May 8,1906.

A Special Meeting of the Board of Trustees of the Mechanics Institute was held tonight at 8 o'clock at the residence of Mr George Beaneston 1014 Fillmore St. San Francisco: present at roll call Trustees Beaneston, Buell, Jenks, Mauzy, Neal, Spilles, vonKeldern, Wagoner (8) absent at roll call Trustees Ford, Heald, Lyons Mead, Spaulding, President Taussig (6). Mr Beaneston in the chair.

Mr. Beaneston read the following call for the meeting

San Francisco May 4.1906

Mechanics Institute

Notice of Special Meeting.

A Special Meeting of the Board of Trustees of the Mechanics Institute will be held on Tuesday May 8.1906 at 8 o'clock P.M. at the residence of Mr George Beaneston 1014 Fillmore St. near McAllister for the purpose of taking action as follows.

1. To authorize the construction of a temporary building for the accomodation of the Institute.
2. To take necessary action for the protection of the Institute property.
3. For the payment of bills.

By Order
Rudolph J Taussig
President.

Respectfully
Jos M Cumming
Secretary

President Taussig entered and took the chair.

President Taussig stated that the general conflagration of April 18.19.20, 1906 had completely destroyed the Mechanics' Institute Building at 31 Post St and all of its contents including the whole Mechanics Institute Library and all of the Institute records except such as were in the safes which had not yet been opened and except such records as the Secretary had put in a safe deposit before the fire had reached the building; that the improvements on the Mechanics Pavilion Block had been burned to the ground and that the entire Mercantile Library which was situated in the building 217 Sutter Street had been completely destroyed.

The President stated that at an informal meeting of the Board held at his home on May 1st last the sentiment of the members present was that a temporary Library building should be built at once on the Pavilion lot and that the Institute should re-establish itself as soon as possible.

Mr Buell stated that it had been reverently reported that some Insurance Companies would make objection to owners of real estate beginning to clean their lots or to rebuild before their losses were adjusted, and this matter was discussed.

Mr. Mauzy offered the following:—

May 8/06

New Building. Resolved. That the President of this Institute be and he is hereby authorized to proceed with the construction of a temporary building on the Mechanics' Pavilion Lot for the accommodation of the Institute and of the Mechanics' - Mercantile Library, the building to be about 60 X 120 feet and to be of corrugated iron and of wood, provided the necessary permission to clear the lot is obtained from the Insurance Companies. The resolution was adopted by the following vote,- ayes, Beanston, Bull, Jenks, Mauzy, Neal, Spiers, vonSelden, Wagoner, President Taussig (9) Noes None.

Insurance The Secretary reported that the insurance in force at the time of the fire was as follows.-

Building 31 Post St —	$25.000
Library " "	40.000
Furniture " "	2.000
Mercantile Library 21 Post St Books & Furniture	21.500
" " Pictures at Hopkins Institute	1.000
Mechanics Pavilion Building	39.995
Books at Hicks Judd Bindery	500
Total	129.995

On motion of McBull the Secretary was instructed to inform all Insurance Companies holding policies on Institute properties of the total loss in the fire of April 18-20, 1906.

Employees discharged. Money drawn. The President reported that he and the Recording Secretary had drawn from the Emb'cat Savings account $500 being the largest amount any bank would pay and that the money had been given the Secretary to use in payment of April salaries and for current expenses and that he had discharged all of the Institute employees except the Secretary and the Librarian to take effect April 30, 1906. On motion of Mr Mauzy these actions of the President and Recording Secretary were approved by the following vote,- ayes, Beanston, Bull, Jenks, Mauzy, Neal, Spiers, vonSelden, Wagoner, President Taussig (9) Noes None.

The meeting then adjourned

attest
J. H. Cumming
Secretary.

J. G. Spaulding
Recording Secretary.

Note- At above meeting Librarian was informally authorized to spend $500 in purchase of books. J. H. Cumming Secretary

May 15/06

San Francisco Tuesday May 15, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was held tonight at the residence of Trustee George Beanston 1014 Hillmore St. at 8 o'clock,- present at roll call, Trustees Beanston, Neald, Lyons, Mauzy, Neal, Spiers, vonSelden, Wagoner, President Taussig (9) absent at roll call Trustees Bull Ford, Jenks, Mead, Spaulding (5).

The minutes of the special meeting of May 8 last were read and approved

The Secretary presented pay roll for employees for April 1906 amounting to $1462.50 which was ordered paid subject to the approval of the Finance Committee by the following vote.- ayes, Beanston, Neald, Lyons, Mauzy, Neal, Spiers, vonSelden, Wagoner, President Taussig (9) Noes None.

Notice of fire The Secretary reported that notice had been served of loss of Institute properties in recent fire on all Insurance Companies having policies thereon.

Non Waiver The Secretary read a copy of a non-waiver agreement which the Insurance Companies were asking policy holders to sign before proceeding to adjust losses

Finance Com Authorized to proceed. The Beanston moved that the Finance Committee be authorized to take all necessary legal and proper steps in connection with all matters pertaining to our insurance and in all the proceedings they take the advice of our attorney. The motion was carried.

Affidavits Pavilion On motion of McSpiers the Secretary was instructed to get ten affidavits of the condition of the Pavilion after the earthquake of April 18, 1906 and before the fire which destroyed it

Merrihead lease The President stated that Mrs Merrihead had asked him on what terms if any, her lease of the corner of Hayes and Larkin Streets would be continued, Referred to Pavilion Committee for investigation.

The meeting then adjourned
attest
J. H. Cumming
Secretary

J. G. Spaulding
Recording Secretary

Memorandum.

New Building On May 23 some of the lumber already ordered was used to put up a rough shack against the south wall of the vault still standing on the Pavilion Lot. The members regular was got out of safe deposit and a circular sent out to the members. The insurance situation was uncertain but on Sunday June 3 an informal meeting was held in this shack and it was decided to go ahead with the building. Construction was begun next day, the office was moved in about July 1 but the building was not in tenantable shape until about August 20th. J. H. Cumming Secy

May 1st 06.

Nil.

May 1st 06.

Nil.

June 5/06.

San Francisco Tuesday June 5, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was held at the office of Trustee Livingston Jenks 901 Eddy St. San Francisco tonight at 8 o'clock, President Taussig presiding:- present at roll call Trustees Beanston, Bull, ~~Ford~~ Jenks, Lyons, Mauzy, Mead, Neal, von Geldern, Wagoner, President Taussig (10) absent at roll call, Trustees Ford, Heald, Spalding, Zuro (4).

The minutes of the last meeting were read and on motion approved.

Buckley employed. The President announced that he had employed Mr. G. Buckley, formerly Janetor of the Pavilion to work on the Pavilion Lot. On motion the President's action was confirmed.

The Finance Committee recommended payment of May Payroll as follows.

F. J. Teggart	200	
John Cumming	175	
M. G. Buckley	80	
		460
Grace Reynolds (balance of $200 less 5 per cent of the following)		165
Union Trust Co.		165
" "		36
Ring Bros.		826

The bills were ordered paid by the following vote:- ayes- Beanston, Bull, Jenks, Lyons, Mauzy, Mead, Neal, von Geldern, Wagoner, President Taussig (10) noes None.

Rents returned. Mr. Mauzy moved that the rents paid in advance for buildings owned by the Mechanics Institute and destroyed by fire April 18 or 19 last be rebated pro rata to the tenants who had so paid. The motion was carried by the following vote:- ayes, Beanston, Bull, Jenks, Lyons, Mauzy, Mead, Neal, von Geldern, Wagoner, President Taussig (10) noes none.

$1000 to President. Mr. Mauzy moved that a voucher of one thousand (1000) dollars be drawn payable to the President to be applied in the payment of Bills for construction of the new building on the Pavilion Lot. The motion was carried by the following vote:- ayes, Beanston, Bull, Jenks, Lyons, Mauzy, Mead, Neal, von Geldern, Wagoner, President Taussig (10) noes None,

Pres. Secy to sign insurance papers. On motion of Mr. Jenks the President and Secretary were authorized and requested to sign all papers necessary to be signed in connection with the adjustment of all fire losses of the Mechanics Institute by reason of the general conflagration of April 18, 19, and 20th last.

Mercantile Lease cancelled. On motion of Mr. Mauzy the attorney was instructed to notify Mrs. A. P.

June 5/06

Sullivan that the Institute desired to cancel the Mercantile Library lease to the premises on Sutter St. on account of their destruction by fire and to request her to return the unearned portion of the rent paid by the Institute and to request her to release the bond for the performance of the lease.

Coffroth Lease. On motion the attorney was instructed to prepare the necessary papers in connection with the cancellation of the Lease of J. W. Coffroth to the Pavilion.

Mrs. Muirhead lease. On motions of Mr. Jenks the attorney was instructed to notify Mrs. L. M. Muirhead that the Institute would cancel that portion of her Lease applying to the store in the southeast corner of the Pavilion being the second described premises in the Lease of the Mechanics Institute to Mrs. L. M. Muirhead dated December 31. 1904, and that Secretary was by the same motion instructed to send Mrs. Muirhead's attorney a copy of the Lease.

Colgehoun employed. The Librarian presented report of Library work which was received and placed on file. The report stated that by authority of the President R. A. Colgehoun had been employed to make a revision of the membership and to collect dues. On motion the action as to Mr. Colgehoun was confirmed.

Circulars to Members. The Librarian submitted form of circular letter to be sent to the members of the Institute. On motion of Mr. Wagoner the circular was ordered sent to the members by the following vote:- ayes Beanston, Bull, Jenks, Lyons, Mauzy, Mead, Neal, von Geldern, Wagoner, President Taussig (10) noes none.

Insurance agreement. The President reported that the Secretary had secured the signatures of 16 of the Insurance Companies interested to the agreement to allow the Institute to clear the Pavilion Lot and that three more of the Companies interested had been mentioned in the public press as having signed a general agreement to allow owners to clear away debris, and that he had instructed the Secretary to proceed with the construction of the Library building. On motion the President's action was confirmed.

Building Commenced

Leases. The Secretary read letters from Bacigalupi Stevens and from Theo. Reinke regarding leases of the Pavilion Lot both of which were referred to the Pavilion Committee.

Jenks's office. Trustee Jenks offered the use of his office for the next meeting of the Board.

The meeting then adjourned

Attest

John Cumming
Secretary

J. G. Spaulding
Recording Secretary

June 19/06

San Francisco Tuesday June 19, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was held at the office of Trustee Livingston Jenks, 901 Eddy St San Francisco tonight at 8 o'clock.- present at roll call, Trustees Beaneston, Bull, Jenks, Lyons, Mead, Sykes, Wagoner, President Taussig (8) absent at roll call Trustees Ford, Heald, Mauzy, Neal, Spaulding von Geldern (6).

The reading of the minutes of the last meeting was on motion postponed till the next meeting.

The Secretary presented the following bills.

Hazelwood Lumber Co	434.78	
Rix Comp and Hall Co	237.12	
Pacific Lumber Co	250.14	
Jose Bros	2.80	
Pac Stm Whse Co	42.45	
J Hall	5.66	
Morse Klinehart Co	22.50	
H H Brockett Co	13.10	
Sievers & Leland	180.00	
H H Coffman	897.26	2085.78

On motion the bills were ordered paid subject to the approval of the Finance Committee, by the following vote:- ayes, Beaneston, Bull, Jenks, Lyons, Mead, Sykes, Wagoner, President Taussig (8) noes none.

Transfer of funds.

Mr Jenks offered the following -

Resolved, That the President and Recording Secretary be and they are hereby directed and authorized to transfer all of the money standing to the credit of the Mechanics Institute in Savings Deposit with the Central Trust Co. to the commercial account of the Mechanics Institute with the Central Trust Co. The resolution was adopted by the following vote:- ayes, Beaneston, Bull, Jenks, Lyons, Mead, Sykes, Wagoner, President Taussig (8) noes none.

Mr Sykes & Mr Ford entered. Mr Sykes withdrew & von Geldern entered.

Proofs of loss filed.

The President stated that all proofs of loss for claims of the Mechanics' Institute against Insurance Companies for damage by fire to the properties of the Mechanics' Institute had been made out and had been served on the Companies by the Secretary and witnessed by R. Colquhoun and that affidavit of the service had been made by the Secretary and Mr. Colquhoun.

To Franklin Fire Ins Co and Loss

The President stated that a tentative proposition had been made by the Manager of the Franklin Fire Insurance Co. which had all of the insurance amounting to $25000 on the Library Building 31 Post St -

June 19/06

that provided the loss was satisfactorily proven, that the Company would pay $15000 cash and the balance in 4 or 6 months. Mr. Ford moved that the President be authorized to accept $15000 cash and to take a proper acknowledgment of debt for the balance payable in 4 or 6 months as he might arrange, when proper adjustment is made. The motion was carried by the following vote:- ayes, Beaneston, Bull, Ford, Jenks, Lyons, Mead, von Geldern, Wagoner, President Taussig (9) noes None.

The Library Committee presented the following report:-

"Your Library Committee reports as follows:

Libry Com

The Librarian has prepared a list of books for the Library amounting to $3100 which this Committee has approved and it recommends that the same be purchased.

Authority to furnish rooms &c.

It will be necessary to order furniture such as tables, chairs, desks, catalogue cases, paper cutter, punch, stamps as well as floor covering and book shelving for the Library, besides the requisite stationery and printing for the proper re-establishment of the Library. We recommend that this Committee be authorized & provided with buying whatever in its judgment is necessary for the Library and the Building and Repairs Com be authorized to buy a proper floor covering.

Floor covering

Employees Authorized

We recommend that the following employees be hired

one reference clerk at	$80	per month
one desk assistant	35	" "
one desk assistant	30	" "
one cataloguer	75	" "
one typewriter	35	" "
one boy	20	" "

Respectfully Submitted

L.O. Beaneston
Luther Wagoner
} Library Committee.

All of the recommendations of the report were on motion duly adopted by the following vote:- ayes, Beaneston, Bull, Ford, Jenks, Lyons, Mead, von Geldern, Wagoner, President Taussig (9) noes None.

Fireproof vault

Mr. Ford moved that the Building and Repairs Committee be authorized and instructed to build in the new Library Building a vault of such design, strength and material that it shall withstand the hottest fire with which it could be brought in contact. The motion was carried by the following vote:- ayes Beaneston, Bull, Ford, Jenks, Lyons, Mead, von Geldern, Wagoner, President Taussig (9) Noes None.

Fire protection

On motion the matter of fire protection & the new Library Building was referred to the Building and Repairs Committee.

Merrihew lease

A letter was read from Mrs J.M. Merrihew stating that she wished to give up her lease of the corner of Hayes and Larkin Sts as of April 18, 1906.

Ordered filed

June 19/06.
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Non Waiver. A form of Non Waiver from the North River Insurance Co. was read, which had been received with request to sign before the Company would investigate the claim of the Institute for loss by fire. On motion the President and Secretary were authorized to sign same on the advice of the Attorney.

Light well Post St. On motion, the matter of interviewing the owners of the property on the east side of 31 Post St. in regard to making arrangements for a light well in case they built, was referred to the Committee on New Library Building.

The meeting then adjourned.

Attest
J. M. Cumming
Secretary

J. C. Spaulding
Recording Secretary.

San Francisco Tuesday July 3. 1906.

Regular Meeting of the Board of Trustees of the Mechanics' Institute held at the new Mechanics Institute Building Corner of Grove and Pockets. The Board met; present at roll call Trustees Beaneton, Jenks, Mauzy, Wagoner, President Tansey (6) absent at roll call, Trustees Bull, Ford, Heald, Lyons, Mead, Neal, Spaulding, Thos, vonGeldern (8). There being no quorum present, on motion the meeting adjourned to Tuesday July 10, 1906 at 8 P.M.

Attest
J. M. Cumming
Secretary

J. C. Spaulding
Recording Secretary.

July 10/06

San Francisco Tuesday July 10. 1906.

Adjourned Regular Meeting of the Board of Trustees of the Mechanics' Institute adjourned from July 3rd last, held at the new Mechanics' Institute Building Corner of Grove and Polk Sts. tonight at 8 o'clock. Present at roll call, Trustees Beaneton, Heald, Jenks, Lyons, Mead, Neal, vonGeldern, Wagoner, President Tansey (presiding) (8); absent at roll call, Trustees Bull, Ford, Mauzy, Spaulding, Thos (3)

Stanford Hang lease The meeting was addressed by W. E. Stanford of Stanford and Lang who stated that he was authorized to make a proposition for the lease of the entire Pavilion Block on the following terms.

5 years at $3000 per month
5 years at 3250 per month
5 years at 3500 per month
5 years at 4000 per month, or a ten year lease at 3500 per month. After discussion with the Trustees Mr Stanford withdrew.

The minutes of the meetings of April 17, June 5 and June 19 last were read and on motion approved

The Secretary presented the following bills.

Pay Roll	455	Ford	1250.90	Ford	$ 16 7 6.50
"	145	Deggart	53.90	Wm Cuthbert	50
J. M. Cumming	108.45	Roy Company	366.	Reig Bros	9.
"	132.05	Foot Bros	3.20	union Desk Co	165
"	64.46			Sophie Anderson	144.55
"	346	Bare Bros	2.50	R E Cowan	100.00
Ford	$ 1250 90	Ford	$ 1676.50		$ 2145.05

On motion of Mr Wagoner, the bills were ordered paid, subject to the approval of the Finance Committee by the following vote:- ayes, Beaneton, Heald, Jenks, Lyons, Mead, Neal, vonGeldern, Wagoner President Tansey (9) noes none.

Light Well Post St Mr Jenks for the Committee on New Library Building reported in the matter of a light well at 31 Post St, that he had seen the owners of the property joining same in the East and that for the present they had deferred erecting a permanent building.

Insurance Paid The President reported that he had settled with and received from the West Chester Fire Insurance $450 in full of the policy of $500 for Coats destroyed at the Sunday Clerk 18 last. On motion of Mr. Neal the Presidents action was confirmed.

Check Key & Theft Insurance Mr Heald offered the following-

Resolved, That the President and Secretary of this Institute be and they are hereby authorized and empowered on behalf of this Institute to conduct all negotiations with any and all

July 10/06

Insurance. Authority granted

Insurance Companies or with any Committee of adjusters from any of said Companies concerning any loss or damage by fire to any of the property or properties of the Mechanics' Institute; & agree with any or all of said Companies or with any of said Committees on the amount of loss or damage by fire to any of said properties or on the amount due from any Insurance Company as its proportion of any of said losses or damages; to ask for receive and collect from any Insurance Company its proportion of any of said losses and to give proper receipts therefor.
The resolution was adopted by the following vote. -ayes. Beaston, Heald, Jenks, Lyons, Mead, Neal, von Geldern, Wagoner, President Tarwig (?) Noes none.

Letters Read

Bank Clerks Want dues remitted

From a Committee of Chapter amen. Inst. of Bank Clerks asking remission of dues for three members for one quarter. Referred to Membership Committee

Post St lease

From Hannigan Weidenmueller & Rosenstein - making offer for lease of 3/ Post St for 5 years at $300 per month. On motion of Mr Neal the letter was ordered acknowledged and the proposition declined.

Stanford Long Lease

The proposition made earlier in the evening by Mr Stanford was then discussed. Mr Beaston moved that the matter be referred to the Finance Committee and that they be authorized to state that the Board thought favorably of the matter if the conditions were satisfactory. The motion was carried.

Building on Post St

Mr Neal moved that the New Library Building Committee be instructed to report at the next meeting on the advisability of building on the Post St property. The motion was carried.

The meeting then adjourned.
Attest
John Cummings Secretary

J. G. Spaccarelli Recording Secretary

July 17/06

San Francisco Tuesday July 17, 1906.
Regular Meeting of the Board of Trustees of the Mechanics Institute.
The Board met tonight at 8 P.M. at the office of the Institute 99 Grove St. San Francisco. Present at Roll Call Trustees Beaston, Bull, Mauzy, Neal, Spiers, Wagoner, President Tarwig (?) absent at roll call Trustees Heald, Mead, Jenks, Lyons, Mead, Spaulding, von Geldern. (?) There being no quorum the meeting adjourned.
Attest
John Cummings Secretary

J. G. Spaccarelli Recording Secretary

Aug 7/06.

San Francisco Tuesday August 7, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig - present at roll call - Trustees Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Mead, Neal, vonBeldern, Wagoner, McPresident (11) absent at roll call Trustees Bell, Spaulding Spiers (3)

The minutes of the meetings of July 3, July 10 and July 17 last were read and approved.

The Secretary presented the following bills -

Pay Roll	$ 657.50	Forward	$ 1257.87	Ford	$ 184294
J.M. Cumming	142.20	Packenberg	355.69	Emil J. Polenta	36.00
"	95.95				
Van Ardale H.C.	21326.	Hubbeloon Co	12.50	Albelkie	65.00
Harlow Humberd	30.68	The Guild	3.25	Dolphan Co	4.75
J.F. Window Shade Co	4.20	Daily Pac Bldg	2.50	Smith Bros.	7.15
				"	2.50
R. Clark	25.	B.F. Stevens & Brown	162.50	O.G. Bernhard & Co.	16.
				Geo Faber	2.3.
Pac Comb Air Co	7480.	Lemcke & Buecknow	16.11.	J.W. Linkenheimer Co.	16.50
				Goodyear & Co.	5.
Schwartz Bullet	14.50	Anthemius Smet	32.60	Mission Dolores	4263
Forward	1257.89	Ford	184294		$ 2455.16

The bills were ordered paid subject to the approval of the Finance Committee by the following vote: Beaneton, Heald, Jenks, Lyons, Mauzy, Mead, Neal, vonBeldern, Wagoner, Pres Taussig (11) Noes None.

Pavilion Leases

The Board then went into executive session to consider the matter of leasing the Pavilion lot. Mr Lang of Stanford Lang & Co. made a proposition to the Board and the same was discussed by Messrs Stanford and Lang who were present. Messrs Stanford and Lang withdrew and Mr Chas E. Naylor representing Mrs J. Oliver entered. A proposition from Mrs Oliver was read and discussed. Mr Naylor withdrew.

Trustee Ford withdrew.

Propositions in the same matter were read from Hooker, Kent, Dolan Bros & Kennedy.

Conditions of Lease

Mr Jenks moved that the letters be received and the Secretary instructed to acknowledge them and to state that the Board prefered to receive propositions for leasing the Pavilion lot not more than ten years on a net basis improvements to revert to the Institute. The motion was carried.

Mr. Mauzy moved that the matter be referred to the Finance Committee to report at the next meeting, The motion was carried.

On motion of Mr Beaneton Mr Jenks was added to the Finance Committee in this matter.

McEnerney act

On motion of Mr Mauzy the Secretary was instructed to write to the Attorney asking his advice in the matter of re-establishing title to the Institutes real estate.

Aug 7/06.

Book loss allowed

The President reported that the loss of the books at 338 Bay St. had been allowed in full by the adjusters and that the German Insurance Co of Freeport had offered to settle its policy of $ 6000 at 60% and the National Union Ins Co holding 3000 had offered to settle at 85%.

Settlements

Mr Neal moved that the President be authorized to settle with the National Union for 85% the motion was carried by the following vote: ayes, Beaneton, Heald, Jenks, Lyons, Mauzy, Mead, Neal, von Beldern, Wagoner, Pres Taussig (9) noes None

Settlements

Mr Neal moved that the President and Secretary be authorized to settle with the Germans of Freeport for 60%, the motion was carried by the following vote: - ayes, Beaneton, Heald, Jenks, Mead, Neal, von Beldern, Wagoner, President Taussig (8) noes Lyons Mauzy (2)

Release of leases

The Secretary read a form of Mutual release between Alice O'Sullivan and the Institute as to the lease of the Mercantile Library rooms. On motion the President and Secretary were authorized to execute the same.

The meeting then adjourned

Attest

J.M. Cumming
Secretary

J.G. Spaulding
Recording Secretary

Aug 21/06.

San Francisco Tuesday, August 21, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute building tonight at 8 o'clock by President Taussig:- present at roll call Trustees Beaneton, Bull, Heald, Jenks, Lyons, Mauzy, Neal, Spiers, Wagoner, President Taussig (10) absent at roll call Trustees Ford, Mead, Spaulding, von Geldern (4).

The minutes of the last meeting were read and in motion approved.

The Secretary presented the following bills which had not yet been presented to the Finance Committee:

Union Trust Co	36.071.50	Forward	$34,570.63	Forward	$39,387.23
J.M. Cumming	22.60	Eng. Review	20.40	W.R. Eller & Co	3.43
Joost Bros.	24.98	H.B. Claflen & Co	47.02	Brownell & Co	14.45
Berkeley Wks	556.42	Lenick & Buechner	1603.82	Packard Elect Co	11.25
J. Nadt & Co	11.79	C.A. Meloy & Co	2.50	J.S. Hedenwell & Co	190.
Eckhardt & Co	138.	Nevada Bank & Co	3.00	Smith P. & Co.	105.
Bedro Sup Co	165.27	Bent & Meyer Piano Co	80.	Chronicle	5.60
Sloss & Thayer	68.47	Upton & Williams	76.	J.B. Hughes & Co	14.
E.R. Bronson	142.20	Builders Hardware Co	17.25	J.C. Pearson	245.
B.J. Macken	118.25	H.S. Crocker Co	450	A.M. Robertson	17.
E. Hayes	50.85	P.C. Bernard & Co	6.46	J. Penn	36.
		Goodbody Brown & Co	465.	Sherman Clay & Co	2.08
				P. Elder & Co	2.11
				Hall Lyall & Co	41.58
Forward	$37,570.63		$39,387.23		$40,078.73

On motion of Mr. Neal the bills were ordered paid subject to the approval of the Finance Committee by the following vote:- ayes, Beaneton, Bull, Heald, Jenks, Lyons, Mauzy, Neal, Spiers, Wagoner, President Taussig (10) noes none.

Elec bills

The Secretary presented bill for gas and electric light for 31 Post St up to April 18th which was referred to the Secretary with power to settle the amount due and report.

The Finance Committee presented a report recommending.

Mortgage paid / Notice to Banks

1. That the mortgage of $36000 on the Pavelion Block be paid off and
2. That six months notice of withdrawal be given for all money of the Institute on Term Deposit in Savings Banks.

On motion of Mr. Wagoner the recommendations were adopted by the following vote:- ayes, Beaneton, Bull, Heald, Jenks, Lyons, Mauzy, Neal, Spiers, Wagoner, President Taussig (10) Noes None.

Safe

The Buildings and Repairs Committee reported recommending that in place of building a vault in the new building as previously passed, a safe be bought at a cost not to exceed $500.00. The recommendation was adopted by the following vote:- ayes, Beaneton, Bull, Heald, Jenks, Lyons, Mauzy, Neal, Spiers, Wagoner, President Taussig (10) Noes None.

Post St Leases

The Secretary read letter from Hannegan, Weidenmuller and Arrentien regarding lease of Post St property, and he stated that he had had some conversation about

Aug 21/06

the lot with B.P. Oliver, with Chas. L. Wing and with R. Boland. On motion of Mr. Neal the matter was referred to the Committee on New Library Building.

The following letter from Young and Derieke was read and ordered spread on the minutes and the Secretary instructed to furnish description of the Institute property.

McEnerney Act

Aug 14, 1906

Trustees of Mechanics' Institute.

Gentlemen:-

We have received a communication from your Secretary, under date of August 11th, asking advice as to what the Institute should do regarding the establishment of title to its real estate.

In answer to this would state that the Legislature of the State of California at its special session lately held, enacted a law (approved June 16, 1906), in view of the destruction of records of the title to real estate in the city, giving jurisdiction to the Superior Court of a suit of an owner of real estate in the City and County of San Francisco, and under which proceedings a final adjudication of the matter can be had; a suit under the above act was commenced, and the owner was requested by the plaintiff to make a certain order provided for in the act, and this order, the Court refused to make, upon the ground that the entire act was unconstitutional, both under the law of this State and the laws of the United States; from this order, an appeal has been taken to the Supreme Court, an argument was had on this appeal on Monday, the 6th day of August, 1906, and a speedy decision, that is, in six weeks or two months may be looked for.

Also, the question has been presented to the Mayor and the Supervisors of the City and County of San Francisco, to formulate a plan for the restoration of such lost records in conjunction with the Title Insurance Companies of this City, who claim to have in their plants copies of all the lost records. If the Title Companies, or any one of them, has such data, and arrangements can be made to supply the City with the same, then such information will do away with the necessity of taking any proceedings under the so-called McEnerney act above referred to, provided the Legislature of the State of California at its next session in January enact a law, providing that such copies of such destroyed records have the same legal effect as the originals.

We think it would be advisable to await the decision of the Supreme Court in the case submitted as to the constitutionality of the so-called McEnerney act and as to what steps may be taken by the City as to the acquirement of the copies of the lost records as a substitute for the destroyed originals before taking any proceeding in court.

We may state that we are keeping a close watch over all cases upon any suit brought to establish title under the act, approved June 16, 1906, and if you will kindly instruct your Secretary to get us a description of all the land owned by the Mechanics

Aug 31/06.

Institute, we in which it is interested, we will endeavor to keep you posted as to what, if any action, is taken regarding it, or any portion of it. Respectfully Submitted
(signed) E Bejoung and F A Denicke.

Pavilion Leases — Propositions for leasing the Pavilion Block were read from J L Kennedy and from W D Foust and referred to the Pavilion Committee.

Settlement with Franklin Ins Co — The President reported that he had received from the Franklin Insurance Co, holding the insurance of $25000 on the building 31 Post St and which was damaged to some extent by the earthquake the assurance that they would settle our claim of 85% or $21,250.00. On motion of Mr. Bull the settlement was accepted by the following vote:- ayes, Beanston, Bull, Heald Jenks, Lyons, Mauzy, Neal, Spiers, Wagoner, President Taussig (10) noes None.

Policies & Policy Holders League — Mr. Bull moved that the policy of insurance in the Firemans Fund Insurance Co and the two policies in the Williamsburgh City Fire Ins Co be turned over to the Policy Holders League for collection. The motion was carried.

Pavilion Loss allowed — The President reported that the loss on the Mechanics Pavilion had been adjusted and allowed in full.

Motions were then made in succession to accept settlements with Insurance Companies as follows.

Settlements with Companies — From the German of Freeport 60% of policy of £6000; from the National Union 85% of policy of $2000; from the American of Boston 40% of policy of £500; from the German of Peoria 50% of $500 policy from the American of Philadelphia 50% of $500 policy from the Hamburg Bremen 75% of £500 policy, from the National of Hartford 95% of $2000 policy. Each motion was successively put and carried roll call on each motion being as follows:- ayes, Beanston, Bull, Heald Jenks, Lyons, Mauzy, Neal, Spiers, Wagoner, President Taussig (10) noes None.

The meeting then adjourned.

attest John Cumming
Secretary

J G Spaulding
Recording Secretary

Sept 4/06 No meeting, (Street car strike) Quorum

San Francisco Thursday Sept 6, 1906.

The Regular Quarterly Meeting of the Members of the Mechanics' Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig. No Quorum being present the meeting adjourned.

attest
John Cumming
Secretary

J G Spaulding
Recording Secretary

Sept 6/06

San Francisco Thursday September 6, 1906.

Special — A special meeting of the Board of Trustees of the Mechanics Institute was held in the Mechanics Institute Building tonight at 8.15 o'clock, President Taussig presiding:- present at roll call, Trustees Beanston, Bull, Jenks, Lyons, Mauzy, Neal, Spiers, von Geldern, President Taussig (9). absent at roll call Trustees Ford, Heald, Mead, Spaulding, ~~Wagoner~~ (4). Mr Wagoner was absent

Call — The President announced that he had called the meeting to take action on the following matters. 1. The payment of bills. 2. The settlement of claims for insurance and the assignment of claims to the Policy Holders League. 3. The remission of dues to members of the Institute. 4. advertising the opening of the Library.

The Secretary presented the following bills.

Pay Roll	$750.00	Ford	18 14.09	Ford	$ 211.59
J M Cumming	116.15	Ford H W & Co	28	Kelly Pub Co	12.50
E A Belcher	200.	Cunningham C & Co	210.84	Amer Mag Mfg Eng	38.
		A C McKenzie	27.	Powers Webster & Co	4.65
				Western Stee Co	6.
E J Machen	104.	J H Coode	37.50	Brownell H & Co	6.75
				Typewriter Union	4.
Lemcke & Buechner	643.94	Mrs H Brewer	1.50	W A Breed	34.25
Ford	$ 1814.09		$ 211.59		$ 2.682.43

On motion of Mr. Neal the bills were ordered paid subject to the approval of the Finance Committee by the following vote:- ayes, Beanston, Bull, Jenks, Lyons, Mauzy, Neal, Spiers, von Geldern, President Taussig (9) noes None.

Policy Holders League — The Secretary read a form of power of attorney authorizing the Policy Holders' League to settle claims against the Firemans Fund Insurance Co. and one authorizing the League to settle claims against the Calumet Insurance Co. On motion the President and Secretary were authorized to execute each of the powers of attorney.

Settlements of Insurance — Motions were then made in succession to accept settlements with Insurance Companies as follows:- Norwich Union 75% of £2000 policy, Williamsburgh City Co. 75% of £2000 policy. Buffalo German 90% of $1500 policy; Girard 75% of £2000 policy; North River 75% of £2500 policy; Queen City 80% of $1000 policy; Rochester German 90% of £500 policy; Germania 90% of £5000 policy. Each motion was successively put and carried roll call on each motion being as follows:- ayes Beanston, Bull, Jenks, Lyons, Mauzy, Neal, Spiers, von Geldern, President Taussig (9) noes none.

Dues Remitted — Mr Mauzy moved that owing to the destruction of the Library by fire and on account of no service having been rendered the members from the time of said destruction until the new Building had been opened, the dues of the members of the Mechanics Institute for the months of May, June, July and August 1906 be remitted. The motion was carried by the following vote:- ayes Beanston, Bull, Jenks, Lyons, Mauzy, Neal, Spiers, von Geldern, President Taussig (9) noes none.

Mr Mauzys request for 6 weeks leave of absence was granted.

Mr Lyons moved that the membership Committee be authorized to spend not to exceed $50 to advertise the opening of the Library in the daily papers, the motion was carried by the following vote:- ayes, Bull, Jenks, Lyons, Mauzy, Neal, Spiers, von Geldern, President Taussig (8) noes Beanston (1).

The meeting then adjourned

attest John Cumming

J G Spaulding
Recording Secretary

Sept 18/06.

San Francisco Tuesday September 18, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Library Building tonight at 8 o'clock by President Fawcett.- present at roll call Trustees Beaneton, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, vonGeldern, Wagoner, President Fawcett (9) Absent at roll call Trustees Bull, Ford, Heald, Mauzy (on leave) (4)

The minutes of the meetings of August 21st and September 6th last were read and on motion approved

Ford entered.

The Secretary presented the following bills.

A.H. Uhlhelm	$ 7.58	Ford.	2021.46	Forward	$ 2417.71
Payot Upham & Co.	64.20	Smith Emerson Bros.	16.30	A.D. Barnhard & Co.	2.20
Gladding	161.46	C.M. Robertson	4.50	Upton & Co.	4.50
Cunningham & Co.	7.54	H.S. Severson	24.25	Berkeley Lady Bogett	9.75
"	245.03	Pac. Stencil & C.	1.50	Elder Rent	52.50
"	70.23	Bulletin	2.25 / 29.25	Dryham & Co.	42.15
Emporium	86.68	Newman Severin	9.00	Libby Bureau	48.
Bancroft Bros.	33442 / 16.50	J.H. Boden & Co.	16.05	J.V.W.	2.
Payot Upham & Co.	23.85	Wheeler Pub. Co.	178.50	Globe Candy Co.	15
P.J. Macken	47,	E.S. Benson	88.50.		$ 2593.81
R.E. Bowman	188.50	Lemcke & Buechner	22.15	J. Tyler	2.35
Mining Stock Prices	3.	Remington & Co.	4		$ 2596.16
	$ 2021.46		$ 2417.71		

On motion of Mr. Wagoner the bills were ordered paid subject to the approval of the Finance Committee by the following vote;- ayes Beaneton, Ford, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, vonGeldern, Wagoner, President Fawcett (9) noes none.

$30000 to loan to some bank

Mr. Mead moved that the President and Secretary be authorized to make arrangements to loan to some bank $30000 subject to call, the amount loaned to be drawn from the Mechanics Commercial account with the Central Trust Co. and the bank selected to be subject to the approval of the Finance Committee, The motion was carried by the following vote.- ayes- Beaneton, Ford, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, vonGeldern, Wagoner, President Fawcett (9) noes none.

Structural Engineers

Mr. Wagoner stated that he had invited the Society of Structural Engineers to use the Library for their weekly meeting on Thursday evenings and they had accepted. On motion Mr. Wagoner's action was confirmed.

Freeman's Fund

The President reported that he and the Secretary had signed the agreement with the Freeman's Fund Insurance Co. which had been recommended by the Policy-Holders League. that is to accept 50% cash and the balance in stock of the Co.

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at the rate of a $100 paid up share for $300.

Redmon to sue in Williamsburgh Cases and Transcontinental

The Attorney President stated that Attorney L.A. Redmon was handling suits against the Transcontinental and the Williamsburgh City Insurance Companies for five cases on the following basis- 1½% of the policy to be paid for retainer, 10% of retainer for costs and the balance of the fee to be fixed at the end of the litigation by the Policy Holders League. On motion of Mr. Spaulding, the Institute claim of $3000 against the Transcontinental and $4000 against the Williamsburgh City Co. were put in the hands of Mr. Redmon on these terms by the following vote;- ayes, Beaneton, Ford, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, vonGeldern, Wagoner, President Fawcett (11) noes none.

North River Ins. Co.

On motion the President was instructed to effect making any settlement with the North River Insurance Co. all Trustees' instructions.

Kennedy's proposition to lease

Letters were read from C.L. Kennedy making proposition for 20 year lease of the Pavilion Block for $40000 per year net. Mr. Neal moved that the Finance Committee be instructed to proceed with negotiations with Mr. Kennedy and report progress to the Board and that it be the sense of the Board that the Pavilion Block be leased for 20 years for $40000 net per year. The motion was carried by the following vote;- ayes Beaneton, Ford, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, vonGeldern, Wagoner, President Fawcett (11) noes none.

The President stated that he had arranged with Mr. W.E. Miles the broker who brought Mr. Kennedy to the Institute that Mr. Miles' commission in the event of the lease being consummated should be $2000.

Insurance on New Buildings

The matter of insuring the new building etc was taken up. It was moved and carried that the building 99 Grove St. be insured for $4000 and its contents as follows, Furniture $2000 Books 2/3 of their cost, the motion being adopted by the following vote;- ayes, Beaneton, Ford, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, vonGeldern, Wagoner, President Fawcett (11) noes none.

Stephens Lectures

Mr. Ford moved that it be the sense of the Board that a series of University Extension Lectures be delivered as usual by Prof. W. Morse Stephens and that the Committee on Lectures and Classes be authorized to arrange for a hall and to attend to all the other details of same. The motion was carried by the following vote;- ayes, Beaneton, Ford, Jenks, Lyons, Mead, Neal, Spaulding, Spiers, vonGeldern, Wagoner, President Fawcett (11) noes none,

The meeting then adjourned.

Attest

John Cunning
Secretary

J.G. Spaulding
Recording Secretary.

Oct 2/06.

San Francisco Tuesday October 2nd 1906

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Taussig.- present at roll call, Trustees Beaneton, Ford, Heald, Jenks, Mead, Spaulding von Geldern, Wagoner President Taussig (9) absent at roll call Trustees Bull, Lyons, Mauzy (Coan) Neal, Sloss (3).

The minutes of the last meeting were read and on motion approved.

The Secretary presented the following bills:-

J.M. Cummins	179.44	Genl.	218757	Genl.	3559.10
E.P. Sullen & Co	171.64	Emmet's Mfg Co	4.70	D. Haas & Co.	224.65
Geo. Morgan	5.	J.P. Hansen	268.65	Call	11.70
Connelly, Miller	324.	Emery Stratton & Co	485.50	A.W. Hewett	5.50
Cunningham & Co.	355.75	Foot Bros.	15.70	L.A. Redmon	115.50
R. Edgewan	214.75	Berkeley W. Co	89.23	Libby Bureau	5.10
Lewis & Ruckman	872.19	J. Friedewald & Co	390.25	Call Mech. Pavilion Mountain Ave Call Alta Poly Rock	1.70 489.5 200. 7.5 1.25 815.
J.J. Newbegin	64.80	A.N. Marcus	117.60		
	2187.57	Genl.	2187.57		5187.20
			3559.10		

The bills were ordered paid subject to the approval of the Finance Committee by the following vote:- aye Beaneton, Ford, Heald Jenks, Mead, Spaulding, von Geldern, Wagoner, President Taussig (9) noes none

Mr Beaneton for the Library Committee made a statement in regard to the matter of cataloguing the Library the cost of same and the matter of employees for the work and he asked for the opinion of the members of the Board in regard to the same. After some discussion the matter was referred back to the Library Committee.

Lectures The Lecturer reported that it had arranged with Prof H. Morse Stephens for a series of 12 lectures on History and Historians beginning Oct 8th and that it had hired Lane Hall for the Lectures for $2.50 a night, and that the ceremony notices had been sent out. On motion the Committees action was approved.

The Librarian reported the following persons as having joined the Institute from April 18th to October 1st and on motion all of them were approved.

New Members

Frederick J. Leggart	H.A. Hanley	Miss M.A. Wentworth	Miss Hanks Bellamy
A.R. Dawson	Arthur Estone	Mrs F.M. Dean	Edw. Dellevoie
H.G. Miller	Wm. A. Day	H.L. Battelle	Richard D. Faulkner
E.E. Wood	Frank Austin	Fred P. Rakin	Mrs Anna Grosse
J.J. Walsh	John H. Gray	S.H. Sanders	
R.H. Earhart	Mrs J.S. Maynard	R. Gorady	
P.J. Jacobs	Alfonso Estock	Geo. B. Keane	
R.O. Shaw	W.F. Angier	Murdock Cockpodin	

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Calumet Ins Co The Secretary stated that the Calumet Insurance Co. had made an offer to settle its losses at 50¢ on the dollar, Mr Ford moved that the Institute settle its claim of $1500 against this Company on that basis. The motion was carried by the following vote:- ayes, Beaneton, Ford, Heald, Jenks, Mead, Spaulding Von Geldern, Wagoner, President Taussig (9) noes none.

San Bruno Lots The Secretary made a report that he had gone out and examined the two lots on San Bruno road, and he reported on them condeleton.

Lack Mercantile A letter was read from Geo. Lack asking for life Membership and stating that he was a member of the Mercantile Library Association but was away at the time of consolidation. Referred to Membership Committee.

The Secretary presented financial statement which was read and ordered spread on the minutes.

Secretary's Cash Statement.

1906

Apr 18, cash in Savings Bank Co			31463.29
July 1 Interest			5263
			31975.92
Transfer to Genl Ac		6500	25475.92
Apr 18 Genl Ac Cash	2662.14		
Transfer from Savings	6500	9162.40	
Receipts			
Initiations	89.892.78		
Salvage	206.50		
Interest	120.28		
Sullivan Rebate	80.		
Library Rents	1434	91733.56	
		100895.96	
Vouchers Paid		55306.95	45589.01
Oct 1. Cash on Hand			71064.93.

The meeting then adjourned.

Attest

Jno Cummins
Secretary

J.G. Spaulding
Assistant Secretary

Oct 16/06.

San Francisco Tuesday October 16, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was held in the Mechanics' Institute Building tonight at 8 o'clock, President Tawsey presiding. – present at roll call, Trustees Branston, Ford, Jenks, Neal, Spaulding, Speirs, vonEeldeen, Wagoner, President Tawsey (9) absent at roll call Trustees Bull, Heard, Lyons, Mauzy (on leave) Mead. (3).

The minutes of the last meeting were read and on motion approved.

The Secretary presented the following bills:-

Bank of Cal	30.000	Ford	35310.74	Ford	36860.87
Tax Col	4869.56	J Gelbenbach & Bros	2.86	Ansley Wks Eng	20.
J M Cumming	19.85	A P Bernard & Co	2.45	J J Newbegin	15.
J H Reeves & Co	15.50	Realty Syndicate	2.-	R Babcock	21.25
Builders Exch. assmt	14.33	J H Raney & Co	6.	D J Macken	344.30
A Hunerlein	82.50	Examiner	2.10.45	W H Fassett	160.
J H St John	9.	Call	8.	Kelly Judd & Co	1.74
Bonnet Bremer & Co	100.				
Bonnet Bremer & Co	73.13	Chronicle	8.05	Daily Pac Bldr	3.00
W Dutard & Co	27.27 (see below)	Cooper Medical Col	50.	Smith Newman Inc	12.45
Bancroft Co	4.	W M Weil	13.15	Paul Wenzel	43.78
Pacific States Tel Co	17.85	Union Oil Co	300.	Cunningham Coffin	293.93.
D Glass & Co	9.45	H C Holmes	306.30	Upton & Williams	4.
Newman & Levinson	4.	E Sexton & Co	53.90.	"	3.75
W H Kinsella	2.75	O von Eeldeen	24.65		20.50.
J McAllister	44.95.			† Fencing Nail Mfrs Co	2.75
J Supran & Co	14.60	Lenet & Buechner	588.72		38.052.77
		Emporium	171.60.		
Ford.	35310.74		36860.87		

On motion of Mr. Neal, the bills were ordered paid subject to the approval of the Finance Committee by the following vote:- ayes, Branston, Ford, Heard, Jenks, Neal, Spaulding, Speirs, von Eeldeen, Wagoner, President Tawsey (9) noes none.

$30000 to Bank of Cal

Mr. Neal moved that $30000.00 be drawn from the Central Trust Co. and loaned to the Bank of California at the rate of 3% interest per annum on Certificate of Deposit repayable at the end of six months. The motion was carried by the following vote:- ayes, Branston, Ford, Jenks, Neal, Spaulding, Speirs, von Eeldeen, Wagoner, President Tawsey (9) noes none.

Cataloguer 100 per mo

Boy 20 out Woman

Employees elected

The Library Committee presented a report recommending as follows:-
That the appropriation for the salary of a cataloguer now amounting to $75 be increased to $100 per month in order that the services of a desirable person may be secured.
That the appropriation for the salary of a boy now amounting to $20 be increased to $30 in order that a woman may be employed, it being difficult to get a boy for the work.
That the following persons be elected to the positions stated, the expenditure for these salaries has already been approved by your Board. R S Upthorn Collector $75 per month, J M Lawson, Assistant $80 per mo. Anne Bell Bailey, Desk Clerk $55 per mo. Alma Austin Desk Clerk $30 per mo. Mrs M W Bogle Stenographer $30 per mo. (Report signed by full Committee)

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The recommendations were adopted by the following vote:- ayes, Branston, Ford, Jenks, Neal, Spaulding, Speirs, vonEeldeen, Wagoner, President Tawsey (9) noes none. On motion the Secretary cast the ballot of the Board for the employees named in the report and the Chair declared them elected.

Von Eeldeen gives books

Mr Branston for the Library Committee made a statement of the progress of the Library work and stated that a very large amount of selected books which had been sent to Mr von Eeldeen for the Technical Society had been turned over to the Institute.

Mr von Eeldeen for the Lecture Committee reported that Prof Slosson had delivered his seven lectures in this winters course.

Suit against Williamsburgh

The President reported that suit had been commenced against the Williamsburgh City Fire Insurance Co for the $4000 insurance on the books at 31 Post St.

Cal Ins Co.

A letter was read from the California Insurance Co asking 30 day further time in which to pay loss due the Institute October 21. On motion of Mr. Spaulding the time was granted.

Leon Sloss Mercantile

A letter was read from Leon Sloss stating that he was a member of the Mercantile Library but was away at the time of the consolidation and asking to be made a member of the Institute. Referred to Membership Committee.

Post St Lease

A letter from Bonfield Jeffress & Ryan regarding leasing of Post St property was referred to Committee on New Library Building Committee.

Secy Asst Janitor

The Secretary reported that Janitor Buckley expected to leave shortly. On motion the Secretary was authorized to employ a new Janitor.

O'Mara Claim - condition dismissal

The Secretary reported that the attorney of Phil S. O'Mara lessee of the Pavilion Cast wanted, had asked for payment of any balance due O'Mara still remaining in the Institute hands. On motion of Mr. Jenks the money was ordered paid on condition that the suit of O'Mara vs the Institute be dismissed, the vote being as follows:- ayes, Branston, Ford, Jenks, Neal, Spaulding, Speirs, von Eeldeen, Wagoner, President Tawsey (9) noes none.

Walls Post St

On motion of Mr Branston the Building and Repairs Committee was instructed to make investigation of the condition of the walls at 31 Post St and if necessary have them pulled down to a safe level.

Kennedy lease

The lease of the Pavilion Block as prepared for G L Kennedy was read and some changes suggested.
The Meeting then adjourned.

Albert J M Cumming
Secretary

J J Spaulding
Acting Secretary.

Nov 6/06.

San Francisco Tuesday November 6th 1906.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics Institute building tonight at 8 o clock, President Taussig presiding.- present at roll call: Trustees Beaneton, Bull, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Spiers, vonBeldern, Wagoner, President Taussig (13) absent Trustee Mead (1)

The minutes of the last meeting were read and on motion approved,

The Secretary presented the following bills.- $20746.67

Pay Roll	$780.00	Ford H Eisner	7.06	Ford	$2989.32
Jno Cummins	38.10	I Schachmeier	9.50	Greer O'Brien & Co	18.25
Cent Ry Co	29.05	J O Fraser	8.45	H E Goodall Co	1.75
H C Holmes	33.70	Walter Schumann	9.00	Bert Meyendorff Co	5.
J G Newbegin	23.10	Bullard & Co	16.80	Clifton Reed Co	100.
C B C Co	43.42	Brownell & Co	66.20	Home Ins Co	100.
Kent & Buchanan	17.47	Joost Bros	70	Cooper Medical Col	25.
Examiner	2.50	Sunday Post Ad	20.00	Hunt Judd & Co	47.54
Chronicle	2.10	J F Hagerty	10.00	Bulletin	7.50
Emporium	144.73	E H Marsh	10.00	Spring Valley	10.65
Signal Fuel Co	2.50	Pac Tower Sup	2.50	Upton & Wells	35.50
R Elcowan	2.50	H H Kiesel	5.00		$3360.51
J Smachen	1.05	H Eisner	50.50		
Ford	$20746.67	Ford	$2989.32		

On motion the bills were ordered paid subject to the approval of the Finance Committee by the following vote:- ayes, Beaneton, Bull, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Spiers, von Beldern, Wagoner, President Taussig (13) Noes None,

Leon Sloss / Geo Lask

The Membership Committee reported recommending that life memberships be granted to Leon Sloss and Geo E. Lask, both of them having been members of the Mercantile Library Association but on account of being away from the city they had not applied for membership before. On motion of Mr Wagoner the recommendation was adopted and the names of Messrs Sloss and Lask approved by the following vote:- ayes, Beaneton, Bull, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Spiers, von Beldern, Wagoner, President Taussig (13) Noes None

The President reported that the California Insurance Co. has paid loss of $1000 in full.

Kennedy Loan $750 — A letter was read from D L Kennedy explaining that on account of the money stringency in the East, he was unable for the present to conclude the Loan of the Pavilion Lot. Received and filed.

Post St lease — A letter was read from Pomfret Jeffress Ryan & Falkenburg Jenks of New Library Building Committee make proposition for Lease of Post St Lot for 15 years, 10 years at $600 per month, 5 years at $750 per month, lessee to erect a $30000 building & revert to

Nov 6/06.

Institute at end of lease. On motion of Mr Jenks the proposition was rejected,

Taussig resigns

The following letter was read.- S F Cal Nov 6/1906.

To the Board of Trustees
of the Mechanics' Institute
San Francisco Cal

Gentlemen:- I beg to inform you that the Governor of the State of California has honored me by an appointment to the Board of Regents of the State University, the organic act governing the University makes the President of the Mechanics' Institute a regent, ex officio, and my retention of the presidency would deprive the Board of Regents of the services of one member by reducing the number of regents to which the Board is entitled by law.

Looking forward to continued active service on the Board with you, as one of its members, I respectfully request the acceptance of my resignation as president.

Thanking you heartily for your uniform kindness and consideration, and the many courtesies shown me, I am

Very Sincerely Yours
(Signed) Rudolph J Taussig.

Mr Taussig then addressed the Board and expressed his appreciation of the kindnesses of the members and his pleasure at having served as President after which on motion of Mr Heald consideration of the resignation was postponed till the next regular meeting. After further discussion the adoption of the motion was reconsidered. Mr Heald then withdrew the motion.

On motion of Mr Bull, Mr Taussigs resignation was then accepted.

On motion of Mr. Ford, Mr Taussig was requested to occupy the chair for the balance of the evening.

Mr Spaulding moved that the election of a President to fill the vacancy caused by the resignation of Mr Taussig be laid over till the next regular meeting. The motion was lost, and the Board then proceeded to elect a President.

Mead elected President

Mr Jenks then nominated **Mr L R Mead for President.**

On motion of Mr Neal the nominations were closed and the Secretary instructed to cast the ballot of the Board for Mr Mead. The Chair appointed Messrs Lyons and Bull tellers and on their report the Chair declared L. R. Mead duly elected President of the Mechanics' Institute.

Taussig Vice President

The Board then proceeded to elect a Vice President to fill the vacancy caused by the election of Vice President Mead as President. Mr. Mauzy nominated for Vice President Mr. Rudolph J Taussig, Mr. Heald nominated Mr Robert H. Neal. Mr Neal declined the nomination and moved that the nominations close and that the Secretary cast the ballot of the Board for Mr Taussig, Mr. Ford put this motion which was carried. Mr. Ford appointed Messrs Lyons and

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Bull as Clerk and on their report Mr Ford announced that Rudolph J Taussig has been elected Vice President of the Mechanics Institute.

Columbus Ins Co

The President (Taussig) announced that he and the Secretary had accepted the proposition of the Columbus Insurance Co to assign the Institute's claim against it for $1500 for the sum of $750 with the proviso that if the Company's assets warranted, a further payment would be made. On this motion this action was confirmed and approved.

Krieg Tanning Co & dump on vac lot

The Secretary reported that the Krieg Tanning Co, occupying the lot next to the Institute's property on San Bruno Avenue had dumped a large amount of tan bark thereon; on motion the Secretary was instructed to notify the Krieg Tanning Co, to stop any further dumping on the lot and to remove therefrom what they had already dumped.

The meeting then adjourned.

attest

J M Cumming
Secretary.

J K Spaulding
President Secretary.

Nov 20/06.

San Francisco Tuesday November 20. 1906.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Mead, present at roll call Trustees Beanston, Heald, Jenks, Lyons, Mauzy, vanBeelden, Wagoner, President Mead (8) absent at roll call Trustees Bull, Ford, Neal, Spaulding Speiss, Taussig (6)

The minutes of the last meeting were read and on motion approved.

President Mead expressed to the Board his appreciation of his election to the Presidency of the Institute.

The Secretary presented the following bills which were on motion ordered paid subject to the approval of the Finance Committee, by the following vote:- ayes, Beanston, Heald, Jenks, Lyons, Mauzy, Van Beelden, Wagoner, President Mead (8) noes None.

Bills Ordered Paid

J M Cumming	83.45	Ford	262.53	Gist	336.83
Thos Day & Co	5.80	Bullat & Co	3.60	D. Klaus Elect.	13.40
D Sanger	6.	Seeberg Bowens	14.95	Cooper Med Co.	35.
West Coast Del Co	9	Typewriter Union	1.	Young Val Co.	15.85
Gen Plumb Co	112.38	Young Valley Co.	38.25		$391.08
H K Fuller Stake	45.90	P Bernhard & Co	16.50		
Forward	262.53	Ford	336.83		

On motion of Mr Wagoner the Secretary was instructed to buy two dozen light wood stools for the Library building by the following vote:- ayes, Beanston, Heald, Jenks, Lyons, Mauzy, vanBeelden, Wagoner, President Mead (8) noes None.

Bank Clerks Lectures

A letter was read from the affiliated society of Bank Clerks stating that they had arranged for a series of three lectures to be given by Prof. Mulley and to be paid for by the Institute and asking confirmation of their action. On motion the Bank Clerks' action was confirmed, Mr van Beelden making the motion, by the following vote:- ayes, Beanston Heald, Jenks, Lyons, Mauzy, Van Beelden, Wagoner, President Mead (8) noes None.

Heald and Taussig on Finance Com

The President stated that he had appointed Mr Heald as Chairman of the Finance Committee in place of himself and that he had appointed Mr Taussig to the vacancy on the Finance Committee caused by his election as President.

Hayes St Imp Club

The Secretary stated that the Institute has been asked to join the Hayes St. Improvement Club which had recently been organized. On motion of Mr Wagoner it was decided to join the Club.

Ins Settlements

The Secretary reported that the Girard and the North River Insurance Co

Nov 20/06

Lad book offered to pay their losses on the basis of 85 cents on the dollar. On motion the proposition was accepted.

Down town Branch

Mr. Mead made the suggestion that it might be advisable to establish a down town branch of the Library and he offered the use of his office in the Monadnock Block for this purpose. On motion the matter was referred to the Library Committee.

The meeting then adjourned
J. M. Manning
Secretary

J. G. Spaulding
Recording Secretary.

Dec 4/06.

San Francisco Tuesday December 4, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was held in the Mechanics Institute building tonight at 8 o'clock President Mead presiding and present at roll call Trustees Ford, Jenks, Mauzy, Neal, Spaulding, Spiers, Taussig, Wagoner, President Mead (9) absent at roll call Trustees Beanston, Bull, Heald, Lyons, von Geldern (5)

The minutes of the last meeting were read and on motion approved.

Mr. Heald entered.

The Secretary presented the following bills,

Lemme & Buechner	$ 300.94	Ford	$ 98.34	Ford	$ 123.15
H. C. Fierce	48.	J. P. Hagen	5.90	P. P. Bernard & Co.	2.50
J. Flaherty	10.	Payot Upham & Co.	42.82	Cooper Mes. Co.	25.
A. J. Mathews	100.	Spring Valley W. Co.	6.80	Ealey Elections	2.40
Libby Bureau	329.40	Pub. Wkey.	7.29	Pay Roll	745.85
Ford	$ 98.34	Ford	$ 123.15		$ 200.690

On motion of Mr. Taussig the bills were ordered paid subject to the approval of the Finance Committee by the following vote.- ayes, Ford, Heald, Jenks, Mauzy, Neal, Spaulding, Spiers, Taussig, Wagoner, President Mead (9) Noes None.

Mr. Beanston entered.

Faber bill. The Secretary presented bill of Chas. Faber for $ 172.00 for work on the new building. Mr. Taussig explained that Mr. Faber had a verbal agreement with the Secretary to supervise the building work but that he had abandoned the work in the course of construction. After some discussion Mr. Taussig moved that the bill be paid and the Secretary instructed to obtain a receipt in full from Mr. Faber. The motion was carried by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Mauzy, Neal, Spaulding, Spiers, Taussig, Wagoner, President Mead (9) Noes none.

Poor as walls down. Mr. Spiers for the Buildings and Repairs Committee reported that the walls of the Post St. property were being torn down.

The Secretary presented financial statement from April 18th Dec 1, 1906 which was ordered read at the coming quarterly meeting of the Trustees.

The Librarians report which was not in complete shape was read and the Librarian instructed to present it to the President before the coming Quarterly meeting and if satisfactory to the President, the report to be presented to the Quarterly Meeting.

The meeting then adjourned.

Attest
J. M. Manning
Secretary

J. G. Spaulding
Recording Secretary

Dec 6/06. Quarterly

San Francisco Thursday December 6, 1906.

The Regular Quarterly Meeting of the members of the Mechanics' Institute was held in the Mechanics' Institute Building 99 Grove St. San Francisco tonight at 8 o'clock a quorum present and Vice-President Rudolph J Taussig presiding.

The Secretary read the minutes of the last Annual Meeting and stated that the annual reports of the President, Secretary and Librarian and the amendments to the Constitution proposed at the annual meeting by Mr. P. J. Healy all of which had been read at said annual meeting were not spread on the minutes because they had been destroyed in the general conflagration April 18th last. On motion the minutes were approved as read.

The Secretarys report to December 1st was read and ordered spread on the minutes. (See p. 232)

Mr. P.J. Healy moved that hereafter at all annual meetings of the Institute the Secretarys report be printed ready for submission. The motion was carried.

The Librarians report to December 1 was read and ordered spread on the minutes.

Vice-President Taussig then presented and read the report of President L.R. Mead. The report was ordered spread on the minutes.

Mr. E.R. Warner moved that the amendments to the Constitution proposed at the last annual meeting by Mr P.J. Healy be indefinitely postponed. The motion was carried.

Chess Room Petition — Mr. E.R. Warner presented a petition with over 200 signatures asking for the establishment of a chess room. The petition was referred to the Board of Trustees.

Nominations — Nominations were then opened for Trustees to be voted for at the next Annual Election.

Mr. J.H. Wood nominated	Alpheus Bull
	Percy L. Ford
	Byron Mauzy
	Robert N. Real
	Otto von Geldern
	Luther Wagoner
	James G. Spaulding
Mr. H.L. Kapp nominated	F.R. Wolf
	V.H. Rossetti
	W.R. Bevey
	H.J. Maginity
Mr. J. Denton nominated	D.S. Palmer

Quarterly Dec 6/06.

Dr. A.W. Scott nominated	Thos. H. Brooks
Mr. W.C. Mackenton nominated	Dr. A.W. Scott
Mr. S.H. Herdinchal nominated	W.C. Mackintosh
Mr. Livingston Sills nominated	Geo. E. Crocker
	Dr. Felix Lengfeld
Mr. J.B. Francis nominated	Rodney Kendrick

On motion of Mr. Wagoner nominations were closed.

Amendment to Constitution — Mr. James G. Jones submitted the following

San Francisco December 6, 1906

To the Members of the Mechanics Institute.—

I hereby give notice that at the next Quarterly Meeting I shall move to amend Section 3 of article 8 of the Constitution so as to read:—

"The Annual dues for membership shall be six dollars payable quarterly (one dollar and fifty cents) in advance on the first business day of January, April, July and October, a fractional quarters dues being collected in the first instance when necessary to conform to this section".

The said section now reads:—

The annual dues for membership shall be six dollars payable quarterly (one dollar and fifty cents) in advance".

adopted March 7/07

Also to amend Section 2 of Article 12 of the Constitution so as to read:—

"At all meetings of the Institute, at least twenty members exclusive of Trustees shall be present for the transaction of business; but five members in addition to Trustees present shall be a sufficient number to adjourn to a special time that may be named by the Chairman, which adjournment shall not be until at least twenty minutes after the time set for the original meeting"

The said section now reads:—

"At all meetings of the Institute at least fifty members shall be present for the transaction of business

Respectfully Submitted

(signed) James G. Jones.

rejected March 7/07

Lectures — Mr. P.J. Healy made the suggestion that a series of lectures be given by the Institute on the reconstruction of the city.

After some other questions had been asked by the members the Meeting Adjourned.

Note—See reports see p. 232 et seq.

Attest

John Cummins
Secretary

J.G. Spaulding
Recording Secretary.

Dec 6/06 Quarterly.

Secretary's Report.

Presented at Quarterly Meeting Dec 6. 1906.

S.F. Dec 4. 1906.

Board of Trustees Mechanics Institute

Gentlemen:- Below is financial statement from the terms of the first of April 18. 1906 & December 1. 1906,

1906 April 18	Cash in Savings accounts	$ 31.463.29	
	Dividends July 1/06	512.63	
	Transferred from Commercial a/c	30000	
		$ 61.975.92	
	Transferred from Savings a/c	6500	
			$ 55475.92
Dec 6	Balance in Savings a/cs		
06 April 18	Cash in Commercial a/c	$ 2662.40	

Receipts

Interest on Deposit Central Trust Co	$ 186.46	
Transfer from Savings a/c	6500.	
Salvage from Pavilion Co.	206.50	
Insurance	101.785.98	
Old a/cs Pavilion Rent	300.	
Rent Rebate	80.	
Library Dues	2606.	
Ent Fees	98.	
Book Paid	4.20	
Fines & Extras	61.80.	
Sundry Receipts	69	$ 111.897.94
		$ 114560.34

Expenditures

Bills Payable	$ 36.000		
Advertising	45.20		
Books	10.367.45		
Binding	96.49		
Building	5463.75		
Expense	518.67		
Furniture	2871.23		
Insurance (new Premium	600.		
" Expense	32.475		
Interest	566.60		
Lectures	497.95		
Lighting	32.85		
Old a/cs	3102.22		
Printing Stationery	719.32		
Post Of Expense	38.55		
Rent Rebated	1134.56		
Salaries	4868.56		
Taxes	5049.85		
Water	28.50		
Transfer Savings a/c	30000	102.317.68	12.242.66
1906 Apr 1 Cash in Commercial account			$ 64.718.58
" Total Cash			

Respectfully submitted

E. M. Commerford

Quarterly. Dec 6/06

Librarian's Report.

Read at Quarterly Meeting Dec. 6. 1906

San Francisco Dec 6. 1906

Board of Trustees-Mechanics Institute-

Gentlemen:- I present herewith a report of the Library Work for the period ending Nov 3. 1906.

Entrance Fees	$ 98	
Dues	2606-	
Books Paid for	4.20	
Fines & H.	61.80	
	$ 2770.00	
New Members - April 18. 1906 -		4150
New " since		98
		4248
Resignations		263
		3985
of this there are		738 Life members
leaving		3247 subscribing members

Of this number about 2500 are using the Library or have paid dues or have notified us of their permanent addresses leaving about 747 members not heard from.

No. using Library 1160.

Books-

There have been secured for the Library 10,028 volumes.

	Fiction	Class.
By Purchase	2596	5268
Gift	27	625
Old Books Returned	1183	329
		10.028

The Library has been open continuously since August 1st.

Respectfully

(signed) Frederick J. Teggart

Librarian.

Dec 6/06

Quarterly.

Report of President Mead.
Read at Quarterly Meeting
of December 6, 1906.

Ladies and Gentlemen:-

I am glad to welcome you here at this first meeting of the Institute since the great calamity of last April.

You are all doubtless aware that the great fire swept away all of the buildings, library and personal property of the Institute; I am happy to say that enough of the business records were saved so as not to seriously interfere with the resumption of business.

On May a meeting of the Trustees was called to take steps to re-establish the Institute as soon as possible.

It was then determined to erect a temporary building on this Pavilion lot and the Librarian was authorized to order books from the East; chiefly on architecture and engineering.

Arrangements to build were made at once but the question arose as to whether the Insurance Companies would object to owners building before they had examined the destroyed property.

After this vexatious matter was settled work was rushed as much as possible and in August about four months after the fire this building was opened with a library of about five thousand volumes and which has now grown to over ten thousand.

You will see by the Librarian's report that the members are making considerable use of the Library and when we have better street car connections this use will doubtless increase.

As to the membership itself it is most gratifying to state that so far, less than two hundred resignations have been received and these nearly all from those who have left the city. The fire has made members realize how much they received from the Institute and how

Quarterly

Dec 6/06

2. Report of President Mead (Continued)

strong an attachment they have for it, and it has been very pleasing to hear the many many expressions of good will toward the Institute expressed by so many of its members: Feeling that no charge should be made for the time the Institute was out of business the dues for four months were remitted.

The popular series of lectures by Professor H. Morse Stephens has been resumed and the attendance has been large enough to show that they have not lost in popularity.

At the time of the fire the Institute was carrying insurance amounting to $129,995 which has been settled as follows:-

INSURANCE STATEMENT.

Property.	Amt. of Ins.	Amt. Coll.	Disct.	Unpaid.
Pavilion.	39,995.	31,085.98	4409.02	4,500.
Books 31 Post St.	40,000.	26,550.	3450.	10,000.
Merc. property.	22,500.	22,050.	450.	
Bldg. 31 Post St.	25,000.	24,000.	1000.	
Books at Bindery.	500.	450.	50.	
	$129, 995.	$102,385.98	$13,109.02	$14,500.00

Note:- In addition the Institute holds an order for two shares of the stock in the Fireman's Fund Insurance Company.

The unpaid insurance is as follows:-

Transatlantic	$3,000.	on which suit has been commenced.
Williamsburgh City.	4,000.	do
German of Freeport.	6,000.	in hands of receiver.
Atlanta-Birmingham.	1,500.	which will probably pay 40 cents on the dollar.

When this is all settled we will have received from our insurance a little over 80 % of the total.

The position that the Institute finds itself in today is about as follows:-

It has in cash about $67,000 and owes nothing but current bills. The mortgage has been paid off. This building, its furniture and the books have cost about $18,000, and the Institute owns this block, the Post Street property and some lots taken over with the Mercantile Library property worth about $5,000.

The task before your Trustees is one of great importance. We mustplace the property on an income producing basis and we must find a permanent home for the Library. It seems that the best thing to do will be to lease out the Pavilion block to obtain a revenue and to build on the Post Street property our permanent home. I do not however wish to announce that as the settled plan of the Trustees, but rather that it is under serious consideration.

We felt that we should lose no time in getting our temporary building built so that our members would have as much use of a Library as possible; but we intend to go a little slow on the very important matter of building a permanent building.

In conclusion permit me again to refer to the loyalty of the members to the Institute and to express my appreciation of their assistance and their patience in waiting till quarters were established.

Dec 18/06.

San Francisco Tuesday December 18, 1906.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics Institute Building tonight at 8 o'clock President Mead presiding; present at roll call, Trustees Beaneton, Heald, Jenks, Lyons, Neal, Spaulding, Taussig, von Geldern, Wagoner, President Mead (10) absent at roll call Trustees Bull, Ford, Mauzy, Spreer (4).

The minutes of the last meeting were read and on motion approved.

The Secretary presented the following bills:-

J.M. Cumming	105.27	Ford.	1784.53	Ford	232.5.28
Cunningham C. & W.	137.61	A.B. McKenzie	145.	W.H. Brunt & Co.	4.
R.G. Cowan	179.20	Amer. Educ. Co.	5.	Upton Williams	13.70
Empire Mill	613.96	M.K. Fay	5.25	Call	3.50
W.G. Holmes	32.70	W. Cheney	9.-	Examiner	1.60
Mutual Electric Co.	93.09	Lemcke & Buechner	195.35	S.F. Gas & E. Co.	26.15
J. Newbegin	66.95	Globe Van Lines Co.	13.50	The Call	3.
A.W. Clark & Co.	18.70	F.D. Machine	18.75 / 69.	Daily News	1.25
H.W. Wilson Co.	12.50	Cent. Electric Co.	4.50	Bulletin	2.35
J.F. Macken & Co.	301.50	W.W. Montague & Co.	32.50	Occidental Contracting Co.	150.
L.R. Hamersley & Co.	10.	Gen. Plumbing Co.	21.50	W.S. Hayward Co.	30.
Mutual Electric Co.	40.	Crocker	18.90	Crocker-Woolworth Co.	67.61
B.F. Stevens & Brown	171.05	O.B. Bernhard & Co.	2.50		2,625.44
Ford	1784.53	Ford	232.5.28		

On motion of Mr. Taussig the bills were ordered paid subject to the approval of the Finance Committee by the following vote:- ayes, Beaneton, Heald, Jenks, Lyons, Neal, Spaulding, Taussig, von Geldern, Wagoner, President Mead, (10) Noes None.

Atlanta Birmingham Ins. Co. — The Secretary reported that the Atlanta Birmingham Insurance Co. against which the Institute had a claim of $1500 had gone into insolvency and that attorney R.H. Cross had offered to look after the Institute's claim for 1% of the claim. Mr. Taussig moved that the President be authorized to employ Mr. Cross to protect the Institute's interest on these terms. The motion was carried by the following vote:- ayes, Beaneton, Heald, Jenks, Lyons, Neal, Spaulding, Taussig, von Geldern, Wagoner, President Mead (10) Noes None.

German Ins. Co. of Freeport. — The Secretary reported that the German Insurance Co. of Freeport Ill. against which the Institute had a claim for $6000 had gone into the hands of a receiver and that several propositions had been made by different parties to attend to claims. Mr. Taussig moved that the Institute accept the proposition of the German National Bank of this city to attend to the collection of the Institute's claim for 100% of the amount recovered, the bank to pay all fees and charges. The motion was carried by the following vote:- ayes, Beaneton, Heald, Jenks, Lyons, Neal, Spaulding, Taussig, von Geldern, Wagoner, President Mead, (10) Noes None.

Dec 18/06.

"McEnerney Act" Titles to Real Estate. — A letter was read from Attorneys Young and Denicke notifying the Board that the Supreme Court of this State had upheld the so-called McEnerney Act passed at the last special session of the Legislature whereby real estate owners could perfect their titles and advising that the Institute begin suit under the act to perfect titles to its real estate. Mr. von Geldern moved that Young and Denicke be instructed to proceed with suit under the McEnerney Act to perfect title to the Institute's real estate. The motion was carried by the following vote:- ayes, Beaneton, Heald, Jenks, Lyons, Neal, Spaulding, Taussig, von Geldern, Wagoner, President Mead (10) Noes None.

Sale Lot Corner Hayes & Larkin — A letter was read from A.J. Rich asking that a selling price be put on the north west corner of Hayes and Larkin Sts. On motion of Mr. Neal the Secretary was instructed to reply that the Board did not wish to sell.

Chess Room — The Secretary presented a petition which had been presented at the last Quarterly meeting and referred to the Trustees asking for the establishment of a chess room. Mr. Taussig moved that it be the sense of the meeting that a Chess Room be provided and that the matter be referred to the Committee on Buildings and Repairs and Library. The motion was carried.

Lectures — The suggestion made at the last Quarterly Meeting by R.J. Healy that a course of lectures on the rehabilitation of the city be given was referred to the Lecture Committee.

German Fund — The Secretary reported that he had received $600 from the Firemans Fund Insurance Co making total payment in cash of $3000 being 60% of the claim and that he had also received an order for two shares of stock in the same company the shares to be delivered March 15, 1907, said settlement being in accordance with agreement previously authorized by the Board.

Walls Post St. — A letter was read from Lyon and Hoag notifying the Institute to protect wall on rear of Post St. lot as they intended to excavate on property joining same on rear. Referred to the President with power to act.

The meeting then adjourned

Attest J.M. Cumming Secretary

J.S. Spaulding Recording Secretary

Jan 1/07.
Jan 15/07.

San Francisco Tuesday January 1, 1907.
This day being a legal holiday no meeting was held
Jos M Cumming Secy

San Francisco Tuesday January 15, 1907.

No Quorum The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Mead; present at roll call Trustees Beaneton, Jenks, Mauzy, Taussig, von Geldern, Wagoner, President Mead (4) absent at roll call Trustees Ford, Heald, Lyons, Neal, Spaulding, Spiers (6) deceased Trustee Bull (1). There being no quorum present the meeting adjourned.

Jos M Cumming,
Secretary.

J. K. Spaulding
Recording Secretary,

Feb 5/07.

San Francisco Tuesday February 5, 1907.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock - President Mead in the chair - present at roll call - Trustees Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Taussig, von Geldern, Wagoner, President Mead (12) absent at roll call Trustee Spiers (1) - deceased Trustee Bull (1)

The minutes of the meetings of December 18 and of January 15th last were read and on motion approved.

Mr Bull dead The President announced that Trustee Alpheus Bull had died Dec 22, 1906, Mr Jenks moved that a Committee be appointed to prepare resolutions of respect to the memory of Mr Bull be appointed. The motion was carried. The Chair appointed as the Committee Trustees Jenks, Taussig and Mauzy.

Mr Spiers entered

The Finance Committee presented the report of the Auditor which on motion of Mr von Geldern was received and ordered spread on the minutes.

Auditor's Reports.

S. F. Cal. Jan 23/07.

Mr E. P. Heald
Chairman Finance Com.
Mechanics' Institute - City

Dear Sir, - I have examined the books of the Mechanics' Institute for the period April 18th to November 30th and find them correct in accordance with Trial Balance hereunto. All cash receipts have been accounted for and all payments have been authorized.

The books were opened after the fire in proper form. The cash assets consisting of cash found in the safes, viz:- $335.10 together with the amounts on deposit in the various banks.

Also find hereunto a statement in detail showing the encumbrance in force at April 18. $129,995 as reported on the Minute Book folio 200, has been accounted for as follows.

Cash Received	$101,785.98
Discount allowed	12,109.02
Unpaid	16,100
	129,995.00

Truly Yours
signed H. M. Dowens Auditor.

(Trial Balance and Insurance Statement attached)

The Secretary presented vouchers Nos 330 - 389 inclusive amounting to $6053.96 which on motion of Mr von Geldern were ordered paid subject to the approval

Feb 5/07.

of the Finance Committee by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Spiers, Taussig, von Geldern, Wagoner, President Mead (12) Noes None.

The Secretary presented bill of Young and Venicia for legal services $525 and of J.H. Boland & Co for flowers $25 both of which on motion of Mr. Mauzy were ordered paid subject to the approval of the Finance Committee by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Spiers, Taussig, von Geldern, Wagoner, President Mead (12) Noes None.

New Chess Room.

The Joint Committee on Buildings and Repairs and Library reported as follows

"In the matter of a **Chess and Smoking Room** referred to this joint Committee at the last meeting we recommend that a room for Chess and Checkers and Smoking be set off in the north east corner of this building size about 15 by 40 feet, the 40 ft. side to run along the north wall and the 15 ft. side to run along the east wall and we recommend that the Building and Repairs Committee be instructed to proceed at once to partition this room off and to install the necessary windows, lights &c and to furnish same as a Chess and Checker Room.

Respectfully

(signed) Geo Beanston,
" L Wagoner
" Jas Spiers
" E.P. Heald
" H.H. Spaulding

Joint Committee on Bldg & Rep & Library

On motion the report was received and its recommendations adopted by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Spiers, Taussig, von Geldern, Wagoner, President Mead (13) Noes None.

Employees

The Library Committee reported as follows -

Recommending that the salaries of the following employees be raised as follows beginning Feb 1 1907

Wm. Lawson from $80 to $100 per month
Anna Bell Bailey, 35, 45, "
Ariel Austin " 30, 40, "

signed by Trustees Beanston, Spaulding and Wagoner.

On motion the recommendations were adopted by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Spiers, Taussig, von Geldern, Wagoner, President Mead (13) Noes None.

Dohrmann to leave

The Secretary stated that the janitor J. Dohrmann was about to leave. On motion the matter of filling the position was referred to the Library Committee with power to act.

The Committee on Lectures and Classes presented the following report.

Feb 5/07.

Lectures on Reconstruction

Report of Lectures Committee

"In the matter of inquiring into the advisability of beginning a course of lectures on Mechanical subjects it appears to your Committee that the present time is entirely inopportune for such a venture and recommends that it be laid over for future consideration.

It is very doubtful whether the inclement weather and the dark streets would draw a sufficient attendance to lectures of this kind, particularly if they were held where they should be held - in our present Library building.

Lectures are given now, three monthly, in the Library Hall on engineering subjects of deep interest to those engaged in the reconstruction of the city; papers are read quite regularly before the Structural Association and the Technical Society of the Pacific Coast, open to any member of the Mechanics' Institute:- but even these have been so poorly attended that it is discouraging to those who are attempting to maintain them. It is not for a lack of interest that the attendance is small, but rather bad weather, dark streets, crowded cars and the difficulty of getting home again at night make these meetings more or less of a hardship to those who attend them.

As soon as the streets are lighted and municipal affairs become more regulated, and as the days get longer and the weather becomes pleasant, this subject may be taken up again, and while we think that ultimately such a course might be made a successful feature of the Institute, we feel confident that at the present time it will prove a Loss Labay Cost and that the expense incurred would not be warranted by the advantages gained.

Your Committee believes in granting the members of the Institute any educational advantage that may reasonably be desired, but we feel that this is not the time to incur an expenditure of from fifty to one hundred dollars per month, when the successful outcome of the enterprise is so doubtful.

We therefore recommend that this subject be laid over for the present until such time when the necessity of an expenditure for the purpose becomes more apparent.

Respectfully Submitted

Signed Otto von Geldern
Signed Geo Beanston

Lectures Committee

On motion of Mr. Neal the report was received and adopted and a copy ordered read at the next Quarterly Meeting of the Institute.

Bull Resolutions

The Committee on Resolutions of Respect to Alpheus Bull presented the following Resolutions and recommended 1. that they be adopted and 2. that the Committee be authorized to have them properly engrossed and that they be signed by each member of the Board. Both recommendations were adopted

Feb 5/07.

Bull Resolutions

Whereas, Alpheus Bull a Trustee of the Mechanics' Institute has been called by death from his earthly labors and

Whereas, Alpheus Bull as a member of this Institute for more than twenty-two years past and more especially as one of its Trustees for nearly six years past freely gave his time and attention to its interests and has served it most ably and,

Whereas, His integrity of character, his kindly disposition and his courteous demeanor endeared him to all of his associates, be it

Resolved, By the Board of Trustees of the Mechanics' Institute that in the death of Alpheus Bull, the Mechanics' Institute has lost one of its most honored and valued members, the Board of Trustees an able and efficient associate and the community one of its best and, worthiest citizens and be it further

Resolved, That these resolutions be spread upon the minutes of this meeting and a copy thereof, properly engrossed and presented to his family.

San Francisco February 5, 1907.

The Secretarys reports for January and December last were read and ordered filed in the minutes.

Secretarys Report Dec. 1906.

1906 Dec 1.	Cash in Savings Acc		$5647.92
	" Commercial		12.24266
	Receipts		
	Insurance	$ 600	
	Dues	645	
	Ent Fees	44	
	Life Mem.	50.	
	Rents & Leases	44.75	
	Interest Cent Trust	17.91	
	Sundry Accts	26.30	1427.96
			$ 13670.62
	Expenditures		
	Books	$ 2394.40	
	Fixtures	65.92	
	Furniture	418.71	
	Building	341.	
	Gas Acc	456.81	
	Rent Water	$ 123.20	
	Lectures	28.	
	Lighting	28.55	
	Salaries	748.85	
	Post & Exp.	150.	
	Fuel	36	
	Advertising	2.10	
	Rent Rebate	23.50	4804.34
			$ 8866.28
07 Jan 1	Cash on Hand.		$ 4342.28

Feb 5/07

Secretarys Report January 1907.

1907 Jan 1.	Cash in Savings Acc		$5547.92
	Dividends on same		461.95
			$ 5.9387
	Cash in Com'l Ac		$ 8866.28
	Receipts		
	Dues	1058.50	
	Ent Fees	48.	
	Book Rt.	4.60	
	Fines & Ft.	24	
	Sales of Furn	25	
	Refund Ins Prem.	74.40	1264.50
			$ 10,130.78
	Payments		
	Salaries	765	
	Books	891.96	1646.96
			$ 8483.82
1907 Feb 1	Total Cash		$ 6442.67

Atlanta-Birmingham Ins Co

The Secretary reported that the President had signed an agreement with R H Cross and Hewlett Bancroft and Ballentine for the collection of the Institute's claim against the Atlanta Birmingham Fire Insurance Co. said agreement varying in a slight degree from the one previously authorized. On motion the Presidents action was approved.

German Ins Co

The Secretary reported that the President had signed the agreement as authorized with the Germania National Bank for the collection of the Institutes claim against the German Insurance Co. of Freeport Ill.

American Ins Co.

The Secretary reported that propositions had been made by the Law firms of Jordan Rowe and Brann and by Gray and Cooper each of which wished to undertake collection for the Institute of the 60% of its insurance policy with the American Insurance Co of Boston which the Institute had deducted in settling with the Co. on their representation of their inability to pay more than 40%— both propositions being for the collection of the claim on the basis of their paying all expenses and receiving 50% of the amount collected. On motion of Mr Spaulding the proposition of Jordan Rowe & Brann was accepted provided the agreement to be signed be approved by our Attorney.

Atty Colton Taxton Land

A letter was read from Attorney A R Colton stating that a client of his had bought in 1905 a piece of property from the Mercantile Library Association on which the personal property taxes of the Library had been assessed and which had been sold for delinquent personal and real property taxes, the letter claiming that the Mercantile

Feb 5/07.

Library or its successor was responsible for the whole tax and asking the Institute to redeem the property. On motion of Mr Taussig the matter was referred to the President with power to act by the following vote:- ayes, Beaneton, Ford, Heald, Jenks, Lyons, Manzy, Neal, Spaulding, Spiers, Taussig, von Geldern, Wagoner, President Mead (9) noes none.

A letter was read from Mrs Irene C. Bull expressing thanks for floral tributes at funeral of her late husband, Alpheus Bull. Received and filed.

St Repair Assn — A letter was read asking the Institute to join the Streets Repair Association with annual expenses and inclosing membership card to sign. On motion the President was authorized to sign same for the Institute.

Election — Mr Jenks moved that a committee be appointed to prepare for the Institute's coming annual Election. The motion was carried. The Chair appointed as the Committee of Trustees Jenks, Taussig and Lyons.

Polls — On motion of Mr Taussig it was ordered that the polls at the coming annual election be open from 10 a m to 8 P M.

Trolley Poles on Larkin St — The Secretary stated that the United Railroads has erected trolley poles on Larkin St. in front of the Institute property about three feet inside the curb line. On motion of Mr Taussig the Secretary was instructed to notify the United Railroads to remove them.

The meeting then adjourned.

Attest
W M Cumming
Secretary

J L Spaulding
Recording Secretary

Feb 19/07.

San Francisco Tuesday February 19 1907.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library building tonight at 8 o'clock by President Mead:- present at roll call Trustees Beaneton, Heald, Jenks, Lyons, Neal, Taussig, Wagoner, President Mead (8) absent at roll call Trustees Ford, Manzy, Spaulding, Spiers, von Geldern (5).

The minutes of the last meeting were read and on motion approved.

Chess Room Protest — The meeting was then addressed by Mr S B Francis and Mr Eyrard, who presented a request from certain of the members to be allowed to play whist in the Chess Room. After discussion Messrs Francis and Eyrard withdrew.

Mr von Geldern entered.

The Finance Committee reported presenting vouchers Nos. 392-421 and recommending that they be paid. The recommendation was adopted by the following vote:- ayes, Beaneton, Heald, Jenks, Lyons, Neal, Taussig, von Geldern, Wagoner, President Mead (9) noes none.

New Janitor — The Library Committee reported stating that it had employed Martin Englander as janitor at $60 per month and recommending his election by the Board. On motion the Secretary cast the ballot of the Board for Martin Englander for janitor. On motion of Mr Jenks the salary was fixed at $60 per month by the following vote:- ayes, Beaneton Heald, Jenks, Lyons, Neal, Taussig, von Geldern, Wagoner, President Mead (9) noes none.

Lecture Committee - Mr von Geldern stated that the first of the series to be given by Prof Miller would be delivered in the Library Building tomorrow evening.

Election Judges — The Committee on Annual Election reported as follows:

"The ballots we have all been provided and will be mailed tomorrow
We recommend for Judge of Election — Mr H Hooley, Mr D S Davis and Mr J Mc Mahon;
We recommend for committee to enroll the Trustees elect - E R Warner, C K Reed and H E Wolfe;
We recommend that this Committee be authorized to have necessary clerks and to provide meals for the judges and to fill any vacancies that may occur among the judges.

Respectfully
Livingston Jones
Rudolph J Taussig
James Lyons
} Election Committee

On motion the report was received and its recommendations adopted. On motion of Mr Neal the Secretary cast the ballot of the Board for H Hooley, D S Davis and J Mc Mahon for judges of election and

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for E R Warner, E Schield and H G White for the Committee & installed the Trustees elect and the Chair declared them duly elected.

The Librarian presented the names of the following persons who had joined the Institute between Oct 1, 1906 and Feb 1, 1907 all of whom were approved.

New Members

H Cauke	Wm H Crump	Chas F Kregel	Saml Abram
Reese Neill	J Mayne Baltimore	Adolph Wollmann	Mrs B M Cake
Jno R Ryon	Harvey E Jenkin	Fred S Nelson	H Murray
Helen W Lee	John Jn Bartlett	L C Fraeles	A F Kennett
Jno Mario Gallagher	J D Jn Nelson	A S Goggin	Alfred B Mendelsom
And. Williamson	Miss Sylvia H Haymmon	Harvey H Sheldon	Arthur B Sibley
Eva Swenson	Jack B Sumner	P R Jn McMahon	Annie W Henderson
Haller & Heller	Miss N A Yparlin	Jno H Roles	Michael Nolan
Mrs Harriet P Boyd	A Arendt	Chas H Lawson	G G Hicks
Mc Grace Davis	Capel J Hogg	H G von Luenski	Jesse C Bannick
Miss Ada Martin	Hilda S Friedman	John Zeile	W F Wogan
Miss Genevieve Bertrand	Mrs F R Rogers	Alfred Randall	Miss Lillie Kalmeis
H J Jn Isaac	F H Rickon	Jos H Kennon	Fannie H Baker
W G Long	Jesse Moore	W B Howard	Miss Blanche Sawyer
Kenneth Watkins	F S Boyce	Miss Gladys Houpt	Madames Quayle
Paul Torres	J J Handy	J Newman	H R Gleason
Mrs Robt J Devlin	Mrs Horatio Ward	F H Jn Madsen	A D Schmelley
Mrs Manuella Nobbs	Mrs H R Stenvelegen	Marcus A Sallin	Lola E Ott
C Nixon	Mortley Shoobert	Jas D Heron	Frank Commins
J B Jr Sanguinetti	Walter Kelsey	Ernest C Bonnes (Capt)	Chas N Black
Miss M Mullen	Fred W Lewis	Jas Olney	A S Hume
Walter J Brown	Mrs Agnes Forester	Norbert F Allen	Irving C Allen
J S Cohan	F H Pearce	G Chevassus	H E Schaulach
John B Fort	W H Schuett	Benton Forester	Miss Nellie Grant
Geo E Atkins	O C Pratt	Norton C Wells	Mrs Maude L Allen
A S Holmes	Mrs Chas Cooper	Alfred J Wipper	H A Estabrook
Jules N Heil	Wm Jon Voss	J F Dixon	Louis de L Oberian
Frederick T Hudson	Mrs Rhoda C Rockwell	Mrs Jens N Mack	Glen R Caverzil
Marion S Blanchard	Otis E Falck Jr	Mrs Estelle Jackson	Miss Hazel Cameron
Reuben J Falck	M Dienn	Miss Agnes Healy	Tarleton A Philbrook
H Shrader	Mrs Howard Brown	Henry C Hunter	Alice M Regan
L A Bell	M C Yarnock	J F J Enwright	Mrs Ruth Heartzler
Hen C Freeman	Chas E. Bell	Mrs L Schifferin	F H Hunter
W C Hershmann	Emil L Swanson	Wm C Calmar	Wm E Comer
Mrs W Roberts	H S Kelley	J Jn R Cahill	Richard Elvitt
Ed Coffey	Frank L Winn	J O Denny	Miss Winnifred Barber
W T Keaney	Robt Irwin	Thos Avery Jr	Mrs A Wallis
Mrs Scott Hopps	Robin Exley	Albert Lyngren	Mrs Mary Dunn
Miss D H Gibson	Chas A Campbell	Charlotte Klein	H H Gould Jas A Smith M D during absence Mrs Irene C Bull.
Miss Jessie B McDuelle	Wilfred L Brown	Frank J Sutherland	

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Mackintosh protest A letter was read from H C Mackintosh accepting nomination for Trustee made at the last quarterly meeting and protesting against his not being notified of his nomination. On motion of Mr. Taussig the Secretary was instructed to send to Mr. Mackintosh a copy of that part of the Constitution relating to nominations and elections.

Transatlantic Ins Co The Secretary reported that Attorney L A. Redman in charge of the Institute's claim against the Transatlantic Fire Insurance Co. had notified him that he would have ready to sign in a few days a compromise agreement with the Insurance Co. which he advised the Institute to accept the agreement being substantially that the Company would pay 80% based on certain contingencies. On motion the President was authorized to sign the agreement by the following vote:- ayes, Beaneler, Heald, Jenks, Lyons, Neal, Taussig, von Seldern, Wagoner, President Mead (9) noes None.

Germania Ins Co claim The Secretary reported that the Germania National Bank had stated to him that the receiver of the German Insurance Co of Stockport had allowed the Institutes claim of $6000 in full.

Print Annual Statement On motion the Secretary was authorized to have the annual financial statements printed for the annual meeting by the following vote:- ayes, Beaneler, Heald, Jenks, Lyons, Neal, Taussig, von Seldern, Wagoner, President Mead (9) noes None.

Clean Sidewalks On motion the Secretary was authorized to have the sidewalks about the Pavilion block cleaned.

Mr. Neal moved that when the meeting adjourn it adjourn to meet Tuesday Feb 26 at 8 P.M. the motion was carried.

Whist On motion of Mr. Heald, the matter of playing Whist in the Chess Room brought up earlier in the evening was referred to the Library Committee.

Plans to build on Pavilion Roof Mr. Taussig moved that the Pavilion Committee be instructed to investigate and report on the feasibility of a plan to build on all or part of the Pavilion Block. the motion was carried.

The meeting then adjourned.

attest

John Flemming
Secretary

J. G. Spaugue
Recording Secretary

Feb 26/07.

San Francisco Tuesday February 26, 1907.

Adjourned Regular

The Adjourned Regular Meeting of the Board of Trustees of the Mechanics Institute adjourned from February 19th last met in the Mechanics' Institute Building tonight; President Mead presiding:- present at roll call Trustees Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Wagoner, von Geldern, President Mead (10) absent at roll call Trustee Sheets, Tassaig, von Geldern (2)

The Secretary presented vouchers 4221/435 inclusive amounting to $3200.17 which on motion of Mr. Neal were ordered paid subject to the approval of the Finance Committee by the following vote:- ayes Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Wagoner, President Mead (9) noes None.

Funds transferred

Mr. Neal presented the following and moved its adoption-

Resolved That the President and Recording Secretary of this Institute be and they are hereby authorized to withdraw from the account of the Mechanics' Institute with the German Savings and Loan Society Twenty five Hundred Dollars said amount to be deposited to the credit of the Institute on its commercial account with the Central Trust Co.

The resolution was adopted by the following vote:- ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Wagoner, President Mead (9) noes None.

To Whist playing

The Library Committee presented the following

"At a meeting of the Board of Trustees held on the 19th inst. a petition from a number of the members of the Institute asking to be allowed to play in the Chess Room the game of cards known as whist was referred to your Library Committee.

Your Committee reports that Section 20 of the "Rules for the Library" adopted January 20, 1903, designates the purposes for which the Chess Room may be used. The rule referred to reads as follows.

"Sec 20. The Chess Room shall be used exclusively for the playing of Chess and Checkers."

Before favorable action can be taken on the petition under consideration it will be necessary for the Board of Trustees to amend the rule referred to in such a manner as to permit such action

(signed) Geo Beaneton
(signed) J.S. Spaulding } Library Committee
(signed) L. Wagoner

On motion the report was received and placed on file.

To Whist

Mr Jenks moved that it be the sense of the Board that the members of the Institute be allowed to play Whist in the Chess Room. The motion was lost by the following vote:- ayes, Heald (1) noes Beaneton, Ford, Jenks, Lyons, Mauzy, Neal, Spaulding, Wagoner, President Mead (9)

Mr von Geldern entered,

New stacks

The Library Committee reported recommending that ten book cases similar to those now in use in the Library be ordered at an expense not to exceed $100.00 each.

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The recommendation was adopted by the following vote:- ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, von Geldern, Wagoner, President Mead (11) noes None.

On motion the Secretary was instructed to extend the thanks of the Board to the Judges in the Annual election held today and to invite any newly elected Trustees to the next Board meeting.

The meeting then adjourned.

Attest
J.S. Emmons
Secretary.

J.S. Spaulding
Recording Secretary.

March 5/07.

San Francisco Tuesday March 5, 1907.

The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Mead – present at roll call Trustees Beaneler, Jenks, Lyon, Mauzy, Neal, Taussig, von Geldern, Wagoner, President Mead (9) absent at roll call Trustees Ford, Heald, Spaulding, Sprees. (4)

The minutes of the meeting of February 19th and 26th last were read, and on motion approved.

Dorman re-employed

The Library Committee presented the following report –
Martin Englander the janitor has given up his position. We recommend that James Dorman the former janitor be employed at a salary of $65 per month. Respectfully signed Geo Beaneler
L. Wagoner Library Committee.
On motion the report was received and its recommendations adopted by the following vote: – ayes, Beaneler, Jenks, Lyons, Mauzy, Neal, Taussig, von Geldern, Wagoner, President Mead (9) Noes None.
On motion the Secretary cast the ballot of the Board for James Dorman for janitor and the Chair declared him elected.

Judges

The following report from the Judges of Election was read, ordered spread on the minutes and ordered read at the coming Annual meeting.

Report of Judges

San Francisco Feb 26, 1907.

Board of Trustees – Mechanics' Institute –
Gentlemen: – The Annual Election of the Mechanics' Institute was held today in the Mechanics' Institute Building.
There were 152 votes cast of which 7 were improperly marked.
The vote resulted as follows –

Fiery L. Ford	115	James E. Spaulding	120
John Maginnity	113	Otto von Geldern	123
Byron Mauzy	120	Lucien Wagoner	110.
Robert H. Neal	118		
Sidney Smith Palmer	57		

Messrs. Fiery L. Ford, John Maginnity, Byron Mauzy, Robert H. Neal, James E. Spaulding, Otto von Geldern and Lucien Wagoner being the seven candidates receiving the highest vote were elected Trustees of the Mechanics' Institute.

Respectfully
(signed) Daniel E. Davis
(signed) John H. Dooley
(signed) John McMahon
Judges of Election

The Secretary presented the following report for February which was received and ordered spread on the minute.

March 5/07.

Secretary's Report – February 1907.

1907 Feb 1 – Cash in Savings Bank		$5,937.87	$3,437.87
Drawn from Germania Savings Loan Soc'y		2500	
Cash in Commercial Bank.		$8483.87	
Receipts			
Transfer from Savings a/c	2500.00		
Interest Central Trust.	21.43		
Dues	864.		
Ent Fees	24.		
Life Membership	50.		
Books sold	3.30		
Fines and Extras	52.15		
Sundry Receipts	30.	354.88	
		$12,028.70	
Expenditures			
Books –	$635.70		
Expense	203.51		
Furniture	720.87		
Building	411.54		
Old a/cs	179.70		
Insurance	400.		
Advertising	3.80		
Printing & Stationery	224.60		
Lectures	175.		
Salaries	1547.85		
Fuel	135.		
Light	50.64		
Water	14.80		
Legal Expense	525.	10,951.96	1076.74
07 Mar 1 Cash in Commercial a/c			$5451461
" " Total Cash			

Respectfully
John Flemming Sec'y

The Secretary presented annual report which was read and ordered presented to the coming annual meeting.

The Librarian presented the names of the following persons who had joined the Institute all of whom were on motion approved.

New Members.

H. E. Eyer	A. P. Beam	W. A. Kellenny	Robt. P. Medbelle
E. S. Belden	W. K. Knight	H. J. Ballman	
Henry Smith	Ras L. Bachelder & Co	J. Pringle	
Sebern N. Holmes	M. W. Altmeyer	Rose Hood	
Mrs. M. M. Morgan	George A. Keigh	Jno. Murphy	
Thos. A. McGlynn	J. Manning	B. R. Nicoll	
Albert Barr	Edw. K. Blossom	F. J. Beeman	
Mitchell Davis	Mrs. O. E. Eddy	Peter L. Macdonald	

March 5/07.

The Librarian presented his annual report which was read and ordered presented to the coming annual meeting.

Trolley Poles on Larkin St.

A letter was read from G. H. Rapman General Manager of the United Railroads in response to the Institutes protest against trolley poles having been put three feet inside the curb line on Larkin St. between Hayes and Grove Sts, the letter stated that the sidewalk had been ordered narrowed three feet by the city authorities. Received and filed.

Bldg on Pav. Sets. and Intention to Build.

Mr. Neal spoke of the matter of building on the Polk St. end of the Pavilion Block and advocated erecting a building about 155 feet front in the middle of the Polk St. side, to contain a large hall and lodge rooms.
Mr. Tarpey moves that it be the sense of the meeting that a building of some kind be erected to get an income. The motion was carried.

The meeting then adjourned
Attest
Jos. McCumming
Secretary

J. G. Spaulding
Recording Secretary

Annual.

March 7/07.

Annual

San Francisco Thursday March 7, 1907.

The Annual Meeting of the members of the Mechanics Institute was held in the Mechanics Institute Building 99 Grove St. San Francisco this day at 8 P.M. a quorum being present, President L. R. Mead presiding.

The minutes of the quarterly meeting of December 6th last were read and on motion approved.

The Secretary's annual report was read and ordered spread on the minutes. (see pp. 255-6)

The Librarian's annual report was read and ordered spread on the minutes. (See pp 257)

The President's annual report was read and ordered spread on the minutes. (See pp 258-260)

The following report from the Judges of Election was read and ordered spread on the minutes.

Judges' Report.

San Francisco February 26, 1907.

Boards of Trustees – Mechanics Institute –
Gentlemen. – The annual election of the Mechanics' Institute was held today in the Mechanics' Institute Building.
There were 152 votes cast of which 7 were improperly marked. The vote resulted as follows. –

Tracy L. Ford	115	James G. Spaulding	120
John Maginnity	113	Otto von Geldern	123
Byron Mauzy	120	Luther Wagoner	110.
Robt H. Neal	118		
Sidney Smith Palmer	57		

Messrs. Tracy L. Ford, John Maginnity, Byron Mauzy, Robt H. Neal, Sidney ~~Smith Palmer~~ (resp.) James G. Spaulding, Otto von Geldern and Luther Wagoner being the seven candidates receiving the highest vote were elected Trustees of the Mechanics' Institute. Respectfully

(signed) Daniel L. Davies
(signed) John N. Dooley } Judges of Election.
(signed) John Mc Mahon

Lectures

A report of the Committee on Lectures and Classes of the Board of Trustees presented Feb 5 last was then read. The report was on the suggestion made at the last Quarterly meeting by P. J. Healy that a series of Lectures ~~on Labor and its Conditions~~ be given on the reconstruction of the city. The report was received and filed.

Amendments.

Mr. James G. Jones moved the adoption of the amendment to Section 3 of Article 8 of the Constitution offered by him at the last Quarterly meeting. The motion was carried ayes 31 noes 6 and the chair declared the Amendment Adopted.

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Amendments.

Mr J. Jones moves the adoption of the amendment offered by him at the last Quarterly Meeting to Section 2 of Article 12 of the Constitution. The motion was lost.

Mr P. J. Healy offered the following:-

Amendment to the Constitution.

San Francisco, March 7, 1907.

To The Officers and Members of the Mechanic's Institute.

The undersigned offers the following amendment to Article 12 Section 3 of the Constitution to the Section as it now stands. The following paragraphs shall be appended viz:-

= In addition to our quarterly and annual meetings there shall also be held monthly meetings of the Institute for the purpose of providing a time and place where the members of the Institute may have the various new inventions, complicated mechanical devices and labor saving processes explained by men who are familiar with the practical application of the aforesaid improvements.

withdrawn Sec 6. 1907

These monthly meetings shall also furnish an opportunity for mutual improvement and the cultivation of the social feeling of friendship among our members. The meetings shall be held on the first Wednesday of each month. The business to be conducted at such meetings shall not require the presence of any of the Trustees or other officers of the Institute. Ten members shall constitute a quorum at the above meetings.

(Signed) P. J. Healy.

The President then announced that Messrs. Horace White, E. T. Scheid and Edwin R. Warner had been appointed to install the Trustees elected at the last annual election. Messrs. Scheid and White then administered the obligation of office as required by the Constitution to Trustees elect Robert H. Head, Tyson Maury, Lucien Wagoner, J. G. Spaulding, Avery L. Stout, and Otto von Geldern all of whom signed the obligation and Mr. White for the Installation Committee declared them duly installed.

The meeting then adjourned.

Attest

W. M. Cumming
Secretary

J. G. Spaulding
Recording Secretary.

Annual Reports follow.

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Annual Reports - Read at Annual Meeting March 7, 1907.

SECRETARY'S REPORT

San Francisco, March 7, 1907.

Board of Trustees and Members of the Mechanics' Institute:

Gentlemen—I have the honor to present herewith report for the year ending February 28, 1907.

Nearly all of the account books of the Institute were burned in the conflagration of last April, and a new set of books had to be opened.

At the time of the fire there was on deposit in various savings banks	$ 31,463.29	
On commercial deposit	2,327.30	
Found in safes after the fire	335.10	
	$ 34,125.69	
Cash on hand as per above statement		$34,125.69

RECEIPTS.

From resumption of business to March 1, 1907—		
Insurance losses	$102,385.98	
Salvage-sale of old metal, etc.	231.50	
Return premium—canceled insurance	74.40	
Pavilion Block rent due before fire	300.00	
Rebated rent Mercantile Library rooms	80.00	
Interest on deposit in banks	1,200.38	
Sundry receipts	125.30	
Library—		
Dues	5,173.50	
Entrance fees	214.00	
Life memberships	100.00	
Books paid for	12.10	
Fines and extras	212.70	
		$110,109.86
		$144,235.55

EXPENDITURES.

From resumption of business to March 1, 1907—		
Books, binding and periodicals	$ 20,108.30	
Bills payable—		
Balance due on mortgage on Pavilion Block	36,000.00	
Building—		
Cost of new Library Building	6,216.27	
Furniture—		
Shelving, tables, chairs, desks, carpets, safe, etc.	4,010.76	
Insurance and salvage—		
Clearing property, pulling down walls, erecting barricades, expenses collecting insurance, etc.	513.30	
Advertising	51.10	
Expense—		
Signs, telephone, disinfectants, janitor's supplies, cartage, hardware, towel supply, etc.	788.10	
Fuel	165.00	
Insurance—		
Premiums on building, furniture and books	1,000.00	
Interest paid on mortgage	566.50	
Lectures—		
Fees, hall rent and printing	697.95	
Legal expenses	525.00	
Lighting	102.04	
Old accounts—		
For bills owing previous to April 18, 1906	3,737.73	
Printing, stationery and postage	1,067.12	
Rent rebated—		
Rents paid for dates later than April 18, 1906	1,158.36	
Salaries	8,100.55	
Taxes	4,869.56	
Water	43.30	
		$89,720.94
March 1, 1907, cash on hand		$54,514.61

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Secretary's Report (continued)

The cash on hand is deposited as follows—

Bank of California, interest-bearing certificate of deposit	$ 30,000.00	
S. F. Savings Union, term deposit	8,608.21	
Union Trust Co., term deposit	1,582.65	
Mutual Savings Bank, ordinary deposit	5,357.73	
German Savings & Loan Society, ordinary deposit	7,462.63	
Central Trust Co., term deposit	426.65	
Central Trust Co., commercial deposit	1,076.74	
		$54,514.61

The total insurance carried at the time of the first last April was		$129,995.00
Of this there has been collected	$102,385.98	
Discounts on policies settled	13,109.02	
		$115,495.00
Leaving policies still unsettled		$ 14,500.00
As follows—		
German Insurance Co. of Freeport (insolvent)	$ 6,000.00	
Atlanta Birmingham Fire Insurance Co. (insolvent)	1,500.00	
Transatlantic Fire Insurance Co. (settlement pending)	3,000.00	
Williamsburgh City Fire Insurance Co. (claim resisted and suit filed)	4,000.00	
		$14,500.00

In addition the Institute holds an order for two shares of stock in the Firemen's Fund Insurance Co.

The insurance carried at present is as follows—

Library Building	$ 4,000.00
Furniture and fixtures	2,000.00
Books	14,000.00
	$20,000.00

The real estate owned is as follows—

Pavilion Block (bounded by Larkin, Grove, Polk and Hayes Sts.).
Post Street property (former Library site).
Lots 338 and 339 Precita Valley Lands.
Seven lots in People's Homestead Tract A.

There is no mortgage on any of this property, and the Institute has no debts except for current bills.

Respectfully submitted.

JOSEPH M. CUMMING,
Secretary Mechanics' Institute.

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LIBRARIAN'S REPORT

San Francisco, March 5, 1907.

Board of Trustees, Mechanics' Institute:

Gentlemen—In making my annual report to you a year ago it was my privilege to call attention to the notable increase both in books and members shown by the figures then presented.

But before that report was in print our entire Library was destroyed in the fire of April 18, 1906, and the changes consequent upon that event have deprived us of a large part of our membership.

MEMBERSHIP.

Membership, April 18, 1906	4,150
New members up to March 1, 1907	216
	4,366
Resignations up to March 1, 1907	989
	3,377

There is every reason, however, to believe that this number will be still further reduced, as all of our members have not yet been heard from.

Honorary members	9
Life members	642
Subscribing members	2,726
	3,377

BOOKS.

At a meeting of your Board of May 1st, 1906, the plans of your Librarian for the rehabilitation of the Library were approved, and since that time 17,850 books (of which 4,500 are fiction) have been purchased. For comparison it may be mentioned that during the twelve months ending March 1st, 1906, 4,438 volumes were received, of which 2,470 were fiction. In the ten months since the fire we have therefore added four times as many books as during the previous year.

Less than 2,000 volumes from the old Library, which were in the hands of members at the time of the fire, have been received, and of them a comparatively small number have been incorporated in the new Library, the remainder consisting of odd volumes and books in poor condition.

The policy followed in selecting books for the new Library has been to provide fully for our special constituency, avoiding for the present any attempt to make a uniformly developed collection. Hence the subjects most fully represented on our shelves are civil, mechanical, electrical and mining engineering, industrial chemistry, building and architecture; in a different field we have a large representation of economic literature and of such subjects as accounting; naturally fiction is numerically strong, although bearing a small proportion to the other sections in point of expenditure.

GIFTS.

Among those from whom valuable gifts have been received the following should be specially mentioned: Mr. Spiers and Mr. Von Geldern, members of your Board; E. D. Adams, Esq., of New York; Mrs. Henry Dodge, and David Kerr, Esq., ex-President of the Institute; J. P. Moore, Esq., of San Francisco; Professor J. C. Branner, Stanford University.

The American Anthropological Society.
The American Electrochemical Society.
The American Institute of Mining Engineers.
The Canadian Society of Civil Engineers.
Institution of Civil Engineers, London.
Institution of Mining and Metallurgy, London.
The Society for the Promotion of Engineering Education.
The John Crerar Library of Chicago.
The New York Public Library.

Our thanks are also due to the California State Library for the loan of many books immediately after the fire.

CIRCULATION.

The statistics of circulation for the last three months are as follows:

	Total	Average	Highest
December	4,364	182	262
January	5,260	202	339
February	4,768	217	410

Respectfully submitted.

FREDERICK J. TEGGART,
Librarian.

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Annual

PRESIDENT'S REPORT

San Francisco, March 7, 1907.

To the Members of the Mechanics' Institute:

I have the honor to submit to you my report for the past year.

One year ago President Taussig in his annual report stated that the Institute was entering on an era of prosperity—its membership was steadily increasing, the Mechanics Pavilion had been leased for a larger rental than ever before received, the consolidation with the Mercantile Library Association had been consummated and the sixty-odd thousand volumes of the Mercantile Library were in process of preparation for transfer to the Mechanics' Institute building to be incorporated with the Institute's Library. At that time the Institute had about $34,000 cash in banks, against which the Pavilion block was encumbered with a mortgage of $36,000.

In the great fire of last April the Institute lost its Post-street building, its library of nearly two hundred thousand volumes, the Mechanics' Pavilion and all other improvements on the Pavilion block.

Two weeks before the fire the insurance on the Pavilion was increased $15,000. The total insurance on all the property carried at the time of the fire was $129,995 in 30 different companies. We have had the common vexatious experience of all other claimants, but all of our insurance has been settled except $14,500; the amount received on policies settled has averaged nearly 90 per cent, and from the outstanding claims it is expected that several thousand dollars will be received.

On the morning of April 18th, through the courtesy of the Crocker National Bank the Secretary was able to get some of the records into its safe deposit vault; the contents of the two safes in the Library building were uninjured, but everything in the large brick vault in the basement was totally destroyed. The records saved consisted of about twenty-five years' minutes, the members' ledger, some leases and contracts and a few other records, among them the original copy of the Institute's Constitution with signatures of the members.

The only thing unharmed in the building was the bronze cast of James Lick, the only man who ever bequeathed a dollar to the Institute, and which is now hung in this room.

The next regular meeting of the Trustees after the fire fell on May 1st and President Taussig called a meeting for that date at his home; as some of the Trustees could not be found, there were but seven, or one short of a quorum, present, so the meeting had to be of an informal nature. One week later a special meeting was held at the home of Trustee George Beanston and the acts of May 1st ratified.

At this meeting of May 1st the Trustees present were unanimous in the opinion that the Institute should lose no time in showing its faith in the future of the city and that the members should be provided as soon as possible with a place which would to some extent be what the former building had been to them.

The Post-street site being out of the question, it was determined to erect a temporary building on the Pavilion lot at the corner of Grove and Polk streets, and the President was authorized to proceed at once with its erection.

Lumber was ordered immediately and arrangements made for beginning construction. Just at that time there was some uneasiness as to the course of the insurance companies and there was a feeling that possibly by clearing the lot and building before losses were adjusted the insurance claims might be jeopardized. Work was therefore delayed till this matter could be settled without injury to the Institute's rights.

Meanwhile a rough shack was erected for an office on the east side of the Pavilion lot and on May 23rd last the Institute's office was opened therein, and from here a circular was sent out informing the members of the Library's new location.

Construction was begun on June 4th, and after many heart-breaking trials over delayed material, scarcity of workmen, etc., this new building in which we meet tonight was opened in August, about four months after the fire.

Last month, in response to the requests of many members, a chess room was provided in the building.

This building cost $6,216.27, and the shelving and furniture $4,010.76, making a cost for building, furniture and fixtures of $10,227.03.

At the meeting of May 1st Librarian Teggart was also present and submitted a plan for the re-establishment of the Library.

Mr. Teggart suggested that the first thing to be done was to get everything that could be obtained on architecture, building construction and engineering, in fact everything that would be necessary or useful to aid in rebuilding the city. He outlined a plan for obtaining these books from book dealers and other libraries. The Trustees approved his plans and instructed him to proceed, and at the meeting of May 8th he was authorized to spend $5,000 at once in the purchase of books.

Annual

Mch 7/07

President's Report (continued)

The Librarian proceeded at once, and kept his office at his home in Berkeley, where the books were delivered and where, during the construction of the building, the preliminary work of preparing the books was carried on.

By the time this building was ready this work had progressed so that in August the Library opened with about five thousand volumes. This number has now grown to over seventeen thousand, and is rapidly increasing, so that I fear very soon we shall be confronted with the ever-present problem we had on Post street—how to find more room.

I would call your attention to the splendid selection of technical works which have already demonstrated their usefulness many times over; to our large and well-selected Library on accountancy and general business and finance.

There is also a collection of dictionaries, encyclopedias and other reference books and a large amount of fiction. Literature and history will follow shortly.

We have received many kindnesses from other libraries and learned societies, the names of which are given in the Librarian's report. In addition, our thanks are due to ex-President David Kerr for a complete set of the reports of the Mechanics' Institute Expositions.

The Librarian's report will show that good use is being made of the Library. At present the Library closes at 6 P. M., but as soon as the streets are in better condition and we have more lights and improved car service, we expect to open evenings.

The past year has put to the test the loyalty of our members, and they have responded nobly. The members have been most patient while we were being reestablished and no difficulty has been found in collecting dues from those whom it has been possible to find.

Many members did not realize how much the Institute meant to them until they were deprived of its privileges; while it is true since the fire we have lost nearly a thousand members, very many of these have withdrawn because they have left the city, and as no location could be found that would be as central as the old home, others have withdrawn because this present location is not convenient. In very many cases we have been notified that members will rejoin as soon as they return to the city, or when we are in a more accessible location.

Feeling that no charge should be made for the time the Institute was not performing services for the members, the Board remitted the dues for four months.

The usual winter lecture course was begun last November. Professor H. Morse Stephens has already delivered eight of the series on "History and Historians" at Lane Hall. The attendance at these lectures has been surprising and indicates that they should be continued each winter.

Arrangements have been made in conjunction with the Affiliated Society of Bank Clerks to have three lectures delivered in this building by Professor A. C. Miller and one of them has already been given.

Last November President Taussig resigned the Presidency and the Trustees honored me with that office.

The Institute met with a serious loss in the death of Trustee Alpheus Bull last December. Mr. Bull had served as Trustee for nearly six years and had performed his duties conscientiously and well. His loss is deeply felt by his colleagues. As his term of office had but a short time to run, the vacancy has not been filled.

For an institution which has had the experience of the past year the Mechanics' Institute affairs are in excellent shape. Its Library building, furniture and books represent about $30,000, it has cash on hand of over $50,000, it owes practically nothing and in addition it owns the former Post-street site, the Pavilion block and some outlying lots, all of which are unencumbered.

It is true that at present the annual receipts from dues fall several thousand dollars short of the running expenses for maintenance, taxes and insurance, besides which much more money will have to be spent for books.

Your Trustees are fully alive to the importance and the seriousness of the problems which confront them. The matter of providing a suitable permanent home which shall be in keeping with the needs of the Institute, and the matter of improving the properties to produce a revenue are receiving their careful, earnest consideration.

The Board is a unit in believing that something must be done, but it inclines to go slowly and surely rather than to jeopardize our splendid endowment by rash actions; the delays and difficulties of building have thus far caused us wisely to pause, after meeting the immediate need for temporary quarters. It is a serious question if it is better to build at once under present conditions in order to obtain revenue or to wait. The matter of mortgaging our property for hundreds of thousands of dollars is too serious to be entered into lightly.

Mch 7/04

Annual.

President's Report (continued)

As to our future home, there is a very strong demand from our members that it should be down town, but there is some doubt in my mind as to whether the former site on Post street will be the best location. It appears now as if the shopping district will move a few blocks west of the old location, and as much of our popularity was on account of our convenient location, it is possible that we should move a little further west. While this may be true, the neighborhood around the old site seems now certain to become an important banking and financial center and I believe that our Post-street lot is much more valuable than before the fire; if we should decide to locate elsewhere there will be no trouble in selling at a splendid figure.

Our main support in the future will come from this Pavilion block.

We have had several propositions under consideration for long leases of this block, and one of them was all agreed on at a handsome rental, but at the last minute the parties had some difficulty in raising enough money to carry the deal through and much to our regret the matter was not consummated.

It looks now as if we will either have to lease the block in sections or to improve it ourselves. We are now considering the matter of improving part of the block ourselves.

Let me repeat that our position today is excellent; while your Trustees appreciate the necessity for giving our members the very best service, and while we realize the importance of action, yet we believe that action must be based on careful, cautious thought for the future of the Mechanics' Institute.

Let me call your attention to the fact that the Mechanics' Institute has a glorious past; it has met many crises when it was not as wealthy as it is today, it has existed without government aid or taxation, it has received scarcely anything in the way of bequests or donations, but it stands as a monument to the earnest efforts of its Trustees, aided by the loyalty of its members.

I have full confidence that its present and future Trustees will meet their obligations in the same spirit and with the same ability that its former Trustees have and that they will always have the same loyalty and support of the membership.

In conclusion, allow me to express my sincere appreciation of the way the members have stood by our Institute during the past year of trial.

L. R. MEAD, President.

Mch 7/04.

Mch 7/07.

San Francisco Thursday March 7, 1907.

Organization of Board.

In accordance with the provisions of Section 2 of Article VII of the Constitution the Board of Trustees met immediately after the adjournment of the annual meeting of the Mechanics' Institute at the Mechanics' Institute Building tonight, Mr. Beanston took the Chair and called the meeting to order - present at roll call Trustees Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Taussig, von Geldern, Wagoner, Mead (12) absent at roll call Trustee Spiers (1) nominated Mr. Magennity (1)

The Chair announced that the election of officers was in order and that the first officer to elect was the President.
Mr. Taussig nominated for President Mr. L. R. Mead.
On motion the nominations were closed. On motion the Secretary cast the ballot of the Board for Mr. Mead for President and the chair declared him duly elected.
Mr. Mead then took the chair.

For Vice-President Mr. Neal nominated Mr. Livingston Jenks. On motion the nominations were closed. On motion the Secretary cast the ballot of the Board for Mr. Jenks for Vice-President and the Chair declared him duly elected.

For Recording Secretary Mr. Taussig nominated Mr. James G. Spaulding. On motion the nominations were closed. On motion the Secretary cast the ballot of the Board for Mr. Spaulding for Recording Secretary and the Chair declared him duly elected.

For Corresponding Secretary Mr. Spaulding nominated Mr. James N. Lyons. On motion the nominations were closed. On motion the Secretary cast the ballot of the Board for Mr. Lyons for Corresponding Secretary and the Chair declared him duly elected.

For Treasurer Mr. Neal nominated The Central Trust Co. On motion the Secretary cast the ballot of the Board for the Central Trust Co. for Treasurer and the Chair declared it duly elected.

Pavilion Committee

The President stated that he would appoint as the Pavilion Committee for the ensuing year Trustees Neal, Mauzy and Wagoner and he requested the members of last years committee to act until their successors were appointed.

The meeting then adjourned
Attest
Jno. Cummins
Secretary.

J. G. Spaulding
Recording Secretary

Mch 19/07.

San Francisco Tuesday March 19 1907.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute building tonight at 8 o'clock by Vice President Jenks: present at roll call Trustees Beanston, Jenks, Lyons, Mauzy, Neal, Spiers, Taussig, von Geldern, Wagoner (9) absent at roll call Trustees Ford, Heald, Spaulding, President Mead (4) not yet installed Mr. Magennity (1).

The Minutes of the Board meetings of March 5 and 7 last were read and on motion approved.

The Secretary presented vouchers 436 to 474 inclusive amounting to $1,793.47 which on motion were ordered paid subject to the approval of the Finance Committee by the following vote:- ayes - Beanston, Jenks, Lyons, Mauzy, Neal, Spiers, Taussig, von Geldern, Wagoner (9)

Lectures Committee - Mr. von Geldern announced a lecture in the Lesbeurg Building tomorrow night by Prof. A. C. Mellen on "Commercial Treaties".

Henlon letter circulation

A letter was read from Guy Henlon asking that books other than fiction be circulated. Referred to Library Committee.

San Bruno Lot

A letter was read from Kreig Toomey Co. asking Institute to put a price on lots on San Bruno Ave. On motion the Secretary was instructed to write them asking them to make an offer.

Ann Report

Mr. Neal moves that the annual report of the Institute be printed in full. The motion was carried by the following vote - ayes, Beanston, Jenks, Lyons, Mauzy, Neal, Spiers, Taussig, von Geldern, Wagoner (9) noes None.

Funds Transferred

Mr. Taussig presented the following resolution and moved its adoption
Resolved, That the President and Recording Secretary be and they are hereby authorized and instructed to transfer all money now on term deposit to the credit of the Mechanics Institute in the Sutro Savings, Union, the Central Trust Co. and the Union Trust Co. to ordinary deposits in the same banks on the expiration of the notices of demand given said banks last October.
The resolution was adopted by the following vote:- ayes Beanston, Jenks, Lyons, Mauzy, Neal, Spiers, Taussig, von Geldern, Wagoner (9) noes None.

Constitution to be printed

Mr. Neal moved that the Printing and Advertising Committee be instructed to have 500 copies of the Constitution printed. The motion was carried by the following vote - ayes, Beanston, Jenks, Lyons, Mauzy, Neal, Spiers, Taussig, von Geldern, Wagoner (9) noes None.

By Laws to be amended.

Mr. Wagoner moved that the Committee on Constitution and By-laws be instructed to prepare a revision of the By Laws and the Library Rules and to report

Mch. 19/04,

same. The motion was carried.

Assessment. On motion the matter of making annual return to the Assessor was referred to the President.

The meeting then adjourned
attest
J. N. Cumming
Secretary

J. J. Spaulding
Recording Secretary.

Apr 2/04.

San Francisco Tuesday April 2nd 1907.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was held at the Mechanics' Institute Building tonight at 8 o'clock President Mead presiding, present at roll call Trustees Beanston, Ford, Heald, Jenks, Mauzy, Taussig, Wagoner, President Mead (8) absent at roll call Trustees Lyons, Neal, Spaulding, Sperry, von Geldern (6)

The minutes of the last meeting were read and on motion approved.

Maginnity not installed

The Secretary reported that Mr. W. J. Maginnity who had been elected a Trustee at the last annual election was still absent from the city and the time prescribed by the Constitution in which a Trustee elect caused take the obligation of office had expired and under the Constitution the office was now vacant.

Vacancy in Board

Mr. Wagoner moved that the office of Trustee to which Mr. W. J. Maginnity was elected at the last annual election of the Institute be declared vacant. The motion was carried.

Mr. Taussig moved that the Board now proceed to fill the vacancy in the Board caused by the non-qualification of Mr. Maginnity. The motion was carried.

Maginnity Elected

Mr. Taussig nominated Mr. W. J. Maginnity to fill the vacancy. On motion of Mr. Ford the nominations were closed and the Secretary instructed to cast the Ballot of the Board for Mr. Maginnity.

The Secretary then cast the Ballot of the Board for W. J. Maginnity for the Office of Trustee and the Chair declared him duly elected.

The Secretary present vouchers 4747-4795 inclusive amounting to $1603.35 which were on motion ordered paid, subject to the approval of the Finance Committee, by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Mauzy, Taussig, Wagoner, President Mead (8) noes none,

The Committee on Library presented the following report -

Newemployee

"It is urgently necessary that all new books be put in condition to circulate with as little delay as possible.

Your Committee therefore recommends that an additional assistant at a salary not to exceed $50 per month be employed to assist in this work.

Respectfully Submitted

(signed) Leo Beanston
(signed) Lucien Wagoner
} Library Committee

The report was on (~~signed~~) motion adopted by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Mauzy, Taussig, Wagoner, President Mead (8) noes none,

The Secretary's report for March was read and ordered spread on the minutes.

(See next page)

Apr 2/07.

Secretarys Report - March 1907.

1907 Mch 1. Cash in Commercial &c $1076.74

Receipts

Dues	$933.50	
Ent Fees	49	
Life Membership	50.	
Books Paid	3.65	
Fines and Extras	74.35	
Interest	2.05	
Sundry Rects	7.50	$1120.05
		$2196.79

Paid

Books	1325.42	
Expense	168.70	
Rent Rad.	97.35	
Advertising	2.05	
Fuel	40.	
Lectures	25.	
Insurance	100.	
Lighting	30.95	
Salary	4	$1793.47
07 April 1 Cash in Comml &c		$403.32
" Savings &c		53,437.87
Total Cash		$53,841.19

Respectfully
Jos M Cumming Secretary.

Lease Post St A letter was read from Bonfield Jeffers and Ryan submitting for a client an offer to lease the Post St Lot for thirty years at $600 per month for first ten years, $750 per month for second ten, $850 per month for third ten years, lessee to pay all taxes.
Mr Jenks for the Committee on New Library Building recommended that the offer be rejected. On motion of Mr Ford the offer was rejected.

Sale San Bruno Lot A letter was read from Kuley Canning Co offering $1200 for lots on San Bruno ave. The Secretary read copy of his answer stating that such an offer would not even be entertained.

Painting Roof On motion the matter of painting the roof the Institute building was referred to the Building and Repairs Committee with power to act, by the following vote-ayes, Beaneton, Ford Heald, Jenks, Mauzy, Fauseig, Wagoner, President Mead (8) noes none.

Amendments to By Laws &c presented The Committee on Constitution and By Laws made a report recommending changes to Section 7 of the Rules of Order, Sections 1 and 2 of the Library Rules, and Section 1 of Article II and Sections 1, 2, 12, 13, 14, 15, 16, 17, 18 of Article III of the By Laws and Mr Ford gave the required notice for the proposed changes.

The meeting then adjourned
Attest
Jos M Cumming Secy

J K Spaulding
Recording Secretary

Apr 16/07.

San Francisco April 16, 1907.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was held at the Mechanics Institute Building tonight at 8 o'clock Recording Secretary Spaulding presiding:- present at roll call Trustees Beaneton, Heald, Maginnity, Mauzy, Neal, Spaulding, Spiers, Fauseig, von Geldern (8) absent at roll call, Trustees Ford, Jenks, Lyons, Spiers Wagoner, President Mead (6)

The minutes of the last meeting were read and on motion approved.

Mr Lyons entered.

The Secretary read the following appointments on standing Committees for the ensuing year as made by President Mead.

Committees.

Committees.

Finance,	Heald,	Lyons,	Fauseig
Building and Repairs	Spiers,	Maginnity,	Spaulding,
Library	Beaneton,	von Geldern,	Spiers,
Lectures and Classes	Wagoner,	Ford,	Beaneton,
Printing and Advertising	Spaulding,	Neal,	Maginnity,
Pavilion Block	Neal,	Wagoner	Mauzy
New Library Building	Jenks,	von Geldern,	Fauseig, Spiers, Mauzy,
Membership	Lyons,	Maginnity	Heald,
Constitution and By Laws	Ford,	Beaneton	Jenks,

The Secretary presented vouchers 4476/504 inclusive amounting to $7668[4] which on motion of Mr von Geldern were ordered paid subject to the approval of the Finance Committee by the following vote-ayes, Beaneton, Heald, Lyons, Mauzy, Maginnity, Neal, Spaulding, Fauseig, von Geldern (9) noes none.

The Librarian presented the names of the following persons who had joined the Institute in March all of whom were on motion approved.

New Members.

W J & M McDonald	M C Rafael	Charles Schott	Philip Cadley	Mrs Lauren Maynard
H Heinemann (Repl)	L Henneville	James Daly	Clarence A Deuel	Miss Mary E Rogers (Comp)
Walter D Stafford	Mrs Jos W Clay	C C Campbell	Wm F Gutzkow	Mrs Emma L Kahman (Comp)
A M Silverberg	Mrs Rose Humphreys	John Canty	Bert Wade	
Mrs Adelaide C Clark	Thornton Carter	Attilio Pagliari	Mrs Geo R Shreve	
Wm Menge	Miss Ellen R Clegg (Comp)	J R Cook	Mrs Ernestine Kuling	
Frederick K Bachler	James Martin	A E Haynes	Mrs Samuel L Potts	
Lesley G Burnett	Miss Ada M Fallon	J Borges	H E R Martin	
Mrs C Magee Wynne	Miss Ada McKenzie	James E Hall	James J Welsh	
R B Carter	C C Roche	Jos Klein	J H Lounge	
Miss Scott Wynne	Geo Murdock Jr	Mrs Walter Duncan	A W Bradbury	
Mario Righetti	Jno Falconer Jr	James M Cunningham	C Matthews	

Apr 16/07.

The amendments to the By-laws proposed at the last meeting were laid for action till the next meeting.

Sale Outside Lands. A letter was read from Thos Magee and Sons making offer of $1500 for Lots 338 and 339 Orenta Valley Lands and $175 apiece for lots in Peoples Homestead. Received and filed

Walker lease Pavilion A letter was read from W C Walker making offer for lease of Pavilion Block 5. Referred to Pavilion Committee.

Firemans Fund Stock A letter was read from the Firemans Fund Insurance Co stating that they were prepared to pay an additional dividend on five classes of 6½ percent and to issue to the Institute two shares of their capital stock. Mr Taussig moved that the Certificate of Stock be taken out in the name of the President as Trustee. The motion was carried.

Bruces Point St On motion, the Secretary was authorized to sell the Bruces on the Point St. Lot at $5 per 1000.

Transfer Funds. Mr Taussig moved that $5000 be drawn from the Certificate of Deposit on the Bank of California and deposited on the Commercial account in the Central Trust Co. The motion was carried by the following vote, ayes, Beanston, Heald, Lyons, Mauzy, Magenirty, Neal, Spaulding, Taussig, von Geldern (8) Noes None.

Mr Ford entered.

Gregory lease Pavilion Mr Neal stated that a proposition had been made by T. F. Gregory looking to a 50 year lease of the Pavilion Block, after discussion the matter was referred to the Pavilion Committee.

The meeting then adjourned.

Attest
John Cumming
Secretary

J. S. Spaulding
Recording Secretary

May 7/14/07.

San Francisco Tuesday May 7. 1907.

No Quorum

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Mead—present at roll call Trustees Jenks, Mauzy, Taussig, von Geldern, President Mead (5) absent at roll call Trustees Beanston, Ford, Heald, Lyons, Magenirty, Neal, Spaulding, Spiers, Wagoner (4).

There being no quorum the meeting adjourned to Tuesday May 14, 1907 at 8 PM.

Attest
John Cumming
Secretary

J. S. Spaulding
Recording Secretary

S. F. May 14/07.

No meeting held on account of street car strike being still on which made it too difficult to reach meeting place.

May 21/07.

San Francisco Tuesday May 21. 1907.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by President Mead: present at roll call, Trustees Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Maginnity, Neal, Taussig, von Geldern, Wagoner, President Mead. (12) absent at roll call Trustees Spalding, Spiers (2)

The minutes of the meeting of April 16th and May 7th last were read and on motion approved.

The Finance Committee recommended for payment vouchers 5057 to 5333 amounting to $ 2317.59. The recommendation was adopted by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Maginnity, Neal, Taussig, von Geldern Wagoner, President Mead. (12) Noes none.

The Library Committee recommended the purchase of books amounting to $112.18 net. The recommendation was approved by the following vote,- ayes, Beanston, Ford, Heald Jenks Lyons, Mauzy, Maginnity, Neal, Taussig, von Geldern, Wagoner, President Mead (12) Noes none.

Evans books. The Library Committee reported that the Evans collection of books had been offered for sale by Mr R S Moore and recommended that the offer be declined. The recommendation was adopted.

Colquhoun Resigns. The Librarian reported that R S Colquhoun, after many years service had resigned as collector, on motion the resignation was accepted.

Employees. The Library Committee recommended the following appointments —

Miss Eva D. C. Champlin Catalogues at $ 100 per month.
Miss Alice Lyons assistant in Catalogue Department at $ 45 per month.
F.A. Ellsworth collector vice R.S. Colquhoun resigned at $75 per month.

On motion the recommendations were adopted and the Secretary cast the ballot of the Board for the persons named and the Chair declared them elected.

Sale Pavilion. Mr. Wagoner stated that Thomas Magee real estate broker had enquired of him if the Institute proprietors (Evans) the ground and Pavilion Block on the San Bruno road and in the People's Homestead were for sale. On motion of Mr Taussig the Secretary was instructed to notify Mr. Magee that the property was not for sale.

Firemans Fund Certificate. The President reported that he had received from the Firemans Fund Insurance Co. a certificate for two shares of its stock in his name as Trustee in final payment of the Institutes claim for insurance and he had indorsed the same and delivered it to the Secretary.

A letter was read from the Western Construction Co. offering to excavate the Pavilion Block. Referred to Pavilion Committee to report on.

May 21/07

New Library Building. The Committee on New Library Building made the following report.

New Library Building Committee Report

It is the opinion of this Committee that the Post St lot should be improved as soon as practicable by the erection of a Class "A" office building thereon, in which suitable space shall be reserved for the Library. Your Committee has considered the matter of engaging an architect for this purpose, but is of the opinion that prior to doing so, a saving of time and money can be made by the preparation of preliminary sketches, which shall express the desires of this Board concerning said building and recommends that this Committee be authorized to employ Architect F. Matthews to prepare said sketches, and to act in an advisory capacity to this Board in the planning of said building, said Matthews to be paid not exceeding the sum of Five Hundred ($ 500) Dollars for his services

Respectfully Submitted
(signed) Livingston Jenks Chairman
(signed) Rudolph J Taussig
(signed) Byron Mauzy
(signed) Otto von Geldern

Matthews employed. On motion the report was adopted by the following vote:- ayes, Beanston Ford, Heald Jenks, Lyons, Maginnity, Mauzy, Neal, Taussig, von Geldern, Wagoner, President Mead. (12) Noes none.

Report on Culver Lands. Mr Taussig reported that he and Mr. Neal and the Secretary had examined the Institute's lot on the San Bruno road, and also the seven lots in the Peoples Homestead and that he thought it best not to sell the San Bruno avenue lot.

Authority to sell lots. Mr Taussig moved that the Secretary be authorized to negotiate for the sale of the Peoples' Homestead lots at not less than $ 300.00 apiece. The motion was carried by the following vote:- ayes, Ford Jenks, Mauzy, Maginnity, Neal, Taussig, von Geldern, Wagoner, President Mead (9) Noes. Beanston, Heald, Lyons (3).

The Secretary's Report for April was received and spread on the minutes.

Secretary's Report May 1, for April 1907

1907
April 1. Cash in Savings a/cs $ 53437.87
Transferred to Comt a/c 5000
48437.87 — 48437.87

Comt a/c

1907
April 1 Cash 403.32.
Receipts
April Sav a/c 50000
Dues 1054.
Entries 22.
Life Fees 50.
Books Sold. 8.25
Fines & Sd. 59.35
Sale of boxes 1.
Interest Bonds & Coll 450
Cent Soc 251 — 4501.11 — 70543 cash in Comt Banks
May 1

Payments —
Books. 616.73
Furniture 742.50
Fuel 83.39
Advertising .70
Printing & Stat'y 72.38
Fuel 117.50
Carlson 50
Wallis 2305
Light 31.70
Salaries 802.84 — 2470.79 — 4882.64
Total. 5502.96

Reply from Company

May 21/04.

The Librarian reported the following persons as having joined the Institute all of whom were on motion approved.

New Members

Theo Bielenberg	M. Newman	Mrs M Malatesta
Mrs A J Lartigau	E W Prescovick	J C Anderson
A J McNeill (Life)	Geo E Kidd	Emily J Hamilton
R E Roesling	F E Kuenen	Mary C Tenley
Geo E McCrea	M W Moody	O L Capen
Mrs A J Seagen	A S. Ellis	J McCleary
M J Goff	Walley B Keller	Moses W Stone
F N Fowler	Robt N Lynch	

Wagoner leave — Trustee Wagoner asked leave of absence to Sept 1, 1904 which was on motion granted.

Amendments Adopted to By Laws &c — The Board then considered the following amendments to the By Laws, Rules of Order and Library Rules presented by the Committee on Constitution and By Laws at the meeting of April 2, 1904

To amend Section 1 of Article II of the By Laws to read as follows -

President. - Section 1 - The President shall be elected as provided in the Constitution. He shall preside at all meetings of the Institute and all meetings of the Board of Trustees, and shall preserve order thereat. He shall appoint all committees, regular or special. He shall be ex officio a member of all committees of the Board of Trustees.

He shall have power to call special meetings of the Board of Trustees or of the Institute in the manner herein prescribed whenever he may deem it expedient.

He shall upon request of the Board of Trustees or upon written request of twenty five members in good standing who have been members for at least six months, stating the reason thereof, call a meeting of the Institute for transacting special business, giving three days notice thereof in two daily papers and by posting such notice on the doors of the Library, Reading Room and Chess Room for at least three days prior to such meeting.

He shall sign all orders on the funds of the Institute, authorized by the Board of Trustees.

He shall have custody of all deeds, leases, bonds, contracts and other valuable papers of the Institute and shall file a list thereof with the Secretary of the Institute.

He shall at the expiration of his term of office, or oftener if so requested by the Institute, make a written report of the general doings of the Institute and suggest such means as may seem to him best calculated to promote its prosperity.

also

To amend Section 1 of Article III of the By Laws to read as follows -

Section 1. At the first regular meeting after the election of the Board of Trustees, unless a special meeting be called for that purpose, or as soon thereafter as may be practicable, the President shall appoint nine standing committees to consist of three members each, except in the case of the New Library Committee which Committee shall consist of five members, to serve for the ensuing year.

Amendments adopted. — The Standing Committees shall be as follows.

1. Finance
2. Buildings and Repairs
3. Library
4. Lectures and Classes
5. Printing and Advertising
6. Pavilion Block
7. New Library Building
8. Membership
9. Constitution and By-Laws.

also

To amend Section 2 of Article III of the By Laws to read as follows -

Section 2. The committees above named shall meet at least once in each month, at a time and place to be agreed upon and of which all the members thereof shall have due notice. And it shall be the duty of said committees to present a written report quarterly and oftener if so requested, to the Board, covering all of the affairs entrusted to them respectively.

The committees above named shall approve all bills incurred in their respective departments before they are audited by the finance committee

and

To amend Article III of the By Laws by striking therefrom all of Sections 12, 13, 14, 15, 16, 17 and 18.

To change the "Rules of Order for the Regulation of Proceedings of the Institute and Board of Trustees" by amending Section 7 of such "Rules of Order" to read as follows: -

Section 7. No member who did not vote with the majority on any question shall move the reconsideration of the vote. Reconsideration of a question can only be had at the same meeting or at the first subsequent regular meeting, notice having been given at the previous meeting.

To Amend Section 1 of "Rules for the Library" to read as follows: -

Section 1. Hours. The Library shall be open on week days, public holidays excepted, from 9 a.m. until 6.30 P.M. On Sundays and public holidays it shall be open, for reading only from 11 a.m. to 4 P.M.

and

To amend "Rules for the Library" by striking therefrom all of Section 2 thereof, and by renumbering Sections 3 to 20,

On motion of Mr Tarweig all of the amendments submitted were adopted by the following vote: - Ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Magomity, Neal, Tarweig, Von Geldern, Wagoner, President Mead (2) Noes none,

The meeting then adjourned
Wm Cumming
Secretary

J. C. Spaulding
Recording Secretary

June 4/07

July 16/07.

San Francisco Tuesday June 4. 1907.

The Regular meeting of the Board of Trustees of the Mechanics Institute was called to order the Mechanics' Institute building tonight at 8 o'clock by President Mead. Present at roll call Trustees Reaneton, Jenks, Lyons, Mauzy, Heal, Spaulding, Speirs, Taussig, von Geldern, President Mead (9) absent at roll call Trustees Ford, Heald, Magunnity, Neal & Wagoner on leave (4).

Librarian Leggett acting as Secretary in the absence of Secretary Cumming.

The reading of the minutes of the last meeting was postponed to the next meeting.

Mr Heald entered.

Leave to Taussig and Mead

On motion of Mr Heald leave of absence was granted to Trustee Taussig for four months.

On motion of Mr Jenks leave of absence was granted President Mead for two months.

On motion voucher 534 Pay Roll for May amounting to $855 was ordered paid by the following vote ayes, Reaneton, Heald, Jenks, Mauzy, Spaulding, Speirs, Taussig, von Geldern, President Mead Lyons (10) Noes None

The meeting then adjourned

Attest
J. M. Cumming
Secretary

J. G. Spaulding
Recording Secretary

San Francisco Thursday June 6. 1907.

Quarterly No Quorum

The Regular Quarterly Meeting of the Members of the Mechanics Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by Vice-President Jenks, there being no quorum the meeting adjourned.

Attest
J. M. Cumming
Secy.

J. G. Spaulding
Recording Secretary.

Note-On account of street car strike and members away on leave and on vacations no meetings of the Board were held June 18, July 2 & 16.

J. M. Cumming Secy

Aug 6/07.

San Francisco Tuesday August 6. 1907.

The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by Vice President Jenks - present at roll call Trustees Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Speirs, von Geldern (9) absent at roll call Trustees Reaneton, Magunnity (2), absent on leave Trustees Taussig, Wagoner, President Mead (3).

The minutes of the meetings of May 21st and June 4th last were read and on motion approved.

The Finance Committee recommended payment of vouchers #535 to 592 amounting to $5607.07. The recommendation was adopted by the following vote:- ayes, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Speirs, von Geldern (9) Noes None

New employees and salaries raised

The Library Committee presented the following report.

"Your Library Committee recommends the election of
Selma Jensen as Cataloguer Assistant at $40 per mo.
Ethel Sternberg as General assistant at 30 per mo.
Your Library Committee recommends the following changes in the Salaries of employees.
Alice Hyserheim from $45 to $50 (This was the amount authorized & be paid to Miss Hyserheim.
Annie Austin from $40 to $50
Anne Bell Bailey from $45 to $55.
Your Library Committee further recommends the purchase of additional book stack filled with compartments for current periodicals.
Your Library Committee moves to recommend that the Librarian be empowered to open the Library during the evening from 6:30 to 9 P.M.

Respectfully Submitted
(signed) Otto von Gelden
(signed) Jas Speirs Library Committee

On motion the recommendations of the report were adopted by the following vote:- ayes, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Spaulding, Speirs, von Geldern (9)

On motion the Secretary cast the ballot for Selma Jensen and Ethel Sternberg and the chair declared them elected.

Pavilion Block

Mr. Neal stated that an offer of $200 had been received for the bricks on the Pavilion Block. On motion of Mr Speirs the offer was accepted.

Mr Heald withdrew.

The Secretarys monthly reports for May, June, July and quarterly report for March & May were read and ordered spread on the minutes. (see pp 274 & 275)

The Librarian presented names of persons having joined the Institute in May,

Aug 6/04.

Doctors County Medical Society join.

June and July all of whom were on motion approved.
The Librarian stated that of the new members 100 were doctors members of the County Medical Society and he had agreed to take care of the County Medical Society's books and to allow them the use of the building once a month for a meeting place.

New Members.

Mrs P H Sherdewant	Mabel E Sumker	G I Blethen
Vincent Wright	Miss M E Sayers	W F Blake
Mrs J Ashcroft	Mrs J Douglas	J R Blank
H A Bobein	Elmer Madams	C W Cand
Mrs Ida Edwards	Paul K Dietrich	H F Crabtree
Ralph S Stout	Luke M Carroll	J F Delon
Geo J Kern	Balram Coryn	W Dwight
J J Mahoney	Mrs Mabel Lambee	J R Dray
Francis L Walker	Mrs Anna Sohlke	A L Draper
Victor Klenkner	Melton Kamlen	E P Driscoll
Geo V McGee	J F Brady	E W Ewing
Mrs F Grace	Mrs P F Denkers	O E Ekland
Benj Weed	Mrs C H Kenick	C N Ellinwood
Mrs Idell Chandler	Jno R Douglas	A Eadley
W P Drum	C A Johnson	B Fjoelkes
Hy Yagen	H Kennedy	J B Frankenheimer
Edith C Levy	A L Gregory	M J Fothell
Wm Hy Epstein	Harry N Newman	R Fricke
F A Healy	Mrs Henry Shaw	J M Gedge
M O Curry	Mrs Elizabeth Chapman	A H Giannini
Mrs E L Mims	Mrs F Benta	A E Maucean
Rich. R Calabasah	J H Covode	G E Goodfellow
Mrs Maud Newhouse	Geo M Brummell	J B Hannah
John Goss	J F Davis	S J Harrison
Mrs Hughes Cornell	Forrest Leek	C H Hoffman
John J Riordan	May Messenger	W A Hess
Wm E Eastman	A A Abrams	W F Johnson
W N Voss	F K Ainsworth	A C Kirk
W A Riggs	J Antigua	A S Keenan
Frank M Buckley	E A Benson	H Kuentzman
Mrs B A Tuttle	J J Burnham	M Krotoszynski
R Stettins	E Buckley	E V Longo
Alice Ross	A Barkan	F H Lux
Walter Richardson	W F Barbat	C G Levison
Agnes H Harwood	R M H Blendt	Max Magnus
Mrs Wm Haynes	S. Blum	M E Magnus
Mrs Nellie Howard	A Brown	J R Mallory
Miss Kate Penna	C Beuck	M Malenda
J Myers	A Baer	D MacMonagle
A R Paul	A W Baum	J Montgomery

Aug 6/04.

New Members continued

W F McNutt Jr	H W Stinemetz	S P Tuggle
H C Moffitt	A C Swett	W C Voorsanger
J J Morrissey	G B Somers	J Van Denburgh
A J Monahan	E C Sewall	V G Vecki
A B McKee	H B Sutherland	John Wagner
J H O Connor	A B Spalding	A Wells
J R Olivier	C B Siebe	A Walker
J H Parnegan	A Sanderson	L M Wanger
G P Pond	W B Stephens	H Abbott
C Tennin	Jno Stowell	J F Watkins
C H Rosenthal	L L Schmidt	W H Winterburn
M E Rumwell	J G Sharp	Geo B Worthington
J Rectenwald	F O Topping	W W Wymore
Carl Renz	A M Taylor	Eugene Zeile.
A Sampson	J C Thomas	
G S Snyder	E W Thomas	

Maginnity resigns

A letter was read from W J Maginnity resigning as Trustee giving as his reason that he had been elected to represent the affiliated Chapter of Bank Clerks and as it had withdrawn from the Institute he thought his place should be filled by some one else.
On motion of Mr Mauzy the Vice President was requested to see Mr. Maginnity and ascertain if he would not withdraw his resignation.

Offer for lot.

The Secretary reported receipt of an offer of $250 for one of the People's Homestead lots. On motion of Mr Neal the offer was declined.

On motion of Mr von Geldern the Secretary was given a two weeks vacation.

New Liby Bldg Com to report.

Mr Ford moved that the Committee on New Library Building be requested to report at the next meeting its views respecting the advisability of building on the Post St. site, and if deemed advisable, the style and probable cost of same and the feasibility of obtaining funds for building. The motion was carried.

Secretary's Reports. (see bottom p. 279)

1904. May 1/04. $

Mail - Cash. 4582.64

Receipts

Dues	279.50	
Ent Fee	21	
Books Rd	6	
Fines	39.05	
Drawings	46.	
Interest	6.55	
Salary Rents	479	
Sundries	10.70	1321.80
		5904.44

Payments

Books	12.55.84	
Opera	37.40	
Orch Rentals	12.25	
Advtg	7.0	
Janitress	100.	
Water	11.10	
Light	8.60	
Add'l Clerk	7.	
Salary	854.50	
Building	15	2.314.59
		3589.85
1903 June 1 Cash in Comm Bank		48.487.87
" " " Savgs " "		52.02.72
Total		

Jos M Cummings Secy

1907 June 1907. $

June 1 - Cash in Comm'l Bk 3586.85

Receipts

Dues	1890.00	
Ent Fees	120.	
Rent	1.50	
Fines & Ds	54.45	
Interest	514.5	2.071.40
		5658.25

Paid

Salaries 2 months	1462.50
July 1 Cash in Comm'l Bk	3.895.75
" " " Savgs "	48.437.87
Total	53.333.62

Jos M Cummings Secy

Aug 6/07.

Secretary's Reports (continued)

July 1907.

1907 July 1 Cash in Comm'l a/c $389.75

Receipts

Dues	920.60	
Ent Fees	26.	
Books Sold	4.05	
Fines & Fl.	56.90	
Insurance	285.	
Interest	6.87	1297.32
		$1687.07
Paid		
Salaries		91.00
1907 Aug 1. Cash in Comm'l a/c		$4278.07

Savings a/cs

July 11	Balance	4843.87	
	Interest	46.39	4890.26
1907 Aug 1	Total cash		$5168.33

J. M. Cumming Jr. Secy

Secretary's Report — Quarterly Ending June 1. 1907.

1907 June 1	Cash in Savings a/c	$5343.87	
	Transferred to Commercial a/c	5000	4843.87
	Commercial a/c		
1907 June 1	Cash Balance		1076.74

Receipts

Transfer from Savings a/c	5000.	
Dues	2270.	
Ent Fees	92.	
Books Sold	17.90	
Fines & Flues	172.75	
Life Memberships	100.	
Interest	461.11	
Insurance	460.	
Salvage sale of Burnt Timbers	499.	
Sundries	19.20	9091.96
		$10168.70

Paid

Advertising	3.65	
Books	317.99	
Building	15.	
Repairs	309.49	
Furniture	842.50	
Fuel	87.50	
Insurance	100.	
Lectures	75.	
Light	66.25	
Salaries	1661.34	
Water	34.15	
Printing Klaty	181.98	
old a/cs	6581.85	3584.85
1907 June 1 Total.		$52.024.72

Respectfully J. M. Cumming Secy.

The meeting then adjourned
Attest J. M. Cumming
Secretary

J. G. Spaulding
Recording Secretary

Aug 20/07
Sept 17/07.

San Francisco Tuesday August 20. 1907.

The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by Pres. Jenks – Present at roll call, Trustees Ford, Heald, Jenks, Lyons, Mauzy, Neal, vonBeldern (7) absent at roll call Trustees Bearaton, Magnnity, Spaulding, Spiers, Tavaziv (on leave) Wagoner (on leave) President Mead (on leave) (7).

No Quorum

There being no quorum the meeting adjourned.

Attest
J. M. Cumming
Secretary

J. G. Spaulding
Recording Secretary.

San Francisco Tuesday September 3 1907.

This was the date for the regular Board meeting but it was ascertained in advance that no quorum would be present so no one appeared.

J. M. Cumming Secretary.

San Francisco Thursday September 5. 1907.

Quarterly

The Regular Quarterly meeting of the members of the Mechanics' Institute was held at the Mechanics' Institute Building tonight at 8 o'clock. Vice-President Jenks called the meeting to order and there being no quorum present the meeting adjourned.

No Quorum all

Attest
J. M. Cumming
Secretary

J. G. Spaulding
Recording Secretary.

San Francisco Tuesday September 17. 1907.

Regular meeting of the Board of Trustees of the Mechanics' Institute held at the Mechanics' Institute Building tonight at 8 o'clock. The Board met. Present at roll call Trustees Heald, Jenks, Lyons, Neal, Spiers, von Beldern, President Mead (7) absent at roll call Trustees Bearaton, Ford, Mauzy, Spaulding Magnnity, Tavaziv (on leave) Wagoner (on leave) (7).

No Quorum

There being no quorum the meeting adjourned to meet Tuesday September 24, 1907 at 8 P.M.

Attest
J. M. Cumming
Secretary

J. G. Spaulding
Recording Secretary

Sep 24
Oct 1/07

San Francisco Tuesday September 24. 1907.

The Regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Mead;- present at roll call Trustees Heald, Jenks, Lyons, Spaulding, Spiers, von Geldern, President Mead (7) absent at roll call Trustees, Beaneton, Ford, Magninity, Mauzy, Neal, Taussig (on leave) Wagoner (7)
there being no quorum present the meeting adjourned.

Attest
Jno. McCrimmon
Secretary

J. G. Spaulding
Recording Secretary.

San Francisco Tuesday October 1, 1907.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute building tonight at 8 o'clock by President Mead: present at roll call Trustees Beaneton, Heald, Jenks, Spaulding, Spiers, Mauzy, von Geldern, President Mead (8) absent at roll call Trustees Ford, Lyons, Magninity, Neal, Taussig (on leave) Wagoner (6)

The minutes of the meeting of August 6th and 20th and September 17th and 24th last were read and on motion approved.

The Finance Committee reported recommending payment of vouchers 593/629 amounting to $1142.55 and recommending that $5000 be transferred from Certificate of Deposit on Bank of California to commercial account. The recommendations were adopted by the following vote:- ayes, Beaneton, Heald, Jenks, Mauzy, Spaulding, Spiers, von Geldern, President Mead (8) noes none.

Finance Committee presented the following
Auditors Report, which was read and ordered spread on the minutes. Sep 20/07.

Mr. E. T. Heald, Chairman Finance Committee
Mechanics' Institute, San Francisco.

Dear Sir:- I have examined the books of the Mechanics' Institute for the period December 1906 to August 31 1907 and certify same are correct and in accordance with the trial balance herewith.
All receipts have been accounted for - all payments have been authorized and the Cash Balances as shown thereon are correct.

Yours truly
(signed) W. M. Downs.

The Library Committee presented the following
"On account of the opening of the Library at night more lights are needed. We recommend that the Building and Repairs Committee be instructed to have enough lights put in & the light the building properly. Respectfully
signed Geo Beaneton, Otto von Geldern, Jas. Spiers
Library Committee

New Lights

Oct 1/07

The recommendation was adopted by the following vote:- ayes, Beaneton, Heald, Jenks, Mauzy, Spaulding, Spiers, von Geldern, President Mead (8) noes none.

Leggart resigns

The President reported that at the meeting of September 17th last at which there was no quorum, Librarian Leggart had stated to the Trustees present that he had been offered the position of Custodian of the Bancroft Library at the University of California and that he had accepted the same and that he would shortly present his resignation as Librarian of the Mechanics' Institute; the President reported that Mr. Leggart had stated that he appreciated deeply the pleasant relations which had existed with the Board of Trustees and that he looked with much regret on his leaving the Mechanics' Institute. On motion of Mr. Spaulding, the matter of selecting a new Librarian was referred to the Library Committee.

Lectures

The Secretary reported that Professor H. Morse Stephens had notified him that he was ready to begin his usual course of historical lectures, October 7th next, his subject being "The Reign of Queen Elizabeth", that there being not enough time to wait for this Board meeting, he had, after consultation with a number of the Trustees, made arrangements for the lectures, a hall and the necessary printing and notices to members. On motion of Mr. Beaneton the Secretary's action in the matter was confirmed by the following vote:- ayes, Beaneton, Heald, Jenks, Mauzy, Spaulding, Spiers, von Geldern, President Mead (8) noes none.

Magninity withdraws resignation

Vice President Jenks, in the matter of the resignation from the Board of Trustee Magninity, reported that Mr. Magninity had informed him that he would withdraw the resignation and that he had requested him to state that the resignation had been withdrawn.

The Secretary presented reports for August and for September and quarterly report to Sept 1 all of which were ordered spread on the minutes.

Secretary's Reports.

August 1907.

1907
Aug 1 Cash in Com'l ak $ 4278.07

Receipts
Dues	485.50	
Ent. Fees	31.	
Books Sold	6.15	
Ins. & Fines	72.05	
Bucks Ferries	200.	
Interest	3.13	$ 797.83
		5075.90

Paid
Books	2884.47	
Stamps	72.23	
Periods & Stats	212.05	
Old Acs	4.25	
Binding	334.97	
Advertising	1.70	
Wages	33.25	
Light	30.	
Building	189.	
Salaries	944.65	$ 4726.57
Sept 1 Cash in Com'l ak		$ 349.31
" " Savings ak		$ 48907.26
Total		49,256.57

Respy Jno McCrimmon Secy

September 1907.

1907
Sept 1 Cash in Com'l ak $ 349.31

Receipts
Dues	$ 388.00	
Ent. Fees	29 -	
Books Sold	1.30	
Fines & Ins	82.30	
Bucks Ferries	100.	$ 597.60
		$ 946.91

Paid
Salaries	$ 865.
Oct 1 Cash in Com'l ak	$ 81.91
" " " Savings "	48907.26
	$ 48.989.17

Respy Jno McCrimmon Secy

Oct 1/04.

Secretary's Reports (continued)

Quarter ending August 31. 1907.

1907 June 1 Cash in Savings accounts $48434.87
Interest July 1 469.39
$48904.26

1907 June 1 Cash in Commercial account $3586.85

Receipts

Dues	$3296.00	
Entrance Fees	176.00	
Book Sales	11.70	
Fines & Extras	182.40	
Interest	15.45	
Salvage (sale of Books)	2.00	
Insurance	283	$4166.55
		$7753.40

Payments

Salaries	362.15	
Books	288.49	
Expense	92.23	
Printing & Stationery	212.05	
Old accounts	4.25	
Binding	334.97	
Advertising	1.70	
Water	33.25	
Light	30.-	
Building	189.	$4404.09
1907 Oct 1 Cash in Commercial account		$3349.31
" " " Toilet Cash		49.25
		$7753.40

Respectfully
J. W. M Cumming Secretary

The Librarian presented names of the following persons who had joined the Institute in August last all of whom were on motion approved.

New Members.

R. B. M Cabe	J. P. Adams	Mrs. M. Philippi
Miss Elsie Arden	F. H. Hansen	Mrs. E. D. Turner
Mrs. Nellie J. Cameron	Dr. R. L. Whalen	Mrs. S. G. Norman
E. Scott	W. W. Erden	Earle Langford
Mrs. C. H. Leydam	Kenneth Macdonald	Rev. Michael Young
J. R. Callahan	G. A. Applegarth	H. Dowling
Mrs. M. Joseph	Mrs. J. Raphael	Joseph Blumenthal
Rev. D. H. Rosenbaum	Rev. R. Steiney	Edmund Walter
Wm. Gortner	Rev. D. Whittlesey	H. B. St. John
Ralph Floodberg	G. H. Flevgason	Addison A. Flournoy
	H. W. Chamberlain.	

Ellsworth resigns

The Librarian presented report of resignation of H. E. Ellsworth, Collector, and a statement of his temporary shortage of employer's dues. Received and filed.

Oct 1/04.

Requests for the Institute to join the North Central Improvement Association and the Street Repair Association were referred to the Finance Committee.

No more insurance

McReald moved that no further increase in the amount of insurance carried be made until otherwise ordered. The motion was carried.

Trustee Wagoner's leave of absence was on motion extended to November 1. 1907.

C. Webb Howard and J. Bermingham life members

The President stated that Charles Webb Howard and John Bermingham both of whom were members of the Mercantile Library Association at the time of its consolidation with the Mechanics Institute and entitled to life membership in the Mechanics Institute, had spoken to him in regard to the matter and had explained why they had not applied for life membership in the prescribed time.
On motion Charles Webb Howard and John Bermingham were declared life Members of the Mechanics Institute by reason of their having been enrolled thereto as members of the Mercantile Library Association.

Complaint about hours

The President stated that complaint had been made to him that the Library was open on Sunday till 4 P.M. only as against the hour of 5 P.M. previous to the burning of the Post St. Building.
Referred to Library Committee.

The meeting then adjourned
Attest
J. W. M Cumming
Secretary.

J. J. Spreckels
Presiding Secretary.

Oct 15/07.

San Francisco Tuesday October 15, 1907.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute building tonight at 8 o'clock by President Mead - present at roll call Trustees Heald, Jenks, Lyons, Mauzy, Neal, von Geldern, Wagoner, President Mead (8) absent at roll call Trustees Branston, Ford, Magnnity, Spaulding, Spiers, Taussig (6)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended payment of vouchers 6306 57 inclusive amounting to $4113.00 The recommendation was adopted by the following vote:- ayes, Heald, Jenks, Lyons, Mauzy, Neal, von Geldern, Wagoner, President Mead (8) noes none.

Re-joining of Imp. Assocs

The Finance Committee reported recommending against the Institute joining the Inner Central Improvement Association or the Street Repair Association on the grounds that no more financial burdens than necessary should be assumed. The recommendation was adopted.

Teggart resigns

The following was then read.

Mr. Teggart's Resignation.

San Oct 15, 1907.

Board of Trustees. Mechanics' Institute -

Gentlemen:- Having accepted the charge of the Bancroft Library at the State University, I tender my resignation as Librarian of the Mechanics' Institute to take effect December 1st next or at any time prior thereto that my successor may be ready to take charge.

I beg to express my appreciation of the cordial relations which have existed with your Board and body and as individuals and of the many courtesies which I have received at your hands.

Yours Very Sincerely

(signed) Frederick J. Teggart Librarian

Mr. Heald moved that the resignation be accepted with regret and that the thanks and appreciation of the Board of Trustees be extended to Mr. Teggart for the manner in which he has filled the office of Librarian; the resignation to take effect when his successor assumes the office. The motion was adopted unanimously

Graves elected

On motion of Mr. Mauzy the Board then went into Committee of the Whole, Mr. Heald in the Chair. The Committee rose and Mr. Heald reported that it recommended the selection of Mr. Frank B. Graves as Librarian at a salary of $300 a month and that a committee of three be appointed to confer with Mr. Graves and arrange the matter with him. The recommendations of the committee were on motion adopted by the following vote - ayes, Heald, Jenks, Lyons, Mauzy, Neal, von Geldern, Wagoner, President Mead. 8. Noes None.

The chair appointed on the committee to confer with Mr. Graves, Trustees Von Geldern, Neal and Lyons.

Oct 15/07

The Librarian presented names of the following who had joined the Institute in September, all of whom were on motion approved.

New Members

Frank P. Corbett	Joseph Frank	Archer M. Fieldings
H. Lilienthal	Mrs. F. Neary	Dan Norman
Juliet Leyton	Daniel Fremand	Miss L. Hoet
Mrs. S. Samuels (transfer)	Joseph Gray	Harvey Rowden (transf.)
F.S. Lewis	Leo G. Kaelen	H.K. Brown
Wesley R. Schoppe	Miss L.F. Wolf	E.S. Mellard
David J. Graham	Mrs. L. Frank (transfer)	Mrs. Harvey Cope
M. Norton R. Gibbons	O.C. Roberts	Thomas Gannett
Merrill A. Cullen	Helen L. Stanwood	Miss Helen Brunn
J.H. Small	Archer B. Slamen	J.S. Hutchinson
	Rennie Kelly.	

Sec'y assistant

On motion the Secretary was authorized to employ a temporary assistant to finish the work of transferring names to the new members ledger by the following vote - ayes, Heald, Jenks, Lyons, Mauzy, Neal, von Geldern, Wagoner, President Mead (8) noes none.

The meeting then adjourned

Attest

J.D. McCumming
Secretary

J.G. Spaulding
Recording Secretary.

Nov 5/07.

San Francisco Tuesday November 5, 1907.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Mead present at roll call of Trustees Reanalon, Heald, Jenks, Mauzy, Neal, von Geldern, Wagoner, President Mead (8) absent at roll call of Trustees Ford, Lyons, Maginnity, Spaulding, Spreckels, Taussig (6).

The minutes of the last meeting were read and on motion approved.

Request to Carnegie

Mr. Jenks made a statement to the effect that in view of the financial stringency and the impossibility of borrowing money in this city that it might be well to make a request to Andrew Carnegie Esq. to loan to the Mechanics' Institute enough money to erect on the Post St. site a modern steel frame building for library and income purposes, said loan either to be without interest or at a nominal rate.

It was moved and seconded that a request, following Mr. Jenks's general plan, be made to Mr. Carnegie and the Committee on New Library Building ~~was~~ enlarged be given power to arrange the details of the request. The motion was carried.

Graves elected Librarian

The Committee on Conference with McGraves reported that Mr. Graves had accepted the position of Librarian and would assume office December 1st next. A written acceptance of the position by Mr. Graves was attached to the report.

On motion the Secretary was instructed to cast the Ballot of the Board for Mr. H.B. Graves for Librarian, vice F.J. Teggart resigned, at $200 per month beginning December 1st 1907 and on the Secretary's casting the ballot the Chair declared Mr. Graves duly elected.

Col Taylor dead

The Secretary reported that Col C.L. Taylor, a life member of the Institute and a member of the Board of Trustees of 1855-6 and 1859, had recently died. On motion of Mr. Mauzy the Secretary was instructed to write an appropriate letter to his family.

Protest taxes

On motion of Mr. Heald the Secretary was authorized to make any protest or protests against any portion of the taxes for 1907 that he might deem advisable.

The Librarian presented the names of the following persons who had joined the Institute in October 1907 all of whom were on motion approved.

(See next page)

Nov 5/07

New Members.

Louis Ross	Miss Pearl Lizz	Harold Moore
Jos H Brown	Mrs Geary	Jas J Fagen
E R Knight	Wm J McKay	J F Halloran
Miss S Hennin	Milan Soule	Miss E E Boot
Miss E C Mau	E J Wade	Theodore E Hall
Dr W H Helen	Miss L Schreline	Mrs Columbus Baldwin
C D Marshall	Miss P Edney	Mrs C Coleman
Jos G Crawford	G R Hansbrow	Mrs E Bonnheim
Miss M Fairchild	Louis McCormick	Mrs Sig Newman
Miss M G Cashin	J O Scully	Paul Kosakevitch
Robt Below	P A Young	Miss C Cooke
Jno Denhard	Mrs A Haas	L Roylance Jr
Miss K A Penny	Harriet S Herbst	Miss Anna M Ramm
R H Sterling	A M Burnefeld	P L Pettigrew
Lesley Penny	J F Libby	H J Bateman
S Weisskopf	Helen L Kaufman	Mrs S Blanchard
Mrs A Denham	Jas W Davidson	C H Williams
W E Wread	J F Ferguson	J P Zeph Jr
L Van Vliet	Stanley Bignell	Mrs M E Caton
H Bourne	C L Cook	J Eisen
C E Wilson	W A Robeneon	Mrs A G Raschi
Cleaveland Forbes	Amey M Smith	Wm Hamilton
J E Booth	B W Cheney	Mrs F M Hill
Grace Davis	Alfred Simon	Nelson C Davis
Mrs L a Shaw	Benj J Baum	Mrs L B Mizell
Eliz L Brown	Walter L Smith	Mrs G W Towle
E O Schermerhorn	Wm J Knox	Mrs A W Trumbull

The meeting then adjourned

Attest

J M Fleming
Secretary

J K Spreckels
Recording Secretary

San Francisco Tuesday ~~evening~~ November 19, 1907

The Board of Trustees of the Mechanics' Institute met in regular session at the Mechanics' Institute Building - present at roll call of Trustees Reanalon, Heald, Jenks, Lyons, Neal, von Geldern, President Mead (7) - absent at roll call of Trustees Ford, Maginnity, Mauzy, Spaulding, Spreckels, Taussig, Wagoner (4)

There being no quorum present the meeting adjourned.

Attest

J M Fleming
Secretary

J K Spreckels
Recording Secretary.

Dec 3/07.

San Francisco Tuesday December 3, 1907,

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Mead: present at roll call Trustees Beaneton, Heald, Jenks, Ryons, Mauzy, Taussig, Neal, Speiss, von Geldern, Wagoner, President Mead (11) absent at roll call Trustees Ford, Magninty, Spaulding (3)

The minutes of the meetings of November 5th and 19th last were read and on motion approved.

Mr Taussig — The President for the Board welcomed Mr. Taussig back.

Tax check — The Secretary stated that at a previous meeting the vouchers for payment of the first half of the taxes for 1907 had been passed and the check drawn, but on account of the banks not paying checks in coin the tax collector would not receive it and he called the Board's attention to the law recently passed postponing payment of the first installment of taxes to the end of January 1908. Mr Mauzy moved that the check be redeposited to the Institute's credit. The motion was carried.

The Finance Committee recommended payment of vouchers 658/674 amounting to $3174.87. The motion was carried by the following vote:- ayes, Beaneton, Heald, Jenks, Ryons, Mauzy, Taussig, Neal, Speiss, von Geldern, Wagoner, President Mead (11) Noes None.

Tech Architecture — Mr Wagoner announced that the Technical Society would hold a lecture at Lane Hall on the evening of December 7th to which members of the Institute were invited.

Carnegie — Mr Jenks for the New Library Building Committee reported that in accordance with the instructions of the meeting of November 5 a letter has been sent to Andrew Carnegie asking him to loan the Institute $400.000 on lease without interest to erect a new library building and that a letter had been received from Mr. Carnegie declining to do so.
Mr Wagoner moved that the Committee be instructed to pursue the matter further, with power to act. The motion was carried.

The Secretary presented reports for October for November and for quarter to December all of which were read and ordered spread on the minutes; also report for nine months to December 1 which was ordered presented to the coming quarterly meeting. (see pp. 289/290)

The Librarian presented the names of the following persons who had joined the Institute in November all of whom were on motion approved.

New Members

C H Shepard	J. A Landsburgh	Miss Emma Carter
Jan W Stahl	W L Clark	Mrs Frank Donnelly
Mrs L Schwarz	Mrs B Eastwood	Miss M A Walsh
L Prager	H G Morris	Horace M Polk

Dec 3/07.

John J Fitzpatrick	Mrs J W Felt	Abraham Arnsen
Mrs Nellie Cake	J. F Murphy	Geo A Skahan
Miss Alice Johnson	Bruno Heyman	Frank P Wilson
Mrs M. Griffiths	Miss J E M Otto	Miss Adora Hellenthal
Albert C Beck	Mrs M E Campbell	Mrs Anna M Wilbalk
C. Wetmore	J P Hampson	Miss Anna C Ching
H L Cutler	F H Carreon	Mrs Louis Taussig.
Mrs Blanche Carreon	Dr J Cresswell Lewis	

Ocean Shore lease — The Secretary stated that the Ocean Shore Railway Co. wished to lease the lots on San Bruno Avenue to lay a spur track across. On motion of Mr Taussig the Secretary was instructed to write them to make a proposition in writing and to submit a map of the proposed track location.

Delinquents — The Secretary submitted list of members as follows (suspended) who had not paid dues since the first of last year. On motion of Mr Heald the memberships of all said persons were declared forfeited.

35 Post St prop. wall — On motion of Mr. Neal, the Secretary was instructed to notify the owners of the property adjoining the Institute's Post St. lot on the west that their wall next the Institute's lot was in a dangerous condition and for them to support it properly.

On motion the Library Committee was given power to order the periodicals for 1908.

Secretary's Reports

October 1907

1907 Oct 1 Cash in Commercial Savings Bank transferred — 4390.26
Cash in Commercial Bank — 5000 — 4390.26

Oct Cash Receipts — 81.91

Dues	1067
Ent Fee	81
Books Sold	5.60
Trust Fd	84.75
Interest	358.34
Insurance	1620.
Transfer (Reason)	5000
Sundries	28.70 — 8245.39
	8327.30

Paid

Balance,	865
Book Co.	1690.21
Expense	144.
Trust Estate	275.47
Advtg	3.25
Lectures	355.
Water	18.75
Light	66.82
Insurance	650.
Furniture	123.25
Taxes	3124.80
Salaries	865. — 7815.55 — 1011.75

Nov 1 Cash in Comm'l Savings Bank — 4390.26
Total Cash — 44719.01
Respectfully
J M Cummings

November 1907.

1907 Nov 1 Cash in Savings Bank — 4390.26
Comm'l Bank — 1011.75

Nov Cash Receipts

Dues	518.50
Ent Fees	36.
Pool Room Trust Fd	22.50
Sundry Rents & Rebates	88.30
	4 — 669.30
	1681.05

Paid

Balance,	865
1907 Dec 1 Cash in Comm'l Savings Bank	816.05
" Total Cash	44723.31

Respectfully
J M Cummings

Dec 3/07

Secretary's Report.

Quarter - Sept 1 - Dec 1, 1907.

1907 Sept 1 - Cash in Savings Banks $48907.26
" " Cash in Bank of Commerce & Com'l a/c $5000
$43,907.26

Commercial a/c

1907 Sept 1 Cash $347.31

Receipts

Dues	1970.50	
Entrées	146.	
Books Sold	29.40	
Fines Rec	255.35	
Interest	358.34	
Safe Deposit	100.	
Insurance	1620.	
Sundries	32.70	
From Sav a/c	5000.	9512.29
		9,861.60

Paid

Books	196.21	
Renewal	144.	
Rent Vista	275.47	
Advertising	3.25	
Lectures	355.	
Light	66.82	
Water	18.75	
Insurance	650.	
Furniture	122.25	
Taxes	3124.80	
Salaries	2595.	9046.55
Dec 1 Cash in Bank	816.05	816.05
		$44,723.81

Respectfully
John Cummings Secy

out of town delinquents not in

Dec 3/07.

Delinquents - Memberships Forfeited.

Revised List

John Cummings Secy

Miss Martha Patterson
R. M. Royce
Miss Isabel McKellar
Charles Wood Eberlien
Mrs. E. R. Lilienthal
Mrs. A. A. Moore, jr.
George A. Brown
Karl Staahlgren
H. A. Lee
E. G. Hursh
Mrs. H. Rolfe
W. R. Morton
Miss K. Whelan
Julia Hochheimer
Max T. G. Kruger
Mrs. Mary G. Campbell
C. I. Havens
Julius A. Haug
Grace Bromfield
Mrs. A. R. Matlock
Rosita Wilson
Miss Mary Hilton
T. B. White
Mrs. W. H. Deming
G. H. Beardsley
Mrs. B. H. Lucke
Charles Gazelle
Miss Olga Atherton
J. E. Josephi
Oscar Goeriz
Arthur J. Zschokke
Miss L. J. Carpenter
M. S. Ayan
Mrs. L. Rosenthal
H. E. Jones
S. L. Foster
Wm. H. Schad
Warren E. Murray
F. H. Andrews
J. H. Morton.
A. M. Rolland
Mrs. M. E. Thelsher
W. B. Woodworth
A. S. Keeler
J. R. Kittredge
C. T. Cleve
J. Hasbrouck
E. Masket
Mrs. Wm. Grant Morrow
D. A. Camblien
J. M. Platt
Edward F. Demmick
A. L. Fuller
Jas. Shaw Robertson
F. B. Worley
Miss Josephine A. Jewett
John J. Roche
Thos. H. Guptill
C. O. Sharpe
W. H. T. Huie
C. W. Callaghan
G. W. Alexander
C. O. Baughamn
Horatio F. Stoll
Miss Bertha Oprecht
George A. James
Mrs. E. R. Mauzy
Mrs. A. L. Judis

Samuel Hyman
Jos. A. Hecht
Miss Mildred Melander
Mrs. R. M. Bryant
John Walker
S. Marks
Miss Mariam McKenzie
E. T. Green
A. W. Wehe
Mrs. E. R. Senecal
R. T. Hooper
F. H. Hausman
Miss Emilie D. Miller
F. J. Swall
J. R. Helen
Mrs. Mary Abrahams
Wm. D. Halket
Mrs. Ethel C. Clisby
Mrs. J. Leo Park
Mrs. S. K. Lothrop
M. A. Goldstone
Mrs. D. E. Friele
H. W. Hutton
Miss Helen Carson
Miss Edith F. Culin
Miss Alma Beran
Carl W. Wright
Mrs. C. F. Reynolds
E. Messager
Mrs. Ida L. Howard
L. A. Hart
Wm. J. Gleason
J. E. Stubbs
Robert Scott
Dr. Arnold Genthe
A. E. Black
George W. Bennett
H. Otersen
H. A. Bowers
John B. Rogers
I. Sartoni
E. C. Marliave
George Edwards
Mrs. E. Walton Hedges
P. C. Pryor
John G. Weir
Miss Geo. Elliot
C. H. Clark
Miss Geraldine Bonner
Albert Rosenow
Miss Irene Steinfeld
Edward Lynch
S. E. R. de Smidt
George H. Martin
A. B. Barber
Arthur Bachman
Miss E. Dorothy Valantine
C. V. Rowe
Mrs. Mary May
Miss Marie Berger
Mrs. A. M. Fox
Robert Burgh
Mrs. L. B. Parrott
James Nissum
Miss Madeline Furlong
Mrs. Benj. H. Lichtenstein
Thomas D. Colestock
F. E. Berier

Dec 3/04.

Delinquent Membership Forfeited

2.

C. F. Montealegre
Miss Jane Brewster
Austin Arnold
Edward Thos. Morris
F. A. Berlin
Herbert W. Price
Louis Waas
W. L. Leland
Henry Rosenblum
Mrs. E. L. Baker
Mrs. L. J. Joss
James E. McDavitt
L. Lippman
W. B. McGerry
J. A. Weyl
R. H. Peat
John Hartnett
C. L. Roddick
R. W. Elsom
Mrs. Stanton H. Brown
O. Thune Larsen
Edith H. Hund
Dr. Ben Replogle
Joseph F. Korbel
W. F. Chipman
Mrs. Jessie M. Stewart
G. Delaporte
J. L. Cunningham
Mrs. R. W. Hellmann
F. G. Wood
Wm. A. Larkins
Miss Toni Zieger
J. M. Pettigrew
James H. Todd
Miss Margaret R. Dornin
Mrs. W. R. Landrom
Robert N. Reeves
John W. Felt
Gregor Gurgenianz
Mrs. Jas M. Mackin
Miss Margaret A. Reddy
Thomas J. Rodman
N. F. Eckert
Miss M. J. Wigg
J. H. Keith
Miss M. Irene Muzzy
Mrs. W. M. Newhall
Wm. M. Johnson
F. R. King
Mrs. R. B. Howe
E. L. Hall
Wayland H. Young
Mrs. M. A. MacAuliffe
Wm. C. Herbert
John Proctor
Max J. Koning
Mrs. Flora Hall
Parker S. Maddux
Miss Marietta S. Higgins
C. A. Woodruff
Alex. H. Bailey
T. P. H. Whitelaw
A. B. Crackbon
Miss Ida M. Morrell
Miss Louise Omey
Miss V. Therien
F. W. Webster

Forfeited
Correct
John Cummings
Secretary

Wm. H. Collins
S. W. Smith
W. F. Rudolph
Miss I. Triest
Mrs. Elizabeth Henry
Mrs. O. E. Pence
Miss E. Norris
Mrs. J. Fessenden Clark
Horace D. Dunn
Mrs. Atherton Macondray
Dr. Benj. Marshall
George L. Russell
J. H. Von Ahnden
Dr. C. Southard
Albert Rauch
Mrs. Ada Hughes Coldwell
R. Estelle Southworth
G. Guenther
R. Lovick
A. Rosenthal
Miss Edith J. Hellings
Mrs. T. Mulqueen
W. P. Plummer
Clarence E. Crisler
H. F. Vogt
W. G. Deal
S. J. Lisberger
Gen. Nagai
Miss Lotta Jacobs
L. F. Compton
I. M. Merrill
David Thom
T. R. Holm
Dr. Caroline Guild
Miss A. M. Howell
F. H. Reed
J. B. Allen
W. F. Brownton
De Boom R. C.
M. P. Detels
H. G. Jackson
Chas. A. Ruggles
Frank E. Smith
John W. Britton
W. H. Ross
Emily E. King
Grace P. Worden
Ellsworth Benham
J, C. Littlepage
T. R. Perry
Frank R. Wehe
Wm. T. Butler
C. Webb
G. A. Sherman
F. F. Springer
Mrs. G. F. Walker
Mrs. Sanford Bennett
John Harrigan
John Driver
Leonidas Guillemet
Peter Van Pelt
N. J. Manson
F. L. Bosqui
Henry Sturcke, jr.
A. B. Scoble
Frank Craig
D. L. Munson

Dec 3/04.

Delinquent Membership Forfeited

W. A. Wilson
Arthur Kennedy
G. E. Lamont
M. Eastham
Fred W. Dorr
Mrs. Wade H. Foulkes
F. W. Gale
E. Nevill
Mrs. Marion I. Kemble
F. C. Radcliffe
Miss Anna M. Convey
Mrs. George H. Davis
George S. Meredith
Chas. G. Treadwell
Frank A. Flagler
J. P. Hammond
Mrs. H. L. Reynolds
Miss Henrietta Harper
David Rosenblum
J. C. Droege
C. L. Arques
E. M. Welch
Wm. J. Chesney
Albert Cerf
F. L. McLellan
Cullen Bryant
Victor H. Poss
G. P. Gwyn
C. I. Hall
Dr. Mary E. Botsford
Miss E. M. Bowe
Samuel Burt
Wm. P. Miller
W. H. Reynolds
W. E. Alexander
E. W. Stebbins
A. Allen Lobree
Zschiesche, Ferd. G.

Forfeited
Correct
John Cummings
Secretary

The Meeting then adjourned.
Attest
John Cummings
Secretary

J. C. Spaulding
Recording Secretary

Quarterly
Dec 5/07.

San Francisco Thursday December 5, 1907.

The Regular Quarterly Meeting of the members of the Mechanics Institute was held at the Mechanics Institute building tonight at eight o'clock, a quorum being present and President L R Mead in the Chair.

The minutes of the annual meeting of March 7th last were read and on motion approved.

Reports from the Secretary and Librarian for the nine months from March 1st to December 1. 1907 were read, and ordered spread on the minutes. (see p 295 & 6.)

J. The President stated that Librarian Frederick J. Taggart had resigned and that the Trustee had appointed F B Chaves to succeed him; also that on account of the present financial situation nothing had been done as yet in the matter of a new building.

Amendment withdrawn. Mr J C Saulman moved the adoption of the amendment to the Constitution offered by Mr P J Healy at the last annual meeting. Some objections being made to the wording of the amendment, Mr Healy requested permission to withdraw it. On motion of Mr. E R Warner, permission was granted and Mr Healy withdrew the amendment.

Nominations were then opened for Trustees to be voted for at the next annual election.

Nominees

Mr. E. E. Perley nominated R. D. Colquhoun and
R. Matthews
Mr. J H Wood nominated L. R. Mead
Rudolph J. Taussig.
Livingston Jenks.
George Branston
E. P. Heald
James N Rejons and
James Speir's
Mr R S Colquhoun nominated Dr. A L Scott
Dr A H Millberry
Dr Kenney L Wagner
Wm C. Mackintosh and
Ed J. Palmer
Mr N. Dreyer nominated C H. Parker
Mr Ed J. Palmer nominated Charles Sonntag.
Mr P J Healy nominated G E. Grunsky. Nominations were on motion closed.

Library hours. Mr J C Saulman made inquiry about keeping the Library open till 5 P.M. on Sundays and holidays and the President stated that the matter would be referred to the Trustees.

Quarterly
Dec 5/07.

Secretary's Report
Nine Months March 1 – Dec 1. 1907.

1907. Savings accounts

Mch 1.	Cash on deposit –		$53.437.87	
	Interest to July 1 '07		469.39	
			$53.907.26	
	Transferred to Commercial a/c		10.000	
Dec 1	Balance.		43.907.26	$43907.26

Commercial account

1907

March 1	Cash –		$1076.74
	Transferred from Savings account	10000	
			$11.076.74

Receipts

Dues	$536.50	
Entrance Fees	414	
Life Members	100	
Books Sold for	59	
Fines & Rents	610.50	
Interest	834.90	
Insurance losses	2365.00	
Sale of Effects	799 –	
Sundry Receipts	51.90	$12.774080
		$23.847.54

Payments

Books	$107.66		
Journal	545.72		
Rent & Taxes	669.50		
Advertising	8 60		
Lectures	430.		
Light	163.07		
Water	86.15		
Insurance	750.		
Old accounts	11.25		
Building	204.		
Fuel	87.50		
Salaries	7878.49		
Furniture	964.75	19.706.69	
Dec 1 Cash in Commercial account		3940.85	3940.85
" Total Cash			$47.848.11

Respectfully
J. M. Lemmon Secretary.

(Mem. This report differs from cash book because the voucher for taxes was charged as paid from Dec 1 but check was not delivered and was cancelled as per order of Dec 3/07.)

Dec 5/04.

Quarterly.

Librarians Report.

Mch 1/Dec 1/04

Membership Mch 1/04	3377	
New members to Dec 1/04	416	
	3793	
Resignations and Suspensions	1043	
Dec 1 Membership	2750	

Accessions

No. of volumes Mch 1/04			17,850
Added by purchase	4712		
Added by exchange	48		
Added by gift	339	5094	
Less lost and paid for		25	
Net accessions		5069	5069
Total No. of volumes in accession register Dec 1. 1904			22,919

Receipts

Quarterly Dues	$4536.50
Entrance Fees	414.
Life Membership	100.
Books Paid For	59.
Fines and Fees	610.50
	$8720.00

Respectfully Submitted
(signed) F B Graves Librarian

The meeting then adjourned
Attest
J M Hemmings
Secretary

J J Spaulding
Recording Secretary

Dec 12/04.

San Francisco Tuesday December 13, 1904.

The Regular meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock, President Mead presiding; present at roll call, Trustees Beanelor, Heald, Jenks, Lyons, Mauzy, Taussig, von Geldern, Wagoner, President Mead (9) absent at roll call Trustees Ford, Maginnis, Neal, Spaulding, Spiro (5)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommend payment of vouchers 6945 to 6976 amounting to $755.43. The recommendation was adopted by the following vote:- ayes, Beanelor, Heald, Jenks, Lyons, Mauzy, Taussig, von Geldern, Wagoner, President Mead (9) noes none.

Contingent Funds

The Committee also recommended as follow

"That a contingent fund of $100 be created and paid the Secretary the same to be charged to him as a revolving fund to pay small bills and that a like fund be created for the Librarian of $25 to enable him to make change. This practice was in use before the fire and without it the Secretary is unable to make deposits in the bank as required by the By-Laws".

The recommendation was adopted by the following vote:- ayes Beanelor, Heald, Jenks, Lyons Mauzy, Taussig, von Geldern, Wagoner, President Mead (9) Noes None.

Mr. Ford entered

Signs on Building.

On motion the matter of putting signs on the south and east sides of the building was referred to the Buildings and Repairs Committee with power by the following vote:- ayes, Beanelor, Heald, Ford, Jenks, Lyons, Mauzy, Taussig, von Geldern, Wagoner, President Mead (10) Noes None.

Whist allowed

Mr. Jenks moved that the playing of whist be allowed in the chess room till further action by the Board, the playing to be limited to two tables. The motion was carried

Library Hours

The President stated that the matter of keeping the Library open from Sundays and Holidays till 5 P.M. instead of 4 P.M. had been brought up in the last quarterly meeting. On motion it was referred to the Library Committee.

Teggart

Mr. Taussig offered the following Resolutions which were unanimously adopted.

Resolutions - F. J. Teggart.

Whereas, Frederick J. Teggart, who was for more than nine years Librarian of the Mechanics Institute Library, has resigned his office with us in order to become Curator of the Bancroft Collection at the University of California, and

Dec 17/07

Whereas, Frederick J. Teggart during his incumbency has been a faithful and efficient officer and has served this Institute with marked ability and unflagging zeal for its best interests, therefore be it

Resolved, By the Trustees of the Mechanics' Institute that, while greatly regretting the loss of his valuable services to ourselves, we congratulate him upon his new position and wish him success in the far wider and more scientific field of activity now affords him, and be it further

Resolved, that these Resolutions be spread in full on the minutes of this meeting and a copy thereof sent to Mr. Teggart.

—

Lease San Bruno Ave Lot, Kreig Co.

Mr. Wagoner presented the following and moved its adoption:-

Resolved, The President and Secretary of this corporation are hereby authorized for and on behalf of the Mechanics' Institute to make and enter into a lease with the Kreig Tanning Company wherein and whereby this corporation, as lessor, shall lease to the Kreig Tanning Company that certain lot situate in the City and County of San Francisco on the easterly line of San Bruno Avenue southerly from Army Street and lying between the properties of the Reynolds Chemical Works on the north and the Kreig Tanning Company on the south, and being about 120 feet frontage on said easterly line of San Bruno Avenue with a depth of about 300 feet easterly to Barneveld Avenue, for the term of five years from and after the first day of January, 1908 for the monthly rental of Thirty dollars per month payable in advance, and upon such terms and conditions as to the said President and Secretary of said Mechanics' Institute may seem proper and meet in the premises.

The resolution was adopted by the following vote: ayes, Brandon, Ford, Heald, Jenks, Lyons, Mauzy, Tawney, von Geldern, Wagoner, President Mead (10) Noes. None.

—

The meeting then adjourned.

Attest
J. M. Cumming
Secretary

J. J. Spaulding
Recording Secretary

Jan 7/08

San Francisco Tuesday January 7, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Mead; present at roll call & Trustees Brandon, Ford, Heald, Jenks, Mauzy, Tawney, Neal, von Geldern, Wagoner, President Mead (10) Absent at roll call & Trustees Lyons, Magenity, Spaulding, Spiers. (4)

—

The minutes of the last meeting were read and on motion approved.

—

The Finance Committee recommended payment of vouchers 7249 to 7594 amounting to $1619.91

The recommendation was adopted by the following vote:- ayes Brandon, Ford, Heald, Jenks, Mauzy, Tawney, Neal, von Geldern, Wagoner, President Mead, (10) Noes none.

—

The Finance Committee also reported that the payment of taxes we would call for transferring money from savings & commercial account and offered the following

Resolution re Transfer Funds.

Resolved, that the President and Recording Secretary be and they are hereby authorized to draw from the Savings account of this Institute with the Central Trust Co. all of said account and to deposit it on commercial account with the Central Trust Co. and

Resolved, that the President and Recording Secretary be and they are hereby authorized to draw $3000 from the Certificate of Deposit which this Institute holds on the Bank of California and to deposit said amount on the commercial account with the Central Trust Co.

The resolutions were adopted by the following vote:- ayes Brandon, Ford, Heald, Jenks, Mauzy, Tawney, Neal, von Geldern, Wagoner, President Mead (10) Noes none.

—

The Secretary's report for December 1907 was read and ordered spread on the minutes.

Secretary's Report- December, 1907.

1907 Dec 1 – Cash in Commercial account $816.05

Receipts

Dues	$489.50	
Entrance Fees	32.	
Books Sold	13.91	
Fines Paid	8.6.	
Cash Collected	3124.86	
Interest	10.64	$3356.85 – 3756.85
		$4572.90

Paid

Books	$289.62
Expense	98.45
Asst Secretary	139.88
Lectures	131.50
Reading	203.30
Salaries	865.
Light	102.58
Water	16.98
Old Accts	82.92
Advertising	3.10
Legislative Fund	100.
Library	25-
Fuel	98
	3196.25
1908 Jan 1 Cash in Commercial account	$1379.65
" " " Savings account	43.907.26
Total	$45.286.71

Respectfully
J. M. Cumming Secy.

Jan 7/08.

The Librarian presented report for December 1907, showing as follows -

New Members	32.
Circulation - month	7136
" daily average	230
Accessions	550 volumes.

His report was received and the following persons reported thereon as having joined the Institute in December were on motion approved.

New Members.

Albion S. Howe	Miss M. J. Geddes	L. Schliebner
J. B. Hyde Smith	A. Kalk, G. Felton	Mrs. L. Kittredge
Samuel Logasa	Fred W. Davis	J. B. French
Willard Wood	Paul E. Flotron	Miss K. Ainsworth
A. K. Blue	Mrs. H. H. Cochran	J. H. Brown
Earl J. Henderson	E. A. W. Gumm	Mrs. J. D. Ryan
I. H. Beveridge	Geo. Murphy	Mrs. E. Osbel
D. Philippsen	Mrs. D. L. Woodruff	J. H. Williams
A. M. Foreman	Miss Alma R. Davis	W. H. Reid
Wm. J. Patterson	A. Jacobi	W. H. Glazzle
Mrs. Edwin M. Sinkell	Guy C. Earl	Miss Mary E. Barnes (transfer)

Lease & Krieg Tanning Co.

The Secretary reported that under authority granted last meeting, the President and Secretary had executed a lease to the Krieg Tanning Co. for five years beginning January 1, 1908 at a monthly rental of $30, of the Institute property on San Bruno avenue south of army street and that the first months rent had been paid and that the lease contained the following provisions; That any filling put on or on land by lessee should be at lessees expense, that it should be usual and commonly used filling material and that in no event lessee should deposit tan bark or other organic material on the land; that any improvements placed on land by lessee shall remain at termination of lease at option of lessor, otherwise to be removed at expense of lessee; That lessee shall not assign or mortgage lease or any portion thereof, but may sublet subject to all the conditions of the lease; lessee to pay taxes on improvements ten days before delinquency; lessee to hold lessor free from liability from damages to person or property on the premises, lessee to comply with all regulations, laws &c concerning property at his sole expense, any holding over to be from month to month.

Sidewalks Pavilion

On motion the matter of repairing the sidewalks around the Block on Hyde, Bush, Larkin and Post Sts. was referred to the Pavilion Block Committee with power to act, by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Mauzy, Taussig, Neal, von Geldern, Wagoner, President Mead (10) Noes None.

Sidewalk Post St.

On motion of Mr. Taussig the Pavilion Block Committee was instructed to report at the next meeting on the advisability of repairing the sidewalk in the Post St. Cut,
the meeting then adjourned,

Attest
J. M. Cummings Secretary

Jan 21/08.

San Francisco Tuesday January 21st 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Library building tonight at 8 o'clock by Vice President Jenks - present at roll call Trustees Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Taussig, Neal, Wagoner & absent at roll call Trustees Maginnity, Spaulding, Spiers, von Geldern, President Mead (6)

The minutes of the last meeting were read and on motion approved.

President Mead entered and took the Chair.

The Finance Committee recommended payment of vouchers #6 to #40 inclusive amounting to $467.22. The vouchers were ordered paid by the following vote: ayes, Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Taussig, Neal, Wagoner, President Mead (8) Noes None.

Library

The Library Committee reported recommending as follows:-

Stromberg Hauer

1. That the salary of Esther Stromberg charging clerk be raised from $30 to $40 per month.

Book Check &c

2. That the Librarian be authorized to get a book check, a perforating stamp for the books and 500 book supports, at a cost for the 3 items of about $85.00.

Shelving

3. That new shelving be built on the wall of the catalogue room, in the board room and magazine shelves be built in the space over the board room, this will give shelving for about 8000 volumes.

Join Library Assn's

4. That the Institute join the American Library Association and the Cal. Library Association at an annual cost of $5.00 each.

Hours on door

5. That the Library hours be painted on the door.

Sunday hours.

6. That nothing be done for the present in the matter of changing the Library hours on Sundays and Holidays.

On motion all of the recommendations were adopted by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Taussig, Neal, Wagoner, President Mead (8) Noes None.

Repair Post St. Sidewalk

The Pavilion Committee presented bids from Blusome for $100 and Lawson & Sudene for $132 for repairing sidewalk and building fence on Post St. property. On motion the bid of Blusome for $100 was accepted and the Pavilion Committee instructed to have the work done by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Taussig, Neal, Wagoner, President Mead (10) Noes None.

Sign on Post St.

Mr. Mauzy moved that the Pavilion Committee be instructed to have a sign advertising the Institute painted on the fence to be erected on the Post St. Cut. The motion was carried by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Lyons, Mauzy, Taussig, Neal, Wagoner, President Mead (10) Noes None.

Mr. Heald withdrew.

Maginnity resigns.

A letter was read from Trustee A. J. Maginnity resigning as Trustee on account of

Jan 21/08

Magennity resigns

his not having any time to attend to the duties of the office. On motion of Mr. Neal, the resignation was accepted and the Secretary instructed to notify Mr. Magennity of the Boards regret at his resignation.

—

Election Committee

Mr Fawsey moved that the President appoint a committee to prepare for the coming annual election. The motion was carried and the Chair appointed as the Committee Trustees Mauzy, Neal and Wagoner.

—

Heald leave

On motion of Mr. Neal, Mr Heald was granted a six weeks leave of absence from February 1st next on account of his departure for the East at that time.

—

Elec Lights

On motion of Mr Fawsey the matter of making a contract for the electric lighting of the building was referred to the Pavilion Committee.

—

Dr Scott elected Trustee

Nominations were then opened for Trustee to fill the vacancy in the Board caused by the resignation of A.J. Magennity. Mr Fawsey nominated Dr. Arthur H. Scott. On motion the nominations were closed and the Secretary instructed to cast the ballot of the Board for Dr Scott which he did and the Chair declared Dr. Scott duly elected Trustee. On motion of Mr Fawsey the Secretary was instructed to notify Dr Scott of his election.

—

The meeting then adjourned

Attest

John McCunnings
Secretary

J.C. Spaulding
Presiding Secretary

Feb 4/08

San Francisco Tuesday February 4th 1908

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute building tonight at 8 o'clock by vice president Jenks; present at roll call Trustees Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Fawsey, von Geldern, Wagoner (10) absent at roll call Trustees Heald (on leave) Beaneton, Spiers, President Mead (4)

—

The minutes of the last meeting were read and on motion approved.

—

Dr Scott

The Chair welcomed Dr Scott to membership in the Board and Dr Scott responded thanking the Board for his election.

—

The Finance recommended payment of vouchers 7711/803 inclusive amounting to ~~$2,482.45~~ $2482.45 The recommendation was adopted by the following vote, ayes, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Fawsey, von Geldern, Wagoner (10) Noes None.

—

Repeat Lecture

Mr Wagoner for the Lecture Committee stated that Professor Stephens was willing to repeat the lecture given by him January 20th last at which there was a very small attendance on account of bad weather. On motion the matter of repeating the lecture was left to the Committee and Professor Stephens.

—

The Secretarys report for January was read and ordered spread on the minutes.

Secretarys Report—January 1908

Savings accounts

1908

Jan 1 Cash on deposit — $43907.26.
Interest to Jan 1. 1908 447.94
$44355.20
Transferred to Commercial account 3447.10
Feb 1 Cash on deposit $40908.10

Commercial Account

Jan 1. Cash on deposit $1379.65
Transferred from Savings a/c $3447.10
$4826.75

Receipts

Dues	$1122.50
Ent Fees	42.
Books Sold	5.80
Fines & Lates	82.25
Rent	30.
Interest	168.53
Insurance	1512.
Sundry	15.30
	2978.18
	$7804.93

Paid

Books	430.73
Expense	84.40
Rent Notary	90.87
Salaries	875.
Fuel	20
Furniture	19.75
Insurance	306.
Light	6.16
Water	9.65
Fuel	14.
Rent	30
Advertising	8.80
Taxes	3124.80
	5222.09
	2582.93

Feb 1 Cash on hand Report
Total Cash

Respectfully submitted
John McCunnings
Secretary

$3,491.03

Feb. 4/08.

The Librarian presented report for January 1908 showing as follows –

New Members	42
Withdrawals	43
Books issued	7625
Daily average	282
Sundays and holidays average	57
Accessions	451.

The report was received and the following persons mentioned therein as having joined the ~~Libr~~ Institute were on motion approved.

New Members

Dr A W Gamble	W W Collins	Grace Stewart Merrell
Alfred Rosenthal	Mrs L A Wolff	O C Decker
Mr. Wm O Foye	T J Wilson	Thomas Smith
John J Davis	A J Kelly	Mr Frank J. Panzer Jr
Marsden Manson	Miss Ella Langhein	Chas H Rawling
M S Hawaken	agnes Otto	Miss Agnes C Farmer
Robt F Sturtevant	L C Nathan	Margaret F. Messenger
F L Valentine	A E Holmes (Manager)	L H Ferguson
Mrs Howard McEngle	J L Davis	Alfred Wyman
Miss Agnes Tobin	L H Sewell	Walter H Sellman
Wm L Bown	Mrs Hugo Heatz	Maud Wilson
F B Lafferty	J Weil	Sophia A Hobe
Stella M Lewiston (Manager)	F T Holland	Edward L Jones
W F Gunn	D Abramowski	O T B Gray
Jerome Fee	Miss Lena Blanding	

Polls open — On motion of Mr. Neal the polls at the coming election were ordered to be open from 10 a.m. to 9 P.M.

The meeting then adjourned
Attest
J. S. McCunning
Secretary

J. G. Spaulding
Recording Secretary.

Feb 18/08.

San Francisco Tuesday February 18, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by Vice President Jenks – present at roll call Trustees Beaneton, Jenks, Lyon, Neal, Scott, Spaulding, Taussig, von Geldern 8 absent at roll call Trustees Ford, Heald & Leavitt Mauzy, Sheets, Wagoner, President Mead (6)

The minutes of the last meeting were read and on motion approved.

Dr Scott on Committees — The Chair announces that the President had appointed Dr Scott to the positions on the committees formerly held by Mr Magennity and that Mr Neal had been appointed on the Finance Committee temporarily during the absence of Mr. Heald.

Neal to Finance Com.

Mr. Ford entered.

4 — The Finance Committee recommend the payment of audited vouchers Nos. 804-829 inclusive amounting to $857.34. The recommendation was adopted by the following vote:- ayes, Beaneton, Ford, Jenks, Lyon, Neal, Scott, Spaulding, Taussig, von Geldern (9) noes None.

Election Judges — The Committee on Annual Election reported that the election matter was ready for distribution & the members and would be sent out this week, the Committee recommended that the election be held in the Board Room and that Daniel J Davis, Thomas Mullaney and J M Colley be appointed Judges of election.

A motion was carried that the recommendation be adopted and that the Secretary be instructed to cast the ballot of the Board for Messrs Davis, Mullaney and Colley for Judges which he did and the Chair declared them duly elected.

Installation Committee — Nominations were then opened for the Committee to install the Trustees to be elected. Mr Taussig nominated Mr. C R Warner,

Mr von Geldern nominated Mr O F Schield

Mr Neal nominated Mr. C E Perley, On motion the nominations were closed and the Secretary instructed to cast the ballot for Messrs. Warner, Schield and Perley for Committee to install Trustees which he did and the Chair declared them duly elected.

Mr Neal moved that when the meeting adjourn it adjourn to meet Tuesday February 25 next at 8 P.M. The motion was carried.

The meeting then adjourned.

Attest
J. S. McCunning
Secretary

J. G. Spaulding
Recording Secretary,

Feb 25/08.

San Francisco Tuesday February 25, 1908.

Adjourned Regular Meeting of the Board of Trustees of the Mechanics' Institute adjourned from February 18th last. The Board met at 8 P.M. President Mead in the Chair, - present at roll call Trustees Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Taussig, Wagoner, President Mead; absent at roll call Trustees Beaneton, Ford, Heald (on leave) Spaulding, Spiers (5)

Naylor Lease

The matter was discussed of leasing the Pavilion Block to Charles E. Naylor and on motion it was carried to give them an option for a lease of the block for six months on payment of $1000.00 the $1000 to be applied on account of rent; the lease to be on the following terms.

Term of lease 50 years.

Rent, first two years lessee to pay taxes, street assessments and all other expenses.

3rd year $15000

4th year 20000

5th year 20000

6th to 38th & 9th to 10th years $30000 per year.

Beginning with 11th year property to be revalued every 10 years, rent to be 6% of valuation with proviso that valuation should never be less than $1,000,000.00,

Lessee to pay all taxes street assessments and other expenses during entire term of lease.

At end of lease the buildings to revert to the Institute.

The meeting then adjourned

Attest

Wm Cumming
Secretary

J. G. Spaulding
Recording Secretary.

Mch 3/08.

San Francisco Tuesday March 3, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute building & night at 8 o'clock by Vice President Jenks - present at roll call Trustees Beaneton, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, Taussig, von Geldern, Wagoner (10) absent at roll call Trustees Ford, Heald (on leave) Spaulding, President Mead (4) Vice President Jenks spoke in appreciation of the services of the Institute of President Mead who's term as Trustee was about to expire.

Trustee-elect R. D. Colquhoun was also present and on Mr. Jenks's invitation addressed the Board briefly.

Mr. Ford entered

The minutes of the meetings of February 18th and 25th last were read and on motion approved.

The Finance Committee recommended for payment vouchers 830/860 amounting to $17585.55. The recommendation was adopted by the following vote:- ayes, Beaneton, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, Taussig, von Geldern, Wagoner (10) Noes, None.

Lectures repeated

For the Lecture Committee Mr. Wagoner reported that the Committee had arranged with Prof. Stephens that he would repeat a portion of his lecture of January 20th last at which the weather prevented a large attendance, at the next lecture.

The Secretary presented reports for February, for the quarter and for the year ending February 29th. The monthly and quarterly reports were ordered spread on the minutes and the annual report ordered read at the coming Annual meeting.

The Librarian presented report for February showing as follows

New Members	33
Withdrawals	24
Circulation	7311
Average daily 282 Sundays and Holidays 65.	
Accessions	273.

The report was received and the following persons mentioned therein as having joined the Institute were on motion approved

New Members

W. W. Pratt	Edgar J. Regan	Mrs. Hines Regensburger	Herbert F. Hellwig
Miss Nell O'Hara	Miss Diana F. Edwards	Mrs. Felix Campbell	W. M. Andregg Jr.
Mrs. J. Murphy	Leon Cavicchi Jr.	R. McTurner	E. L. Marshall
Paul Sims	A. J. Cozens	N. Seyton	Paul Parker
Geo. Anderson	Helen Sandelin	Miss Tristam Lawler	J. S. Gallagher
Carl A. Wigholm	F. Block	Paul R. Bartlett	Miss Ona Falkner
A. E. Belling	Julian Nikolaevsky	Miss Elsie Bach	Harry M. Morgan M. Sayles Miss Mabel Fleming (Oakland)
Miss Hilda Block	C. E. Jones	Mrs. E. L. Smith	Ida Sennella

Mch 3/08.

The Librarian presented report for the previous quarter which was received and ordered spread on the minutes and the matter of delinquent members reported therein was referred to the Membership Committee.

The Librarian presented report for the year ending February 28th which was read and ordered read and the coming Annual meeting.

The report of the Judges of Election was read and ordered spread on the minutes and ordered read at the coming Annual meeting.

Judges Report

San Francisco February 25. 1908.

Board of Trustees Mechanics' Institute-

Gentlemen:- We the Judges appointed to supervise the Annual Election held this day report as follows-

There were 487 ballots cast of which 10 were improperly marked.

The vote resulted as follows-

George Reanelon	317	L R Mead	305
R S Colquhoun	313	A N Millberry	47
E P Heald	361	Sidney S Palmer	49
Lewis Polk Jenks	333	James Speirs	328
James H Lyons	374	Rudolph Taussig	365
W B Mackintosh	81	Dr H L Wagner	87

Messrs Reanelon, Colquhoun, Heald, Jenks, Lyons, Speirs and Taussig being the seven candidates receiving the highest vote were elected.

Respectfully Submitted

signed Daniel L Davis
signed J M Colles
signed Thos Mullaney
} Judges of Election

Letters Read.

From Committee on Reception of Fleet asking donation. Received and filed.

Notice of Banquet to Capt. Roald Amundsen. Received and filed.

Schieb declines — From E. T. Schieb declining appointment on Installation Committee on account of his absence from the city. Referred to the President to appoint a substitute if necessary on the night of the annual meeting.

Transatlantic settlement — From Attorney L A Redman stating that final settlement of the Institute's claim against the Transatlantic Insurance Co. could now be had for 15% net of the claim. On motion of Mr. Taussig the claim was ordered settled on this basis by the following vote! -ayes, Reanelon, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Speirs, Taussig, von Geldern, Wagner (11) noes None.

Ed McGrath — The Secretary was instructed to send an appropriate letter of regret to the family of the late Edward McGrath one time Trustee of the Institute.

Mch 3/08.

Mr. Mauzy withdrew.

Taylor Lease. — The Board then went into Committee of the Whole with Mr. Jenks in the Chair to discuss the matter of proposition of Charles E. Naylor. The Committee rose and Mr. Jenks reported that it recommended as follows;

That an option be granted to Charles E. Naylor for six months on a lease of the block bounded by Larkin, Grove Polk and Hayes Streets.

The consideration for the option to be $100.

That no commission or brokerage be paid by the Institute to anyone in connection with either the option or the lease.

That the lease on which the option be given be under the following conditions.

The term of the lease to be for fifty years from the expiration of the option.

The rent to be as follows-

For the first and second years the lessee to pay the taxes

For the third year $15000 and taxes

For the fourth and fifth years $20000 per year and taxes.

For the sixth & the fifteenth years both inclusive $30000 per year and taxes.

At the end of the fifteenth year the land to be appraised and the lessee to pay 3% per annum on this appraisement besides the taxes until the end of the twentieth year.

At the end of the twentieth thirtieth and fortieth years a re-appraisement of the land to be made and the rent for the time following each appraisement to be 3% per annum ~~and taxes~~ on the appraisement land taxes & assessments being understood that no appraisement shall ever be less than $1,000,000.00

The lessee to erect improvements of a value of not less than $800,000 on plans acceptable to the Institute.

At the end of the lease the buildings to revert to the Institute without any compensation to lessee.

Proper security to be given for the performance of the conditions of the lease and for the completion of the improvements.

Sufficient fire insurance to be carried and paid for by lessee.

No unlawful business to be conducted on the premises.

Satisfactory arrangements to be made to maintain the present Library building on the lot for such time as desired by the Institute.

The lessee during the entire term of the lease to pay all taxes on the land and improvements, all insurance, all sidewalk, street and sewer work, and all other expenses of the property.

Mr. Neal moved that the Pavilion Committee be authorized to enter into an option with Mr. Naylor on the terms reported by the Committee of the Whole. The motion was carried.

Before the Committee of the whole had risen Mr. Scott withdrew.

Mch 3/08.

Secretarys Report - February 1908

1908 Feb 1 Cash in Savings accounts ₤40.708.10
" " " Commercial account ₤2582.93

Receipts

Dues	₤1288.50	
Entrance Fees	33.00	
Books Paid	4.65	
Fines & Fines	81.20	
Interest	14.15	
Rent	30.	
Sundries	4.10	145860
		₤40.41.53

Paid

Books	₤174.43		
Expense	89.22		
Print & Stat'y	158.90		
Lectures	75.		
Light	13.7.57		
advertising	1.50		
Water	7.85		
Fuel	56.		
Building	21.75		
Furniture	69.60		
Insurance	102.	2466.82	15.74.71
1908 Mch 1 Cash in Comm'l			₤42.482.81
" Total Cash			

Respectfully J. M. Cummings Secy

Secretarys Report - Quarter Ending Feb 29/08.

1907 Dec 1 Cash in Savings a/c ₤43.90426
Interest on same to Jan 1.1908 447.94
₤44.35520

Transferred to Comm'l a/c 3447.10
₤40908.10

1908 Mch 1 Cash in Savings accounts.
1907 Dec 1 Cash in Commercial account ₤816.05
Transferred from Savings a/c 3447.10
₤4263.15

Receipts

Dues	₤2400.50	
Ent Fees	107.	
Books Paid	24.96	
Fines & Fines	249.45	
Interest	193.12	
Sundry Accts	22.40	
Insurance Rent	15.12.00	
Sundries Accts	60	
	312.4.80	8193.63
		12456.78

Expenditures

Book Co.	₤99.78	
Expenses	22.2.07	
Printing & Stationery	42.4.65	
Rechecks	231.50	
Building	22.5.05	
Salaries	1.740.00	
Light	24.6.25	
Water	34.30	
Oil & Gas	82.92	
advertising	9.40	
Petty Contingent Fund	100	
Librarian "	25.	
Fuel	165.	
Furniture	89.35	
Insurance	408.	
Rent	30.	
Taxes	3124.80	10.882.07
1908 Mch 1 Cash in Commercial a/c		₤1574.71
" Total Cash		₤42482.81

Respectfully J. M. Cummings Secy

Mch 3/08.

Librarians Report - Quarter Ending Feb 29. 1908.

Membership

Total Membership Dec 1. 1907		2750
New Members Dec 1. 1907 to Feb 29. 1908		104
		2854
Resignations		103
Total Membership March 1. 1908		2751 2762. corrected at June Mtg
The membership is divided as follows		
Honorary Members	9	
Life Members (Mechanics' Institute)	173	
Life Members (Mercantile Library)	460	
Subscribing Members	2120	
	₤2754 2762	

Standing of subscribing members.

152 have paid in advance of the present quarter
767 " " to the end " " " "
421 owe for one quarter (the current quarter)
228 " " two quarters
238 " " three "
101 " " four "
105 " " five "
98 " " six or more quarters.

Accessions No of volumes entered Dec 1. 1907			22.919
Added by purchase	826		
Added by gift	426		
Added by exchange	22		
	1,274		
Less lost and paid for	14 net reduction		1260
Total No. of volumes entered Feb 29. 1908			₤24.179

Circulation

There were issued for home use 22072 volumes, a monthly average of 7357.

Respectfully submitted
Signed F. P. Graves, Librarian.

The meeting then adjourned
Attest
J. M. Cummings Secretary
J. V. Spaulding Recording Secretary.

Mch 5/08

Annual.

San Francisco Thursday March 5, 1908.

Annual. The Annual Meeting of the Members of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by Vice President Livingston Jenks, a quorum being present.

The minutes of the last quarterly meeting of December 5, 1907 were read and on motion approved

The annual reports of the Secretary and the Librarian were read and ordered spread on the minutes.

The following report from the Judges of Election was read and ordered spread on the minutes.

Judges Report.

S.F. Feb 25, 1908.

Board of Trustees, Mechanics' Institute -

Gentlemen - We Judges appointed to supervise the Annual Election held this day report as follows:- There were 487 ballots cast of which 10 were improperly marked. The vote resulted as follows -

George Beaneler	317	L R Mead	305
R S Colquhoun	313	A N Mellbenny	47
E B Heald	361	Sidney S. Palmer	49
Livingston Jenks	333	James Sheets	328
James H Lyons	374	Rudolph J. Taussig	365
W C MacKinlay	81	Jas H Wagner	87

Messrs. Beaneler, Colquhoun, Heald, Jenks, Lyons, Sheets and Taussig being the seven candidates receiving the highest vote were elected.

Respectfully Submitted

(signed) Daniel S. Davis
(signed) J. M. Colley
signed Thos. Mullany
} Judges of Election

Dr. Scott confirmed — The Chair stated that the Board of Trustees had elected Dr. Arthur W. Scott to the vacancy in the Board of Trustees caused by the resignation of Trustee H. J. Magennity. On motion of Mr. E. R. Warner the election of Dr. Scott to the vacancy was confirmed.

Print Annual Report — Mr. J. C. Saulman moved that the annual Report of the Institute be printed. The motion was carried.

Sunday hours — Mr. J. C. Saulman moved that the Board of Trustees be requested to keep the Library open on Sundays and holidays from 11 a.m. to 5 p.m. The motion was carried.

Evening hours — Mr. E. E. Berkley moved that the Board of Trustees be requested to keep the Library open evenings till 10 p.m. The motion was carried ayes 22 noes 19.

Library site — Mr. E. E. Berkley moved that the matter of locating the Library building be submitted to the members. On motion of Mr. Saulman the motion was laid over till the next meeting.

Annual Mch 5/08.

The Chair then stated that the Board of Trustees had appointed Messrs. E. R. Warner, E. E. Berkley and E. T. Scheid as the Committee to install the Trustees elect. Messrs. Warner and Berkley then administered the obligation as required by the Constitution to Trustees-elect, George Beaneler, Robert D. Colquhoun, Livingston Jenks, James H. Lyons, and Rudolph J. Taussig all of whom subscribed to it, whereon Mr. Warner declared them duly installed.

MECHANICS' INSTITUTE

SECRETARY'S REPORT

FOR THE YEAR ENDING

FEBRUARY 29, 1908.

San Francisco, March 1, 1908.

Board of Trustees, Mechanics' Institute:

Gentlemen—I have the honor to present herewith financial statement of the Mechanics' Institute for the year ending February 29, 1908.

March 1, 1907—Cash on deposit in various banks ..... $ 54,514.61

RECEIPTS.

Insurance		$ 3,877.00
Sale of bricks		799.00
Interest		1,945.35
Rents		60.00
Sundry receipts		74.30
From Institute members:		
Life memberships	$ 100.00	
Entrance fees	521.00	
Dues	10,437.00	
Fines	375.75	
Extra books	484.20	
Books paid for	83.36	
	12,001.31	
		18,756.96
		$ 73,271.57

EXPENDITURES.

Advertising		$ 14.00
Books, binding, and periodicals		11,775.44
Building—		
Improvements to Library Building		429.05
Expense—		
Janitor's supplies, telephone, small repairs, cartage, hardware, towel supply, etc.		817.79
Fuel		252.50
Furniture—		
Shelving, catalogue cases, etc.		1,054.10
Insurance		1,158.00
Lectures—		
Fees, hall rent, printing		661.50
Light		409.32
Old accounts (incurred prior to April 18, 1906)		94.17
Printing, stationery, and postage		1,104.15
Rent—		
Commission for leasing land		30.00
Salaries		9,618.49
Taxes—		
One-half of annual taxes		3,124.80
Water		120.45
Contingent fund—		
Secretary	$100.00	
Librarian	25.00	
	125.00	
		$ 30,788.76
1908—March 1, cash on hand, deposited in various banks		$ 42,482.81

The total insurance carried at the time of the fire April 18, 1906, was $129,995.00
Of this there was collected up to March 1, 1907 ..... $102,385.98
This year there has been collected 3,877.00
Besides two shares of The Fireman's Fund, worth about 300.00
From companies in liquidation there will be received about 700.00
$107,262.98

In addition the Institute has a suit pending against the Williamsburg City Insurance Company for ..... $ 4,000.00

The following are total amounts expended to date for—

Books and periodicals	$ 31,883.74
Furniture and shelving	5,064.86
Library Building	6,645.32

Insurance is carried as follows:

Books	$ 17,000.00
Furniture	2,000.00
Library Building	4,000.00
	$ 23,000.00

The real estate owned is as follows:

Pavilion Block (bounded by Larkin, Grove, Polk, and Hayes streets, vacant except space occupied by Library Building).

Post-street property (former Library site, vacant).

Lots 338 and 339, Precita Valley lands (leased for $30 a month).

Seven lots in People's Homestead Tract A (vacant).

There is no mortgage on any of this property and the Institute has no debts except for current bills.

Respectfully submitted,

JOSEPH M. CUMMING,
Secretary Mechanics' Institute.

Mch 5/08

Annual

Librarian's Annual Report.

San Francisco, March 3, 1908.

The President
& Board of Trustees,
Mechanics' Institute.

Gentlemen:-

I have the honor to submit the annual report of the Library for the year ending Feb. 29, 1908.

Membership:

Total membership March 1, 1907.		3,377
New members. (Subscribing)		521
" " (Life)		2
		3,900
Resignations & Cancellations.		~~1,146~~ 1138
Total membership March 1, 1908.		~~2,754~~ 2762
Honorary members.		9
Life members.		633 ~~625~~
Subscribing members.		2,120 ~~2,761~~ 2762.

Accessions:

Total number of volumes Mch. 1, 1907.		17,850
Added by purchase.	5038	
" " gift.	1265	
" " exchange.	65	
	6368	
Less, Books lost & paid for	39	
Net gain.		6,329
Total accessioned to Feb. 29, 08.		24,179

Of the volumes added 4429 were miscellaneous and 1929 fiction.

In addition to these there are about 2500 volumes which have not been entered on the register, many of these are duplicates and are held for exchange purposes.

Gifts:

In addition to the gifts of the U. S. Government, special mention is here made of Institutions and persons who have also

Annual

Mch 5/08.

Librarians annual report - p. 2.

2.

sent gifts to the library:- The Alameda Public Library, American Institute of Architects, American Society for Testing Materials, The John Crerar Library of Chicago, The New York Public Library, The Royal Society of London, Mr. R. E. Cowan, Mr. Horace Davis, C. M. de Gruchy, Dr. W. F. McNutt, Mrs. J. A. Margrave, J. M. Swank, Mrs. C. A. Worth.

Medical Library:

In July 1907 the County Medical Society paid for 100 memberships in this Library and have since then kept their collection of books and current periodicals in our building. This Society has now about 3200 bound volumes in its collection which are accessible to the members of the Mechanics' Institute for reference purposes.

Circulation:

The statistics of circulation for the past four months are as follows:

	Totals.	Average.	Highest.
Nov.	7497	249	431
Dec.	7136	236	405
Jan.	7625	252	465
Feb.	7311	282	414

Receipts:

From membership fees.	$521.
Dues.	10437.
Life memberships.	100.
Books paid for.	83.36
Fines.	375.75
Extra books.	484.20
Total.	$12001.31

Respectfully submitted,

F. W. Graves.

Librarian.

the meeting then adjourned.

Attest

J. M. Cumming
Secretary

J. S. Spaulding
Recording Secretary.

(See next page for additional report.)

Mch 5/08 Annual Meeting

This report ordered spread on minutes of the annual meeting of March 5, 1908 by the Members Quarterly meeting of September 10, 1908
Jos M Cummins Secretary,

PRESIDENT'S REPORT

San Francisco, March 5, 1908.

To the Members of the Mechanics' Institute:

I have the honor to submit to you my second annual report as President of the Mechanics' Institute.

One year ago I pointed out to you that the great fire of 1906 had destroyed the entire library of the Institute, as well as its buildings, and had deprived it of all sources of income except the members' dues, which are and have been for many years much less than the amount necessary to maintain the Institute.

As soon as possible after the fire the present Library Building was erected and the accumulation of a library begun. The past year 6,300 volumes were added and we now have a library of nearly 25,000 volumes; our membership the past year has dropped off about 600, chiefly on account of our inconvenient location, but when we are installed in a better location there is little doubt that we will speedily regain what we have lost. We are still without income except from members' dues, interest on money in bank, and $30.00 a month from lot on San Bruno Avenue, which has just been leased for five years.

The Institute owns the Post-street lot on which the Library formerly stood; the entire block bounded by Hayes, Larkin, Grove and Polk streets, on part of which our present building stands, and which is generally known as the Pavilion Block; some outlying lots, and about $42,000 cash, and there is no encumbrance on any of the property.

During the past year the cash on hand was reduced about $12,000, which is a little more than the amount expended for books, bindings and periodicals. At this rate we have enough cash to run about three years, but it is manifest that it would be unwise to run on as we now are without making some attempt to obtain a revenue to maintain the Institute properly.

There are two possible sources of revenue to look to—the Pavilion Block and the Post-street lot. We hope to lease the Pavilion Block, and a proposition is now under consideration for a long lease which, if consummated, will help to solve the problem materially. If it is not consummated, your Trustees will use their best endeavors to find another tenant for it.

There is a general demand from our members for us to come down town, and our Post-street lot seems to be in as good a location for our Library as could be desired; that neighborhood is one of the best built up sections in town, and I have no doubt a very good revenue from stores and offices could be obtained from a building on that lot. Building is much cheaper now and your Trustees are of the opinion that we should proceed at once to the erection of a class A building for stores, offices and for the Library. Preliminary plans are now being drawn and in a short while your Trustees will ask for authority to mortgage our property to raise funds to erect the building.

The problem of how to house our Library properly in the new building, without taking too much of the space required for revenue, will require considerable study, and in this connection I would call attention to our Chess Room. The Chess Room affords a great deal of pleasure to some of our members, but it takes up a large portion of valuable space and the number of members using it is comparatively small; I think it would be well to consider abolishing it and using the space for the Library proper.

Our usual course of lectures was delivered this season by Professor Stephens with the same gratifying result as in former years.

The hours for keeping the Library open have been extended from 6 P. M. to 9 P. M.

Our Librarian, Frederick J. Teggart, resigned after nine years' service, to become Curator of the Bancroft Collection at the State University, and his successor was appointed in the person of Francis B. Graves, Librarian of the Alameda Public Library, and formerly employed in this Library for many years.

I have to report the death of Col. C. L. Taylor, a member of the Institute since its organization, and one of the Board of Trustees in 1856-7 at the time of the first Mechanics' Fair.

This evening marks the close of my term as President, and also terminates eight years' service on the Board of Trustees, and it may be of interest to review briefly some of the happenings of that time.

Annual Meeting March 5/08.

Eight years ago the Institute was heavily in debt; it owned the large lot at Sixteenth and Folsom streets, which was draining us for interest on the money borrowed to pay for it; the Pavilion Block was not producing any revenue to speak of, and the Mechanics' Fairs, so successful in the past, seemed to have had their day as revenue producers, so that for the first year or two of this time the Institute had to borrow money for running expenses.

In 1902 the Trustees sold the Folsom-street lot and applied the proceeds to the mortgage, thereby making a large reduction in the interest charges; by careful management on the part of the Pavilion Committee the revenues from the Pavilion Block were gradually increased; the membership, which for a few years had been stationary, began to grow and a few years before the fire the Trustees began to set aside some of the revenues for a sinking fund, which at the time of the fire amounted to over $6,000.

Just previous to the fire of April, 1906, the Institute had taken over the entire Mercantile Library, and the combined Libraries made one of the greatest subscription Libraries in the United States. In March, 1906, the Trustees concluded a highly advantageous lease of the Pavilion, which would have made the block net us nearly $20,000 a year, and plans were being made to put substantial improvements on part of the Hayes-street frontage, so that at the time of the fire of April, 1906, the Institute was in the most prosperous condition it had been in for a number of years.

Having suffered our share in the great catastrophe, let us share in the energy and hope that is rebuilding our city on a greater scale than ever. I have faith in this institution and in its mission, and with the conscientious work of the Trustees, aided by the loyalty of our members, I believe the Mechanics' Institute is destined to play even a greater part in the future of this city than it has in the past.

There is one matter that I have refrained from speaking of before, but which, in view of my retirement from the Board, will not, I hope, be considered amiss, and that is the unfriendly criticism with which the Trustees are assailed so often at our quarterly meetings. Your Trustees give a great deal of conscientious thought to the welfare of the Institute without any other hope of reward than the satisfaction of doing a public good; but I assure you that it is by no means pleasant to be assailed with innuendo as well as by defamation, as we have so often been compelled to listen to at our members' meetings, and which is generally confined to a few members with supposed personal grievances or extreme ideas.

In conclusion, I beg to state that I shall always regard with pleasure my term as a Trustee and I wish to testify to my appreciation of the services of my fellow Trustees, and to express my pleasure in having been affiliated with them.

L. R. MEAD, President.

Mch 5/08.

San Francisco Thursday March 5, 1908.

Immediately after the adjournment of the Annual Meeting, the Board of Trustees of the Mechanics Institute met, Mr. Beavaton called the meeting to order. Present at roll call Trustees Beaveton, Colquhoun, Jenks, Lyons, Mauzy, Neal, Scott, Taussig, von Geldern, Wagoner (1) absent at roll call Trustees Ford, Spaulding (2) Not reinstated Messrs Neald and Speers (2)

Mr. Beaveton stated that the first order of business was the election of a President.

Wagoners views

Mr Wagoner asked permission to make a few remarks concerning his opinion as to the proper method to pursue in selecting officers. On motion of Mr Taussig permission was granted. Mr Wagoner made his remarks and the Board then proceeded to elect officers for the ensuing year as prescribed by Articles VII and XI of the Constitution.

Officers elected.

For President Mr Lyons nominated Mr. Rudolph J. Taussig
Mr Wagoner nominated Mr Robert H. Neal.
A motion by Mr Lyons, after Mr. Neal declined the nomination, that the Secretary cast the ballot of the Board for Mr Taussig, was objected to by Mr Wagoner. The Chair appointed Trustees Mauzy and Colquhoun tellers. The vote resulted as follows.
Mr. Taussig 8
Mr. Neal 1,
On the announcement of this result the Chair declared Mr. Taussig elected President.

Vice Pres. not elected

For Vice President Mr von Geldern nominated Mr. Lewington Jenks.
Mr. Wagoner nominated Mr Robert H. Neal.
The same tellers were appointed. The first ballot resulted as follows:- Mr Jenks 4
Mr Neal 4.
There being no choice a second ballot was taken with the following result: Mr. Jenks 5
Mr. Neal 3,
There still being no choice a third ballot was taken resulting as follows. Mr Jenks 6
Mr Neal 2.
There still was no choice and on motion of Mr. Mauzy the election of a Vice President was laid over till the next meeting.

For Recording Secretary Mr Lyons nominated Mr James G. Spaulding
On motion the Secretary cast the ballot of the Board for Mr. Spaulding and the Chair declared him duly elected.

For Corresponding Secretary Mr Taussig nominated Mr James W. Lyons. On motion the Secretary cast the ballot of the Board for Mr Lyons and the Chair declared him duly elected.

Mch 5/08

for Treasurer Mr. Mauzy nominated The Bank of California. On motion the Secretary cast the ballot of the Board for the Bank of California and the Chair declared it duly elected.

Com. to draft change

On motion of Mr. Neal the Committee on Constitution and By-Laws was instructed to draw up and submit an amendment to the By-Laws which would, if adopted, transfer the supervision of collecting dues from the Finance Committee to the Membership Committee.

The President asked the various Committees of last year to serve in the same capacity until their successors should be appointed.

The meeting then adjourned.

Attest

Jos. McCrimmon
Secretary

J. S. Spaulding
Recording Secretary

Mch 17/08

San Francisco Tuesday March 17, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute building tonight at 8 o'Clock by President Taussig – present at roll call Trustees Pearston, Colquhoun, Jenks, Mauzy, Scott, Speers, von Geldern, Wagoner, President Taussig (Mch 24) absent at rollcall Trustees Ford, Neal, Spaulding (Lyons Mch 24) not installed McPearl(1). The Secretary stated that since the last meeting Trustee elect James Speers had qualified.

Speers qualified

The minutes of the meetings of March 3rd and 5th last were read and on motion approved.

Mr. Lyons and Mr. Ford entered.

Shrine circus

Mr. Wagoner for the Pavilion Block Committee reported that the Mystic Shrine intended giving a circus in this city for charity from April 27 to May 2 next inclusive and he recommended that the Shrine be allowed to use the Pavilion Block free. On motion of Mr. Ford the matter was referred to the Pavilion Committee with power to act.

Excavating Pavilion

A letter was read from Henry Stern offering to excavate the Pavilion Block without cost. On motion of Mr. Mauzy the proposition was declined.

Driveway over Post St.

A letters was read from the City Construction Co. offering $25 a month for the right to drive over the Post St. lot while excavating from an adjoining lot. On motion the matter was referred to the Committee on New Library Building with power to act with the understanding that the Institute net $100 for the privilege for two months.

Jenks is Vice Pres.

Under unfinished business the election of Vice President was taken up. The Chair appointed Messrs. Mauzy and Colquhoun tellers. One ballot was taken on which Livingston Jenks received eight votes and Robert H. Neal one vote, whereon the Chair declared Mr. Jenks duly elected Vice President of the Mechanics Institute.

Action rescinded as to selling lots.

On motion of Mr. Mauzy the action of the Board of May 21, 1907 whereby the Secretary was authorized to negotiate for the sale of lots in People's Homestead for $300 each was rescinded. Prior to this action Mr. Jenks stated that he had been informed by Mr. J. Coffin a real estate agent who handled a great deal of such property, that at the present time the lots could probably be sold for $275 net and only on time.

Scott's notice of amendment.

Dr. Scott gave notice that at the next meeting he would move to amend the Rules for Keeping the Library Open on Sundays and Holidays.

Mch 14/08

Library/Hours

The matter of Sunday hours for the Library and the hours for closing evenings, both of which had been discussed and voted on at the last annual meeting, were referred to the Library Committee to report on at the next meeting.

The meeting then adjourned.

Attest
Jos. M. Cunning
Secretary

J. C. Spaulding
Recording Secretary

April 7/08.

San Francisco Tuesday April 7, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig: present at roll call Trustees Beaneton, Colquhoun, Jenke, Mauzy, Scott, Spaulding, von Geldern, Wagoner, President Taussig (7) absent at roll call Trustees Ford, Lyons, Neal, Spiers (4).

The minutes of the last meeting were read and on motion approved.

Heald's office vacant

The President announced that the office of Trustee to which Mr. E. P. Heald had been elected February 25 last was vacant as Mr. Heald had been absent in the East and was detained by sickness from arriving in time to qualify. Mr. Beaneton presented the following and moved its adoption:

Whereas on February 25th last E. P. Heald was elected a Trustee of the Mechanics Institute for the term of two years, and

Whereas the Constitution of the Mechanics' Institute requires that a Trustee elect shall take the obligation of office at the annual meeting following his election or within two weeks thereafter and in case of his failure to do so the office shall be declared vacant, and

Whereas, more than two weeks having now elapsed and

Whereas E. P. Heald did not, within two weeks of the annual meeting following his election, take the obligation of office as required by the Constitution,

The office of Trustee of the Mechanics Institute to which E. P. Heald was elected on February 25th last be and it is hereby declared vacant.

Mr. Beaneton's motion to adopt the foregoing was carried.

Heald elected

Mr. Spaulding moved to proceed to fill the vacancy in the Board caused by the failure of E. P. Heald to qualify. The motion was carried.

Mr. Wagoner nominated Mr. E. P. Heald to fill the vacancy. The nominations were on motion closed and on motion the Secretary cast the ballot of the Board for E. P. Heald for Trustee and the Chair declared him duly elected.

The President then announced the following

Committees

Standing Committees for the ensuing year.

Finance	Heald,	Lyons,	Mauzy
Buildings and Repairs	Spiers,	Spaulding,	Colquhoun,
Library	Beaneton,	von Geldern,	Scott,
Lectures and Classes	Wagoner,	Ford,	Beaneton,
Printing and Advertising	Spaulding	Neal	Colquhoun
Pavilion	Neal	Wagoner	Mauzy
New Library Building	Jenke	von Geldern,	Spiers, Mauzy, Scott.
Membership	Lyons	Heald	Colquhoun
Constitution and By-Laws,	Ford.	Beaneton	Jenke.

Apr 7/08.

The Finance Committee recommended the payment of audited vouchers Nos 861/905 inclusive amounting to $5009.55. The recommendation was adopted by the following vote:- ayes, Beaulon, Colquhoun, Jenks, Mauzy, Scott, Spaulding, von Geldern, Wagoner, President Tavern(?) noes none. The Committee also presented report of W. M. Downs auditor, showing the books audited and found correct to March 1. 1908. The report was received and ordered filed.

—

The Finance Committee presented the following

"On account of money being needed this month for taxes we recommend that the President and Recording Secretary be authorized and instructed to draw $4000 from the Certificate of deposit which this Institute holds on the Bank of California and to deposit same on the Institute's commercial account."

The recommendation, on motion of Mr. von Geldern, was adopted by the following vote:- ayes, Beaulon, Colquhoun, Jenks, Mauzy, Scott, Spaulding von Geldern, Wagoner, President Tavern(?) noes none.

—

Library Notice of Change in Rules Hours

The Library Committee presented the following:-

"We recommend that Section 1 of the Rules for the Library be changed to read as follows:-

"Section 1. Hours.- The Library shall be open on week days, public holidays excepted, from 9 a.m. to 9 P.M. On Sundays and public holidays it shall be open from 11 a.m. to 5 P.M. except on the 4th of July, Christmas and January 1st on which days it shall be closed all day."

Miss Bailey gets $2.50

The work on Sundays and holidays is performed alternately by Miss Bailey and by Mr Lawson as part of his regular work. We recommend beginning April 1, Miss Bailey be paid $2.50 for each Sunday and holiday she performs this extra service.

Evening Hours

In the matter of closing later in the evenings we recommend that for the present the Library shall continue to be closed at 9 P.M. when the conditions are more favorable for a change of the closing hour we will consider the subject again and bring the matter to your attention for action.

Miss Champlin's leave.

We recommend that Eva Champlin cataloguer be given a leave of absence for three months from April 1 without salary on account of ill health.

Respectfully
Signed Geo Beaulon
Signed Otto von Geldern
} Library Committee.

The recommendation to change the Library rules was laid over till the next meeting as required by the rules.

The recommendation about Miss Bailey's extra pay was adopted by the following vote:- ayes, Beaulon, Colquhoun, Jenks, Mauzy, Scott, Spaulding, von Geldern, Wagoner, President Tavern(?) noes none,

The recommendations as to evening hours and as to Miss Champlin were on motion adopted.

Apr 7/08.

Ann'l Report & Photos.

Mr. Spaulding moved that the Annual report of the Institute for the year ending February 29, 1908 be printed and that it include cuts of former Pavilions and Library Buildings. The motion was adopted by the following vote:- ayes, Beaulon, Colquhoun, Jenks, Mauzy, Scott, Spaulding, von Geldern, Wagoner, President Tavern(?) noes None.

—

Triangular lot.

Mr. Wagoner for the Pavilion Committee reported that under authority granted, the Committee had given the Mystic Shrine freemasons of the Pavilion lot for a circus, that the Shrine had had the lot levelled off and had then found the lot to be too small for the circus and that it would not be used.

—

Warren rents Post St.

Mr. Jenks for the New Library Building Committee reported that an agreement had been signed with the Warren Improvement Co giving it the right for 60 days & thereafter the Post St. lot while excavating the Mackey lot on Kearny St. and that the Warren Co had paid $100 for the privilege.

—

The Secretary's Report for March was read and ordered spread on the minutes.

Secretary's Report - March 1908.

1908

Mch 1	Cash in Commercial a/c	$ 1574.71
	Receipts	
	Dues 659	
	Ent. Fees 26	
	Books Paid 4.40	
	Fines & Effects 75.40	
	Rent San Bruno Ave 30.	
	Insurance 4.50	
	Interest 3.	
	Sundry 9.10	1252.90
		$ 2827.61
	Paid	
	Books $ 277.76	
	Expense 70.30	
	Printing & Stationery 35.25	
	Furniture 252.90	
	Light 8.14	
	Water 19.60	
	Salary 875.	
	Fuel 18.	
	Insurance 102.	
	Post St Expense 100	1758.95
Apr 1	Cash in Comm'l a/c	$ 1068.66
" "	" " Savings a/c	40908.10
		$ 41976.76

Respectfully
Jos. M. Cunningham

Apr 7/08

The Librarian presented report for March showing as follows –

New Members	26
Withdrawals	34
Circulation	7277
Daily average circulation	270
Sunday " "	48
Accessions, volumes	411

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members

John E. Sanford	Miss Kirk Richardson	Mrs R.F. Harrison
F.K. Nourse	Mrs Florence B. Swan	R.H. Robertson
Miss Genevieve Wyllis	Guido E. Eglieni	Linton Hart
Jos. A. Hughes	Mrs V. Evans Smith (Transfer)	C.F. Zimanecky
H.F. Swanson	Mrs Mathilde Erhardt	Hugo Legler
John Larsen	Mrs M.A. Newell	R.R. Rogers
M.L. Stocking	Myron D. Hoffman	C.O. Skaife
N.W. Howard	Miss Alice Carlisle	Mrs Helen Hecht
Mrs M.J. O'Donnell	Noah Winkell	Edwin F. Tracy

The meeting then adjourned

Attest
J.M. Cumming,
Secretary

J.G. Spaulding
Recording Secretary.

Apr 21/08

San Francisco Tuesday, April 21, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Tansey – present at roll call, Trustees Branston, Colquhoun, Heald, Jr., Lyons, Mauzy, Scott, Spaulding, von Geldern, President Tansey (9) Absent at roll call Trustees Ford, Neal, Speer, Wagoner (4)

Neal

The President noticed the return of Mr. Neal from the East and Mr. Neal expressed his thanks to the Board, for his re-election.

The minutes of the last meeting were read and on motion approved.

Miss Lyser raised

The Library Committee recommended that the salary of catalogue assistant Alice Lyser be raised from $50 to 60 per month beginning May 1, 1908. The recommendation was adopted by the following vote – ayes, Branston, Colquhoun, Heald, Jr., Lyons, Mauzy, Scott, Spaulding, von Geldern, President Tansey (9) Noes None.

Naylor Lease

Mr. Mauzy for the Pavilion Committee reported that under the authorization of the Board given at the meeting of March 3rd last the Committee had practically agreed on the terms of a lease to the Pavilion Block on which Mr. Charles E. Naylor was to be given an option and that the lease as drawn included all the terms imposed by the Board on March 3rd last except that the agreed value of the improvements to be erected within the first two years was $500,000 instead of $800,000. Mr. Mauzy stated that Mr. Naylor requested the option to run to January 1, 1909. The Secretary then stated to the Board the substance of the lease as drawn. Mr. Scott moved that the Pavilion Committee be authorized to complete an option to January 1, 1909 and settle the terms of the lease and the President and Secretary be authorized to sign the option. The motion was carried by the following vote – ayes, Branston, Colquhoun, Heald, Jr., Lyons, Mauzy, Scott, Spaulding, von Geldern, President Tansey (9) Noes None.

Loan from Equitable

New Library Building Committee. Mr. Heald stated that he had interviewed the manager of the Equitable Life Insurance Co. who had told him that his company would look very favorably on an application from the Institute for a loan to build a building on the Post St. lot; the interest to be 6% per cent per annum net to the Insurance Co. with a probability of it being reduced to 5½% in about a year.

Library Hours changed

Unfinished Business. A motion was made to adopt the recommendation of the Library Committee made at the last meeting to amend Section 1 of the Rules for the Library. The motion was carried by the following vote – ayes Branston, Colquhoun, Heald, Jr., Lyons, Mauzy, Scott, Spaulding, von Geldern, President Tansey (9) Noes None.

The meeting then adjourned

O.K.

Attest
J.M. Cumming
Secretary

J.G. Spaulding
Recording Secretary

May 19/08

Mem. No meeting held May 5th & Jan 6 Dec

San Francisco Tuesday May 19, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig - present at roll call, Trustees Beanston, Colquhoun, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, President Taussig (9) absent at roll call Trustees Ford, Keald, Spelis, Wagoner (4)

The minutes of the last meeting were read and on motion approved.

Mr Ford entered.

The Finance Committee recommended for payment vouchers 706/751 inclusive amounting to $1688.69, the bills were ordered paid by the following vote - ayes, Beanston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, President Taussig (11) Noes None.

The Library Committee recommended for purchase books amounting to $224.65, the books were ordered bought by the following vote - ayes, Beanston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, President Taussig (11) Noes None.

Norman left
Ward elected

The Library Committee reported the resignation of James Norman Janitor and recommended the appointment in his place of Geo Ward at a salary of $60 a month. The recommendation was adopted, on motion the Secretary cast the ballot of the Board, for Geo Ward for Janitor and the chair declared him elected.

Pavilion
Option
to
Naylor

The Secretary reported that the option for a lease on the Pavilion Block to Chas E Naylor as authorized by the meetings of March 3rd and April 21st last had been signed by Mr Naylor and by the Institute and the $1000 received therefor; the option running to January 1, 1909; that the lease as agreed on was attached and formed part of the option; that the lease contained all the provisions demanded by the Board at the meeting of March 3rd last except that the value of the improvements was to be $500,000 instead of $800,000 and further that the Institute was to be allowed to remain on the Pavilion lot till one year from the beginning of construction by lessee and that lessee was to deposit $100,000 in cash as security till buildings were completed and paid for, the buildings to be completed in two years from beginning of lease.

Mr Wagoner entered.

Mr Jenks presented the following report of the Committee on New Library Building.

(see next page)

May 19/08

Report of the Committee on

New Library Building

San Francisco May 19, 1908.

New Building

Board of Trustees Mechanics' Institute -

Gentlemen -

Your Committee on New Library Building reports as follows.

Under authority given this Committee we have employed Mr. Arthur Matthews to advise with us and to make sketches and preliminary plans for a New Library Building on the Post St. site.

Your Committee has had Mr Matthews prepare several plans showing different arrangement of entrances and light wells; all of these plans have provided for a nine story class A building, with stores on the first floor, the second and third floors to be for the Library, reference room, chess room, Board room and secretarys office, and the 4th & 9th floors for offices, there being about 21 offices to a floor - the plans have also contemplated using part of the rear of the lot from the basement to the top of the second floor for a stack room for books.

A suggestion has been made that the plan provide for an assembly hall in the building; your committee deems this inadvisable; a hall would doubtless be of considerable advantage, but its revenue would be uncertain and as it would have to be on one of the upper floors, there may be some objection from the fire department, and there would have to be more space taken for wider stairways, possibly more elevators would be required and the necessary lightwells would cut into the building so that any hall would be quite small.

Your Committee has also considered the matter of arranging the building for loft purposes - while the construction would be much cheaper than for offices the revenue would be correspondingly less and lofts hardly seem in keeping with the character of the building.

As nearly as can be ascertained the cost of a nine story class A building would be $250,000 but the following estimate is based on a cost of $300,000; we have a reasonable assurance that we can borrow the cost of the building from the Equitable Life Insurance Co. at 6% per annum we to pay taxes.

We have investigated office rents in the neighborhood and find that they run from about 13 cents to 17 cents per square foot of office space per month, but we have figured them at 12½ cents per month with an allowance of 10% for vacancies.

Estimated Receipts and Expenditures

	Receipts per mo	Per Month	Per Year
2 stores on 1st floor	$500 each	$1000.00	$12.000
Offices 4200 sq ft per floor @ 12½ c	525		
6 floors at 525	3150.		
Less 10%	315		
		$2835.00	34.020
		$3835.00	$46.020

Expenditures (see next page)

May 19/08.

(Rec'd by Belg from cash)

Expenditures: Rents fwd $46.020

Per year

New Building

Taxes - assessment land $150.000

Improvements 150.000 $300.000 @ 2% $6000

Insurance $150000 @ 1% 1,500

Interest 300000 @ 6% 18000

Total Annual Fixed Charge $25.500

Maintenance 126 offices @ Expense $1008 per year 12.096

Total Expense $37.596.00

Leaving net per annum $8424.00

besides the two Library floors rent free.

We recommend that the Committee be authorized to select and employ an architect to prepare plans and specifications for bids for building a building on the general plans outlined; the cost of said employment not to exceed $7,500.00

Respectfully

(signed) Levinpler Jacks

(signed) Otto von Geldern

(signed) A W Scott

(signed) Byron Mauzy

Committee on New Library Building.

Special Meeting of Members

Mr. Jacks moved that the President be ~~authorized~~ requested to call a special meeting of the members of the Mechanics' Institute on Tuesday May 26, 1908 at 8 P.M., to authorize the Board of Trustees to pledge any part of or all of the Institute property for an amount not to exceed $400,000 to raise funds to build a building on the lot belonging to the Institute on Post St. between Montgomery and Kearny Sts in this city. The motion was carried.

The report of the Committee on New Library Building was laid over till the next meeting.

The Secretary's report for April was read and ordered spread on the minutes.

Secretary's Report April 1908.

1908 Apr 1 Cash in Savings dept. Transferred to Commercial account $40.908.26 − 4000 = $36.908.26

Apr 1 Cash in Commercial Transfer from Savings dept 4000

Cash in Commercial 1068.66

$5068.66

Receipts

Dues	$1213.50	
Ent Fees	43.	
Init. Fees	32.25	
Books Sold	4.00	
Interest	119.05	
Rents Rooms 30 Dep 100 Dep 100	1130.00	$2571.75
		7640.41

Expenditures

Bldg & Lo	593.73
Binding	2.25
Express	85.17
Printing, Stationery	45.80
Furniture	43.85
Advertising	3.70
Rebates	93.
Salaries	875.
Water	14.20
Light	58.65
Gas	45.
Sales	3106.20

5009.55 2630.86

1908 May 1 Cash in Commercial Ac $39.539.12

" " " " Total

Respectfully

J. W. Cummings Secy

May 19/08

The Librarians report for April was read showing as follows -

New members	43
Withdrawals	51
Circulation	7037
Daily average	264
Sunday average	42
accessions	317

The report was received and the following new members reported therein were approved.

New Members.

Jas H. Redpath	R H H Kent	C E Smith
Mrs V Regan (Transfer)	H R Bray	Miss Greenbaum
Wm Robert Mason	John Ledwidge	F J Brennan
Mrs V Bolitho	Miss Isabel Beaver	A E Grant
Percy L Faix	Mrs Sara J Winn	Mrs Alice Batty Wright
H W Biggy	Marion Backman	Jno G Peckham
Ethel Munn	Sam'l F Richards	Agnes V Regan
Ben Singer	Herbert M Brace	Wm J Hackett

A letter was read from A J Rich & Co offering to rent to the Institute a store on Post St, and ordered filed.

Insurance Settled

The Secretary reported the settlement by the Atlanta Birmingham Insurance Co of Institutes claim for loss in 1906 at 30% netting $422.25

Sell Fireman's Fund Stock

Mr. Mauzy moved that the President be authorized to sell the Institutes two shares of stock in the Firemans Fund Insurance Co. at market rates. The motion was carried by the following vote:- ayes, Beaseley, Colquhoun, Ford, Jacks, Lyons, Mauzy, Neal, Scott, Spaulding, Von Geldern, Wagoner, President Tarpey 9 noes None.

The meeting then adjourned.

Attest

J. W. Cummings Secretary

J. G. Spaulding Recording Secretary

J. G. Spaulding

May 26/08

Members' Special.

San Francisco Tuesday May 26, 1908.

A Special Meeting of the members of the Mechanics' Institute was this day held in the Mechanics' Institute Building 99 Grove St. San Francisco at 8 o'clock P.M., President Rudolph J. Taussig presiding and a quorum being present.

Members Special Meeting

The Secretary then read the following notice of the meeting which he reported had been posted and advertised in the prescribed manner and which had also been mailed to each member of the Institute,

Mechanics' Institute.

Notice of Special Meeting.

San Francisco, California, May 20, 1908.

By request of the Board of Trustees of the Mechanics' Institute, I hereby call a special meeting of the members of the Mechanics' Institute at the Mechanics Institute Building, 99 Grove St., corner of Polk St., San Francisco California on Tuesday May 26, 1908 at 8 o'clock P.M.,

The object of said special meeting is to act on a resolution to authorize the officers and the Board of Trustees of the Mechanics' Institute to execute a Mortgage or other form of security on any part of or all of the real estate of the Mechanics' Institute for the purpose of obtaining funds to erect a building on that piece of real estate belonging to the Mechanics' Institute and situate on the south side of Post St. between Montgomery and Kearny Sts. in the City and County of San Francisco, State of California.

Attest James G. Spaulding Recording Secretary. Rudolph J. Taussig President Mechanics' Institute.

The Secretary then read to the meeting all of Section 1 of Article XIII of the Constitution of the Mechanics' Institute.

Vice-President Livingston Jenks stated briefly to the meeting what progress had been made by the Trustees in the matter of a new building.

Mr. Jenks then offered the following resolutions and moved their adoption.

Resolution to Borrow Money

Resolutions Authorizing Mortgage or Other Debt.

Whereas, it is for the best interests of this corporation and of its members, and in furtherance of the objects and purposes of this corporation, that a suitable and proper building for library, income and corporate purposes, be erected upon the lot of land owned by this corporation on the South side of Post St. between Kearny and Montgomery Streets, in the City and County of San Francisco, and

Whereas, it will be necessary for this corporation, in order to make provision for the cost of the erection, improvement and furnishing of such a building, to borrow a sum not exceeding $ 400,000, secured by mortgage or deed of trust of this corporation, covering all or some part of its real estate

Now Therefore, Be It Resolved that the Trustees and Officers of this corporation, the Mechanics' Institute of San Francisco, be and they are hereby authorized and empowered in the manner and at such cost as to them

may seem best, to erect, improve and furnish a building on said lot of land owned by this corporation on said Post Street, suitable for a library building and suitable for such other purposes as to them may seem best and

Be It Further Resolved, that in order to provide for the cost of the erection, improvement and furnishing of such building, said Trustees and Officers are hereby authorized and empowered, in the name of and as the act and deed of this corporation, and evidenced by the promissory note or notes of this corporation, to borrow a sum not to exceed $ 400,000, upon such terms and conditions of interest, time of repayment and otherwise as to them may seem best, and, in order to secure the repayment of any sum so borrowed as aforesaid, to execute and deliver the mortgage or deed of trust of this corporation, covering any part or all of the real estate owned by this corporation as to them may seem best, such mortgage or deed of trust to contain such conditions and terms as to them may seem best.

Mr. Joseph Rothschild seconded Mr. Jenks's motion to adopt the resolutions. Mr. Julius C. Saulman moved to amend the resolutions so as to fix the amount to be borrowed not to exceed $ 300000.00. Mr. Saulman's amendment was lost. Mr. Jenks's motion to adopt the resolutions was carried.

The meeting then adjourned.

Attest
J. M. Fumming
Secretary

J. G. Spaulding
Recording Secretary
J. G. Spaulding

June 2/08.

San Francisco Tuesday June 2, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig - present at roll call Trustees Brandon, Colgrohun, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, von Geldern, President Taussig (10) absent at roll call Trustees Reed, Lyons, Spiers, Wagoner (4)

The minutes of the last meeting were read and on motion approved.

Mr Lyons entered

The Finance Committee recommended payment of audited vouchers 95 & 1974 amounting to $ 1246.10, the recommendation was adopted by the following vote:- ayes Brandon, Colgrohun, Heald, Jenks, Lyons, Mauzy, Scott, Spaulding, von Geldern, President Taussig (9) Noes None.

The Library Committee recommended purchase of books amounting to $ 261.80 The recommendation was adopted by the following vote. ayes Brandon, Colgrohun, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, President Taussig (9) Noes None.

The President reported that the special meeting of the members held on May 26th last had adopted a resolution authorizing the Trustees to mortgage any part or all of the Institute property for an amount not to exceed $ 400,000 to raise funds to build on the Post & St. Lot.

The Secretary's report for May was read and ordered spread on the minutes. The Secretary's report for quarter ending June 1 was read and ordered read at the coming quarterly meeting.

The Librarians report for May was read showing as follows

New Members	20
Withdrawn	31
Circulation	6447
Daily average	246
Sunday and holiday average	49
Accessions	377 volumes

The report was received and the following persons named thereon as having joined the Institute went on motion approved

New Members.

John J Duffel	E L Swansen	E Duebraw
Mrs Wm Denham (transfer)	Dr D D Lustig	Anita Black Conner (transfer)
Wm Krause	Ida G. Moffat	Adolph D Fink
Mrs H Hutchings	Loren C. Williams	Mrs H D Diner
T. King	J M Amweg	T. Aston
H. Claussen	F. B Nunn	H L Tuckney.
A. J Cleary	H A. Zekind	
Leon E Morris	H. Kaufmann	

The Librarians report for quarter ending June 1 was read and ordered presented at the coming quarterly meeting of the Institute.

A letter from the Pavement Down Town Association was read asking the Institute to join the association and referred to the Finance Committee.

Letters from different architects and builders in regard to the new building were all referred to the New Library Building Committee.

New Building Architect

Unfinished Business - The report of the New Library Building Committee laid over from the last meeting was then considered.

Mr Jenks for the Committee stated that he recommended that the recommendation of the Committee that it be authorized to employ an architect be changed to a recommendation that the matter of selection of an architect be taken up by the Board.

It was moved and carried that the New Library Building Committee be instructed to recommend an architect or architects for the Board to choose from.

Mr Neal moved that when the meeting adjourn it adjourn to meet on Tuesday June 9, 1908 at 8 PM. The motion was carried.

Secretary Reports.

May 1, 1908 Monthly

1908 June 1 Cash in Comb'k		$ 26,308.6
Receipts		
Dues	626.00	
Ent Fees	20.00	
Paid Books	2.80	
Fines & Dues	70.70	
Rent	28.00	
Insurance	42.25	117.75
		$ 3802.61
Paid		
Books	678.48	
Fences	84.76	
Janit & Lately	47.20	
Light	47.95	
Telephones	8.50	
Awards	7.30	
Salary	812.50	
Old Acc	38.85	1727.54
1908 June 1 Cash in Comb'k		$ 2075.07
" " " Savings		36.908.26
" " Total		$ 38.983.33

Respectfully
J M Cummings
Secy

Quarter Ending May 31. 08

1908 May 1 - Cash in Savings		$ 4a 908.26
Transferred to Commercial		400.00
June 1 Cash in Savings		$ 36.908.26
" " Cash in Comb'k		15.471
" " Transfer from Savings		4.000
		55.471
Receipts		
Dues	$ 498.50	
Ent Fees	69.00	
Books Paid	11.20	
Fines & Dues	22.35	
Rents	1190.00	
Insurance	872.25	
Interest	122.00	
Sundries	5.10	4996.40
		$ 10571.11
Paid		
Advertising	3.78	
Binding	2.25	
Books	1549.97	
Fences	243.23	
Janitor Lately	168.25	
Light	30.52.5	
Sundries	48.10	
Water		
Salaries	2562.50	
Old Acc	38.85	
Fuel	63.	
Insurance	102	
Postage & Fences	100.	
Ladders	93	
Gas	3106.20	$ 8496.04
June 1 Cash in Comb'k		$ 2075.07 $ 2075.07
" " Total		$ 38.983.33

Respectfully J M Cummings Secy

June 2/08

Librarian's Report.—Quarterly ending May 31.1908.

Membership

Total Membership Mch 1/08		2762
New Members Mch 1 & May 31/08		69
		2831
Resignations		116
Total Membership June 1/08		2715

The membership is divided as follows

Honorary Members	9
Life Members (Mechanic's Institute)	173
Life Members (Mercantile Library)	460
Subscribing Members	2073
	2,715

Circulation

There were issued for home use 20.761 volumes a monthly average of 6920.

Accessions

Number of volumes entered March 1.1908		24.179
Added by purchase	878	
Added by gift	227	
	1105	
Less lost and paid for	6	
net accessions		1099
Total number of volumes entered May 31.1908		25.278

Respectfully Submitted
(Signed) F. B. Graves
Librarian.

The meeting then adjourned.
Attest
J. M. Cumming
Secretary

J. Spaulding
Recording Secretary.

San Francisco June 4.1908.

Quarterly Meeting called to order by President and adjourned.
No quorum.

J. M. Cumming
Secretary

June 9/08.

San Francisco Tuesday June 9.1908.

An adjourned regular meeting of the Board of Trustees of the Mechanics' Institute, adjourned from June 2nd last was held at the Mechanics' Institute Building tonight at 8 o'clock, President Tansey in the chair.—Present at roll call Trustees Beaston, Ford, Colquhoun, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Speiss, von Geldern, Wagoner, President Tansey (11) absent none.

The reading of the minutes of the last meeting was postponed till the next meeting.

The Finance Committee recommended the payment of audited vouchers $1,999.22. The recommendation was adopted by the following vote—ayes Beaston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Speiss, von Geldern, Wagoner, President Tansey (11) Noes None.

Appropriation for Books

The Finance Committee presented the following report

'We recommend that the appropriation for books binding, and periodicals for the year beginning June 1 be as follow

For Books	$3000
Binding	1000
Periodicals & papers	1600
	$5600

Down Town Assn

In the matter of joining the Permanent Down Town Association we recommend that action be deferred till the matter of our new building is definitely settled.

Respectfully
Signed E. P. Heald
Signed Byron Mauzy
Signed James N. Lyons
} Finance Com.

On motion the recommendations of the report were adopted.

Amendment to By Laws (Last July 7/08)

The Committee on Constitution and By Laws presented the following and the Board gave notice of its amendments; San Francisco June 9.1908.

To The President and Members of the Board of Trustees of the Mechanics' Institute.

Gentlemen:—Your Committee on Constitution and By Laws beg leave to submit the following report.

Your Committee was instructed by your honorable Body to propose such amendments to the By-Laws of the Mechanics Institute as would result (when adopted) in placing the collection of dues from members in the hands of the Membership Committee instead of in the hands of the Finance Committee.

In obedience to such instructions your committee respectfully submits the following suggested amendments:

1. Strike out from line 3 of Section 3 of Article III of the By-Laws the words "Library dues", and insert instead thereof the word "all."

June 9/08.

2. Add to Section 10 of Article III of the By-Laws, the words "and shall provide for the proper collection of all Library dues."

Respectfully Submitted
(signed) Percy L Ford, Chairman
(signed) Geo Ranston
(signed) Livingston Jenks
Committee on Constitution and By-Laws.

—

Engine on Post St. The Secretary called attention to the fact that the contractors for building on Kearny St. had placed his hoisting engine on the Post St. Lot, Referred to New Library Building Committee.

—

New Building Architect

The Committee on New Library Building presented the following -

San Francisco June 9, 1908.

Board of Trustees Mechanics Institute S.F.

Gentlemen:- Your Committee on New Library Building which was instructed at the last meeting to recommend to the Board, the name of an architect or architects for the Board to choose from to be the architect of the proposed new building, reports as follows;

There have been several suggestions made that the matter be settled by competitive plans and your Committee first considered the advisability of having a competition.

There are many drawbacks to the competitive idea, the principal one being that it is likely to cause delay, it would probably involve extra expense for premiums, it is uncertain whether the more desirable architects would compete and it would bring back the matter for decision by the Board at a later date; for these reasons and on account of the unsatisfactory experience of those members of the Committee who have had to do with competitions your Committee is unanimous in the opinion that an architect should be chosen at once.

Your Committee had before it for consideration the names of the following architects: McDougall Bros, Cunningham and Politeo, Donald Applegarth, Ralph W. Hart, Percy Hobart, F.H. Meyers, Wm Corbett, Wm Mooser, Woollett & Woollett, Bliss & Faville, Albert Pissis, Clinton Day, Myers & Ward, Louis Sutton, Jr. Galen Howard, J. Paterson Ross, Hamilton Murdock, McLaughlin, Mr. Graves, W. J. Cuthbertson, H. Baum, H. Blansdell, Smith O'Brien, J.E. Krafft.

After a discussion of the matter the vote of the Committee as to the architect that should be selected stood as follows:

For Cunningham & Politeo — Trustee Mauzy
For Cunningham & Politeo or Bliss & Faville — Trustee von Geldern
For Bliss & Faville — Trustees Jenks, Scott, Sprecks, Tansey.

Respectfully submitted. Signed Livingston Jenks
(signed) Byron Mauzy
(signed) Geo Sprecks
(signed) Otto von Geldern
(signed) Alf Scott
New Library Building Committee

June 9/08.

When the report was read Mr. von Geldern presented and had read a letter from him explaining his position and stating that he preferred as his choice for architects Bliss & Faville.

Mr. Mauzy moved that the Board proceed to choose an architect. The motion was carried.

—

The Board then went into Committee of the Whole, Mr Tansey in the Chair. The Committee rose and reported progress and asked leave to sit again which was granted.

—

The meeting then adjourned.

Attest
J.M. Cumming
Secretary

J.G. Spaulding
Recording Secretary.

June 16/08.

San Francisco Tuesday June 16, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock, by President Taussig - present at roll call, Trustees Branston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, von Geldern, Wagoner, President Taussig (12) absent at roll call Trustees Heald, Spaulding (2).

The minutes of the meetings of June 2 and June 9 last were read and on motion approved.

The Finance Committee recommended for payment audited vouchers 86/1000 inclusive amounting to $521.16. The recommendation was adopted by the following vote:- ayes, Branston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, von Geldern, Wagoner, President Taussig (12) Noes None.

Champlin left
Ward left
Horton - Janitor

The Library Committee reported the resignation of Eva Champlin Cataloguer and of Geo C Ward Janitor and the temporary filling of this position by the appointment of John Horton. The report was received and filed.

Architect

The meeting then went into Committee of the Whole, Mr Taussig in the Chair. The Committee rose and Mr Taussig reported that the Committee recommended that in the matter of the selection of an architect for the new Library Building, the New Library Building Committee be instructed to recommend to the Board the name of an architect or architects, the recommendation of the Committee of the Whole was on motion adopted.

A number of letters were read from architects and builders in regard to the new building all of which were referred to the Committee on New Library Building.

The meeting then adjourned.

Attest
J M Cumming
Secretary

J G Spaulding
Recording Secretary.

July 7/08.

San Francisco Tuesday July 7, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig,- present at roll call Trustees Branston (absent) Ford, Colquhoun, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (12) absent at roll call Trustees Branston, Lyons (2)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended for payment vouchers 1001/1080 amounting to $766.25. The bills were ordered paid by the following vote:- ayes, Colquhoun, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (12) Noes None.

The Library Committee recommended for purchase books amounting to $246.70 The recommendation was adopted by the following vote.- ayes, Colquhoun, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Spiers, von Geldern, Wagoner, President Taussig (12) Noes None.

Medical Society left.

The Committee also reported that the San Francisco County Medical Society had removed its books and periodicals which had been in the Institute's custody for the past year.

The Secretary's Report for June was read and ordered spread on the minutes.

Secretary's Report.

1908 June 1 Cash on Commercial Deposit $2075.09

Receipts

Dues	$702.50	
Entrance Fees	31.00	
Book Fines	5.00	
Fines & Fees	81.00	
Rent	30.00	
Interest	5.77	
Insurance	300	1155.27
		$3230.36

Expenditures

Advertising	29.90	
Books	$22.92	
Binding	2.10	
Fuel	121.30	
Light	7.50	
Printing & Stationery	53.49	
Salaries	168.40	
Water	775.50	
	835	1889.46
		$1340.88

1908 July 1 Cash in Commercial Dep't 1340.88
" " " Savings " 36908.26
$38249.14

Respectfully Submitted J M Cummings

July 7/08.

The Librarian's Report for June was read, showing as follows

New Members	31
Withdrawals	32
Circulation	6852 volumes
Daily average	256 volumes
Sunday average	42 volumes
Accessions	281 volumes

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members.

Mrs Edna Burns	N Finsky	H B Advance
Miss Adolph Rothschild	W. E. Nevill	Miss Cuyler Lee
May M. Coleman	Alice M. O'Connor	R. Alborn
Miss Mabel Wood	C L Huyck	Miss Alice P Stern
James E. Speyer	C A. Stott	Cuttenden Thornton
S H Boyles	Miss M M Flanagan	Edward E Doyle
Lawrence Arnstein	Miss Blanche M Flagler	Lawrence A Rosenblatt
Andre' Senod	Mrs J G Brown	K. S. Keller
R. A. McLellan	Robt Clough	W R B Smith
W. T. Barton	Archer Scholz	M. E. Wells
	Miss Easter Beede.	

Letters concerning new building were read and referred to New Library Building Committee.

Amendments Lost

Mr. Jenks moved that the amendments to the By-laws presented on June 9 last by the Committee on Constitution and By-Laws be adopted. The motion was lost by the following vote:- ayes Colgrehoun, Ford, Jenks, Neal, von Geldern Wagoner (6) Noes Heald, Mauzy, Scott, Spaulding, Speers, President Faussig (6).

Sewer on Hyde St

A letter was read from Mahony Bros, contractors, asking the Institute to sign a petition to have Hyde St. in front of Institute lots, sewered. On motion it was decided not to sign the petition.

Survey of Lots.

The Secretary stated that he had measured off the Institute's lots in the People's Homestead and as nearly as he could tell on two of them other parties adjoining had built on the Institute property and that the Attorney advised that a survey be made before beginning proceedings to establish title under the McEnerney act. On motion the survey was ordered by the following vote:- ayes, Colgrehoun, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Speers, von Geldern, Wagoner, President Faussig (12) Noes None.
On motion of Mr. Neal the Secretary was instructed to see what the cost of a survey would be and report.

Secy vacation

On motion of Mr Neal the Secretary was granted a two weeks vacation.

July 7/08.

The Committee on New Library Building presented the following report-

Architect

"In accordance with the instructions of the last meeting, your Committee to recommend to the Board the name of an architect or architects for the new building, your Committee recommends to your consideration the names of

Albert Rissius
Lewis C. Hobart
Howard Galloway.

If none of these names is acceptable to the Board, your Committee recommends that a competition be held.

Respectfully,
Lewington Jenks
Jas Speers
Otto von Geldern
A O Scott
Byron Mauzy

New Library Bldg Com

Albert Rissius selected.

The Board then went into Committee of the Whole President Faussig in the Chair. The Committee rose and reported that it recommended the selection of Albert Rissius as architect for the New Library Building. The motion was carried.

Mr Neal moved that the New Library Building Committee be authorized to negotiate with Mr. Rissius and report at the next meeting. The motion was carried.

Mr Neal moved that when the meeting adjourn it adjourn to meet on July 14 next at 8 P.M. The motion was carried.

The meeting then adjourned.

Attest
J. M. Cumming
Secretary.

J. G. Spaulding
Recording Secretary.

Note - No meeting held July 14/08 - J.G.S.

San Francisco Tuesday July 21. 1908.

Regular Meeting of the Board of Trustees of the Mechanics' Institute held tonight. The Board met President Faussig in the chair- present at roll call Trustees Beaneton, Colgrehoun, Jenks, Lyons, von Geldern Wagoner, President Faussig (7) absent at roll call Trustees Ford, Heald, Mauzy, Neal, Scott, Spaulding, Speers (5). There being no quorum the meeting adjourned.

Attest
J. M. Cumming
Secretary.

J. G. Spaulding
Recording Secretary.

Aug 4/08

San Francisco, Tuesday August 4, 1908.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by Vice-President Jenks — present at roll call Trustees Beaulon, Colquhoun, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding von Geldern, Wagoner (8) absent at roll call Trustees Ford, Heald, Sievers, President Tevis (4).

The minutes of the meeting of July 7 and July 21 last were read and on motion approved.

Mr. Heald entered.

The Finance Committee recommended payment of audited vouchers 1011/1042 inclusive amounting to $1484.45. The recommendation was adopted by the following vote: ayes, Beaulon, Colquhoun, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (9) Noes None.

The Library Committee recommended purchase of books amounting to $254.15. The recommendation was adopted by the following vote: — ayes Beaulon, Colquhoun, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (9) Noes None.

Pav. Block rented 4 circus

Mr. Neal for the Pavilion Committee reported that the Pavilion Block had been rented for five days in September to a circus for cook and stable tents for $125.00

New Building Mr. Peirce's fee

The New Library Building Committee presented the following report.

"We have interviewed Mr. Albert Peirce in accordance with the instructions of the last meeting and submit herewith letter from him in regard to his compensation.

We recommend that the terms as stated in his letter be accepted with the understanding that the building is to cost in the neighborhood of $250,000.00"

Respectfully (signed) Livingston Jenks
(signed) Otto von Geldern
(signed) A.W. Scott
(signed) Byron Mauzy
New Library Building Com.

Attached to the report was the following letter.

San Francisco, Aug 3, 1908.

Mr. Livingston Jenks, Chairman
Building Committee
Mechanics Institute, 79 Grove St. S.F.

Dear Sir In answer to the request of your Committee as to the charges for my services as architect for the proposed Mechanics Institute Building on Post Street, between Montgomery and Kearny Sts, and which is to cost approximately two hundred and fifty thousand ($250,000) dollars; I will state that for making the necessary preliminary sketches, working drawings, specifications, large scale and full size details, and for the general

Aug 4/08

direction and supervision of the work, my charge will be five per cent (5%) of the total cost of the work.

Should it be decided not to go on with the work after the plans and specifications are completed ready to take estimates, the charge will be two and one half per cent (2½%) of the estimated cost of the work.

Should you decide to discontinue the work on the plans and specifications at any time previous to their completion, the charge will be in proportion to the value of the work done.

Hoping that the above gives you the information you desire

I remain

Very Truly Yours
(signed) Albert Peirce.

On motion the recommendation of the report was adopted by the following vote: ayes, Beaulon, Colquhoun, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (9) Noes None

The Secretary's report for July was read and ordered spread in the minutes. (see next page)

Survey of Lots People's Homestead to Finance Com.

The Secretary reported that he had had a survey made of the Institute seven lots in the People's Homestead and that on four of them adjoining owners had fences or houses running over on the Institute lots and that the Institute's attorney had advised that if possible the adjoining owners be got to either lease or buy the Institute lots as this would simplify the proceedings necessary to be taken under the McEnerney act.

On motion of Mr. Neal the matter of adjusting matters with adjoining owners was referred to the Finance Committee with power to act.

The Librarians report for July was read showing as follows —

New Members	29
Withdrawals	50
Circulation	6952
Daily Average	260
Sunday average	44
Accessions	329

The report was received and the following persons named therein as having joined the Institute were on motion approved

New Members.

Edw. C. Rowland	Arthur C. Schlesinger	Miss Anna L. Jewett	S. Matthew
A. S. Savoie	Miss Beatrice Abrahamson	Mrs. Henry J. Crim (Alternate)	Aug. J. Bowie, Jr.
John L. Janes	Mrs. Clara Sooba	Miss Edith Young	Paul R. Schraubenstadt
Dr. Geo. G. Seve	Thomas H. Bradley	Joseph H. Selot	Miss Alice C. Donahue
Wm. H. Fletcher	Wm. C. Tait	D. C. Foley	Roger St. C. Swaden
W. Handon	Jesse Elvey	Miss Gertrude C. Cresswell	F. W. Knoell.
John J. White Jr.	R. W. Cantrell	C. O. Haag	
Geo. C. Pentegame	Miss Maidee E. Maggs	Maud M. Keys	

Aug 4/08

Mr Spiers sick

Mr Colquhoun reported that Trustee Spiers was ill and would be unable to attend meetings for a time.

Lectures and charges

At Mr Wagoner's suggestion the meeting discussed the advisability of making a charge for tickets for the coming lectures season.

Secretary's Report July 1908.

1908 July 1	Cash in Savings Bk		$36.908.26
	Dividends July 1		474.79
			$37.383.05
July 1	Cash in Commercial		$1340.88
	Receipts		
	Dues	$1014.00	
	Entrance Fees	29.-	
	Books Sold	1.65	
	Lectures	78.50	
	Rents	30.00	
	Interest	1.72	1154.87
			$2.495.75
	Paid		
	Books	$3.10	
	Expense	14.60	
	Rent & Light	36.-	
	Salaries	773.30	
	Light	41.45	
	Water	7.60	966.25
			$1529.50
Aug 1	Cash in Comml		
1	Total Cash		$38.912.55

Respectfully
J W Cummings Secy

The meeting then adjourned.
Attest
J W Cummings
Secretary

J G Spaulding
Recording Secretary.

Aug 18/08

San Francisco Tuesday August 18, 1908.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig:- present at roll call Trustees Colquhoun, Heald, Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Wagoner, President Taussig (9) absent at roll call Trustees Brandon, Flood, Spalding, Spiers (4)

The reading of the minutes of the last meeting was on motion postponed.

Sleptzeus lectures - price of tickets

Mr Wagoner presented the following report for the Lecture Committee-

"We recommend that a series of 12 lectures on "The Heritage of the English in India", beginning next month be given by Professor Sleptzeus and that arrangement for admission be as follows-

To members, one season ticket admitting two to each lecture be sold at one dollar each.

To members wishing to bring additional ~~members~~ persons twenty five cents per person each lecture.

To single season ticket & non-members five dollars.

To non-members single admission to lectures 50 cents per lecture.

We recommend that this Committee be authorized to make the necessary arrangements with Prof. Sleptzeus for the hall and for the printing and other necessary details.

Respectfully
Signed Lenker Wagoner
Lecture Committee

On motion the recommendations of the report were adopted by the following vote:- ayes, Colquhoun, Heald, Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Wagoner, President Taussig (9) Noes None.

The meeting then adjourned
Attest
J W Cummings
Secretary

J G Spaulding
Recording Secretary.

Sept 1/08

San Francisco Tuesday September 1, 1908.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics' Institute building tonight President R. J. Tavaglione in the chair: present at roll call Trustees Beaneton, Colgrehoun, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Tavaglione (13) absent Trustees Fuller (1)

The minutes of the meeting of august 4th and August 18th last were read and on motion approved.

The Finance Committee recommended for payment vouchers 1043/1076 inclusive amounting to $2338,12 and also recommended the transfer of $2000 from the Certificate of Deposit in the Bank of California to the commercial account; both recommendations were adopted, roll calls on each being as follows:- ayes, Beaneton, Colgrehoun, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Tavaglione (13) Noes None (0).

The Library Committee recommended for purchase books amounting to $287.50. The recommendation was adopted by the following vote:- ayes, Beaneton, Colgrehoun, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Tavaglione (13) Noes None.

Librarian's vacation

The Library Committee recommended as follows-

1. That the Librarian be given a two weeks vacation to be taken at such time as shall be arranged satisfactorily to the Committee.

Meeting of Cal Libry assn

2. That the California Library Association be given the use of the Board room for its meeting September 11th next.

On motion of Mr. Neal both recommendations were adopted.

Annual Report ready

Mr. Spaulding for the Printing and Advertising Committee reported the Centennial report ready for distribution.

The Secretarys report for August was read and ordered spread on the minutes

Secretarys Report August 1908.

1908 Augt. Cash in Comtce		$1529.50	Paid		$2469.68
Receipts.					
Dues	$781.50		Books	$180.77	
Entrees	40.		Binding	115.46	
Fines Tokens	78.75		Expense	98.25	
Card	1.25		Print Stats	112.44	
Rent	30.00		Light	32.40	
Sundries	7.70		Water	8.10	
Interest	98	940.18	Insurance	154.50	
Paid		$2469.68	Salary	782.00	1484.45
			1908 Sept 1 Cash in Comtce		985.23
			" Savings "		2469.68
			" Total		$3454.91

Respectfully John Cumming Secy

Sept 1/08.

The Secretarys report for quarter ending aug 31 was read and ordered presented at the coming quarterly meeting.

The Librarians report for August was read showing as follows-

New Members	40
Withdrawals	15
Circulation	7354
daily average	275
Sunday average	41
Accession	463

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members.

A M. Fickenmueller	Mrs. Edw. Robert (transfer)	Miss Daisy A Ryan
John Pomeroy	Joseph Bromfield	Harry L Colestock
K L Empie	A L Kroeber	N. Newburgh
Herbert Farrell	H E Crozier	Richard Fitzgerald
P L Lacombe	Walter E. Plank	P L. Bosqui
Robert Reese	W H Collins	Howard M. Smeltzer
R. Heyburn	C E O Beaver	W. P Watson
Miss E. Alma Duffy	Joseph Mine, Jr	Miss Ida Birkenstock
E. J Price	Eugene N. Benson	C. Streckewald
Miss Edith R Sleeper	John T. Henke	Miss E. M. Owens
Miss Annette Moffitt	A K Marshall	Geo A. Adams
J. T. Wooley	A Bertrick Nelson	Henry B. Perrett
Miss Bessie P Wallhett	Mrs L. O R Parnell	Miss Mary L. Powers
L B Kellogg (transfer)	P H Westdahl	Chas M. Kuck

The Librarians report for the quarter ending August 31 was read and ordered presented at the coming quarterly meeting.

Latimer's proposition about dues

A letter was read from L. P. Latimer proposing to paint the Institute a picture to be taken in exchange for his dues. Referred to Membership Committee with powers to act.

The meeting then adjourned

Attest John Cumming Secretary

J. G. Spaulding Recording Secretary.

Sept 10/08
Quarterly

San Francisco Thursday September 10, 1908.

Members Quarterly

The regular quarterly meeting of the members of the Mechanics' Institute was held in the Mechanics' Institute building tonight a quorum being present and Vice President Livingston Jenks in the Chair.

The minutes of the annual meeting of March 5th last were read and approved.

Reports for the last quarter from the Secretary and the Librarian were read and ordered spread on the minutes. (See p. 352)

The Chair stated that the plans for a new building were progressing and that a series of lectures beginning September 21st would be given by Professor H. Morse Stephens.

Protest against Mr Mead's Report re abolition of Chess Room.

Mr. A. Krause called attention to the recently printed annual report of the Institute for the year ending February 29. 1908 containing the annual report of ex-President L. R. Mead, which had not been read at the last annual meeting. Mr Krause moved that President Mead's report be read. The motion was carried and the report was read and on motion ordered spread on the minutes of the annual meeting of March 5th last.

One portion of ex-President Mead's report recommended the consideration of abolishing the Chess Room in the new building and Mr J. Dolan presented a protest signed by 144 members against adopting this portion of the report and he moved that the protest be spread upon the minutes.

A letter from Mr Fred Hackett protesting against the report was read and ordered placed on file.

Mr. Dolan asked if there was any intention to abolish the Chess Room in the New Building and the Chair explained that the report had never been before the Trustees but that Mr. Mead had written it in accordance with the provisions of the Constitution empowering the President to make such recommendations for the good of the Institute he might deem proper, Several of the Trustees then assured the meeting that there was no intention whatever to abolish the Chess Room in the new building.

Mr Byron Mauzy moved as an amendment to Mr Dolan's motion that the protest be received and placed on file the amendment was lost, Mr Dolan's motion to receive the protest and spread it on the minutes was carried

Protest.

Protest against ex President Mead's Report.

To the Honorable Board of Trustees

Whereas there appears in the annual report of past president Mead, relative to the projected construction of the new Library Building a statement in disparagement of the further maintenance of the Chess, Checker and Card Room, and in fact advocating the permanent and absolute abolition of this adjunct to the Library institution: and

We have deemed it expedient to anticipate any action thereon by entering our vigorous and emphatic protest against the adoption of this portion of the annual report, and and the same time in support of our protest to invite your attention to the following considerations:

Sept 10/08
Quarterly

Chess Room Protest against Mr Mead's report

Past president Mead intimates that only a disproportionate number of the members of the Library frequent this branch of the Library, and advances this as a convincing and conclusive reason for its elimination. With respect thereto we take decided issue with him and assert emphatically that the chess-room in its present circumscribed state has proved on many occasions wholly inadequate to accomodate those desiring to avail themselves of the enjoyments and pleasures it affords. If any member of your body refuse to give credence to this statement, an inspection of the chess-room on any afternoon, especially Saturday and Sunday afternoons, will demonstrate that there is no mere idle boast, but an undisputed and indisputable fact.

President Mead in his report adverts to the insufficiency of the revenue derived from membership dues to maintain the Institute. If this be so, why inaugurate a policy which will with certainty tend to have a deleterious effect on this same source of revenue, instead of adopting measures which would invigorate and vitalize the same. We are firm in our contention and belief, and challenge denial thereof, that the chess-room features of the Institute has been its boon in its hours of greatest adversity; that its attractiveness has proved as an impelling force in stimulating and expanding its membership; that it has conduced to the renown and distinction of the Institute not only locally but nationally as well; that, in fine, because of its time-honored, and well nigh contemporaneous existence with that of the Institute itself, its curtailment at this or any moment would evoke a storm of indignation and be veiled with deplorable results.

(Signed by 144 members) Sec'y. Sept 5. 1908

Chess Room thanks Trustees

Mr. W. C. Mackintosh moved that the meeting express its thanks to the Board of Trustees for the explanation of its standing towards, and its efforts to maintain the Chess Room. The motion was carried

Mr P. J. Healy offered the following

Amendment to the Constitution.

San Francisco September 10, 1908.

Healy Amendment

The following paragraphs are offered as an amendment to the Constitution of the Mechanics Institute. Said amendment to be known as Section 5 of Article XII

In addition to the quarterly and annual meetings there shall also be held monthly meetings of the members of the Institute for the purpose of hearing discourses, reading papers and providing for discussions on the various questions of industrial economy; and to have opportunity and place where the various new inventions in applied science, mechanical devices, labor saving processes, appliances and machinery, may be explained and illustrated by parties who are familiar with the practical applications of said improvements, and their influence upon the industrial development of the City of San Francisco and the State of California.

These monthly meetings shall be for educational purposes and shall also furnish an opportunity for mutual improvement and the cultivation of

Sept 10/08
Quarterly

friendship among our members. These meetings may be held on the first Wednesday of each month or upon any other meeting day which may be more convenient to all parties concerned.
The business to be conducted at such meetings shall neither exclude nor require the presence of the trustees or other officers of the Institute.
No action taken at any of these meetings shall involve in any way the financial interests of the Mechanics' Institute.
Ten members shall constitute a quorum.
Cushing's Manual or any other parliamentary manual used by the trustees of the Institute shall be the rules of order at the aforesaid meetings.
When ten members of the Institute in good standing shall apply to the Trustees for the organization of these meetings, then the Trustees of the Mechanics' Institute are thereby empowered and directed to furnish the ways and means for the holding of said meetings.

(signed) P. J. Healy.

Secretary's Report for Quarter Ending Aug 31/08

1908
June 1 - Cash in Savings dep. $36,708.26 — Forward $5325.39 — $37383.05

Interest — 474.79
$37,383.05

June 1 Cash in Commercial Dep. $2078.07

Receipts		
Dues	$2498.00	
Ent. Fees	100.00	
Books sold	7.70	
Lantern	238.25	
Rents	90.00	
Interest	8.47	
Insurance Fees	300.00	
Sundry	7.70	$3250.32
Forward		$5325.39
		$8383.05

Paid

Advertising	$29.90	
Books	996.79	
Binding	117.56	
Fuel	234.15	
Gas	7.50	
Light	127.84	
County Hlthy	316.37	
Salaries	2331.50	
Wells	24.05	
Insurance	154.50	$4340.16
Dep. Cash in Comm'l		985.23
Total		$5325.39

Respectfully submitted Jos M Cumming Secy.

Librarian's Report - Quarter Ending Aug 31/08.

Membership - Total Membership June 1 1908 — 2713
New members June 1 to Aug 31 1908 — 100
2813
Resignations — 94
Total Membership Sept 1. 1908 — 2719

Circulation — There were issued for home use 21158 volumes, a monthly average of 7052 volumes.

Accessions — No. of volumes entered June 1. 1908 — 35278

Added By Purchase 498
" " Gift 446
" " Binding 128
1072
Lost and found 9
Net accessions 1063. — 1063

Total number of volumes entered Aug 31 1908 - 36.341

Respectfully submitted
(signed) F. B. Graves Librarian.

The meeting then adjourned.
Attest
Jos M Cumming
Secretary

J. G. Spaulding
Recording Secretary

Sept 15/08
Sept 29/08 (Special)

San Francisco Tuesday September 15, 1908.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute building tonight at 8 o'clock by Vice President Jenks; present at roll call Trustees Beaulon, Colquhoun, Ford, Healy, Lyons, Mauzy, Neal, Scott, von Geldern, Wagoner, Jenks (11) absent at roll call Trustees Spaulding, Sprigg, President Taussig (3)

The minutes of the meeting of September 1st last were read and on motion approved.

Foot ball on Pav Blk and Rent to Buffalo Bills

Mr Neal for the Pavilion Committee reported that the Committee was negotiating with foot-ball clubs for a lease of the Pavilion Block - Also that the lot had been rented to Buffalo Bills Wild West Show for stables and coach tents for six days in October for $150.

The meeting then adjourned
attest
Jos M Cumming,
Secretary

J. G. Spaulding
Recording Secretary

San Francisco Tuesday September 29 1908.

Specials to Approve Building Plan.

A Special meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics' Institute Building tonight, beginning at 8 o'clock, vice President Jenks presiding; present at roll call Trustees Beaulon, Colquhoun, Ford, Jenks, Lyons, Mauzy, Scott, von Geldern, Wagoner (9) absent at roll call Trustees Healy, Neal, Spaulding, Sprigg, President Taussig (5)

The Chair stated that the meeting had been called by the President and the Secretary read the following call for the meeting a copy of which had been sent to each Trustee in accordance with the By-Laws.

Notice of Special Meeting of the Board of Trustees of the Mechanics Institute

San Francisco September 26, 1908

A Special Meeting of the Board of Trustees of the Mechanics' Institute will be held at the Mechanics Institute Building, 99 Grove St. San Francisco, on Tuesday September 29, 1908 at 8 P.M.
This meeting is called for the following purposes:
1. To receive and act on a report of the New Library Building Committee recommending the adoption of certain preliminary plans drawn up by Architect Albert Pissis for a building for the

Sept 29/08
Special.

Special to approve Building Plan.

Mechanics' Institute on its lot on Post St., and recommending that Mr. Pissis be directed to proceed with the work of drawing working plans and specifications for said building and of obtaining bids for the erection thereof.

2. For the payment of bills.

By Order of
Rudolph J. Taussig
President.

Respectfully
Joseph M. Cumming
Secretary

The Finance Committee recommended payment of audited vouchers 1077/1095 inclusive amounting to $1440.15. The recommendation was adopted by the following vote:- ayes Beanston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Scott, von Geldern, Wagoner(8) noes None.

The New Library Building Committee presented the following report.

San Francisco, September 29, 1908

Board of Trustees, Mechanics' Institute

Gentlemen:-

Building Plan Approved.

Your Committee on **New Library Building** reports as follows:- Under instructions of the Board of Trustees your Committee has had numerous consultations with Mr Albert Pissis, the architect elected by the Board, to draw plans for a new building on the Institute's Post St. lot. Mr Pissis has submitted several preliminary plans all of which are for a nine story Class A building covering as much of the lot as is possible, with arrangements for stores on the first floor, accomodations for the Library, Institute offices and Chess room on the second and third floors and for offices above the third floor.

Your Committee is of the opinion that the best preliminary plan is that designated Plan 3 which provides for elevators on the east side of the building near the Post St. front and for light wells on both sides in the rear.

Your Committee recommends the adoption of preliminary plan 3 as the basis of final plans and also recommends that with this plan as a basis Mr Pissis be instructed to proceed at once to make working plans and to draw specifications and obtain bids for the building, it being represented to us by Mr Pissis that in his judgment the building contemplated by said preliminary plan can be built for $250,000, but should the bids exceed $250,000 he assures us that, without extra expense, for so doing, the specifications can be so modified that the cost of the building will not exceed $250,000.

Respectfully Submitted
(signed) Livingston Jenks
(signed) Byron Mauzy
(signed) A.W. Scott
(signed) Otto von Geldern,

Attached to the report was the following letter-

Sept 29/08
Special.

S. F. Sept 29, 1908.

New Building Plan.

Mr Livingston Jenks
Chairman Building Committee
Mechanics' Institute

Dear Sirs:- In answer to your request as to the cost of the proposed new building for the Mechanics' Institute, I will state that in my judgment the building can be erected in accordance with the preliminary plans submitted by me for $250,000.00 approximately. Should the bids for same exceed the amount, the specifications can be so modified that the cost can be reduced to the desired amount, no change to be made for such modification

Yours Truly
(signed) Albert Pissis.

Mr Ford presented the following, Mr Wagoner seconding.

I move that the report of the Committee on New Library Building be adopted and spread upon the minutes with the understanding that the plans and specifications upon which bids are to be obtained shall be made with the co-operation and under the supervision and control of the Committee on New Library Building, and with the further understanding that the right is reserved to reject any and all bids should be deemed to the Board of Trustees.

The motion was adopted by the following vote:- ayes, Beanston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Scott, von Geldern, Wagoner(8) Noes None.

The meeting then adjourned

Attest
Jos M Cumming
Secretary

J. G. Spaulding
Recording Secretary.

San Francisco Monday October 6, 1908.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute building tonight at 8 o'clock by Vice-President Jenks — present at roll call Trustees Beaneton, Colquhoun, Ford, Heald, Jenks, Neal, Scott, Spaulding, von Geldern, (7) absent at roll call Trustees Trustees Lyons, Mauzy, Spreen, Wagoner, President Tarpey. (6)

The minutes of the meetings of September 15th and September 29th last were read and on motions were approved.

The Finance Committee recommended payment of audited vouchers 1076/1115 inclusive amounting to $619.14. The recommendation was adopted by the following vote — ayes, Beaneton, Colquhoun, Ford, Heald, Jenks, Neal, Scott, Spaulding, von Geldern, (7) noes None.

The Library Committee recommended purchase of books amounting to $283.10 less discounts as per book lists nos 72 & 73, the recommendation was adopted by the following vote, — ayes Beaneton, Colquhoun, Ford, Heald, Jenks, Neal, Scott, Spaulding, von Geldern. (7) noes none.

Harlan Asst to Phipps Appointed

The Library Committee also reported the resignation of John Harlan Janitor taking effect September 30th and the appointment temporarily as janitor of Henry Phipps.

Mr. Mauzy entered.

The Secretarys report for September was read and ordered spread on the minutes.

Secretarys Report — September 1908.

1908 Sept 1 — Cash in Savings a/c		$37383.05
Hanford & Commercial a/c		2000.00
		$39.383.05
Sept 1. Cash in Commercial a/c	$985.23	
Transfer from Savings a/c	2000	
	$2985.23	

Receipts

Dues	$706.50	
Entrance Fees	36.00	
Life Fee	50.00	
Book Sales	3.00	
Fines & Fees	91.00	
Lecture Receipts	320.75	
Interest	164.09	
Rents	155.	
	1526.34	
Forward	$4511.57	$39.383.05

(see next page)

Secys Report (continued)

Forward,	$4511.57	$39.383.05
Paid		
Books	$1230.54	
Binding	97.89	
Express	101.94	
Printing & Stationery	175.90	
Lighting	90.35	
Water	14.75	
Salary	157.50	
Advertising	1.90	
Lectures	80.50	
Insurance	412.00	3778.27
	$733.30	
08 Oct 1 Cash in Comm'l a/c		733.30
" Total Cash		$36.116.35

Respectfully
John Cummings Secy

The Librarians report for September was read showing as follows —

New Members	37
Withdrawals	26
Circulation for month	7133
Daily average circulation	226
Sunday and holiday average	57
Accessions	204, by purchase 112 by gift 92.

The report was received and the following persons reported therein as having joined the Institute were on motion approved.

New Members.

James Bandy	Jas Read Watson	Joseph Weresbein	Edward K Strong Mrs H J Kaufmann
Mrs H Brockmann	Frank Sternberg	Mrs Ed A de Galdo	Alexander Logie
J H Kent	Fred A Shutte	Mrs Ellen R Sullivan	Mrs Emery H Fletcher
E K Eelman	Mrs Eugene J Hackman	Miss Emily Herzelmeyer	N. P. Severin
Jacob Schlosser	Louis Rowe	Mrs Amy B. Severy	M. S. Blanchard
E J Kennedy	W Stoppard	Hugo D Newhouse	Miss Grace Sanderson
Gaylord Bell	Miss E A Thompson	Ed Weinlander	Mrs E A Donovan
Henry Rosenblum	Wm J Mechan (Life)	S F Crocett	Miss Rose Stone
Dr Joseph Flea	Miss Mem Jones	Miss Emilie Miehl	Miss Alice Breen

Wagoner gets Leave

A letter was read from Trustee Lucius Wagoner asking 30 days leave of absence on account of absence from the city. On motion of Mr. Neal the request was granted.

Anderson Application.

A letter was read from Clarence L Anderson applying for position as superintendent of construction on the new building and referred to the New Library Building Committee.

The meeting then adjourned.

Attest
John Cummings
Secretary

J. J. Spaulding
Recording Secretary.

Oct 27/08
Special

San Francisco Tuesday October 27th, 1908.

A Special meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics Institute Building tonight at 8 o'clock, Vice-President Jenks in the Chair - present at roll call Trustees Beaneton, Colquhoun, Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Spaulding (9) absent at roll call, Trustees Ford. Heald. Speers. Wagoner (on leave of absence) President Taussig (5)

The Secretary read the following call for the meeting a copy of which he reported has been sent to each Trustee in accordance with the By-Laws.

Notice to Trustees of the Mechanics' Institute

Special Meeting of the Board of Trustees.

A Special Meeting of the Board of Trustees of the Mechanics' Institute will be held at the Mechanics' Institute Building, 99 Grove St. San Francisco California on Tuesday October 27th 1908 at 8 o'clock P. m.

This meeting has been called by the President of the Mechanics' Institute for the following purposes.

1. To receive certain plans drawn by Architect Albert Rossis for a proposed new building for the Mechanics' Institute on its lot on Post St. in this city, said plans being a development of certain preliminary plans adopted by the Board of Trustees on September 29th last - and to receive and act on a report of the New Library Building Committee recommending the adoption of said developed plans as the basis for working plans for said building.
2. To pay bills.

By Order
(signed) Rudolph J Taussig
President.

Respectfully
Joseph M Cumming
Secretary Mechanics' Institute.

The Finance Committee recommended payment of audited vouchers 1116/1145 inclusive amounting to $ 3679.22. The recommendation was adopted by the following vote:- ayes, Beaneton, Colquhoun, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding von Geldern (9) Noes None,

The Finance Committee reported recommending the transfer of $ 4000 from the Certificate of Deposit in the Bank of California to the Institute's Commercial account for the purpose of paying bills. The recommendation was adopted by the following vote:- ayes, Beaneton, Colquhoun Jenks, Lyons, Mauzy, Neal, Scott, Spaulding von Geldern (9) Noes None,

Final Preliminary Plan for New Building adopted

The New Library Building Committee presented the following report:

San Francisco Oct 27, 1908.

Board of Trustees Mechanics, Institute.

Gentlemen:- Your Committee on New Library Building Committee presents the following report -

On September 29th last your Board adopted a preliminary plan for the proposed new Institute Building on Post St. as drawn by our Architect,

Oct 27/08
Special

New Building Final Preliminary Plan Adopted

Mr. Albert Rossis.

This preliminary plan has since been developed by Mr Rossis and the developed plan is now submitted to your Board with the recommendation that this developed plan be adopted and that Mr. Rossis be instructed with this plan as a basis, to make working plans and draw up specifications for the building subject to such minor changes as may from time to time be deemed advisable by your Committee:

Respectfully
(signed) Livingston Jenks
(signed) Byron Mauzy
(signed) Otto von Geldern
(signed) A.W. Scott
New Library Building Committee.

On motion of Mr. Neal the recommendation of the report was adopted.

The meeting then adjourned.

Attest
Jos M Cumming
Secretary.

J. D. Spaulding
Recording Secretary.

Nov 3/08

San Francisco Tuesday, November 3rd 1908.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was held in the Mechanics' Institute building tonight at 8 o'clock. On motion of Mr Neal Mr Beaneton took the Chair and called the meeting to order. Present at roll call Trustees Beaneton, Colgrhoun, Heald, Mauzy, Neal, Scott, von Geldern, Wagoner 8, absent at roll call Trustees Ford, Jenks, Tyson, Spalding, Spiers, President Taussig (6).

—

On motion, Mr Beaneton was elected Chairman of the meeting.

—

The minutes of the meetings of October 6th and October 27th last were read and on motion approved.

—

The Finance Committee recommended for payment audited vouchers No 1146 amounting to $785.00 The vouchers was ordered paid by the following vote - ayes, Beaneton, Colgrhoun, Heald, Mauzy, Neal, Scott, von Geldern, Wagoner 8 noes none.

—

The Library Committee reported recommending purchase of books amounting to $306.70 less discounts as per book lists 74, 75, 76 and recommended that the periodicals for 1909 be ordered the amount of subscriptions to be about $1200.00 The recommendations were adopted by the following vote - ayes, Beaneton, Colgrhoun, Heald, Mauzy, Neal, Scott, von Geldern, Wagoner (8) Noes None.

Subscriptions & Periodicals

—

The Secretary's report for October was read and ordered spread on the minutes.

Secretary's Report October 1908.

1908 Oct 1 Cash in Commercial Bk $733.30

Receipts

Dues	$990.50	
Ent'd Fees	41.00	
Books Sold	2.25	
Fines & Fees	92.95	
Lectures	114.00	
Rent	180.00	
Sundry Receipts	30.60	
Interest	7.06	1443.36
		$2176.66

Paid

Binding	$54.34	
Books	656.28	
Expense	33.35	
Janitor Salary	38.47	
Lectures	375.00	
Advertising	2.75	
Light	44.45	
Water	6.90	
Insurance	100	1306.74
		$869.92
1908 Nov 1 Cash in Com'l Bk		35.38306
" " Savings Acct		$36.25297

Respectfully J. W. Cummings Secy

The Librarians report for October 1908 was read showing as follows.

New Members	41
Withdrawals	55.
Circulation	7508
Daily Average	269
Sunday Average	55
Accessions	418.

The following persons reported herein as having joined the Institute were on motion approved,

New Members

4

Miss Anita F Levy	Paul Parker	Dr G L Lenfoutt
M MacKenzie	A C Redding	Mrs Mabel J Lang
Burt Maxwell	Milton J Jacobi	Albert J Bahuene
Jas A Campbell	Mrs Keith W Shelton	Mrs C E Lawson
Donald R Ryerson	Henry L Jameson	Jas Carrtan
Miss Rosa Grubb	W. J. Boase	Fred L Murphy
Mrs Marian B Wittenhagen	Miss Martha K Hill	Mrs P C Meyers
Mrs H C Jensen	Miss Cecil Maclenn	Mrs J Hanson
Miss Anne F. McCrosson	H D Scurlock	Chas W Rockon
Dr D C Hatch	J Walter Hay	James F. Bailey
Mrs E Keyser	D H McCorkle	Miss Katherine Osbourne
Dr Victor d'Ercole	J A Van Sloun	H J Harvey
L D Moore	C C Martin	F N. Hubbell,
Miss Elsie Siebendeimey	S. Furukawa	

—

Letters Read.

Cal. Metal Trades — From California Metal Trades Association asking patronage of home industries in new building. Referred to New Library Building Committee

Cal. Promo. Co. re Pavilion — From W. J. Dutton Chairman of Reception Committee of California Promotion Committee about proposition to erect auditorium on Pavilion Block. Referred to Pavilion Committee,

Survey Post St re McEnerney suit — From Young and Deneke advising that a survey be made of the Post St. Lot and advising that McEnerney suit be begun at once on all of the Institute's property except Lots in People's Homestead unless arrangements for loans could be made at once with adjoining owners of said lots whose improvements abutted on the Institute lots in which case said lots could be included in suit, with other property,
On motion of Mr. Neal the New Library Building Committee was authorized to have survey of Post St. Lot made as suggested by Young and Deneke.

—

Geo Dow dead — The Secretary reported the death of George E. Dow - one time Trustee and Vice-President of the Institute and on motion an appropriate letter of regret was ordered sent to his family.

Nov 3/08

Loan for New Building (Rescinded Jan 11/09 See O. 375/6)

Mr. Neal moved that the matter of borrowing money to build the new Post St. building be referred to the joint committees on Finance and New Library Building with instructions to make arrangements for same. The motion was carried.

Suggested change in plans

Mr. Heald suggested that the second floor of the new building be arranged so it could be rented with the stores and that the Library be on the third and fourth floors. The suggestion was referred to the New Library Building Committee.

The meeting then adjourned.

Attest
J. M. Cumming
Secretary.

J. K. Spaulding
Recording Secretary.

Nov 17/08

San Francisco Tuesday November 17, 1908

The regular meeting of the Board of Trustees of the Mechanics' Institute was held at the Mechanics' Institute Building tonight at 8 o'clock, vice President Jenks presiding. Present at roll call & Trustees Beaneton, Colgrehoun, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (11) absent at roll call Trustees Ford, Spiers, Tanner (3)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended for payment vouchers 1147/1163 inclusive amounting to $ 4491.15, the recommendation was adopted by the following vote- ayes, Beaneton, Colgrehoun, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (11) Noes none

Naylor's Option Extended.

A letter was read from Charles E. Naylor, asking an extension of his option for a lease of the Pavilion Block for four months from December 31, 1908 to present time of expiration and inclosing certified check of $1000 in consideration thereof, said $1000 to be applied on payment of second installment of taxes for fiscal year 1908-9 in case he took up option otherwise to be forfeited to the Institute, the letter also asked that the condition in the proposed lease requiring him to make a cash deposit of $100.000.00 as security for carrying out the lease be changed to permit him to either make said deposit or to give a satisfactory bond. No change to be made in the date for the commencement of the lease.

Mr. Heald moved that an extension of time on Mr. Naylor's option be granted, not to exceed four months, and that the President and Recording Secretary be authorized to sign and deliver such extension as would be satisfactory to the Institute attorneys and approved by the Pavilion Committee, the motion was carried by the following vote- ayes, Beaneton, Colgrehoun, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (11) Noes None.

Mr. Neal moved that Mr. Naylor's request for a change in the matter of the cash deposit of $100,000.00 be denied. The motion was carried.

The meeting then adjourned.

Attest
J. M. Cumming
Secretary.

J. K. Spaulding
Recording Secretary

Dec 1. 1908.

San Francisco Tuesday December 1. 1908.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Tansey:- present at roll call Trustees Beaneton, Colquhoun, Ford, Heald, Jenks, Lyons, Scott, Spaulding, von Geldern, Wagoner, President Tansey (9) absent at roll call Trustees Mauzy, Neal, Spiers (3)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended for payment audited vouchers 1164/1189 amounting to $1300.43. The recommendation was adopted by the following vote:- ayes, Beaneton, Colquhoun, Ford, Heald, Jenks, Lyons, Scott, Spaulding, von Geldern, Wagoner, President Tansey (9) noes none.

Sewer in Hale St. A bill was presented by Mahoney Bros. for putting sewer in Hale St. in front of lots owned by the Institute, the bill being for $149.50 subject to 10% discount for cash. A motion to pay the bill less the 10% subject to the approval of the Finance Committee was carried by the following vote:- ayes, Beaneton, Colquhoun, Ford, Heald, Jenks, Lyons, Scott, Spaulding, vonGeldern, Wagoner, President Tansey (9) noes none.

The Library Committee reported, recommending purchase of books amounting to $386.80 less discounts as per book lists 77, 78, 79. The recommendation was adopted by the following vote:- ayes, Beaneton, Colquhoun, Ford, Heald, Jenks, Lyons, Scott, Spaulding, von Geldern, Wagoner, President Tansey (9) noes none.

Naylor option In the matter of the extension of option requested by Charles E. Naylor for lease of the Pavilion Block, the Secretary read an agreement for an extension of the option to ~~Dec 31~~ April 15, 1909 which had been drawn up by the Institute's attorneys, approved by the Pavilion Committee and agreed to by Mr. Naylor. The agreement provided that the $1000 forfeit payment made by Mr. Naylor for the option case April was forfeited to the Mechanics' Institute and that the option expiring Dec 31/1908 was extended to April 15, 1909 without any change whatsoever in the conditions of the lease. The consideration for the extension to be $1000 to be paid at once by Mr. Naylor, said $1000 to be applied on account of taxes for 1908-9 if Mr. Naylor consummates the lease, otherwise to be forfeited to the Mechanics' Institute. Mr. Ford moved that the option as read be approved and that the President and Recording Secretary be authorized to execute same. The motion was carried by the following vote:- ayes, Beaneton, Colquhoun, Ford, Heald, Jenks, Lyons, Scott, Spaulding, von Geldern, Wagoner, President Tansey (11) noes none.

Mr. Mauzy entered.

The New Library Building Committee presented the following report

5th Dec. 1908.

New Building

Board of Trustees, Mechanics' Institute,

Gentlemen:-

Dec 1. 1908

New Building Your Committee on New Library Building reports as follows:-

No change In the matter of a suggested change in the plan of the new building, to put the Library on the 3rd and 4th floors, in view of the delay that would be caused by changing the plans at this time, we recommend that no change ~~would~~ be made from the present plans.

Floors Mr. Peirce requested an immediate decision on the matter of the floors. The custom is, to put in a rough concrete floor and over this rough concrete either to put on a finish of concrete and then put down battleship linoleum, or to put down a pine floor on the rough concrete without any linoleum.

The battleship plan would be about $1000 cheaper for the six office floors and your Committee instructed Mr. Peirce to put in the wooden floors throughout. The concrete floor with linoleum would be too cold for the Library rooms, and would also compel us to use the heavy battleship linoleum which only comes in the all brown design, thereby preventing us from using an inlaid linoleum that would improve the appearance of the Library.

Gas &c. The following matters were also decided on subject to the approval of the Board. No gas in offices, emergency gas lights in halls and Library, plumbing for hot water in offices, piping for vacuum cleaning, wiring for telephones, wire glass in windows in light courts, a mail chute, a garbage chute if it could be placed conveniently, no wiring for messenger service.

Respectfully

Signed Livingston Jenks
(signed) Otto von Geldern
(signed) A.W. Scott
(signed) Byron Mauzy

New Library Building Committee.

On motion of Mr. Wagoner the report was adopted.

The Secretary's report for November was read and ordered spread on the minutes.

Secretary's Report - November, 1908.

1908 Nov 1 Cash in Savings Acc $35,383.05

Transferred to Commercial Acc 4000.00

$31,383.05

Nov Cash in Bank $869.92

Transferred from Savings 4000

$4869.92

Receipts

Dues	$802.50
Entrances	31.00
Books Sold	3.00
Fines & Class	86.20
Rents	30.00
Interest	50.37
Lectures	34.50
	1037.57
Forward	$5907.49

Forward $5907.49 $31383.05

Expenditures

Books	$71.26
Expense	56.66
Rents & Salary	85.53
Light	63.00
Fuel	7.00
Cartmen	57.50
Salary	785.00
Water	8.20
Taxes	2791.65
	4225.80
1908 Dec 1 Cash in Bank	$1681.69
	1681.69
	$33064.74

Respectfully

J. S. McCrimmon Secy

Dec 1, 1908

The Secretary's report for the quarter ending Nov 30. 1908 was read and ordered read at the coming quarterly meeting of the Institute.

The Librarians report for November was read showing as follows.

New Members	31
Withdrawals	45
Circulation	6877
Daily average	278
Sunday and Holiday average	66.
Accessions	301 volumes.

The following persons reported thereon as having joined the Institute were on motion approved.

New Members

Miss Isabelle E. Rogers	Miss S. Rosenheim	W.H. King
A L Emery	Thos W. McConnell	Capt A.E. Knight
Mrs M. Jacobs	Mrs Leslie Theuerkauf	Sydney P. Robertson
Mrs Stella W. Hewson	Florence H. Bentley	Henry Scott
Jno F. Ferin	Mabel H. Holland	E.S. Melman
Frank Mullen	J J Travers	Miss Harriet Bartnett
Belle M. Stanford	A J Kelly	H.O. Pixley
Mrs Louis Heron	A Clevenger	Stephen E. Hartnett
Geo E. Madison	F.R. Howard	A.J. Morin
Miss Irene B. Dernham	Dr C.E. Post	William Pyper
	Tom Semon.	

The Librarians report for quarter ending November 30 was read and ordered read at the coming quarterly meeting of the Institute.

American Insurance Co

A letter was read from Jordan Rowe and Braun, attorneys having in charge the collection of claim of the Institute against the American Insurance Co of Boston. Its letter inclosed copy and duplicates of revocation of the Institute's power of attorney in the matter to J.D. Leonard of Boston with a request for their execution as he had not attended to his duties properly. On motion of Mr Stowell, the President and Secretary were authorized to execute the papers.

Chess and Checker Club

The Secretary stated that the chess and checker players had re-organized the Mechanics' Institute Chess and Checker Club which had existed before the fire of April 1906.

Organization approved

Mr. Jacks moved that the Board of Trustees approve any organization of the chess and checker players which would not violate any of the rules of the Institute and that such organization be at liberty to confer at from time to time with the Library Committee which has the general supervision of the chess room. The motion was carried.

Chess Tournament

The Secretary stated that the Chess players had received the annual chess tournament for which the Institute formerly offered a prize of a gold medal and that the tournament was now in progress; that the die for the medal had

Dec 1, 1908

Chess Medal Ordered

been destroyed in the fire of April 1906 but that Mr. A.W. Stott who made the former die had agreed to make a new die without any charge to the Institute with the understanding that he was to have the order for the medal each year a tournament should be held, the medal to cost about $15.00. On motion the Secretary was instructed to order the medal from Mr. Stott by the following vote:- Ayes, Brandon, Clyghorn, Ford, Heald, Jacks, Lyons, Mauzy, Scott, Spaulding, von Geldern, Wagoner, President Lawson (6) Noes None.

The meeting then adjourned.

Attest

Jos M. Cummins
Secretary.

J.G. Spaulding
Acting Secretary

Dec 10/08
Quarterly

San Francisco Thursday December 10, 1908.

The regular quarterly meeting of the members of the Mechanics' Institute was held in the Mechanics' Institute building tonight at 8 o'clock, a quorum being present and President Rudolph J. Taussig presiding.

The minutes of the quarterly meeting of September 10, 1908 were read and on motion approved.

The Secretary's report for the previous quarter was read and ordered spread on the minutes.

Secretary's Report - Quarter ending Nov 30, 1908.

1908 Sept 1 Cash in Savings account $37,383.05
Transferred to Commercial account 6000.
$31,383.05

Sept 1 Cash in Commercial a/c $985.23
Transfer from Savings a/c 6000
$6985.23

Receipts
Dues 2499.50
Entrance Fees 108.00
Life Fee 50.00
Books Paid 8.25
Fines & Fines 270.15
Lectures 469.25
Interest 216.52
Rent 365.00
Sundry Rects 20.60 $4007.27
$10,992.50

Expenditures
Books $2051.08
Bindery 154.23
Spence 191.95
Printing Stationery 299.90
Lighting 197.80
Water 29.85
Salaries 2357.50
Advertising 4.85
Lectures 513.00
Insurance 512.00
Taxes 2991.65
Fuel 7.00 9310.81
$1681.69 1681.69
Dec 1 Cash in Comm'l a/c $33,064.74
" Total Cash

Respectfully,
J. M. Hemmens Sec'y

Dec 10/08
Quarterly

The Librarian's report for the previous quarter was read and ordered spread on the minutes.

Librarian's Report - Quarter ending Nov 30/08.

Membership
Total Sept 1/08 2719
New Members Sept 1/Nov 30/08 109
2828
Resignations 121
Total Membership Dec 1/08 2707

Circulation
There were issued for home use 21,518 volumes a monthly average of 7172 volumes.

Accessions
No. of volumes entered Sept 1, 1908 26,341
Added by purchase 662
" " gift 197
" " binding 44
" " exchange 17
923
Less Lost and paid for 8
Net accessions 915 915
Total No. entered Nov 30, 1908 27,256

Respectfully
(Signed) F. B. Graves Librarian

New Building — The President reported that the plans for the New Building would be completed shortly and that an option had been given for a 50 lease of the Pavilion block which, if consummated, would give a good income to the Institute.

Amendment Lost — Unfinished business.

Mr. W. C. Mackintosh moved the adoption of the amendment to the Constitution proposed at the last meeting by Mr. T. J. Healy.
Mr. Healy asked permission to strike out the words "Ten members shall constitute a quorum" from the proposed amendment, which was granted.
The Chair appointed T. J. Dolan and W. C. Mackintosh as tellers to count the vote on the motion to adopt the amendment. The motion was lost ayes, 18 noes 20.

Nominations for Trustees — The Chair then announced that the next business was the nomination of Trustees to be voted for at the next annual election, and the following nominations were then made.

Mr. R. D. Colquhoun nominated Dr. A. W. Scott.
Mr. J. A. Jaunet nominated Mr. T. J. Dolan
Mr. Fred Hackett nominated Mr. W. F. Buswell
Mr. W. T. Broderick nominated Mr. Geo. K. Fink
Mr. E. H. Warner nominated Mr. L. R. Mead
Mr. T. J. Healy nominated Mr. W. C. Mackintosh
Mr. J. H. Wood nominated Mr. Luther Wagoner
Mr. Otto von Geldern,
Mr. J. G. Spaulding
Mr. Robert W. Neal
Mr. Byron Mauzy
Mr. Percy L. Ford

Dec 10/08
Quarterly

Lectures wanted on Navy

Mr. Thomas F. McGrath moved that the Trustees be requested to give one or more lectures on the subject "Who was the founder of the American Navy" as soon as they could conveniently select a lecturer. The motion was carried.

Lectures on Early Hist. of Cal.

Mr. P. J. Healy requested that the Trustees hold a series of lectures on the history of California at the time of the American Conquest.

Healy motion to hold Members meeting (see minutes of March 4/09 p. 384. The motion lost)

Mr. P. J. Healy then submitted in the form of a resolution the proposition to hold monthly members meetings which had been offered by him as an amendment to the Constitution on September 10, 1908 and which had been defeated earlier in the evening; the only change in the wording from the amendment as spread on pages 351 and 352 herein being that the words "Ten members shall constitute a quorum" were stricken out.
Mr. Healy moved the adoption of the resolution. The chair appointed J. J. Dolan and W. C. Mackintosh tellers and on their report of 20 ayes and 16 noes the chair declared the motion carried.
(Note: See amendment & minutes declaring this motion lost minutes March 4/09 pp. 384 &).

The meeting then adjourned
Attest
J. M. Cummins
Secretary

J. J. Spaulding
Recording Secretary.

Dec 15/08

San Francisco Tuesday December 15, 1908.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock, present at roll call, Trustees Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, vonGeldern, Wagoner, President Taussig (12) absent at roll call Trustees Colyear, Speir (2)

The minutes of the last Board meeting were read and on motion approved.

The Finance Committee recommended for payment audited vouchers 1191/1210 inclusive amounting to $5,136. The recommendation was adopted by the following vote:—ayes. Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, vonGeldern, Wagoner, President Taussig (12) noes none.

The Library Committee recommended the purchase of books as per book lists #80 & #81 amounting to $142.20 less discounts. The recommendation was adopted by the following vote:—ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (12) noes none.

Miss Bailey gets raise

The Library Committee reported recommending that the salary of Anne Bell Bailey, Reference Assistant, be increased from $55 to $65 per month. The recommendation was adopted by the following vote:— ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (12) noes none.

Jebb

A letter from Sherman A. Jebb applying for position as Superintendent of Construction on the New Buildings was referred to the New Library Building Committee

$150 Down Town Assn

Mr. Mauzy stated that the Permanent Down Town Association was doing a great deal of work in the way of installing street lights &c. in the down town district and that it was requesting owners of down town property to join the association and to contribute an initiation fee of $2 per front foot of property and dues of 10 cents per front foot per month.
Mr. Ford moved that the Institute contribute $150 to the Permanent Down Town Association. The motion was carried by the following by vote:— ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (12) noes none.

Lectures

The motion for a lecture on "Who was the founder of the American navy" which was carried at the last Quarterly Meeting and the request for lectures on the early history of California made at

Dec 15/08

the same meeting were both referred to the Committee on Lectures.

Outside lots

Mr Heald stated that an offer had been made to him for two of the lots in the People's Homestead of $300 net each, payments being $100 down and thereafter $10 a month.

The meeting then adjourned
Attest
John W Cumming
Secretary

J. S. Spaulding
Recording Secretary.

Jan 5/09.

San Francisco Tuesday January 5, 1909.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig: present at roll call Trustees Beaneton, Colquhoun, Ford, Mauzy, Neal, Spiers, von Geldern, Wagoner, President Taussig (8) absent at roll call Trustees Heald, Jenks, Lyons, Tobett, Spaulding (5)

The minutes of the last meeting were read and on motion approved,

The Finance Committee recommended the payment of audited vouchers 1212/1235 inclusive amounting to $1440.42. This recommendation was adopted by the following vote: ayes, Beaneton, Colquhoun, Ford, Mauzy, Neal, Spiers, von Geldern, Wagoner, President Taussig (9) noes None.

The Library Committee recommended purchase of books amounting to $138.60 less discounts as per book lists 82,8384. This recommendation was adopted by the following vote: ayes, Beaneton, Colquhoun, Ford, Mauzy, Neal, Spiers, von Geldern, Wagoner, President Taussig (9) noes None,

Rowe's Rowe claim

The Secretary stated that the Institute had a claim against Rowe and Rowe's estate of $59.15 for gas and other charges in connection with their rental of the Carleton before the fire that he had not been able to collect, that they were now bankrupt and that an offer had been received from the Donaldson Lithograph Co. to buy the claim for 15 cents on the dollar. On motion the Secretary was authorized to dispose of the claim for 15 cents on the dollar by the following vote: ayes, Beaneton, Colquhoun, Ford, Mauzy, Neal, Spiers, von Geldern, Wagoner, President Taussig (9) noes None.

Home Tel Co. Pole on Roof

A letter from the Home Telephone Co. was read asking permission to run cable up to and into line of Institute's Post No. 61. Referred to New Library Building Committee to report on.

The Secretary's report for December 1908 was read and received & spread on the minutes.

Secretary's Report – December, 1908.

1908 Dec 1. Cash in Commercial a/c		$1681.69	Forward		$3624.44
Receipts			Paid		
Dues	$788.50		Books	$593.67	
Entrees	27.		Stores	201.36	
Fines Etcras	82.90		Daily Stage	93.86	
Books Paid for	11.75		Janitress	7.00	
Interest	2.60		Light	66.20	
Rent	1030.00	1942.75	Fuel	14.00	
		3624.44	Salary	787.50	
			Real Estate	135.84	1876.46
			1909 Jan 1 Cash in Commercial a/c		$1728.04
			" " " Savings "		31,383.05
			" " Total		$33,111.09

Respectfully submitted John W Cumming Secy

Jan 5/09.

The Librarians Report for December 1908 was read, ordered spread on the minutes and the list of new members attached thereto approved.

Librarians Report. December 1908.

New members	87
Withdrawals	39
Circulation for Month	6223
Daily Average Circulation	228
Sunday Average Circulation	73.
Volumes added	
by purchase	345
by gift	39
by binding	186
by exchange 1	571

New Members

Charles Hilf	Miss Frances Angellotti	J.A. Rounds
J.E. Ford	Miss A Hasbrouck	F.N. Nuvi
Joseph Wyse	William E. Gragg	R.M.C. Beanfield
William Lykke	E.A. Cutter	Arthur Gore
Miss Ethel Malone	A. Sutter	Jas O'Neill
Miss Belle Meyer	W.G. Bell	Thos A. Deering
R.C. Bennett	Wallace Scholtes	H.J. Lawrie
Mrs Jacob Bentz	Thomas Phillips	Miss R.R. Bray
B.B. Bellinger	Edward Riley	F.A. Brandt

The meeting then adjourned.

Attest

J.M. Cummings
Secretary.

J.S. Spaulding
Recording Secretary.

Jan 19/09

San Francisco Tuesday January 19, 1909.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute building tonight at 8 o'clock by President Taussig; present at roll call Trustees Beanston, Colquhoun, Ford, Jenks, Lyons, Mauzy, von Geldern, Wagoner, President Taussig (9) absent at roll call Trustees Neal, Eckt, Spaulding, Sperle, Heald. (5).

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended for payment audited vouchers 1236/1253 inclusive amounting to $2741.24. The recommendation was adopted by the following vote:- ayes, Beanston, Colquhoun, Ford, Jenks, Lyons, Mauzy, von Geldern, Wagoner, President Taussig (9) noes none.

The Library Committee recommended for purchase books amounting to $197.20 less discounts as per book lists $85.84. The recommendation was adopted by the following vote:- ayes. Beanston, Colquhoun, Ford, Jenks, Lyons, Mauzy, von Geldern, Wagoner, President Taussig (9) Noes none.

Finish Plans New Building

The Committee on New Library Building presented the following report on the matter of:

Completed Plans for New Building.

"We present tonight the completed plans for the new building (with the exception of the steel plan) and recommend that they be approved as the final plans for the new building. The specifications will be ready next week.

Home Phone Co

In regard to the request of the Home Telephone Co. to put their wires into the Post St lot We recommend that the matter be held in abeyance till the Board can determine at what point the wires should enter.

Respectfully

(signed) Lyon Jenks
(signed) Otto von Geldern
(signed) Byron Mauzy

New Library Building Committee.

On motion of Mr Jenks the recommendations of the report were adopted by the following vote:- ayes. Beanston, Colquhoun, Ford, Jenks, Lyons, Mauzy, von Geldern, Wagoner, President Taussig (9) Noes none.

Loan

A letter from the Pacific Coast Trust Co. regarding a loan for the new building was read and ordered filed.

Mr Grunsky to get Loan

Mr Jenks moved that the action of the Board on November 3rd last

Jan 19/09

referring to the matter of arranging for a loan to pay for the new building be rescinded and that the matter of procuring a loan to pay for the new building be referred to the Finance Committee with instructions to make arrangements for the loan. The motion was carried.

Chess Medals

A letter was read from the Mechanics' Institute Chess and Checker Club stating that Dr Henry Epstein had won the Institutes gold medal in the recent chess tournaments and that Achilles Ferraguti had won the silver medal presented by the club. On motion the Secretary was instructed to deliver the gold medal to Dr Epstein.

Election Com.

A motion was carried that the Chair appoint a Committee to make the necessary arrangements for the coming annual election. The Chair appointed as the Committee Trustees Colquhoun, Heald and Lyons.

The meeting then adjourned.

Attest
John Lemmon
Secretary

J. J. Spaulding
Recording Secretary

Feb 2/09.

San Francisco Tuesday February 2nd, 1909.

The Regular meeting of the Board of Trustees of the Mechanics Institute was held at the Mechanics' Institute building tonight at 8 o'clock President Taussig presiding: present at roll call Trustees Branston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Wagoner, President Taussig (11) absent at roll call Trustees Heald, Spaulding (2)

The minutes of the last meeting were read and on motion approved.

The Library Committee recommended for purchase books as per list #88 amounting to $115.45 less discounts. The recommendation was adopted by the following vote:- ayes, Branston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Wagoner, President Taussig (11) Noes None

New Bldg Specifications

Mr. Jenks for the New Library Building Committee reported that the specifications for the new Building were now complete and that the Committee would meet within a few days to pass on them. At Mr Jenks's request the Committee was authorized to call for bids for the new building on the specifications as approved by the Committee and on the plans already adopted.

The Library Committee reported.

The Finance Committee reported, recommending payment of audited vouchers 1254/1273 inclusive amounting to $2190.35 and recommending the transfer of $2000 of the Bank of California Certificate of Deposit to the commercial account. The recommendations were adopted by the following vote:- ayes. Branston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Wagoner, President Taussig (11) Noes None.

Loan Arranged

Mr. Mauzy for the Finance Committee reported that he had arranged with the German Savings and Loan Society for a loan of $300.000 to be used to pay for the new building, the rate to be seven per cent gross if all the money were taken at once or 6% net to lender if the money be drawn as required to pay for the building the security to be part of the Pavilion Block and also the Post St. Lot, and if the cost of the building should run over $300.000 the Bank would advance enough to complete the building. Mr Mauzy stated that he had applied for this loan, that it would be taken provided the money was needed. The action of Mr Mauzy in this matter was on motion approved by the following vote: ayes Branston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott von Geldern, Wagoner, President Taussig (11) Noes None.

Mr. Colquhoun moved that the polls at the coming annual election be open from 11 a.m. to 4 P.M. The motion was carried.

Feb. 2/09

The Secretary's Report for January 1909 was read and ordered spread in the minutes.

1909 Jan 1 Cash in Savings a/cs $31383.05
Dividends Jan 1 484.25
$31867.30

Jan 1 Cash in Commercial a/c 1728.04

Receipts

Dues	$1073.00	
Ent. Fees	30.	
Ins. Fees	85.10	
Books Sold	5.60	
Lectures	16.00	
Rent	30.00	
Sundry Accts	15.48	1255.15
		$2983.19

Paid

Books	325.09	
Binding	167.68	
Expense	35.25	
Printing & Stat'y	25.88	
Advertising	5.15	
Light	9.84	
Insurance	309.00	
Water	6.80	
Salaries	785.00	
Fuel	42.	1711.69
Feb 1 Cash in Comm'l a/c		$1271.50
" Total		$33138.80

Respectfully
John Cummings Sec'y.

The Librarian presented January report showing as follows -

New Members	30
Withdrawn	44
Circulation (month)	6836
Daily average	258
Sunday average	76
Books added	187 by purchase 162 by gift 25.

The following persons reported therein as having joined the Institute were on motion approved

New Members.

Mrs Marion D Dewey	John Brooks
B C Collins	Frank D. Francis
B A David	Henry F. Wagner
B.A. Shotwell	Miss Bertha Aiken
Joshua Walker	Mrs John T. Dare

Feb. 2/09.

New members (continued)

Mrs Gusta Brenner	E Erck
Robt H Pike	Ras N Keasing
Jo M Cleary	K S Knutsen & Co
Geneva N Atkins	H A W Rutherford
E F Strocker	Rosalie H Cook
Miss K. Sammann	O H Leis
L. R. Reynolds	Miss Dora Hougaard
Mrs L. Morgen	Miss Victoria Domigo
A R Schlieman	James N Love
C W Floyd	Geo M Braith

The meeting then adjourned

Attest
J. M. Cummings Secretary

J. K. Spaulding
Recording Secretary

Feb 16/09

San Francisco Tuesday February 16. 1909.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by Vice-President Jenks: present at roll call Trustees Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Speirs, Wagoner (11) absent at roll call Trustees Spalding, von Geldern, President Tarney (3).

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended payment of audited vouchers 1274/1296 inclusive amounting to $490.42. The recommendation was adopted by the following vote: Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Speirs, Wagoner (11) Noes None.

The Library Committee recommended purchase of books amounting to $214.05 less discounts as per book lists 89/90. The recommendation was adopted by the following vote:- ayes, Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Speirs, Wagoner (11) Noes None.

Leave to Miss Steinberg + Substitute.

The Library Committee reported that it had granted a leave of absence for one month to desk-clerk Ethel Steinberg on account of sickness and had employed Irma Keith temporarily at a salary of $15 per week. On motion the action of the Committee was approved by the following vote:- ayes, Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Speirs, Wagoner (11) Noes None.

The Committee on Annual Election reported as follows:

S.F. Feb 16/09

Your Committee on Annual Election reports as follows:
The usual election matter is now being distributed to the members.
We recommend for Judges of Election:
J.M. Collier
John McMahon
W.K. McCausland.
We recommend that this Committee have power to fill any vacancies that may occur among the judges and to provide the necessary clerks and expenses of judges.
Respectfully
signed R.D. Colquhoun
signed James Lyons
signed E.P. Heald
Election Committee

The report was received and adopted and on motion of Mr Neal the Secretary was instructed to cast the ballot of the Board for Messrs. Collier, McMahon and McCausland, four Judges of Election which he did and the Chair declared them duly elected.

Feb. 16/09

For the Committee to qualify and install the Trustees elected at the coming Annual meeting of the Institute

Mr Colquhoun nominated Charles D Stanley
Mr Scott nominated E.P. Heald
Mr Mauzy nominated James C. Jones.

On motion the nominations were closed and the Secretary instructed to cast the ballot of the Board for Messrs. Stanley, Heald and Jones for the Committee which he did and the Chair declared them duly elected.

Bids for building.

Mr Jenks for the New Library Building Committee reported that the Committee had approved the specifications for the new building and that bids had been called for for the erection of the building, bids being for the erection of the whole building.

Security for loan.

The Secretary reported that he had made the final arrangement of the application for a loan from the German Savings and Loan Society, that the loan was to be for three years, interest at six per cent per annum net to the bank, the security to be the Post St. lot and the West third of the Pavilion Block.

An application from C.E. Baskin for the position of superintendent of Construction on the new building was referred to the Committee on New Library Building.

Checker, medal

A letter was read from the Mechanics' Institute Russian Checker Club stating that Alfred Bartlett had won the Institute gold medal in the recent checker tournament. A motion that the Secretary be authorized to procure the medal and deliver to Mr Bartlett at a cost not to exceed $15.00 was carried by the following vote:- ayes, Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Speirs Wagoner (11) Noes None.

Naylor lease Security

A letter was read from Chas E. Naylor, holder of option for lease on the Pavilion Block stating that the provision requiring him to deposit $100,000 as security for performance of the lease was objected to by parties he was trying to interest in the project and asking for same to be changed. Prior to the meeting Mr. Naylor had consulted with the Pavilion Committee and Mr. Neal stated that Mr Naylor had agreed to some changes from the request made in his letter and what he now asked was as follows; the requirement of $100.000 deposit to be waived and in lieu thereof the following: he to pay at the execution of the lease the estimated amount of the first three years' taxes and $15000 being the 3rd years rent, on July 1, 1910 he to pay the 4th years rent and on July 1, 1911 the 5th years' rent. If at that time he had erected improvements to the value of $500,000 he was to have two years without rent during the $500,000 worth of

Feb 16/09.

improvements were not erected by July 1, 1912 the rent three years in advance to continue to be paid until said improvements to said value were erected and the two per years not to begin till said $500.000 of improvements were erected. The lease to run 50 years from July 1. 1909. Mr. Naylor entered, discussed the matter with the Board and withdrew.

Mr. Ford moved that the matter be referred to the Pavilion Block Committee with instructions to consult with our Attorney and with Mr. Naylor and to formulate a lease embodying the new terms proposed by Mr. Naylor and to submit the same at the next meeting with the Committee report. The motion was carried.

Trustee Spiers withdrew

On motion the meeting then adjourned to meet February 23, 1909 at 8 P.M.

Albert
Jos M Cumming
Secretary

J C Spaulding
Recording Secretary

San Francisco Tuesday February 23, 1909.

An adjourned regular meeting of the Board of Trustees of the Mechanics Institute, adjourned from February 16th last was held at the Mechanics Institute Building tonight at 8 o'clock, President Taussig in the Chair. Present at roll call, Trustees Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, vonGeldern, Wagoner, President Taussig (13) absent at roll call Trustee Spiers (1). Secretary Cumming absent. Mr Charles E. Naylor was present part of the time and conferred with the Board.

Naylor Lease

Mr. Neal for the Pavilion Committee presented a draft of a lease of the Pavilion Block in accordance with the instructions of the meeting of February 16th last.

Naylor Lease

Mr. Ford moved that the Pavilion Block Committee be instructed to secure from our attorney a complete draft of lease of the Pavilion Block embodying the terms and conditions suggested in our conference with Mr. Naylor this evening and that a copy thereof be placed in the hands of each member of this Board, not later than Monday March 1, 1909. The motion was carried.

The meeting then adjourned

Albert
Jos M Cumming
Secretary

J C Spaulding
Recording Secretary

March 2/09.

San Francisco Tuesday March 2, 1909.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig. Present at roll call Trustees Beanston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, vonGeldern, Wagoner, President Taussig (12) absent at roll call Trustees Heald, Spiers (2).

The reading of the minutes of the meetings of February 16th and 23rd last was on motion postponed.

Healy re sale of books

A communication from P J Healy offering to sell certain books of the Institute was on motion referred to the Library Committee.

The Finance Committee report recommending payment of audited vouchers No. 1294 for $80.50 was on motion adopted by the following vote:- Ayes Beanston, Colquhoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, vonGeldern, Wagoner, President Taussig (12) Noes None.

The Secretarys reports for the month of February and for the Quarter ending Feb 28, 1909 were read and ordered spread on the minutes (see page 384) and the Secretarys Annual report to March 1. 1909 was read and ordered read at the coming Annual Meeting.

The Librarians report for February was read, ordered spread on the minutes and the names reported therein as having joined the Institute were approved.

Librarians Report February 1909.

New Members	30	
Withdrawals	26	
Circulation	6546	
Average daily	277	Sunday and holiday 75
Accessions	378	by purchase 106, gift 270, binding 2.

New Members Approved

Miss Margaret Stow	Miss Isabelle Galloway	F E Curran
E D Gould	Mrs J W Orr	Miss Helen M Curran
Mrs Elsie A Buckell	Frank H Tandy	Mrs John A Lundeen
W. G. Buckley	Myron Vincent	Miss Irene Weil
G H Wilkins	Victor F Lenzen	Mrs Adolf Gartenlaub
J. G. F. Dyer	F Burkhartz	Miss Emma Jones
Ludwig Schwabacher	Harvey Loudenback	Mrs R O Yates
Charles H. Clark	J G Dekemer	Rasalbus Kenne
Emil L Swanein	Mrs Geo Lee Eaton	Geo Feodorus
Miss Helen L. Blackwell	Dr E S Richberg	Llewellyn Morgan

The Librarians report for the Quarter to March 1 was read and ordered spread on the minutes.

March 2/09

The Librarians Annual report to March 1 was read and ordered presented to the coming Annual Meeting.

The report of the Judges of the Annual Election of February 23rd last was read, ordered spread on the minutes and ordered presented to the coming Annual Meeting.

North Central Imp. Club. A letter from the North Central Improvement Club asking contributions for cleaning streets &c was referred to the Finance Committee,

Naylor lease and Legal opinion The proposed new lease of the Pavilion Block to Charles E. Naylor was read. Mr. Lyons moved that the lease be returned back to the Pavilion Committee with instructions to obtain a legal opinion thereon from Wright and Wright, attorneys, with the understanding that their fee was not to exceed $150, The motion was carried by the following vote, ayes, Beaneton, Colgrhoun, Ford, Jones, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (12) Noes None,

Librarians Report Quarter ending Feb 28, 1909.

Membership - Total membership Dec 1. 1908 - 2707
New Members Dec 1. 1908 to Feb 28. 1909 87
2794
Resignations and cancellations 114
Total Membership March 1. 1904 2680

The membership is divided as follows -

Honorary Members	9
Life Members - Mechanics Institute	170
Life Members Mercantile Library	467
Subscribing Members	2034
	2,680

Standing of Subscribing members.

50 have paid in advance of the present quarter
833 " " to the end of the present quarter
608 owe for 1 quarter
138 " " 2 "
122 " " 3 "
53 " " 4 "
32 " " 5 "
198 " " 6 or more quarters

Accessions No of volumes entered Dec 1. 1908 - 27.256

Added by purchase	513	
" " gift	334	
" " binding	288	
" " exchange	1	1.136
less lost and discarded		68
Net accessions		1.068

Total No. of volumes entered Feb 28. 1909 28.324

Circulation. There were issued for home use 17605 volumes a ~~daily~~ monthly average of 6535

Respectfully Submitted (signed) F. B. Graves, Librarian.

March 2/09.

Secretary's Report February, 1909.

1909 Feb 1 - Cash in Savings &c — $31867.14
Transferred to Commercial &c 2000
$29867.14

Feb 1 Cash in Commercial &c $1271.50
Transferred from Savings &c 2000
$3271.50

Receipts

Dues	$1242	
Entrance Fee	30.	
Books Paid	1.	
Fines & Extras	85.90	
Interest	56.67	
Rent	30.	
Lectures	13.25	
Sundry Receipts	1815	1473.97
		$4744.47

Paid

Books	1480.49	
Fines	83.30	
Printing & Stationery	31.95	
Salary	795-	
Water	8.20	
Light	93.90	
Lectures	50.	
Fuel	35.	
Insurance	103.	2680.84
Mch 1 Cash in Comm'l &c	2064.63	2064.63
" " Total		$31931.77

Respectfully Wm Cumming Secy.

Secretary's Report

Quarter Ending Feb 28. 1909.

1908 Dec 1 - Cash in Savings &c $31.382.89
Dividends 484.25
$31.867.14
Transferred to Commercial &c 2000
$29.867.14

Dec 1 Cash in Commercial &c $1681.69
Transfer from Savings &c 2000
3681.69

Receipts

Dues	$3103.50	
Entrance Fee	87.	
Book Paid	18.35	
Fines & Extras	253.90	
Interest	59.27	
Rents	1090-	
Lectures	297.5	
Sundry Receipts	30.60	4671.87
Forward		$8353.56 $29.867.14

March 2/09

(Secty Quarterly Report continued)

Forward		$ 8353.56	29864.14
Paid			
Books	$ 2399.25		
Binding	167.68		
Expense	319.91		
Printing & Stationery	151.69		
Walls	25.		
Light	169.94		
Lectures	50.		
Fuel	91.		
Merchants Advertising	412. 515		
Salaries	2364.50		
Permanent Real Estate	132.81	6288.93	
Cash in Bond &c		$ 2064.63	$ 2064.63
Total			$ 31.931.77

Respectfully Jos M Cumming, Secretary.

Report of Judges of Election.

San Francisco Feb 23, 1909.

Board of Trustees, Mechanics' Institute -

Gentlemen — Your Judges appointed to supervise the annual election held this day report as follows: There were 452 ballots cast of which 5 were improperly marked.

The vote resulted as follows:-

W F Buswell	56	Robert N Neal	313
J J Dolan	158	Dr Arthur W Scott	335
Percy L Ford	321	James G Spaulding	316
George K Fenkmus	100	Otto von Geldern	297
W C Mackenbock	55	Luther Wagoner	298
Byron Mauzy	332		

Messrs. Ford, Mauzy, Neal, Scott, Spaulding, von Geldern and Wagoner being the seven candidates receiving the highest vote were elected.

Respectfully Submitted

(signed) J M Colley
(signed) W K McCausland } Judges of Election.
(signed) John McMahon

The meeting then adjourned.

Attest
Jos M Cumming
Secretary

R N Neal
Recording Secretary.

Mch 4/09

San Francisco Thursday March 4, 1909.

Annual meeting. The Annual Meeting of the members of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock, a quorum being present and President Rudolph J Taussig presiding.

Minutes amended. The minutes of the quarterly meeting of December 10, 1908 were read. Mr. E. R. Warner called attention to the fact that the minutes stated that a motion by R J Healy to adopt a resolution providing for monthly meetings of members had been declared carried by a vote of 30 to 16. Mr. Warner stated that while the minutes were correct in stating that the motion had been declared carried, the ruling declaring it carried was erroneous under the rule of parliamentary law that when it appears, from counting the assembly on a division there is no quorum present, there is no decision and on the matter in question there were but 36 votes cast, a quorum being 50. On Mr Warner's motion the minutes were amended to read that the motion of Mr Healy's was lost. The minutes as amended were then on motion approved.

The Secretary's annual report was read and ordered spread on the minutes. (see p. 389)

The Librarians annual report was read and ordered spread on the minutes. (see p. 390)

The President's annual report was read and ordered spread on the minutes. (see p. 391)

The report of the Judges of the last annual election was read and ordered spread on the minutes:

Report of Judges of Election.

San Francisco Feb 23, 1909.

Board of Trustees, Mechanics' Institute -

Gentlemen:- Your Judges appointed to supervise the annual election held this day report as follows:-

There were 452 ballots cast of which 5 were improperly marked.

The vote resulted as follows:-

W F Buswell	56	Robert N Neal	313
J J Dolan	158	Dr Arthur W Scott	335
Percy L Ford	321	James G Spaulding	316
George K Fenkmus	100	Otto von Geldern	297
W C Mackenbock	55	Luther Wagoner	298
Byron Mauzy	332		

Messrs Ford, Mauzy, Neal, Scott, Spaulding, von Geldern and Wagoner being the seven candidates receiving the highest vote were elected.

Respectfully Submitted

(signed) J M Colley
(signed) W K McCausland
(signed) John McMahon
Judges of Election

Mch 4/09

Mch 4/09

Mr James E Jones gave the following notice of
Amendment to the Constitution Proposed
San Francisco March 4, 1909.

At the next quarterly meeting I shall move to amend Article XXI (16) of the Constitution by adding a second section thereto. Said ~~section~~ article II, of which now reads", to " article XVI Alterations and Amendments.

Section 1 - This Constitution shall not be altered or amended except by a vote of two-thirds of the members present at a stated meeting of the Mechanics' Institute, notice being given at a prior quarterly meeting.

This I shall move to amend by adding the following:

Section 2. Any properly proposed amendment may be amended in accordance with parliamentary usage without previous notice.

Respectfully
(signed) James E Jones.

Mr Charles E Naylor gave notice of the following
Amendment to the Constitution Proposed.
San Francisco March 4, 1909.

To the Members of the Mechanics' Institute:-

I hereby propose to amend paragraph 3, Section 5 Article 9 of the Constitution of this corporation so that the same shall read as follows, to wit:-

"All ballots with more or less marked names than the number of Trustees to be elected shall be rejected and not counted nor regarded other than as blank ballots."

(signed) Chas E Naylor

A letter was read from Dr George W. Frink requesting the meeting to take action changing the provisions of the Constitution relating to the election of Trustees. On motion of Mr Charles E. Naylor the letter was referred back to the writer with information as to the proper method of amending the Constitution.

Request to open Holidays

Mr E R Bowen called attention to the fact that the Library was closed all day on Christmas, New Years and the 4th of July and he moved that the Board of Trustees be requested to keep the Library open on all holidays during the usual holiday hours. The motion was carried.

Installation.

The Chair appointed L Deamant and James Kennedy to fill vacancies on the Committee to install the Trustees elected at the last annual election and the Committee consisting of James E Jones, L Deamant and James Kennedy administered the obligation of office, as required by the Constitution to Trustees Elect. Robert H. Neal, Arthur H. Scott, Byron Mauzy, Percy L Ford, Otto von Geldern, J C Spaulding and Luther Wagoner all of whom subscribed to the same in the presence of the Committee whereon Mr Jones declared them duly installed.

Mch 4/09

SECRETARY'S REPORT

San Francisco, March 1, 1909.

Board of Trustees, Mechanics' Institute:

Gentlemen—I have the honor to present herewith financial statement of the Mechanics' Institute for the year ending February 28, 1909.

March 1, 1908—Cash on deposit in various banks $42,482.81

RECEIPTS.

Insurance		$1,172.25
Interest		1,365.30
Rents		2,735.00
Sundry receipts		64.00
From Institute members:		
Life memberships	$ 50.00	
Entrance fees	364.00	
Dues	10,599.50	
Fines	422.25	
Extra books	568.40	
Books paid for	45.70	
Lectures (including sales to non members	498.50	
	12,548.35	
		17,884.90
		$60,367.71

EXPENDITURES.

Advertising		$ 43.60
Books, binding, and periodicals		7,438.81
Expense—		
Janitor's supplies, telephone, small repairs, cartage, hardware, towel supply, etc.		989.24
Fuel		168.50
Furniture—		
Shelving, catalogue cases, etc.	$ 312.25	
Insurance	1,180.50	
Lectures—		
Fees, hall rent, printing		656.00
Light		609.82
Old accounts (incurred prior to April 18, 1906)		38.85
Post-street sidewalk		100.00
Printing, stationery, and postage		936.71
Real Estate—		
Sewer work		132.81
Salaries		9,619.00
Taxes		6,097.85
Water		112.00
		$ 28,435.94

1909—March 1, cash on hand, deposited in various banks. $31,931.77

Total insurance carried at the time of the fire, April 18, 1906, was $129,995.00
Of this there has been collected up to March 1, 1909 ..... $107,435.23

In addition the Institute has a suit pending against the Williamsburg City Insurance Company for ..... $ 4,000.00

The following are total amounts expended to date for—

Books, binding and periodicals	$ 39,322.55
Furniture and shelving	5,377.11
Library Building	6,645.32

Insurance is carried as follows:

Books	$ 17,000.00
Furniture	2,000.00
Library Building	4,000.00
	$ 23,000.00

The real estate owned is as follows:

Pavilion Block (bounded by Larkin, Grove, Polk and Hayes streets, vacant except space occupied by Library Building).
Post-street property (former Library site, vacant).
Lots 338 and 339, Precita Valley lands (leased for $30 a month).
Seven lots in People's Homestead Tract A (vacant).

There is no mortgage on any of this property and the Institute has no debts except for current bills.

Respectfully submitted,
JOSEPH M. CUMMING,
Secretary Mechanics' Institute.

Mch 4/09

Mch 4/09

LIBRARIAN'S REPORT

SAN FRANCISCO, March 4, 1909.

To the President and Board of Trustees, Mechanics' Institute:

Gentlemen: I have the honor to submit for your consideration the fifty-fourth annual report of the Library for the year ending February 28, 1909.

MEMBERSHIP.

Number reported February 29, 1908		2,760
New members, subscription		364
New members, life		1
		3,125
Withdrawn		445
Membership March 1, 1909		2,680
Honorary		9
Life		637
Subscription		2,034

BOOKS.

The accessions of books for the year have been 4,221 volumes, classified as follows:

General works	457
Philosophy	41
Religion	34
Sociology	407
Science	213
Useful arts	873
Fine arts	256
Literature	369
Fiction	1,048
Travel	165
Biography	168
History	190
These were acquired by—	2,529
Purchase	1,147
Gift	523
Binding	22
Exchange	
	4,221

Number of volumes reported February 29, 1908		24,179
Accessions, March 1, 1908 to February 28, 1909	4,221	
Lost and paid for	31	
Lost by removal of members	17	
Duplicates returned to U. S. Gov't.	9	
Worn out and discarded	19	76
Net gain		4,145
Present number in Library		28,324

BINDING.

During the year 523 volumes were added by binding, these were mostly periodicals; in addition there were 264 volumes of fiction rebound. There are still a large number of volumes of periodicals and newspapers to be bound but the work of collating and supplying missing numbers is of necessity slow. However, more progress will be made in the coming year and our periodical sets will be more accessible to the members than at present.

CIRCULATION.

There were issued for home use 83,043 volumes, an average of 6,920 volumes per month. The following table gives the statistics of circulation by classes:

General works	20
Philosophy	829
Religion	354
Sociology	837
Science	531
Useful Arts	1,974
Fine Arts	1,376
Literature	4,015
German	1,352
Travel	1,943
Biography	1,484
History	1,543
Fiction	64,366
Children's books	1,256
Periodicals	1,163

CATALOGUING.

In addition to cataloguing the current accessions, the catalogue department since the opening of the Library has prepared cards for the following catalogues: An author catalogue of all books added except fiction and children's books, a fiction and juvenile catalogue and an author, title and subject catalogue of the following classes: general works, philosophy, religion, sociology, science, useful arts, travel, biography and history.

The work of the catalogue department has been greatly facilitated by the use of the printed cards from the Library of Congress and the A. L. A. Publishing Board.

The Library of Congress has furnished cards for the following classes of books: Bibliography, philosophy, religion, sociology, science, useful arts, travel and history. From the A. L. A. Publishing Board we have purchased cards for the following sets of books: Smithsonian Institution Reports, 1886-1907. Reed, Modern Eloquence, 15 vols. Warner, Library of the World's Best Literature, 31 vols. Annals American Academy, 1890-1901.

LECTURES.

A course of university extension lectures on "The History of the English in India" by Prof. Henry Morse Stephens, was commenced on September 21, 1908 and will be concluded April 12, 1909. The lectures have been held in Lane Hall and have been well attended. A charge of $1.00 for season tickets and 25 cents for additional single admissions to members holding them was made. A charge of 50 cents for single admission was also made to members without season tickets and to non-members.

RECEIPTS.

Although the membership is not as large as it was a year ago the amount collected for dues alone is larger than that of last year.

From membership fees	$ 364 00
Life membership	50 00
Dues	10,599 50
Books paid for	45 70
Fines	422 25
Extra books	568 40
Lecture tickets	406 25
Total	$12,456 10

In conclusion I desire to express my appreciation of the faithfulness of the members of the Library staff and to thank the members of your Board for their hearty co-operation in the upbuilding of the Library.

Respectfully submitted,

F. B. GRAVES,
Librarian.

Mch 4/09

Mch 4/09

PRESIDENT'S REPORT

SAN FRANCISCO, March 4, 1909.

To the Members of the Mechanics' Institute:

The work of your Board of Trustees during the past year has been directed to the rehabilitation of the Library, the preparation for a building on the Post-Street site, and the leasing of the Pavilion Block. Outside of the building up of the Library itself, no evidence of our work appears to the casual observer, but I am pleased to be able to report that great progress has been made in all three important matters.

The report of the Librarian, placed before you this evening, shows a net loss during the year of only eighty members, which seems remarkably small when the location of the Library is considered. We must concede that it is out of the way and it is a surprise to find that in spite of the location our average circulation has been 6,920 volumes per month. This does not include the use of books and papers in the Library Building itself by the members. When it is taken into consideration that our income, except from membership, has almost entirely ceased during the last three years and that we are compelled to draw on our capital for support, I think we may congratulate ourselves upon having a library of over 28,000 volumes, over 4,000 of which we acquired during the last year. The experiment was made this year of demanding a small fee for the lectures offered by the Institute. It has been found that the attendance was as good as ever and instead of costing the Institute nearly $700, as heretofore, the cost to us has been reduced to about $150. We hope to be able to continue the courses and maintain their popularity.

We have husbanded the cash on our hands to the best of our ability, spending the money carefully as it was deemed necessary and advisable, and always keeping in mind the necessity of having sufficient money on hand to tide us over until our properties would again yield us an income. We entered upon this fiscal year with $42,482.81 cash on hand, which has now been reduced to $31,931.77, showing that during the year we have used about $10,500 of our capital, but it must be remembered that about $7,500 of this deficit is on our shelves in the shape of books. It is the intention of the Board to continue as we have been doing and we think that we have sufficient money on hand to carry us through until our income will more than equal our expenditures.

From the report of the Secretary it will be learned that our collections for dues have slightly exceeded the receipts from that source for the year preceding, which, considering the loss of membership, speaks well for the activity of the office. But I would beg leave to impress upon our members the impossibility of maintaining an institution like ours upon our dues alone. They hardly equal one third of our present necessarily economical expenditures and your Board is making its most earnest effort to make its properties income bearing. Negotiations have been pending for the lease of the Pavilion Block for sometime, and it is to be hoped that they will be brought to a satisfactory conclusion some time this year. It is a large affair and movements are necessarily cautious and slow, but if the negotiations prove successful we will have every reason to congratulate the Institute. The work to which your Board of Trustees has devoted most of its time this year has been the preparation of the plans for the new Library Building. Long before we were sure of being able to finance it, consideration of the building was taken up. I am happy to say that in all its conclusions regarding the building the Board has been positively unanimous. The plans have been in the Library Building for some time and no doubt many members have seen them. The main idea has been to make the Library sufficiently large and of easy access and at the same time we kept in mind the income bearing possibilities of the building on account of its location in the financial district of the city. The ground floor is planned to be divided into stores, the second and third floors are to be devoted to the Library and the six remaining floors are to be made into offices for rental purposes. A local savings bank has offered to loan us the money at the ruling rate of interest and it has been decided to take the money in installments as the building progresses. Should we succeed in having our own quarters rent free, all expenses of the maintenance of the building and the interest being taken care of by the rents received, we think that we will have done well.

As soon as the building is completed and the Library comes back to its old quarters, an opportunity will be given to us to take our place amongst the active and progressive institutions of the city, and no doubt our membership will again increase, especially as we will be able to take care of it.

In conclusion, I wish to thank the Library staff for their earnest work in behalf of the Institute, sometimes under discouraging circumstances, and I would like to say a word of appreciation to those of our members who have staid by the Institute, though practically unable to make use of it. It is their unselfish interest which encourages us in our work and makes the Mechanics' Institute possible.

RUDOLPH J. TAUSSIG, *President.*

The meeting then adjourned on motion of J. M. Cummings Seconded

Recording Secretary

Board of Trustees Minutes, VOLUME 8, 1 November 1904 – 18 November 1913. Mechanics' Institute, San Francisco.

March 4/09

San Francisco Thursday March 4, 1909.

In accordance with the provisions of Section 2 of Article VII of the Constitution the Board of Trustees of the Mechanics' Institute met at the Mechanics' Institute Building immediately after the adjournment of the annual meeting of the Mechanics' Institute on the above date,

Secretary Cumming called the meeting to order and Mr Beaneton moved that Mr. Mauzy take the Chair. the motion was carried and Mr. Mauzy took the Chair.

The following Trustees were present at roll call: Trustees Beaneton, Colgehoun, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Taussig, vonGeldern. (11) absent at roll call Trustees Heald, Spreis, Wagoner (3).

The Chair announced that election of officers of the Mechanics' Institute for the ensuing year was now in order,

For President- Mr. vonGeldern nominated Rudolph J. Taussig. On motion nominations were closed and the Secretary instructed to cast the ballot of the Board for Mr Taussig for President which he did and the Chair declared Mr Taussig duly elected.

For Vice President Mr Neal nominated E. J. Heald
Mr vonGeldern nominated Livingston Jenks,
The Chair appointed Messrs Lyons and Colgehoun tellers. The ballot resulted as follows Mr Jenks 8, Mr Heald 2. On motion of Mr. Neal, Mr. Jenks was unanimously elected Vice President.

For Recording Secretary Mr Lyons nominated James H Spaulding. On motion the nominations were closed and the Secretary instructed to cast the ballot of the Board for Mr Spaulding for Recording Secretary which he did and the Chair declared Mr Spaulding duly elected.

For Corresponding Secretary Mr Spaulding nominated James H Lyons. On motion the nominations were closed and the Secretary instructed to cast the ballot of the Board for Mr Lyons which he did and the Chair declared Mr Lyons duly elected.

For Treasurer Mr Lyons nominated The Bank of California. On motion the nominations were closed, and the Secretary instructed to cast the ballot of the Board for the Bank of California which he did and the Chair declared it duly elected.

Mr Wagoner entered.

President Taussig expressed his appreciation of his re-election and requested last year's Committees to serve till the new Committees were appointed. The meeting then adjourned.

Attest
John Cummings Jay
Secretary

J. H. Spaulding
Recording Secretary

March 9/09

San Francisco Tuesday March 9, 1909.

Special

A Special Meeting of the Board of Trustees of the Mechanics' Institute was held at the Mechanics' Institute Building tonight at 8 o'clock President Taussig presiding. Present at roll call Trustees Beaneton, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, vonGeldern, Wagoner, President Taussig (11) Absent at roll call Trustees Colgehoun, Heald, Spreis. Architect Albert Pissis was present part of the evening,

The following call for the meeting a copy of which had been sent to each Trustee in accordance with the By-Laws was then read

San Francisco March 8, 1909.

Notice To Trustees of the Mechanics' Institute
of
Special Meeting of the Board of Trustees.

The President of the Mechanics' Institute has called a Special Meeting of the Board of Trustees of the Mechanics' Institute at the office of the Mechanics' Institute, 99 Grove St. San Francisco, for Tuesday March 9, 1909 at 8 o'clock P.M. for the following purposes:

1. To authorize the proper officers of the Mechanics' Institute (for the purpose of raising funds to erect, equip and furnish a building for the Mechanics' Institute on its lot situate on the south side of Post St. between Montgomery and Kearny Sts. San Francisco) to execute for the Mechanics' Institute to the German Savings and Loan Society a note or notes for an amount not to exceed $300,000.00, said note to be secured by a mortgage on such part of the real property of the Mechanics' Institute and to be executed under such other conditions as said Special Meeting shall determine.

2. To receive the report of the Committee on New Library Building reporting the various bids made for the construction of a building for the Mechanics' Institute on its above-mentioned lot on Post St., San Francisco; to authorize the construction of said building; to award the contract for the erection of said building and to authorize the proper officers of the Mechanics' Institute to execute the necessary agreement or agreements for the erection of said building.

3. To receive a report of the Pavilion Block Committee presenting a copy of a lease of all of Western Addition Block No 2 to Charles C. Naylor, or his assigns together with a legal opinion on said lease; to authorize the proper officers of the Mechanics' Institute to execute said lease as it shall be presented or as said Special Meeting may change the terms thereof and to authorize the substitution of said lease, as it shall be presented to said Special Meeting or as it may be amended thereby, for and in place of a certain lease to the same property on which said Charles C. Naylor now holds an option.

4. To pay bills

By Order
(Signed) Rudolph J. Taussig
President Mechanics' Institute.

Respectfully
Joseph M Cumming
Secretary Mechanics' Institute

March 9/09.

The Secretary read the following resolution which it stated had been prepared by the German Savings and Loan Society.

Mortgage 4

Resolution To Mortgage Property.

Whereas, It is necessary for this Corporation to borrow the sum of Three Hundred Thousand ($300,000) Dollars;

And Whereas, The German Savings and Loan Society has offered to loan to this Corporation the said sum of Three Hundred Thousand ($300,000.00) Dollars upon security of its promissory note dated March 9th 1909, payable three years after its date with interest thereon at the rate of six-twelfths of one per cent per month, net clear of all taxes, and payable monthly in advance, said promissory note to be secured to be paid by a mortgage of and upon the real property of this Corporation hereinafter particularly described;

Resolved Therefore, that the offer of the said The German Savings and Loan Society be accepted, and that the President and Secretary of this Corporation be and they are hereby authorized and directed in its name and on its behalf to execute to the said The German Savings and Loan Society the promissory note of this Corporation dated March 9th, 1909, for the sum of Three Hundred Thousand ($300,000.00) Dollars, payable three years after its date with interest thereon at the rate of six-twelfths of one per cent per month, net clear of all taxes and payable monthly in advance; and also the mortgage of this Corporation of and upon its real property hereinafter particularly described to secure the payment of the said promissory note; said promissory note and mortgage to be in the form usually required by the said the German Savings and Loan Society for its loans, and to contain such covenants and stipulations as the said Society shall require, and the President and Secretary of this Corporation shall approve.

The following is a particular description of the real property of this Corporation which is to be mortgaged, viz:

All those certain lots, pieces or parcels of land, situate, lying and being in the City and County of San Francisco, State of California, and particularly bounded and described as follows, to-wit:-

1st Commencing at a point on the Southerly line of Post Street distant One Hundred (100) feet Easterly thereon from the Southeasterly corner of Post and Kearny Streets, and running thence Easterly along said Southerly line of Post Street Seventy Four (74) feet and Eleven and one-half (11½) inches; thence at right angles Southerly Eighty-three (83) feet; thence in a Southwesterly direction Seventy eight (78) feet and Nine (9) inches, more or less, to a point which is distant One Hundred and Seven (107) feet Southerly from the Southerly line of Post Street on a line drawn at right angles from the point of beginning, and thence Northerly and parallel with the Easterly line of Kearny Street One Hundred and Seven (107) feet and to the point of commencement.

March 9/09.

Being a portion of Fifty Vara Lots numbers 766 and 768.

2nd, Commencing at the Northeasterly corner of Polk and Hayes Streets, and running thence Northerly along the Easterly line of Polk Street Two Hundred and Seventy Five (275) feet and to the Southerly line of Grove Street; thence at right angles Easterly and along the last named line One Hundred and Thirty Seven (137) feet and six inches; thence at right angles Southerly Two Hundred and Seventy-five (275) feet and to the Northerly line of Hayes Street, and thence at right angles Westerly along the last named line One Hundred and Thirty-Seven (137) feet and six (6) inches and to the point of commencement.

Being a portion of Western Addition Block No 2.

Mr Mauzy moved that the resolution be adopted. The motion was carried by the following vote:- ayes, Deane(on), Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, vonRhelden, Wagoner, President Taussig (11) Noes None. Mr Mauzy withdrew

Bids for building

Mr Jenks for the New Library Building Committee reported that bids for the New Library Building had been opened and the amounts of the different bids were read. After discussion in which Mr. Ross participated, the bids were referred back to the Committee to investigate and report.

Legal opinion on Naylor Lease

Mr Neal for the Pavilion Committee presented the legal opinion of Wright and Wright on the proposed Naylor's Lease as per the Committees instructions at the last meeting. The opinion, which was then read recommended certain changes in the lease. Mr Wagoner moved that the opinion be referred back to the Committee with instructions to confer with our attorneys with regard to same with a view to adopting the proposed changes if deemed advisable. The motion was carried

The meeting then adjourned

Attest

J. M. Cumming
Secretary

J. K. Spaulding
Recording Secretary

March 16, 1909

San Francisco Tuesday March 16, 1909.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig. Present at roll call Trustees Beaston, Colgrhoun, Ford, Heald, Lyons, Mauzy, Neal, Scott, Spaulding, vonbeldern, Wagoner, President Taussig (12) absent at roll call Trustees Jenks, Spiers (2). Architect Albert Pissis also present part of the evening.

The minutes of the meetings of February 16th and 23rd March 2nd, 4th and 9th 1909 were read and on motion approved.

Loan Mortgage executed

The Finance Committee presented the following report,

"In accordance with the resolution passed at the special meeting of March 9th last your Committee arranged with the German Savings and Loan Society to borrow from them an amount not to exceed $300.000, to use for the erection and furnishing of the new building on the Post St. lot, giving as security therefor a mortgage on the Post St. lot and on the West third of the Pavilion Block. The German Savings and Loan Society submitted for execution a note for $300,000 to run 3 years with interest at six per cent per annum net to the bank and a mortgage drawn on the bank's usual form,

Security

Terms

Mr. Towny, Secretary of the Bank, stated to Messrs. Mauzy and Lyons of your Committee in the presence of President Taussig and Secretary Cumming that the understanding was that the money should be drawn only as we needed it to pay for our building, that interest would only be charged on the amounts drawn and that if we did not need the entire amount we did not have to take it. He also volunteered the information that if $300,000 was not enough to finish the building, the bank would furnish the full amount needed.

Interest only as drawn

The note and mortgage were submitted to our Attorneys and their opinion is attached hereto. In regard to same the provision as to insurance in the mortgage was changed by the bank to provide that we should carry $175.000 insurance on the Post St. property with no obligation as to insurance on the Pavilion block improvements. As to the method of charging interest our previous conversation with Mr. Towny covered that. As to the matter of attorneys fee in the event of foreclosure the Bank positively refused to change its printed form and our Attorneys stated verbally that in all probability in the event of a foreclosure the court would fix the fee regardless of the mortgage's provision.

Insurance

Attys. fee foreclosure

Execution

The President and Secretary then executed the note and mortgage as of March 9, 1909 and the mortgage went on record today.

Title search

The title search was conducted by the Pacific Title Insurance Co. who charged us $250 for same, the policy of insurance to run only during the life of the mortgage. Respectfully submitted Heald

The Title Insurance Co's report is attached hereto. Signed James H Lyons

Signed Byron Mauzy

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On motion of Mr. Wagoner the Committee's report was approved and ordered spread on the minutes.

The Finance Committee reported recommending payment of audited vouchers 12981/325 inclusive amounting to $1579.35 and recommending transfer of $5000 Certificate of Deposit on Bank of California to the Commercial account. Both recommendations were on motion adopted by the following vote:- ayes, Beaston, Colgrhoun, Ford, Heald, Lyons, Mauzy, Neal, Scott, Spaulding, vonBeldern, Wagoner, President Taussig (12) Noes None

Mr. Spaulding moved that the Printing and Advertising Committee be authorized to have the Institute Annual report to March 1, 1909 printed. The motion was carried by the following vote:- ayes, Beaston, Colgrhoun, Ford, Heald, Lyons, Mauzy, Neal, Scott, Spaulding, vonBeldern, Wagoner, President Taussig (12) Noes None,

Mr. Heald withdrew

Bids for New Bldg.

The Committee on

New Library Building, presented the following report.

San Francisco, March 16, 1909.

Board of Trustees Mechanics Institute S.F.

Gentlemen:- Your Committee on New Library Building reports as follows: Under authority granted by the Board, your Committee called for bids for the construction of a building on the Institute Post St. lot according to plans already adopted by your Board and according to specifications adopted by your Committee. Sealed bids were delivered at the office of our Architect Mr. Pissis and were opened at a meeting of your Committee held March 4th last at the office of Mr. Pissis.

22 bids were received as follows:

1.	Lewis A. Hicks & Co.	$241.809	12.	Mahony Bros. & Co.	262.900
2.	Grant Lee	243.000	13.	F.W. Kern	263.000
3.	J.D. Patterson & Co.	250.000	14.	J.H. Bowler	265.068
4.	Andrew Wickes & Co.	251.688	15.	Rickon & Richard & Co.	266.078
5.	Lindgren & Co.	252.000	16.	M. Healey	266.252
6.	Wm. A. Butler & Co.	254.000	17.	Crichot & Thurston	267.900
7.	Victor Hoffman	255.499	18.	Thompson Starrett & Co.	268.400
8.	Keatings Bradford & Co.	255.800	19.	D.H. Bibb	269.740
9.	J.D. Hannah	259.775	20.	McKee & Co.	274.070
10.	E. Remington & Co.	260.000	21.	M.J. Brady	280.600
11.	Jas. Stewart & Co.	262.553	22.	Hebbley Mace & Co.	281.184

Some of these bidders made alternative propositions based on use of Bethlehem steel, the greatest reduction in figures made by any bidder being $3000.00. One of the highest bids also made an alternative bid of $2000 less if a certain kind of cash were used.

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Bids for New Building

As the two lowest bidders (Lewis A. Hicks Co. and Grant Fee) were so close together and the next bidder so much above them, your Committee instructed Mr. Pissis to interview both of them and get details from them.

Mr. Fee submitted to Mr. Pissis on March 8th a corrected bid of $241,334 explaining that he was able to do so as a corrected bid for steel was not received by him till that day. The elevators to be furnished to be Otis elevators and the time of completion to be Feb 1. 1910 provided contract be signed by March 15th and subject to the usual delays for strikes &c.

Lewis A. Hicks Co. stated in a letter that their bid contemplated Western Elevators; if Van Emon elevators were desired the extra cost would be $700 and if Otis elevators were desired the extra cost would be $1000. Time of completion to be March 15. 1910. The original bid of Mr. Hicks stated that he would deduct $1000 if Bethlehem steel were used.

Your Committee met again at the office of Mr. Pissis on March 13 last and called Mr. Hicks before it after your Committee had decided to recommend the award of the work to the Hicks Co. Mr. Hicks stated that while he stated in his original bid that he would deduct $1000 if Bethlehem steel were used, he would agree to deduct the $1000 no matter which steel he used provided it was understood that it was optional with him which steel he used. This would make his bid $240.809 without Otis elevators and $241.809 with Otis elevators. Mr. Pissis strongly favors the Otis elevators and your Committee agrees with him.

Finally Mr. Hicks agreed to make his bid $241.000 including Otis elevators, which bid is attached hereto, it being understood that the time of completion would be April 1. 1910.

Hicks

Your Committee recommends that the contract for the building be awarded to Lewis A. Hicks Co., for the sum of $241.000 (with Otis elevators) and that the President and Recording Secretary be authorized to enter into a contract with the Lewis A. Hicks Co. for the erection of the building, said contract to be approved by our attorneys and by the New Library Building Committee and with the understanding that the Hicks Co. furnish such securities as shall be approved by the Finance Committee. All of the bids and correspondence in connection therewith are submitted herewith.

Respectfully.

(signed) Lewis A. Hicks
(signed) James Pissis
(signed) A.W. Scott
(signed) Otto von Geldern
(signed) Byron Mauzy, Note Mr. Mauzy did not sign report till after action on Welkie letter

New Bid from Welkie

Mr. Mauzy stated that he did not wish to sign the report for the reason that since the Committee had met a new bid had been received from the Andrew Welkie Co, and he requested that the same be read. The bid which had been received this afternoon of the meeting stated that since making their previous bid the Andrew Welkie Co.

Mar 16/09.

had obtained lower prices on some of the materials and it now offered to build the building for $239,895.00.

Mr. Wagoner moved that the bid be rejected on the ground that it was an amended bid and received too late. The motion was carried by the following vote:- ayes, Beaston, Ford, Lyons, Neal, Scott, Spaulding von Geldern, Wagoner, President Taussig (9) Noes Colquhoun, Mauzy (2)

Bid awarded to Hicks

Mr. Wagoner moved that the Committee report be adopted Mr. Spaulding seconding. The motion was carried by the following vote:- ayes, Beaston, Colquhoun, Ford, Lyons, Mauzy, Scott, Spaulding, Von Geldern, Wagoner, President Taussig (10) Noes Neal (1)

Before this last vote was taken, Mr. Mauzy signed the Committee report.

Death of Ex-Presidents

Mr. Neal called the attention of the Board to the death of ex-President Ernest A. Denicke and on Mr. Neal's motion the Chair was authorized to appoint a Committee to draft suitable resolutions of respect. The Chair appointed on the Committee Trustees Neal, Neal & von Geldern,

Library Hours on Holidays

A motion was made to refer to the Library Committee the request of the last annual meeting to keep the Library open on all holidays during the usual holiday hours.

Mr. Beaston moved to amend by adding "and that the Library Committee be instructed to report a recommendation to amend the rules in accordance with the request of the annual meeting". Mr. Beastons amendment was lost. The original motion was then carried,

Settlement of Insurance

A letter was read from Jordan Rowe & Brown, attorneys having in charge the Institute's claim against the American Insurance Co. of Boston, recommending acceptance of proffered settlement of six per cent of claim. On motion the President and Secretary were authorized to settle the claim and execute all documents necessary.

Naylor Lease

The Pavilion Committee presented draft of Lease of Pavilion Block C to Chas. E. Naylor which was referred back to the Committee.

Wagoner gets leave

Trustee Wagoner asked two months leave of absence on account of being obliged to leave the City on business. On motion the request was granted

The meeting then adjourned

Attest
John Cumming
Secretary

J. Spaulding
Recording Secretary

March 27/09.

Special Meeting

San Francisco Saturday March 27, 1909.

A Special Meeting of the Board of Trustees of the Mechanics' Institute was held at the Mechanics' Institute Building today at 3 o'clock P.M., President Taussig presiding. Present at roll call, Trustees Colquhoun, Jenks, Lyons, Neal, Scott, Spaulding, Sykes, President Taussig (9) absent at roll call Trustees Beaneton, Ford, Heald, Mauzy, vonRekdern (5) absent on leave Wagoner (1), Attorney F.A. Henrickes also present.

The Secretary read the following call for the meeting a copy of which, he stated had been duly sent each Trustee.

San Francisco March 25, 1909.

Notice To Trustees of the Mechanics' Institute

Special Meeting of the Board of Trustees.

A special meeting of the Board of Trustees of the Mechanics' Institute will be held at the office of the Mechanics' Institute, 99 Grove St. San Francisco on Saturday March 27, 1909 at 3 o'clock P.M. This meeting is called by the President of the Mechanics' Institute for the following purposes:-

To receive a report of the Committee on Pavilion Block presenting a lease of all of Western Addition Block No. 2, San Francisco, to Charles E. Naylor or his assigns; to approve said lease subject to such alterations that said meeting may determine upon; to authorize the substitution of said lease, as it shall be approved by said meeting, for and in place of a certain other lease, on the same property, on which said Charles E. Naylor now holds an option; to authorize the proper officers of the Mechanics' Institute to execute all documents necessary to effect such substitution; to authorize the proper officers of the Mechanics' Institute to execute and deliver said lease as it shall be approved by said meeting, on the payment of the money required to be paid on the execution and delivery of said lease.

By Order

(signed) Rudolph J. Taussig
President Mechanics' Institute

Respectfully
Joseph McCunning
Secretary Mechanics' Institute

Trustees Ford and Heald entered.

Lease to Land Title Co.

Mr. Neal for the Pavilion Committee presented a form of lease of all of Western Addition Block 2 to Land Title Co. for the term of 50 years from July 1 1909, said Land Title Co being assignee of Charles E. Naylor. Mr. Neal stated that the lease in its present shape had been agreed to by Mr. Naylor for Land Title Co, that it had been approved by our attorneys Young and Henrickes and by Wright and Wright attorneys to whom it had been referred and from whom an opinion had been received on the lease previously when it was somewhat different in conditions and that the lease was also approved by the Pavilion Committee.

The lease was then read. For synopsis of lease see page 409.

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Mr. Colquhoun withdrew.

The Secretary read the following letter which the Institute's attorneys had drawn up to be signed by Charles E. Naylor before the execution of the lease.

Lease Land Title Co.

Letter to be signed by Charles E. Naylor.

Mechanics' Institute, San Francisco Cal.

Gentlemen -

With reference to the leasing of your Western Addition Block No 2, I beg to state to you the following.

I have agreed with a committee of your Board of Trustees, your Secretary and your attorney upon a form of lease of said property for the term of 50 years from July 1, 1909, such form being in substitution of the form of lease mentioned in your option for a lease to me of April 29th 1908 and the extension of the latter dated December 3rd 1908.

I hereby nominate the Land Title Company, a California corporation which I control, to be the lessee in my place and stead under such lease and request that you execute such substituted form of lease to said Land Title Company, on behalf of which I undertake that it shall execute the same as lessee and shall pay the sum of $3,921.38, in said lease provided to be paid on the execution thereof.

In consideration of the execution of such lease by you, I reaffirm the forfeiture to you of the $1000 deposit paid by me under the option of April 29, 1908 and agree that the $1000 deposit now held by you under said extension of said option shall be applied by you towards the payment of the second installment of taxes upon said property for the fiscal year 1908-9 and hereby relinquish all claim to the same.

I hand you herewith the original copies of said option of April 29th 1908 and the extension of the same dated December 3rd 1908 as aforesaid, and certify to you that neither of the same has been recorded and that I am still the sole owner of each of them and have not assigned either of the same, and hereby agree that the same may be cancelled.

Very truly Yours.

The Secretary then read the following:

Resolution to Lease Pavilion Block,

drawn up by the Institute's attorneys and presented by Mr. Neal.

Whereas Charles E. Naylor, of San Francisco, to whom this corporation by an agreement dated December 3rd 1908, did grant an extension of an option for a lease of Western Addition Block No. 2 in this City owned by this corporation, according to the terms of a certain form of lease in said agreement mentioned, has requested the Secretary of this corporation to alter the terms of said form of lease, and has agreed to return to this corporation the original of said agreement with the request that the same

March 27/09

Lease Land Title Co

be set aside, and to certify that he has not assigned nor transferred the same, and has agreed that the deposit of $1000 made by him under said agreement shall be applied by this corporation toward the payment of the 2nd installment of taxes for the fiscal year 1908-9 due on said Western Addition Block No 2, and has requested that this corporation execute a lease of said Western Addition Block No 2 to his nominee, the Land Title Company, a California Corporation, according to such altered terms.

And Whereas, a form of such lease, so altered, satisfactory to said Naylor, and to a committee of this Board, has been presented to and read to this Board

Now Therefore, Be It

Resolved, that upon the receipt by the Secretary of this corporation from said Naylor on or before April 15, 1909 of a writing setting forth the agreements and matters in the first above preamble contained, and upon the payment to this corporation on or before April 15, 1909 of the sum of $2,921.38 in said lease specified to be paid by the lessee upon the execution thereof, that the President and Recording Secretary of this corporation be and they are hereby authorized and directed, as the act and deed of this corporation and in its name and under its corporate seal to execute and deliver the lease of this corporation to said Land Title Company, in the form and under the terms and conditions as presented to this Board.

Lease Authorized

Mr. Neal moved that the resolution be adopted Dr Scott seconded the motion. The motion was carried by the following vote:-ayes, Ford, Heald, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, President Taussig (8) Noes None. Mr. Ford made the following explanation of his vote which he requested entered on the minutes.

Ford's vote.

Trustee Fords explanation of his vote

"I vote aye. I desire to explain this vote. The lease, as I understand its terms, is advantageous to the Mechanics' Institute. I understand that we now have no bond or other guaranty for the payment of the rent reserved in the lease. I do understand however, that it is most carefully and positively provided that in the event that the lessee or its successor should fail to comply with, or perform any agreement or covenant of the lease, then at the option of the Mechanics' Institute, the lease may be at once declared void and at an end, and the Mechanics' Institute may at once regain possession and control of the whole of the property leased and improvements thereon."

The following letter was read and referred to the Pavilion Committee

Interest in advance payment

March 27 1909.

To the Board of Trustees,
Mechanics' Institute.

Gentlemen

I am prepared to make the first payment and execute the lease but you must all realize that in the face of present conditions, particularly in this section of the City, it requires considerable optimistic courage

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to do so, and I shall require and expect a continuance of encouragement from your board and its members to enable me to carry forward the improvement of the block.

Now in view of the facts mentioned and of the further fact that I am paying yearly in advance, the same rate of rental that the former lease called for in monthly payments, I want you to consider seriously whether it is not fair and equitable to allow me 6% interest for the average time that these annual installments pay in advance? Of course, if I take up the lease now for the term commencing July 1st you will allow me 6% interest to that date on this first payment, but I hope you will also make the other concession above requested. I am paying 7% interest myself on considerable sums.

Again, in order that I may be enabled to get to work on some plan for making use of a part, at least, of the land soon and as the option is really costing me $2921.38, I wish you would pass a resolution renting me the Block inclusive of the portion occupied by the Library, or authorizing your committee to do so, from now until July 1st in consideration of the payment of One Dollar.

I want you to know that I fully realize the stupendous undertaking I have engaged in, and will say to you that the way prominent citizens shy at the suggestion that they become directors of an Auditorium Association that will help the city to get something it sorely needs, is shocking to the nerves and would have already discouraged some people. I also want you to know that I appreciate your uniform courtesy and consideration in our dealings and that this has given me courage to proceed with an enterprise, the success of which, is of mutual interest.

So your best now and henceforth to aid me and I will do mine to make the enterprise win. Sincerely Yours (signed) Charles E Naylor.

Synopsis of Lease to Land Title Co

Synopsis of Lease to Land Title Co.

Is given 50 years from July 1 1910. Lessee at time of signing pays balance of half year taxes to July 1 1910 - also $5000 rent for year beginning July 1, 1911 also $8000 estimated taxes for two years.

Rent - 1st two years free, 3rd year $5000, 4th year $30,000, 5th year $20,000 6th & 15th year increase $30,000 at end of 15th year land appraised and lessee to pay 3% on valuation, like appraisals at end of 20th, 30th and 40th years with proviso that appraisement must never be less than $1,000,000. Lessee to pay at time of signing lease the $5000 for 3rd years rent and he is to keep on paying rent two years in advance till he has $500,000 worth of improvements, then he gets the two free years. Lessee to pay all taxes, street improvements and insurance. Improvements revert to lessor.

The meeting then adjourned.

Attest
W M Cumming
Secretary

J D Spaulding
Recording Secretary

April 6/09

San Francisco Tuesday April 6, 1909.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig; present at roll call Trustees Beaneton, Colquhoun, Ford, Heald, Jenks, Neal, Scott, Spiers, Taussig (7) absent at roll call Trustees Lyons, Mauzy, Spaulding, von Geldern, Wagoner (on leave) (5).

The minutes of the meetings of March 16 and March 27th last were read and on motion approved.

The Finance Committee's recommendation to pay audited vouchers 1326/1347 inclusive amounting to $1368.07 was adopted by the following vote:- ayes, Beaneton, Colquhoun, Ford, Heald, Jenks, Neal, Scott, Spiers, President Taussig (9), Noes None.

The Library Committee recommended purchase of books amounting to $276.20 less discounts as per book lists 91/93. The recommendation was adopted by the following vote:- ayes, Beaneton, Colquhoun, Ford, Heald, Jenks, Neal, Scott, Spiers, President Taussig (9) Noes None.

Salaries raised

The Library Committee reported recommending the following raises in salaries of Library employees.

Alice Lyseen, Catalogues from $60 to $70 per month.
Elma Jansen, Catalogues Department from $40 to $50 per month.
Ethel Sternberg, desk Clerk from $40 to $50 per month.

On motion the recommendations were adopted by the following vote: ayes, Beaneton, Colquhoun, Ford, Heald, Jenks, Neal, Scott, Spiers, President Taussig (9) Noes None.

The Library Committee presented its following report.

Library Hours on Holidays

"At the last regular meeting your Board referred to this Committee the request of the last annual meeting to keep the Library open on all holidays during the usual holiday hours. At present the Library is open on all holidays from 11 a.m. to 5 P.M. except on July 4th Christmas and New Years day when it is closed all day.

Your Committee recommends that New Years day be included in the holidays on which the Library shall be kept open and your Committee proposes and gives notice of the following amendment to Section 1 of Rules for the Library.

"To strike out of Section 1 of Rules for the Library the words "and January 1st" and amend said section to read as follows:-

Amendment proposed. (adopted April 20/09)

Section 1. Hours. The Library shall be open on week days, public holidays excepted, from 9 a.m. to 9 P.M. On Sundays and public holidays it shall be open from 11 a.m. to 5 P.M. except on the Fourth of July and Christmas, on which days it shall be closed all day.

Respectfully (signed) Geo Beaneton
(signed) A.W. Scott
Library Committee.

Lease to Land Title Co. Executed

The Pavilion Committee presented the following report which on motion of Mr. Jenks was approved and ordered spread on the minutes.

Pavilion Committee Report

"In the matter of the case of the Pavilion Block to Land Title Co. assignee of Charles C. Naylor, your Committee reports that the case as authorized at the special meeting of the Board on March 27th last was duly executed, acknowledged and delivered on March 29th last. At the time of execution Mr. Naylor delivered to our Secretary certified check for amount to $25000, as this amount was $1078.62 in excess of the payment required by the case, the Institute's check for $1078.62 was drawn and paid to Mr. Naylor.

At the same time Mr. Naylor signed and delivered to our Secretary a letter drawn by our attorney, a copy of which is spread on the minutes of the special meeting of March 27 last in which he nominated Land Title Co as his assignee and in which he waived all rights to his previous option. He also delivered over his copies of the option of April 29. 1908 with copy of case attached and also extension of same dated Dec 3. 1908.

Respectfully (signed) Byron Mauzy
(signed) Robt W. Neal
Pavilion Committee.

Execution of Lease Ratified

Mr. Neal presented the following resolution and moved its adoption.

Resolution to confirm Lease.

Resolved, That the action of the President and Recording Secretary of this corporation in signing, sealing and delivering in the name of this Corporation and as its act and deed that certain indenture of leasehold letting Webster Addition Block No 2 in San Francisco, for a term of fifty years after July 1. 1909, wherein this corporation is the lessor and Land Title Co. is the lessee and dated March 29. 1909 be and the same is hereby ratified and confirmed.

The resolution was adopted by the following vote - ayes, Beaneton, Colquhoun, Ford, Heald, Jenks, Neal, Scott, Spiers, President Taussig (9) Noes None.

Mr. Ford wishes the following explanation of his vote entered on the minutes

"I vote aye because of my belief that the facts and conditions are as set forth in the explanation of my vote at the special meeting of March 27/09.

Lease to Naylor to July 1

Mr. Neal states that in response to the request of Mr. Naylor to have the use of the Pavilion Block to July 1. next as requested at the special meeting of March 27 last that the Institute's attorneys had drawn up a lease of the property to Mr. Naylor and in which Land Title Co. agreed to accept the property in condition left by Mr. Naylor and not to hold the Institute liable in case Naylor held possession over July 1, the consideration for the lease to be one dollar. The complete lease was read and Mr. Neal offered the following resolution and moved its adoption.

Resolution to Lease to C.C. Naylor.

Resolved That the President and Recording Secretary of this corporation

Apr 6/09

be and they are hereby authorized and empowered for and on behalf of this corporation to enter into a lease with Charles E. Naylor of San Francisco of Western Addition Block No 2 in San Francisco, or of such part thereof as they may deem fit, at a nominal rentals, for a term not exceeding July 1, 1909, and under such terms and conditions, and under such covenants and guarantees of said Naylor or others as to such President and Recording Secretary may seem meet and proper and subject to the approval of the Pavilion Committee.
The resolution was adopted by the following vote:- ayes, Beaneler, Colquhoun, Ford, Heald, Jenks, Neal, Scott, Sykes, President. Nayes (0) None. None.

The Secretary's report for March was read and ordered spread on the minutes.

The Librarian's Report for March was read showing as follows:-

New Members	16
Withdrawals	21
Circulation	7011
Daily average	257
Sunday average	64
Accessions	334 by purchase 183, gift 89, binding 62.

New Members

Paul E. Mohn	R. Grouner	Alex Pearson
Clifford B. Rushmer	Mrs Charles W. Slack	Miss S. Dentino
Hermann Hauserroth	Mrs Mary C. Richardson Granger	Geo B. Gillson
Henry J. Brownrigg	W. F. Sampson	Maj Arthur M. Edwards
G. L. Cunningham	P. Muetze	Miss Caroline Korbel
Abby Morris	W. L. Handy	

On motion the names of the new members as per list above were approved.

Gift from Judge Morrow

A report from the Librarian was read to the effect that Judge W. W. Morrow U.S. Circuit Court had presented 872 volumes to the Library and recommending a vote of thanks therein. On motion the thanks of the Institute were extended to Judge Morrow.

On motion the President and Recording Secretary were authorized to transfer $1,500 from the commercial account to a Certificate of Deposit in the Bank of California drawing 3% per annum interest and payable in 15 days notice; Roll call on the motion being as follows:- ayes, Beaneler, Colquhoun, Ford, Heald, Jenks, Neal, Scott, Sykes, President. Nayes, None.

Cal. Library Assn Invitation

A letter from the California Library Association inviting the Trustees to its annual meeting was received and filed.

Death of Jacob Browning

On motion the Secretary was instructed to extend the sympathy of the Board to the family of the late Jacob Browning, ex Trustee.

Apr 6/09

Secretary's Report March 1909.

1909 March 1 - Cash in Commercial ac		$ 2064.63
Receipts		
Dues	$ 561.50	
Entrance Fees	16.00	
Books Paid	2.75	
Fines & Effects	90.35	
Interest	7.30	
Rents	23.95138	
Lectures	14.50	
Sunday Receipts	5.18	24.648.93
		$ 26-713.56
Paid		
Books	$ 34.41	
Expense	432.31	
Freight & Cartage	42.25	
Lectures	75.-	
Light	79.45	
Newspapers	103.	
Water	17.20	
Salaries	807.50	
Taxes	2972.65	4593.77
" April 1 Bal in Comm ac		$ 22.119.79
" Cash in Pavenp ac		29.867.30
" " Total		$ 51.987.09

Respectfully.
J. M. Cummings
Secy

The meeting then adjourned

J. M. Cummings
Secy.

J. K. Spaulding
Recording Secretary

Apr. 20/09.

San Francisco Tuesday April 20, 1909.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig, present at roll call Trustees Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Scott, Spaulding, President Taussig, Mauzy (10) absent at roll call, Trustees Neal, Speiss, von Eeldern, Wagoner (in Europe) 4.

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended payment of audited vouchers 1351 / 1357 inclusive amounting to $1474.92. The recommendation was adopted by the following vote:- ayes, Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Scott, Spaulding, President Taussig (10) Noes None.

New Building Method of making payments

The Finance Committee presented the following report.

"Your Committee on Finance recommends the following procedure as to payments for work on the New Building.

When the architects certificate for any amount due is approved by a majority of the New Building Committee then the President and Recording Secretary shall be authorized to sign an order on the German Savings and Loan Society in favor of the payee of the architects certificate for the amount of said certificate and to deliver said order to said payee on receipt of a proper acknowledgment from said payee for said amount.

Insurance

We recommend that this Committee have power to take out such accident and fire insurance on the new building as this Committee shall deem proper.

Respectfully
signed E. T. Heald
signed James Lyons
signed Byron Mauzy
} Finance Committee.

The recommendations of the report were on motion adopted by the following vote - ayes, Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Scott, Spaulding, President Taussig (10) Noes None.

Authority to draw on Loan

The Finance Committee presented the following.

Resolved - That the President or the Vice President and the Recording Secretary or the Corresponding Secretary of this Corporation be and they are hereby authorized to draw from the German Savings and Loan Society the whole or any part of the total amount of the promissory note of $300,000.00 executed by this Corporation to the German Savings and Loan Society in such amounts and at such times as to such officers deem advisable.

The Resolution was on motion adopted by the following vote:- ayes, Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Scott, Spaulding, President Taussig (10) Noes None.

Naylor Lease Executed.

The Secretary stated that the Lease of the Pavilion Block to Charles E. Naylor to July 1, 1909 authorized at the last meeting had been executed.

Apr. 20/09

Hecks Contract executed.

The New Library Building Committee presented the following report which was ordered spread on the minutes.

"In the matter of the New Library Building a contract with Lewis A. Hecks Co. for construction of the building was drawn up by Mr. Rixes and after some changes, approved by our attorneys Messrs Young and Deniche after which it was approved by your Committee. This Contract is for payment by the Institute to Lewis A. Hecks Co. of $241,000 the building to be completed by March 31, 1910.

Our attorneys drew up a bond to protect the Institute, said bond being for $60,250. It was signed by Lewis A. Hecks Co. as principal and John D. McElvaney and Ernest V. Covell as sureties, all of the signatures being acknowledged, and our Finance Committee approved the same.

Your Committee approves the plans as already approved by your Board and the specifications after providing therein for Otis elevators.

Thereupon the President and Recording Secretary of the Institute and the President and Secretary of the Lewis A Hecks Co signed two copies of the plans, three copies of the specifications, and signed and delivered three copies of the contract as of April 9, 1909.

Copies of the contract, plans and specifications were filed in the Recorders office on April 13th last and work on the lot was begun next morning.

Respectfully
(signed) Lewis Jenks
(signed) Byron Mauzy
(signed) A. W. Scott,
New Library Building Committee

Wagoner gets leave

A letter was read from Trustee Wagoner asking extension of leave of absence to include April and May 1909. On motion the request was granted.

Library Rules re Holiday hours adopted.

On motion the recommendation of the Library Committee, presented at the last meeting to amend the Rules for the Library (section 1) so as to keep open January 1st, was adopted by the following vote:- ayes, Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Scott, Spaulding, President Taussig (10) Noes None.

Supt of Construction Test of Materials

Mr. Heald moved that the New Library Building Committee be authorized to employ a Superintendent for the construction of the New Building and to have any tests of materials made that the Committee deemed necessary, the motion was carried by the following vote:- ayes, Beanston, Colquhoun, Ford, Heald, Jenks, Lyons, Mauzy, Scott, Spaulding, President Taussig (10) Noes None.

The meeting then adjourned

Attest
J. M. Cumming
Secty

J. D. Spaulding
Recording Secretary

May 4/09.

San Francisco Tuesday May 4 1909.

The Board of Trustees of the Mechanics' Institute held its regular meeting at the Mechanics' Institute Building, 31 Post & Lowight at 8 o'clock President Taussig in the chair. Present at roll call, Trustees Beaneton, Elgelhorn, Jenks, Lyons, Mauzy, President Taussig (6), absent at roll call Trustees Ford, Heald, Neal, Scott, Spaulding, Sykes, vonBeldern, Wagoner (8). No quorum being present the meeting adjourned.

Attest
John Fleming
Secretary

J. L. Spaulding
Recording Secretary.

San Francisco Tuesday May 18, 1909.

The Regular Meeting of the Board of Trustees was held in the Mechanics Institute Building tonight at 8 o'clock, President Taussig in the chair. Present at roll call, Trustees Beaneton, Elgelhorn, Ford, Jenks, Lyons, Neal, Spaulding, President Taussig (6) absent at roll call Trustees Heald, Mauzy, Scott, Sykes, vonBeldern, Wagoner (6).

The minutes of the meetings of April 20th 1909 and of May 4, 1909 were read and on motion approved.

Accident Policy

The Finance Committee presented the following report which was read and ordered spread on the minutes

"Your Committee has taken out a policy in the Pacific Coast Casualty Co. insuring the Institute against accidents on the new building, the premium thereon is $204.85. The policy runs to the completion of the building and insures against all accidents to the amount of $10000 for any one accident and $5000 damage to any one person not an employee of the Institute. The Company defends all suits at its own expense."

Respectfully
(signed) Byron Mauzy
James H. Lyons } Finance Committee

Settlement of Insurance

The Finance Committee presented the following report which was read and ordered spread on the minutes

"Attorney L.A. Redman who had in charge the Institutes suit against the Williamsburgh City Insurance Co. has settled same and today delivered us the Company's New York draft for $4814.19 being the policy of $4000 in full, costs of court and interest to May 14, 1909. Mr. Redman's fee is 10% of the amount recovered of which $66 was paid him when suit was begun. Deducting his fee and costs the net amount received is $4300.46.

All claims for insurance losses in the fire of 1906 have now been settled except a claim of $150 against the American Fire Insurance Co. of Boston which the Company's receiver has agreed to pay and which is now in course of collection.

The Institutes total claims were $129,995. The amount recovered to date is $112.249.42 being about 86½ %."

May 4/09.

The expenses in connection with fire losses and protection against accidents thereafter were as follows:-

L.A. Redman attorneys fees and costs	$563.23
Young and Benicke, Legal advice	60.
Appearance Fee	115.
Erecting Post & Walks	202.55
Repair Post & sidewalk	100.
Hunting for salvage Pavilion Lot	37.50
Notary fee, typewriting, clerical help	43.75
	$1121.03

There was received for sale of bricks, iron, copper &c $1123.75.

Respectfully
signed James H Lyons } Finance Committee
Byron Mauzy }

The Finance Committee presented the following report

There is cash on hand in Commercial account to-day: $11850.84

We have audited vouchers 1358/1408 inclusive amounting to 2308.44

and recommend that they be paid.

We have audited vouchers as follows for the New Building and recommend that they be paid by draft on the Loan account with the German Savings and Loan Society.

No 1 Albert Rivers $6000
" 3 Marshall & Frank 62 204.85 $6204.85

Voucher No 2 favor of Lewis A. Riedle for $1500 has already been paid on approval of the New Library Building Committee

Respectfully
(Signed) Byron Mauzy
(Signed) James H Lyons Finance Committee

The recommendations were on motion adopted by the following vote:- ayes, Beaneton, Elgelhorn, Ford, Jenks, Lyons, Neal, Spaulding, President Taussig (8) Noes None.

The Secretary presented bill from Charles E. Naylor $358.81 being for three months interest at 6% per annum on $23,921.38 paid for account of Case of Woolston Addition Block No 2 said amount being paid March 29 1909 and Case to begin three months later On motion of Mr. Neal the bill was ordered paid by the following vote:- ayes, Beaneton, Elgelhorn, Ford, Jenks, Lyons, Neal, Spaulding, President Taussig (8) Noes None

The Library Committee recommended purchase of books amounting to $524.05 less discounts as per book lists 94/98 inclusive. The recommendation was adopted by the following vote:- ayes, Beaneton, Elgelhorn, Ford, Jenks, Lyons, Neal, Spaulding, President Taussig (8) Noes None.

The Lecture Committee presented the following report which was read and ordered spread on the minutes:-

May 4/09.

Lecture Report.

Lectures Committee Report.

Your Committee on Lectures reports as follows regarding the last lecture course given by Professor Hopkins.

Receipts

Sale of $5 season tickets	$ 0.00	
" " 415 " " @ 1	415.00	
" " 298 admissions " 25¢	74.50	
" " 68 " " 50¢	34.	$ 523.50

Expenses

Lecturers Fee	$ 300	
Hall Rent	300	
Doorkeeper	18	
Printing postage and delivery of lecture notices	80.50	$ 698.50
Net cost of lectures		$ 175.00

Respectfully

(Signed) Geo Beaneton

(signed) Percy L. Ford

Lectures Committee

New Building Tests of Cement.

The Committee on New Library Building presented the following report:

"Under authority granted last meeting your Committee has arranged with Smith, Emery & Co to test the cement to be used in the new building at a cost of four cents a barrel. Mr Peirce estimates the number of barrels at nearly 3000.

Your Committee has accepted the recommendation of Mr Peirce's not to have the steel tested at the mills in the East. When the steel arrives your Committee will consult with Mr Peirce as to testing it here.

Meredith employed.

Your Committee has decided to employ R.H. Meredith as Superintendent of Construction and arranged with him for a salary of $175 a month. His references and inquiries made about him were entirely satisfactory and he began work April 28th last. A Superintendent was not needed so soon but your Committee deemed it advisable to secure his services as otherwise he might take another position.

Excavating began.

The excavating is nearly done and work on the foundations will probably begin next week. Some delay has been caused by the necessary underpinning on adjoining premises.

Your Committee approved voucher for Lewis A. Hicks & for $1500 being 75% of April work. Respectfully

(signed) Livingston Jenks
(signed) Byron Mauzy
(signed) A.W. Scott
} New Library Building Committee

On motion the actions of the Committee were approved by the following vote:- ayes: Beaneton, Colgrove, Ford, Jenks, Lyons, Neal, Spaulding, Succident, Taussig & Voss. None.

The Secretary's Report for April was read and ordered spread on the minutes.

May 4/09.

Secretary's Report. April 1909.

1909 April 1 Cash in Savings acc		$ 29867.30
Transfer from Comm'l a/c		15.000
		$ 44.867.30
09 April 1 Cash in Comm'l a/c	$ 22.119.79	

Receipts

Dues	$ 829.50	
Ent. Fees	19.	
Fines & Fines	78.85	
Lectures	1050	
Rent	30.	
Interest	26.73	994.58
		$ 23114.37

Paid

Transfer to Savings a/c	$ 15.000.	
Books	214.09	
Expense	67.94	
Printing & Stat'y	55.18	
Lectures	50.	
Light	104.15	
Binding	81.05	
Water	8.20	
Fuel	35.25	
Advertising	5.10	
Salary	795.00	
Legal Expense	100.	16515.99
09 May 1 Cash in Comm'l a/c	$ 6598.38	$ 6598.38
" Total		$ 5146.5.68

Respectfully

Jas W Cumming, Secretary

The Librarians report for April 1909 was read showing as follows -

New Members	19	
Withdrawn	29	
Circulation (Home)	6376	
Daily average Circulation	237	
Sunday " "	52	
Accessions	384 volumes.	by purchase 167, gift 125, exchange 95

The following new members reported herein as having joined the Institute were on motion approved.

New Members

Miss May Stevinger	Mrs W.H.B. Fowler	Chas W. George
Miss Louise M. O'Donnell	Miss Isabel M. McKellar	Chas H. Gawson
H.A. Lee	J.H. Hobson	C.J. Thompson
James L. Starkey	Mrs H.T. Bassett	J.E. Ducker
Ross Hood	Mrs Charles S. Gleason	R.H. Hay Chapman
Mrs C.B. Drake	J.H. Newcomb	Miss Virginia Bassett
	J. Fred Hogue	

May 4/09.

Papers & Safe deposit

The Secretary reported that on account of needing room in the office safe, he had boxed up a number of old minute books, reports &c and put them in the Brooklyn National Safe deposit Vaults. The charge on same to be $5 per year.

Payments of Interest and Supts salary.

Mr Spaulding moved the adoption of the following:-

Resolved:- That the President and Recording Secretary be and they are hereby authorized and directed to pay the salary of the building inspector employed in connection with the New Library Building and also to pay the interest on moneys borrowed from the German Savings and Loan Society for building purposes; such payments to be made monthly upon vouchers properly audited by the proper committees.

The resolution was adopted

The meeting then adjourned

Attest
Jos M Cumming
Secretary

J K Spaulding
Recording Secretary

June 1. 1909.

No Regular Meeting of Board.

San Francisco June 10, 1909.

The Regular Quarterly Meeting of the Members of the Mechanics' Institute was called to order in the Mechanics' Institute building tonight at 8 o'clock by President Rudolph J Taussig. There being no quorum present the meeting adjourned.

Attest
Jos M Cumming
Secretary

J K Spaulding
Recording Secretary

June 15/09.

San Francisco Tuesday June 15, 1909.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o clock, President Taussig in the chair. Present at roll call Trustees Beaston, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Speers, vonAdelsdorf, Wagoner, President Taussig (11) absent at roll call Trustees Colgrhoun, Bond, Heard (3)

The minutes of the last meeting were read and on motion approved.

The Finance Committee presented the following report.

Finance Committee Report

There is cash on hand tonight in commercial account	$9949.99
We have audited vouchers 1410/1425 inclusive amounting to	1185.91

and recommend that they be paid.

Since the last meeting the following vouchers have been drawn on the loan account with the German Savings and Loan Society for payments in connection with the new building

Voucher No 4 to Hugh Donegan for surveying	$10.
" " 5. R H Meredith " salary	192.50
" " 6. Lewis & Hobbs &c contract	1000.
" " 7. German Savings and Loan Society Interest	37.60
" " 8. German Savings Loan Society building mortgage	10.
Total	$1250.10
Previously Drawn	7704.85
Total drawn to date	$8.954.95

Respectfully
(signed) Byron Mauzy
(signed) James H Lyons } Finance Committee

The report as to payments on new building was ratified and the vouchers audited were ordered paid by the following vote:- ayes, Beaston, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Speers, vonAdelsdorf, Wagoner, President Taussig (11) Noes "None".

Colgrhoun resigns.

The following letter was read.

San Francisco May 29, 1909.

To the President and Board of Trustees of the Mechanics' Institute -

I hereby tender my resignation as a member of the Board of Trustees of the Mechanics' Institute to take effect immediately.

Respectfully
(signed) Robert S Colgrhoun,

On motion of Mr Neal Mr Colgrhoun's resignation was accepted.

Thanks to Colgrhoun.

On motion of Mr. vonAdelsdorf the thanks of the Board were unanimously extended to Mr Colgrhoun for his services while a member of the Board.

Lawson for night Colgrhoun employed.

The Library Committee presented the following report.

Mr. F M. Lawson who has been acting as collector for the Institute in the day time and as desk assistant evenings and alternate Sundays and

June 15/09.

Holidays at a salary of $100 a month, last month notified the Librarian that he would resign as of May 31, 1909 as he intended to take a position as interne in a hospital. He requested that he be employed to do the desk work evenings and alternate Sundays and holidays beginning June 1, 1909. We recommend that he be employed for this purpose at a salary of $50 per month.

We recommend that Mr. Robert D. Colquhoun be employed as collector beginning June 1, 1909 at a salary of $75 per month and that he be paid a commission of one dollar for each new member secured by him.

Respectfully

(signed) Geo Branston
(signed) A W Scott
(signed) Otto von Geldern
} Library Committee.

Mr. Neal moved that the recommendation as to the salary and hours of Mr. Lawson be approved. The motion was carried by the following vote:- ayes, Branston, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Spiers, von Geldern, Wagner, President Tarpey (11) Noes none.

On motion of Mr. Neal the Secretary cast the ballot of the Board for Robert D. Colquhoun for Collector and the chair declared him duly elected.

Mr. Neal moves that the recommendation of the Committee as to Mr. Colquhoun's salary and date of employment be adopted. The motion was carried by the following vote:- ayes, Branston, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Spiers, von Geldern, Wagner, President Tarpey (11) Noes none.

Progress Building.

The Committee on New Library Building presented the following report which on motion of Mr. Spaulding was approved and spread on the minutes.

"Work on the concrete foundation piers began June 1st last and the first lot of steel arrived the next day.

All of the concrete foundation piers are now in except the small center piers and the front wall and on the piers that are in, the first course of girdlage is laid and concreted.

The steel, up to the second storey had arrived in the city.

Your committee approved vouchers of Lewis & Hicks & co. architect's certificate for $1000 for work done in May.

Respectfully

(signed) Livingston Jenks
(signed) Byron Mauzy
(signed) A W Scott
(signed) Otto von Geldern
(signed) James Spiers
} New Library Building Committee

The Secretarys reports for May and June and for quarter to June 1 were read and ordered spread on the minutes.

The Librarians report for May and June was read showing as follows

New Members (subscription) 44 Circulation 6085 Accessions 247 by purchase 135
Withdrawn (Life) 14 Daily average 231 " gift 23
Sunday Holiday average 54 " binding 89

June 15/09.

The following New Members reported therein were on motion approved.

James T. Smyth	C A Fisher	Mrs Mary E Turner
F R Perry	W D Doty Jr	J T Greenwood
Edgar E LaRue	L L Coleman	Carl D Schreline
Raymond N Murphy	Emile Rechattiner	Chas Cossman
Wellis A Clark	Anthony Panza	Eugene Lent (Life)
T D Kelleny	W B Todd	W J Cooper

The Librarians Report for quarter to June 1 was read and ordered spread on the minutes.

Librarians Quarterly Report

Membership

Total membership March 1, 1909		2680
New Members March 1/09 to May 31/09		53
		2733
Resignations		64
Total membership June 1, 1909		2669

Circulation

There were issued for home use 19,472 volumes. a monthly average of 6490.

Accessions:

Number of volumes entered March 1, 1909		28324
Added by purchase	485	
" " Gift	224	
" " binding	246	
	965	
Less Lost and lost for 2	Net accession	963
Total number entered May 31, 1909		29287

Respectfully Recommitted (signed) H B Graves, Librarian

"Who was the Father" — A letter was read from Mr. J. F. McGrath in relation to a lecture on "Who was the Father of the American Navy" a request for which was adopted at the Quarterly meeting December 10, 1908. Mr. McGrath stated that he had procured two gentlemen who would debate the subject. Mr. McGrath entered and addressed the Board and withdrew and the matter was referred to the Lecture Committee.

Gift of old plans from Miss Doyle — The Secretary reported that Misses Doyle, daughters of the contractor who built the Institutes Post St. Building in 1866 had found among their fathers papers the plans of the Building and had presented them to the Institute. On motion the Secretary was instructed to extend to the Misses Doyle the thanks of the Board.

Presidents action approved — On motion the action of the President at the last annual meeting in appointing Mr. Diamant and Mr. James Kennedy to fill vacancies on the Committee to install Trustees was confirmed.

June 15/09.

Mr Mauzy withdrew.

On motion of Mr Neal the Secretary was authorized to take a two weeks vacation

Secretarys Report - May 1909.

1909 May 1 Cash in Savings accounts $44.867.30

" " " Commercial $6598.38

Receipts

Dues	474	
Entrance Fees	17.	
Life Membership	50	
Books Paid	.90	
Rent	30	
Fines and Filtrs	8225	
Insurance dore	481419	$5468.34
		$12.066.72

Paid

Books	651.10	
Fence	99.73	
Printing Stationery	55.95	
Lectures	10.50	
Advertising	.70	
Salaries	825.00	
Water	7.40	
Fuel	7.50	
Light	10.43	
Insurance dore	447.73	
Interest	358.81	
Binding	192.43	$2667.28
		$9399.44

1909 June 1 Cash in Comml a/c $9399.44

" " " Total $54.266.74

Statement of Loan a/c

Vouchers paid in May - Architects Fee 6000

Contractor 1500

accident Insurance 20.85

Surveyor 10.00

Superintendent 192.50

Total to date $7907.35

Respectfully J.M. Cummings Secy.

June 15/09.

Secretarys Report - Fravelly Ending June 1/09.

1909 May 1 Cash in Savings accounts - $29.867.30

Transferred from Comml a/c 15.000

$44867.30

09 May 1 Cash in Commercial a/c $2064.63

Receipts

Dues	1865.00	
Entrance Fees	52.00	
Books Paid For	3.65	
Life Memberships	50.00	
Fines and Filtrs	251.45	
Lectures	25.-	
Interest	34.03	
Rents	24.011.38	
Insurance dore	4.814.19	
Sundry Receipts	2.15	31.111.85
		$33.176.48

Paid

Books	899.60	
Binding	273.48	
Fence	600.01	
Printing Stationery	183.38	
Advertising	5.80	
Fuel	42.75	
Lectures	135.50	
Light	174.03	
Interest	358.81	
Insurance Loss & Fence	447.73	
Insurance Premiums	103.	
Legal Expense	100.	
Salary	2427.50	
Water	32.80	
Taxes	2972.65	
Transfer to Savings a/c	15000.	23777.04
		$9.399.44

09 June 1 Cash in Comml a/c $9399.44

" " Total $54.266.74

Respectfully J.M. Cummings Secy.

The meeting then adjourned

Attest

J.M. Cummings
Secretary

J.K. Saunders
Recording Secretary

No meeting July 6, 1910.

July 20/09

San Francisco Tuesday July 20 1909.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by Vice-President Hicks-presiding at roll call Trustees Beaulon, Ford, Heald, Hicks, Lyons, (Phelps) Real, (absent) Scott, von Geldern, Wagoner (8) absent at roll call Trustees Mangy, Scott, Spaulding, Spiers, President Thursby (5).

The minutes of the meeting of June 15th last were read and on motion approved.

The Finance Committee presented the following report:-

There is cash on hand in Commercial Account tonight	$ 10.155.29
We have audited vouchers 1426/1452 inclusive amounting to	1536.37
and recommend that they be paid	
We have audited Building Ac voucher No 12 favor Smith Emery Co and recommend that same be paid by order on loan account with the German Savings Loan Society.	
Since last meeting the following vouchers against the Building account have been paid No 9 R.N. Meredith salary	$ 175
" 10 L.A. Hicks Co Ac contract	8.150.
" 11 German S.L. Soc Interest to July 1	4470
Total	$ 836.70
Previously Paid	8954.95
Total	$ 17.324.65

Respectfully

(Signed) E.P. Heald
(Signed) James A. Lyons } Finance Committee

The recommendations of the report were adopted by the following vote:- ayes, Beaulon, Ford, Heald, Hicks, Lyons, Real, von Geldern, Wagoner (8) Noes None.

The Library Committee recommended purchase of books amounting to $ 289.38 less discounts as per book lists 99/101. The recommendation was adopted by the following vote:- ayes, Beaulon, Ford, Heald, Hicks, Lyons, Real, von Geldern, Wagoner (8) Noes None.

Who Was The Father? Lecture Committee- Mr Wagoner stated that he had seen both of the speakers recommended by Mrs McGrath for debate on "The Father of the American Navy" and that the debate would probably take place in September.

Building Progress. The New Library Building Committee presented its following report which was read and ordered spread on the minutes.

"The first load of steel columns and girders arrived and the first column was set in place June 30th last.

The basement and first story steel work is in place and riveting same began July 19 the first rivet being driven by our Secretary. The steel work for the second and third stories is partly in place.

Your Committee approved vouchers of Lewis A. Hicks Co. on architect's certificate for $ 8150 for work done in June. Respectfully (signed) Livingston Jones (signed) Otto von Geldern

New Library Building Committee

July 20/09

The Secretary's Report for June was read and ordered spread on the minutes

Secretary's Report June 1909

1909 June 1 Cash in Commercial Ac		$ 9399.44
Receipts		
Dues	$ 840	
Entrance Fees	26.	
Books Sold	460	
Fines & Extras	82.16	
Rent	30.00	
Interest	27.11	1009.81
		$ 10.409.25
Paid		
Books	$ 185.16	
Expense	30.45	
Janitor & Matron	63.00	
Salary	827.50	
Light	89.80	1.185.91
1909 July 1 Cash in Comml Ac		$ 9223.34
" " Savings Ac		4486.30
" " Total		$ 13709.64
Statement of Loan Ac		
Paid in June - voucher 6 L.A. Hicks Co Ac contract		$ 1000
" " German Sav & Loan Soc Int. & Dues		37.60
" " " " " Expense		10.
" " R.N. Meredith Salary June		175.
		$ 1222.60
Paid prior to June 1		7907.35
Paid to date		$ 9129.95

Respectfully

Jas M Hennessy Secy

The Librarian's report for June was read showing as follows:

New Members	29	Strangers Present	26.
Withdrawn	27		
Circulation for month	6118		
Daily Average	224		
Sunday Average	54	by purchase	189
Accessions	250	" Donation	19
		" Exchange	41

The following persons reported as having joined the Institute were on motion approved.

New Members.

R.L. Hoppe	Ronald Ogilvie	Jos. W. Daniels (transfer)	Ed. Hanks	Geo. H. Babcock
Mrs. J. Hicks	Wm. Schmidtdale	Edw. R. Brady	L.L. Mees	L.A. Hicks
Edw. Clarke	Mrs. J.B. Boland (transfer)	Thos. S. Wilson	A.E. Carswell	S.E. Keaney
Frank W. Marston	J.M. Izett	J.S. Smith	Geo. T. Bourne	Wm. Kelday
H.J. McDonnell (transfer)	Wm. Dolge	H.H. Reid	Ed. Hawley	John Winkley
H. Anderson	Jas. W. Duncan	Finlay Cook	C.S. Stuart	

July 20/09.

Melone

A letter from H.C. Melone asking agency for new building was referred to New Library Building Committee.

Amer. Ins. Co. Claim

A letter was read from Policy Holders Adjustment Co making proposition to begin suit against American Insurance Co. of Philadelphia for unpaid portion of policy the Mechanics' Library settled with them for 50% of claim on their representations of inability to pay more said representations now alleged to be fraudulent. On motion of Mr. Heath it was carried not to enter into agreement with the Policy Holders Co.

Death of H.L. Davis

The Secretary reported the death of ex-Trustee Henry L. Davis. On motion the Secretary was instructed to write letter of condolence to his family.

The meeting then adjourned

Attest

J.S.M. Cumming
Secretary

J.A. Spaulding
Recording Secretary

Aug 3/09.

San Francisco Tuesday August 3, 1909

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by Vice President Jenks - present at roll call Trustees Beaneler, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern (9) absent at roll call Trustees Ford, Greer, Wagoner, Tawney (4)

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported recommending payment of audited vouchers #3/1476 amounting to $12,59.18 and reporting total amount of $17,528 drawn to date on building account. The recommendation was adopted by the following vote, ayes Beaneler, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern (8) Noes None.

The Library Committee reported recommending purchase of books amounting to $291.45 less discounts as per book lists 102 and 103. The recommendation was adopted by the following vote - ayes, Beaneler, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern (8) Noes None.

Building progress

The Committee on New Library Building presented the following report which was ordered spread on the minutes.

"The Steel work on the new building is in place up to the sixth story floor beams and the riveting is done up to the 4th of the fourth story. The basement walls, the front bulkhead, the sidewalk beams and the rough sidewalk are all in and the men are at work putting in the concrete floors. The Architects states that on account of the non-arrival of steel he is about four weeks behind his schedule time, the contractors bill for July is $24,750 which is now being checked up by the architect

Respectfully (signed) Livingston Jenks
(signed) A.W. Scott
(signed) Otto von Geldern
(signed) Byron Mauzy
} New Library Building Committee.

The seal for the Committee on

E. Res Denicke

Resolutions of Respect to the Memory of Ernst A. Denicke

presented the following:-

Whereas, Ernst A. Denicke, former President of the Mechanics' Institute has been called by death from his earthly labors and

Whereas, Ernst A. Denicke was a member of this Institute for many years past and for six years one of its Trustees and for four years its President during which time he gave his time and attention freely to its interests and labored zealously for its advancement and

Whereas, His labors for this Institute, his interest in all matters involving the welfare of the community and his integrity of character combined to make him a citizen worthy of the highest honor, be it

Resolved, By the Board of Trustees of the Mechanics' Institute that in the death of

Aug 3/09.

Ernest A. Denicke the Mechanics' Institute has lost one of its most honored and valued members and the community one of its best and worthiest citizens and be it

Resolved, That these resolutions be spread upon the minutes of this meeting and a copy thereof be properly engrossed and presented to his family.

Presented by Trustees Neal, Head and vonRedeldern, Committee on Resolutions.

On motion of Mr. Neal the resolutions were adopted by the following vote:- ayes, Danals, Head, Jones, Lyons, Mauzy, Neal, Scott, Spaulding, vonRedeldern & Rae-8 noes-none.

The Secretarys report for July was read and ordered spread on the minutes.

Secretarys Report - July, 1909.

1909 July 1 Cash in Commercial ak $9223.34

Receipts

Dues	$1337.00	
Entrance Fees	26.00	
Life Memberships	50.00	
Books Paid	2.90	
Fines & Fines	79.10	
Interest	18.37	
Rent	30	
		$1540.37
		$10763.71

Paid

Books	$369.74	
Expence	50.35	
Printing & Stationery	145.59	
Binding	111.63	
Water	9.06	
Salary	850	
		$1536.37
09 Aug 1 Cash in Commercial ak		$9227.34
July 1 Cash in Savings account	44867.14	
Interest July 1	493.91	
		$45361.05
aug 1 Total		$54588.39
Statement of Loan of July 1 amt drawn to date		$9129.95
July vouchers No 10 LA Hicks Co & Contract	8150	
11 Cal Sav Loan Soc. Interest	4470	
12 Smith Emery Co testing cement	28.40	
13 RH Meredith salary	178	8298.10
aug 1 Total Drawn		$17528.05

Respectfully John Cummings Secy

The Librarian's report for July was read showing as follows

Paid Membership Subscribing 26

" " Life 1

Circulation 6056

Daily Average 226 Sunday average 44

Volumes added 461 by purchase 178, gift 215, Binding 68

Aug 3/09

The following persons reported as having joined the Institute were on motion approved.

New Members.

A.C. Bolling	Eugene P. Hamilton	C.N. Bunnager
Chas R. Wilson	Jesse Salomon	F.M. Chrisman
O.A. Swetmon	D.F. Vinter	Mrs. F.J. Perguiere
H.E. Bennett	C.B. Reidy	Lorella C. Fisher
Wm. Crocker	H. Bryant Cady	Mrs. Hannah L. Marcus
Georgina F. McLennan	Maurice C. Cochot	Mrs. M. Rehfuss
Henry Ward Brown	George A. Cole	D.M. Kalloch
Harry Larkin	Agnes Allen	F.C. Dawson
J. John E. McCormick (Hyp.)	Edith A. Taylor	Dorothy Woolfe.

Portola Festival — A letter was read from the Portola Celebration Committee asking contribution and referred to the Finance Committee.

Well for Boarding — A letter was read from W.H. Haley proposing to dig a well on the Post St. Lot and referred to the New Library Building Committee.

Mr. Mauzy withdrew.

Front St. Roof — The Secretary called attention to the bad condition of the roof and the matter of repairing same was referred to the New Library Building and Repairs Committee with power. The meeting then adjourned

Attest
John Cummings
Secretary

R.K. Bancroft
Recording Secretary

Aug 17/09.

San Francisco Tuesday August 17, 1909.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o clock by President Tarrey; - present at roll call, Trustees Branden, Ford, Heald, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, President Tarrey (8) absent at roll call Trustees Mauzy, von Rhoden, Wagoner (3)

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported recommending payment of audited vouchers 4 1473/1485 amounting to $319.47 and reporting payment of Building account vouchers 141/5 amounting to $24,847.95. On motion the bills were ordered paid and payment of Building vouchers approved by the following vote; - ayes, Branden, Ford Heald, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, President Tarrey (8) noes None.

Audits — The Finance Committee presented report of Auditor Allen Knight on audit of Institute Books & Dept. 1, 1909 which was received and ordered spread on the minutes.

The Secretary presented the following list of members as delinquent for dues and on motion of Mr. Neal the membership of said persons was declared forfeited.

Delinquents

Delinquent Members.

Loring C Rifford	Miss Ethel Moore	Miss L B Kimball	Leon N Ford	H Andersen
4 F. C Burch	J P Moore	A A Morton	E L Joost	E F Baldwin
J B Elliot	Mrs J New Begin	Miss Sophia Letcher	Theodore Kray	Mrs Arch C Broderick
Geo H Lents	N N Rives	Elliot McClelland	Robert Craig	Orelia L Symmes
Mrs J W Goodwin	Mrs L A Smith	E W McKellan	Jack Blumer	R B Carlett
C K Lamb	W J Smyth	Charles Middleton	James J Hegarty	Mrs Addelaide C Clark
A Ballantyne	Mrs L N Thomas	Wm Montgomery	Delbert F Holmes	N A Dorn
H N Cutter	R Mervyn Tiddy	Thos J O'Brien	A J Hubert	H H Vancouver
Samuel Burger	C H Urquhart	John C Pope	J Jardine	A L Ellis
Albert C Rockwell	Miss Isabella A Welch	H H Rolston	Edward Jones	Mervin M Fallon
H H Cartwright	W F Fulle	Miss D W Reed	Geo Kanzler	J Gehleen
C S Cameron	N B Amadon	J Russell	A H Kennett	N N Gray
Mrs J F Klein	Sam'l N Batten	John Russell	W K Knight	R P Hurlbut
Robert Johnson	Mrs Jos C Bauer	Marshall O Ryan	B Lindsay	Lewis Green
Mrs B C Leland	Beatty K Brown	R E Swaggi	E D Rivis	A H Newton Agnew
Mrs F G Bates	Walley F Brown	H Schade Jr.	Miss A M Ryan	Geo E M Cree
Mrs L C Cadwalader	Mrs A B Lamie	A J Schubert	Lyn Schofield	J J McDonald
W N Dodge	Mrs H Green	Carl Debrand	Eugene Eckmutz	Miss Ida Martin
Mrs A H Ely	C J Herrick	Thos R Boyd	Henry Smith	S N Matthews
Mrs A H Sanchez	A A Hogg	G L Breese	Fred Southerland	Louis Claro
Mr Johnston Crawford	F J Jackson	Arch Eastwood	Geo H Ulting	L E Eckert
Mrs W Lewyn	Dan Jones	J Jenet	Fred W Thain	H C Buckingham
H A H Liebrandt	A H Kennedy	Herbert Fishback	J Mabry	Wm Mengel
Wm Martin	J S Bogart	M R Fleischmann	Evan Callen	B R Nicol

Aug 17/09.

Mrs Frederick P Boyce	Mrs Harriet P Boyd	J D Magennity	D F Lewis
C H Purcell	Geo M Brahmmel	Geo E Manes	J Block
Mrs H P Schwarz	Miss Harold Brumm	H S Phillips	Mrs Harry Cope
J H Dixon	Mrs J H Burton	Scott Railton	C J Hampson
Miss Susan Maguire	H G Brush	Walter B Richardson	Miss Katherine A Perry
Frank L Tamble	W A Case	Charles Rettenmeyer	Percy L Pettegrew
A S Taggart	R G Brady	Miss B A Truitt	J M Amweg
O C G Frantz	Stella Hunt	Agnes V Hyppen	Joseph Plumnichat
Millard C Wilcox	Alfred Harwood	Stanley Bignell	D J Brennan
J Wolff	Miss Nellie Howard	Miss M Eaton	Miss Coral Eggles
Carroll H Baker	Miss Roosevelt Johnson	H H Chamberlain	Miss Caroline Landelius
J A Bolton	Chas A Davis	C R Johnson	L Bragen

Mrs H R Oliver

Progress on Building — The New Library Building Committee presented the following report which was read and ordered spread on the minutes.

"Progress on the new building has been delayed on account of non-arrival of steel - the steamer is now in and part of the steel at the building and steel erection was resumed today.

The contractor does not know but believes that the shipment which has just arrived includes all of the steel.

The basement and first floor columns have been fireproofed, the first and second story concrete floors are in and the frames in place for concreting the 3rd and 4th story floors.

The brick work on the sidewalls will be commenced this week.

Your Committee brings to the attention of the Board the matter of corner stone ceremonies. If it is decided to hold same the date should be set at once.

Respectfully
(signed) Livingston Jenks
(signed) Jas Lyons
(signed) Neal Scott
New Library Building Com.

Corner Stone — Mr. Neal moved that the New Library Building Committee be instructed to arrange for the ceremony of laying the corner stone of the New Building and that they be given power to expend funds for same. The motion was carried by the following vote ayes Branden, Ford, Heald, Jenks Lyons. Neal, Scott, Spaulding, Spiers, President Tarrey (8) noes None.

J J Dolan elected Trustee — The meeting then took up the election of Trustee to fill the vacancy caused by the resignation of R L Colquhoun, Mr Jenks nominated J J Dolan Mr Lyons seconded the nomination On motion the nominations were closed and on motion of Mr Heald the Secretary was instructed to cast the ballot of the Board for J J Dolan for Trustee which he did and the Chair declared Mr Dolan duly elected.

Aug 17/09.

ALLEN KNIGHT
CERTIFIED PUBLIC ACCOUNTANT
MANAGER
STANLEY PEDDER
A.C.A.-C.P.A.

502 CALIFORNIA STREET
SAN FRANCISCO

August 2, 1909.

The Board of Trustees
of Mechanics' Institute,
San Francisco, Cal.

Gentlemen:-

At your request I have examined the books and accounts of the Mechanics' Institute from March 1, 1908, the date to which they were last audited, to July 1, 1909, and enclose the following accounts for your information:

1. Certified Account of Receipts and Payments for the year ending February 28, 1909.
2. Trial Balance at July 1, 1909
   1. Receipts and Payments Account. Year to February 28, 1909.
      This account calls for little comment, being in accord with the Financial Statement published over the Secretary's name under date of March 1, 1909.

Trial Balance at July 1, 1909:

The only discrepancy between your Ledger and my figures is caused by my having transferred the cost of title insurance required by the German Savings & Loan Society from Expense Account to Post Street Building Account; as it is a charge directly incident to the new building.

Cash in Bank and on Hand..$54,709.39:

I checked the Bank Account throughout the whole period of my audit and reconciled the balance shown by the books at July 1 1909 with the Bank Statement. I confirmed the balances in the four Savings Accounts by calls at the respective Banks, and had exhibited to me the Certificates of Deposit of the Bank of California. I also counted the office contingent funds on July 19, 1909.

Post Street Building..$17,574.65:

This amount agrees with the advances by the German Savings & Loan Society to July 8, 1909, including Interest to that date, subject to the addition of the Cost of Title Insurance ($250.) referred to above.

Aug 17/09

Depreciation of Wasting Assets:

No Depreciation has been allowed during the period under review. It would, however, be well to take this under consideration before moving into the new building next year, and, from that time on, to make a regular reserve therefor.

Payments:

All Disbursements, during the term audited by me, have been satisfactorily vouched and properly approved. No provision is made for showing Unpaid Bills on the books, the records being on a Cash basis simply.

Rent Account:

It must be borne in mind that the credit now standing on this account includes rent for the third year of the lease of the Pavilion, $15,000., $15,000.00

and Taxes refunded for the current year	$ 9,921.38	
Less: Paid when option extended.	1,000.00	8,921.38
		$ 23,921.38

Interest Account:

The small credit to this account for the four months to June 30, 1909, is accounted for by the payment of Interest on the advance payments under the Pavilion Block lease, amounting to $358.81.

Receipts from Institute Members:

These have been carefully checked for the whole period of my audit and are in order.

Financial Policy:

You had at July 1st $54,709.39 available funds; $9,348.34 being on Commercial Account and on hand, and the balance of $45,361.05 on Certificates of Deposit or in Savings Accounts. You will need but little of the latter during the current financial year, as the former, together with the normal receipts, will almost take care of the normal cost of running the Library on its present basis. You could, therefore, make a considerable saving of Interest, say 2% on $40,000., by using your reserve funds, as far as possible, for building purposes, borrowing only when they have been considerable reduced , and increasing the loan when the funds are required next year for the fitting up of the new Library.

Your records are well and a curately kept, and I desires to acknowledge the courtesy and assistance extended me by your Mr. Cummings and Mr. Graves.

Yours very truly,

Allen Knight

The Meeting then Adjourned.

Albert M. Cummings
Secretary

H. H. Bruguiere
Recording Secretary

Sept. 7/09.

San Francisco Tuesday September 7, 1909

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig; present at roll call Trustees Beaneton, Dolan, Heald, Lyons, Mauzy, Neal, Scott, Spaulding, Spiers, vonSeldern, Wagoner, President Taussig (12) absent at roll call Trustees Ford, Fritz (2).

The President welcomed Trustee elect Dolan into the Board and Mr. Dolan thanked the Board for his election.

The minutes of the last meeting were read and on motion approved.

Dolan on Committees

The President announced that he had appointed Trustee Dolan to fill all the vacancies on the Committees caused by the resignation of R.D. Colquhoun from the Board.

(Neal Read with draws error this is not the place.

The Finance Committee reported recommending payment of audited vouchers 1484/1514 inclusive amounting to $1439.84 and reporting payment of voucher 16 for $1,750 on new building account. On motion the payment on building account and the payment of audited vouchers were ordered by the following vote:- Ayes, Beaneton Dolan Heald, Lyons, Mauzy Neal Scott Spaulding, Spiers vonSeldern Wagoner, President Taussig (12) Noes None,

The Library Committee reported recommending purchase of books amounting to $329.15 less discounts as per book bills 104/105. The recommendation was adopted by the following vote - ayes, Beaneton, Dolan, Heald, Lyons, Mauzy, Neal, Scott Spaulding, Spiers, vonSeldern, Wagoner, President Taussig. (12) Noes None.

Building Progress

The New Library Building presented the following report which was adopted and ordered spread on the minutes,

Report.

"Attached hereto is report of R.H. Meredith superintendent as to condition of building Aug 31.1909

We have approved voucher for Lewis & Hicks Co. for $24,487.50 on architects estimate for work done in august.

Under instructions of last meeting your Committee arranged for ceremony of laying the corner stone of the new building on Sunday September 5th at 2 P.M.

Corner Stone Ceremony

Invitations were printed and sent to all the members and over 200 persons were present at the ceremony. The exercises consisted of an address of welcome by President Taussig, an address by Prof. H. Morse Stephens, laying of corner stone by the Trustees assisted by ex Presidents Edward Kent and Samuel C. Irving, Ex President Mead and Mr. Henry T.

Sept. 7/09.

Williams who were also invited to participate were not present. Before the corner stone was lowered into place a copper box was placed therein. Attached hereto is a list of the contents of the box. We recommend that the thanks of the Board be extended to Lewis & Hicks Co. for their kindness in preparing building for ceremony, and to Messrs. McElvaney & McElvaney Stone Co. for his services in arranging the mechanical portion of the corner stone laying.

Respectfully

(signed) James Spiers
(signed) Otto vonSeldern
(signed) Neal Scott
(signed) Byron Mauzy

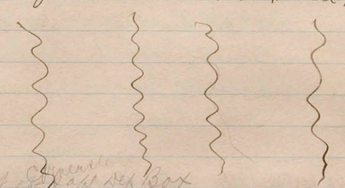
New Library Building Committee.

Report of R.H. Meredith Superintendent of Construction, as to condition of building Aug 31, 1909 - attached to above report,

Concreting - Foundations all in
Grillage - Beams all in position and grouted
Steel Work - all steel frame erected, riveted and painted except exterior I Beams.
Brick Work - 1st Story finished and half of 2nd story
Plumbing - Sewer roughed in up to 3rd floor and all risers up to 4th floor
Electric - Conduits roughed in on 2/5 floors and drops on 6th and 4th.
Sheet Metal & windows in 1st Story in position

(signed) R.H. Meredith,

List of contents of corner stone box see p. 438.



List of contents of box

On motion the bill of Lewis & Hicks Co. for $24,487.50 was ordered paid by draft on loan account with German Savings and Loan Society by the following vote:- ayes, Beaneton, Dolan, Heald Lyons, Mauzy, Neal, Scott, Spaulding, Spiers, vonSeldern, Wagoner, President Taussig (12) Noes None,

Thanks to Pres. Taussig

Mr. Mauzy moved that the silver trowel with which the President laid the corner stone be presented to President Taussig. Mr. Mauzy put the motion which was carried.

On motion of Mr. Neal the New Library Building Committee was instructed to present to the Board a proper inscription for the Corner stone.

Mr. Neal withdrew

Switches for stores

The Secretary stated that the architect suggested wiring for switches for the store fronts so the store lights could be controlled by watchmen, this to cost $65 and also that it would be well to wire to each entrance in case lamps were placed on same. On motion of Mr. Neal both matters were referred to the New Library Building Committee with power by the following vote:- ayes, Beaneton, Dolan, Lyons, Mauzy, Neal,

Sept. 7/09.

Scott, Faulding, Lewis, von Geldern, Wagoner, Crockett, Tarpey & Thos Magee.

Rent S. Army & Navy Club

The Secretary stated that the Army and Navy Club was looking for down-town quarters and on motion the Secretary was instructed to notify the Club that the rent of each floor would be in the neighborhood of $450.

The Librarians report for August was read showing as follows.

New Members	29	
Withdrawn	26	
Circulation	6141	
Daily average circulation	226	
Sunday average circulation	49	
Accessions	436	by purchase 152, gift 246, binding 38.

The following persons reported therein as having joined the Institute were on motion approved.

New Members.

R T Joslin	Barney Baldwin	J K Robins
Paul Seeley	C E. Heston	L. Prager
Jos J O'Brien	Fred T. Storey	W. J Smyth
C. Friezinger	A. Putnam	Louis Glaser
J P Hammond	Geo L. Agard	Benj Weed
A B Davis	Mrs A B Greathead	Langdon Bennett
C K Thompson	Wm P. Burke	John T. Waddell
H G Hooper	Samuel Crawford	G J Schaelach
M S Morris	Jas A McLean	R Adelsheimer
W. S Scott	G S Simpson	

The Librarians report for quarter ending Aug 31 was read ordered spread on the minutes and ordered presented at the next quarterly meeting of the Institute.

The Secretarys report for August was read and ordered spread on the minutes.

The Secretarys report for quarter ending August 31 was read ordered spread on the minutes and ordered presented at the next quarterly meeting.

Healy asks Honorary Membership for D Kerr & M Power

A letter was read from P. J. Healy asking that Honorary Memberships be conferred on David Kerr and Dr. D'Arcy Power.
Mr. Neal moved that the names of David Kerr and Professor H. Morse Stephens be presented at the quarterly meeting of the Institute for Honorary Membership. The motion was carried.
On motion Mr Healy's request as to M. Power was referred to the Membership Committee.

David Kerr & Morse Stephens for Honorary Members.

Sept. 7/09.

Secys Report for August 1909

1909 Aug 1 Cash in Comt ats Receipts $922434

Dues	809	
Ent Fees	24	
Books Sold	305	
Fines and Misc	7280	
Initiation	1454	
Rent	30	
Sundry Rec	7.75	96614
		$1019348

Paid

Books	$22772	
Expense	13551	
Print & Stty	6329	
Binding	10843	
Light	3480	
Insurance	1874	
Water	740	
Salary	850	1578765
1910 Sept 1 Cash in Comt ats		861483
" " Banks		4536105
" " Total		$5397588
Statement of Loan ats		$
Aug 1 Amt Loans		1752805
Discharged 24 Ats	24750	
15 Gen St	97.95	
16 Rail Mensuras	1795	
	25022.95	
Sept 1 Total	$4256700	

Recdg Jos McCummings

Secys Report - Quarter Ending Aug 31. 1909

1909 June 1 Cash in Savings ats $4488714

Dividends July 1 47391

$4536105

Comt ats

June 1 Cash on Hand $939944

Receipts

Dues	$29860	
Ent Fees	8100	
Books Sold	1055	
Fines & Misc	23410	
Rent	9000	
Initiation	5702	
Light Members	50	
Sundries	745	351632
		$1291576

Paid

Books	$78262	
Binding	21706	
Expense	20631	
Insurance	18750	
Light	12460	
Print & Stty	27188	
Salaries	25275	
Water	1646	430093
1909 Sept 1 Cash in Comt ats	861483	861483
" Total ats		$5297588

Statement of Loan ats

1910 June 1 Vouchers drawn		$790735
Drawn & Repd		346435
Total		$4255100

Recdg Jos McCummings Secy

Librarians Report - Quarter Ending Aug 31/09

Membership - Total Membership June 1. 1909 2669

New Members June 1 to Aug 31, 1909 82

2751

Resignations	92	
Suspension	211	303
Total Membership Sept 1. 1909		2448

as follows - Honorary 9, Life 637, Subscribing 1802

Circulation - for Quarter 18315 volumes, monthly average 6105.

Accessions - No. of volumes entered June 1. 1909 29284

Added by purchase	519	
" " gift	480	
" " binding	147	
" " exchange	1	
	1147	
Less Lost and passed	8	net accession 1139
Total number entered Aug 31. 1909		30426

The meeting then adjourned

attest

Jos McCummings Secretary

Jr meeting

H. Spaulding Recording Secretary

No quorum at Quarterly meeting Sept 16, 1909.

Sept. 21/09.

San Francisco Tuesday September 21. 1909.

The Regular Meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Building Eight at 8 o'clock by President Tussey - present at roll call Trustees Beaneton, Ford, Jenks, Lyons, Mauzy, Scott, ontkelderen, President Tussey & absent at roll call Trustees Dolan, Heald, Neal, Spaulding, Theiss Wagner (6)

The minutes of the last meeting were read and on motion approved.

4 The Finance Committee reported recommending payment of audited vouchers 15107/152 3 amounting to $27249 97 and vouchers 14 on loan account for $24 70 also reporting total amount drawn on loan account for new building to date $ 67,250.65 and reporting that it had reduced insurance on present building from $ 4000 to $ 2000. The recommendations of the report were adopted by the following vote, ayes Beaneton, Ford, Jenks, Lyons, Mauzy, Scott, ontkelderen, President Tussey (8) noes None.

Glass & Roof — The Secretary reported that the Building and Repairs Committee under authority granted had made arrangements with H.S. Samuels Co to repair Library building roof for $175 with guarantee to repair all leaks wanted 1/1909/1910.

Who Was The Traitor? — Mr. Beaneton for the Library Lectures Committee reported that it had arranged to comply with the request of the quarterly meeting & hold a lecture on "Who Was the Traitor of the U.S Navy" by Loading a discussion on the subject in the Library Building on October 14th next & all participated in by A.J. Treat and Lloyd Connolly and that the total expense would be about $ 13 to $ 14. On motion the Committee action was confirmed by the following vote, ayes Beaneton Ford, Jenks, Lyons, Mauzy, Scott, ontkelderen, President Tussey (8) Noes None.

Building Progress — The New Library Building Committee presented the following report which was received and ordered spread on the Minutes:

"Attached hereto is report of Superintendent of Building as to progress of work.

Under authority granted your Committee has ordered watchmans switches in the above fronts at a cost of $ 65.

The architect reported that it was necessary to raise the elevator beam for the elevators and also that it was advisable to raise the tanks and supply them with clean-out pipes directly connected to the sewer. The cost of this extra work will be $ 496.00. Also to put door on each floor to give access to wiring and plumbing on each floor costing $ 70, also an addition of two light circuits on 2nd floor. The architect requested authority to proceed with this work at once and your Committee so authorized him.

Reversible Windows — Your Committee recommends that it be empowered to have the front windows above the 3rd floor made reversible - the cost of the Hausman device which the architect recommends, is employed will be $ 135. The 4th & 5th story windows are height. None of the other window frames

Sept. 21/09.

which are all of metal can be made reversible and we request authority to install such safety hooks for window cleaning as we find advisable. We also request authority to change the kind of bolts called for in specifications provided same is deemed advisable and authority to have an interior telephone system installed

Respectfully
(signed) Livingston Jenks
(signed) A.W. Scott
(signed) Otto von Geldern
(signed) Byron Mauzy
New Library Building Committee

Attached report of Superintendent of Construction as to condition of work, Sept 18. 1909

Masonry - Front elevation built 2nd and 3rd stories
Brickwork - Masonry backed up in 2nd and 3rd stories and walls on 4th and 5th stories built
Sheet metal - sheet metal window frames to 4th and 5th stories fixed
Plumbers - Roughing in to toilets on 2nd and 3rd stories and laying gas on 2nd and 3rd floors
Electricians Running conduits and fixing outlets and boxes in floors 2nd and 3rd
Carpenters Laying sleepers on 2nd and 3rd floors
Concreters Running sleeper fill on 2nd and 3rd floors and concreting and finishing roof.

I am, Gentlemen
Yours Truly
signed B.N. Meredith
Supt. of Construction.

On motion duly moved the report was received the Committee actions approved and the recommendations adopted by the following vote ayes, Beaneton Ford, Jenks Lyons, Mauzy, Scott, ontkelderen, President Tussey (8) Noes None.

Home Telephone & rear wall — A request from the Home Telephone Co. to go through the rear wall of the new building with cables was on motion denied.

The meeting then adjourned

Attest
Jos. W. Cummins
Secretary

H.K. Spaulding
Recording Secretary

Corner Stone Box

CONTENTS OF CORNER STONE BOX DEPOSITED IN MECHANICS' INSTITUTE BUILDING,

Sept 2/09 SUNDAY SEPT. 5, 1909.

ENVELOPE OF PRINTED FORMS.

1 rd. yellow label for outside of books.
2 Lecture season tickets course 1908-9.
1 pink & 1 buff card used in back of books as record when withdrawn.
1 application for membership card.
1 envelope printed on outside Mech. Instt.
1 postal- ackng. of gifts.
1 book reg. slip.
1 notice of dues due.
1 postal- Please return bks.
1 bk. plate.
1 date slip for back of bks.
1 change of address slip.
1 mem. card.
1 notice of withdrawal.
1 7 Day Bk. Notice.
1 mem. bk. record. members book record
1 Mech. Inst. letter head.
1 Mech. Merc. Letter head. (Library)
1 circular.
1 card Sec'y.
1 " Librarian.
1 Lecture Announcement 1907.
1 " " 1908.
1 small poster of Portola Festival of October 19-23 1909.
1 invitation in envelope to ceremony.

See p. 43 3/7 Minutes

Correct copy

MERCANTILE LIBRARY ~~REPORTS~~ ASSOCIATION ANNUAL REPORTS.

5th, 6th, 7th, 8th 14th, 15th 16th, 17th, 18th, 19th 21st, 22nd 23rd, 32nd, 34st.

MECHANICS' INSTITUTE ANNUAL REPORTS.

40 & 41st, 52nd, 53rd, 54th.

Library Bulletin June 1901.

Constitution & By-Laws 1895.

" & " 1908.

Article by Joseph M. Cumming Sunset May 1907.

" "Theory made practice".

PHOTOS.

1 Temporary office on Larkin St. after fire. Stallcutt

1 New Bldg. on Part of lot in course of erection

1 Post St. after quake. Building

1 Post St. lot day before wk on bldg. taken Apr. 13th. 1909

1 Post St. with foundations in, taken June 30th. 1909 lot

COINS 1909- MINTAGE OF S. F. MINT.

50 cents, 25 cents, 10 cents and 1 cent Lincoln penny.

LIST OF OFFICERS MECHANICS' INSTITUTE 1855-1909.

Alphabetically arranged by offices.
List of Trustees same date.
List of Employees Sept. 1, 1909.
Alphabetical list of members of Institute Sept. 3, 1909.

SAN FRANCISCO NEWSPAPERS.

Bulletin Sept. 1, 1909.
Examiner Sept. 2, 1909.
Post. " " "
Call " 3 "
Daily News " " "
Chronicle. " 4 "
Argonaut. " " "
News Letter." " "
Town Talk. " " "
Wasp. " " "
Pacific Coast Musical Review.

S. F. MUNICIPAL REPORTS 1905/1907 (1 vol.) containing account of S. F. earthquake & fire 1906.

TELEPHONE DIRECTORY JUNE 1/09.

28 Photos of Building during construction taken by R. H. Meredith, Superintendent of Construction.

COPY OF BUILDING CONTRACT.

PHOTO of Franics Graves- Sept. 15/03- 16 mos.

Business Card-
De Lano Bros., makers of Copper Box.

On top of box was laid silver medal issued by Institute at Fair of 1893 to Wm. Hilton presented by Mr. Hibbard just before ceremony.

Oct 5/09.

San Francisco Tuesday October 5, 1909.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Tawsey:- present at roll call Trustees Beaneton, Solan, Heald, Jinks, Neal, Scott, Spaulding, von Geldern, President Tawsey (7) absent at roll call Trustees Ford, Lyons, Mangy, Spies, Wagoner (5)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommendation to pay audited vouchers 1524/546 inclusive amounting to $1183.43 was adopted and the report of payment of voucher 20 on Building account for $1.75 was approved by the following vote:- ayes Beaneton, Solan, Heald, Jenks, Neal, Scott, Spaulding, von Geldern, President Tawsey (7) Noes None.

The Library Committee recommended purchase of books amounting to $288.83 less discounts as per book lists 106/y. The recommendation was adopted by the following vote:- ayes Beaneton, Solan, Heald, Jenks, Neal, Scott, Spaulding, von Geldern, President Tawsey (7) Noes None.

Building Progress

The New Library Committee presented the following report:-
"Your committee on New Library Building reports as follows:
Attached hereto is a report of Superintendent as to progress of work on New Building.
The extra light conduits authorized last meeting have been installed at a cost of $36.80.
Your Committee requests authority to have a temporary structure put in the building for an office for the Superintendent or Secretary at a cost not to exceed $75. Proper authority satisfactory to our attorney has been given by the contractor.
Your Committee also asks authority to put a drinking fountain in the main Library room.

Respectfully
(signed) Livingston Jenks
(signed) Otto von Geldern } New Library Building Committee
(signed) A.W. Scott

Temporary Office

Report of Superintendent attached to above
Oct 2/09.

Report of Work week ending Oct 2/09
Masonry:- Front elevation built up to cornice mould.
Brickmason Stonework backed up and frames built in on 7th story and walls on east and west; side naked back from stonework on 8th and 9th floors
Sheet Metal - Frames fixed on 7th story
Plumbing - Roughing in all toilets and wash basins from 2nd to 7th floor.
Electrics - Entering and fixing conduits plugs and boxes on 6th and 6½ floors.

Oct 5/09

Heating - Roughed in from roof & 1st story
Concreting all sleepers filled in from 2nd & 6th stories
Flooring in 2nd, 3rd, 6th & 7th floors
Lathing in 2nd and 6th floors
Bucks all set in 6th floor.

On motion of Mr. von Geldern the report was ordered spread on the minutes and its recommendations adopted by the following vote:- ayes, Brandon, Dolan, Heald, Jenks, Neal, Scott, Spaulding, vonGeldern, President Taussig (7) noes None.

The Secretarys report for September was read and ordered spread on the minutes.

The Librarians report for September was read showing as follows

New Members 26 and 1 reinstated
Withdrawals 19
Circulation 6033
Daily average 236 Sunday and holiday average 58
Accessions 302 by purchase 189, gift 69, binders 44

The following New Members reported as having joined the Institute were on motion approved.

Edwin F. Atkinson	R. A. Keating	H. B. Brigham
Jno. K. Williams	Chas. M. Myers	Gabriel C. Caswell
Chas. May Gilmore (transfer)	Mrs. Milton Eberly	Wm. Parsons
Geo. H. Strong	Carl F. Haase	Wm. N. Mead
J. W. Ellis	Geo. A. James	M. L. Stevenin
S. D. Ohman	Mrs. Fanny Gilleaton	H. F. Kennedy
Miss Ethel Johnson	Frank C. Emery	Mrs. Arthur M. Brown
Harry Steen	Albert P. Bushnell	Richard C. Jones
Sophie F. Mechetter	J. H. Greenlinn	E. G. Burgos

Paving San Bruno Ave. The Secretary stated that a project was on foot to grade, pave and curb San Bruno avenue from Army St. & Caselano Ave, with the understanding that the city would do the paving with basalt blocks provided the property owners would pay the cost, the street to be then an accepted street except as to sewers, that A.B. Clute was obtaining signatures of property owners to an agreement for him to do the work at $3.20 per front foot, the cost to the Institute for Precita Valley Lots 339 and 340 being for the 120 foot frontage $390.00. On motion the matter of signing Clutes contract was referred to the President and Secretary with power to act by the following vote:- ayes, Brandon, Dolan, Heald, Jenks, Neal, Scott, Spaulding, vonGeldern, President Taussig (7) noes None.

Lectures by Prof. Aronis. The Secretary read letter of Professor William Dallam Armes, as to course of six illustrated lectures on "Backgrounds of English Literature" which he would give for $180 including lantern slides and operator. Mr. von Geldern moved that the offer be accepted, the charge for

Oct 5/09.

admission to be the same as for last season's lecture course, $1.00 for season ticket to members, admitting two with admission (ring 0) at 25 cents to season ticket holders, 50 cents to non holders, and that the Committee on Lectures be authorized to make arrangements for hall, announcements etc. the motion was carried by the following vote:- ayes, Brandon, Dolan, Jenks, Heald, Neal, Scott, Spaulding, Scott, vonGeldern, President Taussig (7) noes None.

Secretarys Report - September 1909

1909 Sept 1 Cash in Commercial at $8614.83

Receipts

Dues	$651.50	
Entrance Fees	26.	
Class Fees	80.40	
Books Sold	5.	
Rent	30.	
Sundry Accts	10.50	
Interest	12.90	816.60
		$9431.43

Paid

Book	$39.19	
Binding	57.60	
Expense	79.57	
Rent Realty	135.55	
Insurance	206.	
Water	7.40	
Fuel	3.56	
Light	34.50	
Salary	88.250	1712.81
		$7718.62
1909 Oct 1 Cash in Comm'l Bk		45.361.05
1 " Savings		$5307.67

Statement of Loan Fd

Balance by Report	$42.551	
" in Sept:		
Interest on L. Atkins Bond	24.48.50	
8 Coupons Mar	212.15	
9 " "	24.70	
10 " R.R. Mortgage	150.	24.89.35
Total		67,450.35

Respy Jno. McCunnings

The meeting then adjourned
Attest
Jno. McCunning
Secretary

H. Brandenstein
Recording Secretary

Note - On account of Portola celebration no meeting on Oct 19, 1909.

Nov. 2/09

San Francisco Tuesday November 2, 1909.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig: present at roll call Trustees Ford, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (9) absent at roll call Trustees Beanston Dolan, Heald, Jenks and Spiers (5)

The minutes of the last meeting were read and on motion approved.

Trustees Beanston and Jenks entered.

The Finance Committee presented the following report:-

	There is cash on hand tonight in Commercial a/c	$ 7,984.94
4	We have audited vouchers 1544/1579 inclusive amounting to	5013.64
	and recommend that they be paid.	
	We have also audited the following vouchers on the New Building a/c and recommend that they be paid by drafts on the loan account with the Germain Savings and Loan Society:	
	No 24 California Iron Co	$ 37.50
	25 New Zealand Iron Co	37.50
	26 Fourteen assessments	7.50
	27 Smith Emery Co	80
		$ 230.00

Since the last meeting the following vouchers have been paid on the loan a/c. No 21 Lewis & Hicks Co on contract $ 30.445.75
22 Germain Savings interest 338.20
23 R.N. Meredith salary 175
$ 30.949.05
Previously drawn 64.450.35
$ 95.399.40

signed by E.P. Heald
Byron Mauzy
Jas. H. Lyons Finance Committee

The recommendations were adopted by the following vote:- Beanston, Ford, Jenks Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (11) Noes None.

Periodicals

The Library Committee reported presenting list of periodicals amounting to about $1200 recommending subscriptions for same for 1910. The recommendation was adopted by the following vote:- Beanston, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (11) Noes None.

4

The Library Committee presented a report recommending purchase of books amounting to $ 330.67 less discounts as per book lists 108/09 The recommendation was adopted by the following vote: yes Beanston, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (11) Noes None.

Nov. 2/09.

Plan for Stacks in New Building

The Library Committee presented a plan for book stacks in the new building as drawn up by the Librarian and recommended that the same be adopted and the New Library Building Committee instructed to have same installed, the stacks to be made of steel. The recommendation was adopted by the following vote: ayes Beanston, Dolan, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (11) Noes None.

Trustees Dolan and Heald entered and voted in above roll call.

John Hays Hammond Public Mining Library

The Library Committee presented the following report:-

Your Committee presents herewith correspondence between our Secretary and Charles G. Yale of the John Hays Hammond Mining Library looking to the placing of the Hammond Library in the Institute.

We recommend that this Committee be authorized to confer with Trustees of the Hammond Library with a view to formulating an agreement to present to the Board under which the Institute may undertake the Custody of the Hammond Library. Report signed by To Beanston von Geldern Library Com-

BOARD OF TRUSTEES

Rudolph J. Taussig, - - - - President
Livingston Jenks, - - - - Vice-President
James G. Spaulding, - - Recording Secretary
James H. Lyons, - - Corresponding Secretary
George Beanston - - Robert D. Calquhoun
Tirey L. Ford - - - - E. P. Heald
Byron Mauzy - - - - Robert W. Neal
Dr. A. W. Scott - - - - James Spiers
Otto von Geldern - - - Luther Wagoner

Joseph M. Cumming, Secretary
MECHANICS'-MERCANTILE LIBRARY
F. B. Graves, Librarian

Mechanics' Institute

99 GROVE STREET, (COR. POLK STREET)

San Francisco, Cal. Oct. 15, 09.

Mr. Charles G. Yale,
Trustee John Hays Hammond Public Mining Library,
c/o U. S. Geological Survey,
U. S. Appraisers Bldg., San Francisco.

Dear Sir:-

Referring to our conversation regarding the proposition to have the Mechanics' Institute become the depositary of the John Hays Hammond Public Mining Library I beg to state as follows:

I understand that Mr. John Hays Hammond has endowed the said Library and has appointed a Board of three trustees to manage same, said Trustees being yourself, Mr. Louis Janin and the State Mineralogist, ex-officio; that the terms of the endowment are that the Library must remain in this city and that it must be free to the public; that a portion of the funds has been expended for book cases and books and that the Library now contains several hundred volumes; that your Trustees look with favor on a proposition to have the Mechanics' Institute act as the depositary of said Library provided it is given proper care and provided the terms of the endowment are properly carried out.

I understand further that any proposition advanced by you is subject to ratification by your Trustees and that you will also obtain Mr. Hammond's consent; you will understand that any proposition on our part is subject to ratification by our Trustees.

To the end of speedily arriving at an agreement I present the following to be submitted to both Boards of Trustees as the basis for an agreement.

1. The John Hays Hammond Public Mining Library shall be installed in the present Mechanics' Institute Building. When the Mechanics' Institute moves to its down town building, said Library will be moved to the same place and be installed in the Mechanics'-Mercantile Library of the Mechanics' Institute in such a way as to preserve its identity and without interference with its accessibility.

2. The Mechanics' Institute will take the same care of the books to protect them from theft and defacement as it does of its own books, but is not to be held liable in case of theft or defacement.

3. The public shall be given free access to said Mining Library.

4. No books are to be taken out of said Library for circulation except on a written order of one of its Trustees.

5. Insurance on the books to be paid for by Trustees of said Mining Library.

6. Either party to the agreement may cancel same on a written notice of some agreed time.

Our Trustees meet on the evening of Tuesday Oct. 19th and the above will be submitted to them. Will you kindly look same over, and see if it agrees with your understanding of our conversation. If you have any changes to suggest in the proposition I should be glad to hear from you.

Trusting we may speedily arrive at a mutually satisfactory agreement, I am

Yours very truly, Jos M Cumming Secy

Nov. 2/09.

John Hays Hammond
Public Mining Library.

Copy of letter from Charles C. Yale.
attached to report of Library Committee.
Oct 19, 1909.

Joseph M. Cumming
Sec'y Mechanics' Mercantile Library

99 Grove St, San Francisco. Copy sent to Jno W Hammond Esq

My Dear Sir;

Your letter to me dated Oct 15th 1909 entirely covers the points discussed as to removal of the John Hays Hammond Public Mining Library to the building of the Mechanics' Mercantile library and the care of the library by your trustees. I have submitted the letter to Mr. Louis Janin, my co-trustee, and he approves the tentative agreement made between us, with the exception of the first sentence o of paragraph Ixxxx in which you state that the Hammond Library shall be installed in your present building etc. Our trustees have not given that particular point due condiseration as yet, not having intended to place the Hammond Library in your care until you began to occupy the new building on Post St. I shall have made a copy of the deed of trust made by John Hays Hammond to the trustees of the John Hays Hammond Public Mining Library and transmit it to you in order that your trustees may understand the matter entirely. Meantime our trustees will more carefully consider your letter and we will have another conference to settle details.

Very Truly Yours
Chas. C. Yale

Trustee John Hays Hammond Public Mining Library

Nov. 2/09.

Mr. Ford moved that the report be adopted and the committee authorized to confer with the Trustees of the Hammond Library as recommended in the report. The motion was carried.

Lectures by Prof. Ames — The Lecture Committee reported stating that arrangements had been made for a series of Lectures by Prof. Wm. Dallam Ames on "Background of English Literature" and that the first lecture would take place at Lane Hall on November 8th. The report was received and filed.

"Who Was The Father?" — Mr. Branstein for the Lecture Committee stated that the Lecture on "Who was the father or founder of the U.S. Navy" which a quarterly meeting had requested the Trustees to arrange for had taken place Oct 14 last in the Library to an audience of about 50, the claims of Paul Jones and John Barry having been respectively set forth by A. J. Treat and Geo. A. Connolly. On motion the thanks of the Board were ordered sent to the speakers.

Land Title Case — Pavilion. A letter was read from E. E. Taylor asking waiver of some of the conditions of the case of the Pavilion Block to the Land Title Co. On motion referred to the Pavilion Committee with power to consult the Institute's Attorney and to report back.

Building Progress — The New Library Building Committee presented the following report

"The building is all inclosed, work has begun on the roof, stairs and elevator, the caulking is done and the plastering will start this week.

Hardware — Your Committee has picked out the hardware for the building, the amount of same will be about the amount allowed in specifications, $2750.

Your Committee requests authority to employ the architect to design and supervise such interior fittings as it deems advisable on the same terms as for the rest of the building.

Ventilating — Your Committee has taken up with Mr. Pierce the matter of ventilating the two library floors. We have a figure of $750 for building ducts and providing a fan which the architect believes will ventilate the rooms properly; as some of the work has to be done at once we ordered the architect to build the ducts so that if it were decided to use the ventilating system the ducts could be utilized. An additional item of $250 for changing the front windows to aid the ventilating the architect thinks it desirable and advises doing nothing for the present.

Blue Print Office — We have a figure of $7500 for building a blue print office on the roof; this amount can doubtless be cut down. We submit a letter regarding tenancy of same.

Renting Plans — We recommend that the joint committee on Finance and New Library Building be instructed to present at the next meeting a plan for renting building and a schedule of rates.

Respectfully—
Signed by Livingston Jones
Lyon Tracy

Nov. 2/09.

Ottoman Feldkamp
Ambrosoli Newbery Bldg Com

On motion the request of the Committee for authorization to employ the architect in the matter of interior decoration was granted, the action of the Committee in arranging for ventilation was approved and the committee authorized to complete the ventilation scheme by the following vote:- ayes Branstad, Dolan, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, von Adelsen, Wagner, President Lunny & Secretary. In the matter of blue print office Mr Dolan moved that the matter of constructing same be referred to the Newbery Building Committee with power and that the Committee be authorized to make lease of same & tenant. The motion was carried by the following vote; The vote was same as last ayes 13, nos none. The recommendation as to report on rent schedule was adopted.

The Secretary's report for October was read and ordered spread on the minutes.

The Librarian's report for October was read showing as follows:-

New Members	20
Withdrawals	32
Circulation	5729
Average daily 210 Sunday 53	
Accessions	235 by purchase 198, gift 6 binding 31,

The following persons reported thereon as having joined the Institute in October were on motion approved

New Members.

Chas Mordecai	H M Cready	W B Nabors
Geo F Louis	Chas Van Davis M.D.	Mrs D M Palmer
Wm Stead	J C Foley	Miss Ellen Elsmon
Robt F McDougall	Miss A Devane	O Steinmetz
Archibald Arlett	Stella L. Vincent	Edwin R Crane
Alfred Mitchell	Kate McCann	Mrs Daniel Henderson
Herman Lehman	J O Shelton	

Rock- Life Mem: A letter was read from L L Rock asking to have the Life Membership of his deceased partner transferred to him, on motion of Mr Neal the Secretary was instructed to inform him that the Constitution of the Institute did not permit such action,

McEnerney act proceedings The Secretary reported that the proceedings for perfecting the title to the Institutes real estate under the McEnerney act had been completed,

Nov 2/09.

Secretary's Report - October 1909.

1909 Oct 1	Cash in Bank		$7718.62
	Receipts		
	Dues	$1024.50	
	Ent Fees	20.	
	Fines & Sales	65.30	
	Books Sold	2.95	
	Rent	30.	
	Lectures	4.	1,146.75
			$8865.37
	Paid		
	Books	$188.64	
	Expense	8.00	
	Printing and Stationery	26.56	
	Light	49.62	
	Binding	49.60	
	Water	8.51	
	Salary	852.50	1183.43
09 Nov 1	Cash in Bank		$7681.94
	" Savings		45.361.05
	" Total		$53.042.99
	Loan ex Pernousky paid		$7450.35
	Paid in Oct.		30.949.05
			$38,399.40

Respectfully submitted
J O'M Cummings
Secretary

The meeting then adjourned.
Attest
J O'M Cummings
Secretary
H Spaulding
Recording Secretary

Nov. 16/09.

San Francisco Tuesday November 16, 1909,

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig + present at roll call Trustees Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, von Geldern, Wagoner, President Taussig (2) absent at roll call Trustees Dolan, Spaulding (2)

on motion the reading of the minutes of the last meeting was postponed.

Land Title Case

The Pavilion Committee reported in the matter of the request of Col Naylor for waiver of certain conditions in the Pavilion Block Lease that Mr Naylor had promised to write a more definite letter and the Committee requested further time till he wrote again and the request was granted.

Mr Dolan entered.

New Building Rentals

The New Library Building Committee presented the following report –

Attached hereto is report of Superintendent as to progress of building. In the matter of rentals of offices we present a schedule of rentals ranging from $25 & $45 per month for your consideration. At what rate committee considers a reasonable rental the receipts per floor would be per month

6 floors @ $450		$450
Allow 33⅓% vacancy		2700
		675
		$2025
say		2000 per month
2 stores @ 500 per month		1000
Total receipts per month		$3000
" " year		$36000

Expenses:

300000 interest @ 5%	$15000	
Taxes	6000	
Insurance	1500	
Operation	12000	$34500
surplus		$1500

Circular

In the matter of a book or circular advertising rentals of building your Committee asks instructions.

Respectfully
Signed by Evangelin Jenks
Byron Mauzy
A W Scott
A Von Geldern
New Library Bldg Committee

Progress of Building

Report of Superintendent (attached & above) as to work done Nov 13, 1909
Excavating Completed – Foundations Completed – Basement Floor Ceiling 75% in basement
Steel work Complete

Nov. 16/09.

Concreting — Foundations completed – Basement and sidewalls complete
Covering — 1st floor ceiling ½ completed – 2nd ½ 3rd floors completed
Lathing — 1st floor ½ complete " " "
Carpentering — All beams set as above.
Stonework — Front elevation complete except cleaning down.
Brickwork — All outside walls complete and elevator pockets from 2nd & 4th floors complete.
Sheet Metal — All window frames set and flashing on roof completed.
Electrics — Conduits and cut outs for telephones from 1st & 4th storey completed
Heating / Plumbing — All roughing in done
Ornamental Iron — Rear stairs & stairs from 4th & 4th storey not quite complete. Elevator pockets from 2nd & 4th in position
Otis Co. — Elevator machinery in position – one elevator for temporary use now ready with guides, ropes &c.
Plastering — 7, 8, 9 storeys brown coated, 4th storey finished in white and 5th storey being white coated, 2nd storey moulds being run in separate panels.
Roofs — all on, asphalted and gravelled.

Mr Ford moved that the schedule of rents for the offices as reported by the Committee be adopted subject to the approval of the Finance Committee and, when so approved the Finance Committee be instructed & proceed and receive applications for tenants. The motion was carried by the following vote:- ayes. Beaneton, Dolan, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, von Geldern, Wagoner, President Taussig (3) Noes None.

Rent for Stores

Mr. Dolan moved that the New Library Building Committee be instructed to report as to what rent should be charged for the stores in the new building. The motion was carried.

Checker Tournament

Mr. Dolan stated that the Institute Chess and Checker Club desired to hold a Checker Tournament for the Championship of the West open to all-comers. Mr. Neal moved that the Institute hold the Tournament open to all-comers, that it offer a gold medal for same, the Tournament to be held under the auspices of the Mechanics' Institute and under the supervision of the Library Committee with Trustee Dolan added to the Committee. the motion was carried by the following vote:- ayes Beaneton, Dolan, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, von Geldern, Wagoner, President Taussig (3) Noes None.

Employee to go East suggested

Mr Mauzy suggested that it might be advisable to send one of the Institute employees East immediately on a tour of inspection of the different Libraries for the purpose of examining useful devices and to observe the management of other Libraries. On motion of Mr Ford the suggestion was referred to the Library Committee to report on.

Auditorium

Before the meeting was called to order Mr. R Watkins was present and talked with several Trustees on the matter of an auditorium on the Pavilion Block. Mr. Watkins stated that he was one of a committee from the Merchants'

Nov. 16/09.

Association re Auditorium and that a letter had been received from Mr. Naylor by the associated Civic Society Committee on Auditorium suggesting a plan for expediting erection of auditorium. Mr Atkins left Mr Naylors letter with request that the Institute appoint a committee to confer with his committee. The letter was read at this point and on motion of Mr. Ford, the Pavilion Committee was instructed to confer with Mr Atkins committee and report back.

The meeting then adjourned

Attest

J.M. Cumming
Secretary.

J.K. Spaulding
Recording Secretary

Dec 7/09.

San Francisco Tuesday December 7th 1909.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig. Present at roll call, Trustees Beaudon, Heald, Jenks, Lyons, Scott, von Geldern, Wagoner, President Taussig & Absent at roll call Trustees Dolan, Ford, Spaulding, Veal, Sheets, Mangy (6)

The minutes of the meetings of November 2nd and November 16th last were read and on motion approved.

Mr. Ford entered.

The Finance Committee presented the following report:-

"There is cash on hand on commercial deposit tonight $ 4131.00
We have audited vouchers 1580/1620 inclusive amounting to 1713.97
and recommend that they be paid.
Since the last report the following have been paid from the loan account with the German Savings and Loan Society
Voucher 28 German S & L Society Interest $ 491.40
" 29 L.A. Hicks Co. on Contract 1,982.58
" 30 R.N. Wheeler salary 175
$ 20,518.93
Previously paid 98,629.40
Total $ 119,148.33

We have audited the following vouchers on new building account and recommend that same be paid by order on German S & L Society
Voucher 31 Lewis & Hicks $ 74.25 building temporary office
" 32 Home Insurance 75 Insurance
" 33 Atlas Assurance 75 "
" 34 Liverpool L & G Ins Co 150 "
Total $ 374.25
Respectfully submitted by E.T. Heald
Jas. H. Lyons
Finance Committee.

The recommendations of the report were adopted by the following votes: Beaudon, Ford, Heald, Jenks, Lyons, Scott, von Geldern, Wagoner, President Taussig (8) Noes None.

New Bldg Rentals

The Finance Committee presented the following report

"In the matter of the schedule of rents for offices in the New Building as prepared by the New Library Building Committee and referred by the Committee, your Committee approves of same as a working basis and will proceed to obtain tenants for the offices at these rates, as it may develop that good tenants can be secured from time to time by making concessions in the way of free rent or special rate in some cases your Committee requests authority to make such special propositions as it deems advisable.

Dec 7/09

Your Committee is having a sketch of the office floors prepared and will have card with same so printed at once and will proceed to canvass actively for tenants immediately.

Respectfully

signed by E T Heald

James A Lyons

Finance Committee

The Committees request was granted by the following vote:- ayes, Beaneler Ford, Heald, Jenks, Lyons, Scott, von Geldern, Wagoner, President Taussig & Noes None.

The Library Committee reported recommending purchase of books amounting to $239.44 net, as per book lists 110/112. The recommendation was adopted by the following vote - ayes Beaneler, Ford, Heald, Jenks, Lyons, Scott, von Geldern, Wagoner, President Taussig & Noes None.

Checker Tournament

The Library Committe presented the following report:

"In the matter of the Checker tournament authorized at the last meeting, at your Committees request Truett Dolan has consented to supervise the same for this Committee it being understood that no spectators other than members be allowed, and your Committee has authorized Mr. Dolan to keep the Chess Room open till 11 O.M. on such nights he deems advisable.

Dep of Employees Exam

In the matter of sending one of the Employees East on a tour of inspection of other libraries your Committee recommends that action be postponed for the present on account of our unsettled financial condition. The book stacks and shelving have already been decided on by the Boards and plans are now being prepared by the architect. The matter of inspecting other libraries and their methods may, under present circumstances be reasonably postponed till some time in the future. We think this can be better done after we are in our new building and know better what we want.

Respectfully

signed by Geo Beaneler

A W Scott

Adolph Geldern Library Committee

On motion of McHead the report was adopted and the recommendations approved.

Auditorium

The President stated in the matter of building an Auditorium on the Pavilion Block that a conference had been held with a committee of the Civic Bodies but that nothing definite had been decided and the Arts Committee had been informed that the Institute could do nothing until some arrangements had been made with the holder of the lease on the Pavilion Block.

Dec 7/09

Building Progress

Rentals

Safes

Ranges

The New Library Committee presented the following report:-

The Superintendents report is attached

We recommend as follows:-

1. That the rent of the stores in the new building be fixed at $500 per month each if that amount can be obtained

2. That safes be furnished tenants of the offices when requested. From the experience of other buildings a 100% tenancy would take about 30 safes of different sizes depending on the number of offices in each tenancy. We have figured for safes on this basis of $2320.

3. That a glass partition be substituted for the slats and plaster now between the charging desk and the Librarians office at a cost of $15.

Your Committee was advised by the architect to have the concrete floors covered with asphalt before the wood floors were laid to protect the wood from dampness in the concrete. The cost of this was $497 and as haste was necessary to avoid delay in the work your Committee caused the work done.

The following matters which have just been brought to your Committees attention may have to be decided before the next Board meeting and your Committee requests authority to order same if it deems advisable.

1. Substituting tile partition for slats in main entrance to obtain strength to support marble at a cost of $240.

2. Painting back of the baseboards, door buns &c before plastering in at a cost of $250.

3. Installation of conduits for series of synchronized clocks for Library at a cost of $135.

4. Installation of heating plant at a cost of $350.

Respectfully

signed by Livingston Jenks

A W Scott

Jno A Spreis

Adolph von Geldern

New Library Building Committee.

Report of R W Meredith Supt. (attached to above) as to condition of work on building Nov 30. 1908

Steel Work	Complete
Excavating and Buckheading	All complete except drawing buckhead on adjoining property.
Concrete Foundations	Complete (excepting basement and sidewalls)
Floors and Roof Slabs	All fireproofing complete.
Stonework	Front finished (Pointing and cleaning down Buckwork all done except basement partition | excepted)
Plumbing and Gas fitting	All roughing in done from the 1st to the 9th story and sewers in basement.
Heating	All roughing in done from the 1st to the 9th story.
Electric	All conduits, outlets, plugs &c roughed in from the 1st to the 9th story.
Roofing	Asphalted and gravelled one coat, small roof

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…many stairs excepted.

Metal Furring & Lathing. All above 1st floor completed, and 1st floor ceiling and walls (cross partitions & patching around dust chute and main stems) excepted.

Plastering All work in the 9th & 8th & 7th & 6th, 5th & 4th floors complete and stairs, 6 panels & ceilings & cornices finished and walls brown coated.

2nd story - brown coated.

12 panels & ceilings with all enrichments completed, cornice run to 4 panels not quite finished.

Ready well to stairs finished down from 9th & 3rd story.

Elevator Shafts finished down to 1st story from roof.

Fire walls in hand.

East and West Courts cemented down from coping to sills on 9th story.

(Omitted from 2nd story Architraves run around all openings down to apron line.

Note - No caps or bases.

Carpentry work - All sleeper joists from 2nd to 4th stories laid, all bucks set and 8 rooms in the 9th story and 5 rooms in the 8th & 9th stories - floors laid.

Galvanized Iron and Copper Work.

All metal sash frames in position excepting one in basement; also all skylights except one over main stairs and all copper flashings complete.

Sashes to rear glazed and hung in the 9th, 8th, 7th & 6th & 5th stories.

Front sashes fitted and glazed but not in position.

Ornamental Iron Work.

The rear stairs from the basement to the 9th stories set in with strings, treads and risers (1 tread short)

The stairs from the 4th to the 9th story with all treads, risers and fascias are in (one tread short)

Hangers for the main stairs are here but not bolted up.

Elevator fronts from the 2nd to the 9th story completed.

Cornice

Elevators Lifts The plant for the 2 passenger elevators is in and one elevator with cage completely installed with ropes, guides &, all overhead work, water guides is in for the 2nd elevator and has been tested out. Both elevators are connected up.

Vacuum Cleaning System.

All roughing in done from the 1st story to the 9th.

Asphalting

In floors 9, 8, 7, 6 - stairs Completed.

Dear Gentlemen

Yours Truly

Signed R.A. Meredith

Dec 7/09.

Mr Ford moved that the recommendation as to rent of stores and furnishing safes be approved, that the action of the Committee in ordering glass partition and asphaltum floors be approved, the matter of tile partitions painting wood burn and conduits for clocks be referred to the Committee with power and the matter of heating plant referred to the Committee to report on. The motion was carried by the following vote:- ayes Beanse Ford, Heald, Jenks, Lyons, Scott, Waldeck, Wagner, President Truesdell (9) noes None.

The Secretary's reports for November and for the quarter ending November 30 were read and ordered spread on the minutes.

The Librarians report for November was read showing as follows:-

New Members	28
Withdrawals	20
Circulation	6060
Average daily 230, Sunday and Holiday 69	
Accessions 662 - by purchase 191, gift 416, binding 55.	

The following persons reported herein as having joined the Institute in November were on motion approved.

New Members

Miss G. Barkley	Dr Ernest Forbes	N E Heineman
Capt. Thos G Evans	M A Brod	Ed Convy
Emma Harper	Francis E R Fritz	C C Milly
Thos G Inman	Max Greenberger	H H Wakefield
Paul Perkins	E S Lynch	P S Barrett
Oakley A Stone	Chas Nolt	R W Maslick
Augusto H. Senentes	Wm F. Ranschabel	E D Reinhart
Edw. Sweeny	L. Plank	Miss Ruth L. Hawthorne
Miss C C Brain	Geo H Doyle	
Miss Freda Bohmann	R W Burkin	

The Librarians report for the quarter ending November 30 was read and ordered spread on the minutes

Librarians Report Quarter Sept 1 - Dec 1, 1909.

Membership

Total Membership Sept 1, 1909 -	2448	
New Members Sept & Nov 30, 1909	74	2522
Resignation		71
Total membership Dec 1, 1909		2451

Circulation 17882 volumes a monthly average of 5940

Accessions No of volumes entered Sept 1, 1909 30,426

added by Purchase	578	
Gift	491	
Binding	130	
	1199	
Less Lost and Purged 11 Net accessions		1188
Total Number entered Dec 1, 1909		31,614

Respy (signed) F B Graves Librarian

Dec. 7/09.

A letter from Mrs. Ida Merrick thanking the Board for resolutions of respect to the memory of her husband the late E.A. Merrick, expressions of the Institute was read and ordered filed.

Date of Election

Mr. Jones presented the following and moved its adoption:
Whereas the Constitution of the Mechanics' Institute provides that the Annual Election for the Trustees of the Mechanics' Institute shall be held the last Tuesday in February of each year, which date for the coming election in 1910 will fall on February 22nd, a legal holiday, be it
Resolved, and hereby resolved, that the next annual election for Trustees of the Mechanics Institute be held on Wednesday February 23, 1910.
The motion was carried

Secy's salary raised

Mr. Lyons moved that the salary of the Secretary be increased from $175 to $200 per month beginning December 1, 1909. The motion was carried by the following vote:- ayes, Branstin, Ford, Heald, Jones, Lyons, Scott, von Geldern, Wagoner, President Tinning (7) Noes None,

Secretary's Report – Quarter ending November 30th 1909.

1909 Sept 1	Cash in Commercial Deposit		$8614.83
	Receipts		
	Dues	$2525	
	Entrance Fees	74	
	Books Paid	10.35	
	Fines & Forfeits	217.75	
	Lectures	238.75	
	Interest	32.90	
	Rent	90.	
	Sundry Receipts	26.90	3212.15
			$11.826.98
	Paid		
	Books	$14.53	
	Binding	101.20	
	Expense	214.60	
	Sundry Accounts	195.86	
	Insurance	309.	
	Water	21.34	
	Fuel	3.50	
	Light	140.02	
	Salary	2557.50	
	Lectures	10.	
	Advertising	8.15	
	Taxes	3257.15	
	Pavilion Improvements	175.	7909.88
09 Dec 1	Cash in Commercial account		$3917.10
	" " Savings "		45.361.05
	" Total		$49.278.15
	Loan at Dep't drawn & paid	42.551	
	" in Sav.	76.797.33	
		119.148.33	

Ready
Jno M Cumming

Dec. 7/09.

Secretary's Report – November 1909.

1909 Nov 1	Cash in Commercial a/c		$3681.94
	Receipts		
	Dues	$849.00	
	Entrance Fees	28.00	
	Books Paid	2.40	
	Fines & Forfeits	68.35	
	Lectures	234.75	
	Interest	20.00	
	Rent	30.00	
	Sundry Receipts	16.40	1248.80
			$8930.74
	Paid		
	Books	$386.70	
	Expense	127.03	
	Printing Stationery	33.75	
	Light	52.90	
	Lectures	10.	
	Advertising	8.15	
	Salaries	882.50	
	Taxes	3259.15	
	Water	5.46	
	Pavilion Improvements	175.	
	Insurance	10 3	5013.64
09 Dec 1	Cash in Commercial a/c		$3917.10
	" " Savings "		45.361.05
	Total		49.278.15
	Loan de Previously paid	98.399.40	
	Drawn in Year	20.748.93	
	Total	$119.148.33	

Respectfully Jno M Cummings

The Meeting then adjourned
Attest
Jno M Cumming.
Secretary

J. G. Spencer Jr.
Recording Secretary

Dec 9/09

San Francisco Thursday December 9, 1909.

The regular quarterly meeting of the members of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock a quorum being present and President Rudolph J. Taussig presiding

The minutes of the annual meeting of March 4th last were read and approved.

The Secretary's report for nine months ending December 1st was read and ordered spread on the minutes.

The Librarian's report for nine months ending December 1st, was read and ordered spread on the minutes.

The President's report was read and ordered spread on the minutes.

Mr E.E. Pulley offered the following and his motion to adopt was carried unanimously

World's Fair

WHEREAS, At a meeting of the citizens of this city on December 7th last it was unanimously decided to hold a World's Fair in this City about the year 1915 in commemoration of the opening of the Panama Canal, and

Correct Copy E.R. Warner Sec

WHEREAS, the Mechanics' Institute held the first Exposition in this city in 1857 and has held in all thirty one expositions which have been of incalculable and lasting value to this City and State among which may be especially mentioned the Exposition of 1871 in which there were extensive exhibits from the Chinese and Japanese governments, the first ever made by them in any foreign country and which had enormous influence on the trade relations with those countries, and

WHEREAS, a World's Fair in this city would be of enormous advantage to this city in every possible manner and would advertise to the world as in no other way the complete rehabilitation of this city, be it

RESOLVED, that the Mechanics' Institute heartily approves and indorses the action of the citizens in deciding to hold a World's Fair in this city, and be it further

RESOLVED, that the Trustees and officers of the Mechanics' Institute are hereby requested to provide that the aid and assistance of the Mechanics' Institute be contributed to the advancement of this undertaking in every possible way.

Dec 9/09

Amendment withdrawn (see explanation p. 478 at Annual Meeting March 10/10)

Mr J.G. Jones moved that the amendment to Article XVI of the Constitution proposed by him at the last annual meeting be adopted.

Mr Dolan moved to amend the proposed amendment by adding to the same the following - "Providing such proposed amendments to the amendment be germane and not contrary to the spirit of the original amendment." After some discussion Mr Jones, with the consent of the meeting, withdrew his amendment,

Dolan confirmed

Mr W.C. MacKinlock moved that the election of J.J. Dolan by the Board of Trustees to fill the vacancy in the Board be confirmed. The motion was carried.

Honorary Members

Mr J.J. Dolan moved that H. Mouser Stephens, presented to the meeting by the Board of Trustees for distinguished services, be elected an Honorary Member of the Institute. The motion was carried.

H. Mr Stephens and A. Kerr

Mr E.E. Pulley moved that David Kerr presented to the meeting by the Board of Trustees for Honorary Membership for distinguished services be elected an Honorary Member of the Institute. The motion was carried.

Amendment to Rules of Order Adopted

Mr. E.R. Warner moved to amend the "rules of order" by adding thereto an additional section to be numbered Section 15 and to read as follows;-

Sec 15. These rules of order may be amended, or suspended, by a two thirds majority vote of the members at any regular quarterly meeting of the Institute.

The motion was carried.

Nominations for Trustees to be voted for at the next annual election were then read as follows -

J.J. Dolan nominated by E.E. Pulley,
R.J. Taussig nominated by T.F. McGrath
James H. Lyons nominated by Otto von Geldern
George Beaston nominated by Samuel Hallub
E.P. Heald nominated by J.P. Griffith
Livingston Inks nominated by Felix Lutz
Innis Speiss nominated by Hugo A. Taussig.

Amendment proposed

Mr E.R. Warner presented the following S.F. Dec 9. 1909.

To the Members of the Mechanics Institute -

I propose to amend Section 5 of Article VII of the Constitution by adding thereto " And further provided that the Library, Chess and Newspaper rooms shall be open daily from 9 a.m. to 10 P.m.

(signed) Edwin R. Warner,

Dec. 9/09.

Amendment prepared.

Dr Geo K Fenn presented the following - D T September 15, 1909
To the Mechanics Institute

Gentlemen:- I desire to propose the following amendments to the Constitution of the Mechanics' Institute of San Francisco Cal. viz- That section 4 of article 9 be amended so as to read as follows - "Nominations for the office of Trustee shall be made at the quarterly meeting of the members of the Mechanics' Institute to be held during the month of December of each and every year, or at any subsequent meeting duly called and held at least thirty days prior to the annual election; (and that no member shall have the right to nominate more than one man at any meeting or meetings so held). Any member in good standing may nominate any member for the office of Trustee of the Institute, provided that each and every candidate so nominated shall file with the Secretary of the Institute, at least twenty days prior to the day of election, an acceptance of his candidacy, otherwise such nomination shall be void and of no effect, and provided further, that this shall not preclude any additional nominations by petition filed with the Secretary of the Institute at least twenty days prior to the day of election, and said petition shall be indorsed by twenty five members of the Institute entitled to vote at the ensuing election, and who shall endorse no other candidates nomination.

That the first paragraph of Section 5 of Article 9 be amended so as to read as follows - Ballots shall be provided by the secretary of the Institute and the ballot shall be of uniform size, color and weight of paper, and shall have no mark, printed character or design whatever on the back, (and there shall be but one ballot) containing all the names of nominees for the trustees. On the face of the ballot shall be printed the day of election the number of trustees to be voted for and the names of the candidates with address and occupation and each name shall be arranged alphabetically on said ballot.

That said section 5 of article 9 be further amended by the insertion between the first and second paragraphs of said section a new paragraph reading as follows:- That said ballot shall not be peddled or given to any voter or member of the Institute within forty (40) feet of the place of voting. It shall be unlawful and illegal to peddle or distribute any election ticket or list of nominees to influence members of the Institute in their voting at any election,

Yours Respectfully (signed) George K Fenn

Amendment proposed.

Mr James E Jones gave notice that at the next meeting he would move to amend Sections 4 and 5 of article 9, of the Constitution in such manner that the portions of said sections lying between the first sentence of Section 4 and the third sentence of Section 5 as now printed shall read:

They shall be made from the floor one at a time and reasonable time given before closing nominations, at such meeting any member in good standing may nominate any member for the office of Trustee of the Institute, subject to the provision that every candidate at any time nominated, in order to be eligible for election, shall file with the Secretary of the Institute, at least twenty days prior to the day of election an acceptance of his candidacy. Nominations may be made also by petition filed with the Secretary of the Institute at least twenty days prior to the day of election and indorsed by twenty five members of the Institute entitled to vote at the ensuing election and who indorse no other candidate's nomination.

Sec. 5. All ballots shall be provided by the Secretary of the Institute, and shall be uniform in size color and weight of paper and shall have no mark, printed character or design on the back. On the face of the ballot shall be printed the number of Trustees to be voted for, and alphabetically, the names of all the eligible candidates, together with address and occupation, but without other distinctive mark. at no time or place shall the name of any candidate be printed and circulated among the members as that of a faction or party candidate; and on election day, there shall be no soliciting for votes or support, directly or indirectly, within the library rooms or entryways, or near the entrance of the library building. any candidate violating any of these provisions or permitting others to do so in his behalf, shall be rendered ineligible to hold office in the Institute for one year.

Mr Jones also gave notice that at the next meeting he would move to amend Section 2 of Article 12 so as to read:

In order to transact business at any meeting of the Institute, there must be present at the opening of such meeting at least twenty five members in addition to Trustees then present.

And "the announcement of the date when the election is to be held."

Dec 9/09.

Secretary's Financial Statement — Mechanics Institute — as of Dec 9, 1909.
9 months March 1 – Dec 1, 1909

1909 March 1 Cash on Hand. $31,931.67

Receipts

Dues.	7376.00	
Entrance Fees	204.	
Life members	100.	
Books Paid for	24.55	
Fines and Fees	699.70	
Lectures	263.75	
Interest	617.86	
Auto Pass 23.92 1.35		
Kelly Co. 240	24191.38	
Insurance Losses.	481.19	
Sundry Receipts	39.80	
		38.334.26
		$70266.00

Paid

Books	2596.45	
Binding	591.44	
Expense Advertising	1020.92	
	13.95	
Fuel	46.25	
Insurance	566.50	
Insurance expenses & collecting loss	444.43	
Interest	358.81	
Lectures	1.45.50	
Legal Expense	100	
Light	458.65	
Pavilion Block Repairs	175	
Printing, Stationery & Postage	651.12	
Salaries	7512.50	
Taxes	6231.80	
Water	70.63	
		20.987.85
		$49278.15

09 Dec 1 Cash on Hand drawn on Loan account.

Paid Contractors on the contract	110.185.78
" Architect " " fee	6000.
Interest	1212.10
Insurance Premium	354.85
Expenses of Mortgage Cement	108.40
Superintendence	1242.50
Sundry	44.70
	117.148.33

Respectfully
Jos M Kennedy Jr

Librarians Report March 1 – Dec 1, 1909

Membership:

Total membership March 1, 1909.	2680
New members March 1st to Nov. 30, 1909.	209
	2889
Resignations & suspensions.	438
Total membership Dec. 1. 1909	2451

Circulation:

There were issued for home use 55,609 volumes, a monthly average of 6,178.

Accessions:

Number of volumes entered March 1, 1909.		28,324
Added by purchase.	1582	
Added by gift.	1205	
Added by binding.	523	
Added by exchange.	1	
	3311	
Less lost & paid for	21	
Net accessions.		3290
Total number entered Dec. 1, 1909.		31614

(signed) F B Reeves Librarian

Board of Trustees Minutes, VOLUME 8, 1 November 1904 – 18 November 1913. Mechanics' Institute, San Francisco.

Dec. 9/09

Presidents Report

Since the last meeting of the Mechanics' Institute which was held in March of this year, matters of considerable importance and interest have arisen and been acted upon by your Trustees. With the exception of a small claim of $150., which we may still collect, we have closed all insurance matters arising from the fire of 1906 by winning our suit against the Williamsburg City Fire Insurance Company. This company was compelled to pay the face of its policy $4,000., together with interest and costs amounting to $814.18. Our total collections from the Insurance Companies now amount to $113,251.14, about 86 1/2% of the total insurance carried.

The Pavilion Block was leased from July 1, 1909 on terms which we considered favorable and the Institute received the first year's rent and taxes last March. At the special request of the lessee the terms are not made public but everything connected with it is a matter of record on our books. We retained the privilege of remaining at our present location until the Post Street building is completed.

By virtue of the authority granted to the Board of Trustees by the Institute at one of its regular meetings, the Trustees executed a mortgage to the German Savings and Loan Society for $300,000.00, as security for the money necessary for the erection of our new building. Our agreement is to pay 6% per annum interest on the money as it is drawn from the Bank and we obligated ourselves to take only as much as would be necessary to complete the building, which will be well within the amount mentioned. We also expect a reduction in the interest rate when the exact amount for our indebtedness will have been established. The Bank has treated us fairly and well considering that it undertook to keep itself prepared to meet our drafts as presented from time to time without further notice. The contract for the new building was signed last April with Lewis A. Hicks & Co., the lowest bidder, for $241,000.00. The architect's fee together with some charges which will be found necessary as the construction proceeds, and also some additional items which will be found necessary, will increase this sum considerably, but as stated before we expect to remain well within the $300,000.00. The cornerstone was laid on Sept. 5th, 1908 and according to our contract the building was to have been completed by March 31st, 1910. Unavoidable delays will extend the period of construction somewhat, still we hope to occupy the building during the month of April next. Thus far we have every reason to be pleased with the work of the architect and of the contractor, and in saying this I am voicing the unanimous sentiment of the Board of Trustees. We earnestly hope that the building will be completed with as little friction as has developed thus far. I wish to assure you that the task has not been an easy one as there were so many different matters to be considered, but after careful consideration and debate our conclusions have always been unanimous and everyone has been able and willing to do his full share and accept the burden imposed upon him. The conscientious work of our Secretary, Mr. Cumming, and our Librarian, Mr. Graves, should be noted. We are now preparing renting plans and the work of procuring tenants will soon commence. As our income must naturally depend upon our success in this, I sincerely hope that everyone of our members will take a personal interest in the matter and lend us a helping hand, thereby helping themselves, as every dollar received is spent for their benefit and advantage. We have two stores on the ground floor and six office floors to dispose of. The offices are all well lighted and will be supplied with steam heat, hot and cold water and electric light. Needless to say there are elevators and our members will be spared the work of climbing stairs, rather a change from the old conditions. The furnishing of the library is also receiving careful attention and every effort will be made to provide for the convenience and the comfort of our members. As far as our means will permit we propose to have a thoroughly well equipped modern library and library rooms. A strenuous effort will be made to increase our membership and in this also we ask the aid of the members. We are gradually straightening out the membership list, hesitating about what about dropping the names of those who fail to reply to our notices. While the number shows a falling off of 235, the loss is more apparent than real as it includes 312 names carried along since the fire of 1906,

Dec. 9/09.

Presidents Report 2.
(Continued)

without either resignation on the one hand or any manifestation of membership on the other. There are now indications of a turn in the tide and I expect to be able to report a decided increase in membership at our next meeting. Increased membership will mean an increased income, which will enable us to improve the library more rapidly. The number of our books has been growing steadily and our purchases have only been limited by the means at our command.

The library is now open every day in the year with the exception of Christmas day and 4th of July, upon which days your Trustees thought it but right to grant a holiday to all the employees.

Our lectures are still held in Lane Hall and for this season we made arrangements with Prof. W. D. Armes to deliver a course upon the "Backgrounds of English Literature." The attendance has been good and the course has been a success.

Mr. Robt. D. Colquhoun resigned as Trustee of the Institute to re-enter its employ, and according to constitution the trustees elected Mr. J. J. Dolan in his place subject to the confirmation of this meeting.

By the provisions of the Constitution the Trustees are authorized to present to the members for Honorary membership the names of those who have performed distinguished services for the Institute. We present the name of H. Morse Stephens, who occupied our lecture platform during the past six years to the great satisfaction of our members; and the name of David Kerr, who was Trustee of the Institute for sixteen years and its President for three years, one of the Trustees to whom we owe the purchase of the Pavilion Block and the success of the old Mechanics' Fairs.

There is another matter of recent development which I wish to bring before this meeting and that is the contemplated World's Fair in San Francisco in 1915. There can certainly be no more auspicious moment for the Fair than the opening of the Panama Canal, from which doubtless San Francisco will derive an enormous benefit. It will mark a point in the history of our development far more important than anything in the past. The Mechanics' Institute as the originator of Fairs in San Francisco is deeply interested in this movement and we ought to pledge our support to it. I have not the least doubt but that the Mechanics' Fair of 1857 was as important to the San Francisco of those days as the World's Fair will be of the San Francisco of to-day. Our record of 31 fairs and our experience will be of service. Our Librarian is now collecting all the data he possibly can, covering the World's Fairs for many years. We should let the City know that we are and ready to aid making the Fair of 1915 a great success.

(signed) Rudolph Taussig
President

The meeting then adjourned.

Attest
Jos. M. Cumming
Secretary

J. J. Dolan
Recording Secretary.

Dec 2/09.

San Francisco Tuesday December 21, 1909.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Tarpey. Present at roll call Trustees Beaneton, Heald, Neal, Scott, Spaulding, Spiers, von Geldern, President Tarpey 8 Absent at roll call Trustees Ford Dolan, Jenks, Lyons, Mangy, Wagoner 6

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported recommending payment of audited vouchers 1621/1627 inclusive amounting to $134.69, also voucher 37 against New Building account in favor of RH Meredith for $12.25 and reporting payment since last meeting of vouchers on New Building account No. 35 to Lewis A. Hicks Co. for $17.6650 and No 36 to German Savings and Loan Society $81.87. The bills recommended for payment were ordered paid by the following vote:- ayes Beaneton, Neal, Scott, Spaulding, Spiers, von Geldern, President Tarpey 8 noes none.

The Secretary presented bill from Young and Derrick for legal services 1907/1909 $1085 and also bill for legal services in connection with new building for $90. Both bills were ordered paid subject to the approval of the Finance Committee, the $90 bill to be paid by order on Loan account, by the following vote:- ayes Beaneton, Heald, Neal, Scott, Spaulding, Spiers von Geldern, President Tarpey 8 noes none.

Building Progress

The New Library Building Committee presented the following report.

"Of the matters referred we report as follows -

We have ordered back of wood trim painted at a cost of $250.

We recommend against installation of heating plant.

We have ordered rear wall in south east corner light well run up to height of adjacent building as a fire protection at a cost of $413. and in the south west corner at a cost of $96.

The following changes were ordered by the architect in the main stairway due to a necessary change in the height of same: steel work $94.37, putting in electric wiring $6.60. In addition the contractor was instructed by the architect to panel the ceilings of the landings at a cost of $50, all of these were ordered as they had to be done at once.

Respectfully

(signed) Jas Spiers
(signed) A W Scott
(signed) Otto von Geldern

New Library Building Committee.

Report of RH Meredith superintendent attached to above. - Report of work in progress

Plastering down to Library floor, 1st floor half finished, Concrete in basement just laid, cables throughout the electric conduits drawn, glazed sashes all in position in the rear and down

Dec 21/09.

to 2nd floor. Elevator service in use. Main circular stairs under treads and risers in position and metal frames at 2nd story, (signed) RH Meredith

On motion of Mr. Neal the report was adopted and the actions of the committee approved.

World's Fair

The Secretary reported that the last Quarterly Meeting of the members had passed a resolution requesting the Board to assist the Panama-Pacific Exposition proposed to be held in this city in 1915 in every way possible.

The meeting then adjourned.

Attest

John Cumming
Secretary

J. K. Spaulding
Recording Secretary

Jan. 4/10.

San Francisco Tuesday January 4, 1910.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'Clock by President Taussig- Present at roll call, Trustees Branden, Dolan, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, vonKleberm, Wagoner, Mr President (12) absent at roll call Trustees Lyons, Speir (2).

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported recommending payment of audited vouchers 1629/1657 amounting to $ 1474.77 and reporting payment in loan account of vouchers 3 for $ 175. The recommendation was adopted by the following vote, ayes, Branden, Dolan Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, vonKleberm, Wagoner, President Taussig (12) Noes None.

The Library Committee reported recommending purchase of books amounting to $ 228.43 net as per book lists 113/115. The recommendation was adopted by the following vote:- ayes, Branden, Dolan Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding vonKleberm, Wagoner, President Taussig (12) Noes None.

New Building. The New Library Building Committee presented the following report:-

"We have ordered a change in the book elevator from 2nd & 3rd story from hand control to push button control making a very much more satisfactory arrangement for $ 660 and have changed main elevator push buttons and annunciators to a better system at a cost of $ 165.

Respectfully (signed) Livingston Jenks, New Library
(signed) AW Scott Building Com.
(signed) Otto vonKleberm
(signed) Byron Mauzy

Superintendent RN Meredith's report attached to above.

Progress of Work to Dec 31. 1909

Steel Work. complete.
Excavating complete (except levelling off adjoining lot)
Concrete foundations complete (sidewalk excepted)
Floor slabs Complete
Brickwork Complete (except shafts & dumb waiters)
Stonework Complete (except pointing and cleaning down)
Plumbing and Gas All roughing in complete
Heating all roughing in done from 1st & 9th floor.
Wiring all conduits in and wires drawn (basement excepted)
Roofing Asphalted and gravelled one coat
Covering of Lathing. all above 1st floor completed.
Main stairs, center partition on 1st floor & complete and basement. Plastering Complete to 1st story - main stairs in & complete.
Carpenter All roughing in done and floors laid down to 3rd story
Galvanizing all sashes and frames set and all conductors in position.
Ornamental Iron. All staircases in position (no balusters) backs and doors

Jan. 4/10.

to elevators and metal frames on 2nd and 3rd stories
Elevators- Want for the two elevators and (metal frames) Cage balloons are in and both tested out. (Signed) RN Meredith.

On motion of Mr Heald the action of the Committee was approved by the following vote:- ayes, Branden, Dolan, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, vonKleberm, Wagoner, President Taussig (12) Noes None.

The Secretarys report for December 1909 was read and ordered spread on the minutes

Secretarys Report- December 1909

1909 dec 1	Cash in Commercial		3917.10
	Receipts		
	Dues	562	
	Entrance Fees	27	
	Dues Extras	6470	
	Books Paid	1.	
	Lectures	17.	
	Rents	30	
	Interest	495	
	Sundry Receipts	1510	711.45
			$ 4628.85
	Paid		
	Binding	7487	
	Books	298.55	
	Expense	7920	
	Printing and Stationery	8893	
	Lectures	217.	
	Light	135.03	
	Fuel	38.50	
	Insurance	51.50	
	Wallet	15.08	
	Legal Expense	1085.00	
	Salary	850	2933.66
			$ 1694.19
1910 Jan 1	Cash in Commercial		45361.05
	" Savings		$ 47.055.24
	Total		

Loan a/c Deacon to Dec 1 - $ 119,148.33
Deacon in Dec. 18895.84
Total $ 138.044.26

Respy

JW Hemmings

The Librarians Report for December 1909 was read showing as follows

New Members	27
Withdrawn	24
Circulation	5153
Daily average	187
Sunday average	73
Accessions	311 by Purchase 239, Gift 72

Jan. 4/10.

The following persons reported herein as having joined the Institute in December were on motion approved

New Members.

Harry M Conniga	G E Riley	Reaves Gaffick
Franklin Babcock	Behrens & Buck	Jno M Pettigrew
Michael R Condon	A R Vaud	J H Blewett
Henry P Wagner	Miss Nina M Conboy	Walter V. Smith
O A Schlesinger	F. S. Chase	Michael Dever
Dr M. Pietrzycki	Geo W Ratto	Wm A Wedeman
J H W Ellenis	P A de Leuve	A J LaSar.
H L Brunckhorst	Jos F Meddock	
P H Jn McCarthy	Manuel Diequez	

The Librarians report of new members also contained the names of Don Preon and Robt F. Ash. Action on approval of both these names was on motion postponed till the next meeting.

Mr Neal moved that a Committee be appointed to prepare for the next annual election. The motion was carried. The Chair appointed on the Committee Trustees Neal, Scott and Spaulding.

Nevill wins Chess Tournament

Mr Dolan reported that the Institutes annual Chess Tournament for 1909 had been won by Wallace A Nevill and he moved that the medal be awarded and given to Mr Nevill. The motion was carried by the following vote:- ayes Trustees Beaneler, Dolan, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagner, President Taussig (12) Noes None.

Checker Tournament under way.

Mr Dolan reported that the Checker Tournament for the Championship of the West which the Board had authorized was now under way that there were 22 entries and that in Checker Players circles it was considered the greatest event ever held in the West.

Mr Dolan suggested that it might be advisable to keep the Chess Room open Later one night each week. Referred to Library Committee to report.

Filling up Library and Light fixtures

The Board then took a recess to meet at the call of the Chair.

On reassembling Mr Neal moved that the matter of filling the Library with chairs settees and tables and the Chess room with tables, chairs, chess and checker men be referred to the Library Committee with power to select and purchase same and that the matter of supplying the Building with light fixtures be referred to the New Library Building Committee with power to select and order same. The motion was carried by the following vote:- ayes, Beaneler, Dolan, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagner, President Taussig (12) Noes None.

Bids were then received for light fixtures as follows: Roberts Mfg Co $2650, Adams and Westlake $7735 and $12355. The Day Co. $7386 and $7606.52 Several recess the Board had examined designs submitted for fixtures - also samples of chairs and drawings of tables.

The Meeting then adjourned

attest J M Hamm Secy

J C Boudar
Recorder pro Secretary

Jan. 18/10.

San Francisco Tuesday January 18. 1910.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig - present at roll call Trustees Beaneler, Heald, Jenks, Hyons, Mauzy, Neal, Scott, Spaulding, von Geldern, President Taussig (8) absent all voice call Trustees Dolan Ford, Spaulding, Wagoner (4).

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported recommending payment of audited Vouchers 1658/1676 inclusive amounting to $1019.81 and reporting payment since last meeting of vouchers on Loan account No 40 & Lathrop & $13.940.77, Nat'l German Savings and Loan Socy $685.33 making total drawn of $152.670.30.

This recommendation was adopted by the following vote:- ayes Beaneler, Heald, Jenks, Hyons, Mauzy, Neal, Scott, Spaulding, von Geldern, President Taussig (10) Noes None.

The Library Committee presented the following report.

Chess Room open till 11 P.M.

"Your Committee recommends as follows:-

1st In regard to the suggestion of Trustee Dolan to keep the Chess Room open Later one night each week that it be kept open one night each week until 11 P.M. and that the Librarian be instructed to have an employee in attendance on that night from the time of closing the Library at 9 P.M. till 11 P.M. said employee to be paid $5 per month for the extra work.

Amend By-laws

2d That the Committee on Constitution and By-Laws be instructed to prepare and present amendments to the By-Laws providing for a Chess Room Committee to have charge of the Chess Room, in the matter of ordering chairs for the Library your Committee requests further time.

Chess Tables and Chairs &c

Tables will be required for the Library as follows:-

10	Tables	3'6" X 10'
2	"	3'6' X 9'
1	"	3'6' X 8'
3	"	3' X 5'
2	"	2'6" X 4'

There will also be needed 1 settee 8 ft long.
2 " 6 " "

Some figures have been received already on tables and settees and as nearly as can be ascertained at present the cost of tables, chairs and settees will be about $2300. In addition there will be needed chess room furniture consisting of tables, chess and checker men at a cost of about $600; the charging desk, newspaper, new book) and mop racks &c in which your Committee will report later.

Respectfully - Signed by Geo Beaneler, A W Scott, Otto von Geldern
Library Committee

Jan. 18/10.

On motion the Committees recommendations were adopted by the following vote:- ayes, Beanston, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Speer, von Geldern, Mrs Sherman & Ross. None.

New Bldg. Light fixtures to Thos Day.

The Committee on New Library Building presented the following:-

"Report of Superintendent as to progress of work is attached.

In the matter of light fixtures bids for which were read last meeting the bid of Thomas Day Co was so much lower than that of Adams & Hollopeter that your Committee has determined to award the work to Thos Day Co. Thos Day Co submitted a number of alternative designs from which your Committee has not yet made a final selection. The cost of the fixtures will be in the neighborhood of $8000.00, the designs of the Roberts Manufacturing Co were not considered satisfactory.

Bids have been opened for the steel stacks for the Library as follows. Proposition 1 is for 2 tiers in stack room, 1 tier on Library floor, 1 tier in reference room and wall shelving. Proposition 2 is for a second stack in Library floor in addition to proposition 1.

Beds for stacks

	Proposition 1	additional for Proposition 2	Total Prop 2
Library Bureau	$10792	$4369	$15161
Art Metal Co.	12.800	4120	16.920
Gen'l Fire proofing Co.	14.630	5291	19.921

Your Committee has not yet inspected the samples of any of the bidders.

Your Committee believes that it would be advisable & put in the second story stack at this time.

Your Committee recommends that it be authorized to order the stacks from whichever of the two lower bidders it deems advisable and that it be authorized to order the second story stack in the Library room if it deems it advisable.

Bids & reports - signed by Livingston Jenks, Ottomar Geldern, Wm Scott, Byron Mauzy, Newton Tilley Com.

On motion the Committees recommendations were adopted by the following vote:- ayes. Beanston, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Speer, von Geldern, President Tussey & Ross. None.

Mr Neal moved that the polls at the coming annual election be open from 11 a.m. to 9 P.M. The motion was carried.

Names approved

Mr. Neal moved that the names of Robt T. Ash and Don Prior presented by the Librarian at the last meeting as having joined the Institute be approved. The motion was carried.

Delinquents

The Librarian presented the names of the following persons delinquent for dues and on motion of Mr Mauzy the 44 memberships were declared forfeited. (See list pasted on next page).

Jan. 18/10.

Delinquent Members.

Jan. 1, 1907.
Mosher, David
Wallace, J. P.

Jan. 1, 1908.
Burgess, Fred D.
Cadwalader, B. L.
Callahan, Miss M. E.
Cutter, Harry Lionel
Dana, Harvey H.
Furgason, C. H.
Gallagher, F. Marion
Graham, David J.
Hicks, G. G.
Lambie, Miss Mabel
Losh, Frank A.
McGrath, Daniel
Page, Miss Ellen B.
Philippi, Miss M.
Purdy, E. S.
Small, J. H.
Tsukimi, R.
Vonder Horst, Harry R.
Westerfeld, Dr. O. F.
Wynne, Mrs. C. M.

April 1, 1908.
Adams, Ernest M.
Armitage, W. H.
Carter, Mrs. Emma
Clement, Jabish
Crowley, Wm. F.
Davis, J. L.
Dietrich, Paul Kurt
Eastwood, Mrs. B.
Ednor, Mrs. Elvira P.
French, J. B.
Gibbons, Dr. Morton R.
Griffin, Dr. C. F.
Halloran, J. F.
Holland, F. T.
Jones, Edward L.
Linz, Mrs. Fred J.
McArdle, Miss Susie B.
Malatesta, Mrs. M.
Marshall, C. I.
Morris, H. C.
Newhouse, Mrs. Maud
Pattosien, William J.
Ramm, Miss Anna M.
Regan, Edgar J.
Richards, J. S.
Riggs, W. A.
Shaw, Mrs. L. A.
Sheldon, Harry H.
Thomson, W. E.
Tubbs, Gertrude D.
Young, P. A.

July 1, 1908.
Adler, Miss Ruth
Bailey, J. Murray
Brown, W. J.
Donnelly, Mrs. Frank
Gallagher, J. S.
Grant, A. E.
Hunt, E. H. H.
Martin, George
Martin, R. E. E.
O'Donnell, Mrs. M. J.
Philbrook, Carleton A.
Prager, Oscar A.

July 1, 1908.
Regan, Alfred T.
Robertson, R. H.
Sexton, N.
Taylor, H. W. B.
Treat, P. W.
Urry, Alfred
Wright, Mrs. A. B.

Oct. 1, 1908.
Aston, T.
Bradley, Thomas H.
Callahan, J. R.
Carlisle, Miss Alice
Corbet, Frank P.
Frank, Joseph
Hariton, Wm.
Ledwidge, John
Murray, S. S.
Munn, Miss Ethel
Roberts, O. C.
Sohlke, T.
Stott, Claude A.
Speyer, Miss Frances E.
Von Schröder, Miss J.
White, John J.
Wigholm, Carl August
Wilde, A. H.
Wolff, Mrs. L. A.
Wooley, S. T.

Jan. 1, 1909.
Bachler, Frederick R.
Boase, W. J.
Duncan, Mrs. Walter
Ferguson, Donald R.
Foulk, Henry D.
Grant, Mrs. K. D.
Halket, Wm. D.
Hutchings, William H.
Keys, Mrs. A. M.
King, W. H.
Koller, K. S.
Lang, Miss Mabel J.
Lonigo, Dr. E. V.
Neidlinger, Arthur W.
Sharp, M. R.
Smith, Elmer M.
Stanwood, Miss Helen L.
Stopford, W.
Terkelson, A. C.
Theuerkauf, Mrs. Leslie
Thomson, Miss E. A.
Williams, Loren C.
Woodward, Miss Mabel
Wrinkle, Noah

Copy

Copy

Order signed and O.K.

The Meeting then adjourned
Attest
Secretary

Recording Secretary

Feb 1/10

San Francisco Tuesday February 1, 1910.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig;- present at roll call Trustees Brandon, Dolan, Ford, Lyons, Mauzy, Scott, Spaulding, vonKeldern, Wagoner, President Taussig (10) absent at roll call Trustees Heald, Jenks, Neal, Sproule 4

The minutes of the last meeting were read and on motion approved.

The Finance Committee presented the following report:-
"There is cash on hand tonight in Commercial ac $698.46
We have audited vouchers 1691/1699 inclusive amounting to 1834.90 and recommend that they be paid.
Since last meeting voucher 42 favor RH Meredith has been drawn on Loan ac for $175 making total drawn to date $152.845.30.
We have audited the following vouchers on the new building ac and recommend that same be paid by order on Loan ac with German Savings and Loan Soc'y.

No 43	A.J. Nason & Co Insurance	$75
44	London Assurance "	75
45	Mechanics Institute - advance	250
46	RH Meredith petty Expenses	3.90
		$403.90

We recommend that the $5000 Certificate of deposit in the Bank of Sycamore & Evergreen in the Commercial ac. Report signed by Trustees Mauzy and Lyons.
The recommendations were adopted by the following vote:- ayes, Brandon, Dolan, Ford, Lyons, Mauzy, Scott, Spaulding vonKeldern, Wagoner, President Taussig (10) noes None.

Offices rented

The Finance Committee presented the following report
"Your Committee has rented three offices on 4th floor of new building rooms 905, 906, 907 & Hartwig & Cohn for three years from time building is ready for $90 a month, a reduction of $12.50 from schedule rate. Lease will be ready for authorization next meeting.
Signed by Trustees Mauzy and Lyons.
On motion of Mr Wagoner the Committee action was approved by the following vote:- ayes, Brandon, Dolan, Ford, Lyons, Mauzy, Scott, Spaulding, vonKeldern, Wagoner, President Taussig (10) noes none.

The Library Committee reported recommending purchase of books amounting to $293.46 as per book lists 116/118. The recommendation was adopted by the following vote:- ayes, Brandon, Dolan, Ford, Lyons, Mauzy, Scott, Spaulding, vonKeldern, Wagoner, President Taussig (10) noes None.

Chairs ordered

The Library Committee reported that it had ordered for the new Library 129 oak chairs from the Rudkin Fuller Desk Co at $5.20 each & less finished to match the other furniture and to be delivered when required. Received and filed.

Feb 1/10

Lawton resigns

The Library Committee presented the following report:
"Mr. F.M. Lawton evening assistant has tendered his resignation to take effect on the 5th of this month.
We recommend that R.D. Colquhoun be given the position of evening assistant in addition to his work as collector and that his salary be increased from $75 to $100 per month. The commission now paid to him for new members to be discontinued signed by Trustees Brandon, Scott, vonKeldern,
The recommendations was adopted by the following vote:- ayes, Brandon, Dolan, Ford, Lyons, Mauzy, Scott, Spaulding vonKeldern, Wagoner, President Taussig (10) Noes None.

Change in Colquhoun's salary

Mrs Steinberg's leave. Mrs Craig employed

The Library Committee presented report containing Librarians report on request for leave of absence from Ethel Steinberg and temporary appointment of Olive Craig; the Committee report recommended an indefinite leave of absence for Ethel Steinberg on account of illness with pay for January and without pay thereafter and the appointment during her absence of Olive Craig at $30 per month.
The recommendations were adopted by the following vote:- ayes, Brandon, Dolan, Ford, Lyons, Mauzy, Scott, Spaulding, vonKeldern, Wagoner, President Taussig (10) Noes None.

Stacks and Metal

The New Library Building Committee presented the following report.
"In the matter of steel shelving beds for which were reported at the last meeting, the Art Metal Construction Co. since reduced its bid from $16,920 to $16,129 this being for the greatest amount of shelving bid on; the Library Bureau bid for the same shelving was $15,161. On the architects recommendation your Committee awarded the work to the Art Metal Construction Co for $16,129 and we recommend that the proper officers be authorized to sign a contract with the Art Metal Co. on approval of this Committee.

Steam Heat

The Crocker Estate Co. offers to furnish steam heat and steam & heat water from the Crocker Building for $80 a month on a yearly contract. Bids to make steam connection which must be at own expense have been received from L.A. Hicks Co for $1200 and Compressed Air Machinery Co for $796.25. We recommend that the Crocker Estate Co offer be accepted and this Committee authorized to have the Compressed Air Machinery Co make the connections.
The following extras have been ordered by the architect.

Additional work on foundation piers	$124.70
Increasing size of hose reel lines	30.
Drilling 2nd story girders	40.
	$194.70

Extras

Your Committee requests authority to order the following extras:

Light in rear stairs west 1st floor	$20
Light in 2nd floor rear & shut off classroom	25

Change electric light in charging desk, change individual doors. Including steam and all of the above. The total extras ordered to date amount to about $5300.
Superintendents report of progress of work attached to report.
Signed by Trustees Mauzy, vonKeldern, Scott.

Feb. 1/10.

On motion of Mr Ford the recommendations were adopted by the following vote:- ayes, Branstor, Dolan, Ford, Heyne, Mauge, Scott, Spaulding, Von Geldern, Wagner, Dunnett & Taussig (10) Noes, None

The Secretarys Report for January was read and ordered spread on the minutes.

Secretarys Report - January 1910.

1910 Jan 1	Cash in Savings Bks.		$45.361.05
	Dividends to Jan 1.		504.99
			$45.866.04

Commercial a/c

1910 Jan 1	Cash on hand		$1695.19
	Receipts		
	Dues.	$1200.50	
	Entrance Fees.	20.	
	Books Rent &c.	5.65	
	Fines & Hire	65.15	
	Lectures	4.25	
	Rent	30.-	
	Insurance Losses	100.00	
	Interest	1.85	
	Sundry Rects.	15.45	1472.85
			$3,168.04
	Paid		
	Books.	$1053.65	
	Expenses	61.85	
	Printing & Stationery	34.08	
	Salaries	922.50	
	Coal	39.	
	Insurance	309.	
	Light	74.80	2494.58
	Feb 1 Cash in Comm a/c		698.46
	" Total		$46.564.50

Loan a/c

1910 Jan 1	Drawn to date	$138.044.20
	" in Jan	14801.10
	Feb 1 Total "	$152.845.30

Respectfully
submitted John M Cummings

The Librarians report for January was read showing as follows;

New Members	25
Withdrawals	14.
Circulation	5894. Daily av. Days 202, Sunday av. 65,
Accessions	119- by purchase 104 gift 15.

The following persons reported therein as having joined the Institute were on motion approved (see next page)

Feb. 1/10

New Members.

W.J. Bragg	Wm L. Morrison	Wm L. Scudder
Jos. A. Porter	Miss Kate I. Hyman	A.J. Behrens
N. Hampshire	Mrs L.W. Harris	Miss Nan B. Lawrence
Clifford Ellis	R.L. Randolph	C.L. Purdy
F.H. Morgan	P.H. Kelchum	John Bruetta
Jean Larnor	Miss B. Bourangeau	Walter N. Rankin
J.B. Freeman	W.P. Martin	Walter A. Elwood
James L. Drum	E.A. Allen	Miss Ethel M. Cox
	H.A. Kinman	

Mrs Capp's letter — A letter was read from Mrs Lillie D. Capp applying for a position in the Library and stating that her husband requested that he be made an honorary member of the Institute for services rendered in writing articles in the S.F. Bulletin which he claims had much to do in insuring the success of the great Mechanics' Institute Fair in 1857. The letter was referred to the Library Committee.

Heald gets leave — The Secretary stated that Trustee Heald had gone East and that he requested a leave of absence for one month. On motion the request was granted.

The meeting then adjourned

Thos all O.K. Attest
J.M. Cummings
Secretary

J.L. Spaulding
Recording Secretary

Feb. 15/10

San Francisco Tuesday February 15, 1910

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute building tonight at 8 o'clock by President Taussig.- present at roll call Trustees Beaneton, Dolan, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Speers, von Geldern, President Taussig (11) absent at roll call Trustees Heald (on leave) Speers, Wagoner (3)

The minutes of the last meeting were read and on motion approved.

The Finance Committee presented report recommending payment of audited vouchers 1701/1724 amounting to $ 404.41 and reporting payment & date of bills on new building & $ 168.188.05. The report also presented form of lease for new building tenants with recommendation for its adoption.
The form of lease was read. Mr. Ford moved that the bills be paid, the form of lease approved and the Finance Committee given power to make such minor changes in the form from time to time as it deemed advisable. The motion was carried by the following vote!- ayes, Beaneton, Dolan, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Speers, von Geldern, President Taussig (11) Noes None.

The Library Committee reported recommending purchase of books amounting to $ 145.30 net as per book list 119. The recommendation was adopted by the following vote!- ayes, Beaneton, Dolan, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Speers, von Geldern, President Taussig (11) Noes None.

The Library Committee reported on the matter of the letter of Miller & Capp, and stating that there was no position open in the Library for her at present and also stating that it had ordered swivel chairs for the Library amounting to $ 30.40 The report was received and ordered filed

Steam Heat

The Secretary stated that the Crocker Estate Co. wished to make a change in the terms for supplying steam to the new building from that authorized by the Board. On motion of Mr. Ford the matter of making an agreement with the Crocker Estate Co. was referred to the New Library Building Committee with power to act.

The Committee on Constitution and By-Laws in accordance with the instructions of the Board submitted the following

Amendments

Amendments To The By-Laws.

1. Strike out from line four of Section 1 of article III of the By-Laws the word "nine" and insert instead thereof the word "ten".
2. Add to Section 1 of Article III of the By-Laws, the following.
"10. Chess Room."
3. Add to article III of the By-Laws a new section, to be known as Section 12, and to read as follows:—
Sec 12. The Committee on Chess Room shall have general supervision of the Chess Room and shall from time to time

Adopted Mar. 1/10

Feb. 15/10

recommend to the Board of Trustees such rules and regulations governing the Chess Room as said Committee shall deem advisable."
Report signed by Trustees Ford, Beaneton, Jenks, Committee on Constitution and By-Laws.

Mr. Beaneton moved that the By-Laws be suspended. The motion was lost.

The Committee on Annual Election presented report recommending that it be authorized & provided for the usual election expenses and recommending four Judges of the Coming Annual Election - Thomas Mullaney.
J. M. Collin
W. K. McCausland.
The Committees recommendations were adopted by the following vote!- ayes, Beaneton, Dolan, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Speers, von Geldern, President Taussig (11) noes none.
On motion the Secretary cast the ballot of the Board for Thomas Mullaney, J. M. Collin and W. K. McCausland for Judges of Election and the Chair declared them duly elected.

James Jones, Edward C. Perley and Henrick Meyer were nominated for the Committee to qualify and install the Trustees elect at the coming annual meeting. On motion the Secretary cast the ballot of the Board for Messrs. Jones, Perley and Meyer and the Chair declared them duly elected.

Dromillard wins checker tournament

Mr. Dolan reported that the Checker Tournament for the championship of the West had been won by J. A. Dromillard and the annual Institute checker tournament had been won by Reginald W. Weir.

Wagoner gets leave

Mr. Neal moved that Mr. Wagoner be given a leave of absence of one month on account of absence from the city. The motion was carried.

The meeting then adjourned
Attest
W. K. McCausland
Secretary

J. H. Gaulden
Recording Secretary

San Francisco March 1, 1910.

The Board of Trustees of the Mechanics Institute met in regular session tonight, Vice-President Jenks presiding. Present at roll call Trustees Beaneton, Jenks, Mauzy, Neal, Gaulden, Speers, von Geldern (4) absent at roll call Trustees Dolan, Ford, Heald, Lyons, Scott, Wagoner, President Taussig (5). There being no quorum the meeting adjourned.
Attest
W. K. McCausland
Secy

J. H. Gaulden
Recording Secretary

Mar. 10/1910.

San Francisco Thursday March 10, 1910.

Annual Meeting

The regular annual meeting of the members of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock a quorum being present and President Rudolph J. Taussig presiding

Explanation of minutes

The minutes of the quarterly meeting of December 9, 1909 were read Mr. Jones explained that the reason he withdrew his amendment at said meeting was because ~~the~~ President had stated that in his opinion motions to amend the Constitution could be amended now in the way which Mr. Jones' amendment provided for and this explanation was ordered entered in the minutes of this meeting. The minutes were then approved.

The Secretary's report for the year ending February 28, 1910 was read and ordered spread on the minutes.

The Librarians annual report was read and ordered spread on the minutes.

President Taussig stated that he had just returned to the city and had not had time to prepare a written report but stated that he would do so in the near future so that it could be printed with the other annual reports. The President then made a statement of the affairs of the Institute for the past year.

The following report of the Judges of the Annual Election was read and ordered spread on the minutes.

S. F. Feb 23. 1910.

Board of Trustees, Mechanics Institute

Gentlemen:- The Judges appointed to superintend the annual election for seven Trustees of the Mechanics' Institute, held this day, report as follows:- There were 142 ballots cast of which 9 were improperly marked.

The vote resulted as follows:-

George Beanston 125, J. J. Dolan 127, Edward P. Heald 129, Livingston Jones 116, James H. Lyons 131, James Spiers 132, Rudolph J. Taussig 127.

Messrs George Beanston, J. J. Dolan, Edward P. Heald, Livingston Jones, James H. Lyons, James Spiers and Rudolph J. Taussig being the seven candidates receiving the greatest number of votes were elected.

Respectfully

signed by W. K. McCausland, Jno. Glass, Chas. Mullaney, Judges of Election

The President announced that he would appoint E. C. Ridley and Chas. N. Keaney to act on the Committee to qualify and install the Trustees elect in place of Edward C. Ridley and F. Meyer who were not present.

Mr. S. R. Warner moved the adoption of the amendment to Section 5 of Article VIII. of the Constitution proposed by him at the last quarterly meeting. The Chair appointed as tellers to count the vote, Andrew Scott and Mr. James H. Jones. On the motion to adopt, the tellers reported

Mar. 10/10.

10 ayes, 24 noes. Mr. Warner raised the point of order that as it appeared from the count of the vote that there was not a quorum present that there was no decision but that the matter contained in the same state in which it was before the vote was taken. After some discussion the Chair ruled the motion to adopt the amendment lost.

Amended Dec. 8/1910.

Mr. James H. Jones moved the adoption of the amendment to Section 2 of Article 12 proposed by him at the last quarterly meeting. A motion was made to amend the amendment by striking out the words "~~to~~ the opening of" which amendment Mr. Jones accepted. Before discussion the point of no quorum was raised and a count of the number present was made; it was found that no quorum was present and the Chair declared the meeting adjourned.

No quorum

Attest

J. N. Cummings
Secretary

J. K. Spreckels
Recording Secretary.

24 reports see next page

Mar. 10/10.

SECRETARY'S REPORT

San Francisco, March 1, 1910.

Board of Trustees, Mechanics' Institute:

Gentlemen—I have the honor to present herewith financial statement of the Mechanics' Institute of the year ending February 28, 1910.

March 1, 1909—Casa on deposit in various banks.....$ 31,931.77

RECEIPTS

Insurance Claims collected	$5,020.88	
Interest	1,652.98	
Rents	24,281.38	
Refund of advance on building account	250.00	
Sundry Receipts	86.70	
Drawn from German Savings and Loan Society for New Building Payments	168,363.05	
From Institute Members		
Dues	$9,844.50	
Entrance Fees	273.00	
Life Members	100.00	
Books Lost and Paid for	33.60	
Fines	397.85	
Extra Books	495.25	
Lectures (including sales to non-members)	281.00	
	11,425.20	
		211,080.19
		$ 243,011.96

EXPENDITURES

Advertising	$ 20.25	
Books, Binding and Periodicals	5,471.84	
Expense—Janitor's supplies, telephone, repairs cartage, hardware, towel service, advance on building account, etc.	1,236.51	
Fuel	179.75	
Insurance Premiums	1,030.00	
Insurance claims, expense of collecting	447.73	
Interest, allowed on advance payment on Pavilion Block lease	358.81	
Lectures—Fees, hall rent, printing, etc.	535.00	
Legal Expense	1,185.00	
Light	749.23	
Pavilion Block Improvements, repairing roof	175.00	
Post Street Building, payments on new building	168,363.05	
Printing, Stationery and Postage	886.36	
Salaries	10,170.00	
Taxes	6,231.80	
Water	94.77	
		197,065.10
1910—March 1, Cash on Deposit in various banks		$ 45,946.86

INSURANCE CLAIMS

The total insurance carried at the time of the fire, April 18, 1906, was		$ 129,995.00
There was collected up to March 1, 1909	$ 107,435.23	
During the past year the suit against the Williamsburg City Insurance Co. was settled by payment in full and $814.19 interest and costs	4,814.19	
Other receipts from claims were	206.69	
Total collected since the fire		$ 112,456.11

With the exception of a scrip certificate of the American Insurance Co. of Philadelphia on which there is an unpaid amount of $85.03 all insurance claims are settled.

The following are total amounts expended since April 18, 1906, for—

Books, Binding and Periodicals	$ 44,734.39	
Furniture and Shelving	5,377.11	
Present Library Building	6,820.32	
Insurance is carried as follows:		
Books	$ 17,000.00	
Furniture	2,000.00	
Present Library Building	2,000.00	
	$	21,000.00

LOAN ACCOUNT

During the year the Post Street Lot and part of the Pavilion Block were mortgaged to the German Savings and Loan Society for $300,000 to pay for the new building now in course of erection on Post Street Lot. The money is drawn as needed to pay bills for erection of building and interest is paid on money as drawn. On February 28, 1910, the amount owing for money drawn was $168,363.05.

The Real Estate owned is as follows:—

Block bounded by Larkin, Grove, Polk and Hayes Streets, on which present Library building is situated (leased to Land Title Co.).

Post Street Lot (new building in course of erection).

Lots 339 and 340 Precita Valley Lands (leased to Krieg Tanning Co.).

Seven lots in People's Homestead, Tract A (vacant).

Aside from the mortgage to pay for new building (see Loan Account above) there is no incumbrance on any of the property and the Institute has no debts except for current bills.

Respectfully submitted,

JOSEPH M. CUMMING,
Secretary Mechanics' Institute.

Mar. 10/10.

LIBRARIAN'S REPORT

San Francisco, March 1, 1910.

To the President and Board of Trustees, Mechanics' Institute.

Gentlemen:

I have the honor to submit for your consideration the fifty-fifth annual report of the Library for the year ending February 28, 1910.

The most important work of the year has been the preparation of plans for the arrangement and equipment of the library quarters in the new building.

The Mechanics' Mercantile Library will occupy the second and third floors of the new building and in addition will have ample space in the basement for storage purposes. On the main floor of the Library will be located the Librarian's office, the charging desk and the catalogue department. In the main room will be placed the works of fiction, travel, biography, history and other works of general interest.

On the third floor the reference and technical books as well as the current and bound periodicals are to be placed. The chess room and the offices of the Board of Trustees and Secretary of the Mechanics' Institute are also to be on this floor.

The installation of the Library into its new quarters, equipped with modern steel book cases and shelving having an estimated capacity for more than 60,000 volumes, ample space for reading and study tables and other conveniences, an increased membership and a greater income will mark another step in the advancement of the Mechanics' Institute.

MEMBERSHIP.

During the past year two life members and 273 subscribing members have joined the library and 325 have withdrawn; in addition 268 were dropped for non-payment of dues.

The following were elected as honorary members during the year: Mr. David Kerr and Prof. Henry Morse Stephens.

Prof. W. B. Rising of the University of California, an honorary member of the Mechanics' Institute for many years, died in February of this year.

I have also to report the death of the following life members of the Institute: Mr. Loren Alexander, Mrs. Sarah Beers, M. Henry, J. Booth, Mr. Edward Browning, Mr. Jacob Browning, Mr. Wm. Emmette Coleman, Mr. Arthur Cornwall, Mr. Henry L. Davis, Mr. Wm. Morris, Mrs. F. H. Porter, Mr. M. Rehisch, Mr. J. B. Stetson and Mr. Lovell White.

Mr. H. J. Booth was President of the Institute in 1866, Mr. Jacob Browning was a Trustee in 1868-69, Mr. H. L. Davis was a Trustee and the Treasurer from 1868 to 1878, and Mr. J. B. Stetson was a Trustee in 1875-77.

While the membership at this time is smaller than it has been for some years, it is due, without doubt, to the inconvenient location of the Library, especially so since the shopping district is now down town.

Many inquiries are being made by members and non-members about the time the Library will be in its new building and we feel sure that when we are settled in the new quarters the membership will be increased to its old standard.

Membership, March 1, 1909		2,680
New Members, Life	2	
New Members, Subscription	273	
	2,955	
Withdrawn and Suspended	593	
Membership, February 28, 1910		2,362

The membership is divided as follows:

Honorary Members	10
Life	635
Subscribing	1,717
	2,362

BOOKS.

The accessions of books for the year have been 3,914 volumes, classified as follows:

General works	239
Philosophy	32
Religion	60
Sociology	548
Science	154
Useful Arts	1,140
Fine Arts	111
Literature	196
Travel	121
Biography	110
History	159
Fiction	1,044
	3,914

These were acquired by—

Purchase	2,045
Gift	1,344
Binding	524
Exchange	1
	3,914

Number of volumes reported Feb. 28, 1909		28,324
Accessions, March 1, 1909, to Feb. 28, 1910	3,914	
Less lost and paid for	27	
Lost by removal of members	22	
Dup. ret'd to Gov't	3	
	52	
Net Gain		3,862
Present Number in Library		32,186

(This includes volumes which have not been entered.)

CIRCULATION.

There were issued for home use 71,741 volumes, an average of 5,978 volumes per month. The following table gives the statistics of circulation by classes:

General works		11	
Philosophy		833	
Religion		269	
Sociology		789	
Science		527	
Useful Arts		1,836	
Fine Arts		1,066	
Music		293	
Literature		2,811	
German		1,373	
French		736	
Travel		1,651	
Biography		1,403	
History		1,270	
Fiction		54,507	
Children's Books		1,099	
Periodicals		1,267	
Non-fiction	16,135 vols.	.225	per cent
Fiction and Juveniles	55,606 vols.	.775	per cent
	71,741	1.000	

ATTENDANCE.

The Library was open during the year 363 days. The only record of attendance that is kept is for Sundays and holidays (excepting Christmas and the Fourth of July, when the Library is closed). The total attendance for fifty-two Sundays and eight holidays was 5,875, an average daily attendance of ninety-seven.

LECTURES.

The lecture course during the year was on the "Backgrounds of English Literature," by Prof. William Dallam Armes of the University of California. The course included six lectures, each one of which was illustrated by from fifty to seventy-five lantern slides.

RECEIPTS.

The receipts of this department for the year have been as follows:

From Membership Fees	$ 273.00
Life Memberships	100.00
Dues	9,844.50
Books and Magazines paid for	33.60
Fines	397.85
Extra Books	495.25
Lecture Tickets	209.75
Total	$11,353.95

Respectfully submitted,

F. B. GRAVES,
Librarian.

Mar 10/10.

PRESIDENT'S REPORT

SAN FRANCISCO, March 10, 1910.

To the Members of the Mechanics' Institute:

The year just passed has been a busy one in the history of the Mechanics' Institute, though but little of the activity of your Board of Trustees has been manifest to the members directly.

Most of our energies have been directed toward the new building on Post street. After authority had been granted by the Institute, your Board of Trustees negotiated a loan with the German Savings and Loan Society for the sum of $300,000 or as much of that sum as would be needed to complete the building. Mr. Albert Pissis was engaged as architect to draw plans and specifications and superintend construction.

Satisfactory plans having been submitted, bids were advertised for, and the Lewis A. Hicks Co. being the lowest bidders, the contract was awarded to them for the sum of $241,000.

Work has progressed satisfactorily and the building will soon be completed. The ground floor is devoted to stores from which we hope to get a good rental. The next floor will be occupied by the main library and will contain the librarian's office, stacks for books for general circulation, and the main reading room. The floor above will also be for the library and will contain the reference library, chess room, the Secretary's office and the Board room. Every effort has been made to make the library rooms comfortable and attractive and adapted to the use for which they are intended. The architect kept it well in mind and has made the two floors a home for books and book-lovers. Owing to the delay in getting the proper fittings the library rooms will hardly be completed until June, and by that time it is hoped that the Mechanics' Mercantile Library will be installed in the Post street building and that the Institute will again become prosperous and flourishing. It is expected that a large sum of money will be appropriated for the purchase of new books in all branches and it is also expected that our members will make an effort to build up our membership, as we will have the place and the books for their accommodation. The location is still an ideal one for our purpose, no effort has been spared to make the library rooms what they should be in every way and increased membership will aid us in building up the library itself and enlarging its usefulness.

There is no doubt that a great many would join the Mechanics' Institute if they were but asked to do so, as they not only derive the benefits of membership for themselves but are at the same time aiding in a great educational work which benefits the entire community.

Your assistance is earnestly solicited to increase the membership.

The six floors above those devoted to the library have been divided into handsome, light and airy offices, and the work of renting them has begun. Some tenants have already been secured and more are considering the matter. In this also we ask the good offices of our members to aid us.

During the year we were favored by a very interesting course of lectures upon the "Backgrounds of English Literature" by Professor Wm. D. Armes. The lectures were well attended and successful. An additional lecture course by a well known professor from the East had been planned, but owing to other arrangements the course had to be postponed.

During the year just passed quite a little activity was manifested among the chess and checker players. A new departure was made by opening one of the contests to non-members, and thus far we have had no reason to regret our action. The tournaments were successful and new interest was added to the contests. The Board has just voted the establishment of a committee which will have the chess room in special charge, and the activity of that committee is looked forward to, to aid the development of that branch of the Mechanics' Institute.

You are already aware that the Pavilion Block has been leased for a term of years upon what we considered advantageous terms.

It might be worthy of note that the Mechanics' Institute was one of the first organizations in this city which indorsed the Panama-Pacific Exposition.

Its connection with fairs of years gone by may make it of some service to the World's Exposition proposed for the year 1915.

With the exception of a very trifling sum all our insurance claims for the fire of April 18, 1906, have been settled, and it speaks well for the conservative action of your Board that we collected 86½ per cent of our claims.

The Secretary's statement shows a balance of cash on hand on March 1, 1910, of $45,946.86. Most of this amount is at present bearing interest and will be used for furnishing the library and covering the deficit which is expected during the coming fiscal year.

This fund was maintained separately from the loan account, as the constitution of our Institute made this method of financing necessary.

For details concerning the library work, I refer you to the Librarian's report.

In closing I wish to thank the members for the cordial support so generously extended to your Board of Directors, and to assure you that it has helped to make our work comparatively easy.

Some knotty problems were presented to us for solution, but the assurance of your support on the one hand and our interest in the general welfare of our city as represented by the Mechanics' Institute and what it stands for on the other hand, have made us rather seek the task than avoid it. We find our compensation in your satisfaction and in the success of the Mechanics' Institute.

RUDOLPH J. TAUSSIG, *President.*

Mar 10/10

San Francisco Thursday March 10, 1910.

Immediately after the adjournment of the annual meeting of the Mechanics' Institute held this day the Board of Trustees of the Mechanics' Institute met in accordance with the provisions of Section 2 of article VII (7) of the Constitution & elect officers for the ensuing year.

After the meeting was called to order by the Secretary Mr. George Beaver was unanimously elected Chairman pro. tem.

The following were present at roll call - Trustees Beaver, Ford, Inks, Lyons, Mauzy, Neal, Scott, Spiers, von Geldern, Taussig (10) absent on roll call Trustees Dolan, Spaulding, Wagoner (on leave) (3) not yet installed Barkhausen (1).

Mr. Mauzy moved that the Secretary cast the ballot of the Board for all the present incumbents of the offices for the ensuing year. The motion was carried.

The Secretary cast the ballot of the Board for

Rudolph J. Taussig for President.
Lovington Inks for Vice President.
James D. Spaulding for Recording Secretary.
James H. Lyons for Corresponding Secretary.
The Bank of California, for Treasurer and the Chair declared each of them elected to the respective offices.

President Taussig took the Chair and thanked the members in appreciation of his election; the President requested the members to remain in the same Committee until he appointed the new Committees.

Vice President Inks then spoke in appreciation of his election by the Board.

The meeting then adjourned.

Albert
John W. Manning
Secretary

J. D. Spaulding
Recording Secretary

Mar. 15/10.

San Francisco Tuesday March 15, 1910.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Tansey. - present at roll call, Trustees Beaneton, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Speiss, von Geldern, President Tansey (11) absent at roll call Trustees Dolan, Lyons, Wagoner (3, leave) (3)

The minutes of the meetings of February 15 and of March 1 last were read and on motion both were approved.

On motion the reading of the minutes of the meeting of March 10 last was postponed.

The Finance Committee presented the following report #

"There is cash in Commercial account tonight $3548.12

We have audited vouchers 1775 to 1866 inclusive amounting to #4864.34 and recommend that they be paid.

We also recommend for payment on loan account audited vouchers.

30 Geo H Tyson #64

53 Dis 6 of Na. 33.50

54 Liverpool L&G Ins Co 33.50 #134 all for insurance

Since the last meeting the following vouchers have been paid on loan a/c

49 RH Merrill & Co salary #175

51 L Oliver & Co as per contract $1683.47

52 Elkman Bk & Co interest $51.97

#9125.34

Total paid to date #177,383.39

Respectfully signed by E Heald & Byron Mauzy

Finance Com

The recommendations were adopted by the following vote, ayes, Beaneton, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Speiss, von Geldern, President Tansey (11) Noes none.

The Library Committee recommended purchase of books amounting to #104.12, net #84.87 as per book list 120. The recommendation was adopted by the following vote! - ayes Beaneton, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Speiss, von Geldern, President Tansey (11) Noes none

Annual Library com

The Library Committee presented the following which was ordered spread on the minutes.

We have examined and approved Book lists number 91 to 120 inclusive during the past year and have reported to your Board the amounts approved each month, the total number of volumes included in these lists to 1945 some of which have not yet been received. Your Committee is allowed #2000 per year for books and the net amount of our lists is about #2875.31 of which #1352.45 was for magazines and #37.50 for maps. Signed by Trustees Beaneton, Scott, von Geldern

Library Committee

Mar. 15/10.

Furniture for Library

The Library Committee presented the following report

In the matter of tables and settees for the new Library which your Committee was authorized to order bids were called for as follows.

For 10 Tables 3'6" X 10'

" 2 " 3'6" X 9'

" 1 " 3'4" X 8'

" 3 " 3' X 5'

" 2 " 2'6" X 4

" 1 Reat 8' long

" 2 " 6' "

" 16 Chess tables

" 1 Table 2'6" X 4'

All from plans and specifications drawn up by Trustee Ross

Bids were also received for the Charging desk

Bids were received as follows - (Bids attached & reported)

Name.	Chg desk	10 Tables 1 small	16 Chess tbl	3 settees	Total
Home Mfg Co.	398.00	670.00	288.00	169.00	1525.00
Sherman	537.00	880.00	400.00	170.00	1987.00
Brunswicks	516.00	986.00	396.00	182.00	2080.00
Peters	450.00	1024.00	375.00	150.00	2299.00
Buck & Hendler	630.00	1270.00	496.00	190.00	2586.00
Forbes	597.00	1206.00	640.00	160.00	2598.00
Weber		1049.50 on 16 tables	615.00	159.00	1824.50
Rucker Fellows		720.00 6 small tables		85	805.
Haas		90	275.00		365.

While the Home Manufacturing Co was not the lowest on all of the items its bid was so much lower on the total that your Committee awards it all of the work and we recommend that the proper officers be authorized & sign a contract with the Home Manufacturing Co. for #1525 & approval of same by the Committee.

Your Committee has also ordered from the Haas Woodworking Co 16 sets of Chess Men and 16 sets of Checkers at a cost of #168.67

Your Committee has had the Librarian and Secretary interview a number of carpet houses about floor covering for the Library, as the matter should be settled soon & give time to get the covering which may be selected here in time from the East your Committee requests authority to select and order same.

Respectfully signed Geo Beaneton

" Jas W Scott

" Otto von Geldern

Library Committee

Floor covering

Trustee Ford moved that the actions of the Committee be approved, its recommendations adopted and that it be authorized to select and order proper floor covering including linoleum and rugs: the motion was carried by the following vote! - ayes, Beaneton, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Speiss, von Geldern, President Tansey (11) Noes none

Mar. 15/10.

The following report from the Lectures Committee was read and ordered spread in the minutes

Your Committee on Lectures reports as follows:- (see p. 487)

Monthly and Quarterly Reports from the Secretary and Librarian were read and ordered spread on the minutes and the new members reported approved.

The following report from the Judges of the last annual election was read and ordered spread on the minutes

S.F. Feb 23, 1910.

To the Board of Trustees, Mechanics Institute, San Francisco

Gentlemen:- The Judges appointed to supervise the annual election for seven Trustees of the Mechanics Institute, held this day, report as follows:- There were 142 ballots cast of which 9 were improperly marked. The vote resulted as follows:-

George Beanston	135
J J Dolan	127
Edward P Head	129
Livingston Jenks	116
James W Lyon	131
James Speers	132
Rudolph J Taussig	127

Messrs George Beanston, J J Dolan, Edward P Head, Livingston Jenks, James W Lyon, James Speers and Rudolph J Taussig being the seven candidates receiving the greatest number of votes were elected.

Respectfully signed W K McClelland
(signed) Jas W Collier
(signed) Thos Sullivan
Judges of Election.

The following letter was read and ordered spread on the minutes

Naples, 1st Feby 1910.

Stephens thanks

Dear Mr Cummins Esq
Secretary Mechanics Institute S.F.

My dear Sir, - I received this notification today of the distinguished honor done to me in my election as an Honorary Member of the Mechanics Institute. Will you kindly convey to the Board of Trustees and to the members this expression of my gratitude and assure them that I hope to be always at their service. The kindly feelings so often expressed to me by the Boards of Trustees and by my audiences has been among the pleasantest of my experiences in San Francisco and I am profoundly grateful for this further proof of their regard.

Believe me to be yours truly sincerely
(signed) H Morse Stephens

Mar. 15/10.

Delegate to Convention

A communication was read from the proposed convention of Civic Associations to propose amendments to the city Charter requesting the Institute to send one delegate. Mr. Head moved that the Chair appoint a delegate. ~~Which~~ Mr. Head's motion was carried. Afterwards Mr. Head moved that President Taussig be requested to represent the Institute as its delegate. Mr. Heads put the motion which was carried.

An invitation from the Pure Food Exhibition (opening March 21st) to attend was ordered acknowledged with thanks.

By Laws Amended

The **Amendments** to Article III of the By-Laws proposed by the Committee on Constitution and By-Laws at the meeting of February 15 last were on motion adopted by the following vote:- ayes, Beanston, Ford, Head, Jenks, Mauzy, Neal, Scott, Spaulding, Speers, von Geldern, President Taussig (7) Noes None

Lecture Report

Lecture Committee reports (continued from Vol 3 p. 486.

In the matter of the course of 6 lectures on "Backgrounds of English Literature" by Professor Wm D. Armes, recently concluded

Receipts

228	x 1 season tickets	$228	
72	25¢ each	18	
20	50¢ "	10	$256

Expenses

Hall rent	$150	
Lecturers fee	180	
Door keeper	9	
Printing and sending notices	55	$394
Net cost		$138

Respectfully signed by Trustees Ford and Beanston
Lecture Committee

Librarians Report 7th February 1910.

New members	14
Withdrawals	16
Circulation	5284 volumes.
" Daily average 224 Sunday and holiday average 74	
Accessions 173 volumes, by purchase 121, gift 51 binding 1.	

New Member approved (see p. 486)

Wm A Johnston	W J Bush	R O Dorrett	Walter S Cox
H A Mayfield	John N Syme	A H Mamel	C Dahl
J Mc Naughton	J J Hardy	Wm Cockburn	C R Sessions
Julius H Weil	Frank J Ware		

Feb 28/10

Librarians Report – Quarter Ending Feb 28. 1910.

Members – Reported Dec 1. 1909 2451.
New Members Dec 1. 1909 to March 1. 1910. 66
2517
Resignations and suspensions 155
Total Members March 1. 1910. 2362

The membership is divided as follows
– Honorary 10 Life 165 Life (from Mercantile Library) 1987 Subscribing 1717.

Standing of subscribing members.
61 have paid in advance of present quarter
893 " " to the end of " "
466 owe for 1 quarter
126 " " 2 "
70 " " 3 "
44 " " 4 "
27 " " Forward "

Accessions No. of volumes entered Dec 1. 1909 31.614
Added by purchase 463
" " gift 139
" " bindery 1 603
32217

Less lost and paid for 6
Lost by removal of members 22
Duplicate sets & govt 3 31
Present number in Library, 32.186

There were issued for home use 16.131 volumes a monthly average of 537 ⅓

Respectfully submitted
(Signed) F B Graves Librarian

Secretary's Report Quarter Ended Feb 28. 1910

1909
Dec 1 Cash in Savings a/c 45.361.05
Dividends to Jan 1. 1910 504.99
45.866.04
Transferred to Commercial a/c 500.00
40.866.04

Commercial Account

1909
Dec 1 Cash on Hand 391.10
Transferred from Savings a/c 500.00
891.10

Receipts

Dues	2468.50
Entrance Fees	69.
Books Paid For	7.05
Fines and Extras	193.40
Lectures	42.25
Rent	90.
Interest	530.19
Insurance Losses	206.69
Expense Refund	250.
Sundry Receipts	46.90
	3877.98
	12.996.02

Paid

Advertising	6.30	
Books	2148.48	
Binding	746.89	
Expense	2055.94	
Fuel	133.50	
Insurance	463.50	
Lectures	389.50	
Light	290.58	
Legal Expense	1085.	
Printing Stationery	235.24	
Salaries	2657.50	
Water	24.14	
	7.714.20	5080.82
	5080.82	45.946.86

1910 March 1 Cash in Comm'l a/c & Total

Loaned 1909 Dec 1 amt drawn 119.148.33
Drawn in March 49.214.72
Total 168.363.05

Respectfully
Jos M Cumming Sec

Feb 28/10

Mechanics' Institute.

S. F. March 1st 1910.

Secretary's Report- February 1910.

1910
Feb. 1 Cash in Savings acct. $45,866.04
Transferred to Commercial acct. 5,000.
$40,866.04

Commercial account.

1910
Feb. 1 Cash on Hand. 698.46
Transfer from Savings acct. 5000.
$5698.46

Receipts.

Dues.	706.	
Entrance Fees.	14.	
Books paid For.	42.40	
Fines & Extras.	63.55	
Lectures.	6.00	
Interest.	523.33	
Expense Refund.	250.	
Insurance Losses.	56.69	
Rent.	30.	
Sundry Receipts.	16.35	1668.32
		$7366.78

Paid.

Books.	796.28	
Expense.	64.84	
Printing & stat.	112.23	
Light.	80.75	
Salary.	885.	
Fuel.	56.	
Lectures.	172.50	
Water.	9.06	
Insurance.	103.	
1910 Advertising.	6.30	2285.96
Mch. 1, Cash in Com'l. acct.		$5080.82
Total.		5,080.82
		$45,946.86

Loan acct.
Jan. 31 Drawn to date $152,845.30
Drawn in Feb. 15,517.75
Total. $168,363.05

Respectfully,
Joseph M. Cumming,
Secretary.

Correct Copy
Jos M Cumming Sec

The meeting then adjourned
Attest
Jos M Cumming Sec
J K Armsby
Recording Secretary

Apr 5/10

San Francisco Tuesday April 5, 1910.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig.- present at roll call Trustees Beanston, Ford, Heald, Mauzy, Neal, Scott, Spaulding, Speiss, von Geldern, President Taussig (10) absent at roll call Trustees Dolan Jr. Lyons, Wagoner (3) (excused) (4)

The minutes of the Board meetings of March 10th and 15th last were read and on motion approved.

The Finance Committee presents report recommending payment of audited vouchers 17641/1785 amounting to $1131.41 and reporting total payment of $17,692.39 & date on building account, the recommendation was adopted by the following vote.- Ayes, Beanston, Ford, Heald, Mauzy, Neal, Scott, Spaulding, Speiss, von Geldern, President Taussig (10) Noes None.

Auditor's — The Finance Committee presented report from auditor Allen Knight which was ordered spread on the minutes.

The Library Committee recommended purchase of books amounting to $247.05 net as per book lists 142, The recommendation was adopted by the following vote.- ayes, Beanston, Ford, Heald, Mauzy, Neal, Scott, Spaulding, Speiss, von Geldern, President Taussig (10) Noes None

Checker Tournament over — The Library Committee submitted report of Checker Tournament for Championship of the West reporting that the medal was won by J.A. Drouillard and recommending that the medal be awarded to him. The recommendation was adopted. Attached to the report was a record of the Tournament games.

Annual Report — Mr Spaulding for the Printing Committee recommended that the annual Report be printed, The recommendation was adopted by the following vote.- ayes, Beanston, Ford, Heald, Mauzy, Neal, Scott, Spaulding Speiss, von Geldern, President Taussig (10) Noes None.

The Secretarys report for March was read and ordered spread on the minutes,

The Librarian's report for March was read, showing as follows.-

New Members	14
Withdrawals	16
Circulation	5880

Daily average 210. Sunday average 50

Accessions 281- by purchase 191, gift 90

Apr 5/10

The following persons reported therein as having joined the Institute in March were on motion approved

New Members

E Wolitz	Miss Adela E Dugan	Jas Miller
Anne Bell Bailey	Miss Wm. M Crocker	Chas C Bradley
J F Mouilleron	Dr W R Scraggs	Philip Wallgander
Thos E O'Connor	H O Raquiel	Frederick B Harper
Walter A Scott	Lewis M Bannan	

On motion Trustee Wagoner was given leave of absence for an additional 30 days.

Secretarys Report for March 1910

1910 Mch 1 Cash on Hand $ 5050.82

Receipts

Dues	632.50	
Entrance Fees	14	
Books Paid	4.75	
Fines & Extras	76.75	
Interest	13.39	
Rent	30.	
Reserve Insurance	33.72	
Sundry	10.15	$ 815.26
		$ 5896.08

Paid

Books	$ 243.35	
Stenog	134.23	
Rent & Salary	183.51	
Insurance	103.	
Salaries	846.65	
Fees & Expense	62.	
Taxes	3239.10	
Fuel	24.35	
Light	1	4869.24
1910 Apr 1 Cash on Hand at		$ 1028 84
" Savings at		4086 04
		$ 41,894.88

Loan of

Mch 1, 1910 Amt drawn $ 168,363.05

Drawn in Mch 9329.34

Apr 1, Total $ 177,692.39

Respectfully submitted

Wm Crimmins Secy

Apr. 5/10.

ALLEN KNIGHT
CERTIFIED PUBLIC ACCOUNTANT

MANAGER
STANLEY PEDDER
A.C.A.-C.P.A.

502 CALIFORNIA STREET
SAN FRANCISCO

March 17, 1910.

The Board of Trustees,
Mechanics Institute,
San Francisco, Cal.

Gentlemen:-

As requested by you I have made a Cash audit of the books and accounts of the above Institute from the date of the last audit, viz.: July 1, 1909, to February 28, 1910, and enclose herewith a statement of Receipts and Disbursements which you will note I have prepared for the period from March 1, 1909 to February 28, 1910 instead of for the shorter period covered by the present audit. This has been done for the purpose of enabling you to make useful comparisons with previous years.

I verified the Income received from all sources and compared the payments made with the vouchers authorizing same and found them to be in order.

The Cash at Banks was verified by certificates obtained from the various depositaries and the Cash on hand at the time of the audit was counted and found correct.

Yours very truly,
Allenknight
Certified Public Accountant.

Apr. 5/10

The meeting then adjourned
Jules
J. M. Kenning

Secy

J. H. Spaulding
Recording Secretary

Apr. 5/10.

ALLEN KNIGHT
CERTIFIED PUBLIC ACCOUNTANT

MANAGER
STANLEY PEDDER
A.C.A.-C.P.A.

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The Cash at Banks was verified by certificates obtained from the various depositaries and the Cash on hand at the time of the audit was counted and found correct.

Yours very truly,
Allen Knight
Certified Public Accountant.

MECHANICS INSTITUTE.

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR PERIOD FROM MARCH 1, 1909 TO FEBRUARY 28, 1910.

Receipts.	$	$
From Institute Members:		
Dues.	9,844.50	
Entrance Fees.	273.00	
Life Memberships.	100.00	
Fines.	397.85	
Extras.	495.25	
Amount recovered for lost and damaged books.	33.60	
Lectures.	281.00	
		11,425.20
Rents.		24,281.38
Interest Received - Less Interest Paid.		1,294.17
Miscellaneous.		86.70
		$ 37,087.45
Insurance Claims Collected. (Net.)		4,573.15
		$ 41,660.60
Balance Brought Down, being Excess of Receipts over Disbursements.		$ 14,015.09
Cash at Banks and on Hand, March 1, 1909.		32,056.77
		$ 46,071.86

Disbursements.	$	$
Institute Expenses:		
Books.	4,745.23	
Binding.	666.61	
Printing.	886.36	
Lectures.	535.00	
Salaries.	10,170.00	
General Expenses.	976.51	
Fuel.	179.75	
Light.	749.23	
Water.	94.77	
Insurance.	1,030.00	
Advertising.	20.25	
		20,053.71
Legal Expenses.		1,185.00
Taxes.		6,231.80
Pavilion Improvements. (New Roof.)		175.00
Balance Carried Down, being Excess of Receipts over Disbursements.		14,015.09
		$ 41,660.60
Cash at Banks and on Hand; February 28, 1910:		$
At Banks:		
Mutual Savings Bank.	$ 6,018.80	
Union Trust Company.	1,759.91	
San Francisco Savings Union.	9,682.13	
German Savings & Loan Society.	8,405.20	
Bank of California.	5,080.82	
Bank of California. (Certificate of Deposit.)	15,000.00	
	$ 45,946.86	
Cash on Hand.	125.00	46,071.86
		$ 46,071.86

AUDITOR'S CERTIFICATE.

I report that I have examined the books and accounts of the MECHANICS INSTITUTE for the year ending February 28th, 1910 and certify the above statement of Receipts and Disbursements to be correct. The Loan by The German Savings & Loan Society on account of the New Building amounted to $ 168,363.05 at the same date.

San Francisco,
March 17, 1910.

Allen Knight
Certified Public Accountant.

The meeting then adjourned
Geo. W. Kingsley
Secy

J. B. Spaulding
Recording Secretary

Board of Trustees Minutes, VOLUME 8, 1 November 1904 – 18 November 1913. Mechanics' Institute, San Francisco.

Apr. 19/10.

San Francisco Tuesday April 19, 1910.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Lansdale - present at roll call Trustees Beaneler, Dolan, Jenks, Lyons, Neal, Scott, Spaulding Wagner (8) absent at roll call Trustees Ford, Heald, Mauzy, Sproels, Winkelbern, President Taussig (6)

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported, stating that since the last meeting vouchers in loan account #956 Lewis Architects for $1003.88 and 5% German savings and loan Society for $890.83 had been paid and recommending payment of the following bills on new building by order on loan account:

58	L.A. Hucks & Co	$128	
59	Allen Hardware Co	33.50	
60	American Hardware Co	33.50	
61	Hartfield Hardware Co	33.50	
62	Frost, Brett & Price Hardware Co	33.50	$262.00

The recommendation was adopted by the following vote, - ayes Beaneler, Dolan, Jenks, Lyons, Neal, Scott, Spaulding, Wagner (8) noes none.

Linoleum ordered

A report from the Library Committee was read stating that it has selected A grade plain linoleum for the Library floors in the new building, that bids for same had been received and the bid of D.N. & E. Walter & Co at 77½ cents per square yard, laid, had been accepted; about 1000 square yards being required. Bids attached & report. The report was ordered filed

New Building Electric Current Contract

The Committee on New Library Building presented the following

"In the matter of electric current for light and power in the New Building, offers have been received from San. Gas and Electric Co to supply same at 3½ cents per Kilowatt, from the Municipal Light and Power Co at 3 cents and from the City Electric Co. at 3 cents. We recommend that the offer of the City Electric Co be accepted and the proper officers authorized to sign contract for three years.

Shades

Bids for shades for the building were received from a number of firms. The bid of D.N. & E. Walter & Co. $228.60 was the lowest. His bid was accepted and the shades are now being installed. Bids attached

Steam Heat

The matter of steam heat has been settled by obtaining an agreement from the Crocker Building to supply same for two years at the rate of $80 per month the first six months and thereafter at $100 per month. The offer of the Compressed Air Machinery Co. to make the connections at cost of $634.25 was accepted and the connections are now being installed.

Your Committee has ordered the following, - change tinting of two Library

Apr. 19/10.

floor walls and columns at cost of $291.50; 6 extra cubbies and basins at a cost of $66.4.

The contractor expects to turn the building over about May 1st.

Signed by Trustees Jenks and Scott.

On motion the recommendation was adopted and the actions of the Committee approved by the following vote, ayes, Beaneler, Dolan, Jenks, Lyons, Neal, Scott, Spaulding, Wagner (8) noes none.

The meeting then adjourned

Attest

J.N.W. Armstrong
Secretary

H.G. Spaulding
Recording Secretary

May 3/10

San Francisco Tuesday May 3, 1910,

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Tawsey – present at roll call Trustees Beanston, Dolan, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, vonEsteren, Wagoner, President Tawsey (12) Absent at roll call Trustees Head, Spiers (2)

The minutes of the last meeting were read and on motion approved,

The President announced that he had appointed the following

Committees

Standing Committees for the year.

Finance	Head, Lyons, Mauzy,
Buildings and Repairs	Spiers, Jenks, Spaulding
Library	Beanston, vonEsteren, Scott
Lectures and Classes	Wagoner, Ford, Beanston
Printing and Advertising	Spaulding, Neal, Dolan
Pavilion	~~Lyons~~, Neal, Wagoner, Mauzy
Membership	Lyons, Neal, Dolan.
Constitution and By-Laws	Ford, Beanston, Jenks
Press Room	Dolan, Scott, Wagoner,
New Library Building	Jenks, vonEsteren, Spiers, Mauzy, Scott,

The Finance Committees recommendation to pay audited vouchers 1786/1820 amounting to $ 1662.69 was adopted by the following vote:- ayes, Beanston, Dolan, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, vonEsteren, Wagoner, President Tawsey (12) Noes None.

The Committee also reported total vouchers paid & data on Building account $ 189,058,10

The Committee on Buildings and Repairs made the following report.

Sewett for Engineer

"Many applications have been received for the position of engineer of the new building. We believe that the appointee should have had previous experience in other buildings and we recommend the appointment of Harvey E. Sewett now assistant engineer in the Metropolis Trust Building

We recommend that his salary be fixed at $ 125 per month and that he begin work when the Committee shall so order.

Other Employees

We recommend that the Committee be authorized to purchase such necessaries as cuspidors, mats, janitors supplies &c, & arrange for window cleaning and garbage removal and if necessary before the next meeting to appoint a janitor and elevator operator.

Respectfully

(signed) H. Spaulding

(signed) Livingston Jenks

Buildings and Repairs Committee

May 3/10.

Mr. Dolan nominated Louis Rank for the position of Engineer and the Board proceeded to ballot for engineer, the Chair appointing Messrs Mauzy and Dolan tellers. Harvey Sewett received 12 votes and Louis Rank 1 and the Chair thereon declared Harvey Sewett elected engineer of the new building.

On motion of Mr Neal the recommendations of the Committee as to engineers salary, time of beginning work, appointment of employees purchase of supplies etc were adopted by the following vote:- ayes, Beanston, Dolan, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, vonEsteren, Wagoner, President Tawsey (12) Noes None.

The Library Committee recommended four purchase books amounting to $ 25296 net as per book lists 3 and 4. The recommendation was adopted by the following vote:- ayes, Beanston, Dolan, Ford, Jenks Lyons, Mauzy, Neal, Scott, Spaulding, vonEsteren, Wagoner, President Tawsey (12) Noes None,

Library Equipment

A report from the Library Committee was read reporting that additional equipment had been ordered from the Home Manufacturing Co ~~from~~ for the new building amounting to $ 579. The report was ordered filed

The New Library Building Committee reported as follows:-

Steam Heat

The steam connections from the Crocker Building have been made and steam has been turned on since April 23rd.

Light fixtures

The shelter light fixtures are now being installed. The original bid of Thos Day Co was $ 761.652. A number of changes were made in these designs, the two street lamps were omitted and the figures reduced to $ 664.83 There have also been ordered table lights to amount of $ 432, there will also be required about $ 100 worth of lamps for the book stacks so the total cost of fixtures and lamps will be about $ 1200

Exit signs

Your Committee recommends that it be authorized to paint signs on the exits and rear of the building and to arrange for a directory in the hall with the Tablet and Ticket Co. The proposition of the Co. is to furnish a frame and make all changes in names of tenants for $ 20 a year on a five years contract, the price to be $ 25 per year for over 100 names are required

Hall directory

Safes

In the matter of safes for the offices there is very little difference in prices between the propositions of the Herring Hall Marvin Co and the Hall Scale Co.

Your Committee requests authority to decide on and order such safes as it may deem advisable

Respectfully

Livingston Jenks

A. Wolcott

Byron Mauzy

E. Von Esteren

New Library Building Committee

May 3/10

Mr Ford moved that the Committee be authorized & have design painted on building, that it be authorized to decide on and order safes for the building and that it be authorized to arrange for a building directory after consultation with the architect. The motion was carried by the following Vote:- ayes, Reaneles, Dolan, Ford, Jones, Lyng, Mauzy, Neal, Scott, Spaulding, Von Geldern, Wagner, President Tuttle (12) Noes None.

The Secretary's report for April was read and ordered spread on the minutes.

The Librarians report, for April was read showing as follows.

New Members	19
Withdrawals	15
Circulation	5606
Daily Average	208
Sunday	48
Accessions	355 by purchase 260, gift 72, Pending 19 Exchange 4

The following persons reported having joined the Library in April were on motion approved.

New Members

W.R. Higgle	Louis Horst	H Covington
L Lindsay	Mrs James Mugles	A.P. Platt
Wm Antoni	Edwin Neal	F.A. Brandt
Bruce Porter	E.E. Conroy	Mrs W.S. Chrisman
Chas Cash	James B. Sheridan	Bernard D. Rosenthal (Life)
R.L. Bernard	Ida E. Neuwirth	Mabel Downing (Transfer
J.L. Sampson	W.E. Strutt	

The Librarian presented report of inventory of books taken from January 20, 1910 & April 11, 1910 showing 800 books unaccounted for and giving cost of same. The report was ordered filed.

Secretary's Report - April 1910.

1910 April 1 Cash in Commercial a/c $ 1028.84

Receipts

Dues	1061.50	
Entrance Fees	18.	
Life Memberships	50.	
Books Sold For	2.40	
Fines and Rents	70.40	
Rents	20.	
Interest	1.74	
Returned Insurance Pond	11.80	1245.84
		$ 2274.68

May 3/10.

(Secy report continued)

Vol — $ 2274.68

Paid

Books	139.84	
Fixtures	57.95	
Printing and Stationery	28.75	
Salary	835.	
Post Office Rent a/c	14.95	
Light	48.90	
Water	6.02	1131.41
1910 May 1 Cash in Commercial a/c		$ 1143.27
" " Savings a/c		40.866.04
" Local		$ 42.009.31

Loan a/c

1910 April 1 Amount drawn $ 174.692.39

" " in April 11.365.71

Local $ 189.058.10

Respectfully

J.S.M. Cumming

Secretary.

The meeting then adjourned

Attest

J.S.M. Cumming

Secretary

J.K. Spaulding

Recording Secretary

May 17/10

San Francisco Tuesday May 17, 1910.

The regular meeting of the Board of Trustees of the Mechanic's Institute was called to order in the Mechanic's Institute Building on Geary St. tonight at 8 o'clock by President Tansey. Present at roll call Trustees Beaneler, Dolan, Jenks, Lyons, Mauzy, Scott, Spiers, von Geldern, Wagoner, President Tansey (9) absent Trustees Ford, Heald, Neal, Spaulding (4)

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported recommending payment on regular account of audited vouchers 1821/1823 amounting to $73.60 on loan account of audited vouchers 66/6 amounting to $652.25 and recommending transfer of $2000 from Certificate of Deposit on Bank of California to commercial account. The recommendations were adopted by the following vote:- ayes, Beaneler, Dolan, Jenks, Lyons, Mauzy, Scott, Spiers, von Geldern, Wagoner, President Tansey (9) Noes None.

The Chess Room Committee presented the following report:

"Your Chess Room Committee begs to report the following recommendations

Changes in Chess Room

First: That the glass in the upper panes of the windows in the new Chess Room be changed to transparent glass

(Not Ford) Second: That the Committee be authorized to offer a medal for the Championship of the West and also at least two other prizes. (2nd Recommendation Lyons, substitute) It is estimated that this can be done at a cost of from eighty to one hundred dollars

Third:- It is noticed that the catches or apparatus for opening the transom windows in the Chess Room are so arranged that they are not practical. It is recommended that these be changed and made practical.

Respectfully Submitted

signed by J J Dolan Lucien Wagner

Chess Room Committee

(Replace paragraph second above)

Chess Tournament Second - That the Committee be authorized to hold a Chess Tournament for the opening of the New Chess Room in which non-members shall be invited to contest. Your Committee deems it advisable to offer a medal for the Championship of the West and also at least two other prizes. It is estimated that this can be done at a cost of from Eighty to One Hundred Dollars.

Recommendations one and three were referred to the New Library Building Committee with power to act. Recommendation two was on motion of Mr. Lyons adopted by the following vote:- ayes Beaneler, Dolan, Jenks, Lyons, Mauzy, Scott, Spiers, von Geldern, Wagoner, President Tansey (9) Noes None.

Pres and Board Room Furniture Mr. Mauzy moved that the President be authorized to select and buy the

May 17/10

carpet and furniture for the Board Room in the New Building. Vice-President Jenks put the motion which was carried by the following vote:- ayes, Beaneler, Dolan, Jenks, Lyons, Mauzy, Scott, Spiers, von Geldern, Wagoner (9) Noes None, not voting President Tansey (1)

Mr. Mauzy withdrew.

President get leave Mr. Jenks moved that the President be given leave of absence for two months on account of his going to Europe. Vice President Jenks put the motion which was carried.

Picture Postals Mr. Jenks moved that the Printing and Advertising Committee be authorized to have 10000 picture postals of the new building printed at a cost not to exceed $100. The motion was carried by the following vote:- ayes, Beaneler, Dolan, Jenks, Lyons, Scott, Spiers, von Geldern, Wagoner, President Tansey (9) Noes None.

Complaint A letter from A.C. Kellmen complaining of treatment by Library employees was referred to the Library Committee.

The meeting then adjourned.

Attest

J.S.M. Cumming
Secretary

J. H. Spaulding
Recording Secretary

June 7/10.

San Francisco Tuesday June 7, 1910.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Library Building tonight at 8 o'clock by Vice President Jenks, - present at roll call, Trustees Branston, Ford, Jenks, Lyons, Neal, Scott, Spiers, vonEeldern, Wagoner (7) absent at roll call Trustees Dolan, Heald, Mauzy, Spaulding, President Tevis (on leave) (5).

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported recommending payment of audited vouchers 1824/1857 amounting to $1445.06 and recommending payment from loan account of new building vouchers No 70 comprised acct Machinery Co $205 and Brocker Estate Co 70/1, $80. The recommendations were adopted by the following vote; ayes Branston, Ford, Jenks, Lyons, Neal, Scott, Spiers, vonEeldern, Wagoner (7) Noes None.

Tenants. The following report from the Finance Committee was read and ordered spread on the minutes.

"The first tenant in the new building was H.A. Cohen moved in May 28 last, R.G. Hanford moved in May 29, the Ransome Construction Co and C.S. Kaiser May 30.

At present offices are rented as follows:-

H.A. Cohen	9th	floor	3 offices	$90 per month
R.G. Hanford	8th	"	4 "	24.50 " "
Ransome Construction Co	6th	"	4 "	90 " beginning Aug 1.
C.S. Kaiser	6½	"	1 "	26.50 " "
				$454.00

In addition a new life insurance company has agreed to take offices on 7th floor beginning Sept 1 at $175 per month lease & which is not yet signed. Respectfully signed E.P. Heald and Jerome Lyons Finance Com.

Building Employees. The Buildings and Repairs Committee presented the following report.-

"Your Committee has appointed under authority of the Board, George Knowland, elevator operator in the new building at $75 per month and Peter Meade, janitor at $65 per month and they have been at work since the last few days of last month.

Your Committee is not ready yet to recommend either employee for permanent position but requests confirmation of amount of salaries and requests authority to employ such janitor help as needed and until same can be reported to the Board. Respectfully signed Jno Yost, Livingston Jenks New Library Bldg Com.

On motion of Mr Ford, the actions of the Committee were confirmed and its request granted by the following vote:- ayes, Branston, Ford, Jenks, Lyons, Neal Scott, Spiers, von Eeldern, Wagoner (7) Noes None.

The report of the Library Committee recommending purchase of books amounting to

June 7/10.

$286.78 as per book lists 5-7 was on motion adopted by the following vote:- ayes, Branston, Ford, Jenks, Lyons, Neal, Scott, Spiers, vonEeldern, Wagoner (7) Noes None.

Building accepted. The New Library Building Committee presented the following report which was read and ordered spread on the minutes.

"Your Committee met at the New Building May 20 last with the architect and Contractor. The architect reported the building practically completed except repairing the street (now under way) the clay stair (now almost finished) and some smaller details now in hand. There was still about $2500 due Lewis A. Hicks & Co as balance of the 75% of the work done on acceptance. This amount was withheld from the Contractor and the building accepted May 20, 1910.

There are some additions and changes still to be made amounting to a few hundred dollars such as changing lights in Chess Room, altering stained glass transom, &c on which your Committee will be ready to report at the next meeting.

Respectfully signed by Livingston Jenks, Alex Colt, Otto von Eeldern, James Spiers, New Library Bldg Com.

The Secretary's report for May was read and ordered spread on the minutes.

Secretary's Report — May 1910.

1910 May 1	Cash in Savings Acct	$40.866.04
	Returned by Trangferred to Genl Acct	2000
		$38866.04
1910 May 1	Bal in Genl Acct	$1143.27
	Transferred from Savings Acct	2000
		$3143.27

Receipts

Dues	679.50	
Entrance Fees	17.	
Fines & Extras	61.80	
Books Sold	1.25	
Rent	30	
Interest	123.40	912.95
		$4056.22

Paid

Books	$47.68	
Binding	3.56	
Expense	81.25	
Printing & Stationery	141.78	
Salaries	886	
Advertising	4.20	
Light	93.45	
Water	12.84	
Fuel	32.	
Post & Rent	21.50	
		$1736.29
1910 June 1 Bal in Genl Acct		$2317.93
		2319.93
		$4.185.97

Total Cash

Loan Acct May 1 Amt drawn	$189.058.10
Drawn in May	10.333.58
June 1 Total drawn	$199.391.68

Respty Jno Yost Secretary

June 7/10.

Library assoc'n

A request from the California Library Association & have the Institute pass resolutions endorsing the proposition to hold the 1911 Convention of the American Library Association in San Francisco was referred to the Library Committee.

The Secretary's report for the quarter ending May 31 was read and ordered presented at the next quarterly meeting of the Institute.

The meeting then adjourned

Attest
J. W. Cummings
Secretary

J. G. Spaulding
Recording Secretary

San Francisco Thursday June 9. 1910.

The regular quarterly meeting of the members of the Mechanics Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by Vice-President Livingston Jenks. There being no quorum present the Chair declared the meeting adjourned.

Attest
J. W. Cummings
Secy

J. G. Spaulding
Recording Secretary

June 21/10.

San Francisco Tuesday June 21. 1910.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Building 99 Grove St tonight at 8 o'clock by Vice President Jenks-present at roll call Trustees Branton, Dolan, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (10) absent at roll call Trustees Ford, Hyams, Myers, President Tarrant (on leave) (4).

The minutes of the last meeting were read and on motion approved.

The Finance Committee presented the following report-

Treas's cash on hand in Commercial as per last report	$ 1888.07
We have audited and recommend for payment	
Vouchers 1838/1845 amounting to	606.99
Since last meeting the following vouchers have been paid on the	
New Building &c — No 72. Germania Savings Interest	988.57
" 73 Home Mfg Co Furnishing	900.
Making total paid to date $ 201.362.30	
We have audited the following vouchers on New Building and recommend	
their payments by draft on German Savings and Loan Society	
No 74. Howe Scale Co. $ 805.80	
" 75 E N Mauer 81.30	
" 76. M. Oberti 16.	
" 77. Thos Mellon 8.	
" 78 Lemmy Raphael 3.50	
" 79 J. W. Cummings (~~$ 335~~) 95.95	

Respectfully
signed by Neal and Mauzy
Finance Com.

The recommendations were adopted by the following vote:- ayes Branton, Dolan, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (10) noes none.

A letter from the Down Town Association asking the Institute to join was referred to the Finance Committee.

Income Tax and Protest

The Secretary stated that he had made statement of net income for 1909 to U.S. Internal Revenue Collector as required by new revenue law and that he had also made claim that Institute was exempt as an educational institution from any tax under the law but that notice had been received of tax due of $31.53 and that the Revenue office had suggested putting in a claim for refund. On motion of Mr Heald the Secretary was instructed to pay the tax and put in a claim for refund, roll call on motion being as follows:- ayes- Branton, Dolan, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (10) noes none.

Naylor wants extension

Mr Charles E. Naylor, representing Land Title Co, lessee of Pavilion Block entered and addressed the Board. Mr Naylor requested a 60 day extension of the $ 20.000 payment due July 1st next on the lease. He made a statement

June 21/10.

Land Title Extension of Lease

of some of the difficulties he had encountered and he asked this time in order to make arrangements for obtaining assistance in the East. He stated that if he could not make the payment on September 1st he would voluntarily relinquish all rights in the lease.

Mr. Naylor withdrew.

Mr. Mauzy presented the following and moved its adoption.

Resolved, That the Land Title Company be granted an extension of sixty days from July 1, 1910 in which to pay to the Mechanics' Institute the sum of twenty thousand dollars due to the Mechanics' Institute from said Land Title Company on July 1, 1910 as payment for rent of Western Addition Block Number two, according to the conditions of lease of said Western Addition Block Number two from Mechanics' Institute to Land Title Company, dated March 29, 1909.

Provided, that said Land Title Company execute such documents and agreements as the attorney of the Mechanics' Institute shall require and provided that the Mechanics' Institute does not waive any rights which it otherwise would have because of Land Title Company's failure to pay rent at time specified in said lease, and be it further

Resolved, That the President and Recording Secretary of this corporation are hereby authorized to execute for the Mechanics' Institute such agreements and documents as its attorney shall advise.

Mr. Mauzy's motion to adopt the resolutions was carried by the following vote, ayes, Beaneton, Dolan, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, vonEeldeven, Wagoner & Co. Noes None.

Mr. Naylor re-entered, the action of the Board was read to him he stated that same was entirely satisfactory and then withdrew. Both times Mr. Naylor was in the room he was accompanied by Mr. Katzenstein.

The matter of moving the office and library down town to the new building was then discussed.

Atty re Art Metal Co's Delay

The Secretary read a letter from Attorney F.A. Henrick in regard to the delay of the Art Metal Construction Co. in delivering the steel shelving for the new building and the Institute's rights under its contract with the Art Metal Co.

On motion of Dr. Scott the Secretary was instructed to write to the Art Metal Construction Co. for further information in regard to the progress of the work and to suggest that the Art Metal Co. agree to rescind its contract for the work.

Office and Library ordered moved.

Mr. Neal moved that the office and the Mechanics Mercantile Library of the Mechanics' Institute be moved as soon as possible to the Mechanics' Institute Building 57 Post St. and that the Library Committee be instructed to take charge of the moving.

Library Com's ideas.

During the discussion Mr. Beaneton stated that the opinion of the Library Committee was that the main library should be installed for the present on the 3rd floor using the Reference and Chess Rooms and such part of the office on the 4th floor as found necessary, that the Chess Room should be next to the offices on the 4th floor and that the 2nd floor be kept vacant

June 21/10.

till the permanent shelving was installed.

Mr. Neal's motion was carried by the following vote,- ayes Beaneton, Dolan, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, vonEeldeven, Wagoner & Co. Noes None.

Circulars to members

The Printing and Advertising Committee presented the following report,-

We recommend that a circular letter be sent out to all of the members notifying them of the removal and explaining about the delay in the matter of steel shelving and that the circular inclose a card on which members knowing of any possible tenants may fill out and send to the Secretary and that the circular inclose one of the prettiest postals of the new building

Signed by Trustees Spaulding, Neal, Dolan, Brunt & Lee

The report was adopted by the following vote,- ayes, Beaneton, Dolan, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, vonEeldeven, Wagoner & Co. Noes None.

The meeting then adjourned

Attest
John Cummins
Secretary

J. C. Spaulding
Recording Secretary

July 5/10

San Francisco Tuesday July 5, 1910.

The regular meeting of the Board of Trustees of the Mechanics Institute was held in the Board Room of the Mechanics' Institute Building 57 Post St at 8 o'clock Vice-President Jnks presiding. Present at roll call, Trustees Dolan, Heald, Jnks, Mauzy, Neal, Scott, Spaulding, vonBeldern, Wagner (8) absent at roll call Trustees Bransten, Ford, Lyons, Spiers, Tavern (on leave) (5).

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended payment of audited vouchers 1876/1882 amounting to $1834.14. The recommendation was adopted by the following vote: ayes, Dolan, Heald, Jnks, Mauzy, Neal, Scott, Spaulding, von Beldern, Wagner (8) noes None

The Library Committees recommendation to purchase books amounting to $172.82 as per book lists 8/9 was adopted by the following vote: ayes, Dolan, Heald, Jnks, Mauzy, Neal, Scott, Spaulding, vonBeldern, Wagner (8) noes None.

Mr Ford entered.

The Library Committee reported recommending

Phipps gets raise

1. That the salary of Henry Phipps janitor, be raised from $60 to $65 per month beginning July 1.

Books & appropriation

2. That this Committee be authorized to spend $200 for new books above the regular appropriation.

3. That this Committee be authorized to employ such additional temporary help as it may find necessary to conduct the Library properly, subject to confirmation by the next Board meeting.

Library Hours (adopted July 19, 1910)

4. That Section 1 of Rules for the Library be amended by changing 9 P.M. in the first sentence to 10 P.M. and that at the end of said section the following be added. "The Chess Room shall be open every day from 9 a.m. to 10 P.M."

Respectfully signed by Trustees Scott, vonBeldern, Library Com.

Recommendations 1, 2 and 3 were adopted by the following vote: ayes, Dolan, Ford, Heald, Jnks, Mauzy, Neal, Scott, Spaulding, vonBeldern, Wagner (8) noes, None.

Recommendation 4 under the rules was laid over till the next meeting for action.

Land Title Extension and Quitclaim

In the matter of the extension of time granted Land Title Co. at the last meeting the Secretary reported that the attorney had drawn up a quitclaim deed to Western Addition Block 2 from Land Title and Charles E. Naylor, that the same had been executed and placed in escrow with the Bank of California, the conditions of the escrow being that if Land Title be paid to the Bank on or before Sept 1, 1910 the $20,000 note the deed was to be returned to it, otherwise to be at the Institute's disposal.

Grove St Building closed.

The Secretary reported that the Institute building at 99 Grove St had been closed on the evening of June 29 to prepare for removal to the new building at 57 Post St, that the Chess Room had opened at 9 a.m. June 30 in rooms 401, 2, 3, that the work of removal was going on and that the Secretary's office had been transferred

July 5/10

to the new building on June 29th last.

The Secretary's report for June was read and ordered spread on the minutes.

The Librarian's report was read for June showing as follows.

New Members	18	The Library at 99 Grove St
Withdrawals	11	closed in the evening of
Circulation	6351	June 29 to prepare for
Daily Average	247	removal to new building at
Sunday "	44	57 Post St.
Accessions	150 - by purchase 7; by gift 24; binding 53.	

The following reported having joined the Institute in June were on motion approved.

New Members

Thos H Price	Chas E Wright	Marion Dicki	
Miss B B Lee	O N Steele	N Jones	Mrs Jno Wells (Transfer)
Mrs Frank Schwatka	Wallis D McPherson	Wm Reuter	
Dorothy Rauber	Frank R Giannini	F R Zeile	
W R Farran	N O Chamberlain	Harvey H Dana	
W H Wells	E B Hanlon	M H Carlson	

Labor Council vs Art Metal

Mr Wagner presented a letter from Mr A Gallagher Secretary of S.F. Labor Council & Hon Geo Keane in response to his request for information as to the status of the strike in the Art Metal Construction Co's factory. The letter was read and ordered filed and the Secretary instructed to thank Messrs. Keane and Gallagher.

Liens on Building

The Secretary reported that liens against the new building had been filed by John Tassarello for $781 and the American Marble and Mosaic Co for $2,194.41. On motion of Mr. Dolan the New Library Building Committee was authorized to make whatever settlement of the liens it deemed advisable.

Notice and postal to members

Mr Dolan moved that a notice of the reopening of the Library and an enclosed postal of the building be sent each member. The motion was carried by the following vote: ayes, Dolan, Ford, Heald, Jnks, Mauzy, Neal, Scott, Spaulding, vonBeldern, Wagner (8) noes None.

Home Telephone installed

Mr. Neal moved that a Home Telephone Co's set of telephones be installed the Institute portion of the building. The motion was carried by the following vote: (ayes) (No roll call Jno C. secy.)

For Secretary's Report see next page

July 5/10.

Secretary's Report
June 1910

1910 June 1 Cash on Commercial a/c $ 231.93

Receipts

Dues	$ 542	
Entrance Fees	18	
Books Paid	6.30	
Fines and Extras	41.45	
Rents	30-	
Interest	3.07	
P.O. & St. Rents	590.13	1230.97
		$ 3550.90

Paid

Books	$ 541.76	
Expense	90.48	
Printing and Stationery	104.73	
P.O. & St. Rents	38.05	
Light	325.15	
Heating	109.98	
Salaries	837.50	
Water	7.40	2055.05
1910 July 1 Cash on hand in Comm'l a/c		$ 1495.85
" in Savings a/c		38.866.04
" Total		40.361.89

Loan a/c
June 1 Amt drawn $ 199.391.68
drawn in June 3.238.54
$ 202,630.22

Respectfully
Jas. M. Cumming Sec'y

The meeting then adjourned

Attest
Jas. M. Cumming Secretary

J. S. Spaulding
Pro tem Secretary

July 19/10.

San Francisco Tuesday July 19, 1910.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held in the new Mechanics' Institute building this night beginning at 8 o'clock, Vice President Sachs presiding. Present at roll call Trustees Brandon, Dolan, Ford, Head, Jacks, Lyons, Neal, Sperry, von Geldern, (7) absent at roll call Trustees Mauzy, Scott, Spaulding, Wagener. President Taussig (3)

On motion, reading of the minutes of the last meeting was postponed,

The Finance Committee presented the following report.

There is cash in hand tonight in Commercial a/c $ 1110.86

We recommend for payment audited vouchers

1883/1907 inclusive amounting to 93388

Since last meeting the following vouchers have been paid on the building a/c

82	L.A. Hicks & Co.	$ 59.3180	
83	"	219441	
84	Albert Pissis	6000	
85	Ambler Glass Works	178.75	
86	Lyons Levy	1017.65	
87	West Coast Wire Works	98.50	$ 68.804.31

Making total building a/c vouchers drawn to date $ 271.427.56

We recommend that the following audited vouchers on new building a/c be paid by order on the German Savings and Loan Society

88	J. M. Cumming	$ 136.25	
89	Lester M. Strauss	7.50	
90	O.H. Morse	36.75	
91	Howe Scale Co.	78.30	
92	Thos. Mellon	21	$ 279.80

We recommend that $ 2000 be transferred from the Checking a/c of deposit in the Bank of California to the Commercial a/c

Respectfully
Signed by Trustees Head and Lyons
Finance Com.

The recommendations of the report were on motion adopted by the following vote ayes:- Brandon, Dolan, Ford, Head, Jacks, Lyons, Neal, Sperry and von Geldern (9) noes None.

Proper set of accounts to be started.

Mr. Ford moved that the matter of a proper set of accounts for recording the investment, operating expenses, taxes, insurance, earnings, profit and loss, betterments, depreciation and all other matters relating to the new Mechanics' Institute Building considered as an investment be referred to the Finance Committee, with a request that they work out the details thereto and have such accounts opened and kept as will carry out the above purposes; the motion was carried.

The Building and Repairs Committee presented report of employees discharged and hired which was read and ordered filed.

The following report from the New Library Building Committee was

July 19/10.

Read and ordered spread on the minutes

"Lewis A. Hicks & Co. final bill for construction of the building was as follows - Contract $241.000
Extras 6068.44
$247.068.44
Deduction 549.00
$246.519.44
Less amt paid 182,695.03
$63,824.41

Liens on Building

Two liens were filed - one by the American Marble & Mosaic Co. $219.41 and one by John Cassanello $781. The $219.41 lien has been released. On the order $562 has been held out from settlement and $750 more has been held out till some few things were done. The balance $61.512.41 has been paid over. Merediths work ended. Meredith has looked after the work of moving the shelving and is now looking after a number of matters such as store rooms in basement, changes for tenants &c. We can dispense with him at the end of this month.

Respectfully

Signed by Trustees Jno. Spreckels, von Geldern

New Ruby Bedgdon

The recommendation of the Library Committee presented at the last meeting to amend Section 1 of Library Rules was on motion adopted by the following vote: ayes - Beaneton, Dolan, Ford, Heald, Jno. Lyons, Neal, Spreckels, von Geldern (8) noes None.

Strike Cover Co Art Metal

The Chair announced that notice had been received from the Art Metal Construction Co that the strike in its factory was over.

Library opened on Par St.

The Secretary reported that the work of moving the Library & the New Building had been of June 30 last and that the Library had opened on the third floor of the Mechanics' Institute Building on Friday July 15, 1910 at 9 a.m., that Mrs J.B. Boland had sent a gift of flowers for the opening; on motion the Secretary was instructed & thank Mrs Boland for the same.

Flowers from Mrs Boland,

Elevators shut down

Auxiliary Current

The Secretary reported that the elevators in the new building had been stopped one day in the previous week for about forty minutes on account of a blow-out in the City Electric Co's mains. On motion the matter of getting in an electrical service from some other company and the matter of making satisfactory arrangements with some other company as well as having an understanding with the City Electric Co. was on motion referred to the Building and Repair Committee with power to act by the following vote: ayes Beaneton, Dolan, Ford, Heald, Jno. Lyons, Neal, Spears, von Geldern, (8) noes None,

The meeting then adjourned

Attest
Jno M Cummings
Secretary

J. J. Spaulding
Recording Secretary

Aug 2/10.

San Francisco Tuesday August 2. 1910.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held in room 404 of the Mechanics' Institute Building tonight at 8 o'clock, Acording Secretary J. J. Spaulding presiding. Present at roll call Trustees Beaneton, Ford, Heald, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (7) absent at roll call Trustees Dolan, Jno. Lyons, Spears, Tawsey (3) leave (5)

The minutes of the meetings of July 5 and July 19 last were read and on motion approved.

The Finance Committee reported, recommending

1. Payment of audited vouchers 1908/1942 amounting to $3552.18
2. Transfer of $4000 from Certificate of Deposit on Bank of California National Association to Commercial account in place of the $2000 ordered transferred at last meeting but which had not yet been transferred
3. Payment of the following building account vouchers by order on Loan account with Herman S & Loan

		fwd			1543.91
96	Jno M Cummings	226.75	101	W P Fuller & Co	162.
97	Nat Elec Co	444.05	102	Howe Scale Co	185.50
98	W^m S Knox Son	309.50	103	Redgrave Merch Co	69.50
99	Home Mfg Co.	373.15	104	Otis Elevator Co	19.20
			105	A.B. Kilofoon	29.50
100	Palace Hdw Co.	193.46	106	Pyle Talbot	4.80
		fwd $1543.91		Total	$2.014.41

The recommendations were on motion adopted by the following vote: ayes, Beaneton, Ford, Heald, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (7) noes None.

The Library Committee recommended purchase of books amounting to $325.56 (net $298.50) as per book lists 10-12, The recommendation was adopted by the following vote: ayes Beaneton, Ford, Heald, Mauzy, Neal, Scott, Spaulding, von Geldern, Wagoner (7) noes None.

The Secretary's report for July was read and ordered spread on the minutes.

1910 July 1 Cash on hand in Com'l a/c $1495.85 — Fund 3197.45

Receipts			Paid Bills		
Dues	$11.20		Books	$72.37	
Entrees	1.51		Fuel	64.90	
Books Paid	2.30		Printing & Stat'y	263.33	
Fines	21.55		Moving	426.55	
Part Of Rents	376.75		Post & Ex	467.35	
Rents	30	1701.60	Salaries	867.50	
			Water	6.02	2468.02
Total		$3,197.45	1910 Aug 1 Cash in Com'l a/c		729.43
			" " Balance a/c		38.866.04
			Total		$39.595.47

Loan a/c Drawn to July 1 $202,620.25
Drawn - July 74887.01
Total Drawn $277.507.26

Respectfully
Jno M Cummings Secy

Aug. 2/10.

Report of Book Removal

The Librarians report was read in July showing as follows:-

"The work of removing the books and fixtures to the new building commenced on July 1st and the last load was delivered on July 9th, the actual moving time being 6 days. As soon as the shelving was installed on the 3rd floor the books were put in place and on Friday morning July 15th the Library opened for business.

I wish to express my appreciation of the work of the Library staff during the time of moving and also of the help of the superintendent, Mr. Meredith.

Membership — New Members in July 151
Withdrawals 7
Circulation during the 17 days in July the Library was open 3949
Daily average 261. Sunday average 31
Accessions 302. by purchase 234, gift 6, binding 62,

The following persons reported as having joined the Institute in July were on motion approved.

New Members.

Manson, N. J.	Pringle, C. D.	Lightner, Mrs Joel F.
Cooper, Martin H.	Broughton, W. F.	Shotwell, Mrs Julia
Johnson, Wm W.	Martin, J. R.	Neal, C. W.
Sternberg, Frank	Daniels, A. N.	Theobald, Geo.
Carrow, Ged	Johnston, G. H.	Chamberlain, C. P.
Baum, D. A.	Redding, Joseph D.	Pagmuelo, Ernest
Beaneton, George A.	Johnson, Theodore	Sielcken, John H.
Taylor, Miss Laura	Hannah, Percy J.	Sanford, John E.
Brewer, H. J.	Storer, L. W.	Wilkins, Harry H.
McGregor, C.	Vanayckel, G. A.	Hassett, J. B.
Morrison, S. M.	Munro, Alice E.	Doyle, Chas. E.
Center, Samuel	Corbett, W. C.	del Valdo, Ceda
Zelinsky, David	Bell, A. B.	Duncan, David
Skaufe, Alfred C.	Engelcke, Emil	Leidnutt, Geo. D.
Cooper, Erwin M.	Lane, Helen	Du Bois, H. V.
Bloom, S.	Keyser, Miss Elizabeth	Meyerstein, F.
Hazzakerley, R. E.	Hart, Frank L.	Kidd, A. M.
Jackson, H. W.	Strauss, Chas. J.	Russell, John.
Lovejoy, R.	Beck, Miss Grace	Rusnan, Henry
Sullivan, Raymond	Peterson, Enar C.	Rusmann, Philip
Ryan, Miss Daisy A.	Einstein, Sesley	Thompson, W. G. Jr
Stine, Miss Edith	Elliott, Robert H.	Holmes, J. H.
Willis, D. G.	Armitage, Geo. W.	Steinberg, Louis R.
Dingley, C. L.	Fox, Wm. J.	Tanner, W.
Young, Charles Newton	Arett, J. L.	Goldfish, Hattie
Irwin, Eleanor L.	James, J. E.	Curran, Chas. S.
Wood, Mary K.	Meyer, Martin G.	Gartlan, James.
Cohen, Miss H. T.	Arnold, Thos. C.	Burd, Wm.
Ruddock, P. H.	Howard, R. C.	Hazzakerley, M. J.

Aug. 2/10

Grandjean, Chas.	Perkins, Kenneth	North, Miss Edith Evans.
Cusick, Mary	Booth, Jean	Kellogg, N. B.
Davis, Joseph	Van Dusen, A. R.	Shaughnessy, Mrs M. O.
Parker, Paul P.	Wilson, C. C.	Fowler, F. H.
Arthur W. Bush.	Jarvis, A. S.	Browne, F. A.
King, L. M.	Price, Mrs. A. L.	Eshill, Wm.
Goodloe, Mrs. Paul	Nissum, James	Atey, P. E.
Robertson, John P.	Kiernan, Clarence T.	Sperry, Mrs James W.
Schendal, Ada	Wasserman, Edwin W.	Doyle, M. M.
Jackson, Edwin R.	Luckhardt, Chas. A.	Blumenthal, Miss Marie
Winckler, Harry B.	Wells, Mrs. C. B.	Lane, Rufus G.
Johnson, Roosevelt	Adler, Jno. P.	Brown, M. D.
Reimann, H. A.	Clarke, R. P.	Jensen, Miss A. C.
Davis, Dr. H. C.	Nicoll, B. R.	Hathaway, W. R.
Baum, Miss Blanche	Newmark, Nathan	Cameron, Chas. F.
Greer, T. W.	Trowbridge, A. L.	Rowe, Chas. Vivian
Sheldon, Mrs. C.	Flaa, I. E.	Harper, N. M.
Stott, Horatio H.	Farragut, Achilles	Siering, Mrs Henry
Deers, P. M.	De Costa, F. A.	Nolte, Miss Isabel F.
Scholl, A. L.	Johnson, R. E.	Rosenberg, Claire N.
Bullard, E. D.	Blagburn, Charles	Macdonald, Mrs Elizabeth C. Valentine, Richard

Trustee Solari entered.

Meredith's work ended. The Secretary reported that the employment of R. H. Meredith as Superintendent of Construction on the New Building had terminated on July 31, that there were a number of things still under way for completion of the building and that Mr. Meredith had volunteered to come in from time to time during the next month or two to connect about same. All of the members of the New Library Building Committee who were present expressed themselves as being entirely satisfied with the work of Mr. Meredith and in favor of recommending him highly for his work for the Institute. A motion was unanimously carried instructing the President and Secretary to write a letter to Mr. Meredith expressing entire satisfaction with his work.

Letter of appreciation.

Soot The Secretary reported that much soot came into the building from chimneys on the East side. Referred to Buildings and Repairs Committee.

Intercom phones. Mr. Neal moved that the matter of installing an intercommunicating telephone system in the building be referred to the Buildings and Repairs Committee. The motion was carried.

There being no further business the meeting then adjourned

Attest

Secretary

J. H. Spaulding
Recording Secretary

Aug. 16/10

San Francisco Tuesday August 16th 1910,

The regular meeting of the Board of Trustees of the Mechanics Institute was held in the Mechanics Institute Building at 8 o'clock, President Taussig in the chair. Present at roll call Trustees Beaneton, Dolan, Jenks, Mauzy, Neal, Scott, Speers, von Geldern, Wagoner, President Taussig (10) absent at roll call Trustees Flood, Heald, Lyons, Spaulding (4).

The minutes of the last meeting were read and approved,

The Finance Committee recommended for payment audited vouchers 1944/1969 amounting to $543.26 and audited vouchers 109/111 on building account amounting to $403.25. The recommendations were adopted by the following vote:- ayes, Beaneton, Dolan, Jenks, Mauzy, Neal, Scott, Speers, von Geldern, Wagoner, President Taussig (10) noes None,

Interior phones,

The Buildings and Repairs Committee reported recommending that the proposition of the National Electric Co, to install an intercommunicating telephone system of 7 stations under 4 years guarantee be accepted. The motion was carried by the following vote, - ayes Dolan, Jenks, Mauzy, Neal, Scott, Speers, von Geldern, Wagoner, President Taussig (9) noes Beaneton (1).

The Library Committee recommendation to buy books amounting to $104.63 net as per book lists 13/14 was on motion adopted by the following vote, ayes, Beaneton, Dolan, Jenks, Mauzy, Neal, Scott, Speers, von Geldern, Wagoner, President Taussig (10)

Library of Congress Cards given up,

The Library Committee presented the following report-

"We recommend that the Librarian be instructed to write to the Library of Congress and request that this Library be relieved of the responsibility of being the official depository for the Library of Congress Printed Catalogue Cards.

To take care of these cards would entail the immediate expenditure of $1500 for cases besides taking up floor space that we cannot spare. signed by Trustees Beaneton, Scott, von Geldern, Library Com.

The recommendation was on motion adopted by the following vote,- ayes, Beaneton, Dolan, Jenks, Mauzy, Neal, Scott, Speers, von Geldern, Wagoner, President Taussig (10) ayes None,

Miss Craig resigned Miss Jones Employed

The Library Committee reported that Olive Craig assistant in the Cataloging Department had resigned August 6th last and that Miss Amy Jones had been appointed temporarily to the vacancy at $30 per month from August 4th last. On motion the Committees action was approved by the following vote:- ayes, Beaneton, Dolan, Jenks, Mauzy, Neal, Scott, Speers, von Geldern, Wagoner, President Taussig (10) Noes None.

Aug. 16/10.

Store rented

The Secretary reported that the store at 65 Post St, had been rented to M B Mahan for sale of rugs for two weeks at $50 per week,

New financial Condition- Mr Beaneton

Mr. Beaneton then addressed the Board on the financial condition of the Institute,

The meeting then adjourned.

Attest
J S Manning
Secretary

J G Spaulding
Recording Secretary

Aug 27/10.

Special.

San Francisco Saturday August 27, 1910,

A special meeting of the Board of Trustees of the Mechanics Institute was held in the Mechanics Institute Building today at 3 o'clock P.M. over President Jenks presiding - present at roll call Trustees Beaneton, Jenks, Lyons, Mauzy, Neal, Spaulding, Spreis, Wagoner & absent at roll call Dolan, Ford, Heed, Scott, von Geldern, President Taussig (6) Mr Chas. E. Naylor Jr., Secretary of Land Title Co, was also present.

The following call for the meeting was then read.

San Francisco August 26, 1910.

Notice of Special Meeting of Board of Trustees of Mechanics Institute,

A Special meeting of the Board of Trustees of the Mechanics Institute will be held in the Mechanics' Institute Building, 57 Post St, San Francisco, on Saturday August 27, 1910 at 3 o'clock P.M.

This meeting has been called by the President of the Mechanics Institute for the following purposes -

1. To consider and act upon the matter of extending the time for payment of rent due from Land Title Co, to the Mechanics Institute under lease of March 29, 1909 and to authorize the execution of such instruments necessary to carry out the action of said special meeting.

2 To authorize the payment of bills.

By Order
Rudolph J Taussig
President Mechanics' Institute,

Respectfully
(signed) J S McCunning
Secretary Mechanics Institute

Trustee Dolan entered,

Naylor Extension

Mr Naylor stated that he wished to have an extension of the time for payment of the $20000 rent due from Land Title Co on July 1 last and on which time had already been extended to Sept 1, 1910, The Secretary read a telegram from Chas. E. Naylor Sr., from Philadelphia asking for an extension of four months more stating that he was ready to pay $1000 on account of the $20,000 provided he received the extension. Mr. Naylor Jr. then withdrew.

Mr. Dolan offered the following resolution an moved its adoption:-

Resolved, That on the payment of $1000 by Land Title Co. on or before September 1, 1910, the Pavilion Committee is hereby authorized to extend the time for payment of the rent due from Land Title Co (as set forth in escrow agreement now on deposit with Bank of California National Association) to November 1, 1910 instead of September 1, 1910, such $1000 to be credited on account of rent on completion of payment, on or before November 1, 1910, of rent due; otherwise such $1000 shall be the unconditional property of this corporation without reference to the rental due under the lease of the Pavilion Block, and solely as the executed consideration for the above extension. The said escrow

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is not to be set aside by the above extension and payment, but the time thereof merely extended from September 1, 1910 to November 1, 1910 - the other conditions thereof remaining the same, The resolution of was adopted by the following vote:- ayes, Beaneton, Dolan, Jenks, Lyons, Mauzy, Neal, Spaulding, Spreis, Wagoner (9) Noes None.

Mr Naylor returned to the room and was told of the action of the meeting.

The meeting then adjourned

Attest
J S McCunning
Secretary

J Spaulding
Recording Secretary

Sept 6/10.

San Francisco Tuesday September 6, 1910

The regular meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock Corresponding Secretary James H Lyons presiding.- present at roll call Trustees Beanston, Dolan, Ford, Heald, Lyons, Mauzy, Neal, Scott, Spiers, Wagoner (10) absent at roll call Trustees Jones, Spaulding, von Geldern, President Vance (2).

The minutes of the meeting of August 16 and August 24 last were read and on motion approved.

The Finance Committee presented the following report.-

There is cash in hand tonight to commence as $5643.33

We recommend for payment audited vouchers 1970/2000 amounting to $2028.80.

The total amount paid to date on building account is $281,468.42

We recommend payment of the following audited vouchers on building account & be paid by Sudden & German Law and Loan Society.

115	Palace Hdw Co	$	158.22
116	Howe Scale Co		272.25
117	Rudgear Smelling		8.75
118	Abdullah Bros		22.46
119	Pac Imp Co		378.80
120	Dzielinsky		292.25
121	S F Electric Co		2
122	Wilsnack Iron		6.91
123	Goodyear Rubber Co		5.44
124	Dolzel Mellus		1.93
125	Pacific Elec Co		21
			1174.25

Respectfully (signed by Trustees Heald, Lyons, Mauzy, Finance Com)

The recommendations were adopted by the following vote/ ayes, Beanston, Dolan, Ford, Heald, Lyons, Mauzy, Neal, Scott, Spiers, Wagoner (10) Noes None

The Library Committee's recommendation to buy books amounting to $134.17 net as per book lists 15/16 was on motion adopted by the following vote/- ayes Beanston, Dolan, Ford, Heald, Lyons, Mauzy, Neal, Scott, Spiers, Wagoner (10) Noes None.

Land Title Co (Naylor) Extension

The following report from the Pavilion Committee was read and ordered spread on the minutes.

"In the matter of extension of time to Land Title Co as authorized at the special Board meeting of August 24 last, notice was received on August 30th from Wells Fargo Nevada National Bank that $1000 had been telegraphed to us through it by Chas E Naylor Jr. D

Under our attorneys advice a letter was sent to Chas E Naylor, Jr. Secretary of Land Title Co. stating the terms of resolution passed by the Board at meeting of August 24 and stating further that we were ready to receive said $1000 under terms of said resolution.

Mr Naylor Jr wrote that the $1000 was tendered under terms of the resolution and the $1000 was collected August 31st last.

A notice has been prepared under the attorneys instructions

Sept. 6/10.

notifying the Bank of California Nat. Association of the change in the terms of the escrow as to time and amount and this letter will be sent to the bank as soon as signed

Respectfully (signed by Trustees Neal, Wagoner, Mauzy, Lauenborn).

The Secretary's report for August was read and ordered spread on the minutes.

The Secretary's report for quarter ending August 31 was read and ordered read at the coming quarterly meeting.

The Librarians report for August was read showing as follows.

New members	134
Withdrawals	13
Circulation	8381 Daily average 304 Sunday average 36.
Accessions	382 by purchase 200, gift 111, binding 71

As list of new members had not been sent to Trustees approval of same was postponed till next meeting.

The Librarians report for quarter ending August 31 was read and ordered presented to coming quarterly meeting.

The following resolutions sent by the S.F. Chamber of Commerce with request for adoption were on motion adopted unanimously (see p 523)

Art Metal Stacks

A copy was read of letter from Albert Pissis to Art Metal Construction Co. asking when stacks for the Library would be installed and also copy of Art Metal Co reply stating that it hoped to begin shipping in November. The matter was then discussed as to notifying the Art Metal Co. that the Institute would hold it to the penalty clause of its contract. The matter was referred to the New Library Building Committee with instructions to report at the next meeting.

Insurance Grove St.

The matters of renewing the insurance on the building 99 Grove St expiring September 20 and the disposition of the building were referred to the Pavilion Committee with instructions to report at the next meeting.

Ford gets Leave

Trustee Ford asked leave of absence for two months on account of a trip East he was about to take; on motion the request was granted.

Picture Postals

On motion of Mr Spiers the Printing and Advertising Committee was authorized to have 10,000 picture postals of the New Building printed.

Jno Secretary

Report

See next page -

Sept. 6/10.

Secretary's Report August 1910 –

1910 Aug 1 Cash on hand – in savings a		$ 38866.04
Dividends 4 July 1		515.07
		$39.381.11
Transferred to Cash a/c		4006
		$35.381.11

Commercial a/c

1910 Aug 1 Cash on hand		$ 729.43
Transfer from Savings a/c		4000
		$4729.43

Receipts

Dues	$ 1020.50	
Initiation Fees	1340.	
Books Paid	2.40	
Fines and Fees	50.65	
Insurance Refund	249.03	
Rents Pavilion &c	1030.00	
Rents Poor &	1187.60	
Sundries	76.65	
Tax Refund	12	$ 3762.83
		$ 8492.26

Paid

Books	$ 417	
Binding	122.30	
Expense	25.25	
Printing and Stats	96.58	
Moving	453.45	
Salaries	781.	
Light	26.35	
Advertising	1.05	
Insurance	28.20	
Furniture	1067.15	
Coal or Rent	1076.91	$ 4095.44
1910 Sept 1 Cash in Comm'l a/c		4396.82
Total		$ 8492.26

Loan a/c

1910 Aug 1 Amt drawn 277.507.26
Amt drawn in Aug. 3961.16
Sept 1 Total Drawn $ 281.468.42

Respectfully
John Cumming Secy

Sept 6/10.

Panama

A RESOLUTION

Unanimously adopted by Board of Trustees Mechanics Institute

WHEREAS, The Panama Canal now in process of construction will have been completed in the year 1915, uniting the waters of the Pacific and Atlantic Oceans, and

WHEREAS, There is a unanimous sentiment that the completion of this gigantic work should be celebrated in a most fitting and memorable manner, and

WHEREAS, It is the consensus of opinion of the President of the United States, the Members of Congress, other Officials and the Citizens generally that an International Exposition be held commemorating that great event, therefore be it

RESOLVED: That we most heartily endorse the proposed Panama-Pacific International Exposition to be held in San Francisco in 1915, and pledge our co-operation and assistance, and be it further

RESOLVED: That all of the Senators and Representatives from our State be requested to use their influence to secure for the Exposition in San Francisco, governmental endorsement and recognition.

RESOLVED: That a copy of this preamble and Resolutions be sent to the Senators and Representatives in Congress with a request that they assist in carrying out their letter and spirit; and that a copy be also sent to the Panama-Pacific International Exposition Company in San Francisco, California.

(Signed) .....
Secretary.

(Date) Sept 6. 1910.

SHANNON-CONMY PRINT

The meeting then adjourned
Attest
John Cumming
Secretary

J. S. Spaulding
Recording Secretary

San Francisco Thursday September 8. 1910.

The regular Quarterly Meeting of the members of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock. The meeting was called to order by Secretary Cumming. There being no quorum present on motion of Mr George Beaneler the meeting adjourned.

Attest
John Cumming
Secretary

J. S. Spaulding
Recording Secretary

Sept. 20/10.

San Francisco Tuesday September 20, 1910.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig.- present at roll call Trustees Beanston, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Spiers, vonBeldern, President Taussig (6) absent at roll call Trustees Dolan, Ford, (on leave) Lyons, Wagner (4)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended payment of building account vouchers 130/134 (amounting to $557.76) by order on German Savings and Loan Society. The recommendation was adopted by the following vote:- ayes, Beanston, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Spiers, vonBeldern, President Taussig (6) noes none.

Roof & Insurance

The Pavilion Committee recommended that the insurance on the building of Grove, expiring today be not renewed and that the building be left on the lot and the lease given same. The recommendations were adopted by the following vote:- ayes, Beanston, Heald, Jenks, Mauzy, Neal, Scott, Spaulding, Spiers, vonBeldern, President Taussig (6) noes none.

Trustees Dolan and Wagoner entered.

McDolan's plan for new members.

Mr. Dolan moved that notices be sent to all members of the Institute stating that members bringing in new members any time prior to January 1st next would be allowed $2 per member brought in, to be paid, $1 from first payment of new member, 50 cents from next payment of quarterly dues and 50 cents from next succeeding payments. Trustees and employees to be excepted.
On motion of Mr. Mauzy the motion was referred to the Membership Committee to bring in a written report.

Penalty Art Metal Co

The New Library Building Committee was given further time to report on the matter of notifying the Art Metal Construction Co. as to the Institute's attitude toward enforcing the penalty clause in its contract.

Mr. Neal moved that the following list of new members for August reported by the Librarian at the last meeting be approved. The motion was carried

New Members

C.H. Meredith	J. Handy	Miss E.R. Stevenson
H.M. Crandell	H.R. Enright	Mrs. J.T. Bonnell
Mrs. M. Lawson	A. Pohl	Wilson Bishop
A.E. Standeek	J.W. Randall	H.F. Vandeleip
Miss L. Snyder	Mrs. M. Somers	E.W. Moores
Miss E. Ramsey	M.L. Hesten	Mrs. J.B. Hanson
Geo. W. Merrett	Mrs. A.L. Camp	Leo J. Meyberg

Sept. 20/10.

New Members (continued)

C.P. Mattley	H.L. Barnes	Edward L. Martin
Mrs. M.E. Helgey	Miss N.M. Dodge	A.D. Rogers
Miss E. Lamphier	W.C. Mysell	N.L. Walkup
L.A. Somers	H.A. Atkinson	J. Bubeby
M.R. Clark	Thos. Payzer	H.T. Dykes
Miss Julia Jacobs	Nell S. Franklin	Edna M. Price
W.C. McDonald	B.L.C. Engle	A.R. Knoll
Miss A. Harvey	E.C. Westcoates	D. Haskell
W.D. Gay	C.N. Mowbray	A.J. Reed
H.P. Vincent	Helen M. Lincoln	Miss T. Hess
Mrs. M.R. Ferguson	Geo. D. Briggs	Philip Woolley
Mrs. A.E. Williamson	H.H. Jones	H.W. McDougal
Miss M.A. Levy	E.J. McDonald	Chas. A. Hoffman
Mrs. M.B. Cunningham	Walter Rossi	Mrs. Henry Meyer
D.F. Tillinghast	A.H. Stafford	Jas. A. Davis
J.R. Cahill	Bernard Smith	Mrs. M. Malone
J.R. Dean	E.E. Keller	G.L. Cunningham
H.E. Reade	Olga Metz	Alex. Russell
H.H. Burgess	Isabel M. Pherson	G. Emett
S.S. Risotto	W.P. Gilmer	Miss M.C. Gay
H.M. Goldberg	J.D. Black	C.A. Drew
Miss J.C. Sims	Mark R. Daniels	Erwin S. Tuckey
Carlyle Gunderson	Miss E. Alexander	O.R. Summerhayes
Chas. M. McClellan	Edmund Wolf	Franklin Bangs
Miss L.B. Kimball	A.J. Copeland	H.D. Hastings
Miss L. Wells	C.L. Bushing	E.R. Talley
M.J. MacDonald	H.D. Stratford	A.B. Russell
Miss A. Harper	H.W. Upton	L.O. Neustadter
J.H. Hopps	H.R. Verrue	J.C.H. Ferguson
Mrs. B.W. Bowers	Anna M. Cushing	S. Herschfeld
Mrs. Holly Walker	Geo. T. Kutz	Joe Reyburn
Miss A.C. Hoffman	Mary E. Bolgford	Mrs. O. Rice
W.A. Cooper	Mrs. Lucille Smith	Mrs. W.J. Macdonald
C.R. Barney	Jno. P. Williams	Mrs. H.C. Schuster
Miss M. Jacobs	Frank E. Everett	D.L. Jack
Miss K. Ahart	Howard Morton	Mrs. Emma Lafontaine
Dudley Cross	V.A. O'Neil	Alex J. Dempster
C.F. Quigley	J.H. Roberts	

Madison Burke's lease of store.

Mr. Heald reported that the Finance Committee had had a conference with Madison and Burke who had made a proposition for a lease of one of the Post St. Stores as follows:- 2 years at $300 per month
3 years at 350 per month
3 years at 375 per month
2 years at 400 per month with some allowance to be made for their present lease on Montgomery St. running till Dec 15, 1911.

Sept. 20/10 and Oct 3, 1910.

Mr. Mauzy suggested making a counter proposition as follows:-

2 years at $300 per month
2 years at 350 per month
2 years at 400 per month
2 years at 450 per month
2 years at 500 per month.

Mr. Jenks moved that the Finance Committee be authorized to close the case on these terms. The motion was carried by the following vote:- ayes Beanston, Dolan, Heald, Jenks, Mauzy, Neal, Scott, Spiers, von Geldern, Wagoner, President Taussig, Spaulding (7) noes None

Mr. Heald, withdrew.

Library Com. Lecture Committee Com.

Mr. Wagoner stated that he would be away for a few weeks and that Mr. Ford was also away and Mr. Beanston would be the only member of the Lectures Committee in town. On motion the Library Committee was instructed to act for the Lectures Committee.

The meeting then adjourned

Attest
Jos. M. Cumming
Secretary

J. H. Spaulding
Recording Secretary

Special

San Francisco Monday October 3, 1910.

A Special Meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock, President Taussig presiding. Present at roll call, Trustees Beanston, Dolan, Jenks, Scott, Spaulding, Spiers, von Geldern, President Taussig (8) absent at roll call Trustees Ford (on leave) Heald, Lyons, Mauzy, Neal, Wagoner (6)

The Secretary read the following call for the meeting which he stated had been duly sent out to each member of the Board,

Office - Mechanics' Institute - 57 Post St.

San Francisco, October 1, 1910

Notice of Special Meeting of the Board of Trustees.

There will be a special meeting of the Board of Trustees of the Mechanics' Institute on Monday October 3, 1910 at 8 o'clock P.M. at this office.

This meeting has been called by the President of the Mechanics' Institute for the following purposes:

1. To authorize the payment of bills
2. To consider and take action on propositions submitted by present lessee of Western Addition Block 2. regarding changes in terms of said lease and regarding erection of improvements on said block

By Order
Rudolph Taussig
President

(Seal)

Respectfully
(signed) Jos. M. Cumming
Secretary

Sept. 20/10.

Land Title Co and Temporary City Hall.

The President stated that Land Title Co, the lessee of the block had arranged with the City to build a building for a temporary City Hall 137½ ft on Larkin and about 200 ft. on Grove St, to be a seven story re-inforced concrete building to cost about $300,000; the City to take a 5 year lease at $5,250 per month, Land Title Co to pay expense of moving city offices into the building and to assume City's outstanding leases; that this arrangement has been agreed to by the Supervisors but as Land Title Co had not been able to raise the money to build the building within the agreed time, the mayor had vetoed it; that Land Title Co's representatives had suggested that the Institute might do something toward assisting it to make the arrangements with the City and he had called this meeting to confer with Mr. Naylor of the Land Title Co. and take action if deemed advisable;

Naylor's propositions

Mr. Naylor entered and after some discussion submitted the following propositions

1. The Institute to mortgage the property for enough money to build the building and to take from the rents an amount in compensation to be agreed on,
2. Land Title Co. to surrender the lease on payment of $60000 or to surrender that portion necessary for City Hall for approximately $30000 and a proportionate rebate of rent; both of these contingent on the City closing for the erection of the building

Mr. Naylor stated that in any event he would pay the $19000 rent due on November 1, next.

Mr. Naylor withdrew;

Mr. von Geldern's motion that the propositions be declined was carried by the following vote:- ayes, Beanston, Dolan, Jenks, Scott, Spaulding, Spiers, von Geldern, President Taussig (8) noes None,

Mr. Naylor returned and was informed of the Board action.

OK.

The meeting then adjourned.

Attest
Jos. M. Cumming
Secretary

J. H. Spaulding
Recording Secretary

No meeting Oct 4

No regular meeting Tuesday Oct 4, 1910.

Oct. 18/10.

San Francisco Tuesday October 18, 1910.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock, President Taussig presiding. Present at roll call, Trustees Beaneton, Heald, Jenks, Lyons, Neal, Scott, Speirs, von Geldern, President Taussig (9) absent at roll call, Trustees Dolan, Ford, Mauzy, Spaulding, Wagoner (5)

The minutes of the meetings of September 20 and October 3 last were read and on motion approved.

Mr. Dolan entered.

The Finance Committee recommended payment of audited vouchers 2001/2044 amounting to $2446.15 and of the following Building account vouchers by draft on German Savings and Loan Society;

136	John Cumming	$41.50
137	Howe Scale Co	146.65
138	Thos Mfg Co	102.
139	Lombard Wks Co.	15
140	Pope Talbot	10.72
141	Howe Scale Co	328.70
142	Howe Scale Co	118.80
144	Palace Hdwe Co	166.40
		$929.77

The recommendations were adopted by the following vote; ayes Beaneton, Dolan, Heald, Jenks, Lyons, Neal, Scott, Speirs, von Geldern, President Taussig (10) noes None.

The Library Committee recommendation to buy books amounting to $310.20 net as per book bills 17/18 was on motion adopted by the following vote; ayes Beaneton, Dolan, Heald, Jenks, Lyons, Neal, Scott, Speirs, von Geldern, President Taussig (10) noes None.

Stephens lectures

The Library Committee made the following report—

In the matter of lectures referred to this Committee during the absence of a majority of the Lecture Committee your Committee reports as follows:

We have arranged with Prof H. Morse Stephens for a course of 12 lectures beginning Nov 3rd on "The End of the 18th Century in Europe".

We recommend as follows;—

Admissions

1. That these lectures be free the lecturers fee to be $300.
2. That each member of the Institute be entitled to one season ticket admitting two; single admission to ticket holders 25 cents, to others 50 cents.
3. That they be held at Lane Hall at $25 rental each evening.
4. That the Lecture Committee be authorized to send out notices of lectures and to make all arrangements necessary to hold the lectures.

Signed by Trustee Scott, Beaneton, von Geldern, Library Committee.

Oct. 18/10.

The recommendations were adopted by the following vote; ayes Beaneton, Dolan, Heald, Jenks, Lyons, Neal, Scott, Speirs, von Geldern, President Taussig (9) noes None.

Mr Heald withdrew.

The Secretary's report for September was read and ordered spread on the minutes. Secretary's Report - September, 1910.

1910 Sept 1	Cash in Commercial ck	$4396.82
	Receipts	
	Dues	708.50
	Entrance Fee	72.
	Fines and Effects	76.56
	Books Paid	3.35
	Rent	30
	Interest	6.72
	Bd St Rents	1241.85 $2158.93
		$6555.74
	Paid	
	Books	$108.79
	Expense	110.46
	Rent and Stately	82.75
	Mowing	75.75
	Salaries	769.
	Bd of Expense	882.05 $2028.80
Oct 1	Cash in Comm'l ck	$4506.94
"	" Savings "	35351.11
		$39.888.05

Building ck

1910 Sept 1 amt pd $281.468.42

Paid on Sept " 7937.54

$289.405.96

Respectfully
John Cumming
Secy

The Librarian presented report for September showing as follows;—

New members	72
Withdrawn	15
Circulation	8339.
~~Daily~~ Average Circulation	337
Sunday and Holiday "	40
Accessions	262 by purchase 173, gift 65, binding 24.

The following persons reported as having joined the Institute in September were on motion approved— New Members.

E K Preston	H Hemphill	Miss K Brenden Clark	Miss Etta Amidon
Miss Emily F Fisk	Miss Violet Lamont	W B Campbell	Edw B Jones
Miss Mary C Finley	Lester M. Sachs	Miss Elsa Rach	Eg M Vincent
Miss Cora A Glidden	Hames M. Bliven	L A. Bentating	J C White

Oct. 18/10

New Members Entered

Mrs. H.O. Hansen	F. Shain	Wm. Maxwell	E.B. Sutcliffe
H.J. Zeiger	C. Modrey	Mrs. L.A. Bishop	D.W. Williamson
N.B. Paulson	J. Denton	Mrs. A. Silverman	C.E. Jackson
Wm. H. Crump	Paul J. Regan	R.O. Lohman	J.C. Kirkpatrick
Mrs. F.H. Johnston	Albert A. Beard,	R.P. Mulvihill	Otto E. Falck, Jr.
Pierre C. Moore	H.C. Monroe	E.B. Countess	Ross L. Kaiser
R.S. Emelie	Mrs. Addy Gartenlaub	Samuel W. Friedman	C.O. Monteagle
W.S. Hogen	Geo. W. Hawkins	Mrs. C.H. Rogers	Robert Gelbert
Mrs. C.H. Manse	Jas. Reade Watson	Ben Ahmen	W.J. Bowe
Taprout Aston	Paul Selmas	Harry Scott Thompson	F.L. Leick
J.P. Garlick	Alex Warren	Mrs. Amy B. Strong	C. Edw. Holmes
Mrs. A.C. Mahony	W.E. McElroy	H.G. Norman (transfer)	Members & Associates
H.H. Hall	Wm. Rose Benet	Thomas M. Connell.	Frank Malcewicz
Mrs. Florence L. Hohman	J.M. Tucker	Mrs. Elizabeth Hammond	

Rixford dues

In addition to the above names the Librarian reported that L.P. Rixford had joined the Institute but that he owed at the time of the fire of April 1906 $7.50 for dues which had never been paid and that he had been suspended for non-payment of dues. Mr. Neal moved that the Secretary be instructed to notify Mr. Rixford that the Board had no power to approve his name till he paid the $7.50. The motion was carried.

Stacks & bks shipped. Glass flooring.

Letters were read from the Art Metal Construction Co promising early shipment of stacks. The Librarian stated that he had been notified by the Architect that the glass flooring had been shipped from Philadelphia October 5.

Sidewalk on Hayes St.

A notice from the Board of Public Works to lay a concrete sidewalk on Hayes St. from Polk & Larkin was on motion referred to the Larkin Committee.

The meeting then adjourned

Attest

Jos. Plummer
Secretary

J.K. Dawson
President

Nov. 1/10.

San Francisco Tuesday November 1, 1910.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig present at roll call Trustees Beanston, Heald, Jenks Neal, Scott, Speiss, von Geldern, Wagoner, President Taussig (9) absent at roll call Trustees Dolan, Ford, Lyons, Mauzy, Spaulding (5)

The minutes of the last meeting were read and on motion approved.

Mr. Ford entered.

The Finance Committee's recommendation to pay audited vouchers 2045/2089 amounting to $6114.18 and audited building account vouchers 145/148 amounting to $298.50 were on motion ordered paid by the following vote:- ayes. Beanston, Ford, Heald, Jenks, Neal, Scott, Speiss, von Geldern, Wagoner, President Taussig (9) Noes None

The Library Committee's recommendation to purchase books amounting to $231.73 net as per book lists 19/20 was on motion adopted by the following vote, ayes Beanston, Ford, Heald, Jenks, Neal, Scott, Speiss, von Geldern, Wagoner, President Taussig (9) Noes None.

Periodicals

The Library Committee's recommendation to order periodicals and newspapers for 1911 at an estimated cost of $1431 and annual publications at an estimated cost of $320 was on motion adopted by the following vote:- ayes Beanston, Ford, Heald, Jenks, Neal, Scott, Speiss, von Geldern, Wagoner, President Taussig (10) Noes None.

Building Employees

The Building and Repairs Committee reported the names positions and monthly salaries of the following employed in the Post St. Building under the authority previously given this Committee

Geo. T. Nowlan,	Elevator Operator	$75	James Dorman, Night Janitor $70
Bert Walters	Elevator Operator	$75	Nelson Blyckert Janitor 45
J. Fleming	Elevator Operator	$75	Mary Murphy Janitress 45
W. Kendahl	Day Janitor	65	

The Committee recommended the appointment of all these employees at the salaries named. The recommendation was adopted by the following vote:- ayes Beanston, Ford, Heald, Jenks, Neal, Scott, Speiss, von Geldern, Wagoner, President Taussig (10) Noes None. On motion the Secretary cast the ballot of the Board for the employees above reported and the Chair declared them elected.

Financial Estimate

The Finance Committee presented a report of the estimated income and expenditures for the year ending October 1, 1911. The report was on motion adopted and a copy thereof ordered sent to each member of the Board.

Libry to pay $1000 per month

This report contained recommendation that the Library be charged on the books of the Institute rent at the rate of $1000 per month which recommendation was adopted.

Nov. 1/10.

Land Title Co forfeits Lease.

A letter was read from Charles C. Naylor President Land Title Co, stating that he could not pay the $19000 due for rent under lease of Western Addition Block 2.

Mr. Mauzy entered.

Mr. Neal moved that the quitclaim deed from Land Title Co and Chas C. Naylor & Mechanics Institute now in escrow with Bank of California National Association be demanded from the Bank and that it be referred to the Attorney of the Institute for his counsel. The motion was carried by the following vote: ayes Brandon, Ford, Heald, Jenks, Mauzy, Neal, Scott, Spreis, von Schrader, Wagoner, President Tarner (11) Noes None.

Sign changed.

On motion the Pavilion Committee was instructed to have the sign at Hayes and Larkin Sts. changed to direct inquiries to the Institute.

The Secretarys Report for October was read and ordered spread on the minutes.

Secretarys Report - October 1910.

1910
Oct 1 Cash on Commercial ap $4506.94

Receipts

Dues	1370.50
Entrance Fees	84.
Paid Books	7.10
Fines and Stores	80.05
Post St Rents	1251.25
Rents	30.
Tax Repaid	12.
Interest	8.14
	$2843.04
	$7349.98

Payments

Books	303.35
Binding	111.49
Advertising	6.40
Expense	36.72
Printg Stats	178.44
Moving	10.25
Salaries	777.50
Insurance	38.85
Furniture	37.60
Water	4.67
Post St. ac	943.88
	$3446.15
1910 Nov 1 Cash in Comml ac	$4,903.83
" " Savings	35.381.11
	$40.284.94

Building ac
Oct 1 Contractors 286.848.20
Paid in Oct 4921.54
Nov 1 Total 291.769.74

Respectfully
J. M. Flemming Secy

Nov. 1/10.

The Librarian presented report for October as follows

New Members	84
Withdrawn	14
Circulation	8816
Daily average	337
Sunday and holiday average	64
Accessions	296 by purchase 262, gift 19, Binding 1, Exchange 14

The following reported as having applied for membership in October were on motion approved.

New Members

Selling, J. E.	Burke, W. H. F.	Snyder, Louise
Francesch, Paul	Osborne, B. B.	McCarthy, Hammond
Little, W. H.	Robinson, N. A.	Wallace, Miss Thomas B.
Blum, Mrs. Ettie	Levy, Sybil	Williams, Miss E.
Parsons, Robert F.	Walsh, Miss M. A.	Sargeant, C. H.
Ginzburg, Wm.	Gamble, J. A.	Walker, H. H.
Arnold, Austin	McPherson, Wm.	Boardman, J. D.
Banner, Miss M. A.	Wiesskopf, S.	Keyston, W. D.
Hallett, Maria V.	Regan, Alfred J.	Shoobert, Elizabeth
Mardel, C. M.	Spilvalo, Mrs. C. R.	Truesdell, Mrs. A. W.
Cohn, Dr. Robert D.	Gatch, H. E.	Grant, Mrs. J. W.
Myrick, Charles M.	Raleri, F. P.	Austin, D.
Thompson, Mrs. Jos. S.	Frickmann, G. J.	Warnser, D. J.
Kip, Mrs. W. I.	Jones, Dan	Tuttle, J. H.
Rosenblum, Henry	Shipley, Levi B.	Cohen, Melville
West, Fred	Karnasch, L. M.	Larkin, Henry J.
Halloran, G. H.	Holmes, Miss Florence M.	Ross, Louis
Speyer, Miss Frances E.	Collins, Miss Cecile B.	Waltersteen, Mrs. F.
Wilson, Arthur J.	Hallows, A.	Gunn, W. F.
Martinonni, Mrs. E.	Nathan, Milton A.	Cashman, Miss Rose A.
Adams, Frank E.	Earle, Austin R.	Sheehan, Timothy D.
Wirth, Dr. Sidney	Gross, L. A.	Harmon, Robert C.
James, William F.	Hohl, L. J.	Wood, Hattie N.
Sanders, Geo. W.	Baldwin, M. L.	Swett, Harry E.
Sperry, Donald E.	Szymanski, Casimir E.	Wells, Albert A.
Stafford, William F.	Kirkpatrick, Miss Mary	McKenzie, J. J.
Damm, Frank R.	Collins, Mrs. Edgar G.	Sheehan, J. J.
* Weston, W. B.	Ely, Mrs. Susan D.	Barber, J.

* The name of L. P. Rifford laid over from the last meeting was on motion approved.

McEnerney letter. The Secretary reported that papers had been served on him in suit of the Hooker Estate McEnerney proceedings re Post St. property and that he had turned them over to the attorneys.

Supt. of Construction for sketches. On motion of Mr. Keed the New Library Building Committee was given authority to employ a Superintendent for construction of the book stacks if it deemed it necessary.

The meeting then adjourned.

Attest
J. M. Flemming Secretary

J. H. Spreckels
Presiding Officer

Nov. 15/10.

San Francisco Tuesday November 15, 1910.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig. present at roll call Trustees Beanston, Dolan, Mauzy, Scott, Spiers, vonGeldern Wagoner, President Taussig (8) absent at roll call Trustees Ford, Heald, Jenks, Lyons, Neal, Spaulding (6).

The minutes of the last meeting were read and on motion approved.

Mr Lyons entered.

The Finance Committee reported recommending payment of audited vouchers 2075/2106 amounting to $1466.64, Building account voucher 149 for $36 and transfer of $400 from Certificate of Deposit in Bank of California to Commercial account. The recommendations were adopted by the following vote: ayes, Beanston, Dolan, Lyons, Mauzy, Scott, Spiers, vonGeldern, Wagoner, President Taussig (9) noes none.

Leases store to Babson Bros.

The Finance Committee reported that it had arranged for a lease of the store 66 Post St. to Babson Bros. of Chicago for a retail store in connection with their mail order business principally in Edison Phonographs for one year from Nov 1, 1910 at $250 per month with option for the year following at $300 per month and with option for the next following year at $350 per month; that the President and Recording Secretary had executed the lease and the lessee had paid rent from 1008 Market St.

On motion of Mr Wagoner the action of the Committee and of the officers in executing the lease was ratified.

The Committee recommends also that the President and Recording Secretary be authorized to execute a lease to the store 61 Post St. on such terms and conditions as the Finance Committee should approve. On motion of Mr von Geldern the recommendation was adopted.

The Library Committee recommendation to buy books amounting to $347.54 net as per book lists 21/23 was on motion adopted by the following vote:- ayes - Beanston, Dolan, Lyons, Mauzy, Scott, Spiers, vonGeldern, Wagoner, President Taussig (9) noes none.

Plan for Getting New Members

The Membership Committee presented the following report:-

"We recommend that, with the exception of Trustees and employees all members of the Mechanics Institute who obtain new members shall be paid the sum of one dollar for each new member so obtained, to be paid after the first payment of entrance fee and quarterly dues by new member. This rule to continue up to April 1, 1911.

Nov. 15/10

We recommend that the Secretary, under the instructions of the Committee be authorized to send out notices of same to the members and that the Printing and Advertising Committee be instructed to provide the necessary printing to carry out the recommendation.

Signed by Trustees Lyons and Dolan, Membership Committee. On motion the report was referred back to the Committee with instructions to submit copy of notice suggested and to send proposed notice to each Trustee.

Tax protest.

The Secretary was on motion instructed to fill a protest, of the form generally being filed, with the tax collector as to portions of the tax levy, when paying the taxes.

Quitclaim recorded

The Secretary reported that the quitclaim deed to Western Addition Block 2 from Charles E Naylor and Land Title Co had been delivered out of escrow by the Bank of California National Association and that under the Attorneys advice it had been recorded.

The meeting then adjourned

Attest

J. M. Wasserman
Secy.

J. C. Spaulding
Recording Secretary

Dec 6/10.

San Francisco Tuesday December 6, 1910,

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock by President Taussig; present at roll call Trustees Beaneton, Dolan, Jenks, Neal, Scott, Spaulding, Spiers, von Geldern, President Taussig (9) absent at roll call Trustees Ford, Heald, Lyons, Mauzy, Wagner (5)

The minutes of the last meeting were read and on motion approved,

Mr. Lyons entered.

The Finance Committee's recommendation to pay audited vouchers 2107 to 2135 inclusive amounting to $3796.45 was on motion adopted by the following vote:- ayes, Beaneton, Dolan, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, von Geldern, President Taussig (10) noes None.

The Library Committee presented report with statement of Book allowance Fund and recommending purchase of books amounting to $191.92 as per book lists 24/25. The recommendation was adopted by the following vote:- ayes, Beaneton, Dolan, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, von Geldern, President Taussig (10) noes None.

Pavilion sidewalk

The Pavilion Committee reported as follows:

"In the matter of sidewalk repairs on Hayes St. referred to this Committee we have to report that notices have been received from the Board of Works to put down artificial stone sidewalks all around the Pavilion Block. Some of this work will have to be done and we recommend that this Committee be authorized to have the sidewalks repaired at as little expense as possible. Respectfully (signed) Committee Neal and Mauzy Pavilion Committee"

On motion of Dr. Scott. The Pavilion Committee was authorized to proceed with the work as it should deem necessary by the following vote:- ayes, Beaneton, Dolan, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, von Geldern, President Taussig (9) noes None.

Mr. Mauzy entered

Plan to get members

The Membership Committee presented a report with attached copy of a form of letter suggested to be sent out to the members of the Institute in accordance with the instructions of the last meeting. Mr. Dolan moved that the report presented by the Membership Committee at this last meeting relative to soliciting for members by the Institute membership be adopted, the allowance of one dollar per member as per said report authorized and that a letter substantially as presented tonight be sent each member. The motion was adopted by the following vote: ayes, Dolan, Jenks, Lyons, Mauzy, Scott, Spaulding, Spiers, von Geldern, President Taussig (9) noes Beaneton, Neal (2)

Dec 6/10

Mr. Dolan withdrew.

The Secretary's Report for November was read and ordered spread on the minutes.

Secretary's Report—November 1910,

1910 Nov 1 Cash in Savings ac		$35,381.11
Transferred to Bond ac	4000	
Dec 1 Bal in Savings ac		$31,381.11
Commercial ac		
1910 Nov 1 Cash on Hand	4903.83	
Transferred from Savings ac	4000	
	$8903.83	

Receipts

1910 Nov 1 Dues	$866	
Initiation Fee	77	
Life Membership	50	
Fines & Fines	86.55	
Books Paid For	7.35	
Lectures	36.25	
Rent of Rents	1624.15	
Rents	30	
Interest	84.82	
Drawings Repayments	4.85	2866.97
		$11,770.80

Paid

Books	534.93	
Binding	35.43	
Expense	42.79	
Printing & Stationery	112.56	
Lectures	31.75	
Premiums	27.50	
Salary	775	
Insurance	28.20	
Rent of:		
Interest	1456.10	
Taxes	1829	
Salaries	545	
Gas & Elec	58.45	
Coal	98.05	
Water	15.06	
Heat	80	
Window Cleaning	25.50	
Insurance	106	4213.16
Taxes	2079.50	7880.82
	3889.98	3889.98
		$35,291.09

1910 Dec 1 Bal on Hand ac

ready ac " " " Total $91,769.44

" in Nov 604.40

on hand 1 $27,237.27

Respectfully

Board of Trustees Minutes, VOLUME 8, 1 November 1904 – 18 November 1913. Mechanics' Institute, San Francisco.

Dec 6/10.

The Secretarys report for quarter ending Nov 30, 1910 was read and ordered read at coming quarterly meeting.

The Librarians report for November 1910 was read showing as follows.

New members (subscribing) 77, Life 1
Withdrawals 7
Circulation 8931 volumes
Daily average 348
Sunday and Holiday average 45
Accessions 535 by purchase 264, gift 12 bequest 255, exchange 4,

"Work on the laying out and erecting the metal shelving was commenced Dec 1, 1910, the 2nd consignment was shipped from the factory on Nov 28," The following applications for membership made in November were in motion approved.

New Members.

Jno. M. Eastley	Wm Wolff	Geo Wankerson
C. H. Fiske	Jr. DeBeuteau	Miss N. J. Fitzgerald
Ed. I. Hoffman	J. Johnston	Wm. Fiske
Alice Lemme	Jno. F. Hopper	Miss N. Buckley
Cornelius T. Foley	Mrs. Archie G. Allsbury	Garnet Holme
Louis M. Politzer	Ralph Stackpole	D. F. Hoyt
Miss Anna C. Kane	Luther Elkins	J. J. Handy
Miss Anna Emmons	Thos H. Means	Katherine C. Felton
Isaac Fishman	H. Edwd Howell	Lucile E. Parker
R. L. Vaughn	L. M. Wells	Edw. B. Noble (Life)
R. E. Oakley	Ray J. Newbrow	Luther G. Brown
W. P. Johnson	O. K. Baldwin	Neal Fiske
Miss Laura A. Colton	Rudolph J. Tucker	Geo B. Melley
D. J. Haulan	C. A. Wright	Mrs Hannah A. Black
Miss Genevieve Cook	Thos Rolph	Luther C. Steward
C. A. Mayers	Miss Rita Borel	Julius A. Hang
J. H. Rasmussen	Jno F. Johnston	H. C. Hunter
A. T. O'Brien	A. A. Martin	Jno S. Carey
M. E. Sousa	W. Burwell	Miss N. Smedley
Ed. T. Kennett	Harvey F. Davis	Jno W. Gunn
Miss Alice G. Jewell	Miss Hesler E. Powley	Jamel N. Boardman
Dr. Alice M. Goss	Miss W. R. Hall	Neal Harris
E. Thevenin Jr.	D. L. Bartlett	Herbert Stevens
Ira Newman	M. G. Brown	Q. Leonard Hall
Jos. Rosental	F. R. Sweasey	O. W. Caughlin
Mrs Mallet Z. Friedman	Jos. H. Cameron	A. J. Raefant

The Librarian presented quarterly report to Dec 1, 1910 which was read and ordered referred to the coming quarterly meeting. The Librarian presents report that Alice Hyper Cataloguer has resigned Dec 15 to take a position in the State University and on motion the resignation was accepted.

Resignation accepted

Secys letter re elevators

A letter from the Secretary of the President on the condition of the elevators serving in the building was read and referred to the Executive Committee with power to add. The meeting then adjourned.

Jno M Eastley
Secy

J. G. Lacaze
Ex officio secretary

Dec 8/10.

San Francisco Thursday December 8, 1910.

Quarterly

The regular quarterly meeting of the members of the Mechanics Institute was held in the Mechanics Institute Building (third floor) tonight at 8 o'clock, a quorum being present, President Rudolph J. Taussig, Presiding.

Minutes of Meeting Amended.

The minutes of the annual meeting of March 10, 1910 were read. Mr. E. R. Warner called attention to the record of the vote on the amendment to the Constitution at the last meeting and to the statement of the vote thereon of 10 ayes and 24 noes. Mr. Warner moved that the minutes be amended as follows:- on page 479 strike out everything following the words "10 ayes 24 noes" on the first line thereof and substitute in lieu thereof, "After the announcement of the vote on the amendment, the meeting adjourned for lack of quorum," the motion was carried.

The Secretary's report for the quarter ending Nov 30, 1910 was read and ordered spread on the minutes. (see p. 541)

The Librarians report for the quarter ending Nov. 30, 1910 was read and ordered spread on the minutes. (see p. 542)

The President reported that the new Library Building had been accepted May 20th last, that it had been opened in June and that the offices were being gradually rented; that the lessee of the Pavilion Block had been unable to continue with the lease and that the Institute had received from the lessee $26,921.38.

Mr. E. R. Warner moved that the action on the motion to adopt the amendment to the Constitution to Section 5 of Article VIII thereof, said motion having been made by him at the last annual meeting be indefinitely postponed. The motion was carried.

Dr. G. W. Frink moved the adoption of the amendments to Sections 4 and 5 of Article 9 of the Constitution proposed by him at the quarterly meeting of December 9, 1909. Mr. O. J. Healy moved to substitute in place thereof the amendments to the same section proposed at the same meeting by Mr. J. J. Jones. Mr. E. R. Warner raised a point of order that the motion was out of order the point of order was sustained by the Chair, Dr. Frink's motion was lost ayes 1 noes 26. There announcing the vote the Chair ordered a count of the meeting and 51 were found present.

Mr. J. J. Jones moved the adoption of his amendment to Section 4 of Article 9 proposed by him at the quarterly meeting of December 9, 1909. The motion was lost ayes 13, noes 20.

Amendment Adopted.

Mr. Jones moved the adoption of the first paragraph of his amendment to Section 5 of Article 9 of the Constitution proposed by him at the

Dec 8/10.

Amendment adopted.

Quarterly meeting of December 9, 1909, beginning with the words "Sec. 5 All ballots shall be provided &c." and ending with the words, "other distinctive term".
The motion was carried.

Mr Jones moved to adopt the remainder of his amendment to Section 5 of Article 2 of the Constitution proposed by him at the quarterly meeting of December 9, 1909 beginning with the words "at no time or place" &c. On a vote of 25 ayes and 12 noes the Chair declared the motion lost. Mr E R Warner raised the point of no quorum. A count of the meeting showed 52 present. Mr Warner raised the point of order that as a quorum was present that the motion has been carried by the necessary two thirds vote. The Chair ruled that the motion had not been carried by a two thirds vote of those present. Mr Warner appealed from the decision of the Chair and the Chair was sustained by the meeting.

See correction minutes March 9, 1910

Mr J G Jones moved to amend the Constitution as to Section 2 of Article 12 thereof as proposed by him at the quarterly meeting of December 9, 1909. The motion was afterwards amended (Mr Jones accepting the proposed amendment) by substituting in place of the words "at the opening of such meeting", the words "for the transaction of business." Mr Jones's motion was lost ayes 20, noes 17.

Nominations were then opened for Trustees to be voted for at the annual election in February 1911.

Mr J Haulman nominated Mr Byron Mauzy
Mr J J Healy nominated Mr Irving L Ford, Mr Robert W Neal
Mr Otto von Geldern, Mr Lucien Wagoner
Mr James K Spalding, Dr Charles W Scott
Mr Charles D Sleeper, Mr W B Mackenton
Mr Lewis Plank, Dr Leo K Frank

Book Plate Restored.

Mr J J Healy offered the following and moved its adoption.
Resolved.- That the book plate formerly used by the Mechanics' Institute- the bent arm in the act of grasping a hammer & restored to its former place and function in the Library. This resolution is offered without prejudice to the officers of the Institute.
The resolution was adopted.

Request to extend time & keep books

Mr. E R. Warner made a request of the Board of Trustees to consider the advisability of allowing members to keep books out of the Library for four weeks instead of two weeks with requirement to give notice of renewal as at present.

Dr Leo K Frank filed with the Secretary a notice of amendment to the Constitution just as the Secretary began to read the notice the point of no quorum was raised and on the meeting being counted less than a quorum was found present and the meeting adjourned. For reports see pp. 540/1.

Jos M Leuning
Secretary

J G Spalding
Recording Secretary

Dec 8/10

Secretary's Report Quarter Ending Nov 30, 1910

1910
Sept. 1 Cash in Savings acct. $35381.11
Transferred to Commercial acct. 4000
$31,381.11

Dec. 1 Cash in Savings acct.
Sept. 1 Cash in Com'l acct. $4396.82
Transfer from Savings acct. 4000.
$8396.82

Receipts.

Library		
Dues	2945.00	
Entrance Fees	233.00	
Life Members	50.	
Fines & Extras	243.10	
Books sold for	17.80	
Lectures	36.25	
Ins. Ret. Premiums	4.85	
Tax Refund Treas	12.	
Interest	99.68	
Rents	90.	
Post St. Rents	4117.25	7848.93
		$16,245.75

Paid.

Library and Offic	6.40	
Advertising	6.40	Bld. acct
Books	947.07	Sept. 1, amt. drawn $281,468.42
Binding	146.92	Dec. 1, drawn in Dec 10,905.85
Expense	189.97	Total $292,374.27
Furniture	63.35	
Lectures	81.75	
Moving	86.	
Print. Stats	373.75	
Salaries	2321.50	
Insurance	65.80	
Water	4.67	
	$4234.18	4234.18

Post St.

Commissions	70.		
Pay Roll	1635.		
Current	279.90		
Heat	240.		
Water	81.69		
Window cleaning	76.15		
Janitor's Equip	59.25		
Interest	1406.10		
Taxes	1829	$4039.09	12,355.77 / 3889.98
Insurance	212		
1910 Taxes		$2079.50	3,889.98 / $35271.09

Dec. 1 Cash in Savings acct. $3,889.98
" " " Total $35,271.09

Respectfully
Jos M. Leuning, Sec.

Dec 8/10.

Librarian's Report Dec. 6, 1910.

The President
and Board of Trustees
Mechanics' Institute.

Gentlemen:-

I herewith submit my report for the quarter ending Nov. 30, 1910.

Membership.

Total membership Sept. 1, 1910		2645
New members Sept. 1 to Nov. 30, 1910.		234
		2879
	Resignations	36
Total membership Dec. 1, 1910		2843

The membership is divided as follows:-

Honorary members	10
Life members	638
Subscribing members	2195
	2843

Increase in membership:

The net increase in membership from July 1st (the date the Library closed at 99 Grove St. for removal to the present building) to Nov. 30th, has been 463.

Number of volumes reported Sept. 1, 1910.		33893
Added by purchase	702	
" " gift	96	
" " binding.	280	1093
Less lost and paid for (& charged)	15	34986
		19
Present number in library		34967

Circulation:

There were issued for home use 26,086 volumes, a monthly average of 8,695.

Receipts:

Membership fees.	233.
Life membership.	50.
Fines.	2945.
Books paid for.	17.30
Magazines paid for.	.50
Fines	87.45
Extra books.	155.65
Lecture tickets	7.25
	$3496.15

Respectfully submitted,
(signed) J. B. Graves,
Librarian.

No Board meeting Dec 20. 1910.

Jan. 3/11.

San Francisco, Tuesday January 3, 1911.

The Regular Meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics Institute Building tonight beginning at 8 o'clock President Taussig, presiding. Present at roll call Trustees Beaston, Heald, Mauzy, Scott, Spiers, von Geldern, Wagoner, President Taussig (8) absent at roll call Trustees Dolan, Ford, Jno. Lyons, Neal, Spalding (6)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended payment of audited vouchers #136/176 amounting to $2147.58 and the following building account vouchers-

150 - Howe Scale Co.	$15.80	
151. 2756 Walley & Co.	228.60	
152. Palace Hardware Co.	11..	
153 Brooks Folle Elec Co.	19.12	
154 Home Mfg Co.	4.75	
155 Howe Scale Co.	332.15	$811.42

The recommendations were adopted by the following vote:- ayes, Beaston, Heald, Mauzy, Scott, Spiers, von Geldern, Wagoner, President Taussig (8) noes none.

Door on 8th floor. The Finance Committee reported that R.B. Harford and allied interests had taken the entire 8th floor of the Institute Building ~~and had been informed~~ that he had been informed that he could partition off the hall with swing door, provided permission was obtained from the Board of Works and provided there was no interference with the use of the halls for passageways.
On motion the action of the Committee was approved.

4 The Library Committee's recommendation to buy books amounting to $336.46 net as per book lists 36/38 was on motion adopted by the following vote:- ayes Beaston, Heald, Mauzy, Scott, Spiers, von Geldern, Wagoner, President Taussig (8) noes none.

Money from fines restricted to go for books. The Library Committee presented the following:-

"We recommend that in addition to the amount now authorized for the purchase of books that the money received for fines and extra books be devoted to the purchase of books for the Library.
Signed by Trustees Beaston, Scott, von Geldern. Library Committee.
The recommendation was adopted by the following vote:- ayes Beaston, Heald, Mauzy, Scott, Spiers, von Geldern, Wagoner, President Taussig (8) noes none.

Rent of Grove St. Bld & Heald's. Mr. Heald stated that Heald's Business College would rent the building 99 Grove Street from the Institute at a monthly rental of $25 the Institute to replace sinks and toilets which had been removed.
Mr. Mauzy moves that the building be rented to Heald's Business

Jan 3/11

College at $25 per month on a month to month tenancy, the Institute to replace the sinks and toilets but not to be responsible for the repair of the building. The motion was carried.

The Secretary's report for December was read and ordered spread on the minutes.

The Librarian's December report was read showing as follows:

New Members Subscribing	75 Life 1
Withdrawals	20
Circulation	8503
Daily average	320
Sunday average	41
Accessions	322 by purchase 109, gifts 110 & exchange 1.

The following applicants for membership reported were on motion approved.

New Members

D L Driggs	A Szechokke	Mrs Robt Hall
Hy. Thompson	F R Smith	A P. Miller
Reuben H Kent	A B Bouchard (Life)	Walter K. Wilson
V. H Voss	F J Baker	Geo Rudson
H F Richl	J H Sameon	Rob Cumming
H F Risbrough	P J Wells	J F O'Reilly
Laura Guard	E A Barrett	mrs J R McDonald
J G Liebes	E J Cross	mrs M L Leonard
Mrs T B Butler	E W Berry	O F Ventolem
Mrs R N Rothschild	Wm F Boeck	Sophie A Hobe
E S Jordan	Dr J H Halsted	Mrs A S Herreick
R H Schwab	Mrs D L Lilly	Walter Rothschild
R W Weymouth	H S Herman	Fabius M Clarke
E W Hitt	W K Leland	Mrs J G Tyler
C Battimore	Dr E H Hopkins	H H Davis
Mrs M Jacobi	Jno F Finn	Mrs J H Lockhart
Mrs C G Noble	Mrs Helen Merrill	Hy S Foulk
J M Bartlett	Mrs C D Tondenein	Meinrd Meker
Mrs J E Robson	Allen Ellwright	O S Seale
Mrs W H Gaulick	Chas Brodmann	J B Pope
Mrs Ann M° Nan	Jas A Wade	J Newman
Carl H Clark	Carl H Rosenberg	Mrs Seb Goodwin
W B Bowman	Warren D Miller	E Anderson
H B Southwick	Albert R Williams	Carl Lane
Miss Ethel Moore	Mrs Mary Townsend	Charlotte E Ellz
	C Brussels.	

† The report stated that the 2nd consignment of Metal book stacks was received on Dec 13, 1910.

Jan 3/11

Hayes Valley Carnival — A letter from the Hayes Valley Carnival association asking use of Pavilion Block for its coming carnival was referred to the Pavilion Committee.

Petition to Legislature — On motion of McHead the Secretary was authorized to sign a petition from Polk St. property owners to the Legislature for appropriation for State Building on the State Lot at Polk and Sutter.

Request of Quarterly Meeting — The request made at the last quarterly meeting by Mr E R Warner for change in rules for term of keeping Library books out was referred to the Library Committee.

Book Plate — The resolution passed at the last quarterly meeting to change book plate used on Library books was referred to the Library Committee.

Additional Loan — The President spoke of the possibility of needing more than the $300000 already arranged for to complete the new building and the matter was referred to the Finance Committee to interview the German Savings and Loan society.

Secretary's Report December 1911.

1910 Dec. 1	Cash in Com'l acct.		$ 3889.98
	Library Receipts	746.50	
	Dues	746.50	
	Entrance Fees.	75.	
	Life Membership.	50.	
	Fines & Extras.	83.30	
	Books Paid For.	4.85	
	Lectures.	25.	
	Insurance Returns	80	
	Exp. Income tax refund.	31.53	
		1016.98	
	Post St. Rents.	1791.05	
	Rents.	30.	
	Interest	554	2843.57
			$ 6733.55
	Paid		
	Books.	372.29	
	Expense	20.85	
	Print & Sta.	97.20	
	Lecture	75.	
	Binding	127.17	
	Salary	777.50	
	Burnpline	35.50	
	Post St.		
	Wages	575.	
	Interest	1461.25	
	Current.	108.10	
	Water	16.33	
	Heat	100.	
	Window cl.	25.00	
	Supplies	4.76	
		2,290.94	$ 3,796.46
1911 Jan. 1	Amt pd to date on L.	Bal on hand in com'l acct	$ 2,937.10
		Bal on hand in savings acct	91,381.11
		Total	$ 34,218.21

Loan acct. $292,374.27

Respectfully (signed) Jos. M. Fleming Sec

Jan 17/11

San Francisco Tuesday January ~~February~~ 17, 1911.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics Institute Building tonight at 8 o'clock; present at roll call, Trustees Beaneton, Dolan, Ford, Jenks, Neal, Scott, Speiss, von Geldern, President Taussig presiding (7) absent at roll call Trustees Heald, Lyons, Mauzy, Spaulding, Wagoner (5)

The minutes of the last meeting were read and on motion approved.

Trustees Lyons and Mauzy entered.

The Finance Committees recommendation to pay audited vouchers 2174/2196 amounting to $2002.09 was adopted by the following vote:- ayes, Beaneton, Dolan, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Speiss, von Geldern, President Taussig (11) noes none.

Loan arranged

Mr. Mauzy stated that he had arranged with the German Savings and Loan Society to borrow whatever amount should be found necessary over $300,000 to complete the building.
The Finance Committee recommended that the entire amount necessary to pay for the construction, equipment and installation of the Post St. building be borrowed from the German Savings and Loan Society. The recommendation was adopted by the following vote:- ayes, Beaneton, Dolan, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Speiss, von Geldern, President Taussig (11) noes none.

Chess Room disturbance

The Chess Room Committee reported that Charles McMillan had created a disturbance in the Chess Room on January 14th and that at Trustee Dolan's request the Librarian had ordered McMillan to leave the building and not to return until he heard from the Institute. The Committees recommendation that the Librarians action be approved was on motion adopted.

Champion Checker Player

Mr. Dolan for the Chess Room Committee reported that Alfred Jordan Champion draught player of Great Britain was in town and had been visiting the Chess Room and that the Chess Room Committee had arranged to have him play with Institute members who paid him for the privilege. On motion the action of the Committee was approved.

Mr. Dolan withdrew.

Hayes or Page st.

A letter from the Central Messein and Hayes Valley Improvement Club requesting the Institute to repair sidewalk on Hayes St. between Baker and Polk was referred to Pavilion Committee.

Mr. Neal moved that a Committee be appointed to prepare for and supervise the coming annual election. The motion was carried and the Chair appointed on the Committee Trustees Beaneton, Dolan, Speiss.

The meeting then adjourned.

Attest
J. M. Hemmings Secy

J. G. Spaulding
Recording Secretary

~~Feb 7/11~~ June 11/11

San Francisco Tuesday February 7, 1911.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig; present at roll call, Trustees Beaneton, Ford, Heald, Jenks, Lyons, Neal, Scott, Spaulding, Speiss, von Geldern, President Taussig (7) absent Trustees Dolan, Mauzy, Wagoner (3)

The minutes of the last meeting were read and on motion approved.

The Finance Committee recommended payment of audited vouchers 2197/2247 amounting to $4926.12 and of the following Building account vouchers to be paid by order on the German Savings and Loan Society,

156	Howe Scale Co	$ 43 90
157	Thos Day & Co	86.60
158	W. P. Fuller & Co	3.50
159	Hall Elec. Co	206 $ 731 00

The recommendation were adopted by the following vote:- ayes Beaneton, Ford, Heald, Jenks, Lyons, Neal, Scott, Spaulding, Speiss, von Geldern, President Taussig (11) noes None.

Mr. Mauzy entered.

Stores rented to Heynemann

The Finance Committee reported ~~recommended~~ that it had rented the store 61 Post St. to Melton Heynemann for the sale of stationery and office supplies and that a lease for five years beginning March 1, 1911 had been executed on the following terms

1st year	$ 250 per month
2nd year	300 " "
3rd year	350 " "
4th year	400 " "
5th year	450 " " and that it had been agreed to put in a lavatory on the ground floor at an expense of about $350.00.

On motion of Mr. Neal the action of the Committee was approved and the execution of the lease ratified by the following vote:- ayes Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Speiss, von Geldern, President Taussig (12) noes None.

Mortgage

The Finance Committee by Mr. Mauzy reported that it had arranged with the German Savings and Loan Society for a mortgage of an amount not to exceed $325,000.00 for two years at 6% per cent per annum net. The note as drawn by the bank was read and the following resolution drawn up by the bank was read

Resolution to mortgage property.

Whereas, it is necessary for this corporation to borrow the sum of Three Hundred and Twenty five Thousand ($325,000.00) Dollars; and Whereas, the German Savings and Loan Society has offered to loan to this Corporation the said sum of Three Hundred and Twenty five Thousand ($325,000.00) Dollars upon security of its

Feb 7/11
~~Jan 11/11~~

(2)

Mortgage

promissory note dated the 7th day of February, 1911, payable two years after its date with interest thereon at the rate of Six (6) per cent. net, per annum, payable monthly in advance, said promissory note to be secured to be paid by a mortgage of and upon the real property of this corporation hereinafter particularly described:-

Resolved Therefore, that the offer of the said The German Savings and Loan Society be accepted, and that the President and Secretary of this Corporation be and they are hereby authorized and directed in its name and on its behalf to execute to the said The German Savings and Loan Society the promissory note of this Corporation dated the 7th day February, 1911, for the sum of Three Hundred and Twenty Five Thousand ($325,000.00) Dollars, payable Two (2) years after its date with interest thereon at the rate of Six (6) per cent, net per annum, payable monthly in advance; and also the mortgage of this corporation of and upon its real property hereinafter particularly described to secure the payment of the said promissory note; said promissory note and mortgage to be in the form usually required by the said The German Savings and Loan Society for its loans, and to contain such covenants and stipulations as the said Society shall require, and the President and Secretary of this Corporation shall approve.

The following is a particular description of the real property of this Corporation, which is to be mortgaged, viz;

All of those certain lots, pieces or parcels of land, situate, lying and being in the City and County of San Francisco, State of California, and particularly bounded and described as follows, to wit:

1st Commencing at a point on the Southerly line of Post street distant One Hundred (100) feet Easterly thereon from the southeasterly corner of Post and Kearny Streets, and running thence Easterly along said Southerly line of Post Street seventy-four (74) feet and Eleven and one-half (11-½) inches, to a point distant thereon two hundred and forty (240) feet westerly from the Southwesterly corner of Post and Montgomery Streets, thence at right angles Southerly Eighty three (83) feet; thence in a southeasterly direction seventy-eight (78) feet and eight and one half (8½) inches, more or less, to a point which is distant One Hundred and Seven (107) feet Southerly from the Southerly line of Post Street on a line drawn at right angles from the point of beginning, and thence Northerly and parallel with the Easterly line of Kearny Street One hundred and Seven (107) feet and to the point of commencement.

Being a portion of Fifty Vara Lots numbers 766 and 768.

and Commencing at the Northeasterly corner of Polk and Hayes Streets, and running thence Northerly along the Easterly line of Polk Street Two Hundred and Seventy (270) feet and to the Southerly line of Grove Street; thence at right angles Easterly along the last named line One Hundred and Thirty-seven (137) feet and Six (6) inches; thence at right angles Southerly Two Hundred and Seventy-five (275) feet and to

Feb 7/11
~~Jan 11/11~~

the Northerly line of Hayes Street, and thence at right angles Westerly along the last named line One Hundred and Thirty-seven (137) feet and Six (6) inches and to the point of commencement. Being a portion of Western Addition Block #2.

A motion was then made that the resolutions be adopted and the President and Secretary authorized & directed to execute the note and mortgage it being understood that the amount of this mortgage is to be used to pay off the mortgage now in force and for such additional amount as may be found necessary to finish the construction, equipment and installation of the Post st. building. The motion was carried by the following vote:- ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, (Spaulding) Spaulding, Spiers, von Geldern, President Taussig (12) noes None.

Cancelling note

Mr Ford presented the following and moved its adoption.

Resolved, That the President and Secretary be and they are hereby directed to secure the release and cancellation of the existing note and mortgage of the Mechanics Institute now held by the German Savings and Loan Society, in lieu of which the note and mortgage referred to in the foregoing resolution are to be executed and delivered. The resolution was adopted.

Power to draw money

Mr Jenks moved that the German Savings and Loan Society be notified that the money to be drawn on the new mortgage was to be paid in the order of the President or the Vice President and the Recording Secretary or the Corresponding Secretary. The motion was adopted by the following vote:- ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Spiers, von Geldern, President Taussig (12) noes None.

The Library Committee's recommendation to buy books amounting to $347.65 net as per book lists 29/33 was on motion adopted by the following vote:- ayes, Beaneton, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Spiers, von Geldern, President Taussig (12) noes None.

Library to move to 2nd floor

The Library Committee reported the 2nd floor Library Room ready for use and recommended that the Library be closed for removal from Saturday Feb 11 at 10 P.M. to 9 a.m. Thursday Feb. 16 & the recommendation was adopted.

Heald does not rent Grove St bldg

Mr Neal for the Pavilion Committee reported that Heald's Business College which had offered to rent the building 99 Grove st. had found the roof in such bad condition and had learned after making its offer that some of the partitions in the building had been taken out when the Institute moved and it now wished to withdraw its offer. On the Committee's recommendation it was allowed to withdraw its offer. On motion of Mr. Ford,

Mr Beaneton for the Election Committee moved that the polls at the coming

Feb 7/11

~~Jan 31/11~~

annual election be open from 11 a.m. & 9 P.M. The motion was carried.

The Secretary's report for January was read and ordered spread on the minutes.

The Librarian's report for January was read & showed as follows

New Members Subscribing 90 Life 1
Withdrawn 30
Transfer 1

Circulation 9923
Daily Average 381
Sundays & holiday average 63
Accessions 310 by purchase 273 gift 36, binding 1.

Action on list of new members was laid over till next meeting lists of same not having been sent out to Trustees.

Hackett

An application from F.H. Hackett for position in Library was referred to Library Committee.

Secretary's Report January 1911.

1911 Jan. 1 Cash in Savings acct.		$31,381.11
Interest to Jan. 1,		525.31
		$31,906.42
Jan. 1 Cash in Commercial acct.	$2937.10	
Receipts to		
Dues	1388.	
Entrance Fees	90.	
Life Membership	50.	
Books Sold	2.	
Fines & Extras	86.50	
Lectures	8.25	
Rent	38.	
Interest	4.61	
Post Off. Rents	2396.65	4053.01
		$6990.11

Liby Salaries Pd.	705.		
Books	258.61	Pd. to Jan. 1	$292,374.27
Expense	98.80	Pd. in Jan.	1,542.42
Binding etc.	208.72		$293,916.69
Lectures	37.		
Insurance	51.		
Rent	191.84		
Fuel & Light	18.		
Post Off.			
Interest	1461.87		
Heat	100.		
Current	128.50		
Window Cl.	24.75		
Water	16.33		
Salary	562.65		
Towels	28.		
Insurance	180.		
Supplies etc.	30.	2587.21	4149.68
			$2,849.43
1911 Feb. 1 Cash in Comm. acct.			$2,849.43

Respectfully,
(signed) Jos. M. Cumming,
Secretary

The meeting then adjourned.

Attest
Jos M Cumming
Secretary

J.K. Spreckels
Recording Secretary

Power to transfer funds

Feb 21/11.

San Francisco Tuesday February 21. 1911.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock President Taussig presiding; present at roll call Trustees Beaston, Dolan, Ford, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spalding, von Geldern, President Taussig (11) absent at roll call Heal, Hueis, Wagoner (3)

The minutes of the last meeting were read and on motion approved.

The Finance Committee made the following report:-

"There is cash on hand in Commercial account Eighth $5964.39

We recommend for payment audited vouchers #2248/2265 amounting to 312.54 and on building a/c to be paid by order on German S.D. Soc. voucher 60 R.H. Meredith $300. & this will make amount drawn to date $29426.69.

Your Committee had the $5000 Certificate of Deposit in the Bank of California transferred to the Commercial account as it was expected that payment on the steel book stack contract would have to be paid, which would more than exhaust the remaining amount undrawn on the loan account. We request confirmation of this transfer.

We recommend that in case it is necessary to pay out on architects certificate before the next meeting and before arrangements are completed for additional loan, such amounts as could not be met by the balance of the $300,000 loan yet undrawn; that the necessary amount be drawn from the Commercial account with the understanding that said amount be replaced as soon as the new loan is completed by drawing on the new loan

signed by Trustees Heald, Mauzy, Lyons, Finance Committee

The recommendations were adopted and the transfer of funds approved by the following vote:- ayes, Beaston, Dolan, Ford, Heald, Jenks, Lyons, Mauzy, Scott, Spalding, von Geldern, President Taussig (11) noes none.

Bills were presented from Young and Dennis for legal services for the year 1910 amounting to $330; the bills were ordered paid subject to the approval of the Finance Committee $265 to be paid from regular account and $155 be charged to cost of new building and paid from loan account with German Bank, roll call being as follows:- ayes, Beaston, Dolan, Ford, Heald, Jenks, Lyons, Mauzy, Scott, Spalding, von Geldern, President Taussig (11) noes none.

The Library Committee made the following report:-

"We recommend that Library Assistants Anne Bailey, Aimee Austin, Selma Jansen and Amy Jones be given $5 each in recognition of their services during the moving of the Library to the 2nd floor.

We recommend the following in view of the need for

S & Employees

Feb 21/11.

Library Help

more help on account of the Library now occupying two floors.

Miss Bailey raised

1. That Anne Bell Bailey be made assistant in charge of 3rd floor and that her salary be raised from $65 to $70 per month

Miss Austin transferred

2. That Aimee Austin be transferred from charging desk to Secretary's office where she will also attend to the typewriting for the catalogues and such other Library work as can be attended to.

Miss Palache and Miss Sage employed

3. That Miss Hilda Palache be employed at the charging desk at a salary of $30 per month.

4. That Miss A Sage be employed as floor assistant at a salary of $45 per month.

Signed by Trustees Beaver, von Geldern, Scott, Library Committee.

The recommendations of the report were adopted by the following vote:- ayes, Beaver, Dolan, Ford, Heald, Jenks, Lyons, Mauzy, Scott, Spaulding, von Geldern, President Taussig (11) Noes None.

More portals

Mr. Spaulding for the Printing Committee recommended that 10000 more picture portals of the Building be printed. The recommendation was adopted by the following vote:- ayes Beaver, Dolan, Ford, Heald, Jenks, Lyons, Mauzy, Scott, Spaulding, von Geldern, President Taussig (11) Noes None.

No change in elevators

The New Library Building Committee presented the following report.

"In the matter of the letter of the Secretary of Dec 6, 1910 to the President calling attention to the matter of the elevators in the new building and referred to the Committee by your Board on December 6 last your Committee recommends that on account of the great expense of making change in the speed of the elevators or of the signalling system in use that no action be taken in the matter for the present.

Signed by Trustees Jenks, von Geldern, Mauzy, Scott,

New Library Building Committee

On motion of Mr. Dolan the recommendation was adopted.

Mr Heald withdrew just before the vote on the New Library Building Committee report was taken.

The Committee on Annual Election presented the following report

4 The ballots for the Annual Election are now being distributed.

We recommend for Judges of Election

Thomas Mullaney
John Mc Mahon
J M Collier.

We Recommend that this Committee be authorized to fill any vacancies that may occur among the Judges and to employ any help that may be necessary to conduct

Feb 21/11.

the election,

Signed by Trustees Beaver and Dolan.

Committee on Annual Election,

On motion the recommendations of the report were adopted. On motion the Secretary was instructed to cast the ballot of the Board for Messrs. Mullaney Mc Mahon and Collier as Judges of Election which he did and the Chair declared them duly elected.

Report on Moving Library downstairs

The Librarian's report as follows was read and on motion ordered spread on the minutes.

I herewith submit a report on the work of moving the books from the temporary quarters on the 3rd floor to the permanent quarters on the 2nd floor.

The Library was closed from Saturday evening Feb 11th until Thursday morning Feb 16th.

All of the circulating books, with the exception of those in the technical and fine arts divisions, which are now to remain on the 3rd floor, have been placed in the new room and occupy the lower tiers of the book shelves.

The U.S. and State governmental reports had been moved from the 4th floor and placed in the 2nd tiers of the book shelves; as well as many of the bound and unbound periodicals.

There is still considerable work to be done in arranging the books and providing shelf labels and other guides; this is work that can be done in connection with the routine work of the library.

On Feb 13th the Art Metal Co. commenced installing the shelving on the 3rd floor and the foreman tells me that the work will be completed by the end of this month.

When these shelves are ready we will move the technical periodicals and patent office reports now on the 4th floor & the 3rd.

The Chess and Checker Department was opened in its permanent quarters on the 3rd floor on Monday Feb 21st.

The wooden shelving formerly on the 3rd floor, has been dismantled and removed to the basement.

In conclusion I wish to testify to the efficient work of the entire Library staff during the busy days of moving and to the helpful services of the engineers and his corps of assistants

Respectfully submitted

(signed) H R Evans Librarian.

Chess People pleased

Mr Dolan stated that the patrons of the Chess Room were greatly pleased at the new Chess Room and the general opinion was that the Board had treated the Chess and Checker players handsomely and that the Chess Room was the best equipped one west of New York. Mr. Dolan recommended that more tables be procured and placed in the Chess Room.

More tables

The names of persons joining the Institute in January 1911 and reported by the Librarian at the last meeting were on motion approved.

Feb 21/11.

Municipal Improvements — A letter from D. F. Raser of Architects re Commission on Municipal Improvements was referred to the Secretary to answer.

Ransom Pratt re registration — A letter from Ransom Pratt regarding registration of Library Books was referred to the Library Committee.

Warren letter — A letter was read from E.R. Warren regarding decision of the Chair on a question at the last quarterly meeting.

German Loan — Mr Jenks moved that the Finance Committee be authorized to arrange for the loan with the German Savings and Loan Society authorized for two years by the Board in February of last, for either one or two years. The motion was carried.

The committee to qualify and install the Trustees elect there were nominated E.B. Ruber
J.Y. Jones and
Thos. E. Johnston
a motion that they be elected and the Secretary instructed to cast the ballot for them was carried by the following vote:- ayes, Beaneton, Dolan, Ford, Jenks, Lyons, Mauzy, Scott, Spaulding, vonGeldern, President Taussig (10) Noes None.
The Secretary cast the ballot of the Board as per Messrs Ruber, Jones and Johnston and the Chair declared them duly elected.

Mr Jenks withdrew.

New members Reported Feb 21/11 by Librarian

Mrs W.A. Johnston	Mrs S.A. Kronenberg	Mrs J. Steinfeld	Geo. D. Hecks	C. Wesselhoeft
Mrs Ed. Hawkhurst	W.E. Mackean	Edwin P. Holmes	H.H. Hartman	Henry Latchford
Wm G. Bell	G.B. Kenny	A.D. Ivy Jr.	W.G. Knowleton	Ruth Hutchinson
H.H. Ramsden	Ada J. Rehna	Mrs. Mary Brown	C.E. Burnley	Anna L. Weller
Mrs Lily C. Meyer	R.G. Behrens	Helen Kronenberg	Mrs. W.B. Roberts	Albertin Hansen (transfer)
Mrs. Wyatt Ruhl	Jas. F. MacInnis	H.H. Bancroft	J.M. Kenna	C.H. Ramsden
F.E. Savage	L. Althouse	Jno. P. Hannigan	Wm. J. Tevis Jr. (Life)	Mrs. J.C. Sandowski
A.C. Speckert	C.C. Cohn	Mrs. A. Lewis	O.P. Ackerman	Mrs. E.C. Thompson
B.H. Bontems	R.C. Ayres	C.A. Philbrook	C.L. Tobias	Eugene J. Sullivan
Mrs. Richard Taylor	R.L. Cunningham	Mrs. E.L. Armstrong	O.B. Mayer	Mrs. Maud Treadwell
Mrs. C. Allevant	L.G. Gomez	Chas. L. Dyer	Leon Brown	Chas. A. Harrison
Mrs. K. Epstein	J.W. Furnis	A.M. Belgrage	M. Friedman	D.J. Barker
Mrs. L.H. Roberts	A.J. Welland	Mrs. M. Hewlett	Anthony Eldevadter	
Mrs. A.B. Clenting	Rudolf Forderer Jr.	W.L. Maxwell	H.B. Stephenson	
R.F. de Fremery	H.S. Landon	Eugene M. Raphael	Margaret Norris	
Hannah R. Blum	James R. Haight	J.R. Burch	Jas. Norwood	
H.C. Coakley	Hugh McRoskell	Mrs. Mashouman	H.W. Dimond	
Chas. W. Williams	J.T. Doolan	Ralph S. MacKay	Scott S. Southworth	
Wm T. Montgomery	Herbert C. Thompson	H.K. Baggaley	C.F. Lewis	
Jno. D.H. Reed	Edwin Watt	E.H. Cole	A.O. R. Smith	

The meeting then adjourned.

Attest: J.D. McCunning Secy

J.C. Spaulding
Recording Secretary

Mch 7/11.

San Francisco Tuesday March 7, 1911.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Board Room 3rd floor Mechanics Institute Building by President Taussig at 8 P.M. present at roll call Trustees Beaneton, Heald, Jenks, Mauzy, Neal, Scott, Spiers, von Geldern, Wagoner, President Taussig (10) absent Trustees Dolan, Ford, Lyons, Spaulding (4)

The minutes of the last meeting were read and on motion approved.

Messrs Lyons and Dolan entered.

The Finance Committee recommended payment of audited vouchers #2679 amounting to $2792.35 and of voucher 162 on building account for $450. The recommendations were adopted by the following vote- ayes, Beaneton, Dolan, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, von Geldern, Wagoner, President Taussig (12) Noes None.

There was presented architects certificate for $7,900 favor Art Metal Construction Co for work in book stacks; the certificate was ordered paid by the following vote:- ayes, Beaneton, Dolan, Heald Jenks, Lyons, Mauzy, Neal, Scott, Spiers, von Geldern, Wagoner, President Taussig (12) Noes None.

German Loan — Mr. Mauzy reported that the Finance Committee had arranged with the German Savings and Loan Society for an additional loan of $25,000 at 5½ per cent to run to the same expiration date as the first loan.

The following resolutions as prepared by the German Savings and Loan Society was then read.

Mortgage

Resolution re Mortgage.

Whereas, this Corporation owes the German Savings and Loan Society the sum of Three Hundred Thousand ($300,000.00) Dollars; And Whereas, It is necessary for this Corporation to borrow an additional sum of Twenty Five Thousand ($25,000.00) Dollars; And Whereas The German Savings and Loan Society has offered to loan to this Corporation the said additional sum of Twenty-Five Thousand ($25,000.00) Dollars upon security of its promissory note dated the 1st day of March, 1911, payable March 9, 1912, with interest thereon at the rate of Five and one-half (5-½) per cent. net, per annum, payable monthly in advance, said promissory note to be secured to be paid by a mortgage of and upon the real property of this corporation hereinafter particularly described.
Resolved, Therefore, that the offer of the said The German Savings and Loan Society be accepted, and that the President and Secretary of this Corporation be and they are hereby authorized and directed in its name and on its behalf to execute to the said The German Savings and Loan Society the promissory note of this Corporation dated the 7th day of March, 1911 for the sum of Twenty Five

Mch 7/11.

Mortgage

Thousand ($25,000.00) Dollars, payable March 9, 1912, with interest thereon at the rate of five and one-half (5-½) per cent. net per annum, payable monthly in advance; and also the mortgage of this corporation of and upon its real property hereinafter particularly described to secure the payment of the said promissory note; said promissory note and mortgage to be in the form usually required by the said The German Gold Loan Society for its loan, and to contain such covenants and stipulations as the said Society shall require, and the President and Secretary of this Corporation shall approve.

The following is a particular description of the real property of this Corporation, which is to be mortgaged, viz;

All those certain lots, pieces or parcels of land, situate, lying and being in the City and County of San Francisco, State of California, and particularly bounded and described as follows, to wit:

1st. Commencing at a point in the Southerly line of Post street distant One Hundred (100) feet Easterly thereon from the Southeasterly corner of Post and Kearny Streets, and running thence Easterly along said Southerly line of Post street Seventy-four (74) feet and Eleven and one-half (11-½) inches to a point distant thereon Two Hundred and Forty (240) feet Westerly from the Southwesterly corner of Post and Montgomery; thence at right angles Southerly Eighty-three (83) feet; thence in a Southwesterly direction Seventy-eight (78) feet and Eight and one-half (8-½) inches, more or less, to a point which is distant One Hundred and Seven (107) feet Southerly from the Southerly line of Post Street on a line drawn at right angles from the point of beginning, and thence Northerly and parallel with the Easterly line of Kearny Street One Hundred and Seven (107) feet and to the point of commencement. Being a portion of Fifty Vara Lots numbers 766 and 768.

and Commencing at the Northeasterly corner of Polk and Hayes streets and running thence Northerly along the Easterly line of Polk Street two Hundred and Seventy-five (275) feet and to the Southerly line of Grove Street, thence at right angles Easterly along the last named line One Hundred and Thirty-seven (137) feet and six (6) inches; thence at right angles Southerly Two Hundred and Seventy-five (275) feet and to the Northerly line of Hayes Street, and thence at right angles Westerly along the last named line One Hundred and Thirty-seven (137) feet and six (6) inches and to the point of commencement.

Being a portion of Western Addition Block #2.

On motion the resolution was adopted on the following vote, ayes, Beaneton, Dolan, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, vonKeldern, Wagoner President Taussig (12) Noes none.

Elec. brush

The Building and Repairs Committee reported requesting authority to buy an electric Brewer scrub brush for $1,48.50. Request was granted by the following vote, ayes

Mch 7/11.

Beaneton, Dolan, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, vonKeldern, Wagoner, President Taussig (12) noes none.

Auxiliary Elec Service

The matter of getting another electric company to provide service for emergency in the Post St. Building was referred to the Building and Repairs Committee.

The Library Committee's recommendation to buy books amounting to not $324.78 as per book lists 33⅓% was adopted by the following vote, ayes, Beaneton, Dolan, Heald, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, vonKeldern, Wagoner, President Taussig (12) Noes none.

The Library Committee submitted report of Book Appropriation Fund for year ending Feb 28, 1911 which was read and ordered spread on the minutes.

Statement of Book Appropriation

Appropriation for year	$3000
Aug 1910 Additional	200
Dec 1910 Fines and extra books	88.15
Jan 1911 "	88.56
	$3376.71
book lists 1/3% approved 33⅓% not	2946
Balance	$82.25

Pavilion Block to NSGW

Mr. Neal for the Pavilion Committee stated that the Native Sons of the Golden West has requested the use of the Pavilion Block for five days this month as they had made arrangements to hold a circus to raise funds for the deficit for the last 4th of September celebration and that the Committee had allowed them the use of the lot without charge. On motion of Mr. Neal the Committee's action was approved.

Painter re Auditorium

Mr. Edgar Painter Secretary of the South Central Improvement Association entered and addressed the Board in regard to selling all or a portion of the Pavilion Block to the city for an auditorium. Mr. Painter's letter to President Taussig and his reply to same were read and Mr. Painter discussed the matter with the Board and asked it to submit proposition for sale to the City. Mr. Painter withdrew and the matter was referred to the Pavilion Committee.

The report of the Judges of Election was read and ordered spread on the minutes.

San Francisco February 28, 1911.

Board of Trustees Mechanics Institute

Gentlemen:- Your Judges appointed to superintend the annual election of the Mechanic's Institute held this day report as follows:-

There were 359 ballots cast of which 13 were improperly marked

The vote resulted as follows:

Mch 7/11.

Report of Judges (continued)

Tracy L. Ford	292	Archibald W. Scott	318
Wm C. Mackintosh	104	James G. Spaulding	309
Byron Mauzy	314	Otto von Geldern	303
Robert W. Neal	312	Luther Wagoner	308

Messrs Tracy L. Ford, Byron Mauzy, Robert W. Neal, Archibald W. Scott, James G. Spaulding, Otto von Geldern and Luther Wagoner, being the seven candidates receiving the highest vote, were elected.

Respectfully

(signed) J. M. Colin

(signed) John Mc Mahon

(signed) Thomas Mullaney, Judges of Election.

The Secretary's report for February and his quarterly report to March 1, 1911 were read and ordered spread on the minutes. His annual report was read and ordered read at the coming annual meeting.

The Librarian's report for February was read showing as follows:

Subscribing (new number)	72	Life	1
Withdrawn	8		
Circulation	8668		
Daily Average	421		
Sunday & holidays	61		

Accessions 104 by purchase 90, gift 13, binding 1.

The metal shelving (excepting a few items) was completed on Feb 25th. A detailed report will be rendered when work is done.

The following applicants for membership in February were on motion approved

New Members.

Frost Arthur E.	Supry, Mrs. Charles.	Gunz L. C.
Logan Victor M.	Check, H.	Dahl, C. J.
Weinberger Max	Tabrett, Katelillian	Monnich, Peter
Miller, Miss Estelle	Sheldon, W. C.	Hough, Walter
Lyons Francis J.	Hellwegan, George	Salomon, Mr. M.
Moffitt, J. K. Life	Wright, Miss Nora C.	Harris, Stella
Currier, E. W.	Stine, J. C.	Sharp, Miss Verna
Haefner, Emma	Harvey, J. L.	Campbell, Edward W.
Bowers Mary	Martin, William	Body, Ben H.
McGovern, H. S.	McCombie, G.	Trenkner, Walter
Brandenstein, E. M.	Van Alen, John	Cook, Archibald
Reece, Miss Ethel	Wheat, F. O.	Taylor, Wm. B.
Bernier Victor N.	Knox, S. L. G.	Draccovich, S. W.
Jones, Grover H.	Barnard, Mrs. J. H.	Trowbridge, F. H.
Riley, J. W.	Duggan, H. C.	Shea, Frank J.
Parker, A. D.	Cattell, W. A.	Johnson, Haakon A.
Morrison, Mrs. H. L.	Freeman, A. C.	Pancoast, Benj.
Weil Irene	Douglas, Ernest C.	Newcomb, Guy H.
Irvine, Mrs. K. J.	Beasley, Howard	Weisman, O.

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Yvonne Mirella	Todd, Henry	London, Edna B.
La Sella, Mrs. B. J.	Hyer, Jno J.	Heinick, F. K.
Paine, Frank W.	LeFei, Manuel	Carter, M. J.
Scrivner, J. J.	Markey, H. O.	Wright, H.
Murphy, Chas J.	Ashton, Mrs. Eliz	
West, J. J.	Dieckmann, A. S.	

The Librarian's report for quarter ending Feb 28, 1911 was read and ordered spread on the minutes and his annual report read and ordered read at the coming annual meeting.

Thanks from Chess Room — A letter was read from the Mechanics Institute Chess and Checker Club expressing thanks and appreciation of the new chess rooms and ordered acknowledged with thanks.

Agreement re Point San Bruno Ave — The President reported that under his instructions the Secretary had signed agreement with Flynn and Tracy for street work in front of Bonita Valley Lots 339 and 340 on San Bruno Avenue owned by the Institute with a frontage of 120 feet at $3.25 a front foot payable on the acceptance of the work by the city, the work to be grading, curbing and two foot basalt gutter. The city having agreed to pave the rest of the street with basalt. On motion the action was approved.

S. F. Mch. 7, 1911.

Secretary's Report February 1911.

Feb. 1, Cash in savings accounts		$31,906.42
Transferred to Commercial acct.		5,000.
Feb. 1, Cash in Commercial acct.	$2840.43	$26,906.42
Receipts.	5000.	
	$7840.43	
Dues.	861.50	
Entrance Fees.	72.	
Life Membership	50.	
Fines and extras.	77.75	
Books Paid	2.20	
Lectures.	17.75	
Interest	45.22	
Sundry Receipts.	11.50	
Rent.	30.	
Post st. Rents	2248.50	$3,416.42
		$11,256.85
Paid		
Books	157.8.03	
Expense	68.83	
Print & Stat'y	97.42	
Furniture	28.72	
Lectures.	226.	
Salaries	707.50	
Drawing.	14.	
Advertising	7.15	
Insurance	17	
Legal Expense	265	
	$3009.65	

Loan Acct.

Feb 1, Drawn $293,916.69

Pd in Feb 415

Total $294,331.69

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Post St.

Jewels.	6.
Expense	20.55
Supplies	88.29
Salaries	575.
Steam	100.
Window cleaning	24.75
Current	140.
Interest	1465.95
Water.	21.43
Insurance.	45.
Repairs	7.34

1911 Mch. 1 Cash in Cent. acct. 2,494.03 — 5,503.66 — $5753.19

Respectfully,
(Signed) Jos. M. Cummings, Sec.

Secretary's Quarterly Report to Mch. 1, 1911.

1910 Dec. 1, Cash in Savings accts. 31,381.11
Interest to Jan. 1. 525.01
31,906.42
Transfer to Cent'l acc. 5,000.
$ 26,906.42

1910 Dec. 1, Cash in Cent. acc. 3889.98
Transfer from Sav. acc. 5000.
$ 8889.98

Receipts	
Dues.	2996.
Ent. Fees.	237.
Life Mem.	150.
Extras.	247.55
Books sd.	9.05
Getting.	50.
Insurance Refund	.80
Federal Tax "	31.53
Rents	90.
Interest	55.37
Sundry Bills.	11.50
Post St. Rents.	6483.20

Loan acct.

Draws to Dec. 1, 1910	293,874.27	
Draws in Jr.	1957.43	
Total Mch. 1, 1911.	$ 294,331.69	

10,313.00
$ 19,202.98 — 19,202.98
Post St. out 6077.63
Interest 4389.07
Rent 300.
Current 376.60
Water 53.79
Window clg. 75.
Jewels 84.
Insurance 225.
Supplies 178.16
Expense 20.55
Repairs 7.34
Salaries 1712.65
$ 7372.16 — 13,449.79
1911 Mch. 1 Cash in Cent acct 5,753.19
" " " " Total $ 32,659.61

Paid.

Library and office.

Admittance	7.15
Books.	2208.93
Binding	319.01
Expense	188.48
Lectures	332.
Furniture	82.22
Insurance	68.
Mowing	14.
Printing	402.84
Legal Expense	265.
Salaries.	2190.
Paid	6077.63

Respectfully,
Jos. M. Cummings, Sec.

Librarian's Report. Quarter ending Feb 28, 1911.
March 7, 1911

The President
and Board of Trustees
Mechanics Institute.
Gentlemen:-

Membership:

Total	2843	Honorary members	10
New members Dec. 1, 1910 to Mch. 1, 1911	240	Life members	641
Resignations	47	Subscribing	2385
Total members March 1, 1911	3036		3036

Standing of Subscribing Members

96 have paid in advance of the present quarter.
1293 " " to the end of the present quarter
622 owe for 1 quarter
144 " " 2 quarters.
69 " " 3 "
48 " " 4 "
126 " " 5 or more quarters.

The meeting then adjourned
J. S. Hutchinson
Recording Secretary
Attest
Jos. M. Cummings Sec.

Accessions:-
Number of volumes reported Dec. 1, 1910. 34967
Added by purchase 492
" " Gift 159
" " exchange 1
634
Present number in Library 35601
Less lost 9
35592

Circulation:-
There were issued for home use
27,094 volumes, a monthly average
of 9,031.

Respectfully submitted
(signed) H. B. Gravey
Librarian

Mch 9/11.

San Francisco Thursday March 9, 1911.

Annual

The Annual Meeting of the members of the Mechanics' Institute was held in the Mechanics' Institute Building tonight at 8 o'clock a quorum being present and President Rudolph J. Taussig in the chair.

Minutes changed.

The minutes of the quarterly meeting of December 8, 1910 were read. Mr. E. R. Warner stated that the portion of the minutes recording the point of order that he had raised against the ruling of the chair as recorded on lines 10 and 11 of page 540 reading as follows:- "Mr. Warner raised the point of order that as a quorum was present that the motion had been carried by the necessary two thirds vote," was not stated correctly and he moved that said portion of minutes be amended to read as follows:

"Mr. Warner raised the point of order that as there was a quorum present those not voting should be counted as voting in the affirmative and that the motion was therefore carried by a vote of 38 to 12."

Mr. Warner's motion was carried and the minutes as corrected were then approved.

The report of the Secretary for the year ending February 28, 1911 was read and ordered spread on the minutes (see page 563)

The report of the Librarian for the year ending Feb. 28, 1911 was ordered spread on the minutes (See page 564)

The report of the judges of the last annual election was read and ordered spread on the minutes.

S. F. February 28, 1911.

Board of Trustees, Mechanics' Institute
Gentlemen:- Your Judges appointed to superintend the annual election of the Mechanics' Institute held this day report as follows:-

There were 359 ballots cast of which 13 were improperly marked.

The vote resulted as follows:-

Irey L. Ford	292	Dr. Arthur W. Scott	318
Wm. C. Mackintosh	104	James G. Spaulding	309
Byron Mauzy	314	Otto von Geldern	303
Robert W. Neal	312	Luther Wagoner	308

Messrs Irey L. Ford, Byron Mauzy, Robert W. Neal, Dr. A. W. Scott, James G. Spaulding, Otto von Geldern

Mch 4/11.

and Luther Wagoner being the seven candidates receiving the highest vote were elected.

Respectfully,

(signed) J. M. Colver
(signed) John W. Mahon
(signed) Thomas Millany
} Judges of Election

Thanks to Board

The annual report of the President was read (see page 565)

Mr. E. R. Warner, after expressing the appreciation and thanks of the members to the President and the Board for its work in preparing the new library building, moved that the report be spread on the minutes. Dr. A. H. Millberry seconded the motion which was carried.

Mr. J. O. Denny moved that the annual reports be printed for distribution. The motion was carried.

Mr. E. R. Jones presented the following:-

S. F. March 9, 1911.

To the Members of the Mechanics' Institute:-

At the next meeting of the Institute I will move to amend Section 2, of Article 12 of the Constitution so as to read as follows:-

Section 2. At all meetings of the Institute, at least forty (40) members shall be present for the transaction of business.

James G. Jones.

The chair then announced that the next order of business would be the installation of Trustees elected at the last annual meeting and he stated that the Board had appointed J. G. Jones, T. C. Johnston and C. C. Pierce as the committee to install the trustees elect.

Messrs. Jones, Johnston and Pierce then administered the obligation as required by the Constitution to trustees-elect Byron Mauzy, R. W. Neal, A. W. Scott, J. G. Spaulding, Otto von Geldern and Luther Wagoner, each of whom signed it in the presence of the Committee whereon Mr. Jones declared them duly installed.

The meeting then adjourned. (For reports ordered spread see p. 563 et seq)

Attest
J. M. Cumming
Secretary

J. G. Spaulding
Recording Secretary

Mch 4/11.

Annual

SECRETARY'S REPORT

San Francisco, March 7, 1911.

Board of Trustees, Mechanics' Institute, San Francisco:

Gentlemen: I have the honor to present herewith financial statement of the Mechanics' Institute for the year ending February 28, 1911:

March 1, 1910. Cash on deposit in various banks ..... $ 45,946.86

RECEIPTS.

Mechanics' Institute Building, rents and sundry receipts from June 1, 1910, to March 1, 1911 (including $7,500 for rent of portion occupied by Institute for seven and one-half months)		$ 20,250.47	
Pavilion Block, rent		1,000.00	
San Bruno Avenue Lots, rent		360.00	
San Bruno Avenue Lots, tax repaid by tenant		24.00	
Interest		113.68	
German Savings and Loan Society—for New Building Payments		125,968.64	
Library and General Administration:			
Dues	$10,997.00		
Entrance Fees	822.00		
Life Memberships	250.00		
Lost Books Paid For	46.25		
Fines and Extra Books	813.25		
Lectures	87.25		
Return Insurance Premiums	254.68		
Sundry Receipts	53.18	$ 13,323.61	162,340.40
			$208,287.26

EXPENDITURES.

Mechanics' Institute Building—payments for construction, equipment, etc.		$125,968.64	
Mechanics' Institute Building—operating expenses, etc., from June 1, 1910, to March 1, 1911—			
Pay Roll	$4,050.70		
Interest	5,845.17		
Taxes	1,820.00		
Insurance	913.87		
Steam Heat	700.00		
Electric Current	756.10		
Water	135.48		
Window Cleaning	230.00		
Building Changes (repaid by tenants)	257.00		
Supplies	516.00		
Repairs	7.34		
Commissions	145.00		
Uniforms	49.80		
General Expense	243.65		
		$ 15,679.11	
Library and General Administration (including operation of Grove St. Bldg. to July 15, 1910)—			
Advertising	$ 18.80		
Books, Binding and Periodicals	5,812.67		
Fuel	56.35		
Furniture	1,212.72		
General Expense	832.51		
Insurance	265.00		
Legal Expense	265.00		
Moving to New Building	980.30		
Lectures	363.75		
Light	207.75		
Printing, Stationery and Postage	1,595.27		
Salaries	9,514.15		
Water	36.98		
Rent of Rooms in Post St. Bldg. from July 15, 1910, to March 1, 1911	7,500.00		
		$ 28,661.25	
Taxes—One-half year's taxes to July 1, 1910, on Post St. building and one year's taxes on all other real estate and on personal property		5,318.65	
			$175,627.65
1911 March 1. Cash on hand in various banks			$ 32,659.61

The amount expended since April 18, 1906, on Books, Binding and Periodicals has been ..... $ 50,547.06

The amount paid out for construction, equipment, etc., of the new building on Post St., has been $294,331.69

All of which has been borrowed from the German Savings and Loan Society on mortgage covering Post St. property and part of Pavilion Block.

Insurance is carried as follows:

Books	$ 17,000.00
Furniture	4,000.00
Post St. Building (besides accident and plate glass insurance)	175,000.00

The Real Estate owned is as follows:

Pavilion Block, bounded by Larkin, Grove, Polk and Hayes Streets (unimproved except portion covered by building occupied by Institute up to time of moving to Post Street. This building is vacant).

Post Street lot covered by Mechanics' Institute Building.

Lots 339 and 340 Precita Valley Lands (leased to Krieg Tanning Co. for $30.00 a month).

Seven lots in People's Homestead Tract A (unimproved).

Respectfully submitted,

JOSEPH M. CUMMING,
Secretary Mechanics' Institute.

Mch 9/11.

LIBRARIAN'S REPORT

SAN FRANCISCO, March 7, 1911.

To the President and Board of Trustees, Mechanics' Institute:

GENTLEMEN:

I have the honor to submit for your consideration the fifty-sixth annual report of the Library for the year ending February 28, 1911.

A year ago the library was housed in its temporary building on the southwest corner of Polk and Grove streets. The room was commodious and served its purpose very well; no one can regret that we had such a building to go to so soon after the fire of 1906, in spite of its inconvenient location.

On June 30, 1910, the old quarters were closed and the removal of books to the present building was commenced on July 1st.

The actual time in moving the books, furniture and shelving was six days. As soon as the temporary wooden shelving was installed on the third floor the books were put in place, and on July 15th the Library was opened for business. It was seen at once that there would be a large increase in membership on account of our new quarters and better accommodations.

Since the Library opened in July we have added over 600 to our membership.

In December the erection of the metal shelving was commenced and the work was completed by the end of February.

On February 11th the Library closed for the removal of the books to the permanent room on the second floor, and on February 16th the Library was reopened.

All of the circulating books, with the exception of those in the technical and fine arts divisions, which are to remain on the third floor, have been placed in the new room and occupy the lower tier of the book shelves.

The U. S. and State governmental reports have been placed in the second tier of the book shelves, as well as the bound and unbound periodicals.

The reference books, Patent Office reports, technical books and works on the Fine Arts, as well as the current periodicals and newspapers, have been placed on the third floor, in charge of the Reference Librarian.

It will be shown that there has been a material advance during the past year in membership, books, circulation and receipts.

The Library is now housed in a modern building, with up-to-date equipment, there is shelving for nearly twice the number of volumes we now have and room for more shelving when required.

During the year five life members and 822 subscribing members have joined the Library, and 153 have withdrawn.

The present membership is as follows:

Honorary Members	10
Life Members	641
Subscribing Members	2,385
Total	3,036

BOOKS.

The accession of books for the year is as follows:

By Purchase	2,309
Gift	569
Binding	550
Exchange	21
Total	3,449

ACCESSIONS BY CLASSES.

General Works	204
Philosophy	36
Religion	24
Social Science	252
Science	212
Useful Arts	572
Fine Arts	128
Literature	295
Travel	147
Biography	141
History	111
Fiction	1,327
Total	3,449

The total number of volumes in the library is 35,392.

CIRCULATION.

There were issued for home use 88,753 volumes, an average of 7,379 volumes per month.

The following table gives the statistics of circulation by classes:

General Works		14
Philosophy		822
Religion		363
Sociology		1,166
Science		792
Useful Arts		2,375
Fine Arts		1,060
Music		514
Literature		2,994
German		1,746
French		960
Travel		2,173
Biography		2,117
History		1,733
Fiction		66,895
Children's Books		916
Periodicals		2,113
		88,753
Fiction and Juvenile	67,811 vols.	76.4 per cent
Non-fiction	20,942 vols.	23.6 per cent
	88,753	100

RECEIPTS.

The receipts of this department for the year have been as follows:

Entrance Fees	$ 822.00
Life Memberships	250.00
Dues	10,997.00
Books and Magazines paid for	46.25
Fines	282.85
Extra Books	530.40
Lecture Tickets	11.50
Total	$12,940.00

Respectfully submitted,

F. B. GRAVES,
Librarian.

Mch 9/11.

President's Report.

SAN FRANCISCO, March 9, 1911.

To the Members of the Mechanics' Institute:

Keeping in step with the progress of San Francisco, the Mechanics' Institute stands today rehabilitated and ready to take its part and share in the expected prosperity of the city. Your Trustees feel proud of the building which has been finished during the past year and are congratulating themselves upon their success in renting the stores and offices.

While the rent received for the offices has met our expectations we found a decided reduction in the anticipated rent of the stores. Believing, however, that it was the better policy to lease the stores at the best price obtainable than to let them lie idle, we have provided to the best of our ability for a gradual increase of the rental during the term of the leases. The amount paid out thus far for the construction of the building on Post street is $294,331.69; the amount still to be paid is about $22,000; making the total cost of the building, $316,331.69, including the book-stacks, safes and some of the equipment.

This money has been borrowed from the German Savings Bank on mortgage and represents the entire indebtedness of the Institute.

We feel sure that sufficient stack room has been provided for a number of years to come and there is room for further expansion. The chess room has been equipped with the advice of the members of the chess club and presents, as we are told, completely furnished quarters for those interested in chess and checkers. The reference library has large airy quarters of its own, but like the rest of the library is suffering for the lack of more books. As far as possible all the furnishings of the library have been made in California, and in all instances local dealers have been given the preference. We have only words of praise for our architect, Mr. Albert Pissis. The only change contemplated is in the elevator service which is crowded beyond our expectations and will probably have to be increased.

According to the statement of our Secretary we have on hand the sum of $32,659.61, which would be applied to the reduction of our indebtedness were it not for the deficit now incurred annually in the maintenance and operation of the library. We do not feel justified in disposing of this balance until we see ourselves able to finance the affairs of the Institute properly. In other words, we are waiting to see what can be done with the Pavilion block.

At present the block is a burden to us, as we derive no income from it and pay taxes upon it amounting annually to $4,200. We hope, however, that it is only a matter of short time until something will be done with it, and we will then be able to enlarge our library, increase our usefulness and still put aside a certain sum every year for the reduction of our indebtedness.

It will continue to be the earnest care of your Trustees to make the Pavilion block productive.

Our estimated annual receipts from the Post street building are $31,700.00

Expenses—

For Interest	$18,900.00	
Taxes	5,000.00	
Insurance	1,000.00	
General Expense	13,000.00	$37,900.00

Showing a deficit of $6,200, for which we have the use of the two floors for the library.

The estimate for the library for the coming year is as follows:

Receipts—		
For dues	$13,000.00	
Sundries	1,500.00	$14,500.00
Expenditures—		
Books, binding and periodicals	$ 6,500.00	
Salaries	10,000.00	
Lectures	700.00	
Printing, stationery, general expenses	2,500.00	$19,700.00
Producing a deficit of		$5,200.00

This makes a total deficit of about $16,000 per annum which will be met, as before stated, as soon as we are able to make the Pavilion block productive. It is therefore not difficult to realize in which direction our energies must be directed.

It may be of interest to note that since the fire we have spent $50,547.06 for books, binding and periodicals. Besides the Post street building and the Pavilion block, the Institute also owns one lot 120x300 on San Bruno avenue which is leased at $30 per month, and seven lots each 25x75 in the Peoples' Homestead, Tract A.

On the whole, therefore, we find ourselves rich in property but rather short of income at the present moment. I think it would be difficult to find anywhere the comfort and service afforded its members by the Institute for the dues it exacts, but were it not for our magnificent endowment, we could not exist.

Since moving, our membership has shown a steady increase and today numbers 2,385 paying members; 651 life and honorary members; total, 3,036, an increase of 674 since my last annual report. We ought to have at least 5,000 members, and it will be the endeavor of your Trustees to raise the membership to that point.

We need and must have more books of all kinds and more periodicals, but I want to assure you that we will proceed carefully so that our existence may not be endangered.

Our dreams of public usefulness have not been forgotten, but simply laid aside during this period of stress and storm from which we have not yet emerged. I look forward to the time when the Mechanics' Institute will occupy this entire building from cellar to garret, gathering under its roof all educational societies with their libraries and make it one of the educational centers of this city. This does not mean a university or a college or a school, but rather an institution where men and women may come after they have finished their schooling and proceed with the acquisition of knowledge in their chosen vocation; where all that is new and progressive in industry, commerce, science and literature may be spread before them; so that he who seeks may find.

In conclusion, I wish to say a word for our indefatigable Secretary, Mr. Joseph M. Cumming, who has spared neither time nor trouble in his care for the affairs of the Mechanics' Institute, and for our Librarian, Mr. Francis B. Graves, and his staff, who always have and still continue to use their best endeavors to build up the library and bring its best use to our members.

RUDOLPH J. TAUSSIG, *President.*

Mch 9, 11.

San Francisco Thursday March 9, 1911.

In accordance with the provisions of Section 2 of Article VII of the Constitution of the Mechanics Institute, the Board of Trustees of the Mechanics' Institute met immediately after the adjournment of the annual meeting of the Mechanics' Institute held this day. Said Board meeting being held in the Board of Trustees room in the Mechanics Institute Building.

The Secretary called the meeting to order. A motion that Trustee Beaneton be elected temporary chairman was carried by acclamation and Mr. Beaneton took the chair.

Roll call showed present Trustees Beaneton, Dolan, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Spreis, Taussig, von Geldern, Wagoner (12) absent Trustee Heald (1); not yet installed Mr. Ford.

The Chair stated that the business in order was to elect officers for the ensuing year as provided in Section 1 of Article XI of the Constitution.

Mr. Mauzy moved that the Secretary be instructed to cast the ballot of the Board for the following officers:-

For President Rudolph J. Taussig
Vice President Levingston Jenks
Recording Secretary James D. Spaulding
Corresponding Secretary James H. Lyons and for
Treasurer Bank of California National Association

Mr. Dolan seconded the motion which was unanimously carried. The Secretary cast the ballot of the Board for the offices as named in Mr. Mauzy's motion and the Chair declared the following officers duly elected.

President Rudolph J. Taussig
Vice President Levingston Jenks
Recording Secretary James D. Spaulding
Corresponding Secretary James H. Lyons
Treasurer Bank of California National association.

The Chair appointed Mr. Neal a committee of one to escort President Taussig to the Chair. The President expressed his appreciation of his election and was followed by Vice-President Jenks, and Messrs. Spaulding and Lyons who also thanked the Board in appreciation.

The President requested the members of last year's Committee to act in the same capacities until the new committee were appointed.

The meeting then adjourned

Attest
J. M. Cummins
Secretary

J. D. Spaulding
Recording Secretary

Mch 21/11.

San Francisco Tuesday March 21, 1911.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building at 8 o'clock by President Taussig; present at roll call Trustees, Ford, Heald, Jenks, Lyons, Neal, Scott, Spreis, Wagoner President Taussig (9); absent at roll call Trustees Beaneton, Dolan, Mauzy, Spaulding, von Geldern (5).

Messrs. Beaneton and von Geldern entered.

The minutes of the meetings of March 7th and March 9th last were read and on motion approved.

The Secretary reported that on March 15th last Trustee-elect Irving S. Ford had been duly installed.

The Finance Committee presented the following report:-

"There is cash on hand in Commercial account tonight. $710.04
We recommend for payment audited vouchers 2276 to 2329 inclusive amounting to $1210.45
We recommend payment of the following building account vouchers by order on the German Bank loan account.

164	Wm. S. Snook & Son	$216.00	170	Nat. Elec. Co.	$45.85
165	R. H. Meredith	165.00	171	A. Merle Co.	90.
166	Consumers L. & P. Co.	121.60	172	West Disinfect'g Co.	6.
167	Howe Scale Co.	263.70	173	E. H. March	16.07
168	Rays Sales Co.	148.50	174	Palace Hdw. Co.	5.90
169	Wm. Buchanan	85.85	175	Pac. Mfg. Co.	9.62
			176	W. P. Fuller Co.	1.82
					$1175.91

This will make total drawn to date on loan account of $305,857.60. The new loan for $350000 with the German Savings and Loan Society has been executed. At the last meeting voucher No. 163 favor of Art Metal Construction Co. for $9900 was ordered paid. It was paid by draft on German Bank of $5218.31 being balance of $300,000 loan and by check on commercial account of $4681.69. As soon as new loan was completed this amount was drawn from loan and deposited on commercial account."

Respectfully,
(signed) E. P. Heald,
" James H. Lyons, } Finance Committee
" Byron Mauzy.

The recommendation was adopted by the following vote:- ayes Beaneton, Ford, Heald, Jenks, Lyons, Neal, Scott, Spreis, von Geldern, Wagner, President Taussig (11) noes none.

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Auxiliary current in and near Service Board

The Building and Repairs Committee presented the following report-
"In the matter of having another electric company put service into this building for emergency use we have interviewed the officials of Sierty Electric Co. and they have agreed to install another service and have made arrangements with the Consumers Light and Power Co. to bring service into the building as soon as we have provided double throw switches as required by law; this work is now being done at a cost of $206.50 and the other service will be in this week."

Respectfully,
(signed) Jos Spurs
" Livingston Jenks
Building and Repairs Committee

On motion of Mr. Neal the Committee's action was approved by the following vote:- ayes, Beanston, Ford, Heald, Jenks, Lyons, Neal, Scott, Spurs, von Geldern, Wagner, President Taussig (11) noes none.

Annual Report

On motion of Mr. Neal the annual reports of the Institute were ordered printed as usual; roll call on the motion being as follows:- ayes, Beanston, Ford, Heald, Jenks, Lyons, Neal, Scott, Spurs, von Geldern, Wagner, President Taussig (11). noes none.

Sidewalk ordered for Pavilion

For the Pavilion Committee Mr. Neal reported in the matter of laying sidewalks on the Pavilion Block which had been ordered by the Board of Public Works and referred to the Pavilion Committee with power to act, that the Committee had arranged to have a 9 ft. bituminous side-walk laid on Hayes Street and Larkin Street, that the lowest bid for the work had been made by K. Nugent at 6½ cents a square foot, for a total of $434.44 and the committee intended to order the work done at once. Mr. Nugent's bid was then read.

Letter re Supervisors re sale of Pavilion. 4
(See Apr 4/11 & 8/11 for letter as sent)

The Pavilion Committee presented the following report:-
"At the Board meeting March 7th last the following matter of preparing a proposition to submit to the Board of Supervisors for the sale of the whole or the west two thirds or the east two thirds of the Pavilion Block was referred to this Committee.
In this matter your Committee recommends that a letter be sent to the Board of Supervisors stating that in view of the long delays incidental to the purchase of real estate by the city, the Board of Trustees of the Mechanics Institute will, subject to the approval of the members of the Mechanics Institute, lease to the city,

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"with the privilege of purchase, the following described property:- beginning at the north east corner of Hayes and Polk Sts., running thence northerly along the westerly line of Polk St. two hundred and seventy-five (275) feet to the southerly line of Grove St, thence easterly along said line of Grove St. two hundred and seventy five (275) feet thence at a right angle southerly two hundred and seventy five (275) feet to the northerly line of Hayes St, and thence westerly along said line of Hayes St. two hundred and seventy five (275) feet to the point of beginning, for a term of three years, at a rental of an amount that will net to the Mechanics Institute Twenty one thousand dollars ($21,000) per year, said amount to be payable in monthly installments, monthly in advance, the city to have the privilege of purchasing said property at any time during the term of the lease for Six hundred thousand dollars ($600,000) This offer to remain open for 30 days."

Respectfully,
(signed) Robert W. Neal,
" Luther Wagoner
Pavilion Committee

The recommendation was adopted by the following vote- ayes Beanston, Ford, Jenks, Lyons, Neal, Scott, Spurs, von Geldern, Wagner, President Taussig (10) noes Heald (1).

Notice to remove Grove St building

The Secretary reported that notice had been received from the Board of Public Works to remove the building at Grove & Polk streets on or before May 10th 1911. On motion of Mr. Ford the matter was referred to the Pavilion Committee with power to act.

3 year policies now in Post Office non-board insurance

Mr. Heald of the Finance Committee stated that the insurance companies would now issue three year policies on the Post St. Building for two years premiums and he brought the matter to attention to the Board and also the question of the advisability of insuring in non-board companies. Both matters were referred to the Finance Committee and Mr. Neal appointed to assist the Finance Committee in the matters.

Mr. Mauzy entered.

Mr. Mauzy stated that he was in favor of the recommendation of the Pavilion Committee just adopted by the Board in regard to selling a portion of the Pavilion Block.

H.F. Williams dead

The Secretary reported the death of Henry F. Williams,

Mch 21/11.

honorary member of the Institute and member of its first Board of Trustees and stated that by instructions of the President he had sent some flowers to the funeral. On motion the Secretary was instructed to send a letter of sympathy to Mr. Williams's family.

Bronze Tablets

Mr. Mauzy reported that he had investigated the matter of putting a bronze tablet in the Post St building with the dates of incorporation, names of past presidents of the Institute and the names of the Trustees during the erection of the building, and that it would cost from $150. to $200. The matter was referred to the Building and Repairs Committee. The meeting then adjourned.

Attest
J. M. Manning
Secretary

J. K. Spaulding
Resident Secretary.

Apr 4/11.

San Francisco, Tuesday, April 4, 1911.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics Institute Building tonight at 8 o'clock by President Taussig:- present at roll call Trustees Beanston, Dolan, Ford, Heald, Jenks, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (11):- absent at roll call Trustees Lyons, Mauzy, Speirs (3).

The minutes of the last meeting were read and on motion approved.

The President stated that he had delayed sending to the Supervisors the letter authorized to be sent at the last meeting in regard to the call for a special election, at the advice of the attorney he had thought it best to have a conference with the Mayor or a committee of the Supervisors on the matter before submitting any written communication. On motion of Mr. Neal the President's action was approved.

Letter to Supervisors not sent

The Finance Committee reported, recommending payment of audited vouchers 2330-2347 amounting to $961.62 and recommending also payment by draft on loan account of building account vouchers:-

177	D. M. & E. Walter	$848.41
178	National Electric Co.	205.
179	German Sav. & Loan Soc.	32.50
		$1085.91

The recommendations were adopted by the following vote:- ayes Beanston, Dolan, Ford, Heald, Jenks, Neal, Scott, Spaulding, von Geldern, Wagoner, President Taussig (11)- noes none.

The committee presented report of Buckstell & Sand, auditors, showing the Institute's books audited and found correct for the year ending March 1st 1911. The auditors' report was referred to the Finance Committee.

4 The Library Committee's recommendation to buy books amounting to $363.82 net, as per book lists 4-~~15~~, was on motion adopted by the following vote:- ayes, Beanston Dolan, Ford, Heald, Jenks Neal, Scott Spaulding, von Geldern, Wagoner, President Taussig (11), noes none.

See Library Committee report. Bottom of Page 574.

~~The Library Committee's recommendation to buy books amounting to $303.~~

Apr 4/11

Chess Tournament Prizes

The Chess Room Committee presented report stating that the Chess Tournament authorized by the Board to be held at the opening of the new chess room was now under way and the committee recommended that in place of the prizes authorized to be given by the Board heretofore at a cost of $60. to $100. that prizes be authorized as follows:-

1st prize-gold championship medal at an approximate cost $20. 2nd prize- silver medal medal at an approximate cost $12.50. Brilliancy prize trophy at an approximate cost of $10. 3rd prize trophy at an approximate cost of $7.50. 4th 5th & 6th prizes Trophies worth $2.50 each. Total $57.50.

On motion of Mr. von Geldern the report was ordered filed and the committee's recommendation adopted.

The Secretary's report for March was read and ordered spread on the minutes

1911 Mch. 1 Cash in Commercial account $5753.19

Receipts

Dues	873.50	
Ent. Fees	81.	
Fines & Extras	101.85	
Books Paid	3.	
Lectures	22.75	
	$1081.60	
Rents	30.	
" Post St	2209.25	
Interest	10.07	
Refund loan acc't	681.69	
	8012.61	
	$13765.80	

Paid

Liby and Administration

Books	375.91	
Expense	164.69	
Print & Stnry	89.81	
Furniture	119.25	
Moving	28.50	
Insurance	17.	
Advertising	2.	
Salaries	718.	$1,515.16

Post St. Bldg

Interest	1468.60	
Salaries	621.25	
Supplies	86.27	
Expense	11.65	

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Current	135.60	
Lamps	15.70	
Water	24.57	
Window cleaning	24.	
Heat	100.	$2,487.64
		$8,684.49
Advanced to Loan acc't	4,681.69	$8,684.49
1911 Apr. 1 Cash in Comm'l acc't		$5,081.31
" " Savings acc't		26,906.42
Loan acc't am't paid to Mch. 1,	$294,331.69	$31,987.73
Rd. in Mch.	11,575.91	
Amt'pd. to Apr. 1	$305,857.60	

Respectfully submitted,
(Signed) Jos. M. Cumming,
Secretary.

The Librarian's report for March was read showing as follows:-

New members	81
Resignations	31
Circulation	10,021
Daily Average	364
Sunday Average	42

Accessions 397 volumes; acquired by purchase 305, gift 12, binding 80. The following names reported by the Library Committee as having applied for membership in March, were on motion approved.

Zuel, D. A.	Hasty, Anna F	Hansen, C. M.
Mc Kinney, G. F.	Massie, J. V.	Manheim, Henry S.
Dichent, Miss H.	Bowman, Miss Elsie	Mattos, Ernest
O'Brien, Miss J.	Scott, William A.	Rodman, T. V.
Mc Kindry, J. C.	Bloomer, H. R.	Paddock, R. G.
Cunnell, Chas. J.	Freeman, Mrs. W. K.	Silverthorn, H. L.
Miller, Wm. P. jr.	Doyle, Thos. B.	Mc Kennas, Wm.
Andersen, Werner	Pietrzycki, Mrs. M. S.	Wehr, Theodore
Vail, H. W.	Goldstein, R.	Blake, James D.
Stutz, W. E.	Kennedy, Frank	Hare, Geo. A.
Wright, Louis H.	Squire, H. C.	Davis, W. N.
Ingraham, Miss Eleanor B.	West, Geo. P.	Power, Leslie W.
Clegg, Mrs. Ida B.	Hart, Pauline	Smith, A. R.
Hansen, Harvey L.	Coleman, Genevieve	Thurber, J. W.
Hartmann, Mrs. H. W.	Morris, Mrs. W. A.	Miller, C. N.
Dillon, H.	Green, J. [illegible]	Deering, T. L.
Polk, Chas. E.	Hammond, C. M.	Fairweather, Mrs. Mary
Zehnder, R. A.	Barry, John P.	Dodge, D. E.

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Mcolf, Miss Grace F	Shipman, B Carroll	Geddes, J A	
Coolidge, Mary Roberts	Thompson, G R	Hess, S H	
Duffield, V Earus	Todd, Morris	Grosse, Miss Mary	
Solomon, Miss Naomie	Dailey, M C	Sutherland, A Mackay	
Vanpelt, Mrs F J	McCann, Jno H	Roach, Elizabeth B	
Perkins, Mrs F F	Taylor, Miss Sara	Honig, Lewis	
Russell, W H	Kimball, G E	King, Miss Alice A	
Patten, Arthur E	Bell, Mrs Clarence	Hawley, P	
Johnson, Shirley N	Hintjen, Rose	Reiss, Mrs M	

Sweeny St. sewer

A letter was read from John Goodman a resident on Sweeny Street, calling attention to the proposition of the property owners on the block in Sweeny St on which the Institute owns four 25 ft. lots, to put in a sewer in the block and asking the Institute to agree to the proposition. The Secretary stated that Wm Heafey contractor had submitted a contract for the sewer at $1.50 per foot. On motion the matter was referred to the President with power to act.

Suit for taxes

On motion the Secretary was instructed to confer with the attorney in regard to bringing suit against the city to recover portion of taxes for which property owners were making protests against paying.

Acceptance of Stacks and setting claim

The Secretary reported that the architect was ready to accept the work done by the Art Metal Construction Co. on steel stacks in the building and he called attention to the matter of making claim against the Art Metal Construction Co. for delay in completing contract. On motion of Mr. Ford the matter of making claim against the Art Metal Construction Co. and the matter of settling same were referred to the New Library Building Committee with power to act and with instructions to consult with the attorney.

The meeting
To be held at bottom of P 611

No change in rule for keeping books

The Library Committee presented the following report:—

" Your Board referred to this Committee the suggestion made at a recent quarterly meeting that members be allowed to keep out books (except new fiction) for a period of four weeks without privilege of renewal instead of being allowed to keep books out for two weeks with

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privilege of renewal at present.

Your Committee reports that it deems it inadvisable to make any modification in the present rule at the present time.

Respectfully

signed Geo. Beanston
" A W. Scott
" Attwood Geldern

Library Committee.

On motion of Mr Spaulding the recommendation was adopted.

The meeting then adjourned

Attest

John W Cumming
Secretary

C G Spaulding
Recording Secretary.

Apr 18/11.

San Francisco Tuesday Apr. 18, 1911

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Mechanics Institute building night by President Taussig.

Present at roll call Trustees Beaston, Dolan, Heald, Jenks, Neal, Scott, Spaulding, von Geldern, President Taussig (9). Absent at roll call Trustees Ford, Lyons, Mauzy, Speers, Wagner (5).

The minutes of the last meeting were read and on motion approved.

The Finance Committee reported recommending payment of audited vouchers 2348-2393 amounting to $2871.97 also building account vouchers as follows:-

181	R H. Meredith	$480.35
182	Thos. Day Co.	$100.95
183	Howe Scale Co.	78.20
		$659.55

the committee also recommended that $2500 be transferred from the savings account with the Savings Union Bank of S.F. to the commercial account. The recommendation to transfer funds was carried by the following vote - ayes Beaston, Dolan, Heald, Jenks, Neal, Scott, Spaulding, von Geldern, President Taussig (9). Noes none.

The recommendation to pay the bills was carried by the following vote:- ayes Beaston, Dolan, Heald, Jenks, Neal, Scott, Spaulding, von Geldern, President Taussig (9) Noes none.

Grove St. bldg sold.

The Pavilion Committee reported that it had sold the building 99 Grove St. to the Orenda Wrecking Co. for $160. that being the highest bid. the buyer to take away all debris and to have 60 days to remove. On motion the committee's action was approved by the following vote - ayes Beaston, Dolan, Heald, Jenks, Neal, Scott, Spaulding, von Geldern, President Taussig (9). Noes none.

Art Metal Work accepted.

The following report of the New Library Building Committee was read and ordered spread in the minutes

"The work of the Art Metal Construction Co. under its contract for steel book stacks in this building has been accepted and notice of completion was recorded April 7th last.

Apr. 18/11.

At time of acceptance Architect's certificate for $2096.75 was paid on. This amount completes payment of 75% of contract less $100. withheld till some details are completed and which have been delayed on account of non-arrival of some fittings. The balance of $4032.25 is due 35 days from date of acceptance.

The Secretary informed the Art Metal Co's representative that the Institute figured it damage on account of delay in the work at about $3300 but no written or detailed statement was given.

The above action was taken under the advice of the attorney and your committee will advise further with the attorney as to the proper steps to take

Respectfully
Irving Jenks.
Otto von Geldern
A. W. Scott
Byron Mauzy
(signed)
New Library Building Committee

Rosenthal's plan to buy Pavilion Block

It was stated that Mr. M. Rosenthal had had some conversation with some of the Board and ~~Mr. Fo~~ in regard to the Pavilion Block and that he was outside. Mr. Rosenthal entered and discussed the matter

During the discussion Mr. Mauzy entered.

Mr. Rosenthal said that he with Mr. Fred Meyerstein and others had contemplated buying the Pavilion Block and he asked to have a figure put on it. He suggested that the Board fix a price on the block and give him the right to purchase at that figure within two years; he to give a bond to buy the block, the bond to be forfeited if the purchase was not made; the amount of the bond he suggested at $50,000; the purchase price to be the figure the Board named on the block now with the amount of the bond added. He said further that if at the time the purchase was consummated, he had arranged to erect improvements to the extent of $250,000 that he would want the Institute to take a mortgage for the entire amount of the purchase price. This proposition did not appear favorably to the Board and after discussion he said that he would submit another proposition. Mr. Rosenthal then withdrew.

The meeting then adjourned.

OK
Allen
J. McCunning
Secretary

J. H. Spaulding
Recording Secretary

May 2/11.

San Francisco, Tuesday May 2, 1911.

The regular meeting of the Board of Trustees of the Mechanics Institute was held in the Mechanics Institute Building to night at 8 o'clock, President Taussig in the chair. Present at roll call Trustees Beaneton, Dolan, Ford, Jenks, Lyons, Neal, Scott, Spurs, von Geldern, Wagoner, President Taussig (11). Absent at roll call Trustees Heald, Mauzy, Spaulding (3).

The minutes of the last meeting were read and on motion approved.

The recommendation of the Finance Committee to pay audited vouchers 2394-2419 was on motion adopted by the following vote:- ayes Beaneton, Dolan, Ford, Jenks, Lyons, Neal, Scott, Spurs, von Geldern, Wagoner President Taussig (11) Noes none.

Mr. Mauzy entered.

Accident 61 Post

The Building and Repairs Committee presented report of accident on April 27th in the store 61 Post St, occupied by Milton Heynemann, said accident apparently having been caused by the leaving open of a steam valve from which the radiator had been previously detached. Attached to the report was a report on the accident from Roger H. Meredith giving as his opinion that the damage had been caused from the valve being opened, there were also attached to the report statements in regard to the damage, signed by Joseph M Cumming, Secretary, H. C. Swett, Engineer, George F Nowlan elevator operator, memorandum of statement made by Mr. Heynemann's janitor and a plan of the basement of the two stores in the building made by the architects office and marked by Mr. Bruce of the architects office with the location of leaks in the concrete floor. On motion the report was ordered filed with the thanks to the committee for its promptness in obtaining information and evidence about the accident.

The Library Committee's recommendation to buy books amounting to $399.73 net as per book lists 6-8 was on motion adopted by the following vote:- ayes Beaneton, Dolan, Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spurs, von Geldern, Wagoner, President Taussig (10) Noes none

May 2/11.

The Library Committee presented the following report.

Library Temporary Assistant

"We recommend that the Librarian be authorized to employ an assistant for a term of not more than one month to arrange the magazines and periodicals in the basement.

Public Phone

The Secretary under instructions of this Committee, has permitted the Pacific Telephone and Telegraph Co. to install for the convenience of the members a public pay telephone and booth on the 2nd floor of the Library. The Company was willing to pay the Institute a percentage of the receipts, provided it would redeem all tokens put in the telephone box but your Committee deemed it better for us to have nothing to do with the telephone other than to permit its installation. No agreement has been signed with the company.

Philatelic Society affiliation

Attached hereto is a letter from the Pacific Philatelic Society making proposition for affiliation with the Institute on about the same basis as its affiliation which lapsed at the time of the 1906 disaster. The proposition is that each member of the Society maintains a membership in the Institute, we to take care of their books and pamphlets which are to be put on our shelves, they to pay for binding same; we to provide them with a room for monthly meetings and to allow them to post a notice of same.

We recommend that the proposition be accepted and the Librarian authorized to make the necessary arrangements, subject to the approval of this Committee.

Respectfully

(signed) George Beaneton, (signed) A. W. Scott, (signed) Otto von Geldern } Library Committee

Letter from Pacific Philatelic Society attached to Library Committee Report.

S. F. April 1, 1911.

To the Trustees of the
Mechanics' Institute
Gentlemen:-

Philatelic Socy

The Pacific Philatelic Society, complying with your request for a written communication regarding its renewal of the affiliation with the Mechanics' Institute, beg to state:

Our Society has no dues, except what each member pays to the Institute. Every new member, as a qualification to our Society, must either be, or become, a member of the Mechanics' Institute

May 2/11.

Philatelic Society

Our meetings are monthly, held in a room provided by the Institute.

Our library is to be kept in the Reference Department of your library, where a section, or as much thereof as may be required, is to be set apart for it and properly designated subject to the rules of the Department, and is to be all in book form, except in case of pamphlets, or daily, weekly or monthly publications; said loose matter is to be placed in filing cases or binders, until each set is properly completed and then bound.

An index will be prepared by our Committee to be kept in the section, and in which all books of the Society will be entered when placed in the library. Our books will also contain a distinctive Book Plate.

Further we desire to have an agreement with the Library as to a uniform style of binding to be adopted for our books (other than those already bound that we now have, or may hereafter acquire) with a price that we will pay to the Library, and have the work done under and by the direction of the Library, thus insuring uniformity in appearance and quality of work.

Our Library will be properly "Indexed" by our own Committee before being turned over to your Librarian.

Notice of our Society and meeting days are to be placed in the Hallway down stairs as formerly.

Yours very truly,
(signed) Henry J. Crocker
(signed) Henry B. Phillips
(signed) Frank Koenig

The recommendation to employ temporary help was on motion adopted by the following vote:- ayes, Beanston, Dolan, Ford, Jenkes, Lyons, Mauzy, Neal, Scott, Spiers, von Geldern, Wagoner, President Taussig (12). Noes none.

The action of the committee in regard to public telephone was on motion of Mr. Neal approved. The recommendation as to the affiliation of the Pacific Philatelic Society was on motion of Mr. Neal adopted.

Lectures Report

The following report from the Lecture Committee was read and ordered spread on the minutes.

"The last of the lectures on "The End of the 18th Century in Europe" was given by Professor Stephens on April 27th.

May 2/11.

last.

There were issued to members of the Institute 876 double season tickets for the course.

The cost of the series was as follows:-

Lecturer's Fee	$300.	
Rent.	300.	
Doorkeeper.	17 50	
Printg. Stat. & Post. about	92 50	
Total	$710. 00	$710.00

Receipts

266 single admissions @ 25¢	66.50	
108 " " " 50¢	54.	120 50
net expense		$589. 50

Respectfully,
Luther Wagoner,
Trey S. Ford,
George Beanston
} Lecture committee

The Secretary's report for April 1911 was read and ordered spread on the minutes.

Secretary's Report April 1911.

S.F. May 2, 1911.

1911 Apr. 1 Cash in Savings acct.		$26,906. 42
Transferred to Commercial acct.		2500.
May 1 Balance in ~~Commercial~~ Savings		$24,406. 42
1911 Apr. 1 Cash in Com'l. acct.	5081.31	
Transfer from Sav. acct.	2500	
	$7581.31	

Library Receipts.

Dues	1448.	
Entrance Fees.	66.	
Fines & Extras.	105.45	
Books sold for	4.80	
Lectures.	10.50	
	$1634.25	
Post St. Rents.	2598.65	
Rent.	80.	
Interest.	7.90	
Sale of Par. Bldg 160	4430.80	
	$12,012.11	

Paid.

Library - books	433.99	
Binding	78.85	
Expense	147.90	
Furniture	23.40	
Salaries	188.	
Taxes.	$859.50	
Print. & stat.	86.39	
Lectures.	275.	
Mourning.	471.	4,361.03

May 2/11.

Post St Bldg.

Salaries	660.75		
Interest	1497.89		
Taxes	1829.		
Heat	100.		
Water	20.43		
Current	168.65		
Supplies	18.73		
Repairs	9.11		
Window clg.	24.		
Expense	9.		
Insurance	135.		
	4,472.56	883.59	3178.52

1911 May 1 Cash in Com. acct. $3178.52 → $27,584.94

" " " " Total

Bldg. acct. 1911 Apr. 1 amt. drawn 305857.60

drawn in April 3847.16

May 1 amt. drawn $369699.76

Library Rents	1634.25	Total Deficit	$4600.69
Payments	4361.03		
Deficit	$2726.78		
Post St Rents	2598.65		
Payments	4472.56		
Deficit	$1873.91		

Respectfully submitted,
(signed) Jos. M. Cumming,
Secretary

The Librarian's report for April 1911 was read showing as follows:-

New members	66
Transfers	4
Withdrawals	42
Circulation	9311
Daily average	366
Sunday average	32

Accessions 360, acquired by purchase 328, gift 32.

The following names of the persons reported as having applied for membership in April were on motion approved.

Wold, Eric	Dickmann, Geo.
Williams, Reed	Cook, Alex R.
Boyne, W. E.	Lothrop, Mrs. S. K.
Wilson, Douglas R.	Hempstill, Wm.
Browne, C. R.	von Behrens, Mrs. G.
Douglass, M. S.	Boyken, Wm. F.
Hirschfeld, Phil	Elliott, Mrs. Chas. M.
Barnes, Mrs. E. Humfrey	Warner, Mrs. F. G.
Berenger, Allan C.	Cullen, Thos. J.
MacBoyle, Errol	Willis, Mrs. L. H.
Magas, Oscar S.	Judell, Hugh
Thal, A. S.	Hanus, Francis J.
Bancroft, Wm. Paul	Sawyer, Meredith
Murray, Francis H.	Barnard, Stuart C.
Morton, Geo. G.	Zittleberg, J. W.

May 2/11.

Sweeny, M. L.	Roberton, Mrs. J. D.
Snyder, C. H.	McCormick, Mrs. C. R.
Browne, Harry C.	Sproul, Sidney
Richter, C. M.	Taylor, W. M.
Richardson, Mrs. W. A.	Hutchinson, Alexander
Goodman, Louis	Dougall, James
Roza, Chas. Francis	Wittemeyer, L. A.
Sanderson, W. D.	Moss, Geo. G.
Jeffery, Mrs. M.	Park, Robert L.
Hennessy, Mrs. D. J.	Hutchins, Mrs. C. J.
Irsan, Ben	Achill Stephen C.
Hausman, H. H.	Hitchcock, John L.
O'Brien, Matthew	Loscher, H. W.
Hynan, Samuel	Petterson, A. S.
Learew, Paul A.	Boland, F. E.
Scholl, A. L.	Menefee, Mrs. D. P.
Stott, A. W.	Hochstadter, Mrs. W. S. Thompson
Fitzpatrick, J. J.	Burke, Mrs. F. H. "
Lowrie, Wallace M.	Belden, Mrs. E. S. "
Morris, H. H.	Pond, Mrs. E. B. "

Heynemann wants sign. A letter from Milton Heynemann tenant of store 61 Post St asking permission to have a sign painted on the back of the building was referred to the Building & Repairs Committee.

Tax protest. On motion of Mr Jenks the Secretary was authorized to sell, assign, transfer, deliver and set over to Edward O'Gara all of the claim and demand of the Mechanics' Institute against the city and county of San Francisco a municipal corporation, for all taxes paid under protest by the Mechanics' Institute for the fiscal year 1910-11 together with the right to said O'Gara to collect the same in his own name by suit or otherwise.

Sec. vacation. On motion of Mr. Neal the Secretary was authorized to take a vacation of ten days.

The meeting then adjourned

Attest
J. M. Cumming
Secretary.

C. Sproul Jr.
Presiding Secretary

May 16/11.

San Francisco Tuesday May 16, 1911.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order in the Mechanics' Institute Building tonight at 8 o'clock President Taussig in the Chair, present at roll call Trustees Dolan, Jenks, Lyons, Neal, Scott, von Geldern, Wagoner, President Taussig (8), absent at roll call Trustees Beanston, Ford, Heald, Mauzy, Spaulding, Spurr (6).

The minutes of the last meeting were read and on motion approved.

Mr. Mauzy entered.

The Finance Committee recommended payment of audited vouchers 2420-87 amounting to $1792.66 and payment of building account voucher 184 to R.H. Meredith for $305. by order on the German Savings & Loan Society. The recommendations were adopted by the following vote; ayes Dolan, Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Wagoner, President Taussig (9); noes none.

Non board insurance.

The Finance Committee recommended that it be authorized to place the $55,000 insurance on the Post St. Building expiring within the next month, or such portion of it, should deem advisable, in such non-board insurance companies it might approve, the rate in non-board companies being about 25% less than the board companies. The recommendation was adopted by the following vote; ayes, Dolan, Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Wagoner, President Taussig (9), noes none.

Chess Room Rules.

The Chess Room committee presented the following report.

S.F. May 16, 1911.

Board of Trustees,
Mechanics' Institute.

Your Committee on Chess Room recommends that the following rules for the Chess Room be adopted and that they be posted in the Chess Room.

Rules and regulations to govern the Chess Room.

These rules shall be enforced by the Chess Room Committee or any of its members and in absence of such

Chess Room Rules.

committee, by the Librarian, Secretary, employees in charge of the rooms or such person or persons as shall be appointed by the Chess Club to have charge in said room.

1st. This room is for members of the Mechanics' Institute and such guests as are properly authorized to use same, and all others are requested to become members or to kindly refrain from using the room.

2nd. All persons using the books, magazines or newspapers placed in the room shall return them to their proper places and shall be responsible for loss or damage to same until so returned. Players will please reset pieces on leaving the tables.

3rd. Taking magazines or any other property from this room is a misdemeanor and persons detected doing so will be prosecuted under the law and forbidden the use of the room.

4th. Whistling, singing, using profane language, loud talking, boisterous conduct, all interference with games or tournaments or conduct tending to so interfere, pounding pieces on tables in a noisy manner or in a manner likely to injure the pieces or tables, spitting, throwing burnt matches or cigar or cigarette stumps or other rubbish on the floor, unsanitary or ungentlemanly conduct and conduct tending to interfere with the comfortable use of the room for the purposes for which it is designed are strictly forbidden and persons disregarding these rules will be denied the use of the room.

Respectfully
(signed) J.J. Dolan,
(signed) L.L. Wagoner,
(signed) A.W. Scott.
Chess Room Committee.

On motion the Committee's recommendations were adopted.

Sewer on Sweeny St.

The Secretary reported that, by instruction of the President he had signed the agreement with the property owners on the block of Sweeny St. on which the Institute owns a frontage of 100 feet, to construct a sewer at a cost of $1.50 a foot foot and had received back from Mr. Hiafey an agreement that the Institute's rate would be $1.50 a foot foot.

May 16/11.

Vacation to Elevator Operators.

On motion the matter of giving the elevator operators in the Post St. Building a vacation was referred to the Building and Repairs Committee with power to act, by the following vote; ayes, Dolan, Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Wagoner, President Taussig (9); noes none.

Offer of $600.000 for Pavilion Block.

Mr. Dolan stated that Mr. Rosenthal who had appeared before the Board at the meeting of [illegible] had made him an offer of $600,000 for the Pavilion Block. On motion of Mr. Mauzy the offer was declined.

Secretarys Leave of absence.

A motion was then made that the Secretary be given a leave of absence without pay for one year or less at the discretion of the President. The motion was carried by the following vote; ayes, Dolan, Jenks, Lyons, Mauzy, Neal, Scott, von Geldern, Wagoner, President Taussig (9); noes none.

The meeting then adjourned.

Attest
J.M. Cummings
Secretary

J.G. Spaulding
Recording Secretary

June 6 & June 8/1911.

San Francisco Tuesday June 6. 1911.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the Office of the Institute tonight at 8 o'clock by President Taussig; present at roll call all Trustees Jenks, Neal, Scott, Spaulding, von Geldern Wagoner, President Taussig (7) absent at roll call all Trustees Beaver, Dolan, Ford Heald Lyons, Mauzy, yours (7)

There being no quorum present the meeting adjourned to Tuesday June 13. 1911 at 8 o'clock p. m.

Attest
J.M. Cummings Secretary

J.G. Spaulding
Recording Secretary

San Francisco Thursday June 8. 1911.

The regular quarterly meeting of the members of the Mechanics Institute was called to order in the Mechanics Institute building tonight at 8 o'clock by President Taussig.

No quorum being present, the meeting adjourned

Attest
J.M. Cummings
Secretary

J.G. Spaulding
Recording Secretary

San Francisco Tuesday June 13. 1911.

An adjourned regular meeting of the Board of Trustees of the Mechanics' Institute, adjourned from June 6 inst. was held in the Office of the Mechanics' Institute tonight at 8 o'clock, President Tarpey presiding. There were present at roll call, Trustees Dolan, Ford, Jenks, Neal, Scott, Spaulding, vanGelderen, Wagoner, President Tarpey (9); absent at roll call, Trustee Brown, Heald, Lyons, Mauzy, Greer (5)

The minutes of the meetings of May 16th and June 6 last were read and on motion approved.

Finance Com. A report of the Finance Committee signed only by Mr. Mauzy was presented recommending payment of audited vouchers #2435/24 76 amounting to #4215.93 and recommending payment by order on Germania Savings and Loan society of building account vouchers payable to Mr. Cummings for #756.

On motion of Mr. Dolan the report was received as a report of the Committee and the recommendations adopted by the following vote:- ages, Dolan, Ford, Jenks, Neal, Scott, Spaulding, vanGelderen, Wagoner, President Tarpey (9) noes None,

Library Com. The Library Committees recommendation to buy books amounting to #327.00 net as per book lists 9/11 was on motion adopted by the following vote:- ayes Dolan, Ford, Jenks, Neal, Scott, Spaulding, vanGelderen, Wagoner, President Tarpey (9) noes None.

Pro-rating expens Post St Bldg The Secretary presented report on method of pro-rating expenses of Post St Building in financial reports which was read and ordered filed.

The Secretary presented financial estimate for the ensuing year which was read and ordered filed.

Reports from the Secretary for May and for quarter ending May 31, were read and ordered spread on the minutes.

Librarians Report May. 1911 The Librarian's report for May was read showing as follows:-

New Members	60	
Withdrawn	18	
Circulation	7031	
Daily Average	341	
Sunday average	31.	
Accessions	189	acquired by purchase 162
		gift 13
		pending 14.

The names of the following applicants for membership in May 1911 were on motion approved as per report of Librarian)

New Members.

J Thoreen	H Mauer	R W Arlett
Francis D Bliss	L B Marcus	H G Smith
Mrs D Lowenthal	H W Goedeken	Evo Ely Stanwood
C W. Cebrian Jr.	Eug Jos Lanagan	Frank Mahon
R H. Lewey	T O Donoghue	W. M Ehrland
Robt H. Mc Elroy	Adolphe Bien	D L O'Connor
Eileen C Doyle	L. E Lee	Glen A Wilbur
J H Perrine	O V Rastolsee	Monroe Dutton
Chas Mc Clay	W W Hoover	Arnold W. Liebelt
F H Lord	O G Jones	J R Brumm.
W F Jones	Mrs O H Chapman	Miss K Gentry
W R Bowden	Gordon Thompson	H Hyde
Jno J Dwyer	Laura M Saunders	J M W Hutt
J W Wegener	Chas F Drew	Thos L Colestock
Edw Ernest	Elsie A Burkell	Blanche M. Donnell
Eliz F Baker	A A Hanks	Edward Brown
W A Berg Jr	Leo L Owens	Mrs H B Babcock
E Laycock	Frank W Mc Donald	H L Dodson Jr.
Jean Mallett	Thos Churchill	Henry H Hart
Lewis Mauer	Chas M. Betts	Jno B Charles

The Librarian's report for quarter ending May 31 was read and ordered spread on the minutes.

Lyons ill It was reported that Trustee Lyons was in the hospital having had an operation and that he was doing nicely and wished to be remembered by the Board.

Pres. Leave President Tarpey asked leave of absence for one month which was on motion granted.

Cumming Leave. The President reported that Secretary Cumming had accepted the position of Assistant Secretary of the Panama-Pacific International Exposition Company and that he had granted, in pursuance of the meeting of May 16 last, to Secretary Cumming, a leave of absence for one year beginning July 1, 1911.

Salary Asst Sec. Mr. Neal moved, and Mr. Dolan seconded, that the salary of the Assistant Secretary, to be employed during the Secretary's leave of absence be fixed at #125 per month. Mr. Scott moved as an amendment that the salary be fixed at #150 per month. Mr. Ford seconded the amendment, which was carried and the motion as amended was then carried.

Wood elected. Mr. Spaulding nominated John N. Wood for the office of assistant secretary. On motion of Mr. Wagoner the nominations were closed and the Secretary instructed to cast the ballot of the Board for John N. Wood for assistant secretary during the leave of absence of the Secretary. The Secretary cast

June 13/11.

The ballot as directed and the chair declared Mr Wood duly elected

The meeting then adjourned
Attest
Jos M Cumming
Secretary

J K Spaulding
Recording Secretary

Reports read meeting June 13. 1911.
Secretary - May 1911.

Secretarys Report. May.

1911 May 1 Cash in Commercial a/c $3178.52

Receipts

Library.		
Dues	868.50	
Entrance Fees	60.	
Fines & Extras	88.05	
Sundry Receipts	3.	
	$1019.55	
Post St. Rents	2805.00	
San Bruno lot rent	30.	
Interest	5.52	$3860.07
		$7038.59

Payments.

Library		
Books	422.97	
Expense	25.18	
Printg & Stat.	43.84	
Salaries.	787.50	
Lectures	10.50	$1289.99
Pavilion - Sidewalk		437.90
Post St. Salaries	680.	
Interest	1536.67	
Insurance	80.75	
Water	14.81	
Heat	100.	
Current	155.90	
Lamps.	13.56	
Supplies	44.45	
Window clg.	24.00	
Expense	6.75	$2606.89 $4334.78
1911 June 1 Cash in Commercial acct.		2,703.81
" " " Savings "		24,406.42
Total Cash.		$27,110.23

Building acct.
1911 May 1 Amt pd. $309,699.76
Paid in May 305.
June 1, Total. $310,004.76

June 13/11.

Post St. Building acc.
Receipts for May $2805.
Payments. 2606.89
Cash surplus for month $198.11
Pro rata of other charges 500
Less Insurance pd. 30.75 469.25
Deficit for month $271.11

Respectfully,
(signed) Jos. M. Cumming.
Sec

Secys. Quarterly Report ending May 31. 1911

Secretary's Report - Quarter ending May 31, 1911.

1911
Mch 1, Cash in Savings acct. $26,906.42
Transfer to Commercial acct 2500
June 1 - Cash in Savings acct. $24,406.42

1911 Mch 1 Cash in Commercial acct $5753.19
Transfer from Savings acct 2500.
$8253.19

Receipts.

Library - Dues	3190.00	
Entrance Fees	207.00	
Books pd for	7.30	
Fines & Extras	294.85	
Lectures	33.25	
Sundry	3.00	
	$3735.40	
Rents San Bruno.	90.00	
Rents Post St.	7612.90	
Interest	23.49	
Sale Grover St Bldg	160.00	
Refund Loan acct	4681.69	$16,303.48
		$24,056.67

Library.	Paid.	
Books	1232.87	
Binding	78.85	
Advertising	2.00	
Expense	337.77	
Furniture	142.65	
Insurance	17.	
Lectures	285.50	
Morning	499.50	
Printg & Stat	220.04	
Salaries	2290.50	$5706.68

Post St. Bldg.

Salaries.	1962.00	
Interest.	4503.16	
Taxes	1829.00	
Heat.	300.	
Water.	59.81	
Current.	460.15	
Supplies.	149.45	
Repairs	9.11	
Window clg	72.	
Expence	27.40	
Insurance	165.75	
Lamps	29.26	$ 9567.09
Pavilion sidewalk		437.90
Taxes		2059.50
Advanced to Loan acct.		4681.69 $ 21,552.86
1911 June 1 Cash in Loan acct		$ 2,703.81
" " Total cash.		$ 27,110.23

Loan acct.

1911 Mch 1 Amt. Paid		$ 294,531.69
Paid out in Quarter.		15,673.07
1910 June 1 Pd. to date.		$ 310,004.76

Post St. Bldg. Receipts.		$ 7612.90
Payments.		9567.09
Cash Deficit		$ 1954.19
Less excess of pro rated items paid in Quarter.		494.75
Real Deficit.		$ 1459.44

Respectfully,
(signed) Jno. M. Cumming,
Secretary.

Librarian's Quarterly Report ending May 31. 1911

Libaarian's Report. Quarter Ending May 31, 1911.

The President
and Board of Trustees
Mechanics' Institute.

Gentleman:—

I herewith submit my report of the work of the Library for the quarter ending May 31, 1911.

Membership:

Total membership March 1, 1911.	3036
New members March 1 to May 31, 1911.	207
	3243
Resignations.	86
Total membership June 1, 1911.	3157

The membership is divided as follows:-

Honorary members.	10
Life members	640
Subscribing members.	2507
Total.	3157

Accessions:

Number of volumes reported March 1, 1911		35592
Added by purchase.	795	
" " gift.	57	
" " binding.	94	946
		36538
Less lost and paid for		9
Present number in Library		36529

Circulation:

There were issued for home use 28,363
average of 9454.

Receipts:

Entrance Fees.	207
Dues	3190
Books paid for.	7.30
Fines.	136.80
Extra books	158.05
Lecture tickets	4.25
	$ 3703.40

Respectfully submitted,
(signed) F. B. Graves,
Librarian.

June 20. 1911

San Francisco, Tuesday, June 20th 1911.

The regular meeting of the Board of Trustees of the Mechanics Institute was called to order in the office of the Mechanics Institute, 57 Post St. San Francisco, President Taussig presiding = There were present at roll-call Trustees Beanston, Dolan, Mauzy, Neal, Scott, Spaulding, Spiers, Von Gelderen, President Taussig (7) absent at roll call, Trustees Ford, Heald, Jenks, Lyons, Wagoner (5)

The minutes of the last meeting were read and on motion approved

Leave of Absence to President extended

On motion the leave of absence granted to President Taussig, at the meeting of June 15th 1911, was extended to cover a period of six weeks.

There appearing no further business the meeting adjourned.

attest

John A. Wood
Asst. Secretary

J. S. Spaulding
Recording Secretary

July 4. 1911

San Francisco, Tuesday July 4th 1911

There was no meeting of the Board of Trustees of the Mechanics Institute on this date.

attest

John A. Wood
Asst. Secretary

J. S. Spaulding
Recording Secretary

Special Meeting

July 6. 1911

San Francisco, July 6th 1911 (Thursday)

A Special meeting of the Board of Trustees of the Mechanics Institute was held in the office of the Mechanics Institute, 57 Post St. San Francisco, this Thursday evening, at 8 o'clock, vice president Jenks presiding. There were present at roll call Trustees Beanston, Ford, Jenks, Mauzy, Scott, Spiers, Von Gelderen, Wagoner, vice president Jenks (8) absent at roll call Trustees Dolan, Heald, Neal, President Taussig, Spaulding (6)

The chair read the following call which had been mailed to each member of the Board

Notice to Trustees of Special Meeting

Call for meeting

A special meeting of the Board of Trustees of the Mechanics' Institute will be held at the office of the Mechanics' Institute, 57 Post St. San Francisco on Thursday July 6, 1911 at 8 o'clock p.m.

This meeting is called by Vice President Jenks for the following purposes -

1.- To pay bills

2.- To receive and act upon a report of the New Library Bldg Committee in the matter of installing an improved signaling system in the elevators in the Post St. Building.

3.- To receive and act upon a report of the Library Committee in the matter of employing help and making changes in the salaries of some of the Employees

By order (signed) Respectfully
Livingston Jenks, Vice President. John A. Wood. Asst Secretary

The chair then announced that the first matter to be considered was on the report of the New Library Building Committee on the installation of an improved system of signals in the elevators of the Post St. Building.

Mr. Jenks as chairman of the Committee made a statement of the present condition of the elevator signals and outlined the proposed changes as recommended by the Committee

Mr. Beanston asked for a formal report from the Committee whereupon Mr. Jenks, as chairman, made a verbal report as follows -

change signals of elevators

"The members of the New Library Building Committee have made thorough investigation of the elevator signalling service at present in use in the Mechanics' Institute Building and are of the unanimous opinion that it should be improved by the installation of a system of light signals on each floor and in each elevator cage, and by a bell signal system from operator to operator = The approximate cost of making these changes will be $975.00, and your Committee asks that

the Board of Trustees of the Mechanics' Institute authorizing it to enter into a contract for the work"

On motion the report of the Committee was adopted and the Committee given power to act by the following vote - Ayes - Trustees Beanston, Ford, Manzy, Scott, Spiers, Vonsellern, Wagoner, vice-president Jenks (8) noes - none.

Finance Com.

A report of the Finance Committee signed only by Mr Manzy was presented recommending payment of vouchers 2477-2479 amounting to $2836.15

On motion the report was received as a report of the Committee and the recommendations adopted by the following vote - Ayes Trustees Beanston, Ford, Manzy, Scott, Spiers, Von Geldern, Wagoner, vice-president Jenks - (8) noes - none

See correction July 18th p. 597

Library Com

The Library Committee presented the following report -

"Your committee on Library reports as follows - Miss Selma E. Jansen resigned from her position as desk clerk on June 30. 1911 - We recommend that the salary of Mrs Daisy Page, floor attendant, be increased from $45.00 to $50.00 per month, that the salary of Hilda M. Palache, desk clerk, be increased from $30.00 to $40.00 per month, and the salary of Amy Jones, assistant in catalogue room, be increased from $30.00 to $35.00 per month -

Respectfully submitted

(Signed) Geo. Beanston
Otto von Geldern
A. K. Scott
} Library Committee

Increase Salaries - Resignation S.E. Jansen

On motion the report of the Committee was received and the recommendations adopted by the following vote - Ayes. Trustees Beanston, Ford, Manzy, Scott, Spiers, Von Geldern, Wagoner, vice-president Jenks (8). noes - none.

There appearing no further business the meeting adjourned

attest

John H. Wood
Asst Secretary

J. S. Spaulding
Recording Secretary

July 18th 1911

San Francisco, Tuesday July 18th 1911

The regular meeting of the Board of Trustees of the Mechanics' Institute was held in the office of the Mechanics' Institute #57 Post St, San Francisco, this Tuesday evening at 8 o'clock - In the absence of the regular officers of the Board Asst Secretary Wood, called the meeting to order and on motion, duly carried, Trustee Beanston was elected to act as chairman - There were present at roll call Trustees Beanston, Dolan, Ford, Heald, Jenks, Neal, Scott, Spiers and Wagoner (9) absent Trustees Lyons, Manzy, Spaulding, Von Geldern, president Sansom (1) vice-president Jenks who has entered during the roll call then took the chair.

The minutes of the regular meeting of June 20th 1911 and of the special meeting of July 6th 911 were read - Mr. Neal stated that in the minutes of the special meeting of July 6th the motion to adopt the report of the Finance Committee should read 'the report was received as a report of the Committee and the recommendations adopted subject to the approval of the Finance Committee - On motion the correction was ordered made and the minutes of the meeting of June 20th as read and the minutes of the meeting of July 6th as corrected were approved.

Minutes of July 6th corrected

No meeting July 4th

The Asst. Secretary announced that the regular meeting called for July 4th 1911 had not been held

A report of the Finance Committee, signed only by Mr Heald, was read recommending payment of audited vouchers #2480 - 2576 amounting to $626.59 - On motion the report was received as a report of the Committee and the recommendation adopted subject to the approval of the Finance Committee by the following vote - Ayes Beanston, Dolan, Ford, Heald, Neal, Scott, Spiers, Wagoner, Vice President Jenks (9) noes - none

The Library Committee's recommendation to purchase books amounting to $343.85 net as per book lists #12-14 was on motion adopted by the following vote - Ayes Trustees Beanston, Dolan, Ford, Heald, Neal Scott, Spiers, Wagoner, Vice President Jenks (9) noes - none.

elevator signals

Mr. Jenks, chairman of the New Library Building Committee reported that since the last meeting of the Board a further system of elevator signals which is was claimed would give better service than the system already suggested had been submitted to him and that he had not yet had an opportunity to place the matter before the Committee - On motion the Committee

was granted further time

Mr VanGelderen Entered
Mr Heald retired

The Secretary's report for June 1911 was read and ordered spread on the minutes

Secretary's Report June 1911

Secretary's Report June 1911

1911 June 1 Cash in Commercial a/c $2703.81

Library - Dues	637.50		
Entrance fees	36.		
Booksplt for.	5.90		
Fines & Extras	102.70		
Sundry Receipts	1.		
	783.10		
Post St. Rents	2719.10		
San Bruno Rents	30.		
Interest	4.33		3536.43
			6240.24

Payments -

Library & Administration -			
Books	234.85		
Binding	2.36		
Expense	40.49		
Printing & Stationery	147.49		
Salary	825.		
Advertising	1.60		
Furniture	38.34	1290.13	
Post St Building			
Salary	680.		
Supplies	93.35		
Expense	13.14		
Insurance	261.56		
Heat	100.		
Current	161.95		
Lamps.	11.50		
Repairs	8.81		
Window Cleaning	24.		
Water	27.19		
Interest	1544.30	2925.80	4215.93
1911 July 1 - Cash in Commercial a/c			2024.81
" 1 " " Savings a/c			24406.43
			26430.73

Loan a/c

Pd. to June 1st 1911	310,004.76	
" " 4	206.84	
July 1st Pd to date	310,211.60	

Post Street

Receipts	2719.10	
Payments	2925.80	
Cash Deficit		206.70
Pro Rata Taxes	500.-	
Less Insurance pd	261.56	238.44
Real Deficit		445.14

The Librarians report for June 1911 was read showing as follows

Librarian's Report June 1911

New members	36	
Withdrawn	27	
Circulation	9051	
Daily average	343	
Sunday average	31	
Accessions	299	of which there was acquired
by purchase	269	
gift	13	
binding	17	

The names of the following 36 applicants for membership as contained in the Librarians report were on motion approved

Miss Nellie Sullivan	Wm H McCarthy
Alfred B. Clark	Dr. A. Pardee Jr.
Miss Ellen Hegstrom	H.C. Houghton
John J. Burke	R.M. Brough
W.K. Winterhalter	L.L. Clough
Thos F. Tracy	Ralph W. Crossman
Dudley F. Fish	Edgar Stevens
C.H. Howard	Thos Easson
J.L. Hawks	J.S. Fujita
B.R. Putnam	Miss M.E. Shepard
Schöne C. Kurlandzik	Chas Flammer
M.H. Eblin	Jules Wieniawski
Mrs E. Story	Mrs L.B. Eveland
F. Ernest Lifford	Mrs Geo. LeRoy Brown
E.N. Peray	Mrs Dave Sachs
N.L. Nelson	E.P. Hudson
Dr Mary Brun	Edith D. Driscoll
John Norton Pomeroy	Richard D. St. John

J.M. Cumming $200.00 Salary for June 1912.

On motion of Mr Spiers, seconded by Mr Dolan it was ordered that a voucher be drawn favor of Joseph M. Cumming, in amount, $200.00 Salary for services rendered as Secretary during the month of June 1911, by the following vote Ayes Beanston, Dolan, Ford, Neal, Scott, Spiers, VanGelderen, Haynes, Vice President Parks (9) Noes - none

There appearing no further business the meeting adjourned

Attest

John H. Wood
Asst Secretary

J.M. Cumming
Recording Secretary

August 1st 1911.

San Francisco, Tuesday, August 1. 1911

The regular meeting of the Board of Trustees of the Mechanics' Institute was held in the office of the Mechanics' Institute, #57 Post St. San Francisco, this Tuesday evening at 8 o'clock, President Taussig presiding. There were present at roll-call Trustees Beanston, Ford, Jenks, Manzy, Real, Scott, Von Geldern, Wagoner, President Taussig (7) absent Trustees Dolan, Heald, Lyne, Spalding, Spiro (5)

The minutes of the meeting of July 18th 1911 were read and on motion approved

A report of the Finance Committee, signed only by Mr. Manzy, was read recommending payment of audited vouchers #2518-2531 amounting to $1899.00 = On motion the report was received and the recommendation adopted subject to the approval of the Finance Committee by the following vote Ayes Trustees Beanston, Ford, Jenks, Manzy, Real, Scott, Von Geldern, Wagoner, President Taussig (7) noes- none.

The Library Committee's recommendation to purchase books amounting to $331.19 net as per book lists #15-17 was on motion adopted by the following vote - Ayes Trustees Beanston, Ford, Jenks, Manzy, Real, Scott, Von Geldern, Wagoner, President Taussig (7) noes- none

Pavilion Lot rented to Ringling Bros. Circus Sept 8th to 11th

Mr. Real of the Pavilion Committee reported that application had been made by a representative of Ringling Bros. Circus to rent the Pavilion Lot on September 8th 9th 10th & 11th 1911 and that he had deferred closing the transaction pending the meeting of the Board. On motion it was ordered that the lot be rented for the dates specified and that the rental be at the rate of $25.00 per day, it being understood that the lot was to be used for the cook and horse tents and that no show be given thereon;

Chess Tournament prizes awarded

The Chess Room Committee reported that the prizes in the recent Chess Tournament had been awarded as follows - 1st prize E.J. Clarke - 2d prize J.A. Drouillard - 3d prize C. Fink - 4th, 5th & 6th prizes tied by Lawrence A. Rosenblatt, E.W. Gauer and Wallace E. Revell, and recommended payment of the bills for same, amounting to $35.00 - On motion the report was received and the action of the Committee approved.

Elevator signals Van Emon to make suggestion

Mr. Jenks, Chairman of the New Library Building Committee, reporting on installation of a system of elevator signals stated that he had caused to be mailed to each member of the Board a copy of a letter received from the Elevator Supply & Repair Co

after considerable discussion by the members of the Board it was suggested that the Elevator Supply & Repair Co. be requested to write a separate letter on each system proposed explaining same as fully as possible - Mr. Wagoner suggested that Mr. Van Emon, formerly of the Van Emon Elevator Co. might make some recommendation and volunteered to see Mr. Van Emon and if possible get from him an opinion = The Committee was on motion granted further time -

Asst-Secy's Contingent fund increased

On motion a warrant was ordered drawn in favor of John A. Wood, asst Secy. for $100.00 to be added to the asst. Secretary's Contingent Fund and the asst Secretary was authorized to pay bills against the Institute amounting to not over five ($5) dollars each after same had been approved by the proper Committee by the following vote Ayes - Beanston, Ford, Jenks, Manzy, Real, Scott, Von Geldern, Wagoner, President Taussig (7) noes none

Asst. Secy's. Report. July 1911

The Assistant Secretary's report for July 1911 was read and ordered spread on the minutes

Assistant Secretary's Report - July 1911

July 1	Cash in Commercial Account			2024.31
	Receipts			
"	Library - Dues	1381.50		
	Entrance Fees	43.		
	Life Membership	50		
	Books paid for	2.70		
	Fines & Extra Books	85.30	1563.50	
	Post St. Rents	2912.85		
	San Bruno Rents	30.		
	Interest Commercial a/c	4.12		
"	Savings a/c	510.76	3457.73	5021.23
				7045.54
	Cash in Savings a/c July 1st			24406.42
				31451.96

Expenditures

Library Administration		
Books	105.99	
Binding	36.53	
Expense	67.13	
Printing & Stationery	59.25	
Salary	787.50	1056.40
Post Street Bldg.		
Salaries	725.-	
Supplies	3.60	
Expense	7.75	

Insurance	45.-		
Heat	100.		
Current	129.45		
Repairs	7.50		
Window Cleaning	24.		
Water	17.87		
Interest	1546.15	2606.32	3662.72
Cashier Savings a/c August 1st			24917.18
" " Commercial a/c " "			2872.06
			31451.96

Loan account Balance July 1st $310211.60
July no payments.

Post Street Bldg.

Receipts	2912.85	
Payments	2606.32	
Excess Receipts		306.53
Pro Rata Taxes, insurance etc	500.-	
Less Insurance paid	45.	455.-
Real Deficit		148.47

The above "Post Street receipts $2912.85" does not include the $1000.- rent charge to the Mechanics' Mercantile Library

Respectfully John A. Wood. Asst. Sec'y.

The Librarian's Report for July was read showing as follows

Librarian's Report July 1911

New members	43
Life Members	1
Withdrawals	31
Circulation	8289
Daily Average	325
Sunday Average	37
Accessions	264 of which there were required
	by purchase 199 by Gift 65

The names of the following 44 applicants as contained in the Librarians report were on motion approved

Thomas Earley	J. B. Olsen	Janet M. Gibson
Fred D. Parsley	L. B. Lupper	J. C. Royle
N. C. Steinfels	Louise E. Tallant	Charlotte J. Montgomery
Irma McBride	H. M. Beck M.D.	M. W. Glover M.D.
Wm. B. Hoag	E. J. Osborn	C. J. Pringle
W. H. McLauchlan	Chester L. Lyman	Margaret D. Brown
Rose Kelly	C. J. Bourbakis	C. L. Miel
Mrs. H. Salmonson	R. E. Hamilton Jr.	Chas. Adler
Eric H. Richardson	P. L. Pettigrew	Adelle Behn
G. R. Marshall	W. H. Sargeant	Harry Edwards
H. R. Noble	J. L. Knowlton	L. Beanston
Mrs. Earl McGlashen	George Gillman	C. U. McIntyre

R. B. Sterling C. B. Dunecker Louis T. Hengstler
Mrs Mabel A. Flood Mrs Emma Shafter Howard L. L. Carter
Courtland Harper Mrs Samuel Sonnenberg (Life Member)

There appearing no further business the meeting adjourned.

Attest
John A. Wood
Asst. Secretary

J. G. Spaulding
Recording Secretary

August 15th 1912

San Francisco, Tuesday August 15th 1911

The regular meeting of the Board of Trustees of the Mechanics' Institute was held in the office of the Mechanics' Institute, #57 Post St. San Francisco, this Tuesday evening at 8 o'clock, President Tansey presiding - There were present at roll call Trustees Beanston, Dolan, Ford, Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagner, President Tansey (11) absent at roll call - Trustees Heald, Jenks, Mauzy (3)

The minutes of the meeting of August 1st were read and on motion approved

The report of the Finance Committee recommending payment of audited vouchers #2533 - 2548 amounting to $1870.88 was received and the recommendation, on motion, was adopted by the following vote - Ayes - Trustees Beanston, Dolan, Ford, Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagner, President Tansey (11) noes none

Application of L. Boggiono for Pavilion Lot

The Pavilion Committee reported, through Mr. Neal, that application had been made by Mr. L. Boggiono for the use of the Pavilion Lot for September 3rd, 10th, 17th and 24th - On motion the Asst Secretary was instructed to notify him that the lot could be had for the 3d, 17th, and 24th of September at the established rental of $5.00 per day

Mr. Mauzy entered

Book-plate suggested by P. J. Healy

Mr. Beanston, for the Library Committee, made a verbal report submitting a drawing of book plate on the lines suggested by Mr P. J. Healy, in a resolution adopted at the Quarterly meeting held December 8th 1910 and recommended that it be placed on the outside of each volume - On motion the recommendation was adopted

The Membership Committee reported as follows.-
"We submit herewith a list of 104 members owing from $10.50 to $27.00 and recommend that the names be dropped from the roll - Respectfully submitted James H. Lyons, J.J. Dolan, Robert H. Neal - On motion the recommendation was adopted and the names as follows were ordered stricken from the roll of membership in the Mechanics' Institute by the following vote - Ayes. Beanston, Dolan, Ford, Lyons, Mauzy, Neal, Scott, Spalding, Spiers, Von Geldern, Wagoner; President Tansing (12) noes none

Delinquent members dropped

owing 7 quarters Jan. 1910-Oct 1911 $10.50

Wm C. Mackintosh
L. H. Curtis
Dan Gorman
Edw. R. Knight
Alex Johnson
H. A. Zekend
W. P. Watson
Chas. W. Boynton
K. S. Kristensen
E. A. Cole
E. L. Simpson
John T. Waddell
J. W. Peters
Mrs. F. L. Johnson
Henry Stein
H. L. Brigham
Arthur Arlett
Herman Laham

owing 8 quarters Oct 1909-Oct. 1911 $12.00

Miss Hazel L. Carran
Miss Margaret J. Geddes
T. Kung
Edward E. Doyle
D. R. Brenner Smith
Chas. Hilf
Mrs. R. O. Yates
Miss Louise McDonnell
Chas. Eressman
R. L. Hoppe
J. M. Izett
H. Bryant Cody
H. L. Hooper
C. E. Preston
P. A. McDonald

owing 9 quarters July 1909 to Oct. 1911 $13.50

C. E. Ray
Hiram K. Gould
T. D. Kilkenny
Miss K. Finnegan
J. P. Adams
Miss Adora Retterville
Mrs. J. D. Ryan
L. E. Nathan
Henry Roberts
Miss Ora Falkner
Wm. G. Harper
Rudolph Alborn
Mrs. Ruth Y. Shelor
Miss Martha K. Hill
W. J. Harvey
Miss Laura Heron
Joseph Myers
Miss Jane O'Neill
Miss Bertha Asher
L. R. Reynolds
Clifford B. Rushmer
Alex Pearson
James L. Starkey
R. H. Kay Chapman
L. L. Coleman
Emile Rechsteiner
Anthony Panza
J. J. Greenwood
H. J. Summerhayes

owing 10 quarters April 1909 to Oct. 1911 $15.00

Miss A. Seligsohn
Wm. Von Rees
Alfred B. Mendelsohn
Miss Mary Wallace Shaw
Andrew White
A. Wendt

owing 10 quarters April 1909 - Oct. 1911 (cont.)

Addison H. Harmony
E. S. Millard
A. M. Bienenfeld
Paul E. Flatow
Grace Stewart Merrell
Miss Genevieve Mylie
N. W. Howard
Miss Blanche H. Flagler
Eugene L. Pierce
Grafton D. Beck
Mrs. H. C. Jensen
H. A. Pixley
Stacker & Hartnell
William Pyper
William Sykes
Thomas Phillips
Thos. P. Deering
H. J. Lawrence
Mrs. John T. Sare

Chas. H. Kissling
Chester H. Loop
Miss Victoria Lonigo
G. F. Dyer
Miss Isabel Galloway
Wm. A. Butler
Dr. Max Doerffling

owing 11 quarters Jan. 1909 - Oct. 1911 $16.50

John C. Lynch
J. A. Brown
Geo. K. Duval

owing 12 quarters Oct 1908 to Oct 1911 $18.00

Edw. P. Fitzgerald
Crittenden Thornton
Scott Elder

owing 13 and more quarters to Oct 1911 $19.50 to over

John H. Gray
F. V. T. Lee
Milton M. Friedman
Mark G. Lane

The Chess Room Committee reported as follows

Chess Com re charges against Joseph Firebaugh by Chess Club; E.E. Perley, by Chess Club

"Charges against Mr. Joseph Firebaugh and Mr. E.E. Perley a copy attached were filed with the Chairman of this Committee on August 9th 1911, by a Committee of the Chess and Checker Club of the Mechanics' Institute, thereupon the Chairman of this Committee called a meeting of the Committee for August 11th 1911, at 4 o'clock p.m. to receive and act upon the same.

Your Committee met on August 11th at 4 o'clock p.m. and received the charges, and also heard the preliminary statements of Mr. H.H. Jones and Mr. C.W. Moores. The assistant Secretary was instructed to notify Mr. Joseph Firebaugh and Mr. E.E. Perley that charges had been filed against them and to request them to appear at the office of the Mechanics' Institute on Monday August 14th 1911 at 4 o'clock p.m. and make any statement they might desire.

The meeting called for August 14th was held on that date at 4 o'clock p.m. The Asst. Secretary stated that Mr. Joseph Firebaugh and Mr. E.E. Perley had been duly notified. Mr. Firebaugh appeared in person and by his friend, W.H. Kuhl. Mr. Perley did not appear at all. The following witnesses were examined, Mr. H.H. Jones and Mr. L.A. Mittermeyer, after which Mr. Firebaugh made a statement admitting the facts as charged and excusing himself on the ground of great provocation.

Your Committee finding the charges sustained against

both parties recommend that the Board of Trustees of the Mechanics' Institute order that Mr. Joseph Firebaugh and Mr. E.E. Perley be excluded from the chess room for a period of six months from August 15th 1911.

(Signed) J.J. Dolan, A.H. Scott, Luther Wagoner } Chess Room Committee

On motion the report of the Committee was received and the recommendation adopted by the following vote - Ayes Beanston, Dolan, Ford, Lyons, Mangy, Neal, Scott, Spaulding, Spiro, Von Geldern, Wagoner, President Tansey (12) noes none and the Assistant Secretary was instructed to so notify both parties. (Copy of charges below)

Mr. Ford withdrew

Babson Bros re change of Lease, 65 Post St

A letter was received from Babson Bros. tenants of store #65 Post St. requesting a change in the terms of their lease - On motion the request was not granted

The President announced the death, on August 4th 1911, of Mr. Robert Ewing a trustee of the Mechanics' Institute in 1870 and 1890-1891 and the Library Committee was appointed to draft suitable resolutions to be sent to the family of Mr. Ewing.

(Charges preferred against Joseph Firebaugh and E.E. Perley)
San Francisco, Cal. August 9th 1911

To the Chess Room Committee of the Mechanics' Institute:

Copy of charges against E.E Perley 2/3 Jos. Firebaugh

Gentlemen: We, the undersigned, the Executive Committee in charge of the Chess Room, hereby desire to respectfully submit for your consideration the following charges against Messrs. Perley and Firebaugh, members of the Institute, viz:

On Friday, August 4th 1911 in the forenoon, at the Chess Room, Messrs Perley and Firebaugh participated in a disgraceful quarrel wherein each of them used exceedingly vile and vulgar language much to the annoyance of the members and guests present; they also challenged each other to fight, each of them swinging a chair. This quarrel lasted for several minutes notwithstanding the fact that they were requested to desist and behave - Similar brawls between these two men have occurred several times before.

As the above is a breach of Rule 4 of the Rules and Regulations adopted by your Board of Trustees, a copy of which is posted in the Chess Room, we desire your consideration of the matter so that whatever punishment you may feel justified in visiting on them may be a preventative of similar indecorous conduct on the part of others.

Yours truly

(Signed) L.S. Quimby - Chairman of Chess Committee
H.H. Jones, asst. Secretary
J.J. Dolan, President
A.S. Howe

There appearing no further business the meeting adjourned

attest

John H. Woods
asst. Secretary

J.G. Spaulding
Recording Secretary

San Francisco, Tuesday September 5th 1911

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening at 8 o'clock in the office of the Mechanics' Institute #57 Post St. San Francisco, California, President Tansey presiding - There were present at roll call Trustees Beanston, Dolan, Jenks, Lyons, Scott, Von Geldern, Wagoner, President Tansey (8) absent at roll call, Trustees Ford, Heald, Mangy, Neal, Spaulding, Spiro. (6)

The minutes of the meeting of August 15th 1911 were read and on motion approved.

Finance Com

A report of the Finance Committee, signed by Trustees Heald, Mangy, and Lyons, as follows was presented -

"Your committee on finance reports as follows - there is cash on hand in Commercial account this date $5749.62 - We recommend payment of audited vouchers #3549 - 3581 amounting to $2106.59 - Building vouchers #187 - 188 amounting to $1744.23 have been paid by draft upon the German Savings and Loan Society upon Architects certificates as follows - favor Albert Pissis, balance in full $1644.23, Art Metal Construction Co $100.00 - On motion the report was received and the recommendation adopted by the following vote - Ayes - Trustees Beanston, Dolan, Jenks, Lyons, Scott, Von Geldern, Wagoner, President Tansey - (8) Noes - None.

Library Com

The Library Committee's recommendation to purchase books amounting to $319.23 net, as per book lists #8-19 mss, on motion, adopted by the following vote - Ayes, Trustees Beanston, Dolan, Jenks, Lyons, Scott, Von Geldern, Wagoner, President Tansey (8) Noes - None

Lectures & Classes Com

For the Committee on Lectures & Classes President Tansey stated that he had talked with Prof. A. Morse Stephens and from him

had learned that he had discontinued the giving of lectures but that he would be pleased to make an exception in the case of the Mechanics' Institute if the Board of Trustees so desired - The Asst. secretary was instructed to advise Prof. Stephens that a meeting of the Committee would be held on Tuesday evening September 12th 1911 at 8 o'clock at the office of the Institute, and invite him to be present to meet the Committee

Chess Room Com. re E.E. Perley & Jos. Firebaugh

For the Chess Room Committee Mr. Dolan read two letters from Mr. E.E. Perley which had been sent to him personally, and which referred to the recent action of the Board excluding him (Mr. Perley) from the Chess Room, in one of which Mr. Perley stated that he would appear at this meeting - as Mr. Perley did not appear no action was taken.

The following letter was received from Mr. Joseph Firebaugh

San Francisco, Cal. September 2. 1911

To the Honorable Board of Trustees
of the Mechanics' Institute, S.F.

Gentlemen:

Referring to your very kind letter of recent date in which, for violating rule 4 of the Chess Room rules, your Honorable Board found it imperative to exclude me from the Chess Room for a period of six months, I hereby acknowledge my culpability in that matter and beg pardon. "The quality of mercy is not strained; it droppeth like the gentle dews of Heaven on the just and the unjust"

Very Respectfully,
(Signed) Joseph Firebaugh

On motion of Trustee J.J. Dolan it was ordered that the order of the Board of Trustees made August 15th 1911 excluding Mr. Firebaugh from the chess room for a period of six months, be vacated and that he be permitted to resume the privileges of the Chess Room from this date

Death of Robt. Ewing

The Asst. Secretary stated that the following letter had been sent to the family of the late Robert Ewing, a former Trustee of the Institute, by direction of the Library Committee, to whom it was referred at the meeting of August 15. 1911

San Francisco, August 30th 1911

To The Family of
The Late Robert Ewing:

The Board of Trustees of the Mechanics Institute has instructed me to convey to you its sincere sympathy in your bereavement, and to state that in the death of Mr Ewing, the Mechanics Institute has lost one of its most earnest

supporters and one who by his services in the past as one of its trustees, contributed materially to its prosperity -

Very Sincerely Yours.
(Signed) John H. Wood, Asst Secy, Mechanics Inst

Asst. Secy's Report Aug. 1911

The report of the Asst. Secretary for the month of August 1911 was read and ordered spread on the minutes

Assistant Secretary's Report - August 1911.

Library account

	Receipts		
Dues		1104.	
Entrance Fees		66.	
Books paid for		5.25	
Fines & Extra Books		94.55	1269.80
Expenditures			
advertising		3.55	
Books		561.36	
Binding		31.80	
Expense		70.68	
Printing & Stationery		30.95	
Salaries		702.50	1400.84
Excess Expenditures			131.04

Post Street Building account

	Receipts.	
Rents		2712.85
Expenditures		
Salaries	680.-	
Supplies	3.97	
Expense	2.	
Heat	100.	
Repairs	36.87	
Interest	1546.80	2369.64
Excess receipts		343.21

General account

	Receipts	
San Bruno rent	30.	
Interest - Commercial account	5.84	35.84
Gross Receipts		
Library	1269.80	
Post Street	2712.85	
General	35.84	4018.49
Gross Expenditures		
Library	1400.84	
Post Street	2369.64	3770.48
Excess receipts		248.01

Cash account - On hand in Cash a/c Aug. 1st $2872.06
Receipts during August 4018.49 — 6890.55
Expenditures during August 3770.48
Transfers to Architect's Contingent a/c 100.— — 3870.48
On hand in Cash a/c Sept. 1st — 3020.07
Cash in Savings a/cs Sept. 1st — 21917.18
Total Cash on hand Sept. 1st 1911 — 24937.25

Loan Account - amount due August 1st $310211.60
Drafts during August 1744.23 — 311955.83

Post St. Bldg. (Pro-Rated a/c) Receipts 2712.85
Expenditures 2369.64 — 343.21
Charge, Pro-rata taxes insurance, etc — 500.
Real Deficit — 156.79

The above does not include the $1000.00 rent charge to the Library a/c by the Post St. Bldg. a/c. If this charge is included the figures will change as follows. - Library a/c, excess expenditures $1131.04 Post St. Building a/c, excess receipts $1343.21

Respectfully submitted, John H. Wood Asst. Secy

Libns. Report Aug. 1911

The Librarian's report for August was read showing as follows
new Members 66. Withdrawals 18. Circulation 9366.
Daily average 341. Sunday average 35. accessions 248 of which there were acquired by purchase 218. By gift 30.
The names of the following 66 applicants for membership were on motion approved

J. Meyl	A. J. Boone	L. Lazarus
J. H. Lane	Elsie H. Butler	Mrs. J. F. Donallan
W. H. T. Thorne	Melissa A. Smith	Mrs. Violet K. D. Davis
Mrs. Hermine A. Recht	Mrs. Frances Jones	Harry Stirlitz
Chas. H. Harrington	Miss Dorothy Barber	Chas. D. Taylor
Miss M. Mellin	E. Rass	J. Morey
Miss Lydia Fuller	Henry Brett	J. M. Cummins
A. L. Menzies	C. Burness	Mrs. J. Mersh
Herbert S. Thuey	V. L. Jenney	W. B. Rambo
Harry D. Jenkins	Stephen Marco	Julie E. Wolf
L. A. Roth	Mrs. R. D. Benjamin	R. Knupp
Mrs. L. D. Perry	J. C. Graham	A. Altmayer
Lillian E. Cramer	J. B. Eliot	H. J. Sherriff
J. C. Radcliffe	J. A. Knapp	J. H. Baker
Louis A. Schaum	H. B. Graham	Miss P. M. A. Manassero
Mrs. M. E. Rogers	W. M. O'Connor	Geo. Reilly
Ross O'Shaughnessy	Arthur L. Shands	Babette Heller
W. H. Ervin	J. C. Davis	W. B. Wilshire
Mrs. Carrie E. Short	Edw. E. Roberts	Asa Martin
L. S. McClymont	Mrs. John A. Sibley	Ernest J. Clarke
Mrs. R. A. Kirkpatrick	Mrs. Chas. G. Cooper	C. P. Robinson
Ernest A. Bruer	M. S. Morris	Mrs. A. G. Baycroft

Socy's. Quarterly Report Aug. 31. 1911

The Asst. Secretary's report for the Quarter ending August 31. 1911 was received and referred to the Quarterly Meeting

Libn's. Quarterly Report Aug. 31. 1911

The Librarian's report for the Quarter ending August 31. 1911 was received and referred to the Quarterly meeting

Letter from Dr. E. M. Bixby (resignation)

a letter was read from Dr. E. M. Bixby resigning from membership in the Institute, after having been a member for 25 years, because of the fact that he was leaving the city. The Asst. Secretary was instructed to write Dr Bixby offering the use of the rooms at any time that he might visit the city.

Letter from H. L. King, 1st Presbyterian Church Society, presenting Constitution, etc. Mech. Inst. 1857 etc.

a letter was read from Mr. H. L. King, for the Session, First Presbyterian Church Society, offering to the Mechanics' Institute a copy of the "Mirror of the Fair" published September 8th 1857 and a copy of the "Constitution, By-Laws, Rules and Regulations of the Mechanics' Institute" published in 1857, both of which had been found in the cornerstone of the First Presbyterian Church building on Stockton St. between Clay & Washington Sts. The Asst. Secretary was instructed to acknowledge receipt of the documents and to convey the thanks of the Board of Trustees for the donation

Letter from Pacific Surety Co. re Employers Liability Insurance

a letter from the Pacific Surety Co relative to the Employers Liability Insurance carried by the Institute was ordered referred to the Institute's attorneys for an opinion

Babson Bros. renewing lease of 65 Post St. with privilege of discontinuing May 1st 1912 by paying $500.

The following letter was read from Babson Bros tenants of store 65 Post St. was read -

San Francisco, September 1. 1911

Mr. John H. Wood Secretary
Mechanics Institute, San Francisco

Dear Sir. In accordance with the terms of our lease I hereby notify you in writing that we wish to continue our lease for the year beginning November 1st 1911, as per the regular terms given in the lease. In a talk I had with Byron Mauzy it was agreed that Babson Brothers will have the privilege of discontinuing their lease on May 1st 1912, provided they give sixty days notice and pay $500.00 as a consideration for having the lease discontinued at that time. Kindly have this agreement approved by the Board of Directors and send me written notice so I can file it with the lease.

Yours very truly
(Signed) Babson Bros. S. E. Babson Sect.

On motion the arrangement to discontinue the lease on May 1st 1912, upon terms as proposed in the letter, was approved by the following vote Ayes Trustees Bearnston, Dolan, Jenks, Lyons, Scott, Von Geldern, Wagoner, President Taussig (8) noes none.

There appearing no further business the meeting adjourned

attest

John A. Wood
Asst. Secy.

J. C. Spaulding
Recording Secretary

San Francisco, Thursday September 7th 1911

Quarterly – No Quorum

The regular Quarterly meeting of the members of the Mechanics' Institute called for Thursday evening September 7th 1911 was adjourned, there being no quorum present

attest

John A. Wood
Asst. Secy.

J. C. Spaulding
Recording Secretary

San Francisco, September 19th (Tuesday) 1911

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening at 8 o'clock at the office of the Mechanics' Institute #57 Post Street, San Francisco Cal. President Taussig presiding – There were present at roll call Trustees Bearnston, Ford, Heald, Lyons, Scott, Spaulding, Wagoner, President Taussig (8) absent at roll call Trustees Dolan, Jenks, Manzy, Real, Sperry, Von Geldern (6)

Mr. Von Geldern entered

The minutes of the meeting of September 5th 1911 were read and on motion approved.

Finance Com – The report of the Finance Committee recommending payment of audited vouchers #2582-2598 amounting to $2005.33 was read and on motion the recommendation of the Committee was approved by the following vote – Ayes Trustees Bearnston, Ford, Heald, Lyons, Scott, Spaulding, Von Geldern, Wagoner, President Taussig (9) noes none

Lectures & Classes – The Committee on Lectures and Classes reported as follows – "Your Committee has arranged with Prof. H. Morse Stephens to deliver a course of twelve lectures on "The History of Spain and Spanish Civilization" at Lane Hall, Sacramento & Clay Streets, Commencing

Thursday, October 5th 1911, and continuing on October 19th, November 2d and 16th, January 18th 1912, February 1st 15th and 29th, March 14th and 28th, April 11th and 25th – We recommend that season ticket for the course, admitting member and one other person, be sold for $1.50; Non-members season ticket, admitting one person, be sold for $1.50; Single admission $.25 – The cost of the course will be about $697.00, divided as follows – Prof. H. Morse Stephens $300.00. Rent of Hall $300.00. Doorkeeper $18.00. Printing $49.00 Postage 32.00 from which is to be deducted such amount as is received from the sale of tickets – Respectfully submitted, Luther Wagoner, Percy L. Ford, George Bearnston, Committee on Lectures and Classes – On motion the report of the committee was adopted by the following vote Ayes – Trustees Bearnston, Ford, Heald, Lyons, Scott, Spaulding, Von Geldern, Wagoner, President Taussig (9) noes none

Opinions from Denicke & Young re Employers Liability Act – An opinion was received from Messrs Denicke & Young, the attorneys for the Institute, to whom was referred the matter of the acceptance or rejection of the terms of the Roseberry Act in connection with the Employers Liability Insurance carried by the Mechanics Institute, advising that, for the present, the Institute does not accept the conditions of the act: On motion it was decided to follow the advice of the attorneys and the Secretary was instructed to so notify the Pacific Surety Co.

A communication from the Bureau of Mines, Dept of the Interior was read and ordered filed

Death of Jos. Welch Reay – The Asst Secretary announced the death on September 7th 1911 of Mr Joseph Welch Reay, a director of the Mechanics Institute in 1865. On motion the Asst. Secy. was instructed to make a record of the announcement in the minutes of this meeting and to send to the family of Mr Reay, a letter conveying the sympathy of the Board of Trustees

Oil painting from E.W. Currier – The Asst. Secretary announced that Mr. Edward Nelson Currier had presented to the Institute one of his oil paintings – On motion the Asst. Secretary was instructed convey to Mr. Currier the thanks of the Board

Resignation E.P. Heald, Trustee – Trustee E.P. Heald announced that he desired to retire from the Board of Trustees of the Mechanics Institute and presented the following letter of resignation, which was, at his request, read by the Asst. Secretary:

San Francisco, Cal. Sept. 19. 1911

To the Trustees of the
Mechanics Institute of San Francisco. Cal

Gentlemen:- I hereby tender my resignation as a member of your Board - Our relations have always been so pleasant that I regret parting with the members of this Board, and throughout the remaining years of my life I shall cherish the memory of each one of you as that of a dear friend.

Very Respectfully yours
(Signed) E.P. Heald

Trustees Ford and Beanston, and President Taussig spoke urging Mr. Heald to reconsider the matter and remain a member of the Board - Mr. Heald replied, thanking all of the members of the Board for the courtesies extended to him, stating that his determination to retire was final, and asking that his resignation be accepted -

Mr. Wagoner then moved that the resignation of Mr E.P. Heald as a member of the Board of Trustees of the Mechanics' Institute be accepted with regret - The motion was carried by the following vote - Ayes Trustees Beanston, Ford, Lyons, Scott, Spaulding, Van Gelderen, Wagoner, President Taussig (8) noes- none. Mr. Heald not voting.

Resignation
Jos. M. Cumming
Secretary

Secretary Joseph M. Cumming presented his resignation as follows

San Francisco, Sept 19th 1911

Board of Directors
Mechanics' Institute, San Francisco. Cal

Gentlemen:- Several months ago your Board was kind enough to grant me a year's leave of absence when I assumed the duties of Assistant Secretary of the Panama Pacific International Exposition Company. as this position with the Exposition Company appears to be permanent, I hereby tender my resignation as Secretary of the Mechanics' Institute to take effect immediately - It is with the greatest regret that after fifteen years as Secretary of the Institute I am severing my connection with it, and I beg to express to all of the members of your Board my very sincere appreciation of the very many kindnesses and courtesies I have enjoyed at the hands of every one of the members of the Board -

Yours very truly
(Signed) Jos. M. Cumming, Secretary Mechanics Institute

On motion of Trustee Lyons the resignation was accepted

Election
Jos. M. Cumming
Trustee -
vice E.P. Heald

The president announced that nominations for the vacancy in the Board of Trustees caused by the resignation of Mr Heald were in order - Mr. Scott nominated Mr Joseph M. Cumming

who was seconded by Trustee Lyons - There being no further nominations, on motion the nominations were declared closed and the Asst. Secretary was instructed to cast the vote of the Board - Trustee Lyons was appointed teller - The ballot being cast the teller announced the vote of the Board for Joseph M. Cumming and the Chair declared him elected to the office of Trustee of the Mechanics Institute

Election
John H. Wood
Secy

Trustee Ford nominated John H. Wood for the office of Secretary of the Mechanics Institute made vacant by the resignation of Jos M. Cumming - The being no further nominations, on motion the nominations were declared closed and Trustee Lyons was requested to cast the ballot of the Board - Trustee Wagoner was appointed teller and upon the ballot being cast announced the vote of the Board for John H. Wood, for Secretary of the Mechanics' Institute, and the President declared him so elected

There appearing no further business the meeting adjourned

Attest
John H. Wood
Secretary

J.C. Spaulding
Recording Secretary

San Francisco Tuesday October 3rd 1911

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening at 8 o'clock in the office of the Mechanics Institute 57 Post St, San Francisco, Cal, vice-president Jenkyn presiding - There were present at roll call Trustees Beanston, Dolan, Ford, Jenks, Mangy, Neal, Scott, Spaulding, Van Gelderen (9) absent at roll call Trustees Cumming, Lyons, Spiers, Wagoner, President Taussig (5) Mr Wagoner entered immediately after roll call

The minutes of the meeting of September 19th 1911 were read and on motion approved

Finance Com

The report of the Finance Committee recommending payment of audited vouchers # 2599-2616 amounting to $1826.80 and of Building vouchers # 189-190 (by draft on the German Savings & Loan Society) amounting to $388.70 was read, and on motion the recommendation was adopted by the following vote - Ayes - Trustees Beanston, Dolan, Ford, Jenks, Mangy, Neal, Scott, Spaulding, Van Gelderen, Wagoner (10) noes none (5)

Library Com. The Library Committee's recommendation to purchase books amounting to $341.72 as per book lists 4, 20-21, was on motion adopted by the following vote - Ayes Bernstein, Dolan, Ford, Jenks, Mangy, Neal, Scott, Spalding, Von Geldern, Wagoner (7) Noes none

Secy's. Report Sept. 1911 The report of the Secretary for the month of September 1911 was read and ordered spread upon the minutes

Secretary's Report - September 1911

Library account - Receipts

Dues	736.	
Entrance fees	61.	
Books paid for	7.20	
Fines & Extra Books	90.70	
Lecture a/c (Sale of tickets)	114.	
Expense a/c (Refund Gas Co)	3.38	1012.28

Expenditures

Books	346.92	
Expense	77.16	
Printing & Stationery	11.05	
Salaries	705.	1140.13
Excess Expenditures		127.85

Post Street Building account - Receipts

Salaries	680.	
Water	33.72	
Supplies	117.86	
Window cleaning	48.	
Expense	64.50	
Lamps	26.75	
Rent	100.-	
Repairs	38.39	
Current	316.50	
Interest	1548.07	2973.79
Excess Receipts		16.96

Pavilion Lot. Receipts

Rent	100.	100.00

General Accounts. Receipts

San Bruno Rent	30.	
Interest - Comil a/c	6.	36.00

Gross Receipts - Library	1012.28	
Post St.	2990.75	
General	36.	
Pavilion Lot	100.	4139.03
Gross Expenditures - Library	1140.13	
Post St	2973.79	4113.92
Excess Receipts		25.11

Cash Account

On hand in Comil a/c Sept 1st		3020.07
Receipts during September		4139.03
		7159.10
Expenditures during September		4113.92
On hand in Comil a/c October 1st		3045.18
Cash in Savings a/c October 1st		24917.18
Total Cash on hand October 1st 1911		27962.36

Loan account

Amount due September 1st	311955.83	
No payments during September		
Total Mortgage indebtedness		311955.83

Post St. Bldg. - Pro Rata a/c

Receipts	2990.75	
Expenditures	2973.79	
Excess Receipts	16.96	
Charge pro rata taxes, insurance, etc	500.	
Real deficit		483.04

The above does not include the $1000.00 rent charge to the Library account by the Post St. Bldg. a/c - If this charge is included the figures will read as follows - Library a/c - Excess Expenditures $127.85 Post St Bldg. a/c - Excess receipts $1016.46

Respectfully submitted

(Signed) John A. Woods - Secretary

Libris Report Sept. 1911 The Librarian reports for September received showing as follows - New members, 61. Withdrawals, 23. Circulation 8860, daily average 352, Sunday and holiday average, 65. - The accessions were 254 volumes, of which three were acquired by purchase, 172 by gift, 82. - Special mention is made of a gift by Mrs. B. Woods, of 32 volumes of American Architect & Building News and 42 unbound volumes of architectural periodicals. The names of the following 61 applicants for membership were on motion approved

Fillmore White	George F. Carsen	E.H. Kip
James M. Hammond	J. Buckbauer	Chas. Jones
J. Stuart Stevenson	Wm. A. Butler	A.C. Rogers.
Meares Drumm	Stanley Johnson	Mrs. S.J. Hinkin
E. Levy	Mrs. Chas. Henry Ward	Mrs. Wm. A. Bertheau
Een Nagai	Alvin L. Mooser	Edith H. Lockwood
Peder Ronning	Geo. K. Duval	Wm. G. Todd
Edmond C. Woodbach	O. Carl Barthels	W.E. Bart
Ruth A. Mayer	Henry R. Silbert	Mrs. Chas. Zeimer
Miss Amy T. Campbell	Hugh de Valin	J.J. Hardy
Mrs. D.H. Steele	Mrs. E. Pate Rowen	R.C. Hackley
Ralph Barker	Mrs. E.H. Derieke	Mrs. W.K. Likerman
J.H. Fennont	Ethel L. Way	Mrs. Jacob Wissbein

Miss Fastina Spadoni	C.B. Cline	Dr Vard H. Hulen
John A. Powers	Theo. Welnick	John Finn Jr
D.A. Steinbaugh	Brooks Palmer	Arthur C. Jones
W.W. Forle	Thos. Finnegan	R.K. Moore
J Mora Moss	R.A. Borden	A Harding
F.C. Thompson	E.A.W. Hammann	P. Ehrenfeldt
H.L. Cunningham	Paul A. Veil	P.B. Stofer
W.L. Hamilton		

Letter E.E. Perley re Chess Room exclusion

A communication from Mr. E.E. Perley, relative to the action of the Board in excluding him from the Chess Room, was referred to the Chess Room Committee

In accordance with Sec. 7. article IX of the Constitution, Trustee elect Jos M. Cumming filed the following obligation

San Francisco, Cal. Sept. 20. 1911

Obligation Jos M. Cumming Trustee

I, Joseph M. Cumming, having been duly elected Trustee of the Mechanics' Institute, do promise faithfully and honestly to perform the duties of said office, and to support and advance the best interests of the association.

Signed this 22d Day of September 1911

Jos. M. Cumming

There appearing no further business the meeting adjourned

Attest

John A. Wood. Secretary

J.G. Spaulding
Recording Secretary

San Francisco, Tuesday October 17th 1911

The regular meeting of the Board of Trustees of the Mechanics Institute was held this Tuesday evening at 8 o'clock in the office of the Mechanics' Institute, #57 Post Street San Francisco, California, President Janssen presiding - There were present at Roll call Trustees Beanston, Jenks, Lyons, Scott, Spalding, Spiers, Van Gelder, Wagoner, President Janssen (9) absent at roll call Trustees Dolan, Ford, Cumming, Mangy, Kerk, (5)

The minutes of the meeting of October 3rd 1911 were read and on motion approved.

Trustees Mangy and Dolan entered

Finance Com. The report of the Finance Committee recommending payment of audited vouchers #2617 - 2633 amounting to $2082.23 was read and on motion the recommendation was adopted by

the following vote - Ayes Trustees Beanston, Dolan, Jenks Lyons, Mangy, Scott, Spalding, Spiers, Van Gelderen, Wagoner, President Janssen (11) Noes none. - a further report recommending that the sum of $4000.00 be transferred from the Savings account in the San Francisco Savings Union to the Commercial account was on motion adopted by the following vote - Ayes - Trustees Beanston, Dolan, Jenks, Lyons, Mangy, Scott, Spalding, Spiers, Van Gelderen, Wagoner, President Janssen (11) noes none

Chess Room Com re E.E. Perley

The Chess Room Committee reported as follows - a meeting of this Committee was held on Saturday, Oct. 7th 1911 at 2.30 p.m. at which Mr E.E. Perley was present. Mr Perley acknowledged that the charges as made by the Chess Club Committee under date of August 9th 1911 were true and expressed regret that the trouble had occurred, and offered to write a letter of apology to the Boards, a copy of which is attached to this report - The said letter having been received by the Secretary we recommend that Mr Perley be restored to the privileges of the Chess Room from this date. (Signed) J.J. Dolan, A.W. Scott, L. Wagoner, Chess Room Committee - On motion the report was received and the recommendation adopted

(Copy of letter received from Mr. E.E. Perley)

San Francisco, Cal. Oct. 7th 1911

To the Board of Trustees of Mechanics' Institute:-

Gentlemen:- I hereby acknowledge that I participated in the recent trouble in the Chess Room, which I regret exceedingly, and hereby tender my regrets and apology, admitting that I was also guilty of a breach of the peace and good order of the Library, and ask reinstatement - Hereafter I will endeavor to preserve order. Yours very truly,

(signed) Edward E. Perley No. 1752 Bush St.

Gift of photo by L. Wagoner

On motion the thanks of the Board of Trustees were extended to Trustee Wagoner for the gift of a large photographic picture of the Yosemite Valley

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secretary

J.G. Spaulding
Recording Secretary

San Francisco, Tuesday, November 7th 1911

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this 7th day of November 1911 at 8 o'clock p.m. at the office of the Mechanics' Institute #57 Post Street, San Francisco, Cal., President Tansey presiding. There were present at roll call Trustees Beanston, Cumming, Ford, Jenks, Lyons, Manzy, Neal, Scott, Spalding, Von Geldern, President Tansey (11) absent at roll call Trustees Dolan, Spiers, Wagner (3)

The minutes of the meeting of October 17th were read and approved.

Finance Com — The Finance Committee report recommending payment of audited vouchers #2634-2672 amounting to $8811.97 was read and on motion the recommendation was adopted by the following vote- Ayes Trustees Beanston, Cumming, Ford, Jenks, Lyons, Manzy, Neal, Scott, Spalding Von Geldern, President Tansey (11) noes none

Library Com. Books — The Library Committee's recommendation to purchase books amounting to $335.11 net as per books lists #4, 23-25 was on motion adopted by the following vote - Ayes Trustees Beanston, Cumming, Ford, Jenks, Lyons, Manzy, Neal, Scott, Spalding, Von Geldern, President Tansey (11) noes none

Periodicals 1912 — The recommendation of the Library Committee ordering periodicals, newspapers, and annual publications for the year 1912, amounting to $1729.00 was on motion adopted by the following vote - Ayes- Trustees Beanston, Cumming, Ford, Jenks Lyons, Manzy, Neal, Scott, Spalding, Von Geldern, President Tansey (11) noes, none

Secy's Report October 1911 — The report of the Secretary for the month of October 1911 was read and ordered spread upon the minutes.

Secretary's Report - October 1911

Library Account -

Receipts

Dues	1354.	
Entrance fees	60.	
Books paid for	3.70	
Fines & Extra Books	105.10	
Lecture A/c (Sale of tickets)	410.75	
Expense A/c	2.55	1936.10

Expenditures

Books	302.65	
Expense	67.08	
Printing & Stationery	77.90	
Salaries	707.50	
Insurance	34.-	
Advertising	2.45	
Lecture A/c	82.48	1269.06
Excess Receipts		667.04

Post Street Building account

Receipts

Rents-		3104.50

Expenditures

Salaries	680.-	
Rates	17.87	
Supplies	32.85	
Window cleaning	24.	
Expense	11.75	
Lamps	30.50	
Heat	100.	
Repairs	12.	
Current	176.25	
Interest	1554.75	2639.97
Excess Receipts		464.53

General account

Receipts

San Bruno Rent	30.-	
Interest- Comb. A/c	6.38	36.38

Gross Receipts.

Library	1936.10	
Post Street Bldg.	3104.50	
General account	36.38	5076.98

Gross Expenditures

Library	1269.06	
Post Street Bldg	2639.97	3909.03
Excess Receipts		1167.97

Cash Account

On hand in Commercial account, Oct. 1st	3045.18
Receipts during October	5076.98
	8122.16
Expenditures during October	3909.03
On hand in Comb. A/c Nov. 1st	4213.13
on hand in Savings A/c Nov. 1st	24917.18
Total Cash on hand Nov. 1st 1911	29130.31

Loan Account

Amount due October 1st	311955.83
payments during October	388.70
Total Mortgage indebtedness	312344.53

Post St. Building (Pro-rata A/c)

Receipts	3104.50	
Expenditures	2639.97	
Excess Receipts	464.53	
Large Pro-rata, taxes, etc	500.	
Real Deficit		35.47

The above does not include the $1000.00 rent charge to the Library account by the Post Street Bldg account. If this charge is included the figures will read as follows - Library account, Excess expenditures $332.96
Post St. Building account, Excess receipts $1464.53

Respectfully submitted John H. Wood, Secretary

Libns. Report October

The Librarian's report for October 1911 showing New members 60 - withdrawals 28. Circulation 9183 - daily average 343, Sunday average 53. Accessions 333. - acquired by purchase 205, Gift 31, binding 97. was read

The names of the following 60 applicants for membership were on motion approved

W.R. Edwards	Ernest V. Benjamin	Jno B. Rogers
Chas L. Clough	J. C. McCaughern	E.A. Gillmore
H.E. Pickett Peters	Katharine A. Perry	Elsa DePue
Marie L. Burke	Ethel Allen	Hermann F. Fischer
Wallace A. Wise	Jessie Gordon	Morris M. Bruce
Miss F.A. McKinnon	L.C. Mysell	D. Tuffson
F.J. Cooper	Mary J. Gibbons	O.C. Pietrelli
F. Post	E.L. Napier	Aug. C. Sterling
Fred A. Freeney	Mrs. S. Sekelheimer	Ernst Bamerwal
Mary E. Marden	Mrs Chas. S. Staunton	J. Lindner
Gordon N. Edwards	George T. Ohnesiel	H.R. Williams Jr.
Miss Marion E. Smith	A.M. Rosenstein	R.B. Merck
David Young	Elizabeth Furnival	L.R. Marvin
Mrs St John Whitney	Paul O. O'Neill	H.A.W. Dimmig
Mrs Lloyd Osborne	J.H. Thomson	Mrs Helen Harfield Harriman
Mr Petterich	J.W. Goza	Edith A. Taylor
Mrs Hollis P. Blackburn	Mrs J. Herrin	H.W. Edelen
Miss Edith Allen	R.W. Snow	Robt. W. Campbell
Mrs McCaughern	Capt J.C. Johnson	Robt. Hutchinson
Miss Elizabeth Clarke	Hal Fox	Mrs R. Brotman

Use of Board Room to Engineering Societies

The president announced that he had allowed the use of the Board Room on the evening of November 2d. 1911 for a meeting of delegates from the local engineering societies - On motion the action of the president was approved

Thanks from Trustee J.M. Cumming

Trustee Cumming thanked the members of the Board for the honor conferred in electing him a Trustee and promised to use his best efforts to advance the interests of the Institute

There appearing no further business the meeting adjourned

Attest
John H. Wood
Secretary

J.D. Spaulding
Recording Secretary

San Francisco, November 21st 1911

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening November 21st 1911, at 8 o'clock at the office of the Mechanics' Institute 57 Post Street, San Francisco, California, President Tansey presiding - There were present at roll call Trustees Beanston, Mangy, Neal Scott, Spaulding, Spiers, Von Geldern, President Tansey (8) absent at roll call Trustees Cumming, Dolan, Ford, Jenks, Lyons, Wagner (6)

The minutes of the meeting of November 7th 1911 were read and on motion, duly seconded & carried, approved - Mr Jenks and Mr Dolan entered.

Finance Com Bills Bldg Voucher

The report of the Finance Committee recommending payment of audited vouchers #2673 to 2679 amounting to $207.39 and of Building voucher #191 amounting to $185.50 (by draft on the German Savings & Loan Society) was on motion, duly seconded and carried, approved by the following vote - Ayes Trustees Beanston, Dolan, Jenks, Mangy, Neal, Scott, Spaulding, Spiers, Von Geldern, President Tansey (10) noes none

Bldg & Repairs Com. Increase Salary of W. Hendahl

The Committee on Building and Repairs presented the following report - "Your Committee on Building & Repairs reports as follows - We recommend that the Salary of W. Hendahl, day janitor, be increased from $65.00 per month to $70.00 per month beginning November 1st 1911, (as payment for extra time in running suction hose and for time on Sunday mornings - Signed Jas. Spiers, Livingston Jenks, J.D. Spaulding, Building & Repairs Committee - On motion, duly seconded and carried the recommendation of the Committee was adopted by the following vote - Ayes Trustees Beanston, Dolan, Jenks Mangy, Neal, Scott, Spaulding, Spiers, Von Geldern, President Tansey (10) noes none

Price on Pavilion Block

Letters from Mr. J.H. Wade and Rucker & Co. making inquiry as to price on the Pavilion Lot as a whole, and in parts, were on motion referred to the Pavilion Committee

from E.T. Johnson re Stack on East wall of Bldg.

A letter from Mr. E.T. Johnson asking permission to attach a chimney to the East wall of the Institute Building was on motion referred to the Committee on Building and Repairs

from Heyneman & Co. Sign on Bldg.

A request from Milton Heyneman & Co. for permission to have a sign advertising their business on the rear wall of the Institute Building, - and one from the San Francisco Life Insurance Co. to have signs on the East &

west walls of the building were on motion referred to the Committee on Building and Repairs

There appearing no further business the meeting adjourned
attest
John A. Hoyd
Secretary

J.G. Spaulding
Recording Secretary

San Francisco, Calif. December 5th 1911

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, December 5th 1911 at 8 o'clock at the office of the Mechanics Institute, 57 Post street, San Francisco, California, President Taussig in the chair - There were present at roll call Trustees Bearnston, Dolan, Ford, Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern, President Taussig (9) absent at roll call Trustees Cumming, Jenks, Mangy, Wagner (11)

The minutes of the meeting of November 21st 1911 were read and on motion approved

Finance Com. The Finance Committee presented a report recommending payment of audited vouchers #2680-2705 amounting to $2622.11 - on motion duly seconded and carried the recommendation was adopted by the following vote - Ayes - Trustees Bearnston, Dolan, Ford, Lyons, Neal, Scott, Spaulding, Spiers, VanGeldern, President Taussig (10) noes - none

Bldg & Repairs Com. The Building and Repairs Committee presented the following report

Stack on east wall of Bldg. - Granted

"On the application of E.T. Johnson for permission to attach a chimney to the east side of the Mechanics' Institute Building, we recommend that the request be granted. The chimney to be put up under permit from the Board of Public Works after Mr. Johnson has signed an agreement, to be drawn up by the attorney for the Institute, protecting all the rights of the Mechanics' Institute -

Heynemann & Co. Sign on Bldg - denied

On the application of Milton Heynemann & Co for permission to have a sign on the back of the Institute Building, we recommend that the request be denied

On the application of San Francisco Life Insurance Co. for permission to have signs on the sides of the Institute Building, we recommend that the request be denied

(Signed) Jas. Spiers, J.G. Spaulding
Building & Repairs Committee

On motion, duly seconded and carried the report was

received and the recommendations adopted

Mr. Cumming entered

Library Com. Books. The report of the Library Committee recommending the purchase of books amounting to $407.73 as per book lists 4 = 26-28 was on motion, duly seconded and carried adopted by the following vote Ayes - Trustees Bearnston, Dolan, Cumming, Ford, Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern, President Taussig (11) noes none.

Mr. Jenks entered

Secy's Report. November. The Secretary presented the following report for November 1911

Secretary's Report - November 1911

Library Account

Receipts

Dues	1006.	
Entrance Fees	41.	
Life Membership	50.-	
Books paid for	3.35	
Fines & Extra Books	98.30	
Lecture Tk (Sale of tickets)	38.25	
Expense A/c.	11.58	1248.48

Expenditures

Books	521.28	
Expense	98.47	
Printing & Stationery	7.50	
Salaries	707.50	
Insurance	57.	
Advertising	.70	
Lecture account	153.	
Personal Property tax	20.50	1459.95
Excess Expenditures		311.47

Post Street Building Account

Receipts

Rents	3022.	
Expense	32.18	3054.18

Expenditures

Salaries	680.
Water	19.33
Supplies	91.36
Window cleaning	24.
Expense	12.75
Lamps.	15.25
Heat	100.
Repairs	60.75

Current	195.	
Interest	1556.47	
Insurance	360.	
Taxes – 1st Installment	2233.48	$5348.39
Excess Expenditures		2294.21

General Account

Receipts

San Bruno Rent	30.	
Interest (Comil. a/c)	8.79	
Savings Union a/c (withdrawal)	4000 –	
Taxes paid by Tenant, San Bruno Rec.	12.30	4051.09
Expenditures		
Taxes (1st Inst.) Outside Lands		32.82
Excess Receipts		4018.27

Pavilion Lot

Expenditures

Taxes. 1st Installment		2078.20

Gross Receipts

Library	1248.48	
Post St. Building	3054.18	
General Account	4051.09	8353.75

Gross Expenditures

Library	1559.95	
Post St. Building	5348.39	
General Account	32.82	
Pavilion Lot	2078.20	9019.36
Excess Expenditures		665.61

Post Account

On hands in Comil a/c, November 1st	4213.13
Receipts during November	8353.75
	12566.88
Expenditures during November	9019.38
On hand in Comil a/c December 1st	3547.52
On hands in Savings a/c December 1st	20917.18
Total cash on hand December 1st	24464.70

Loan Account

Amount due November 1st	312344.53
payments during November	185.50
Total mortgage indebtedness	312530.03

Post Street Building Account (Pro-Rated Account)

Receipts		3054.18
Expenditures		5348.39
Excess Expenditures		2294.21
Taxes, insurance paid	2793.48	
Less pro-rata for month	500.	2293.48
Real Deficit		200.73

The above does not include the $1000.00 rent charge

to the Library Account by the Post St. Bldg. Account – If this charge is included the figures will read as follows Library Account – Excess Expenditures $1311.47 Post St. Bldg. Account Excess Expenditures $1294.21

Respectfully submitted John A. Wood. Secretary

Libn's Report Nov. The Librarians report for November showing – New members. 41. Life members. 1. Withdrawals 23. Circulation 9195 volumes. Daily average 357. Sunday and holiday average 52 – The names of the following 41 applicants for membership were upon motion, duly seconded and carried, approved

Victor J. Brown	Henri E. Saly	Harrison Hounewort
Mrs. Catherine T. Wilson	Jabish Clement	Miss Margaret T. Carman
Willis A. Clark	George A. Posey	Mrs Clara A Bull
Mrs Henry S. Horn	Miss Emma Schell	Miss C.R. Rockell
Fairbrook Nickerson	Leahy Lee	D.M. Brenton
Mrs M.W. Keller	Henry Buckley	Mrs. A. Friese
L.C. Case	John T. Johnston	Mrs J.B. Glass
E.L. Bayley	A. Ray Burrell	Mrs. P.J. Martin
Geo W. Howson	Harold E. Smith	L.S. Cutting
Jesse Rosenwald	Mrs. L.A. Rich	Miss Ella Van Wie
Hugo Wilke	W.A. Wright	Geo. H. Root
Mrs C.H. Pierce	Leo J. Kraps	Edwin P. Seelbohm
John J. Mullin	Mrs Hilda R. Nuttall	Mrs Haig Patigian
W.J. Cannon	Mrs W.P. Plummer	Roosevelt Johnson (Life)

Secy's & Libn's Quar. Report The report of the Secretary, and of the Librarian, for the quarter ending November 30th 1911 were, on motion, referred to the Quarterly meeting of December 4th 1911.

Art Metal Construction Co. a letter from Arthur C. Wade, President of the Art Metal Construction Company, in reference to the balance due on their contract, and a letter of reply prepared by the attorneys of the Mechanics' Institute, were read and, on motion, referred to the New Library Building Committee

Bldg. Mgrs. Assn. a letter from the Building Managers' Association of San Francisco, California, inviting the membership of the Institute, was, on motion, referred to the Finance Committee

There appearing no further business the meeting adjourned

attest

John A. Wood
Secretary

J.G. Spaulding
Recording Secretary

Quarterly. Dec. 1912

San Francisco, Thursday, December 7th 1911

The regular quarterly meeting of the members of the Mechanics' Institute was held this Thursday evening, December 7th 1911, at 8 o'clock, in the Mechanics' Institute Building, 3rd floor, a quorum being present, President Rudolph J. Taussig presiding

The minutes of the annual meeting of March 9th 1911 were read and on motion, duly seconded and carried, approved

Secys. Quar. Report

The Secretary's report for the quarter ending November 30th 1911 was read and ordered spread on the minutes (see page 634)

Libris. Quar. Report

The Librarian's report for the quarter Ending November 30th 1911 was read and ordered spread on the minutes (see page 635)

President's Report

The President made a verbal report reviewing the work and condition of the Library and of the Institute Building and other properties

Jas. G. Jones Amendment to Sect. 2 Art. XII Lost

Mr James G. Jones moved the adoption of the amendment to Section 2, of Article XII notice of which was given by him at the annual meeting of March 9th 1911 - after considerable discussion a vote was taken and the chair announced the motion to adopt the amendment lost by the following vote

Ayes 12 Noes 32

Death of Prof Geo. Davidson

The President announced the death of Prof George Davidson, an honorary member of the Mechanics' Institute - On motion it was ordered that a letter expressing the sympathy of the members of the Institute be sent to the family of Prof. Davidson

Resignation of E. P. Heald
Election of Jos M. Cumming confirmed

The President announced the resignation on September 19th 1911 of Trustee E. P. Heald, and the election of Mr. Joseph M. Cumming to the vacant place in the Board of Trustees - On motion of Mr. E. R. Warner, duly seconded and carried, the election of Mr. Joseph M. Cumming as a Trustee of the Mechanics' Institute was confirmed

Nominations for Trustees

Nominations were then opened for Trustees of the Mechanics' Institute to be voted on at the annual election on February 27. 1912.

Mr. Robert H. Neal nominated Mr. Rudolph J. Taussig
Mr. P. J. Healy nominated Mr. Livingston Jenks, Mr. George Beaston
Mr. J. J. Dolan, Mr. J. M. Cumming
Mr. James A. Lyons Mr. James Speer
Mr. John M. Curtis Mr. C. L. McEnerny
Mr. S. H. Carreon

Presentation by P. J. Healy

The Secretary announced that Mr. P. J. Healy had presented to the Institute the following - a notice of the Quarterly meeting of March 2d 1872 - of the annual meeting of June 6th 1872 - of a special meeting on June 12th 1872 - of a ballot of the annual election of June 3. 1878 - On motion the thanks of the meeting were extended to Mr. Healy

Mr. Edwin R. Warner presented the following -

San Francisco, Dec. 7th 1911

Edwin R. Warner proposed amendment to Art. XII. Sec. 3

I hereby give notice that at the next quarterly meeting I will move to amend Article XII, Section 3 of the Constitution to read as follows: "There shall be a meeting of the members of the Institute on the first Thursday after the first Monday in the month of December of each year, in addition to the annual meeting already provided for, notice of which and of the annual meeting shall be given by postal card, and by publication in the daily newspapers, and by posting on the doors of the library, reading and chess rooms for at least one week previous to each meeting. If the day for any of said meetings of the Institute shall fall upon a legal holiday the said meeting shall be held upon the succeeding Thursday"

(signed) Edwin R. Warner

Mr P. J. Healy gave notice that at the next quarterly meeting he would move the adoption of the following amendment to the Constitution.

P. J. Healy proposed amendment to Art. XII Sec. 4

"Notice is hereby given that the undersigned, a member of the Mechanics' Institute offers the following amendment to our Constitution - viz - That section 4 of article XII, shall read as follows - The President, at the request of the Board of Trustees, or by written request of twenty-five members stating the reason thereof, shall call a meeting of the Institute for transacting general business, giving three days notice thereof in two daily city papers, and by posting on the doors of the library, reading room and chess room for at least three days prior to such meeting. The members petitioning for said meeting must be in good standing and at least six months members of the Institute. All portions of the Constitution in conflict with this article are hereby repealed"

San Francisco, Dec. 7th 1911 (signed) P. J. Healy

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secretary

J. G. Spaulding
Recording Secretary

San Francisco, Tuesday, December 19th 1911

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, December 19th 1911, at 8 o'clock, at the office of the Mechanics' Institute #57 Post Street, San Francisco, California, President Tansey presiding - There were present at roll call Trustees Bearnston, Dolan, Cumming, Jenks, Lyons, Real, Spiers, Von Geldern, Wagner, President Tansey (10) absent at roll-call all Trustees Ford, Menzy, Scott, Spaulding. (4)

The minutes of the meeting of December 5th 1911 were read and on motion, duly seconded and carried, approved

Finance Com. The report of the Finance Committee recommending payment of audited vouchers #2706-2719, amounting to $1825.12 and of Building vouchers #192-193 amounting to $295.50 was read and on motion, duly seconded and carried, the recommendation was adopted by the following vote, - Ayes, Trustees Bearnston Dolan, Cumming, Jenks Lyons, Real, Spiers, Von Geldern, Wagner, President Tansey (10) Noes - none

Finance Com. Report of Expert The Finance Committee presents the report of Mr. Allen Knight, Certified Public Accountant, covering an examination of the books and accounts of the Mechanics Institute from February 28. 1911 to November 30. 1911, and certifying to the correctness of same On motion, duly seconded and carried, the report was ordered received and filed.

New Library Bldg. Com. Lease for stack on East wall of Bldg. The New Library Building Committee presented the following resolution which was upon motion, duly made and seconded, unanimously adopted -

"Resolved - That the President and Secretary of this corporation "be and they are hereby authorized to make, execute and "deliver and enter into on behalf of this corporation, a lease "to E. T. Johnson of the privilege of erecting and maintaining a "20-gauge galvanized steel stack to be erected for the purpose "of conveying smoke, odors, fumes, etc from the restaurant of "said Johnson, said restaurant being situate immediately to "the East of said Mechanics' Institute Building; the rental "payable under said lease to be $1.00 per year and the terms "and conditions thereof to be in the discretion of said Presi- "dent and Secretary"

Krieg Tanning Co. re renewal of lease and price for property. A letter from the Krieg Tanning Company, inquiring as to renewal of their lease on the San Bruno Ave. Lot and, if the property was for sale, what amount was being asked for same, was referred to the Finance Committee to report - The

committee was requested to examine into the other outside properties owned by the Institute and make such suggestion as they might deem proper in the matter

There appearing no further business the meeting adjourned

Attest

John A. Woods
Secretary

J. G. Spaulding
Recording Secretary

San Francisco, Tuesday, January 2d 1912.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this 2d day of January 1912, at 8 o'clock p.m. at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, President Tansey presiding - There were present at roll-call Trustees Bearnston, Dolan, Jenks, Real, Scott, Spiers, Von Geldern, Wagner, President Tansey (9) absent at roll call Trustees Ford, Cumming, Lyons, Menzy, Spaulding (5)

The minutes of the meeting of December 19th 1911 were read and on motion, duly seconded and carried, approved

Finance Com. The report of the Finance Committee recommending payment of audited vouchers #3740-3741 amounting to $3276.88 and of Building Vouchers #194-196 (By draft on German Savings & Loan Society) amounting to $293.00 was, on motion, duly seconded and carried approved by the following vote - Ayes-Trustees Bearnston, Dolan, Jenks, Neal, Scott, Spiers, Von Geldern, Wagner, President Tansey (9) Noes - None

Library Com. Books The report of the Library Committee recommending the purchase of books amounting to $296.05 as per book lists #29-30 was on motion approved by the following vote - Ayes - Trustees Bearnston Dolan, Jenks, Neal, Scott, Spiers, Von Geldern, Wagner, President Tansey (9) Noes - None

Report Secy. December The report of the Secretary for the month of December 1911 was read and ordered spread on the minutes -

Secretary's Report - December 1911.

Library Account

Receipts

Dues	749.
Entrance Fees	52.
Books paid for	5.25
Fines & Extra Books	99.40

Lecture a/c (sale of tickets 3.00 908.65

Expenditures

Books	249.35	
Binding	135.24	
Expense	115.	
Printing & Stationery	57.20	
Salaries	705.	
Furniture	17.	
Advertising	1.05	
Lecture account	3.00	1582.84
Excess Expenditures		674.19

Post Street Bldg. Account

Receipts.

Rents	3120.	
Expense account	12.70	3132.70

Expenditures

Salaries	685.	
Water	19.82	
Supplies	41.87	
Window cleaning	34.	
Expense	22.80	
Lamps	30.50	
Heat	100.	
Repairs	23.78	
Current	180.65	
Interest	1556.57	
Insurance	180.	2864.99
Excess Receipts		267.71

General Accounts

Receipts

Rent - San Bruno Ave.	30. -	
Interest - Comml. account	5.75	35.75

Gross Receipts

Library	908.65	
Post St Bldg.	3132.70	
General	35.75	4077.10

Gross Expenditures

Library	1582.84	
Post St. Bldg	2864.99	4447.83
Excess Expenditures		370.73

Cash Account

On hand in Comml. account December 1st	3547.52
Receipts during December	4077.10
	7624.62
Expenditures during December	4447.83
On hand in Comml. a/c January 1st 1912	3176.79
" " Savings a/c " " "	20917.18

Total cash on hand January 1st 1912 $24093.97

Loan Account

Amount due December 1st 1911	312530.03
Payments during December	545.50
Total mortgage indebtedness	313075.53

Post Street Building Account (Pro Rata a/c)

Receipts		3132.70
Expenditures		2864.99
Excess Receipts		267.71
Charge for pro rata taxes, insurance etc.	500.00	
Less insurance paid	180.00	
	320.00	
Rent paid in advance	70.-	
Less Rent unpaid	58. 12.	332.-
Real Deficit		64.29

The above does not include the $1000.00 rent charge to the Library account by the Post Street Building account. If this charge is included the figures will read as follows - Library account, Excess Expenditures $1674.19 - Post St. Bldg. account - Excess Receipts $1267.21

Respectfully submitted John A. Wood, Secy.

Report. Libn. December

The report of the Librarian for the month of December showing New members 52 Withdrawals 16 Circulation 8631. Daily average 334. Sunday average 55. Accessions 219, was read.

The names of the following 52 applicants for membership were upon motion, duly seconded and carried, approved.

A.O. Trowbridge	F.J. Hueston	Robt L. Elkington
L.P. Stegeman	Miss Sadie Bernheim	A.L. Ellis
Miss J.M. Johnson	Miss E.K. Norment	Jos. J. Brady
Mary M. Arnold	Jhurt Bradford	Phineas Mathew
Enid Flagg	Chas H. Turner	Mrs. Sidney L. M. Starr
A. Lanfermeier	Ross Morgan	W.J. Burridge
Mrs J.A. Spalding	Miss Maud Younger	C. Henry Smith
George Burnett	Miss Marie d'Estack	Mrs. C. Bayfield
Miss Mabel Green	Mrs Chas F. McCarthy	M.L. Dimmick
Dones MacKenzie	Mrs Jas Marvin Curtis	Martin Euphrat
M McNary	Wm G. Spiers	C.A. Giffen
Joseph Elmer Wilson	Miss M.C.S. Sutherland	Miss Edith Bradbury
James C. Lunt	Miss Grinette Henley	John J. Costello
Douglas J. Graham	Edwin L. Bird	E.V.D. Johnson
W.A. Williams	Dr Archer N. Minaker	N.W. Leonard
A.C. Cozens	C. Dudley Dean	J. Henry Smith
Rene L. Blake	Luke J. Flynn	H.J. Charles
Miss Josephine I. Baer		

There appearing no further business the meeting adjourned

Attest - John A. Wood Secretary.

J. H. Spaulding Presiding Secretary

Quarterly Dec. 1912 (cont'd) from page 628 - (Reports read at Quarterly meeting Dec 7. 1911)

Secy Report

Quarter ending Nov. 30. 1911

Secretary's Report - Quarter Ending November 30. 1911

Sept. 1st 1911 Cash on Land in Savings accounts $ 24917.18

" " " " " " Comk. " 3020.07

" " " Total Cash on Land $ 27937.25

Receipts during Quarter

Library Account

Dues	3096.	
Entrance Fees	162.	
Life Membership	50.	
Books paid for	14.25	
Fines & Extra Books	294.10	
Lecture A/c	563.	4179.35

Post St. Bldg. Account

Rents Receipts		9112.25

General Accounts

San Bruno Ave. Rent	90.	
Interest - Comk A/c	21.17	
Taxes paid by Tenant	12.30	123.47

Pavilion Account

Rent	100.	13515.07

Expenditures during Quarter

Library Account

Books	1170.85	
Lecture A/c	235.48	
advertising	3.15	
Expense	320.20	
Insurance	85.	
Printing & Stationery	96.45	
Salaries	2120.	
Personal Property tax	20.50	3951.63

Post St. Bldg. account

Salaries	2040.	
Interest	4659.29	
Heat	300.	
Water	70.92	
Current	687.75	
Supplies	237.07	
Repairs	111.14	
Windows Cleaning	96.	
Expenses	56.82	
Insurance	260.	
Lamps	72.50	
Taxes. 1st Installment	2733.48	10924.97

General Account

Taxes on outside Lands. 1st & 2nd Installment		32.82

Quarterly Dec. 1912 (cont) Pavilion Lot.

Taxes. 1st Installment	2078.20	16787.62
Excess Expenditures		3492.55
Cash on Land December 1st 1911.		24464.70

Cash Account

In Savings Banks. November 1st	$ 20917.18	
In Comk account	3547.52	24464.70

Post St. Bldg. Account (pro. Rata Account)

Receipts	9112.25	
Expenditures	10924.97	
Excess Expenditures	1812.72	
Taxes, Insurance paid	3593.48	
Less prorate for Quarter	1500	1093.48
Real Deficit		719.24

The above does not include the $ 3000. - rent charge from Post Street Bldg. account to the Library account

Loan Account

Sept. 1st 1911 - Due on mortgage 311955.83

Paid out during Quarter 574.20

Total amount due on mortgage, Nov. 30. 1911 $ 312530.03

Respectfully submitted John A. Wood. Secretary

Libris Quarterly Nov. 30. 1911

Librarian's Quarterly Report - Nov. 30. 1911

December 5th 1911

The President & Board of Trustees, Mechanics Institute

Gentlemen: - I herewith submit my report of the work of the Library for the Quarter ending Nov. 30. 1911 -

Membership - Total Membership Sept. 1st 1911 3123.

New Members Sept. 1st to Nov. 30. 1911 163 3286

Resignations 74

Total Membership Dec 1st 1911 3212

Accessions - Number of volumes reported Sept. 1st 1911 37323

added by purchase 669. Gift 54 Binding 87 920 38243

Less lost & paid for 14

present number in Library 38229

Circulation - There were issued for home use 27238 volumes, a monthly average of 9079

Receipts -

Entrance fees	$ 162.	
Life Membership	50.	
Dues	3096.	
Books paid for (14)	13.75	
Magazines pd for (2)	.50	
Fines	136.35	
Extra Books	157.75	
Lecture tickets	462.25	4078.60

Respectfully submitted. F. B. Gross. Librarian

Attest John A. Wood, Secretary

J. G. Spaulding, Recording Secretary

San Francisco, Tuesday January 16th 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, January 16th 1912 at 8 o'clock at the office of the Mechanics' Institute, #57 Post Street, San Francisco, California, President Tansey presiding - There were present at roll call Trustees Beanston, Cumming, Dolan, Ford, Jenks, Scott, Spiers, Von Geldern, Wagoner, President Tansey (10) absent at roll call, Trustees Lyons, Manzy, Neal, Spalding (4)

The minutes of the meeting of January 2d. 1912 were read and on motion, duly seconded and carried, approved.

Finance Com. The report of the Finance Committee recommending payment of audited vouchers #2742-2756 amounting to $1919.40, and of Building vouchers #197-198 (by draft on the German Savings and Loan Society) amounting to $203.20 was on motion, duly seconded and carried, approved by the following vote - Ayes Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Scott, Spiers, Von Geldern, Wagoner, President Tansey (11) Noes. none

Mr. Lyons entered during the reading of the report of the Finance Committee

Com. on Lectures Mr. Wagoner for the Committee on Lectures and Classes reported that the course of University Extension Lectures by Prof. H. Morse Stephens would be resumed on Thursday evening, January 18th 1912

Mr. Manzy Entered

Chess Room 4 new tables. The Committee on Chess Room presented a report recommending the purchase of four chess tables at a cost not to exceed $20.00 each - On motion, duly seconded and carried, the recommendation was adopted by the following vote - Ayes, Trustees Beanston, Cumming, Dolan, Ford, Jenks, Lyons, Manzy, Scott, Spiers, Von Geldern, Wagoner, President Tansey (12) Noes - None

Membership Maurice Casey to J.M. O'Brien On motion, duly seconded and carried, it was ordered that the membership of Maurice Casey, deceased, be transferred to J. M. O'Brien

An application from the Industrial Exhibits Co. to rent the Pavilion for for exhibition purposes from April 2d to April 14th 1912 was, on motion, referred to the Pavilion Committee

Deaths of Geo H. Hopps Announcement was made of the death of George H. Hopps, a trustee of the Mechanics Institute from 1880 to 1891. - On motion the Secretary was instructed to send a letter, expressing the sympathy of the Board of Trustees to the family of Mr. Hopps

Com. to arrange Annual Election On motion, duly seconded and carried, it was ordered that a committee of three be appointed to arrange for and supervise the annual election to be held on February 27th 1912 The President named Trustees Manzy, Scott, and Spaulding to act on said Committee

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secretary.

J. C. Spaulding
Recording Secretary

San Francisco, February 6th 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, February 6th 1912, at 8 o'clock at the office of the Mechanics' Institute, #57 Post Street, San Francisco, California, President Tansey presiding - There were present at roll call Trustees Beanston, Cumming, Ford, Jenks, Lyons, Manzy, Neal Spalding Spiers, Von Geldern, Wagoner, President Tansey (12) absent at roll call Trustees Dolan, Scott (2) Mr. Neal withdrew

The minutes of the meeting of January 16th 1912 were read and on motion, duly seconded and carried, approved

Finance Com. The report of the Finance Committee recommending payment of audited vouchers #2757-2781 amounting to $2462.83 was on motion duly seconded and carried, approved by the following vote - Ayes Trustees Beanston, Cumming, Ford, Jenks, Lyons, Manzy, Spaulding, Spiers, Von Geldern Wagoner, President Tansey (11) Noes none (a corpte)

Library Com. The report of the Library Committee recommending the purchase of books amounting to $343.52 net, as per book lists 32-35. was on motion, duly seconded and carried adopted by the following vote - Ayes - Trustees Beanston, Cumming, Ford, Jenks, Lyons, Manzy, Spaulding, Spiers, Von Geldern, Wagoner, President Tansey (11) Noes none

Annual Election Judges, etc. The Committee on Annual Election presented the following report

"We make the following recommendations for the conduct of the Annual election to be held February 27. 1912:

1. That the polls be open from 11 a.m. to 9. p.m.
2. That the following be appointed as the Judges of Election, John W. Mahon, J.M. Colier, J.G. Menzies, and that the Committee be authorized to fill any vacancies that may occur

among the Judges
3. That the Committee be authorized to provide the necessary clerks, and for the expenses of the Judges
(Signed) Byron Mauzy, J.S. Spalding
On motion, duly seconded and carried, the report was received and the recommendations adopted

Secy's Report January

The report of the Secretary for the month of January 1912 was read and ordered spread on the minutes -

Secretary's Report, January 1912.

Library Account

Receipts

Dues	1593.50	
Entrance Fees	70.	
Books paid for	2.65	
Fines & Extra Books	109.10	
Lecture A/c (Sale of tickets)	13.25	
Life Memberships	150.	
Expense A/c (Refund)	4.90	1943.40

Expenditures

Books	1514.13	
Binding	2.	
Expense	112.97	
Printing & Stationery	17.85	
Salaries	707.50	
Insurance	51.	
Advertising	.70	2406.15
Excess Expenditures		462.75

Post Street Building Account

Receipts

Rents	3108.75	
Expense A/c (Refund)	9.	
Supplies A/c "	15.	
Water A/c "	9.	3141.75

Expenditures

Salaries	685.	
Water	17.05	
Supplies	69.75	
Window cleaning	24.	
Expense	12.70	
Lamps	15.25	
Heat	100.	
Repairs	14.53	
Current	203.75	
Interest	1558.10	
Insurance	90.	2790.13
Excess Receipts		351.62

General account

Receipts

San Bruno Rent	30.-	
Interest - Comb A/c	5.57	
Interest - Savings A/c	455.94	491.51

Gross Receipts

Library	1943.40	
Post Street Bldg.	3141.75	
General	491.51	5576.66

Gross Expenditures

Library	2406.15	
Post Street Bldg.	2790.13	5196.28
Excess Receipts		380.38

Cash Account

On hand in Comb. A/c January 1st 1912	3176.79	
Receipts during January	5120.72	
	8297.51	
Expenditures during January	5196.28	
On hand in Comb. A/c February 1st 1912		3101.23
On hand in Savings A/c January 1st 1912	20917.18	
Dividend to December 31. 1911	455.94	
On hand in Savings A/c Feb. 1st 1912		21373.12
Total cash on hand Feb. 1st 1912		24474.35

Loan Account

Amount due January 1st 1912	313075.53
Payments during January	256.40
Total mortgage indebtedness	313331.93

Post Street Bldg. (Pro rated A/c)

Receipts for rent, etc. January		3141.75
January rent paid in advance		35.
Total receipts for month		3176.75
Expenditures		2790.13
Less December rent paid in January		386.62
		2803.62
Charge for pro-rata taxes, insurance, etc	500.-	
Less insurance paid	90.	410.
Real Deficit		81.38

The above does not include the $1000.00 rent charge to the Library account by the Post St Bldg A/c - If this charge is included the figures will read as follows - Library account, Excess Expenditures $1462.75 Post St Bldg A/c - Excess receipts $351.62

Respectfully submitted - John A. Wood. Secy.

Libn's Report January 1912

The report of the Librarian for the month of January 1912 was read showing as follows New members 70. Life members 1. Withdrawals 46 Circulation 9939 - Daily average 374, Sunday average 40. Accessions 338 The names of the following were on motion, duly seconded and carried approved as members -

A.F. Davey — E.P. Herrick — Jas J. Cummings
Frbroit A. Chapman — R.H. Robertson — Mrs A.B. Maguire
Major H.D. Gerrard — J.P. Treanor — Mrs E. Horwitz
Harold C. Faulkner — Mrs S.E. Knowles — Sarat C. Rudra
I.P. Russell — John M. Lewis — Lt. Beckman
C.D. Brown — A.L. Collins — Mrs Mary M. Driscoll
Mrs Mary F. Scaparone — F.H. Wilkins — Miss Margaret R. Dickinson
E.L. Oakley — Rosa Feigenbaum — Frances L. Lounds
Mrs. N.G. Cohn — Walter P. Coffin — C.A. Jennings
C.E. Tannatta — Mrs S.H. Friend — K.M. O'Neill
Edward J. Queen — Miss H.M. Godfrey — R.P. Kennedy
Mrs Chas. Miner Cooper — Dudley D. Wright — Eugene Foley
A.W. Lee — L. Penn — Mrs. H.T. Kip
Claire Jeannette Schechner — C.C. Cunningham — Francis Hall
Ezra K. Brown — Thos. Wherwood — Frank S. Burns
Miss Hattie Reuschle — Mark Altman — Mark R. ten Bosch
W.H. Whiting — Wm Buchman — W.J. Wilding
Miss M.E. Sherry — J. Cresswell Lewis M.D. — Katherine V.D. Clarke
Henry J. Smith — Chas Runyon — John Olsen
Jos. A. Fischer — Mrs. M. Hoffrich Bosqui — Miss Alice M. Jones
E.H. Nebekind — Miss Estelle C. Porter — J. Wisby
J. Quales — F.W. Stapff — John C. Boyle
Henry B. Truett — Mrs Lloyd Ackerman — Miss Belle Fitzhugh

F.H. Lewis and Mary F. Wagner - Life member

Mrs. James B. Gordon to take membership of James B. Gordon. deceased

Miss M.E. Beardsley and B.F. Garratt changed from subscribing to life membership

Mortgage a/c closed — On motion, duly seconded and carried, it was ordered that no further charges be made against the mortgage account except the final settlement with the Art Metal Construction Co., unless otherwise ordered by the Board.

San Bruno Ave Street work — A letter from the City Street Improvement Co. in reference to street work on San Bruno ave. was on motion referred to the Finance Committee.

Mr Dolan entered

There appearing no further business the meeting adjourned

Attest

John H. Woody
Secretary

J.J. Spaulding
Recording Secretary

San Francisco, February 20th 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, February 20th 1912 at 8 o'clock at the office of the Mechanics' Institute, #57 Post street, San Francisco, California, President Taussig presiding. There were present at roll call Trustees Beanston, Cumming, Jenks Lyons, Neal, Scott, Spiers, Von Geldern, Wagner, President Taussig (10) absent at roll call Trustees Dolan, Ford, Mauzy, Spaulding (4)

The minutes of the meeting of February 6th 1912 were upon motion, duly seconded and carried, approved, as read

Finance Com — The report of the Finance Committee recommending payment of audited vouchers #2782 to 2798 amounting to $2119.20 was upon motion, duly seconded and carried, approved by the following vote - Ayes Trustees Beanston, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, Von Geldern, Wagner, President Taussig (11) noes none

Mr Mauzy entered during the reading of the Finance Committee report

Merchants Exch. — A letter from the Merchants Exchange of San Francisco inviting the membership of the Mechanics' Institute was upon motion duly seconded and carried, ordered filed.

Mr Dolan entered

Crocker Est. Co renew steam contract — A letter from the Crocker Estate Company offering to renew their contract to furnish steam heat for the building for a period of two years from April 1st 1912, at the present rate of $100.00 per month was upon motion, duly seconded and carried, referred to the Committee on Building and Repairs, with power to act.

Checker game N.W. Banks vs Preston Ketchum Subscriptions of $25.00 — Mr Dolan stated that it was proposed to have a checker match game between Messrs N.W. Banks and Preston Ketchum and that steps were under way to collect by subscriptions a purse to be awarded to the successful contestant - On motion, duly seconded and carried it was ordered that the Chess Room Committee be authorized to arrange to have as many of the games as possible played in the Mechanics' Institute Chess Room and that the Institute subscribe the sum of $25.00 to the prize fund. by the following vote, Ayes Trustees Beanston, Dolan, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, Von Geldern

President Tansey (11) Roll Trustee Wagoner (1)

Installation Committee — For a committee to qualify and install the Trustees elect there were nominated Messrs Thos. Mulloney, Wm. Broderick, and W.K. McCausland - On motion duly seconded and carried it was ordered that the secretary cast the ballot of the Board for the nominees named and upon the ballot being so cast and the result announced the President declared them elected

There appearing no further business the meeting adjourned

Attest

John H. Woody
Secretary

J.G. Spaulding
Recording Secretary

San Francisco, March 5th 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, March 5th 1912 at 8 o'clock at the office of the Mechanics' Institute, #57 Post Street, San Francisco, California, President Tansey presiding There were present at roll call Trustees Beanston, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Von Geldern, President Tansey (9) absent at roll call Trustees Dolan, Ford, Spalding, Spiers, Wagoner (5)

The minutes of the meeting of February 20th 1912 were read and, upon motion duly seconded and carried, approved

Finance Com. — The report of the Finance Committee recommending the payment of audited vouchers #2799-2821 amounting to $2590.63 was read and, upon motion duly seconded and carried, the recommendation was adopted by the following vote - Ayes - Beanston, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Von Geldern, President Tansey (9) Noes - None

Library Com. — The report of the Library Committee recommending the purchase of books amounting to $362.65 net as per book lists 36-38 was read, and upon motion, duly seconded and carried, the recommendation was adopted by the following vote - Ayes Trustees Beanston, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Von Geldern, President Tansey (9) Noes - None

Book Appropriation Fund — The Library Committee presented the following report which was ordered spread upon the minutes.

San Francisco, March 5th 1912

Your Committee on Library, reports as follows :- We herewith submit a statement of the Book appropriation Fund for the year ending Feb. 29, 1912.

Balance in fund, March 1, 1911	$ 82.05
apportionment for year	3000.
From fines, Extra books + books paid for Feb. 1st 1911 to Feb. 1st 1912	1204.45
	4286.50
We have approved Book Lists Sec. 4, nos. 1-38 amounting to $4392.39, net	4073.11
Feb. 1st 1912 Balance	213.39

Respectfully submitted

(Signed) A.M. Scott, Geo. Beanston, Otto Von Geldern

Library Committee

Sec'y's Report February — The report of the Secretary for the month of February 1912 was read and ordered spread on the minutes

Secretary's Report - February 1912

Library account - Receipts		
Dues	1078.	
Entrance Fees	49.	
Books paid for	9.05	
Fines + Extra Books	96.10	
Lecture A/c (Sale of tickets)	15.35	1247.40
Expenditures		
Books	$34.88	
Binding	60.60	
Expense	57.68	
Printing + Stationery	29.55	
Salaries	705.	
Furniture	10.25	
Lecture account	4.50	1402.46
Excess expenditures		155.06

Post Street Building Account - Receipts		
Rents collected during February		3049.00
Expenditures		
Salaries	685.	
Water	25.20	
Supplies	80.84	
Window cleaning	24.	
Expense	11.75	
Lamps	45.75	
Heat	200.	
Current	227.85	
Interest	1560.73	
Insurance	90.	2951.12
Excess Receipts		97.88

General accounts. Receipts

San Bruno Rents	30.	
Interest - Comk. a/c	5.66	35.66
Expenditures		
Legal Expense		226.25
Excess Expenditures		190.59

Gross Receipts

Library	1247.40	
Post Street Bldg.	3049.	
General Accts	35.66	4332.06

Gross Expenditures

Library	1402.46	
Post Street Bldg.	2951.12	
General Accts	226.25	4579.83
Excess Expenditures		247.77

Cash Account

On hand in Comk. a/c Feb. 1st 1912	3101.23
Receipts during February	4332.06
	7433.29
Expenditures during February	4579.83
On hand in Comk. a/c March 1st 1912	2853.46
" " Savings a/c " "	21373.12
Total cash on hand March 1st 1912.	24226.58

Loan Account

Amount due February 1st 1912	313331.73
no payments during February	
Total mortgage indebtedness	313331.73

Post Street Bldg a/c (pro Rated)

Rents paid during month		3049.
February rent paid in advance		35.
" " due & unpaid		61.50
		3145.50
Expenditures		2951.12
		194.38
Charge for pro rata insurance etc	500.-	
Less insurance paid	90.	
" Rent a/c for extra month	100. 190.-	310.
Actual deficit		115.62

The above does not include the $1000.- rent charge to the Library a/c by the Post St. Bldg a/c. If this charge is included the figures will read as follows - Library a/c, Excess Expenditures $1155.06 Post St Bldg a/c Excess Receipts $1097.88

Respectfully submitted - John H. Wood

Secy's Quar. Report Feb. 29. 1912

The report of the Secretary for the Quarter ending February 29th 1912 and the annual report for the year ending February 29th 1912 were referred to the annual meeting

Libn's Report Feb. 1912

The report of the Librarian for the month of February 1912 was read showing as follows: New members 49, withdrawals 19, Circulation, 9365 volumes, daily average 384, Sunday and holiday average 87. Accessions 514 volumes, acquired by purchase 170, by gift 227, by binding 116, by exchange 1.

The names of the following were upon motion, duly seconded and carried, approved for membership

Tom A. Lehan	Felix C. Torrey	Frank Stacck
Clarence Eppstein	H.W. Coates	Mrs M.J. Bradenstein
W.B. Bowyer	J.R. Butler	C.B. Whitaker
Mrs. J.K. Rees	H.S. Perry	John P. White
O. Riehl	Mrs Clawson Weeks	Edw. J.H. Druhe
Cora Snedberg	John P. Hopkins	George Newman
Frank B. Hull	Max Krueger	J.M. Hardie
R.D. Robbins Jr	Mrs. A. Huffaker	A.W. Johnson
Geo. W. Ryder	L.A. Steinfeld	E.J. Miller
Geo. M. Hyde	J. Jones	Alfred G. Cameron
J.J. Fowler	Mrs Warren F. Draper	Joseph S. Tobin
W. McKenzie	Olga Littlt	Geo J. Henry Jr
Harry Hinn	A.C.C. Prendergast	C.A. Pitts
J.S. Harvey	Bayley-Chapin, Alfred J.	Wm L. Atkin
Mrs. C.E. Borland	A.J. Chemprene	Luke M. Carroll
B.R. Currier	Dr. C. Paton	A.W. Lane
Neil McCallum		

Henry C.R. Buswell to take the place of W.F. Buswell, deceased

Mrs. E.N. Atkins " " " E.N. Atkins "

Mrs. M.F. Templeton for life membership, account of Mercantile Library Exch.

Libn's Quar. Rep.

The report of the Librarian for the Quarter ending February 29th 1912 and the annual report for the year ending February 29th 1912 were referred to the annual meeting

Report of Judges of Election

The following report of the Judges at the annual election held February 29th 1912 was read and ordered spread upon the minutes

San Francisco February 29th 1912

To the Board of Trustees of the Mechanics' Institute;

Gentlemen:- Your Judges appointed to superintend the Annual election of the Mechanics' Institute held this 29th day of February 1912 report as follows - There were 366 ballots cast with the following result -

George Brunston	320	Felix N. Grisson	107
Joseph M. Cumming	338	J.J. Dolan	302
Livingston Jenks	332	James K. Lyons	342
James Spiers	335	Rudolph J. Taussig	331

Messrs. George Brunston, Joseph M. Cumming, J.J. Dolan, Livingston Jenks, James K. Lyons, James Spiers and Rudolph J. Taussig having received the highest vote were elected - There were nine null votes -

(Signed) R. Matthews, J.M. Colier, J. Graham Menzies.
Judges of Election

Renewal of Mtg. @ 5 3/4% German S.&L. Soc.

Mr. Mauzy stated that in company with President Taussig he had interviewed the officials of the German Savings & Loan Society, and that the Bank would renew the mortgage now held by it at the rate of (5 3/4) five and three fourths percent per annum, a reduction of one quarter of one (1/4) percent, the same to run for a period of one year from March 9th 1912. On motion, duly seconded and carried, it was ordered that the President & the Secretary be authorized to accept an agreement of renewal at five and three fourths percent per annum from the German Savings & Loan Society, by the following vote, Ayes- Trustees Beanston, Dolan, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Von Geldern, President Taussig (10) Noes None.

Offer of Krieg Tanning Co. for San Bruno Ave property, $9000.00

President Taussig stated that, in company with Mr. Mauzy, he had inspected the property of the Institute on San Bruno Ave. and had interviewed Mr McKay, of the Krieg Tanning Co, and that Mr McKay, acting for the Krieg Tanning Co, had made an offer to purchase the property, at the expiration of their present lease (on Dec. 31. 1912) for the sum of ($9000.00) nine thousand dollars, or would renew their lease at the rate of ($45.00) forty five dollars per month - On motion, duly seconded and carried, the Finance Committee were authorized to offer the property for sale for the sum of nine thousand (9000) dollars, the sum to be paid as soon as title could be passed, subjects to a favorable opinion from the attorneys for the Institute as to the right of the Board of Trustees to make said offer, by the following vote- Ayes Trustees Beanston, Dolan, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Von Geldern, President Taussig (10) Noes None

There appearing no further business the meeting adjourned

Attest
John A. Woody
Secy

J. H. Spaulding
Recording Secretary

Annual - March 1912

San Francisco, March 7th 1912

The annual meeting of the members of the Mechanics' Institute was held this Thursday evening March 7th 1912, at 8 o'clock, in the Mechanics' Institute Building, #57 Post Street, San Francisco, California, a quorum being present and President Rudolph J. Taussig, presiding

The minutes of the Quarterly meeting of December 7th 1911 were read and on motion duly seconded and carried approved

Annual Report of Secy.

The Annual report of the Secretary for the year ending February 29th 1912 was read and on motion, duly seconded and carried, ordered spread upon the minutes

San Francisco, March 7th 1912

To the Trustees of the Mechanics' Institute, San Francisco,
Gentlemen: - I have the honor to present herewith financial statement of the Mechanics' Institute for the year ending February 29th 1912 -

March 1. 1911 Cash on hand in various banks			$32659.61
Receipts			
Mechanics' Institute Bldg., rents from March 1. 1911 to March 1. 1912 (including $12000.00 for rent of portion occupied by the Library)		46347.70	
Pavilion Block, rent		100.	
Isle of Library Bldg. Polk & Grove Sts		160.	
San Bruno Avenue Lots, rent		360.	
San Bruno Ave Lots, taxes repaid by tenant		12.30	
Interest		1042.03	
German Savings & Loan Society - for New Bldg. payments		19000.04	
Library & General administration:			
Dues	12829.50		
Entrance fees	685.		
Life memberships	250.		
Lost Books - pd for	53.35		
Fines & Extra Books	1176.10		
Lectures	627.75		
Sundry receipts	4.	15625.70	82648.27
			115307.88

Expenditures

Mechanics' Institute Bldg., payments for Construction, Equipment, etc		19000.04
Mechanics' Institute Bldg., operating expenses from March 1. 1911 to March 1. 1912		
Pay Roll	8142.	
Interest	18475.10	
Sales	4062.48	

Insurance	1192.31	
Steam Heat	1300.	
Electric Current	2051.55	
Water	228.86	
Window cleaning	288.	
Supplies	869.66	
Repairs	211.74	
General Expense	132.66	36954.36
Pavilion Block - taxes		4105.70
" " Sidewalk		487.90
Outside Lands. taxes		64.82
Transferred to Secy's Cntg. fund.		100.
Library & General administration		
advertising	12.05	
Books, Binding & Periodicals	6251.66	
Furniture	208.24	
General Expenses	1037.52	
Insurance	153.	
Legal Expense	226.25	
Moving to New Building	499.50	
Lectures	528.48	
Printing & Stationery	658.78	
Salaries	8843.	
Rent of Library Rooms in Post St. Bldg.		
from Mch 1. 1911 to Mch 1. 1912	12000.	30418.48 91081.30
Cash on hand in various banks, March 1. 1912		24226.58
		$ 115307.88

The net amount expended since April 18. 1906, on Books, Binding and periodicals has been $56524.36

The amount paid out for construction, Equipment, &c of the new building on Post St. has been $313,331.73 all of which has been borrowed from the German Savings & Loan Society on mortgage covering the Post Street property and part of the Pavilion Block.

Insurance is carried as follows: Books $17000.00 Furniture $4000.00 Post St. Bldg. (Boilers accident & plate glass insurance) $175000.00

The real estate owned is as follows: Pavilion Block bounded by Larkin, Grove, Polk and Hayes Streets (unimproved.) - Post St. Lot covered by Mechanics' Institute Bldg. - Lots 339 and 340 Presita Valley Lands. (leased to Kreig Tanning Co. at $30.00 per month) - Seven lots in People's Homestead Tract A (unimproved)

Respectfully submitted. John A. Wood - Secy Mechanics' Institute

Annual Report of Librarian

The annual report of the Librarian for the year ending February 29. 1912 was read and, on motion, duly seconded and carried, was ordered spread on the minutes -

The President & Board of Trustees, Mechanics' Institute:

Gentlemen: I have the honor to submit for your consideration the fifty seventh annual report of the library for the year ending Feb. 29. 1912

Membership - During the year the names of 7 life and 685 subscribing have been added to our membership and 320 have been withdrawn; in addition 104 names were dropped for non-payment of dues. - Mr. Henry J. Williams a charter member of the Institute and Prof. George Davidson, both honorary members died during the year. I have also to report the death of the following life members: John Birmingham, J. Brandenstein, G. D. Edwards, A. S. Eells, Robert Ewing, Henry Gibbons, John Grant, E. Marks, A. S. Perley, J. B. Reinstein, John H. Sears, W. A. Skelton. Mr. Henry J. Williams was a Trustee in 1855-1858, 1862 and 1864 and the Corresponding Secretary during 1855-1858 and 1862. Mr. Robt. Ewing was a Trustee in 1870 and in 1890-91.

Membership March 1. 1911	3036		
New members, Life 7. Subscription 685	692	3728	
Withdrawn & suspended		424	
Membership Feb. 29. 1912			3304

Membership divided

The membership is divided as follows - Honorary members 8 Life members 636 Subscribing members 2660 - total 3304

Books - The accessions of books for the year have been 3763 volumes; by purchase 2699: Gift 636: Binding 626: Exchange 2.

Number of volumes reported Feb. 28. 1911			35592
Accessions Mch 1. 1911 - Mch 1. 1912		3763	
Less lost & paid for 5: Condemned 17: Lost by dropped members 12: Exchanged 6.		89	net gain 3674
Number of volumes March 1. 1912			39266

In addition to the number of gifts noted above, the library has received during the year many gifts of unbound pamphlets and government documents which are not entered in the accession register. - - Accessions by classes -

	Purchase	Cost.	Gift	Binding	Exchange	Total
General works	74 vols	221.04	8	102	1	185
Philosophy	48	55.15	5			53
Religion	19	46.67	3			22
Sociology	127	249.91	150	32		309
Science	96	219.72	37	60		193
Useful arts	233	634.76	283	150		666
Fine Arts	129	239.43	49	63		241
Literature	229	289.17	13	12		254
German	29	34.13				29
French	44	59.45	1			45
Travel	156	329.83	22	7	1	186
Biography	95	191.43	6			101
History	103	196.88	22			125
Fiction	1217	1371.71	37			1254
Totals	2699 vols	$ 4239.28	636 vols.	426 vols	2 vols	3763 vols

Circulation – There were issued for home use 110,194 volumes, an average of 9182 volumes per month. The following table gives the statistics of circulation by classes

General works	82.	Philosophy	1420.	Religion	509.
Sociology	1824	Science	943.	Useful Arts	3543
Fine Arts	1323	Music	672	Literature	4552
German	1615	French	1175	Travel	4005
Biography	2638	History	2034	Fiction	81217
Childrens Books	1300	periodicals	2343		

Fiction and Juvenile	82517 vols	74.9	per cent
Non-fiction	27677 vols	25.1	per cent

Receipts – Entrance fees $685.00 : Life Memberships $250.00
Dues 12829.50 : Books pd. for 52.70
Magazines pd. for .60 : Fines 553.90
Extra Books 622.20 : Lecture tickets 481.50
Total $15475.45

In conclusion I desire to express my appreciation of the faithful services given by the Library staff and to thank the members of your Board for their hearty cooperation in the upbuilding of the Library –

Respectfully submitted, J. B. Graves, Librarian

President's Annual Report

President Janssen read his annual report which was, upon motion duly seconded and carried ordered spread upon the minutes, and to be printed in the annual report –

San Francisco March 7th 1912

To the Members of the Mechanics' Institute:

In presenting my annual report at this time, I find it difficult to refrain from making too glowing a statement of the affairs of the Mechanics' Institute. A year ago, in estimating the financial difficulties before us, I stated that your board of trustees expected a deficit for this year of about $15600.00, whereas we have succeeded in piloting the affairs of the Institute through the year with an actual deficit of only $8333.03, about $7300.00 less than anticipated: This was owing mainly to the success in the renting of the Post St. building, and the wisdom of our large expenditure upon this building has been fully demonstrated. = Our receipts from rentals for the Library building for the year amounted to $34347.70 and our expenditures for interest and maintenance of the building amounted to $36954.36 causing a deficit of $2606.66 where we had estimated a deficit of over six thousand dollars. Should we be as successful during the coming year, our promised rentals will amount to $38346.00 which would pay the interest and expenses of the building, give us the Library floors rent free, and leave us a little surplus besides. It may be of interest to note that there is not a vacant room in the building = Our deficit in the Library outside of any allowance for rent amounts to nearly $2800.00 = We have increased our book purchases but by no means sufficiently to satisfy the continual demands for new books and more books of all kinds. According to the statement presented by the librarian our membership shows a net increase of 268 members and our circulation has increased from 88753 volumes for the year 1910-11, to 110194 volumes for 1911-12. For all details concerning the work of the library I refer you to the librarian's annual report. = The Pavilion block and some other lands owned by the Institute have cost us in the neighborhood of $4000.00 for the year just closed. Thus far it has been found impossible to make the pavilion block productive of revenue as all seem to be waiting for the action of the city in regard to its projected city hall and civic center. In dealing with the city your board of trustees has placed the price of the pavilion block at one million dollars but as yet we have received no intimation of the appraisement made by the city authorities. Should the city eventually buy the block it would enable us to pay off our debt to the bank and leave us with sufficient money to endow the Institute with an income adequate for its purposes.

Our mortgage amounts to $313331.73 and your trustees are now considering the advisability of selling some of the outside lands and applying the proceeds and a part of the cash on hand to reduce the mortgage to a round sum of $300,000.00 = After the bond election on March 28th next, your trustees will be in a better position to make plans in regard to the future of the pavilion block than they are at present = The details of our financial operations will be found in the annual report of the Secretary = I hardly think that the Mechanics' Institute ever had a better financial prospect than at present and it now remains for your trustees to plan its future for the best interest and benefit of its members. As before stated the purchase of books has been inadequate and as soon as possible the amount of money devoted to that purpose will be increased materially. We realize thoroughly that our book purchases should be doubled and that we are sorely in need of additional assistants in the library = The chess and checker room remains an important branch of our activities and every effort has been made on our part to foster it. Judging by the attendance, and the interest displayed in tournaments we have every reason to believe that our work has been commended = The course of lectures by Prof. H. Morse Stephens has attracted the usual large number of members and has been successful. An attempt was made to make the course

self-supporting and while our expenditures somewhat exceed our receipts, the result has been satisfactory. about $600.00 worth of tickets were sold and the deficit amounts to less than $100.00 = In my opinion the Mechanics' Institute has a splendid future before it, a good opportunity to do some effective educational work. The library supplies those who read for relaxation and it supplies those who read for information, it also supplies those who read for education, and it is along all these lines that the Institute must develope. = Your present board of trustees, made up as it is of men who have been on the board for some years, have never lost sight of the intention, not only of building up the library, but also of paving the way for the establishment of a school to aid members in their vocations - Other things' being equal, it is the educated mechanic and the educated clerk and the educated professional, who wins the prize of contentment whether it be in position or in wealth, and it is the duty and desire of your trustees to further the interest and purposes and the high ideals of the Mechanics' Institute

Respectfully submitted - Rudolph J. Tanssig

Amendment to Art XII Sec. 3. Lost

Mr. E. R. Warner moved the adoption of the amendment to Article XII. Section 3 of the Constitution proposed by him at the Quarterly meeting of December 7th 1911 = Upon a vote being taken the chair declared the motion lost

Amendment to Art XII sec. 4 Lost

Mr. P. J. Healy moved the adoption of the amendment to article XII Section 4, of the Constitution proposed by him at the Quarterly meeting of December 7th 1911 = Upon a vote being taken the chair declared the motion lost

Report of Judges of Election

The report of the Judges of Election for the Annual Election held February 27. 1912 was ordered spread upon the minutes

San Francisco, February 27. 1912.

To the Board of Trustees of Mechanics' Institute

Gentlemen – Your Judges appointed to superintend the Annual Election of the Mechanics' Institute held this 27th day of February 1912 report as follows: There were 366 ballots cast, with the following result

George Beanston	320	Felix H. Carrasco	107
Joseph M. Cumming	338	J.J. Dolan	302
Livingston Jenks	332	James A. Lyons	342
James Spiers	335	Rudolph J. Tanssig	331

Messrs. George Beanston, Jos. M. Cumming, J.J. Dolan, Livingston Jenks, James A. Lyons, James Spiers, and Rudolph J. Tanssig, being the seven candidates receiving the highest vote, were elected. There were nine null votes -

(Signed) R. Matthews, J. M. Colier, J. Graham Menzies. Judges of Election

Installation of Trustees-elect

The President then announced that the next order of business was the installation of the trustees elected at the election of February 27th 1912 and stated that the Board of Trustees had elected Messrs. Thomas Mullaney Wm Broderick, and W.K. McCausland as a committee to obligate & install the trustees-elect - Messrs. Mullaney, Broderick and McCausland then administered the obligation as required by the Constitution to trustees-elect George Beanston, Joseph M. Cumming, J.J. Dolan, Livingston Jenks, James A. Lyons, James Spiers and Rudolph J. Tanssig, each of whom signed it in the presence of the Committee, whereupon Mr. Mullaney declared them duly installed

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secy

J.G. Spaulding
Recording Secretary

Organization Meeting

San Francisco, Thursday, March 7th 1912

In accordance with the provisions of Article VII section 2, of the Constitution, the Board of Trustees of the Mechanics' Institute met immediately after the Adjournment of the annual meeting (held this day), in the office of the Mechanics' Institute #57 Post Street, San Francisco, California - On motion Trustee George Beanston was elected temporary chairman - On roll call there were present Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Manzy, Neal, Scott, Spaulding, Spiers, Van Gelderen Tanssig (13) absent Trustee Wagoner

Election of officers of Board

The chair announced that the business before the meeting was the election of officers for the ensuing year as provided for in Article XI Section 1 of the Constitution

Mr. Manzy presented the following nominations, and there appearing no further nominations, moved that the Secretary be instructed to cast the ballot of the Board for the nominees

For President	Rudolph J. Tanssig
" Vice President	Livingston Jenks
" Recording Secretary	James G. Spaulding
" Financial Secretary	James A. Lyons
" Treasurer	Bank of California N.A.

The Secretary cast the ballot of the Board for the offices as

nomed whereupon the Chair declared the following officers duly elected

President	Rudolph J. Taussig
Vice President	Livingston Jenks
Recording Secretary	James S. Spaulding
Financial Secretary	James H. Lyons
Treasurer	Bank of California N.A.

President Taussig, escorted by the temporary chairmen, Trustee Beanston, then took the chair, and thanked the members of the Board for their courtesy in electing him as president

Last years Committees to serve temporarily

The President requested the members of last year's Committees to act in the same capacity until the new committees were announced

The meeting then adjourned

attest-

John H. Wood
Secretary

J. S. Spaulding
Recording Secretary

San Francisco Tuesday March 19th 1912.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, March 19th 1912 at 8 o'clock at the office of the Mechanics' Institute #57 Post Street, San Francisco, California, President Taussig presiding There were present at roll call Trustees Beanston, Ford, Lyons Neal, Scott, Spaulding, Spiers, Von Geldern, Wagoner, President Taussig (10) absent at roll call Trustees Cummings, Dolan Jenks, Manzy (4)

The minutes of the meeting of February 20th 1912 and of the meeting of March 7th 1912 were read and upon motion, duly seconded and carried, approved

Finance Com.

The report of the Finance Committee recommending payment of audited vouchers # 2823-2839 amounting to $1966.19 was upon motion, duly seconded and carried, approved by the following vote Ayes Trustees Beanston, Ford, Lyons, Manzy, Neal, Scott, Spaulding Spiers, Von Geldern, Wagoner President Taussig (11) Noes None

Mr. Manzy Entered during the reading of the report

Withdrawal of $4000.00 from German S.V.L. Soc.

The report of the Finance Committee recommending that the sum of $4000.00 be drawn from the German Savings & Loan Society Savings a/c and deposited in the Commercial a/c was read and upon motion duly seconded and carried, the recommendation was adopted by the following vote - Ayes Trustees Beanston, Ford, Lyons, Manzy, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagoner, President Taussig (11) Noes None

Mr. Jenks entered

Bldg'g Rep. Com. Increase salary of H.E. Swett

The report of the Building & Repairs Committee recommending that the salary of H. E. Swett, Engineer of the building, be increased from $135.00 per month to $140.00 per month was read and upon motion, duly seconded and carried, the recommendation was adopted by the following vote - Ayes Trustees Beanston, Ford, Jenks, Lyons, Manzy, Neal Scott, Spaulding, Spiers, Von Geldern, Wagoner, President Taussig (12) Noes None

formal offer of Krieg Tanning Co. to purchase San Bruno Ave. Lot. - Appvd $900.00

A letter from the Krieg Tanning Co. making an offer to purchase the San Bruno Ave. property, belonging to the Mechanics' Institute and now under lease to them, for the sum of $9000.00, and enclosing a check for $900.00 as a deposit thereon, was read

The following letter was received and read,

March 18. 1912

Mechanics' Institute
57 Post St. San Francisco, Cal.

Opinion of H.S. Young on right of Trustees to transfer property

Dear Sirs: In response to your kind request for advice as to whether the trustees of the Mechanics' Institute have power to transfer real property without a ratification or resolution by the Institute at large, I beg to advise as follows:

The original corporation, Mechanics' Institute, was apparently incorporated under a special provision of our Civil Code relating to Chambers of Commerce, Boards of Trade, and Mechanics' Institutes. This statute provides that such corporations may own and sell real property. Section 592 A under the same title provides in effect "that such corporation may confer upon the Board of Trustees the right to exercise any and all of the corporate powers, if the articles of incorporation state that the right to exercise the corporate power is to be confided to such Board of Trustees". Subsequently and in 1906, the Mechanics' Institute, the present corporation, was organized, as a result of a consolidation with the Mercantile Library. There is nothing in the articles of the consolidated corporation authorizing the trustees to transfer real property, nor is there any general clause providing that all corporate powers shall be vested in the trustees. Although such a clause is not at all necessary to the validity of the articles, its absence from the articles, in my opinion, makes it extremely doubtful that

the Board has power to sell real property. In order to cure any possible objection on this point I would suggest that at the next meeting of the Institute, or a special meeting called for that purpose, if the matter is of immediate necessity, a resolution be passed by the Institute at large, giving the Board power to sell real property and make the necessary conveyance therefor for such price as the Board shall determine upon. Such a general resolution would do away with the necessity of having a special resolution upon each occasion when real property is sold. If I can advise you any further in regard to this matter, command me. Yours respectfully

(signed) H. S. Young

Mr Jenks presents the following resolution.

March 19th 1912

Resolution to renew mtg. German S & L. Co

"Be it resolved, that in consideration of the German Savings and Loan Society, a corporation, extending for the term of one "(1) year from March 9th 1912, the time for the payment of the promissory note of $300,000.00 made by the Mechanics' Institute, a corporation, and secured by mortgage executed by the said corporation, and recorded in Liber 97 of Mortgages at page 397, in the office of the County Recorder of the City and County of San Francisco, the said Mechanics' Institute, a corporation, agrees and undertakes to pay The German Savings and Loan Society, interest upon said promissory note secured by said mortgage, at the rate of five and three-quarters (5 3/4) per cent per annum, payable monthly in advance, and compounded if not so paid, as in said promissory note so provided; all of the other conditions in the said mortgage to remain in force.

"Be it further resolved: that the foregoing resolution be spread upon the minutes of the Mechanics' Institute, and a copy be sent to the German Savings and Loan Society."

On motion, duly seconded and carried, the resolution was adopted by the following vote - Ayes Trustees Brunton, Ford, Jenks, Lyons Manzy, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagoner, President Tansey (12) Noes None

On motion, duly seconded and carried, the President and the Secretary were authorized to sign an agreement of renewal with the German Savings and Loan Society upon the terms as set forth in the foregoing resolution by the following vote - Ayes Trustees Brunton, Ford, Jenks, Lyons Manzy, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagoner, President Tansey (12) Noes None

On motion duly seconded and carried the following resolution was unanimously adopted -

Recommendation of Board to Members re sale San Bruno Ave Lot @ $9000.00

"Whereas - The Board of Trustees of the Mechanics' Institute "has received from the Kreig Tanning Co. an offer to purchase for "the sum of $9000.00 the real property belonging to the Mechanics' "Institute and situate on San Bruno Avenue, near Fifteenth "Avenue, San Francisco, California, known as Lots 339 and 340, "Precita Valley Lands, being 120 feet frontage by 300 feet in depth, and

"Whereas, The Board of Trustees deem the amount offered for "the property to be in keeping with the real value of same

"Be it resolved, That the Board of Trustees recommend to the "members of the Mechanics' Institute that the offer of $9000.00 "as made by the Kreig Tanning Co. be accepted, and

"Be it further resolved - That the Board of Trustees be authorized and empowered to make the necessary conveyance therefor

Members (call) Special meeting for sale of San Bruno Ave. Lot.

On motion duly made seconded and carried, the President was requested to call a special meeting of the Members of the Mechanics' Institute for the purpose of submitting to said members a resolution authorizing the Board of Trustees to sell the San Bruno Ave. property, said meeting to be called for April 2d 1912, at 8. p.m.

Committees - The President announced the following committees for 1912

Finance	Lyons, Manzy, Cumming
Building & Repairs	Spiers, Jenks, Spaulding
Library	Brunton, Von Geldern, Scott
Lectures and Classes	Wagoner, Ford, Brunton
Printing and Advertising	Spaulding, Neal, Dolan
Pavilion	Neal, Wagoner, Manzy
Membership	Scott, Cumming, Dolan
Constitution and By Laws	Ford, Brunton, Jenks
Chess Room	Dolan, Wagoner, Von Geldern
New Library Building	Jenks, Von Geldern, Spiers, Manzy, Scott.

There appearing no further business the meeting adjourned.

attest

John H. Wood, Secretary

J. G. Spaulding, Recording Secretary

Members Special Meeting

San Francisco, Tuesday April 2d 1912

A special meeting of the members of the Mechanics' Institute called by the President at the request of the Board of Trustees made at their regular meeting of March 19th 1912, in accordance with Section 4 of Article XII of the Constitution of the Mechanics' Institute, was held this Tuesday evening, April 2d 1912 at 8 o'clock at the Mechanics' Institute Building, 3d floor, 57 Post Street, San Francisco, California, a quorum being present and President Janssen presiding.

Call for Meeting

The Secretary read the following call for the meeting which had been advertised in the San Francisco Examiner of March 29th 1912 and in the San Francisco Chronicle of March 30th 1912, both daily city papers of the city and county of San Francisco, State of California, and copies of which had been posted on the doors of the library, reading room and chess room for at least three days prior to the date of said meeting, as provided for in the Constitution, in Section 4 of Article XII and a copy of which had been mailed to each and every member of the Mechanics' Institute at the address of said members as same appears upon the books of said Mechanics' Institute -

Special Meeting Notice -

"A special meeting of the members of the Mechanics' Institute "will be held at the Mechanics' Institute Building, 57 Post Street, "San Francisco, California, on Tuesday, April 2d 1912 at 8 p.m., "for the purpose of submitting to said members a resolution "authorizing the Board of Trustees of said Mechanics' Institute "to sell the real property owned by said Mechanics' Institute "situate on San Bruno Avenue, near Fifteenth Avenue, San Francisco "California, and known as Lots 339 and 340 Precita Valley Lands, "being 120 feet frontage by 300 feet in depth - This notice is "given in pursuance of a resolution of said Board of Trustees "passed at their regular meeting held on March 19th 1912.

James E. Spaulding
Recording Secretary

Rudolph J. Tavssig
President

Resolution of Board

The Secretary then read a resolution passed by the Board of Trustees at its regular meeting held March 19th 1912 recommending that an offer of $9000.- for the property made by the Krieg Tanning Co. be accepted and that the Board of Trustees be authorized and empowered to make the necessary conveyance therefor

Resolution to sell adopted

On motion, duly made seconded and carried the following resolution was unanimously adopted

"Whereas - the Board of Trustees of the Mechanics' Institute "has received from the Krieg Tanning Co. an offer to purchase

"for the sum of $9000. the real property belonging to this Inst- "itute situated on San Bruno Avenue near 15th Avenue, San "Francisco, California, and known as Lots 339 and 340, "Precita Valley Lands; and whereas, said Board of Trustees "and the members of said Institute deem the said sum "of $9000. the reasonable value of said property;

"Now Therefore, it is hereby resolved - that this Mech- "anics' Institute sell said real property to said Krieg "Tanning Co. for the sum aforesaid, and the Board of "Trustees are hereby authorized and empowered to make "on behalf of this corporation the necessary conveyance therefor "therefor by any of their officers to be designated by them, "and to do all things necessary in the premises"

The meeting then adjourned.

Attest

John H. Wood
Secretary

J. E. Spaulding
Recording Secretary

San Francisco, Tuesday April 2d 1912

The regular meeting of the Board of Trustees of the Mechanics Institute was held this Tuesday evening, April 2d 1912 at 8½ o'clock at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, President Janssen presiding - There were present at roll call Trustees Beanston, Ford, Jenks, Neal, Scott, Spaulding, Spiers, Wagoner, President Janssen (9) absent at roll call Trustees Dolan, Cummins, Lyons, Mazzy, VanGelderen (5)

The minutes of the meeting of March 19th 1912 were read and approved

Finance Com.

The report of the Finance Committee recommending the payment of audited vouchers #2840 - 2858 amounting to $6868.28 was read and on motion, duly seconded and carried, the recommendation was adopted by the following vote - Ayes, Trustees Beanston, Ford, Jenks, Neal, Scott, Spaulding, Spiers, Wagoner, President Janssen (9) Noes none

Library Com.

The report of the Library Committee recommending the purchase of books amounting to $345.78 net as per book lists Nos 1-4, was read, and upon motion, duly seconded and carried, the recommendation was adopted by the following vote - Ayes - Trustees Beanston, Ford, Jenks, Neal, Scott, Spaulding, Spiers, Wagoner, President Janssen (9) Noes - none

The report of the Secretary for the month of March 1912 was read

Secy's Report March 1912

and ordered spread upon the minutes.

Secretary's Report – March 1912

Library Account – Receipts			
Dues		879.50	
Entrance Fees		54.	
Books paid for		10.95	
Fines & Extra Books		109.85	
Lecture a/c (sale of tickets)		14.	1068.30
Expenditures			
Advertising		140.	
Books		275.26	
Binding		214.95	
Expense		200.00	
Printing & Stationery		38.40	
Salaries		707.50	
Furniture		80.	
Lecture Account		150.	
Insurance		34.	1701.62
Excess Expenditures			633.32
Post Street Bldg Account – Receipts			
Rents collected during March			3274.50
Expenditures			
Salaries		685.	
Water		17.05	
Supplies		62.94	
Window cleaning		24.	
Expense		11.75	
Lamps		30.50	
Heat		100.	
Arrears		216.50	
Interest		1565.17	
Insurance		90.	
Repairs		17.89	2820.80
Excess Receipts			453.70
General Accounts – Receipts			
San Bruno Rent		30.	
Interest – bond a/c		4.85	34.85
Expenditures			
Post St. Bldg a/c (Coal a/c)			59.40
Excess Expenditures			24.55
Gross Receipts			
Library		1068.30	
Post St Bldg.		3274.50	
General		34.85	4377.65
Gross Expenditures			
Library		1701.62	
Post St Bldg.		2820.80	

General Accounts	59.40	4581.82
Excess Expenditures		204.17
Cash Account		
On hand in Com'l a/c March 1. 1912		2853.46
Receipts during March		4377.65
		7231.11
Expenditures during March		4581.82
On hand in Com'l a/c April 1st 1912		2649.29
" – " Savings a/c – –		21373.12
Total Cash on Hand April 1st 1912		24022.41
Loan Account		
Amount due March 1st 1912		313231.73
No payments during March		
Post St. Bldg a/c (Pro Rata)		
Rents paid during month		3274.50
Less Rent paid in advance	70.	
Less Overdue rent paid	26.50	96.50
		3178.00
Expenditures		2820.80
		357.20
Charge for pro-rata Insurance, Taxes, Liability	435.	
Less Insurance paid	90.	345.00
Actual Excess		12.20

The above does not include the $1000.00 rent charged to the Library a/c by the Post St. Bldg. a/c – If this charge is included the figures will read as follows – Library a/c: Excess of expenditures $1633.32 Post St. Bldg a/c Excess Receipts $1453.70

Respectfully submitted John A. Wood, Secretary

Librarians Report March

The report of the Librarian for the month of March 1912 showing as follows was read, – New members 54 Withdrawals 30 – Membership April 1. 1912, 3328. Circulation 9918 Accessions 361 – On motion duly seconded and carried, the following 54 names were approved for membership

Henry M. Jones	Gustave A. Holtz	L.K. Reinhardt
Seymour K. Close	A.E. Strain	Arlan C. Jones
James J. Flinn	L. Lindsay	A.S. Haley
James Walter Scott	James McNamara	Robert J. Martel
Wesley S. Edwards	Arthur Sykes	C.R.C. Christensen
John S. Eastwood	Walter L. Kelly	Mrs. A.F. Barnard
Mrs. M.S. Wormser	A.J. Lowndes	James W. Bartlett
Ferdinand Wagner	Frank M. Koenig	A.P. Flagler
M.L. Hatfield	W.H. Clarkson	Mrs. Adsit de Simone
Edward L. Williams	Amalie S. Hough	Florence Williamson
Samuel C. Haight	Miss Amanda Corcoran	J.P. Jollyman
Claribel Kirby	Mrs. W.H. Crothers	Geo. Weil
J.S. Harley	Miss Grace Beck	John J. Driscoll

Robert L. Mann	Ada E. Sullivan	Arthur H. Redington
Guy Cocchi	Mrs. Louise Does	Wm. Edward Thomson
Miss Augusta Byrne	Mrs. Mary Dipsom	Mrs. Francis H. Hess
Mrs. Mary K. Lansing	R.A. Hudson	G. Sugihara
Mrs. P.J. Matt	Wm. Browne	Miss Nellie L. Livingstone

Mauzy relieved from Pavilion Com

Trustee Mauzy asked to be relieved from service as one of the Pavilion Committee in the matter of negotiations for the purchase of the Pavilion Block by the City. The President excused Mr Mauzy and appointed Mr Spiero to act in his place

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secretary

J.G. Spaulding
Recording Secretary

San Francisco, Tuesday, April 16th 1912.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, April 16th 1912, at 8 o'clock at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, Vice President Jenks presiding. There were present at roll call: Trustees Beaunston, Jenks, Lyons, Scott, Spaulding, Spiero, Von Geldern, Wagoner (8) absent at roll call Trustees Cumming, Dolan, Ford, Mauzy, Neal, President Janssen (6)

The minutes of the meeting of April 2d. 1912 were read and upon motion, duly seconded and carried, approved

Finance Com

The report of the Finance Committee recommending payment of audited vouchers # 2859 - 2868 amounting to $1698.57 was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beaunston, Lyons, Scott, Spaulding, Spiero, Von Geldern Wagoner Vice President Jenks (8) Noes none

Pavilion Com - Sale to City - Meeting with City Atty. - offer of $610,000.00

For the pavilion committee, in the matter of the sale of the Pavilion Block to the city, Mr. Wagoner reported that a meeting had been held in the office of the City attorney the result of which was that the City attorney had stated that he would recommend the purchase of the block at $610,000.00 - Mr. Mauzy suggested that it would be a good plan to secure appraisements from some of the leading banks and then take up the matter of fixing a value with Mr. Paul Cornish, chairman of the Committee on Public Buildings, of the Board of Supervisors of the City and County of San Francisco - after considerable discussion

Get appraisments

it was agreed that the matter of securing appraisements be arranged as follows - From the German Savings and Loan Society, Mr. Jenks - From the Hibernia Savings & Loan Society, Mr. Dolan - From the San Francisco Savings Union, Mr. Spiero

Mr. Dolan and Mr. Mauzy entered during the discussion of above matter.

667 Haight Park 12th

The recommendation of the pavilion committee, upon the application of Mrs. Will Francis for use of the pavilion Block for the purpose of holding Spiritualist tent meetings for two weeks during May 1912, that the rent be fixed at $25.00 per day was, upon motion duly seconded and carried, unanimously adopted

Annual checker tournament

Mr. Dolan for the Chess Room Committee reported that the Annual Checker Tournament had been played and that the successful contestant was Mr. J. Fred. Hogue, and recommended that the Committee be authorized to procure the usual medal. On motion duly seconded and carried the recommendation was adopted by the following vote - Ayes, Trustees Beaunston, Dolan, Lyons, Mauzy, Scott, Spaulding, Spiero, Von Geldern Wagoner, Vice-President Jenks (10) Noes none

New Library Bldg

The New Library Building Committee presented the following report -

"Under date of April 6th 1912 an offer has been made
"by the Art Metal Construction Co. to settle the balance unpaid
"on their contract amounting to $2532.25 by the payment to them
"of $2532.25 - The claim made against them by the Institute
"for damages because of their failure to complete the work
"within the specified time was $3474.03, of which $2160.20 was
"charged as rent of offices occupied pending completion
"of work, and $1314.23 for cash expended and labor. Your
"Committee recommends that the offer of the Art Metal Construction
"Company to accept the sum of $2532.25 in full payment of
"their account be accepted by the Institute and that the said
"amount be paid to them immediately"

(signed) Livingston Jenks, Byron Mauzy, A.W. Scott Jas Spiero
Otto Von Geldern - New Library Building Committee

Offer of Art Metal Construction Co to settle for $2532.25 accepted

on motion duly seconded and carried the recommendation of the Committee was adopted by the following vote, Ayes, Trustees Beaunston, Dolan, Lyons, Mauzy, Scott, Spaulding, Spiero Von Geldern, Wagoner, Vice President Jenks (10) Noes none

The Secretary read the following resolution which had been passed at a special meeting of the members called for that purpose

Resolution of Sale of San Bruno Ave. Lot passed at Members Special meeting

Lots on the 25th day of April 1912

"Whereas, the Board of Trustees of the Mechanics' "Institute has received from the Krieg Tanning Co. an "offer to purchase for the sum of $7000.00 the real property "belonging to this Institute situated on San Bruno Avenue "near 15th Avenue, San Francisco, California, and known as "Lots 339 and 340, Precita Valley Lands; and whereas, said "Board of Trustees and the members of said Institute "deem the said sum of $7000.00 the reasonable value "of said property.

"Now Therefore, it is hereby resolved that this Mechanics' "Institute sell said real property to said Krieg Tanning "Co. for the sum aforesaid, and the Board of Trustees "are hereby authorized and empowered to make on "behalf of this corporation the necessary conveyance "therefor by any of their officials to be designated by "them, and to do all things necessary in the premises"

Authorization to deliver deed for San Bruno Ave Lot

The following resolution was then read and upon motion duly seconded and carried adopted by the following vote, Ayes - Trustees Bearnston, Dolan, Lyons, Mangy, Scott, Spaulding, Spiers; Von Geldern, Wagner, vice president Jenks (10) Noes none

"It is hereby resolved that the President and Secretary of "this Board of Trustees and of this Mechanics' Institute be "and they are hereby authorized and directed to make, ex- "ecute and deliver, to the Krieg Tanning Co. a proper "and sufficient conveyance of the real property owned "by this Institute, known as Lots 339 and 340, Precita Valley "Lands, San Francisco, California, in consideration of the sum "of $7000.00 to be paid by said Krieg Tanning Co."

Service of summons and complaint re Pavilion Block

The Secretary reported that he had been served with a copy of Summons and complaint in Eminent domain in the matter of the Pavilion Block and that a time stipulation had been procured from the City attorney's office extending the time in which to plead until May 1st 1912

Death of D.A. Macdonald & David Kerr

announcement was made of the death on March 31. 1912 of Mr. D.A. Macdonald, a trustee of the Mechanics' Institute in 1863, 1865-66, 1877-79, 1882-1889, 1892-1893 and vice-president in 1866 and 1879, and of the death on April 9. 1912 of Mr. David Kerr, an honorary member of the Mechanics' Institute, member of the Board of Trustees in 1870-71, 1876-1891, President 1889-1891, vice-president 1884-1888 - On motion duly seconded and carried, the Secretary was instructed to convey to the family of Mr. Macdonald and of Mr. Kerr a letter expressing of the sympathy of the

Board of Trustees

There appearing no further business the meeting adjourned

attest - John A. Hood, Secretary — J.W.A. Saulduce, Recording Secretary

San Francisco, Tuesday May 7th 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, May 7th 1912 at 8 o'clock at the office of the Mechanics Institute, #57 Post Street San Francisco, California, President Janssig, presiding - There were present at roll call Trustees Bearnston, Dolan, Jenks, Lyons, Scott, Von Geldern, Wagner, President Janssig (8) absent at roll call Trustees Cumming, Ford, Mangy, Neal, Spaulding, Spiers (6)

The minutes of the meeting of April 16th 1912 were read and on motion, duly seconded and carried, approved

Mr. Spiers entered - President Janssig withdrew temporarily and vice president Jenks assumed the chair

Finance Com.

The report of the Finance Committee recommending payment of audited vouchers #2869-2883 amounting to $2284.25 was upon motion duly seconded and carried approved by the following vote, Ayes - Trustees Bearnston, Dolan, Jenks, Lyons, Scott, Von Geldern Wagoner, (8) Noes None

Library Com.

The report of the Library Committee recommending the purchase of books amounting to $369.03 net as per Book Lists #8-9 was, upon motion duly seconded and carried approved by the following vote, - Ayes Trustees Bearnston, Dolan, Jenks, Lyons, Scott, Spiers, Von Geldern, Wagoner (8) Noes None

Substitute for 3 months during vacations

The report of the Library Committee recommending that a Substitute be employed at $35.00 per month during the vacation period of three months and that Miss Barley be granted a months leave of absence between June 24th and August 2nd 1912 without pay (in the event of her application for Entrance to the class in Library methods at the University of California being granted) and that a substitute be employed for one month during her absence at $35.00 per month, was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Bearnston, Dolan, Jenks, Lyons, Scott, Spiers, Von Geldern, Wagoner (8) Noes None

Lecture Course Report.

The report of the Committee on Lectures and classes showing gross receipts

of last lecture course as $613.75 and gross expenditures as $700.48 - Deficit $86.73 was upon motion duly seconded and carried ordered received and filed.

Life Membership Mrs J.S. Tobin / Miss F.E. Gladding

The report of the Committee on membership recommending that Mrs J. S. Tobin and Miss F. E. Gladding be granted life memberships in the Mechanics Institute, their names appearing on the list of Mercantile Library members, was upon motion duly seconded and carried approved.

Secy's Report April 1912

The report of the Secretary for the month of april 1912 was read and ordered spread upon the minutes

Secretary's Report - April 1912

Library account - Receipts		
Dues	1391.	
Entrance Fees	46	
Books printed	11.05	
Fines & Extra Books	109.65	
Lecture a/c (sale of tickets)	5.25	
Life Memberships	100	1662.95
Expenditures		
Books	384.52	
Binding	283.95	
Expense	73.86	
Printing & Stationery	13.85	
Salaries	707.50	
Furniture	131.50	
Lecture a/c	4.50	1599.68
Excess Receipts		63.27
Post St. Bldg. account - Receipts		
Rents collected during April		3094.00
Expenditures		
Salaries	685.	
Water	17.53	
Supplies	49.51	
Window cleaning	24.	
Expense	30.25	
Taxes	2233.48	
Current	198.70	
Interest	1502.67	
Insurance	90.	
Repairs	8.95	4840.09
Excess Expenditures		1746.09
General Account - Receipts		
San Bruno Rent	30.	
Interest - Comml. a/c	19.74	
Transferred from German S. H. Society	6000.	
Suspense a/c - Deposit on San Bruno Lot	900.—	4940.74
Expenditures		
Taxes - outside Lands	32.82	
" Pavilion Lot	3078.20	3111.02
Excess		2829.72
Gross Receipts		
Library	1662.95	
Post St. Bldg.	3094.	
General	4940.74	9697.69
Gross Expenditures		
Library	1599.68	
Post St. Bldg.	4840.09	
General Accounts	2111.02	8550.79
Excess Receipts		1146.90
Cash account		
On Hand in Comml. a/c April 1. 1912		2649.29
Receipts during April		9697.69
		12346.98
Expenditures during April		8550.79
on hand in Comml a/c May 1. 1912		3796.19
" " Savings a/c		17373.12
Total cash on hand May 1st 1912		21169.31
Post Street Bldg. (prorated a/c)		
Rents paid during month		3094.
" for april paid in advance		35.
" " " unpaid		61.50
Total rents for month		3190.50
Expenditures for month	4840.09	
charge for prorata taxes, Insurance, Interest	535.	
Insurance & Taxes pd. during month	2333.48	
difference	1788.48	
actual month expenditures	3051.61	
actual Excess	138.89	

The above does not include the $1000.00 rent charge to the Library a/c by the Post St. Bldg. a/c - If this charge is included the figures will read as follows. - Library a/c, Excess expenditures $936.73 Post St. Bldg. a/c - Excess expenditures $746.09

Respectfully submitted - John A. Wood - Secretary

Librarian's Report April 1912

The report of the Librarian for April 1912 showing as follows was read - New members 46. Life members 1. Withdrawals 38. Total membership May 1st 1912 - 3336. Circulation 9664 - Daily average 365 Sunday average 89. The names of the following were approved for membership

R.L. Weil	Miss May Farley	W.C. Sharpstein
J. Russell	Miss Viola J. Taylor	Mrs Philip Bancroft
C.P. Morton	Leslie R. Cupples	Fred P. Muhlner

James F. Dunn	C.A. Fabton	Margaret Kemble
Morgan B. Cox	Edwin R. Parker	Louis M. Upton
John Ellicott	A.B. Campbell	A.O. Hamilton
C.M. Levey	E. Bronoch	Emma V. Meland
Miss Blanche W. Stewart	Mrs. Katherine C. Redding	G.E. Walker
Miss Lucy Orr	Rufus C. Thayer	Willard M. Stafford
J.C. Maynard	H.J. Crocs	Frank A. Bush
Lillian V. Cohn	H.W. Berry	Ernest G. Geary
Harold H. Godfrey	Louis A. Eoetz	Roy Fillcorn
Susan Eoetz	Herbert P. Sutcliffe	A.S. Haskell
Frank S. Mitchell	Miss E. Durden	Mrs. R.C. Kennedy
Laura Goodwin	Emile Selle	R. Sommer
Mrs. L. Washburne	J.J. McDade (Life)	

Communication from Virginia Kerr Cumming read and ordered filed

Communication from the Charter Revision Committee asking the appointment of a delegate to their Convention was read and the appointment laid over till next meeting

President Taussig called attention to the large cash balance in the commercial account due to the fact that the San Bruno Ave. Lot had been paid for and suggested that a portion of same be applied to the purchase of books and to the installation of a third elevator. On motion, duly seconded and carried it was ordered that the Library Committee be authorized to expend an additional sum of four thousand (4000) dollars during the coming year upon the purchase of books - and that they be authorized to employ a cataloguer when necessary, by the following vote, Ayes, Trustees Beanston, Dolan, Lyons, Scott, Spiers, Von Geldern, Wagoner, President Taussig

$4000.00 appropriation for books - employment of Cataloguer

On motion, duly seconded and carried, the New Library Building Committee was authorized to consult with the Architect of the building and get preliminary plans and estimates for the installation of a third elevator and report back to the Board

plans and estimates for elevator

Mr Jenks withdrew during the above discussion

The request of Trustee Percy L. Ford for a thirty day leave of absence was, upon motion duly seconded and carried, granted

Mr. Ford's leave of absence - 30 days

There appearing no further business the meeting adjourned

Attest John A. Wood
Secretary

J.J. Spreckels
Recording Secretary

San Francisco. May 21st 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening May 21st 1912 at 8 o'clock at the office of the Mechanics' Institute 57 Post Street, San Francisco, California, President Taussig presiding - There were present at roll call Trustees Beanston, Cumming, Lyons, Neal, Scott, Spiers, Wagoner, President Taussig (7) Absent at roll call Trustees Dolan, Ford, Jenks, Mangy, Spaulding, Von Geldern, (6)

The minutes of the meeting of May 7th 1912 were read and approved

Mr Jenks entered

Finance Com. The report of the Finance Committee recommending payment of audited vouchers #2884-2911 amounting to $2597.19 was read and the recommendation adopted by the following vote - Ayes Trustees Beanston, Cumming, Jenks, Lyons, Neal, Scott, Spiers, Wagoner, President Taussig (9) Noes None

The Committee on Pavilion presented the following report -

San Francisco May 21- 1912

Pavilion Com. Meeting with Public Bldgs. Com. of Bd of Supervisors offer of $625000.00

Board of Trustees Mechanics' Institute

Gentlemen - Your committee on pavilion reports as follows:- a meeting of the Committee on Public Buildings of the Board of Supervisors and the Pavilion Committee of the Mechanics' Institute was held in the rooms of the Board of Supervisors, New City Hall, on Friday, May 17th 1912 at 4 p.m. - an offer of $625000.00 was made for the Pavilion Lot which the Committee stated was not acceptable to your committee - Respectfully Submitted (signed) Robt. W. Neal, Jas. Spiers, L. Wagoner, Pavilion Committee

It was moved and seconded that the report be spread on the minutes, that the offer of $625000.00 for Mission Addition Block #2 be declined for the reason that the amount stated is far below the actual value of the land; that the Secretary be instructed to so inform the Committee on Public Buildings of the Board of Supervisors of San Francisco The motion was carried by the following vote - Ayes, Trustees Beanston, Cumming, Jenks, Lyons, Neal, Scott, Spiers, Wagoner, President Taussig (9) Noes None

R.J. Taussig delegate to Charter Revision Conv.

On motion President Rudolph J. Taussig was appointed as delegate to the Charter Revision Convention

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secretary

J.J. Spreckels
Recording Secretary

Special meeting of Board

San Francisco, May 31st 1912

A Special meeting of the Board of Trustees of the Mechanics' Institute was held this Friday, May 31st 1912, at 12 o'clock noon at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, president Taussig presiding. There were present at roll call Trustees Dolan, Cumming, Jenks, Manzy, Scott, Spaulding, Von Geldern Wagoner, president Taussig (9) absent at roll call Trustees Beanston, Ford, Lyons, Neal, Spiers (5)

The Secretary read the following call for the meeting

Call read

'a Special meeting of the Board of Trustees of the Mech-
'anics' Institute will be held at the office of the Mechanics'
'Institute, #57 Post Street, on Friday, May 31st 1912 at 12 M., for
'the purpose of discussing the sale of the Pavilion Block to
'the city.

Respectfully,
'By order of Rudolph J. Taussig, President John H. Wood, Secretary

extra legal talent if necessary re Pavilion Block sale

President Taussig stated that he had called the meeting for purpose of bringing to the attention of the Board the fact that it might be necessary to employ extra legal talent in association with the regular attorneys for the Institute, in order that every right of the Institute in the matter might be protected. Mr. Beanston entered

After considerable discussion of the matter Mr. Jenks moved that for the present the matter be left in the hands of messrs. Dinkelspiel & Young, the attorneys for the Institute - The motion was carried unanimously.

Mr. H.S. Young to be present at Meeting June 4th

It was moved & seconded that Mr. H.S. Young be requested to be present at the regular meeting of the Board of Trustees to be held on Tuesday June 4th 1912 to inform the Board as to such action as might be necessary in the matter

There appearing no further business the meeting adjourned

Attest

John H. Wood Secy

J.J. Spaulding
Presiding Secretary

San Francisco, June 4th 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening June 4th 1912, at 8 o'clock at the office of the Mechanics' Institute, #57 Post Street, San Francisco, Cal. president Taussig presiding. There were present at roll call Trustees Beanston, Cumming, Dolan Jenks, Spaulding, Spiers, Wagoner, president Taussig (8) absent at roll call Trustees Ford, Lyons, Manzy Neal, Scott, Von Geldern (6)

The minutes of the regular meeting of May 21st 1912 were read and approved - Mr. Scott entered during the reading of the minutes

The minutes of the Special meeting of May 31st 1912 were read and approved

Mr. H.S. Young re Pavilion Block

Mr. H.S. Young of Dinkelspiel & Young, attorneys for the Mechanics Institute was invited in and addressed the Board on the matter of the sale of the Pavilion Block to the city with special reference to the conduct of a suit in the event of it being necessary to go into Court - after answering such questions as were asked by the different members of the Board, Mr. Young suggested that should it come to a trial it might be advantageous to the Institute to join with other large property owners with a view of obtaining the benefit of the opinions of the several attorneys and also in the matter of pro-rating the expenses - Mr. Young then withdrew.

Mr. Albert Pissis re Elevators

Mr. Albert Pissis then addressed the Board on the matter of the installation of a new elevator in the building and read an estimate from Messrs Hicks & Co. guaranteeing the work to cost not more than $16500.00, which amount, Mr. Pissis stated, he thought to be more than the work should cost. After considerable discussion it was moved and carried that Mr. Pissis be requested to obtain more definite figures and transmit same to the Board in the form of a letter, which, if satisfactory to the Board, could be turned over to the attorneys for the Institute to draw up a suitable contract.

estimate of Hicks & Co. $16500.00

Finance Com

The report of the Finance Committee recommending the payment of audited vouchers #2912 - 2934 amounting to $2330.44 was on motion duly seconded and carried approved by the following vote, ayes Beanston, Cumming, Dolan, Jenks, Scott, Spaulding, Spiers, Wagoner, Pres. Taussig (9) Noes none

The report of the Library Committee recommending the purchase of books amounting to $989.[00] net as per book lists #8-15 was upon motion duly seconded and carried adopted by the following vote- Ayes Trustees Beanston, Cummins, Dolan, Jenks, Scott, Spaulding, Spiers, Wagoner, President Taussig (9) Noes None

Life Membership to Geo. Thos. Marye

The report of the Membership Committee recommending that George Thomas Marye, a life member of the Mercantile Library association, be granted a life membership in the Mechanics' Institute was adopted by the following vote,- Ayes Trustees Beanston, Cummins, Dolan, Jenks, Scott, Spaulding, Spiers, Wagoner, President Taussig (9) Noes None.

Secy's. Report May 1912

The report of the Secretary for the month of May was read and ordered spread upon the minutes -

Secretary's Report - May 1912

Library account.	**Receipts.**	
Dues	849. 50	
Entrance fees	48.	
Life Memberships	100.	
Books paid for	4 85	
Fines & Extra Books	113. 05	1115. 40
	Expenditures	
Advertising	6. 40	
Books	628. 03	
Expense	131. 98	
Printing & Stationery	24 35	
Salaries	705.	
Lecture account	303.	1798 66
Excess Expenditures		683. 26
Post St. Bldg a/c.	**Receipts**	
Rents collected during May		3190. 50
	Expenditures	
Salaries	722.	
Water	16 57	
Supplies	68. 66	
Window cleaning	24.	
Expense	11. 75	
Lamps	17 50	
Heat	100.	
Current	204. 40	
Interest	1503. 07	
Insurance	180.	
Repairs	234. 83	3082. 78
Excess Receipts		107. 72

General account.	**Receipts.**	
Sale of San Bruno Ave. Lot (Balance due)	8100.-	
Interest - Coml a/c	14. 98	8114. 98
Gross Receipts		
Library	1115. 40	
Post St. Bldg.	3190. 50	
General	8114. 98	12420. 88
Gross Expenditures		
Library	1798. 66	
Post St. Bldg.	3082. 78	4881. 44
Excess Receipts		7539. 44
Cash Account		
On hand in Coml a/c May 1st 1912		3796. 19
Receipts during May		12420. 88
		16217. 07
Expenditures during May		4881. 44
On hand in Coml. a/c June 1st 1912		11335. 63
" " Savings a/c		17373. 12
Total Cash on hand June 1st		28708. 75
Loan account		
Amount due May 1st 1912		313331. 73
payments during May		2532. 25
total mortgage indebtedness		310863. 98
Post St Bldg a/c (Pro-Rated)		
Rent collections during May		3190. 50
Rent for May unpaid		61. 50
Rent for May paid in advance		35.
		3287.
Less overdue rent paid during month		96. 50
Total rents for month		3190. 50
Expenditures for month	3082. 78	
Charges for prorate Insurance, taxes, etc for one month	435.-	
Less Insurance ppd. during month	180.- 255.-	3337. 78
Actual Deficit		147. 28

The above does not include the $1000.- rent charge to the Library a/c by the Post St Bldg a/c - If this charge is included the figures will read as follows - Library a/c - Excess Expenditures $1683.26
Post St Bldg a/c - Excess Receipts 1107.72

Respectfully submitted - John A. Wood Secy

Secy's Quar. Report

The report of the Secretary for the Quarter ending May 31st 1912 was referred to the Quarterly Meeting

Libn's Report May.

The report of the Librarian for May 1912 showing as follows was read - New Members - subscribing 48. Life 2. Withdrawals 26. Monthly circulation 9597 volumes - daily average 361. Sunday average 42

accessions 349. By purchase 294. by gift 53. The names of the following were approved for membership

Mrs David Hewson	Mrs E A Murphy	Wm Melander
R M Gregory	Wm Robb	Byron Ball
J M Eaton	E J Vogel	Adele M. Vogt
Paul Wm Frieshofer	Miss Ethel M Sutherland	Miss Sarah E. Johnson
Chas H Gerrow	Chas S Socken	Mrs Ellis H Parrish
P A Hughes	D Edward Collins	Andrew J. Wood
Ralph Stackpole	Chas Wellisch	Chas Albert Smith
Adele M. Doyle	Mrs J R Sims	E C Thomas
A. Clifford Boggs	J. C Lawson	Norris Goodwin
M C Cheney	L Q Casebolt	Mrs C S Watson
Mrs H E Reynolds	Walter Teckow	Geo L. Dillman
B. C Murray (Life)	Carrie A. Jury (Life)	George Sergent
E Mahy Jr	E. S Moorhead	Douglas L Watson
H M. Ridrout	Mrs R W Van Norden	J. C. Conway
Wesley C Miller	John W. Horack	Mrs Nellie Bracken
Olga B. Terry	H C Cheek	Mrs Margaret M Faber
Henry C Heynemann	Louis Elliott -	

Mrs Wm Schwartz in place of Wm Schwarz deceased

Librn's. Quar. Report — The Report of the Librarian for the Quarter ending May 31. 1912 was referred to the Quarterly meeting

Return postal re Lecture Course — Mr Wagoner for the Committee on Lectures & classes suggested that a return postal card be sent to each person who had attended the last lecture course asking their preference as to the subject for the next courses - The Committee was instructed to submit a proposed circular at the next Board meeting

Use of Board Room to Directors of Lick School — On motion duly seconded and carried it was ordered that the Directors of the Lick School of Mechanical Arts be invited to hold their Board and Committee meetings in the Board Room of Mechanics' Institute -

There appearing no further business the meeting adjourned.
Attest

John A. Wood
Secretary

J. H. Spaulding
Recording Secretary

San Francisco June 6th 1912

Quarterly meeting called for Thursday June 6th 1912 at 8 o'clock p.m. - Upon count of those present a quorum did not appear and the meeting was thereupon declared adjourned

Attest

John A. Wood
Secretary

J. H. Spaulding
Recording Secretary

San Francisco, Tuesday June 18th 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening June 18th 1912, at 8 o'clock, at the office of the Mechanics' Institute, #57 Post Street, San Francisco, California, President Tawsey presiding - There were present at roll call Trustees Beamish, Dolan, Jenks, Lyons, Neal, Spaulding, Spiro, Von Geldern, Wagoner, President Tawsey (10) absent at roll call Trustees Cumming, Ford, Mangy, Scott (4)

The minutes of the meeting of June 4th 1912 were read and upon motion, duly seconded and carried, approved as read

Trustees Scott and Ford entered

Finance Com — The report of the Finance Committee recommending the payment of audited vouchers #2935 - 2956 amounting to $713.02 was upon motion, duly seconded and carried, approved by the following vote, Ayes - Trustees Beamish, Dolan, Ford, Jenks, Lyons, Neal, Scott, Spaulding, Spiro, Von Geldern, Wagoner, President Tawsey (12) noes none

New Library Bldg Comm Elevator — The New Library Building Committee, by Mr Jenks, Chairman, reported as follows "That the elevator service in the Mechanics' Institute Building is woefully inadequate and that a third elevator is necessary and should be installed at once"

a letter from Mr Albert Pissis was read in which he stated that the proposed work could be done for the sum of $16500.00 including the profits of the contractor and the architect's fee, and further stating that, in his opinion, the best manner in which to proceed would be to do the work on a percentage basis - and that it should be entrusted to Messrs. Lewis & Hicks Co., their charge to be the actual cost of all work, plus 5%., and his charge to be 5% of actual cost

a letter from Messrs Connell - La Rue Co. was read requesting that

they be given an opportunity to bid on the work, or to consult with the Committee with a view of executing the work -

After considerable discussion Mr Jenks offered the following resolution and moved its adoption

Resolution to install third elevator

"Resolved that it is the sense of this Board that a third elevator be installed in the Mechanics' Institute Building as soons as conditions will permit"

The resolution was adopted by the following vote, - ayes - Trustees Beanston, Dolan, Cumming Ford, Jenks Lyons, Neal, Scott, Spaulding, Spiers, VonGeldern, Wagoner, President Taussig (13) noes none

It was then moved and seconded that the matter be referred to the New Library Building Committee with authority to get plans, specifications, and bids, and with instructions to report at the next meeting of the Board. The motion was adopted by the following vote, - ayes - Trustees Beanston Cumming, Dolan, Ford, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, VonGeldern, Wagoner, President Taussig (13) noes none

Mr. Cumming entered during the above discussion

Lectures & Classes circular to be sent to members

The Committee on Lectures & Classes presented a copy for proposed circular, which was, upon motion, duly seconded and carried, ordered sent to every member of the Institute by the following vote Ayes - Trustees Beanston, Cumming, Dolan Ford, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, VonGeldern, Wagoner, President Taussig (13) noes none

Cal. School of Mechanical Arts

A letter from the California School of Mechanical Arts thanking the Board for its offer of the use of the Board Room for their meetings was read and ordered filed

There appearing no further business the meeting adjourned

attest

John H. Wood
Secretary

J. G. Spaulding
Recording Secretary

San Francisco, July 2d 1912.

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order this Tuesday evening, July 2d 1912, at 8 o'clock at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California by President R. J. Taussig - There were present at roll call Trustees Ford, Neal, Scott, Spiers, VonGeldern, Wagoner, President Taussig (7) absent at roll call Trustees Beanston, Cumming, Dolan, Jenks, Lyons, Mangy, Spaulding (7)

No Quorum

There being no quorum present the meeting adjourned

attest

John H. Wood
Secretary

J. G. Spaulding
Recording Secretary

San Francisco, July 16th 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday, July 16th 1912 at 8 o'clock pm at the office of the Mechanics' Institute, 57 Post Street San Francisco, California, President Taussig being absent from the city and vice-president Jenks having notified the meeting that he would not be present until later in the evening, on motion duly seconded and carried Trustee Beanston was elected as the temporary chairman and thereupon called the meeting to order - There were present at roll call Trustees Beanston, Cumming, Dolan, Ford, Neal, Scott, Spiers, VonGeldern, Wagoner (9) absent at roll call Trustees Jenks, Lyons, Mangy, Spaulding, President Taussig (5)

On motion, duly seconded and carried, the reading of the minutes of the previous meeting were postponed until the next meeting.

Finance Com

The report of Finance Committee recommending the payment of audited vouchers #2986-2987 amounting to $427.57 was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Cumming, Dolan, Ford, Neal, Scott, Spiers, VonGeldern, Wagoner, Chairman Beanston (9) noes none

Library Com.

The report of the Library Committee recommending the purchase of books amounting to $639.21 net was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Cumming, Dolan, Ford, Neal, Scott, Spiers, VonGeldern Wagoner, Chairman Beanston (9) noes none

The report of the Library Committee recommending that Miss Annie Austin

Miss Austin 2 weeks leave of absence

be allowed two weeks leave of absence from August 12th to August 24th 1912, without pay, was upon motion, duly seconded and carried, approved

The following report of the Secretary for June 1912 was ordered spread upon the minutes -

Secretary's Report - June 1912

Sec'y's Report June 1912

Library account	Receipts		
Dues	865.50		
Entrance fees	47.		
Books paid for	18.90		
Fines & Extra Books	110.35	1041.75	
	Expenditures		
Books	521.67		
Binding	16.42		
Expense	39.12		
Printing & Stationery	66.60		
Salaries	715.50	1359.26	
	Excess Expenditures	317.51	
post St. Bldg. Account.	Receipts		
Rents collected during June	3225.50		
Expense a/c	41.75		
Supplies a/c	1.25		
Repairs a/c	12.78		
Water a/c	6.	3287.28	
	Expenditures		
Salaries	700.		
Water	18.02		
Supplies	48.87		
Window cleaning	24.		
Expense	16.85		
Lamps	13.75		
Heat	100		
Current	176.10		
Interest	1570.90		
Insurance	653.17		
Repairs	133.81	3395.12	
	Excess Expenditures	107.84	
General Accounts.	Receipts		
Interest - Comb. a/c	20.61	20.61	
Gross Receipts			
Library	1041.75		
Post St. Bldg.	3287.38		
General	30.61	4349.64	
Gross Expenditures			
Library	1359.26		
post St. Bldg	3395.12	4754.38	
	Excess Expenditures	404.74	

Cash Account			
On hand in Comb. a/c June 1st 1912			1133.63
Receipts during June			4349.64
			1568.27
Expenditures during June			4754.38
On hand in Comb. a/c July 1st 1912			10930.89
" " Savings a/c " 1st "			17373.12
Total cash on hand July 1st 1912			28304.01
Loan Account			
Amount due June 1st 1912			21583.98
No payments during June			
post St. Bldg a/c. (pro Rated)			
Rents paid during month			3225.50
Rent paid in advance	70.		
Overdue rent paid	26.50		
	96.50		
Less Rent due and unpaid	61.50		
Rents for month			3190.50
Sundry receipts			61.78
			3252.28
Expenditures	3395.12		
pro rata charge for taxes, insurance, etc	435.		
Insurance p. during month	653.17		
Difference	218.17		3176.95
Actual Excess			75.33

The above does not include the $1000.- rent charge to the Library account by the post St. Bldg a/c - If this charge is included the figures will read as follows - Library a/c Excess Expenditures $1317.51 post St. Bldg a/c Excess Receipts $892.16

Respectfully submitted
John A. Wood. Secretary

Librarian's Report June 1912

The Librarian's report for June 1912 showing as follows was read New members 49 - withdrawals 31. Circulation, 9500. Daily average 371, Sunday average 413. Accessions 341. By purchase 318. Gift 22. replacement 1. The name of Edmund C Stark is submitted to take the place of John Stark, deceased. - The following were approved for membership -

Mrs. Roger Brooke	Mrs Jas D. Ruggles	J.R. Atkinson
Miss Grace Sullivan	Miss Mary C Henry	Chas A. Strong
H.D. Campbell	H. Taylor Curtis	Geo L. Battelle
Jacques Regnier	J.W. Huber	B.B. Harding
E.C. Wanek	Edward Pinelaire	O.E. Short
H.J. Young	J.A. Sullivan	Kerill C. Wilson
Geo J. Couchot	Mrs Leona Kuhnert	Mrs Amy Adler Goldsmith
Thos J. Brennan	Margot Eisenberg	H.P. Howard

A.E. Sargent	Mrs Henry W. Hyde	R. Attridge
Ernest V. Sullivan	H.H. Cook	Mrs. P. Sprague Mead
Bernard Ralph Peters	W.G.B. Ender	Ruth B. Worthington
August Riesel	George Laughton	Bernard Slipkin
Robt. Ilgenfritz	E.J. Batts	Bernice H. Chipman
Geo. V. House	W.W. Hanscom	John D. Riordan
Miss Lillian Lochtrup	Harry A. Levinson	Miss Eulalie A. Moore
J.W. Anderson	Edward Rothenberg	

Vice-President Jenks entered and took the chair.

New Library Bldg. Com - New elevator to be installed for $16500.00

The New Library Bldg. Committee submitted a report recommending that the work of installing the new elevators in the Mechanics Institute Building be placed in the hands of the Lewis & Hicks Co. under a contract that the total expense including Commission shall not exceed $16500.00 - On motion, duly seconded and carried, the recommendation of the Committee was adopted and the Committee authorized and instructed to proceed with the work - and the President and Recording Secretary were authorized to enter into contracts for the performance of the work when the same shall have been approved by the New Library Building Committee, by the following vote - Ayes, Trustees Beanston, Dolan, Ford, Cumming, Neal, Scott, Spiers, VonGeldern, Wagoner, Vice-President Jenks (10) noes none

Adv. in Examiner The matter of an advertisement in the San Francisco Examiner of July 14th 1912, inserted by Mr. Jos. Reyburn, and naming the chess room of the Mechanics' Institute as the place at which to apply in answer thereto, was referred to the Chess Room Committee

There appearing no further business the meeting adjourned.

Attest

John T. Wood
Secretary

J.W. Spaulding
Recording Secretary

San Francisco, August 6th 1912.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, August 6th 1912, at 8 o'clock, at the office of the Mechanics' Institute, #57 Post Street, San Francisco, California, President Janssig presiding. There were present at roll call Trustees Beanston, Ford, Jenks, Lyons, Scott, Spaulding, Wagoner, President Janssig (8) absent at roll call Trustees Dolan, Cumming, Nagy, Neal, Spiers, VonGeldern (6)

The minutes of the meetings of June 18th 1912 and July 16th 1912 were read and on motion, duly seconded and carried, approved.

Finance Com The report of the Finance Committee recommending the payment of audited vouchers # 2988 - 3010 amounting to $3488.80 was upon motion, duly seconded and carried, adopted by the following vote - Ayes Trustees Beanston, Ford, Jenks, Lyons, Scott, Spaulding, Wagoner President Janssig (8) Noes. None

Library Com The report of the Library Committee recommending the purchase of books amounting to $624.53 net, as per book lists 5-26, was upon motion, duly seconded and carried, adopted by the following vote - Ayes Trustees Beanston - Ford, Jenks, Lyons, Scott Spaulding, Wagoner, President Janssig (8) noes none

Increase of Salaries - Library employees The report of the Library Committee recommending that the salary of Mrs Daisy C. Sage be increased from $50.00 to $55.00 per month - of Hilda Napierche from $40.00 to $45.00 per month - of Amy Jones from $35.00 to $40.00 per month was upon motion, duly seconded and carried, adopted by the following vote Ayes - Trustees Beanston Ford, Jenks, Lyons, Scott, Spaulding, Wagoner, President Janssig (8) noes none

Membership Com Dropped for non-payment of Dues The report of the Committee on Membership recommending that the following 114 members be dropped from the rolls for non-payment of dues was upon motion, duly seconded and carried, approved by the following vote - Ayes Trustees Beanston, Ford, Jenks, Lyons, Scott, Spaulding, Wagoner President Janssig (8) noes none

(for list see pages 683-684)

Secy's. Report July 1912 The report of the Secretary for July 1912 was read and ordered spread upon the minutes.

Secretary's Report - July 1912

Library Account	Receipts
Dues	1507.50
Entrance fees	47.
Books paid for	3.50

Fines & Extra Books	119.15	1677.15
Expenditures		
Books	598.03	
Binding	17.70	
Expense	65.98	
Printing & Stationery	14.66	
Salaries	742.50	
Lecture a/c	70.	
Advertising	4.05	1512.92
Excess Receipts		164.23
Post St. Bldg Account	**Receipts**	
Rents collected during July	3190.50	
Expense a/c	12.75	3203.25
Expenditures		
Current	173.35	
Salaries	700.	
Water	18.02	
Supplies	58.66	
Window cleaning	24.	
Expense	15.75	
Lamps	3.75	
Heat	100.	
Interest	1501.38	
Repairs	169.76	2764.67
Excess Receipts		438.58
General Account	**Receipts**	
Interest - Comb a/c	18.95	
" Savings a/c	386.30	405.25
Gross Receipts		
Library	1677.15	
Post St. Bldg.	3203.25	
General	405.25	5285.65
Gross Expenditures		
Library	1512.92	
Post St. Bldg.	2764.67	4277.59
Excess Receipts		1008.06
Cash Account		
On hand in Comb. a/c July 1. 1912		10930.89
Receipts during July		5285.65
		16216.54
Expenditures during July	4277.59	
Interest deposited in Savings a/cs	386.30	4663.89
On hand in Comb a/c August 1. 1912		11552.65
" " Savings a/c " "		17759.42
Total cash on hand " "		29312.07

Loan Account

Amount due July 1st 1912		$315863.98
No payments during July		
Post St. Bldg a/c (prorated)		
Rents paid during month		3190.50
Rents paid in advance	35.	
Rents due and unpaid	61.50	96.50
		3287.00
Less overdue rent paid		96.50
rents for month		3190.50
Sundry receipts		12.75
		3203.25
Expenditures	2764.67	
prorate for taxes, insurance, &c	435.	3199.67
actual excess		3.58

The above does not include the $1000.00 rent charge to the Library account by the Post St. Bldg. a/c - If this charge is included the figures will read as follows - Library a/c - Excess expenditures $835.77. Post St. Bldg. a/c - Excess receipts $1438.58

Respectfully submitted John A. Wood. Secy.

Libn's. Report July 1912

The report of the Librarian for July 1912 showing as follows was read - New Members 47. Withdrawals 27. Membership July 31st 3400. Circulation 9499. Daily average 360. Sunday average 34 - Accessions 410. On motion duly seconded and carried the following 47 names were approved for membership -

Rp. Dennis	D. Laubenheimer	
H. S. J. Wilson	L. N. Rauch	
Geo. Leber	Walter G. Ottimer	Miss Rachel J. Anderson
Henry D. Bailey	M. F. Barclay	C. Brackemann
Donald J. Mass.	Walter Stalder	Ralph W. Glennon
Mrs. C. L. Hewes	C. Stanley Fish	Mrs. C. A. Hinckman
Daniel E. Newell	Dr. F. Freytag	Edward Stempel
H. C. Rowley	Geo. H. Mendell Jr.	Porter Garnett
Wm Chattin	C. E. Thomson	John Mason
Bernardo Smith	Mrs. Louis Einstein	Edward Morgan
Dalbert Dolley	M. A. Goldstone	Mrs. E. J. McKevitt
Louis Fleishman	Wm Wyness	Mrs. N. Blanchell
C. B. Dodd	Harry J. Irwin	Hugh O. Fairlie
R. H. Smiles	Mrs. James Costello	Miss Mary Coughwell
Theodore Harder	Mrs. W. J. Linden	W. M. Dickinson
Hugh N. Stevenson	J. P. Zipf	

List of names dropped from roll as per report of Membership Committee page 681 owing 7 quarters (Jan 1911 to Oct 1912 $10.50)

George E. Atkins	E. J. Broberg	Chas E. Beel
Dr. T. Rethers	Dennis T. Edwards	C. J. Zimansky

Alfred T. Regan	Miss M.T. Flanagan	Jos. E. Foley
A.R. Ochsman	C.W. Floyd	C.A. Smitten
J.M. Williams	W.J. Bush	H. Comforth
Eleanor L. Gwin	Robt. H. Elliott	T.E. Jones
W.G. Thompson Jr.	Lewis R. Steinberg	M.T. Fitzpatrick
John P. Robertson	Chas Blagtburn	A.E. Ford-Reed
Miss R.A. Hart	James A. Davis	Mrs L.C. Schinkel
Mrs E.W. Williamson	T.B. Paulson	H.C. Munroe
Jas Reade Watson	Paul Delmas	E.C. Counter
Mrs. C.H. Rogers	Thos McConnell	Austin Arnold
L.A. Hewlett	Miss Alice Lemme	R.L. Vaughn
C.H. Ferguson	B.S. Hoyt	

(owing 8 quarters Oct 1910 to Oct 1912 $12.00)

W.T. Kearney	Capel Hogg-Jenner	P.B. McCabe
F.H. Vivoi	F.A. Brandt	Geo. Martin
Ronald Ogilvie	L.L. Mesa	John Winkler
Paul Seiler	Richard C. Jones	C.A. Conry
Mrs Florence Hoffman	D.W.K. Scroggs	J.S. Sampson
Mrs Gertrude Chase	Mrs H.D. Creighton	H.R. Farrar
N. Jones	Ted Corrow	Harry A. Wilkins
H.A. Reimann	B.R. Nicoll	Sidney L. Peixotto
Barnard Smith		

(owing 9 quarters July 1910 – Oct 1912 $13.50)

W.J. Smyth	Mrs V.A. Stanley	Col. Fred J.H. Rickon
C.C. Upham	Dr R.W. Baum	L.R. Mead
Mrs E. Bonnheim	Robt. Burgh	Jos. Bromfield
Dr Raymond N. Murphy	Chas R. Wilson	R.T. Joslin
J.W. Hobson	Alfred Mitchell	Kate McCann
Capt Thos C. Evarts	Miss Nina M. Conboy	Wm L. Scudder
Walter A. Strond	R.O. Dorcet	Frederick B. Harper
Mrs James Moyles	E.W. Maslin	

(owing 10 quarters, April 1910 – Oct 1912 $15.00)

Archer B. Sibley	Miss Hulda Block	Lawrence Thompson
Fred. Clark	Dr Grace Van Dorn	W.H. Reid
Waters H. Sellman	P.L. Lacombe	Albert J. Behrens
F.S. Wileman	Michael B. Scatchet	Jos M. Cleary
E.C. Kirk	Paul J. Mohn	W.J. Doty Jr.
F.M. Chrisman	A. Putnam	Lyman Woodward
Michael Rea Condon	O.A. Schlessinger	H.L. Brinckerhoff
E.C. Riley	Wm A. Widenmann	H.A. Maghetti
E.J. Westerfeld Jr.	Michael Dent	J.J. Pieper

There appearing no further business the meeting adjourned

Attest

John H. Wood
Secretary

J.H. Spaulding
Recording Secretary

San Francisco, August 20th 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday August 20th 1912, at 8 o'clock pm. at the office of the Mechanics Institute, #57 Post Street, San Francisco, California, President Janssig presiding - There were present at roll call Trustees Beaston, Dolan, Jenks, Lyons, Neal, Scott, Spiers, Van Gelderen, President Janssig, Cumming (10) absent at roll call Trustees Ford, Mauzy, Spalding, Wagner (4)

The minutes of the meeting of August 6th 1912 were read and on motion, duly seconded and carried, approved

Finance Comm

The report of the Finance Committee recommending the payment of audited vouchers # 3011 - 3019 amounting to $1910.46 was, upon motion duly seconded and carried, approved by the following vote - Ayes Trustees Beaston, Dolan, Cumming Jenks Lyons, Neal, Scott, Spiers, Van Gelderen, President Janssig (10) noes none

Pavilion Lot
Interview with Bancroft - Appraisments $600.000 to $688.000

President Janssig reported having had an interview on August 19th 1912 with Mr. Paul Bancroft, Chairman of the Committee on Public Buildings of the Board of Supervisors of the City & County of San Francisco, who states that appraisements had been received by the committee as to the value of the Pavilion Block ranging from $600.000.00 to $688.000.00 - After considerable discussion as to the course to be pursued in the event of a satisfactory settlement of value not being arrived at it was moved, seconded and carried, that the President interview Mr. Guy Earl and endeavor to learn from him what amount of fee would be expected in the event of his being retained by the Institute to represent its interests should it be necessary to defend the condemnation suit -

Mr. Cumming retired

Y.M.C.A. Chess Club of Honolulu Challenge chess game by wireless telegraph

Mr Dolan read a letter from the Young Mens Christian Association of Honolulu challenging the Mechanics' Institute Chess Club to a contest game of chess to be played by wireless telegraphy, the probable cost of which would be $25.00 On motion, duly seconded and carried, it was ordered that the sum of $25.00 be donated to the chess club toward the expenses of holding the said game, providing said game is played, by the following vote, Ayes, Trustees Beaston, Dolan, Jenks, Lyons, Neal, Scott, Spiers, Van Gelderen, President Janssig (9) noes none

There appearing no further business the meeting adjourned

Attest - John H. Wood
Secretary

J.H. Spaulding
Recording Secretary

San Francisco, September 3rd 1912

The regular meeting of the Trustees of the Mechanics' Institute was called to order this Tuesday evening, September 3rd 1912 at 8 o'clock at the office of the Mechanics' Institute, 57 post Street, San Francisco, California, by president R.J. Tansey - On roll call the following were present Trustees Beanston, Cumming, Lyons, Scott, Von Gelderen, Wagoner, President Tansey (7) Absent - Trustees Dolan, Ford, Jenks, Manzy, Neal, Spaulding, Spiers (7)

No Quorum

There being no quorum present, on motion, the meeting was adjourned to Thursday, September 5th 1912 at 8.30 pm

attest

John A. Wood Secy.

J.G. Spaulding
Recording Secretary

San Francisco, September 5th 1912.

Quarterly Meeting
No Quorum

The regular Quarterly meeting of the members of the Mechanics' Institute was called to order this Thursday evening, September 5th 1912 at 8 o'clock by president Tansey - There being no quorum present the president declared the meeting adjourned

attest

John A. Wood
Secretary

J.G. Spaulding
Recording Secretary

San Francisco, September 5th 1912

Adjourned Board Meeting

An adjourned meeting of the Board of Trustees of the Mechanics Institute was held this Thursday September 5th 1912 at 8.30 o'clock pm at the office of the Mechanics' Institute, 57 post Street, San Francisco, California President Tansey presiding. There were present at roll call Trustees Beanston, Cumming, Dolan, Jenks, Lyons, Scott, Spaulding, Spiers, Wagoner, President Tansey (10) absent at roll call Trustees Ford, Manzy, Neal, Von Gelderen (4)

The minutes of the meeting of August 20th 1912 were read and on motion, duly seconded and carried, approved

Finance Com. Bills

The report of the Finance Committee recommending the payment of audited vouchers # 3020 - 3037 amounting to $2237.57 was on motion duly seconded & carried approved by the following vote Ayes Trustees Beanston, Cumming, Dolan, Jenks, Lyons, Scott, Spaulding, Spiers, Wagoner, President Tansey (10) Noes None

Library Com. Books

The report of the Library Committee recommending the purchase of Books amounting to $298.63 net was, on motion duly seconded and

carried approved by the following vote - Ayes Trustees Beanston Cumming, Dolan, Jenks, Lyons, Scott, Spaulding, Spiers, Wagoner, President Tansey (10) Noes None

Secy's Report August 1912

The Secretary's report for August 1912 was ordered spread upon the minutes, by motion duly seconded and carried (for Report see page 688)

Secy's Quarterly Report

The Secretary's report for the Quarter ending August 31. 1912 was upon motion duly seconded and carried referred to the next Quarterly meeting

Libn's Report August 1912

The Librarians report for August 1912 showing as follows was read New members, subscribing 52. Life 1; withdrawals 24. Membership Aug 31st, 3314. as follows Honorary 7, Life 639, Subscribing 2668. Circulation 10,337. Daily average 377, Sunday average 33. Accessions 315. The Names of 52 subscribing and one Life members were on motion duly seconded and carried approved (For list of names see page 689)

Libns. Quarterly Report

The Librarians report for the Quarter ending August 31st 1912 was upon motion duly seconded and carried referred to the next Quarterly meeting

California School Mechanical Arts re use of Board Room

A letter was read from the Board of Directors of the California School of Mechanical Arts stating that a resolution had been adopted at their annual meeting of August 27th 1912 expressing appreciation of the action of the Board of Trustees of the Mechanics Institute in tendering the use of the Board Room for meetings - Filed

J.S. Reyburn objectionable letter

A letter was read from J.S. Reyburn in which he made objectionable statements against the Board of Trustees and tendering his resignation On motion the Secretary was instructed to notify Mr Reyburn that his resignation could not be accepted while any amount was charged to his account & that under the Constitution it would be necessary to declare his membership forfeited for non-payment of dues

Pavilion Block President authorized to inform Board of Supervisors that Board would submit to membership a value of $700,000.00

The matter of the value to be placed on the Pavilion Block was taken up and after considerable discussion it was moved and seconded that the president be authorized to inform the Board of Supervisors of the City and County of San Francisco that while the Board of Trustees think the value of the Pavilion Block to be much more, in view of all the conditions it will submit to the members of the Mechanics' Institute the acceptance of $700,000.00 for the Pavilion Block - The motion was carried by the following vote - Ayes Trustees Beanston, Dolan, Cumming, Jenks, Lyons, Scott

Spaulding, Spiers, Wagoner, present Taussig (10) Noes None

Secys Report August 1912

Secretary's Report-August 1912.

LIBRARY ACCOUNT.

	Receipts.	
Dues.	1130.	
Entrance fees.	52.	
Books paid for.	3.60	
Fines & extra books.	113.60	
Life memberships.	50.	
Expenses.	1.90	1351.10
	Expenditures.	
Books.	613.68	
Binding.	2.80	
Expense.	85.75	
Printing & Stationery.	54.76	
Salaries.	705.	
Insurance.	25.50	
Lectures.	8.	1495.49
	Excess Expenditures.	144.39

POST STREET BUILDING ACCOUNT.

	Receipts.	
Rents collected during August.		3171.35
	Expenditures.	
Salaries.	365.60	
Water.	16.07	
Supplies.	2.70	
Window cleaning.	24.	
Expense.	31.75	
Lamps.	13.75	
Heat.	100.	
Current.	161.65	
Interest.	1510.25	2620.77
	Excess Receipts .	550.58

GENERAL ACCOUNTS.

	Receipts.	
Interest- Com'l. account.	19.16	
	Expenditures.	
Post St. Bldg.- Cost account.	283.00	
	Excess Expenditures.	263.84

GROSS RECEIPTS.

Library.	1351.10	
Post Street Bldg.	3171.35	
General Accounts.	19.16	4541.61

GROSS EXPENDITURES.

Library.	1495.49	
Post St. Bldg.	2620.77	
General Accounts.	283.	4399.26
	Excess Receipts.	142.35

CASH ACCOUNT.

On hand in Commercial Acc't. August 1st 1912.	11552.65
Receipts during August.	4541.61
	16094.26
Expenditures during August.	4399.26
On hand in Com'l. acc't Sept. 1st 1912.	11695.00
" " " Savings acc't.	17759.42
Total cash on hand Sept. 1st 1912.	29454.42

LOAN ACC'T.

Amount due August 1st 1912.	315863.98
no payments during August.	

POST STREET BLDG. ACCT.- (Pro-Rated)

Rents paid during month.		3171.35
Rent paid in advance.	35.	
Overdue Rent paid.	26.50	
	61.50	
Less Rent due & unpaid.	61.50	
	rents for month.	3171.35
Expenditures.	2620.77	
pro Rate charge for taxes, insurance, etc.	435.	3055.77
	Actual Excess.	115.58

The above does not include the $1000. rent charge to the Library account by the Post St. Bldg. account. If this charge is included the figures will read as follows- Library account. Excess expenditures $1144.39. Post St. Bldg. acct. Excess receipts. $1550.58.

Respectfully submitted,
John H. Wood,
Secretary.

New Members

San Francisco, August 31, 1912.

Mechanics' Institute,
57 Post St.,
San Francisco.

53
Names of members joining in August 1912 to be submitted for approval Sept. 3, 1912.

Williams, F. J.	1127	Green St.
Danery, Miss Estell	1140	Sutter St.
Montgomery, C.	1554	Jackson St.
McVay, Mrs. F. J.	1302	Taylor St.
Little, John G.	1097	Green St.
Wallace, J. P. Life.	1770	Pacific Ave.
Hiner, Charles L.	109	Montgomery St.
Laurence, C. R.	214	Front St.
Elliot, Charles	244	Cal. St.
Lauer, Mrs. B.	215	1st Ave.
Whittlesey, Austin	1437	Hyde St.
Kahn, Robert L.	1284	Cal. St.
Barber, Dorothy	1048	Larkin St.
Breuner, Miss Mildred	3834	Sacramento St.
Rowland, Isabelle	14	Presidio Ave.
Parker, Mrs. Walter W.	745	Geary St.
Hardaway, Mrs. W. A.		Fort Scott.
Westervelt, Miss B.	1164	Jackson St.
Lord, W. P.	4431	Cal. St.
Green, Mrs. Frances	915	Van Ness Ave.
Rittler, Mrs. Wm. F.		Ross, Cal.
Robison, James L.	1259	Flood Bldg.
Kronmiller, Geo. S.		Hotel Victoria.
Siebenhauer, Geo. J.	231	Rialto Bldg.
Roorbach, Mrs. Eloise	1360	Green St.
Light, Mrs. E. S.	2641	Howard St.
Frost, Mrs. M. L.	510	Nevada Bank Bldg.
Short, Miss Elizabeth	2527	Van Ness Ave.
Collins, E. P. Jr.	1635	Bush St.
Warner, A. P.	1114	Pine St.
Stone, Ruth K.	3400	Devisadero St.
Scharff, C. V.	715	Howard St.
Holman, Miss Fannie	2020	Broadway
Lacey, Mrs. A.	1851	Pine St.
von Saxe, Herman	1208	Geary St.
McAllister, Otis	310	California St.
Blumlein, E.	3427	Clay St.
Nicholas, C. James	2131	Grove St.
Hickman, Helene	533	29th Ave.
Hardy, J. J.	556	Calif. St.
Ackerhelm, Fred		
Forbes, Miss Helen K.		Keystone Apts.
Conte, Miss Bianca	376	Sutter St.
Soderberg, Walter H.	641	O'Farrell St.
Reich, Fannie	1203	Hearst Bldg.
Mau, Edward C.	2815	Broderick St.
Miller, Mary A.	1595	Clay St.
Zook, Edgar T.		Court House, San Rafael.
Johnson, Mrs. Edith		Sausalito, Cal.
Lowy, Benno		Globe Milling Co.
Young, H. A.	154	10th St.
Crothers, Mrs. Gertrude B.	125	7th Ave.
McClellan, Mrs. Robt. B.	2101	Van Ness Ave.

Respectfully submitted,
Francis B. Graves,
Librarian.

There appearing no further business the meeting adjourned

Attest
John H. Wood
Secretary

J. S. Spaulding
Recording Secretary

Special Meeting

San Francisco, Thursday, September 12th 1912

a special meeting of Board of Trustees of the Mechanics' Institute was held this Thursday evening September 12th 1912 at 8 o'clock p.m. at the office of the Mechanics Institute #57 Post Street, San Francisco, California President Taussig presiding - There were present at roll call Trustees Beanston, Dolan, Ford, Jenks, Lyons, Mauzy, Neals Scott, Spiers Van Gelderen, Wagoner, President Taussig (12) absent at roll call Trustees Cumming, Spaulding (2)

Pavilion Block- Common Public Bldgs place value at $675,000.00

President Taussig in explaining the call for the meeting stated that on September 10th 1912 he had had an interview with Mr Bancroft, chairman of the Committee on Public Buildings of the Board of Supervisors, who stated to him that the sum of $675.000.00 was the highest amount which the Public Buildings Committee of the Board of Supervisors could consider for the Pavilion property, and that he had concluded to bring the matter before the entire Board of Supervisors, sitting as a Committee of the Whole, as his Committee did not feel justified in going beyond the amount of their appraisement - an executive meeting of the Supervisors was held on the afternoon of the 10th of September and Mr Taussig appeared before the Board, and stated the case of the Institute and its contention that the amount suggested was not sufficient - Mr Taussig was then asked if $700.000.00 was agreed upon by the Board of Supervisors, would he guarantee that the same would be accepted by the Board of Trustees and the members of the Mechanics' Institute, to which Mr Taussig replied that the Board of Trustees after considerable debate agreed to submit that amount to the membership and that he did not know of any case in which the members had refused to accept the unanimous recommendation of the Board - Later Mr Taussig was invited to be present at a meeting of the Public Bldgs Committee on Wednesday afternoon, the 11th inst and he was advised that if the property was offered to the city for the sum of $700.000.00 the Public Buildings Committee would recommend its acceptance.

Board of Supervisors ask if $700.000.00 is offered would it be closed

Mr Taussig advised that Com. on Public Bldgs would recommend $700.000.00

Suggested that Institute take amount in bonds

Mr Bancroft then stated that at a previous meeting it had been suggested by the representatives of the Mechanics Institute that the Institute would be willing to accept city bonds in payment of the amount of purchase price and suggested that bonds for the amount be bid for by the Institute on a basis of 4½% interest. Mr Taussig agreed to take up the matter with the Board of Trustees at a subsequent interview with Mr Bancroft, Mr Taussig suggested that if bonds were bid for, that the amount be limited to one-half of the amount of the purchase price, which arrangement was satisfactory to Mr Bancroft - this would enable the Mechanics' Institute to pay off its indebtedness. It was also suggested that the transfer of the property be effected through friendly suit

Mr Taussig suggested ½ of amt in bonds

re method of transfer

Mr. Cumming entered during the president's statement

Mr. Mauzy asked to be excused and withdrew from the meeting

Stipulation fixing price at $700.000.00 be filed

Mr. Ford suggested that a stipulation fixing the price of the Block at $700.000.00 be filed in the condemnation suit and judgment entered for that amount - The Board then took a recess for fifteen minutes

Call for Special Meeting of the Members to authorize sale of Pavilion Block

Mr. Jenks offered the following resolution -

Resolved - That the President of the Board of Trustees be requested to call a special meeting of the members of the Mechanics' Institute to be held in the Mechanics' Institute Building, 57 Post Street, San Francisco, Cal. (3rd floor) on Tuesday, September 17th 1912 at 8 o'clock P.M. for the purpose of taking action on a resolution to authorize the Board of Trustees of the Mechanics' Institute to sell to the city and county of San Francisco, the real property owned by the said Mechanics' Institute known as Western addition Block 2, in said city and county of San Francisco, (Pavilion Block) for the sum of $700.000.00; the said block of land being within the limits of the Civic Center designated by the Board of Supervisors of said city and county, and concerning which condemnation proceedings are now pending in court; and take any other action in the premises that may be deemed necessary or expedient. The resolution was seconded by Mr. Lyons, and carried unanimously -

Mr. Ford - Resolution that Pavilion Block be sold for $700.000.00

Mr. Ford presented the following resolution

Whereas - The City and County of San Francisco has instituted judicial proceedings for the purpose of condemning certain property for a public use, to wit - for a so-called "Civic Center"; and

Whereas, included in the property concerning which such proceedings have been instituted is Western Addition Number Two, situated in the City and County of San Francisco, State of California, popularly known as and called the Pavilion Block, belonging to the Mechanics' Institute; and

Whereas - The Mechanics' Institute after repeated and extended conferences and negotiations with the City authorities of San Francisco, this Board has reached a point where arrangements can be made for the sale of said Pavilion Block to said city and County for the sum or price of Seven Hundred Thousand Dollars ($700.000.00) and

Whereas -, this Board is of opinion that the judicial proceedings now pending will result in a decree compelling the sale of said Pavilion Block for the purpose aforesaid; and

Whereas - this Board is of the opinion that no greater price than said Seven Hundred Thousand Dollars ($700.000.) can be secured

as a result of said proceedings.

Now Therefore, be it resolved, that it is the sense of this Board that it is for the best interests of the Mechanics' Institute that said Pavilion Block be now sold to the City and County of San Francisco, for said sum of Seven Hundred Thousand Dollars ($700.000)" =

The resolution was seconded and carried by the following vote - Ayes - Trustees Beaneston - Dolan, Ford, Cumming, Jenks, Lyons, Neal, Scott, Speir, Von Geldern, Wagner, President Taussig (12) Noes none

Resolution to be presented at Members special meeting.

On motion duly seconded and carried Trustees Dolan and Jenks were appointed a committee to interview the attorneys for the Institute and draft a suitable resolution to be presented at the members special meeting of September 17. 1912.

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secretary

J. H. Spaulding
Recording Secretary

San Francisco, September 17th 1912

Special Meeting of Members

A special meeting of the members of the Mechanics' Institute, called by the President at the request of the Board of Trustees made at a special meeting of the Board held September 12th 1912, in accordance with Section 4 of Article XII of the Constitution of the Mechanics' Institute, was held this Tuesday, September 17th 1912 at 8 o'clock p.m. at the Mechanics' Institute Building, (3rd floor) 57 Post Street, San Francisco, California, a quorum being present and President Rudolph J. Taussig presiding.

Call

The secretary read the following call for the meeting which had been advertised in the San Francisco Daily Examiner and in the San Francisco Chronicle both daily city papers of the City and County of San Francisco, and copies of which had been posted on the doors of the library, reading room and chess room, as required by the Constitution

"A special meeting of the members of the Mechanics' Institute will be "held in the Mechanics' Institute Building, 57 Post Street, San Francisco, "Cal., (3rd floor) on Tuesday September 17th 1912, at 8 o'clock p.m. "for the purpose of taking action on a resolution authorizing the "Board of Trustees of the Mechanics' Institute to sell to the City and "County of San Francisco, the real property owned by the said Mechanics' "Institute, known as Western Addition Block 2, in said City and "County of San Francisco, (Pavilion Block) for the sum of $700.000.00; the "said block of land being within the limits of the Civic Center designated

"by the Board of Supervisors of said City and County, and concerning "which condemnation proceedings are now pending in Court; "also to take any further action in the premises that may be "deemed necessary or expedient -

"Sept. 13th 1912. (Signed) Rudolph J. Taussig, President. James G. Spaulding, Recording Sec'y

Resolution of Board of Trustees that Pavilion Block be sold for $700.00

President Taussig stated that for some time past the Board of Trustees had been in negotiation with the Public Buildings Committee of the Board of Supervisors of the City and County of San Francisco, and that an arrangement had finally been made for the sale of the Pavilion Lot property to the city at an agreed price of $700.000.00 and that the Board of Trustees had unanimously adopted a resolution that it was for the best interests of the Institute that the sale be made at that figure, the resolution reading as follows -

"Whereas, the City and County of San Francisco has instituted "judicial proceedings for the purpose of condemning certain "property for a public use, to wit for a so called "Civic "Center, and

"Whereas, included in the property concerning which such proceed- "ings have been instituted is Western Addition Block 2, situate in the "City and County of San Francisco, State of California, popularly known "as, and called, the Pavilion Block belonging to the Mechanics' Institute, "and

"Whereas, after repeated and extended conferences and negotiations "with the city authorities of San Francisco, this Board has reached "a point where arrangements can be made for the sale of said "Pavilion Block to said City and County for the sum or price of "seven hundred thousand dollars ($700.000.00) and

"Whereas, this Board is of opinion that the judicial proceed- "ings now pending will result in a decree compelling the sale "of said Pavilion Block for the purpose aforesaid; and

"Whereas, this Board is of opinion that no greater price than "said seven hundred thousand dollars ($700.000.00) can be secured as "a result of said proceedings; now therefore be it

"Resolved, that it is the sense of this Board that it is for the "best interests of the Mechanics' Institute that said Pavilion Block "be now sold to the City and County of San Francisco for said "sum of seven hundred thousand dollars ($700.000.00)

The Secretary then read the resolution of the Board of Trustees passed at their special meeting of September 12th 1912 requesting the President to call a special meeting of the members of the Mechanics' Institute to be held on Tuesday, September 17th 1912 at 8 o'clock p.m.

It was then moved by Mr. Joseph Rothschild that the Board of Trustees

Motion that Board be authorized to sell withdrawn and Mr Jenks resolution substituted.

of the Mechanics' Institute be directed and authorized to sell the Pavilion Block property to the City and County of San Francisco for the sum of $700.000.00 - The motion was seconded and after some debate it was withdrawn temporarily and Mr. Livingston Jenks offered the following resolution which was seconded by Mr. J. C. Saulman

"Whereas, the City and County of San Francisco has by "due process of law decided that the furtherance of the "welfare of the said City and County, and public necessity and "use requires the establishment of a so-called Civic Center "within said City and County; and

"Whereas, the location duly decided upon by the properly "constituted authorities of said City and County includes "within its boundaries, among other now privately owned "pieces of property, that certain lot of land in said City "and County now and for a long time past owned by this "Institute known and described as Western addition Block "Number Two, popularly and among the members of the "Institute known as the "Pavilion Block"; and

"Whereas, it is necessary for said City and County, with "regard to the establishment of said Civic Center, to require "said lot of land; and

"Whereas, said City and County has instituted an action "against this Institute for the purpose of condemning and "acquiring for the public uses aforesaid said lot of land, "which said action, numbered 41542 is now pending in the "Superior Court of the State of California, in and for the said "City and County, and in Department Number One of said "Court; and

"Whereas, counsel have advised the Board of Trustees "of this Institute that it is extremely probable, - and it now "so appears, - that said action will ultimately result in a "decision by said Court sustaining the contentions of said "City and County therein, and decreeing said lot of land "necessary for said public uses and ordering the condemna "tion of the same therefor at such valuation as may be "determined by said Court after hearing the evidence as "to its value; and,

"Whereas, the Officers and Trustees of this Institute, "after repeated and extended conferences among themselves "and with persons well acquainted with the present value "of said lot of land, have arrived at the conclusion that "no greater price could ultimately be received by this "Institute for said lot of land as a result of said "action, than seven hundred thousand dollars, and have "expressed their said conclusion to this meeting and have "caused the same by proper resolution to be spread upon

"the minutes of the Board of Trustees of this Institute, and

"Whereas, it appears that the ultimate net return to "this Institute for the sale of said lot by such condemnation "proceeding would be sensibly decreased by the delay and "the expenses incidental to said action and to the proper "presentation of the case of this Institute: and

"Whereas, the officers and Trustees of this Institute have "reported to this meeting that after repeated conferences "and extended negotiations with the authorities of said "City and County, the point has been reached where, "without awaiting the conclusion of said action, an "arrangement can in all probability be arrived at for "the direct sale by this Institute of said lot of land to "said City and County for the sum or price of seven "hundred thousand dollars;

"Now therefore, be it resolved: That it is the sense of "this meeting that the above named conclusions and negotia "tions of the President, Secretary and Trustees of this Institute "be and the same are hereby sustained and approved; "and that it is to the best interests of this Institute that "said lot of land be sold to said City and County for the "sum or price of seven hundred thousand dollars; and

"Resolved further, that the President and Secretary and Board of "Trustees of this Institute be and the same are hereby authorized "and empowered to offer said lot of land for sale to said "City and County for the sum or price of seven hundred thousand "dollars, United States Gold Coin, and that in the event that said "offer be accepted, that said Officers and Board of Trustees be "and the same are hereby authorized, empowered and directed "to do all acts and things necessary and legal to carry such "sale and transfer into effect and to execute, seal and deliver "all documents, deeds and conveyances necessary and legal "to consummate such sale and transfer - all in the name "and as the act and deed of this Institute"

It was then moved and seconded that the resolution presented by Mr Jenks be substituted for that of Mr Rothschild and after some debate Mr Rothschild, with the consent of the seconder, accepted Mr Jenks resolution as the original motion - a vote was then taken upon the resolution presented by Mr Jenks and it was adopted unanimously

There appearing no further business the meeting adjourned

attest

John A Wood
Secretary

J. C. Saulman
Recording Secretary

San Francisco, September 17th 1912.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday, September 17th 1912 at 9 o'clock p.m. at the office of the Mechanics' Institute, #57 Post Street, San Francisco, California, president Rudolph J. Taussig presiding - There were present at roll call Trustees Beanston, Dolan, Ford, Cumming, Jenks Lyons, Neal, Scott Spiers, Von Geldern, Wagoner, president Taussig (12) absent at roll call Trustees Manzy, Spaulding (2)

The minutes of the adjourned regular meeting of September 5th 1912 and of the Special meeting of September 12th 1912 were read and, on motion duly seconded and carried, approved

Mr. Jenks - Resolution that Board proceed to offer Pavilion Block for $700.00000

Mr. Jenks offered the following resolution which was seconded by Mr. Ford - "Whereas, at a special meeting of the members "of this Institute held this day it was unanimously resolved "by said members that it is to the best interests of this Institute "that the real property described as Western Addition Block, No. 2, "situate in the City and County of San Francisco, State of California "and owned by this Institute, be sold to the City and County of "San Francisco, for the sum of $700,000.00, and

"Whereas, at said meeting it was resolved further that the "President and Secretary of this Institute and this Board of "Trustees, be and were authorized and empowered to offer said "lot of land to said City and County of San Francisco for the said "sum of $700,000.00, and that in the event of said offer being "accepted, that said officers and this Board be and were "empowered and directed to execute a conveyance and all "instruments necessary to transfer the title to said property "to said City.

"Now, therefore, be it resolved: That this Board, in conjunction "with the President and Secretary of the Institute, proceed to offer "said property to said City and County of San Francisco for the sum "of $700,000.00, pursuant to and in conformity with said resolution "as adopted at said meeting of the members of this Institute, "and in the event of said offer being accepted, to deliver to "said City and County of San Francisco, a grant, bargain and "sale deed of said property, duly signed and acknowledged "by the President and Secretary of this Institute and the members "of this Board, as Trustees of the Mechanics' Institute"

The resolution was adopted by the following vote - Ayes Trustees Beanston, Dolan, Cumming, Ford, Jenks, Lyons, Neal, Scott, VonGeldern Wagoner, President Taussig (11) Noes none

Mr. Ford presented the following resolution and moved its adoption

"Resolved, that if, and when, the Mechanics' Institute shall

Mr. Ford - Resolution to purchase Bonds

"receive the sum of Seven Hundred Thousand Dollars ($700.00000) in "exchange for Western addition Block, Number Two (2) in the City and "County of San Francisco, State of California, known as the Pavilion "Block, the Finance Committee of this Board shall immediately invest Three Hundred and Fifty Thousand Dollars thereof "in the municipal Bonds of the City and County of San Francisco "at such price for such bonds as shall met to the Mechanics' Institute four and one half per cent (4½%) upon the "sum so invested.

"Resolved, further that said Finance Committee be, and "it is, hereby authorized and directed to so invest said sum"

The resolution was seconded and adopted by the following vote - Ayes Trustees Beanston, Dolan, Cumming, Ford, Jenks, Lyons, Neal, Scott, Von Geldern, Wagoner, President Taussig (11) Noes none

Finance Com - Report of expert - Bills

The report of the Finance Committee submitting a report from Messrs Ruckstell & Land, public accountants showing the books and accounts of the Secretary to be correct - and recommending the payment of audited vouchers #3038-3048 amounting to $1793.45 was read and the recommendation was adopted by the following vote - Ayes Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Neal, Scott, Von Geldern, Wagoner, President Taussig (11) Noes none.

Lectures & Classes - Prof. H. Morse Stephens to give course on "Napoleonic period in Europe" at Golden Gate Hall

The Committee on Lectures & Classes submitted the following report - Your Committee on Lectures and Classes reports that it has agreed with Prof. H. Morse Stephens to give a course of twelve lectures on "The Napoleonic period in Europe" upon the same terms as the past lecture courses - Your committee makes no recommendation to the Board of Trustees concerning the matter of charges for admission San Francisco Sept. 17. 1912 Respectfully submitted (Signed) L. Wagoner, Stacy L. Ford, George Beanston.

The Committee further reported that they had secured Golden Gate Commandery Hall for October 10th & 23rd November 7th & 21st 1912 January 16th & 30th, February 13th & 27th, March 13th & 27th April 10th & 24th 1913 for the lecture course at a cost of $35.00 per lecture - On motion duly seconded and carried the action of the Committee was approved by the following vote - Ayes Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Neal, Scott Von Geldern, Wagoner, President Taussig (11) Noes None

Season ticket free - Single admissions 50¢

On motion duly seconded and carried it was ordered that a season ticket for the lecture course be given to each member and that the price for single admission be fixed at 50¢ by the following vote - Ayes Trustees Beanston, Dolan, Ford, Cumming

Jenks, Lyons, Neal, Scott, VonGelderen, Wagoner, president Taussig (11) Noes None

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secretary

J. H. Spaulding
Recording Secretary

San Francisco, October 1st 1912 -

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday, October 1st 1912, at 8 o'clock p.m. at the office of the Mechanics' Institute 57 Post Street, San Francisco, California, president Taussig presiding - There were present at roll call Trustees Beanston, Ford, Jenks, Lyons, Mauzy, Scott, Spaulding, Spiers, VonGelderen, Wagoner, president Taussig (11) absent at roll call Trustees Cumming, Dolan, Neal (3)

The minutes of the meeting of September 17th 1912 were read and on motion approved

Mr Dolan entered

Finance Com Bills

The report of the Finance Committee recommending the payment of audited vouchers # 3049 - 3071 amounting to $268.00 was upon motion duly seconded and carried adopted by the following vote Ayes Trustees Beanston Dolan, Ford, Jenks, Lyons, Mauzy, Scott, Spaulding, Spiers, VonGelderen, Wagoner, President Taussig (13) Noes none

Finance Com - re purchase of Bonds - Bank of California to act

The Finance Committee presented the following report -

San Francisco, October 1st 1912

"Your Finance Committee to whom was referred the purchase of the municipal bonds of the City of San Francisco as agreed upon with the Board of Supervisors, to be paid out of the money to be received from the city for the Pavilion Block, beg to report that they have had several interviews with the Bank of California, N.A. the Treasurer of the Mechanics' Institute and have instructed them to make a bid for City Bonds in behalf of the Mechanics' Institute on a basis of 4½% per annum net on $350.000.00 -

In order to carry out our agreement with the City which provided for the bid as above stated and the purpose of which was to avoid the actual withdrawal of about $350.000.00 from the city treasury and in order to facilitate the settlement of the sale of the Pavilion Block to the City for $700.000.00, your committee recommends that the President and Secretary be directed to deliver the deed for the Pavilion Block to the Treasurer of the Mechanics' Institute, the Bank of California, N.A., and that the Treasurer be instructed to make proper arrangements first, for paying off the mortgage now due to the German Savings and Loan Society; second, to pay for the bonds ordered purchased, amounting to about $350.000.00; third, to deposit the balance remaining of the $700.000.00, the purchase price of the Pavilion Block, to the credit of the Commercial account of the Mechanics' Institute with the Bank of California, N.A. -

We further recommend that a copy of this report be sent to the Treasurer of the Mechanics' Institute, the Bank of California, N.A. - Respectfully Submitted

(signed) James A. Lyons, Byron Mauzy, Jos M. Cumming
Finance Committee

On motion duly seconded and carried, the report was approved by the following vote - Ayes Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Scott, Spaulding, VonGelderen Wagoner, President Taussig (12) noes none

Mr Spiers withdrew and Mr Cumming entered during reading of above report

Bonds to be placed in Crocker Safe Deposit

Mr. Ford presented the following resolution -

"Resolved that if, and when, the Mechanics' Institute "shall become the owner of any bonds or other interest "bearing securities, the same shall be deposited in a safe "deposit box of the Crocker National Bank under such conditions, "instructions and directions that none of such bonds, or "other interest bearing securities shall be taken from said "safe deposit box except in the presence of three officers of the "Institute or its Board of Trustees, one of which said officers "shall be either the president or the Vice-president of the Institute, "one of which shall be the Recording Secretary or the Corresponding Secretary "of the Institute, and one of which shall be a member of the Finance "Committee of the Board of Trustees" +

On motion duly seconded and carried, the resolution was adopted by the following vote - Ayes Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Scott, Spaulding, VonGelderen Wagoner, president Taussig (12) noes none

Library Com: Books

The report of the Library Committee recommending the purchase of books amounting to $605.75 net as per book lists 30-34 was upon motion duly seconded and carried adopted by the following vote - Ayes - Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Scott, Spaulding, VonGelderen, Wagoner, President Taussig (12) noes none

The New Library Building Committee reported that the contract for installing

New elevator contract

the new elevators was now in proper shape and was awaiting the signature of the contractor.

Secy's Report September 1912

The report of the Secretary for September 1912 was ordered spread on the minutes (see page 700-701)

Libn's Report September 1912

The report of the Librarian for September 1912 showing as follows was ordered filed - New members 41 - Withdrawals 23 - Membership Oct. 1. 1912 - 3332, of which 7 are Honorary, 638 life, and 2687 subscribing members - Circulation 9394, daily average 393 - Sunday & holiday average 49 - Accessions 309. by purchase 297 - by gift 12. The following 41 names were approved for membership (for list of names see page 702)

Communications from the North Central Improvement Association and from Mrs Lovell White, Chairman of Telegraph Hill Committee, Outdoor Art League of the California Club were ordered filed.

Entrance fees in chess games eliminated

The matter of the posting of a notice on the black board in the Chess Room to the effect that there would be a Bridge Whist Contest at $2.00 an entry and a Razzle Dazzle Chess Tournament at 2½¢ an entry, was brought before the meeting, and after considerable discussion, during which it was stated that the $2.00 entry was in the nature of a guarantee that the players would finish out the games and that it would be returned to all players who did complete their games, the following resolution was offered

"Resolved - That this Board requests the Chess Room Committee to eliminate entrance fees in all tournaments in the Chess Room of the Mechanics' Institute"

Upon motion, duly seconded and carried, the resolution was adopted by the following vote - Ayes Trustees Bransten, Dolan, Ford, Cummings Lyons, Mangy, Scott, Spaulding, VonGeldern, Wagner, President Janssen (11) Nos Trustee Jenks (1)

Secy's Report September 1913

Secretary's Report-September 1912.

LIBRARY ACCOUNT.

	Receipts.	
Dues.	753.50	
Entrance fees.	41.	
Books paid for.	6.35	
Fines & extra books.	105.40	
Life memberships.	50.	956.25
	Expenditures.	
Books.	549.09	
Expense.	135.85	
Printing & Stationery.	12.50	
Salaries.	730.	
Advertising.	3.35	1430.79
	Excess Expenditures.	474.54

Correct Copy John H. Wood Secy

OK JHW

POST STREET BUILDING ACCOUNT.

	Receipts.	
Rents collected during September.	697.35	3260.50
	Expenditures.	
Salaries.	697.35	
Water.	16.21	
Supplies.	67.07	
Window cleaning.	24.	
Expense.	9.	
Lamps.	10.	
Heat.	100.	
Current.	162.65	
Repairs.	3.10	
Interest.	1510.25	2600.23
	Excess Receipts.	660.27

GENERAL ACCOUNTS.

	Receipts.	
Interest- Com'l. account.	19.40	
Pavilion Lot- Rent.	100.	119.40

GROSS RECEIPTS.

Library.	956.25	
Post Street Bldg.	3260.50	
General Accounts.	119.40	4336.15

GROSS EXPENDITURES.

Library.	1430.79	
Post St. Bldg.	2600.23	4031.02
	Excess Receipts.	305.13

CASH ACCOUNT.

On hand in Commercial Acc't. September 1st 1912.	11695.00
Receipts during September.	4336.15
	16031.15
Expenditures during September.	4031.02
On hand in Com'l. acc't. Oct. 1st 1912.	12000.13
" " " Savings acc't. " " "	17759.42
Total cash on hand Oct. 1st 1912.	29759.55

LOAN ACC'T.

Amount due September 1st 1912.	315863.98
no payments during September.	

POST STREET BLDG. ACCT.- (Pro-Rated)

Rents paid during month.		3260.50
Rent paid in advance.	35.	
Rent due and unpaid.	26.50	61.50
		3322.00
Less overdue rent paid during month.	61.50	
advance payments.	70.	131.50
rents for month.		3190.50
Expenditures.	2600.23	
pro-rata charge for taxes, insurance, etc.	435.	3035.23
	Actual excess.	155.27

The above does not include the $1000. rent charge to the Library account by the Post St. Bldg. account. If this charge is included the figures will read as follows- Library account. Excess expenditures $1474.54. Post St. Bldg. acct. Excess receipts $1660.27.

Respectfully submitted,
John H. Wood,
Secretary.

Correct Copy John H. Wood Secy

OK JHW

San Francisco, Oct. 1, 1912.

Mechanics' Institute,

57 Post St.,

San Francisco.

New members

Names of members joining in September 1912 to be submitted for approval Oct. 1, 1912.

Morrison, J. G. — Monterey & Sonoma Ave. Berkeley.
O'Brien, Mrs. E. A. — 1560 Sacramento St.
Ashton, Helen H.
Moore, Frederick F. — Maryland Apts.
Knight, Gertrude — 1630 Sacr. St.
Walker, Dr. Agnes — 2613 Union St.
Le Fevre, Miss Susie — 1769 Bush St.
Netterville, Miss Adora — 1725 Scott St.
Chamberlin, Herbert — Pacific States Hotel.
Allen, E. A. — 233 Post St.
Chamberlain, N. D. — 595 Market St.
Snaith, Mrs. Phyllis Dix — 1681 Bush St.
Williamson, A. S. — 2301 Polk St.
O'Neil, Miss Lillian B. — 14 Palm Ave.
Harnden, F. W. — Shreve Bldg.
Berl, H. — 405 Cal. St.
Ernst, Dr. E. C. — 2134 Van Ness Ave.
Graeff, Dr. F. W. — 1319 18th Ave.
Rixford, Mrs. Emmet — 1795 Cal. St.
Ruckstell, John R. — 106 Carl St.
Peck, J. F. — 1915 Van Ness Ave.
Wyss, Joseph — 10 3rd St.
Madsen, Martin C. — Montgomery & Sonoma Ave., Berkeley
Fowler, C. G. — 114 Russ Bldg.
Blohmer, J. Harry — 1647 7th Ave., Oakland.
George, William — Sausalito, Cal.
Jordan, L. G. — 1919 42nd Ave., Oakland.
Bettmann, Harmon E.
Wilson, Evangeline — 1385 Clay St.
Stanbery, H. V. B. — 1201 Gough St.
Hornung, Mrs. Grace S. — 292 Frederick St.
Vernon, Augusta — German Hospital.
Rosa, Chas. Francis — 320 Hayes St.
Cox, E. R. — Alpine House.
Gilchrist, V. T. — Phelan Bldg.
Lyon, Dr. S. B. — 2018 Sutter St.
de L. Cebrian, Edward — 1801 Octavia St.
Ackerman, Miss Florence — Fairmont Hotel.
Sullivan, Miss Nelly F. — 3036 22nd St.
Horstmann, Ernst — Mill Valley, Cal.
Curlett, Aleck E. — Phelan Bldg.

Correct — John A. Wood Sec'y

Respectfully submitted,
Francis B. Graves,
Librarian.

There appearing no further business the meeting adjourned
Attest
John A. Wood
Secretary

J. S. Spaulding
Recording Secretary

San Francisco, October 15th 1912.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening October 15th 1912, at 8 o'clock at the office of the Mechanics' Institute, #57 Post Street San Francisco, California. President Rudolph J. Tavaney presiding. There were present at roll call Trustees Brunton, Ford, Cummings, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, VanBrelden, president Tavaney (11) absent at roll call Trustees Dolan, Mangrum, Wagoner (3)

The minutes of the meeting of October 1st 1912 were read and upon motion approved

Mr. Wagoner entered during the reading of the minutes

P.J. Healy - re purchase of books formerly belonging to Mercantile Library

President Tavaney stated that Mr. P.J. Healy was in the anteroom and that he desired to address the Board in reference to the purchase of a collection of books formerly the property of the Mercantile Library and now owned by him. Mr. Healy was thereupon invited to enter and addressed the Board advocating the purchase by the Institute of the collection which he stated comprised some 3000 volumes and for which he asked $3000.00 stating that in his opinion this amount was a reasonable price. Mr. Healy then withdrew.

Finance Com. Bills

The report of the Finance Committee recommending the payment of audited vouchers #3074 - 3084 amounting to $318.20 was upon motion duly seconded and carried adopted by the following vote - Ayes - Trustees Brunton, Ford, Cummings, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, VanBrelden, Wagoner, President Tavaney (12) Noes none

Finance Com. Report on funds received from sale of Pavilion Block

The Finance Committee submitted the following report -
October 15 - 1912.

Your Committee on Finance reports as follows - The amount received from the City and County of San Francisco in the matter of the transfer of the Pavilion Block was $701.437.08 as follows: purchase price $700.000.00 - refund taxes $1437.08

In accordance with the authorization of the Board of Trustees given at the meeting of Sept. 17. 1912, we have purchased, in the name of the Mechanics' Institute, Civic Center and City Hall Bonds of the City and County of San Francisco, at an expenditure of $334.086.04 as follows:- 308 One thousand dollar 5% bonds. $308.000.00
premium on same to equalize 4½% basis $21936.60
accrued interest from July 1st to Oct. 8th 1912 $4149.44
We have paid to the German Savings & Loan Society for release of the mortgage covering the Post Street property and part of

the Pavilion Block the sum of $318.835.04, as follows -
Amount due on mortgage $315863.98 Interest to Oct. 8. 1912, $1459.86 Bonus (1 months interest) $1510.20
The balance, $48.576cc, has been deposited to the Commercial account of the Mechanics' Institute in the Bank of California, N.A. - Attached hereto is a report of the Treasurer, The Bank of California, N.A. - Respectfully
(Signed) James A. Lyons, Byron Mauzy, Jos M. Cumming - Finance Com
On motion, duly seconded and carried, the report was approved by the following vote - Ayes. Trustees Beanston, Ford, Cumming, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagoner, President Taussig (12) Noes none

Library Com Books. The report of the Library Committee recommending the purchase of books amounting to $391.33 net, as per book lists #35-37, was upon motion duly seconded and carried adopted by the following vote - ayes - Trustees Beanston, Ford, Cumming, Jenks Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagoner, President Taussig (12) Noes none

Healy collection The matter of the purchase of a collection of books from Mr. J. Healy was upon motion duly seconded and carried referred to the Library Committee to report back to this Board

Resolutions to German Savings and Loan Society Mr. Jenks presented the following resolution -

"Whereas, the Mechanics' Institute has been enabled through the "sale of the "Pavilion" Block to repay The German Savings and Loan Society "the money borrowed from said Society for the purpose of erecting "the Mechanics' Institute Building and equipping its library, and

"Whereas, said loan, amounting to $325,000.00, was made by "the German Savings Loan Society when money was extremely "difficult to obtain, even on ample security, and

"Whereas, in accepting the repayment of said loan, five "months before the same became due, and requiring the payment of "only one month's interest, said Society has shown the spirit of "fairness and liberality that has characterized all its dealings "with the Mechanics' Institute, now, therefore, be it

"Resolved, that the Board of Trustees of the Mechanics' Institute "does hereby express its appreciation of the generous treatment "accorded it by the German Savings and Loan Society and of the "unvarying courtesy of its officers, and be it further

"Resolved, that these resolutions be spread upon the minutes "and a copy thereof be engrossed and presented to the German "Savings and Loan Society." - On motion duly seconded and carried the resolution was adopted by unanimous vote.

It was then moved, seconded and unanimously carried that a

letter of thanks be sent to the Bank of California, N.A. for the courtesies extended to the Institute in its negotiations with the City and County of San Francisco for the sale of the Pavilion Block to the City

There appearing no further business the meeting adjourned
Attest
John A. Wood
Secretary

J. H. Spaulding
Recording Secretary

San Francisco, November 8th 1912

The regular meeting of the Trustees of the Mechanics' Institute was held this Tuesday evening, November 8th 1912, at 8 o'clock at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, President Taussig presiding - There were present at roll call Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Neal, Spiers, Von Geldern, Wagoner, President Taussig (12) absent at roll call Trustees Scott, Spaulding. (2)

The minutes of the meeting of October 15th 1912 were read and on motion, duly seconded and carried, approved

Finance Com. Bills The report of the Finance Committee recommending the payment of audited vouchers # 3085 - 3114 amounting to $5004.71 was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, Von Geldern, Wagoner, President Taussig (13) noes None

Trustee Scott entered during the reading of the report of the Finance Committee

Branch of Dramatic League to meet in Ref Room Mr. Dolan stated that the association of Collegiate alumni were organizing a branch of the Dramatic League in San Francisco and asked that they be granted the use of the reference room, upon a date to be determined later, for the purpose of holding a preliminary meeting - On motion, duly seconded and carried, the request was granted.

Library Com Books The report of the Library Committee recommending the purchase of books amounting to $766.24 net and of periodicals for the 1913 amounting to approximately $1875.20 was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, Von Geldern, Wagoner, President Taussig (13) noes none

Literary Com Appointment of May Nelson

The report of the Library Committee recommending the appointment of Miss May Nelson as assistant in the Reference Department at a salary of $40.00 per month commencing November 1st 1912, was upon motion duly seconded and carried approved by the following vote: Ayes - Trustees Bernstein, Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, Von Geldern, Wagoner, President Janssen (13) Noes - none

Lectures & Classes change of lecture dates

The Committee on Lectures and classes reported that it had arranged to have the fifth lecture of the present course, originally dated for January 16th 1913, delivered on Wednesday evening December 4th 1912, and that each of the succeeding lectures would be placed one date forward, the course ending on April 10th 1913. On motion duly seconded and carried the action of the Committee was approved.

Secys Report October 1912

The report of the Secretary for October 1912 was read and ordered spread on the minutes. (for report see page 709-710)

Libns Report October 1912

The report of the Librarian for October 1912, showing as follows was read and on motion duly seconded and carried the names of the Seventy applicants for membership were approved. New members 70. Withdrawals - subscribing 26. Life 1. Name of Mr H A Janssen submitted in place of H A Janssen, deceased. Membership Nov 1. 1912, 3375, as follows Honorary 7. Life 637. Subscribing 2731. Circulation 10387 daily average 378. Sunday average 43. Accessions 422: by purchase 418. gift 4. (for list of new members see page 711)

Letter from Dillon, Thomson & Clay re validity of Bonds

The following letter from Messrs. Dillon, Thomson & Clay, New York, N.Y. was received from the Bank of California: it is ordered spread on minutes.

New York, October 19. 1912

"The Board of Supervisors of
" The City and County of San Francisco.
" San Francisco, California

"Dear Sirs:

San Francisco, California, City Hall Bonds, $308,000.00

" At your request we have examined into the validity of the following described bonds of the City and County of San Francisco, to-wit:

$308,000. City Hall Bonds -

" maturing seven bonds on July 1. 1917, and seven bonds on July 1, of each and every year thereafter to and including July 1. 1960, and numbered as follows: Nos. 61-67, 261-267, 461-467, 661-667, 861-867, 1061-1067, 1261-1267, 1461-1467, 1661-1667, 1861-1867, 2061-2067, 2261-2267, 2461-2467, 2661-2667, 2861-2867, 3061-3067, 3261-3267, 3461-3467, 3661-3667, 3861-3867, 4061-4067, 4261-4267, 4461-4467, 4661-4667, 4861-4867, 5061-5067, 5261-5267, 5461-5467, 5661-5667, 5861-5867, 6061-6067, 6261-6267,

"6461-6467, 6661-6667, 6861-6867, 7061-7067, 7261-7267, 7461-7467, "7661-7667, 7861-7867, 8061-8067, 8261-8267, 8461-8467, 8661-8667; all "numbers inclusive; said bonds being dated July 1. 1912, of "the denomination of $1000 each, and bearing interest at the "rate of five per centum per annum, payable semi-annually "January 1. and July 1. We have examined the Constitution "and statutes of the State of California, including the charter of "the City and County of San Francisco, and certified copy of the "proceedings of the Board of Supervisors of said City and County "authorizing the issue of said bonds; also original bond "of said issue No. 1.

" In our opinion said bonds have been authorized "and issued in accordance with the Constitution and "Statutes of the State of California, including the charter of "said City and County of San Francisco, and constitute valid "and legally binding obligations of said City and County of "San Francisco. - Very truly yours,

" (Signed) Dillon, Thomson & Clay

Death of Irwin C. Stump

The death, on October 29th 1912, of Irwin C. Stump, a Trustee of the Mechanics' Institute from 1887-1893, and its president in 1893, was announced, and a letter of sympathy was ordered sent to the family of Mr. Stump.

Mr Dolan withdrew

Mr. Wagoner leave of absence

Mr. Wagoner stated that he was about to leave the state and requested a leave of absence for two months - On motion duly seconded and carried the request was granted.

President Janssen stated that the 308 - $1000 - City Hall bonds recently purchased from the City had been registered in the name of "Mechanics Institute, San Francisco" and that they had been placed in a box of the Crocker Safe Deposit Vaults.

Depreciation Fund

Mr. Ford presented the following resolution and moved its adoption

"Whereas, the so-called Library Building of the Mechanics' "Institute at 57 Post Street, San Francisco, is of the proximate "value of Three Hundred Thousand Dollars ($300,000.00); and

"Whereas, an appropriate fund should be annually "set apart to cover the annual depreciation of said building; and

"Whereas, two per cent (2%) of the value of said building "is deemed a proper sum to be thus annually set apart;

"Now, therefore, resolved, that the sum of Six Thousand Dollars "($6000.00) be set apart annually on the 2d day of January of "each year to the credit of a fund to be known as the "Depreciation Fund", which fund is hereby created and established;

"Resolved, further, that all sums of money thus set apart "shall be invested for the Mechanics' Institute in carefully "selected interest bearing securities, or in income producing "real estate; and that all interest or income arising there- "from shall be credited to said "Depreciation Fund" and "be similarly invested.

"Resolved, further, that said "Depreciation Fund" hereby "created and established, shall be neither used nor expended "for any purpose other than for the replacement of the building "above described"

The motion was seconded and adopted by the following vote: Ayes Trustees Beaston, Ford, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, Von Geldern, Wagner, President Janssen (12) noes None

Endowment

Mr. Ford presented the following resolution & moved its adoption

"Whereas, the so-called Mechanics' Pavilion Block, prior "to its recent sale to the City of San Francisco, was considered "by this Board to be in the nature of an endowment for the "Mechanics' Institute; and

"Whereas, the Mechanics' Institute has received therefor the "sum of Seven Hundred Thousand Dollars ($700,000.00); and

"Whereas, Three Hundred and Twenty-Nine Thousand Nine Hundred "and Thirty-six Dollars and Sixty Cents ($329,936.60) thereof has been "invested in Civic Center and City Hall bonds of the City and County "of San Francisco, as follows, to wit:

308 One Thousand Dollar 5% Bonds	$308,000.00
Premium on same on 4½% basis	21,936.60
Total Bond Investment	329,936.60 and

Secy's Report October 1912

"Whereas, Three Hundred and Eighteen Thousand Eight Hundred "and Thirty-four Dollars and Four Cents ($318,834.04) thereof has "been used in payment of the mortgage indebtedness of the Mechanics' "Institute; and

"Whereas, there remains a balance of Fifty-one Thousand "Two Hundred and Twenty-eight Dollars and Thirty-six Cents ($51228.36) "in cash from said gross sum of Seven Hundred Thousand "Dollars ($700,000.00); and

"Whereas, the Mechanics' Institute is now entirely free "from debt; and

"Whereas, it is now deemed advisable to declare and "establish a fixed and definite policy respecting the several proper- "ties to which the Mechanics' Institute may look for future revenues;

"Therefore, be it resolved: That said bonds and all the "proceeds thereof, (excepting the interest thereon) and all of said "balance of cash above referred to, together with the so-called "Post Street Building of the Mechanics' Institute, at 57 Post Street, San "Francisco, be, and the same are hereby declared to be, a perpetual "Endowment for the Mechanics' Institute and that none of the same

"nor any of the proceeds thereof, save the interest or income "arising therefrom, shall ever be used or expended for any pur- "pose whatsoever, save by way of investment or reinvestment "for income producing purposes.

"Resolved, further, that the foregoing resolution be "presented to the members of the Mechanics' Institute at their "next quarterly meeting for their approval and ratification"

Upon being seconded the resolution was adopted by the following vote - Ayes - Trustees Beaston, Ford, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Spiers, Von Geldern, Wagner, President Janssen (12) noes none

Committee to formulate policy for the Institute

It was moved and seconded that the President be authorized to appoint a committee of members of the Institute to take up the matter of formulating a policy for the Institute

An amendment was offered limiting the committee to members of the Board of Trustees. The amendment was seconded and upon motion, adopted. After which the motion as amended was adopted. The appointment of Committee was deferred

Cost of placing Bronze tablet in vestibule

It was moved seconded and carried that the Committee on Building and Repairs be instructed to report upon the cost of placing a bronze tablet in the vestibule of this building commemorative of its Erection

Secretary's Report-October 1912.

LIBRARY ACCOUNT.

	Receipts.	
Dues.	1680.50	
Entrance fees.	70.	
Books paid for.	2.50	
Fines & extra books.	124.05	
Lecture acc't.	12.	
Expense acc't.	2.90	1891.95
	Expenditures.	
Books.	500.02	
Expense.	124.12	
Printing & Stationery.	48.55	
Salaries.	925.	
Advertising.	8.35	
Insurance.	34.	
Lecture acc't.	143.90	1578.94
	Excess Receipts.	313.01

POST STREET BUILDING ACCOUNT.

	Receipts.	
Rents collected during October.	3160.50	
Repairs acc't.	5.05	3165.55
	Expenditures.	
Salaries.	690.	
Water.	17.05	
Supplies.	86.47	
Window cleaning.	24.	
Expense.	8.16	
Lamps.	23.75	
Heat.	100.	
Current.	168.75	
Repairs.	15.91	
Interest to Oct. 8, 1912.	1459.86	2593.95
	Excess Receipts.	571.60

Carried to Journal of Sec'y

OK JWM

Secy's Report
October 1912

GENERAL ACCOUNTS.

	Receipts.	
Interest- Com'l. account.	62.76	
Pav. Block taxes-Refund Pro Rata to date of sale.	1437.08	
" " " " Excess coll.	4.11	
Pav. Block (sale of)	700000.00	701503.95
Expenditures.		
Bonds- 308-$1000. 5% Bonds.	308000.	
Bond premium on 308 Bonds	21936.60	
Bond Interest-Acct. int. from July 1 to Oct. 8, 1912.	4149.44	
Pav. Block-Taxes 1st Installment.	2874.17	
Ger. Sav. & Loan Soc. for pay't. of mortgage.	315863.98	
" " " " " Bonus "	1510.20	654334.39
	Excess Receipts.	47169.56

GROSS RECEIPTS.

Library.	1891.95	
Post Street Bldg.	3165.55	
General Accounts.	701503.95	706561.45

GROSS EXPENDITURES.

Library.	1578.94	
Post St. Bldg.	2593.95	
General Accounts.	654334.39	658507.28
	Excess Receipts.	48054.17

CASH ACCOUNT.

On hand in Commercial Acc't. Oct. 1st 1912.	12000.13
Receipts during October.	706561.45
	718561.58
Expenditures during October.	658507.28
On hand in Com'l. acc't. Nov. 1st 1912.	60054.30
" " " Savings acc't. " " "	17759.42
Total cash on hand Nov. 1st 1912.	77813.72

LOAN ACC'T.

Amount due October 1st 1912.		315863.98
paid to German Sav. & Loan Society Oct. 8, 1912.		315863.98
No balance.		

POST STREET BLDG. ACCT.- (Pro-Rated)

Rents paid during month.		3160.50
Rent paid in advance.	35.	
Rent due and unpaid.	46.50	81.50
		3242.00
Less overdue rent paid during month.	26.50	26.50
rents for month.		3215.50
Expenditures.	2593.95	
Less cash rec'd. acct. Repairs.	5.05	
net expenditures.	2588.90	
pro-rata charge for taxes, insurance, etc.	435.00	3023.90
	Actual excess.	191.60

The above does not include the $1000. rent charge to the Library account by the Post St. Bldg. account. If this charge is included the figures will read as follows— Library account. Excess expenditures $686.99. Post St. Bldg. acct. Excess receipts $1571.60.

Respectfully submitted,
John H. Wood,
Secretary.

New members

Names of 70 members who joined the Library during the month of October 1912.

Long, Dr. Herbert Everett	21	Buena Vista Ave.
Buchbaner, F.	275	Turk St.
Doley, J. E.	914	Merchants Exchange Bldg.
Mylott, Mary A.	1600	Cal. St.
Rafael, F. V.	724	Leavenworth St.
Botsford, Dr. Mary F.	807	Francisco St.
Juillerat, F. L.	65	Harlow St.
Landers, Miss Eleanor	2400	Van Ness Ave.
Glaser, Alice S.	2511	Van Ness Ave.
Dahlberg, Sophus R.	1374	49th Ave.
Waldmann, Harold	925	Pierce St.
Freeman, Harold R.	1041	Lake St.
Frost, Horatio T.	210	California St.
Rethers, Annie	2900	Scott St.
Low, Frank W.		U. S. Marine Hospital.
Raiguel, Wm. O.		Atlas Bldg.
Bernhard, Hazel	1468	Sixth Ave.
Zweybruck, Edith	2217	Cal. St.
Cole, Phillip S.		Hotel Stewart.
Linaker, A. M.		Burlingame, Cal.
Norris, Mrs. H. C.	1145	Pine St.
Chisholm, Clifton		Hotel California.
Higgins, Mrs. E. R.	151	9th Ave.
Sandrock, Frederick W.		Fairmont Hotel.
Klomser, L.	440	Post St.
Ulrich, Max		c/o Elk's Club.
Newmark, Herman		Tree Haven Apts., Berkeley.
Kline, G. R.	2220	Baker St.
Doe, Marian E.	2002	Laguna St.
Younger, Myrtle M.	1350	Washington St.
Tuohy, E. P.	635	Sutter St.
Longley, J. A.	1740	Sacramento St.
Canney, Mrs. F. G.	1328	Hyde St.
Neuhaus, Herman W.	3023	Pine St.
Holden, Mrs. Alice F.	2255	Broadway
Owens, Miss Eleanor M.		Hotel Oxford.
Loebner, Edward	1240	McAllister St.
Baker, H. W.	420	Market St.
Schmuck, Edward	1935	Howard St.
McLaughlin, W. E.	2621	Santa Clara Ave., Alameda.
Craig, Mrs. C. F.	2784	Union St.
Moker, Carl		Overland Hotel.
Close, Lewis R.	947	Bush St.
Wilson, Miss Clara M.		Hotel Victoria.
Symmes, Edwin J.	725	Foxcroft Bldg.
Haworth, M. L.		3rd & Townsend Sts.
Bachman, Irving A.	1200	Cal. St.
Banks, W. O.	508	Sheldon Bldg.
Dibert, C. E.	352	Dolores St.
Kinsley, Philip H.	999	Fell St.
Stevens, Mrs. M. L.		Empire Court Apts.
Kalkhorst, Anton B. C.	1201	Merch. Exc. Bldg.
Cone, W. H.	2742	Derby St., Berkeley.
Meyer, Mrs. Marion L.		Hotel Richelieu.
Cohen, Miss Gertrude H.		Los Altos, Cal.
Brown, Miss Edith I.	350	Russ Bldg.
Rowe, T. S.	268	Market St.

Benjamin, Raymond	2203	Scott St.
Cooley, Miss Jessie	1228	7th Ave.
Page, S. H.	2518	Pacific Ave.
Campbell, J. S.	2609	California St.
Burnley, C. E.	1900	Clinton Ave., Alameda.
Prentys, R. P.	840	Merchants Exc. Bldg.
Dear, J.HC.	1720	Pacific Ave.
Landa, D.	2663	Mission St.
Dillon, H.	214	Haight St.
Bloch, Henry A.	1105	Gough St.
Connell, J. S.	749	Phelan Bldg.
Mackintosh, Miss Gertrude		Palace Hotel.
Hollingsworth, Miss M.	790	California St.

There appearing no further business the meeting adjourned

Attest
John H. Wood
Secy

J. H. Spullee
Recording Secretary

San Francisco, California November 19th 1912

The regular meeting of the Board of Trustees of the Mechanics Institute was held this Tuesday evening, November 19th 1912 at 8 o'clock at the office of the Mechanics' Institute 57 Post Street, San Francisco, California, President Tansey presiding - There were present at roll call Trustees Beanston, Dolan, Lyons, Neal, Scott, Spaulding, VonGeldern, President Tansey (8) absent at roll call Trustees Ford, Cumming, Jenks, Manzy, Spiers, Wagner (6)

The minutes of the meeting of November 5th 1912 were read and on motion, duly seconded and carried, approved

Finance Com Bills

The report of the Finance Committee recommending payment of audited vouchers #3115-3132 amounting to $692.37 was upon motion, duly seconded and carried, adopted by the following vote - Ayes Trustees Beanston, Dolan, Lyons, Neal, Scott Spaulding, VonGeldern, President Tansey. (8) Noes None

Finance Com. re Investments in 1st mtgs. on real estate

The Finance Committee presented the following report

"Your Finance Committee recommends that the Balance of "the amount received from the sale of the Pavilion Lot, to wit "$51,228.36, be invested in first mortgages on real estate, bearing "interest at from 5½ to 6% per annum

" Respectfully submitted, Byron Manzy, James K. Lyons, Jos M. Cumming, Finance Com"

On motion duly seconded and carried the report was received and the recommendation adopted by the following vote - Ayes, Trustees Beanston, Dolan, Cumming, Jenks, Lyons Neal, Scott, Spaulding VonGeldern, President Tansey (10) Noes None

Trustees Jenks and Cumming entered during discussion on the above report.

Library Com - table of book expenditures Mch 1909 - Aug. 31. 1912 Circulation March 1908 to August 31. 1912

The report of the Library Committee submitting a table of book expenditures from March 1909 to August 31. 1912, and a table showing the book circulation from March 1908 to August 31. 1912 - and also recommending that about 400 volumes of San Francisco newspapers be bound at a cost of about $2.50 per volume, was upon motion duly seconded and carried adopted by the following vote Ayes- Trustees Beanston, Dolan, Cumming, Jenks, Lyons, Neal, Scott, Spaulding, VonGeldern, President Tansey (10) Noes None

Library Com - Books.

The report of the Library Committee recommending the purchase of books amounting to $622.01 net as per book lists #43-49 and of a special list of reference books amounting to $1021.40 gross was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beanston, Dolan, Cumming

Jenks, Lyons, Neal, Scott Spaulding, VonGeldern, President Tansey (10) Noes none

payments on elevators

In the matter of progress payments for the construction of the Elevators now being installed in the building it was moved that upon presentation of orders signed by the architects the New Library Building Committee be authorized to order payments made - The motion was seconded and carried by the following vote. Ayes- Trustees Beanston, Dolan, Cumming, Jenks, Lyons, Neal, Scott Spaulding, VonGeldern, President Tansey (10) Noes none

George Blanchard injured on side-walk elevator

The Secretary reported that Mr George Blanchard had been injured by one of the Sidewalk elevators and that a report of same had been made to the Pacific Surety Company - On motion the matter was referred to the Finance Committee

Committee to suggest plans for the future activities of the Institute

It was moved that a committee be appointed to suggest plans for the future activities of the Mechanics' Institute - The motion was seconded and unanimously carried. The President appointed Trustees Jenks, Ford, and Scott, and Prof H. Morse Stephens

There appearing no further business the meeting adjourned

attest

John A. Wood
Secretary

J. G. Spaulding
Presiding Secretary

San Francisco, December 3rd 1912

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, December 3rd 1912, at 8 o'clock; at the office of the Mechanics' Institute, #57 Post Street, San Francisco, California, President Tansey presiding - There were present at roll call Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Manzy, Scott, VonGeldern, President Tansey (10) absent at roll call Trustees Neal, Spaulding, Spiers, Wagoner (6)

The minutes of the meeting of November 19th 1912 were read and upon motion duly seconded and carried were approved

Finance Com Bills

The report of the Finance Committee recommending the payment of audited vouchers #3133-3149 amounting to $2663.80 was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Dolan, Ford, Cumming, Jenks, Lyons, Manzy, Scott, VonGeldern, President Tansey (10) Noes none

Suggested purchase of $100.00 Western Guarantee & Mortgage Co's Bonds

The report of the Finance Committee recommending the purchase of $10,000.00 (ten thousand dollars) worth of first mortgage certificates of the Western Mortgage & Guaranty Company covering the loan on the Chamberlain property in Sorosa Block #98 North side of Market Street 137 ft 9 1/2 inches West of Kearny Street fronting 50 ft (fifty) on Market Street was read and after some discussion was upon motion referred back to the Committee for further investigation

Library Com Bills

The report of the Library Committee recommending the purchase of books amounting to $628.31 net, as per book lists #51-55 was upon motion duly seconded and carried approved by the following vote:- Ayes Trustees Bransten Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Scott, Von Geldern, President Taussig (10) noes none

Library Com Della Thompson employed as cataloguer

The report of the Library Committee recommending that Miss Della Thompson be employed as a cataloguer at a salary of $80.00 per month beginning Dec 1. 1912. and also recommending that a donation of one hundred old volumes be made to the Fort Snelling Military Post, Minnesota, at the request of Mrs. A.B. Evans, a member of the Institute, was upon motion approved by the following vote - Ayes Trustees Bransten, Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Scott, Von Geldern, President Taussig (10) noes none

100 old volumes to Fort Snelling Military Post, Minnesota

On motion the Secretary was instructed to cast the ballot of the Board for Miss Della Thompson as a cataloguer - The Secretary then cast the ballot as directed whereupon the president declared Miss Thompson duly elected

Mr. Mauzy withdrew

Spl. Com. to suggest plans for future activities

Mr Jenks for the Special Committee to suggest plans for the future activities of the Mechanics' Institute stated that the Committee had had a meeting on the 3d inst. and had discussed the advisability of the Library specializing on certain subjects, and also, it had arranged with Prof. Stephens to take up with Lowell Institute the matter of securing the services of some of the more important lecturers, a report upon which would be made on Prof Stephens' return from his Eastern trip

Secys. Report Nov. 1912

The report of the Secretary for November 1912 was upon motion duly seconded and carried ordered spread on the minutes (see page 715-16)

Secys Quarterly Report

The report of the Secretary for the quarter ending November 30. 1912 was upon motion referred to the Quarterly Meeting

Libns Report Nov. 1912

The report of the Librarian for November 1912 showing as follows was read and ordered filed - New members 51, withdrawals 20. G.A. Aldrich changed from subscribing to life membership. Dr. Raymond N. Murphy reinstated - Arthur J. Price submitted to take membership of Thomas Price, deceased - Mrs. H.C. Norris changed name to Mrs E.J. Englrat - Membership December 1st 3407 - Honorary 7, Life 638, Subscribing 2762 Circulation 101452, daily average 446. Sunday, holiday average 77 accessions 672, by purchase 484, gift 1, binding 187 The names of fifty one subscribing members were upon motion, duly seconded and carried approved (for list see page 716)

Libns Quar. Report

The report of the Librarian for the Quarter ending November 30th 1912 was upon motion referred to the Quarterly meeting

German S.V.L. Soc engrossed resolutions

a letter from the German Savings & Loan Society acknowledging receipt of engrossed copy of resolutions, and one from Mrs J.C. Stumpf acknowledging receipt of letter of sympathy from Board were upon motion ordered filed

Secys Report Nov 1912

Secretary's Report- November 1912.

LIBRARY ACCOUNT.

	Receipts.	
Dues.	965.50	
Entrance fees.	51.00	
Life membership.	50.00	
Books paid for.	2.90	
Fines & extra books.	123.00	
Lecture acc't.	18.00	
Expense acc't.	1.92	1212.32
	Expenditures.	
Books.	1127.71	
Expense.	82.12	
Printing & Stationery.	20.06	
Salaries.	720.	
Advertising.	16.20	
Insurance.	25.80	
Lecture acc't.	160.00	
Taxes.	20.94	2156.53
	Excess Expenditures.	944.21

POST STREET BUILDING ACCOUNT.

	Receipts.	
Rents collected during November.	3250.50	
Repairs acc't.	3.68	3254.18
	Expenditures.	
Salaries.	690.00	
Water.	17.53	
Supplies.	31.98	
Window cleaning.	24.00	
Expense.	17.51	
Lamps.	13.75	
Heat.	100.	
Current.	170.90	
Repairs.	6.97	
Taxes, 1st inst.	2281.41	3356.05
	Excess Expenditures.	101.87

GENERAL ACCOUNTS.

	Receipts.	
Interest- Com'l. account.		100.90
	Expenditures.	
Taxes- Outside Lands- 1st installment.	10.15	
Post St. Bldg.- (Cost acc't)	74.35	84.50
	Excess receipts.	16.40

Correct as to Nov 1912 Secy

OK JHM

Secys. Report Nov. 1912.

GROSS RECEIPTS.

Library.	1212.32	
Post Street Bldg.	3254.18	
General Accounts.	100.90	4567.40

GROSS EXPENDITURES.

Library.	2156.53	
Post St. Bldg.	3356.05	
General Accounts.	84.50	5597.08
Excess Expenditures.		1029.68

CASH ACCOUNT.

On hand in Commercial acc't. Nov. 1, 1912.		60054.30
Receipts during November.		4567.40
		64621.70
Expenditures during November.		5597.08
On hand in Com'l. acc't. Dec. 1, 1912.		59024.62
" " " Savings acc't. " " "		17759.42
Total cash on hand Dec. 1st. 1912.		76784.04

POST STREET BLDG. ACCT.- (Pro-Rated)

Rents paid during month.			3250.50
Rent paid in advance.	35.00		
Rent due and unpaid.	26.50	61.50	
Less overdue rent paid during month.		46.50	15.50
rents for month.			3265.50

Expenditures.	3356.05		
Less cash rec'd. acct. Repairs.	3.68		
net expenditures.	3352.37		
Amount of 1st Inst. taxes. 2281.41			
Less months pro-rata. 435.	1846.41		1505.96
Actual excess.			1759.54

The above does not include the $1000. rent charge to the Library account by the Post St. Bldg. account. If this charge is included the figures will read as follows- Library account. Excess expenditures $1944.21. Post St. Bldg. acct. Excess receipts. $898.13.

Respectfully submitted,
John H. Wood,
Secretary.

New members

Names of 51 members who joined the Library during the month of November 1912.

Hopkins, Mrs. E. C.	901 Bush St.
Gorgas, Lt. Com. M. C.	Mare Island, Cal.
Brown, E. D.	441 Sutter St.
Holt, Miss Laura B.	2027 Hyde St.
Lee, F. C.	1912 Rose St., Berkeley.
Romanowitz, C. M.	1808 8th St., Alameda, Cal.
Powell, Miss S. E.	3128 Sacramento St.
Knight, George B.	819 Mission St.
Hagmaier, George G.	931 Fell St.
Moran, John J.	1243 Pine St.
Coffee, Lenore Jackson	1304 Franklin St.
Mathias, J. L.	977 Pine St.
Mosbacher, Leom	535 Folsom St.
Free, E. E.	325 Monadnock Bldg.
Lowe, J. A. S.	Sausalito, Cal.
Bigelow, J. F.	c/o Wells FargonNat. Nat. Bank.
Blyth, Miss E. M.	109 Scott St.
Schlesinger, Sydney	1250 Cal. St.
Hosmer, RalphnB.	230 Vermont St.
Foote, Malvern W.	Palace Hotel.
Du Bose, Miss Jessie M.	1265 Pine St.
Pack, Thomas W.	540 Mills Bldg.
Jackson, C. W.	2711 Claremont St., Berkeley.
Munger, M. E.	718 Howard St.
Atkins, G. H.	311 California St.
Fouchy, A. O.	Pac. Gas & Elec. Co.
French, William G.	1144 Larkin St.
Sonnenberg, Otto	1553 California St.
Gallet, H. W.	819 Folsom St.
Gardner, R. R.	1719 Mintwin St., Alameda.
Wood, Mrs. H. Meyer	1760 Pacific Ave.
Hatch, Mrs. M. V.	734 Bush St.
Hale, P. C.	2430 Vallejo
Walsh, Mrs. V. S.	1129 Steiner St.
Artieda, Gregorio	555 Chestnut St.
Brown, Mrs. Charles H.	2137 Pac. Ave.
Miller, Wm. S.	130 Kearny St.
Baggerly, H. L.	The Bulletin.
Stevens, Mrs. M. H.	1301 Leavenworth St.
Van Anderson, L.	1040 Mason St.
Baker, W. E.	55 1st St.
Drum, Rupert A.	332 Haight St.
Bishop, R. M.	Crocker Bldg.
McClure, Wm. S.	Normandie Hotel.
O'Doherty, E. J.	Y. M. C. A.
Howells, J. W.	Great Western Power Co.
Spiro, Mrs. Samuel	1822 Sacramento St.
Holm, Dion	2712 Pacific Ave.
Pamperin, W. F.	337 Shrader St.
Choate, Edgar	Seneca Hotel.
Walker, David H.	2213 Steiner St.

Correct Copy John H. Wood Secy

Correct Copy of Sec'y Report John H. Wood Secy

OK JHW

OK JHW

There appearing no further business the meeting adjourned
Attest
John H. Wood
Secretary
J. G. Spaulding
Recording Secretary

No Quorum

San Francisco, December 5th 1912

The regular Quarter meeting of the members of the Mechanics' Institute was called to order by President Rudolph J. Tansing this Thursday evening, December 5th 1912 at 8 o'clock. There being no quorum present, upon motion duly seconded and carried, the meeting adjourned to December 12th 1912 at 8 o'clock p.m.
Attest
John H. Wood
Secretary
J. G. Spaulding
Recording Secretary

San Francisco December 12th 1912

an adjourned Quarterly meeting of the Members of the Mechanics' Institute was held this Thursday evening December 12th 1912 at 8 o'clock at the Mechanics Institute Building, 57 Post Street, San Francisco, California, a quorum being present and President Rudolph J. Tansing presiding

The minutes of the Annual meeting of March 7th 1912, and of the Special meetings of April 2d 1912 and September 17th 1912 were read and upon motion duly seconded and carried approved

The report of the Secretary for the Quarter ending November 30th 1912 was read and upon motion ordered spread upon the minutes

The report of the Librarian for the Quarter ending November 30th 1912 was read and upon motion ordered spread upon the minutes

President Tansing spoke of the work accomplished by the Institute since the last meeting of the Members referring to the sale of the San Bruno Ave Lot for $9000.00 and to the recent purchase by the City & County of San Francisco, for Civic Center uses, of the Pavilion Block for $700,000.00 and gave a brief outline of some proposed future activities of the Institute

The following resolution which had been unanimously adopted at a meeting of the Board of Trustees held November 5th 1912 was presented by Mr. Ford

Perpetual Endowment fund

"Whereas, the so-called Mechanics' Pavilion Block, "prior to its recent sale to the city of San Francisco, was "considered by this Board to be in the nature of an endow- "ment for the Mechanics' Institute; and,

"Whereas, the Mechanics' Institute has received therefor "the sum of Seven Hundred Thousand Dollars ($700000.00); and,

"Whereas, Three Hundred and Twenty-nine thousand "Nine Hundred and Thirty six Dollars and Sixty Cents "($329,936.60) thereof has been invested in Civic Center and "City Hall bonds of the City and County of San Francisco, "as follows, to wit;

"308 One Thousand Dollar 5% Bonds	$308,000.00
"premium on same on 4½% basis	21936.60
Total Bond Investment	329936.60; and,

"Whereas, Three Hundred and Eighteen thousand Eight Hun- "dred and thirty five Dollars and Four cents ($318835.04) thereof "has been used in payment of the mortgage indebtedness of "the Mechanics' Institute; and,

"Whereas, there remains a balance of Fifty one Thousand "Two Hundred and Twenty eight Dollars and thirty six cents ($51,228.36) "in cash from said gross sum of Seven Hundred Thousand dollars "($700,000.00); and,

"Whereas, the Mechanics' Institute is now entirely free "from debt; and

"Whereas, it is now deemed advisable to declare "and establish a fixed and definite policy respecting the "several properties to which the Mechanics' Institute may look "for future revenues;

"Therefore, be it resolved: That said bonds and all the "proceeds thereof, (excepting the interest thereon) and all of said "balance of cash above referred to, together with the so-called Post "Street Building of the Mechanics' Institute, at 57 Post Street, San Francisco "be, and the same are hereby declared to be, a perpetual Endow- "ment for the Mechanics' Institute, and that none of the same "nor any of the proceeds thereof, save the interest or income "arising therefrom, shall ever be used or expended for any "purpose whatsoever, save by way of investment or reinvestment "for income producing purposes.

"Resolved, further, that the foregoing resolution be "presented to the members of the Mechanics' Institute at their "next quarterly meeting for their approval and ratification."

Upon motion, duly seconded, the resolution was adopted unanimously

Nominations for Trustees

The president then announced that nominations for Trustees for the term beginning March 6th 1913, to be voted on February 25th 1913, were in order and the following nominations were made

Messrs James E. Spaulding, Byron Mauzy, A.W. Scott

Otto von Geldern, Jules L. Ford, Robt W. Neal, Luther Wagoner, Chas D. Sleiger, A.W. Crozier

Com.to examine into financial affairs

Mr P.J. Healy moved that a Committee of three be appointed to examine into the financial affairs of the Institute and report at the next meeting - upon being seconded the motion was carried, and the president named as such Committee Messrs P.J. Healy, L.A. Greenhood (L. Diamond) (now Jos Rothschild)

Secys Report Quarter ending Nov. 30. 1912

Secretary's Report- Quarter ending Nov. 30, 1912.

Sept. 1, 1912, Cash on hand in Savings account.			$17759.42
" " " " " " " Commercial "			11695.00
total cash on hand.			$29454.42

Receipts during Quarter.

LIBRARY ACCOUNT.			
Dues.	3399.50		
Entrance fees.	162.		
Life Memberships.	100.		
Books pd. for.	11.75		
Fines & extra books.	352.45		
Lecture acct. (sale of tickets)	30.		
Expense acct.	4.82	4060.52	
POST STREET BUILDING ACCOUNT.			
Rents collected. (exclusive of Lib).	9671.50		
Repairs account.	8.73		
		9680.23	
GENERAL ACCOUNTS.			
Pav. Block- Refund pro-rata taxes.	1441.19		
Interest- Com'l. account.	183.06		
Sale of Pavilion Block.	700,000.00		
Rent of Pavilion Lot.	100.	701724.25	
Total Receipts.			715465.00

Expenditures during quarter.

LIBRARY ACCOUNT.			
Advertising.	21.90		
Books.	2176.82		
~~Binding.~~	~~[illegible]~~		
Expense.	342.09		
Printing & Stationery.	76.11		
Salaries.	2175.		
~~Furniture.~~	~~[illegible]~~		
Lecture account.	293.90		
Insurance.	59.50		
Taxes.	20.94	5166.26	
POST STREET BUILDING INCOME ACCOUNT.			
Salaries.	2077.35		
Water.	51.39		
Supplies.	185.52		
Window cleaning.	72.		
Expense.	34.67		
Lamps.	47.50		
Heat.	300.		
Current.	502.30		
Repairs.	27.98		
Taxes- 1st installment.	2281.41		
Interest.	2970.11	8550.23	
GENERAL ACCOUNTS.			
Post Street Bldg.(Cost account)		74.35	
Taxes- Outside Lands.		10.15	
" Pavilion.		2874.17	
Mortgage acct. (Ger.S.&L.Society)		315863.98	
Mortgage acct. (Bonus to release)		1510.20	
Bond acct. (308-$1000.00 5% City Hall and Civic Center Bonds)		308000.00	
(Premium to equalize 4½% basis)		21936.60	
(Accrued Int. July 1, to Oct. 8, 1912)		4149.44	654418.89
Total expenditures.			666135.38
Excess Receipts.			47329.62
Cash on hand Dec. 1st, 1912.			76784.04

CASH ACCOUNT.		
In Savings accounts Dec. 1st 1912.	17759.42	
In Commercial account " " "	59024.62	
		76784.04

Correct Copy for Mayor

LIBRARY ACCOUNT.

Total cash receipts.	4060.52	
Total cash expenditures.	5166.26	
Excess Expenditures.		1105.74

POST ST. BLDG. INCOME ACCOUNT.

Total cash receipts.	9680.23	
Total cash expenditures.	8550.23	
Excess receipts.	1130.00	

GENERAL ACCOUNTS.

Total cash receipts.	701724.25	
Total cash expenditures.	654418.89	
Excess Receipts.	47305.36	
Total excess cash receipt for Quarter.		47329.62

MORTGAGE ACCOUNT.

Sept. 1, 1912-Due on mortgage.		315863.98
Paid on mortgage acct. during quarter.		315863.98

POST STREET BLDG. INCOME ACCT. (PRO-RATED)

Rent acct. during quarter.	9671.50	
Expenditures.	8541.50	
Excess receipts.		1130.00
Pro Rata for taxes Insurance, etc. for quarter.	1305.	
Pd. during quarter for taxes.	2281.41	
Difference.		976.41
Actual Excess for Quarter.		2106.41

The above figures do not include the $3000.00 rent charge from the Post St. Bldg. Income acct. to the Library acct.

Respectfully submitted,
John H. Wood,
Secretary.

Libn's Quarterly Report Nov 30 1913

Librarian's Report, Quarter ending Nov. 30. 1912.

Membership:

Total membership Sept. 1st.		3314
New members Sept. 1, to Nov. 30.		163
		3477
Resignations.		70
Total membership Dec.1,1912.		3407

The membership is divided as follows:

Honorary members.	7
Life "	638
Subscribing "	2762
	3407

Standing of members:

63 have paid in advance.
1333 have paid for present quarter.
707 owe for 1 quarter.
230 " for 2 quarters.
145 " for 3 quarters.
90 " " 4 "
70 " " 5 "
124 " " 6 or more quarters.

Accessions:

Number of volumes reported Sept. 1,		41356
Added by purchase.	1199	
" " gift.	17	
" " binding.	187	1403
		42759
Less lost & paid for.		11
present number in library.		42748

Circulation:

There were issued for home use 30233 volumes, a monthly average of 10077.

Receipts:

Life memberships.	100.
Entrance fees.	162.
Dues.	3399.50
Books paid for.	11.75
Fines.	161.45
Extra books.	191.
Total.	$4025.70

Respectfully submitted,

Librarian.

Correct copy as presented to Library report John H. Wood Secy

There appearing no further business the meeting adjourned
Attest John H. Wood Secretary
J. H. Spaulding Recording Secretary

San Francisco, December 17th 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, December 17th 1913 at 8 o'clock at the office of the Mechanics' Institute #57 Post Street, San Francisco, California president Taussig presiding - There were present at roll call Trustees Bransten, Cumming, Mangy, Scott, Spaulding, Spiro, Von Geldern, president Taussig (8) absent at roll call Trustees Dolan, Ford, Jenks, Lyons, Neal, Wagner (6)

The minutes of the meeting of December 3d. 1913 were read and on motion duly seconded and carried approved

Mr. Lyons entered

Bills — The report of the Finance Committee recommending the payment of audited vouchers #3150-3171 amounting to $694.19 was on motion duly seconded & carried approved by the following vote - Ayes Trustees Bransten, Cumming, Lyons, Mangy, Scott, Spaulding, Spiro, Von Geldern, president Taussig (9) noes none

Books — The report of the Library Committee recommending the purchase of books amounting to $693.23 net was upon motion, duly seconded and carried, approved by the following vote - Ayes Trustees Bransten, Cumming, Lyons, Mangy, Scott, Spaulding, Spiro, Von Geldern, president Taussig (9) noes none

Furniture purchased — The report of the Library Committee recommending the purchase of furniture and supplies for the Library amounting to about $173.25 was upon motion duly seconded and carried approved by the following vote, Ayes Trustees Bransten, Cumming, Jenks, Lyons, Mangy, Scott, Spaulding, Spiro Von Geldern ~~president~~ Taussig (10) noes none

Mr Jenks entered during reading of above report

claim of Geo Blanchard for injuries sidewalk elevator settled by Pacific Surety Co. — A letter from the Pacific Surety Company advising that the claim of George Blanchard for injury received from sidewalk Elevator has been satisfied was read and ordered filed

Mr. Wagner entered

L. Diamant declines to serve on Comm. — A letter was read from Mr L. Diamant declining appointment on the Committee to examine into the financial affairs of the Institute as authorized at the members meeting of December 2. 1913 the president named Mr. Joseph Rothschild for the vacancy.

Mr Mangy withdrew

Bank of California to collect interest on Bonds

It was moved and seconded that the Bank of California be authorized to collect for the Mechanics' Institute from the City Treasurer the interest due January 1st 1913 on the 308 City Hall & Civic Center Bonds owned by the Institute. The motion was carried by the following vote - Ayes - Trustees Beaunton, Cumming, Jenks, Lyons, Scott, Spaulding, Spiers, Van Gelderen, Wagoner, President Tawsey (10) Noes none

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secretary

J. L. Spaulding
Recording Secretary

San Francisco, January 7th 1913.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening January 7th 1913 at 8 o'clock at the office of the Mechanics' Institute #57 Post Street, San Francisco, California, Vice-President Jenks presiding - There were present at roll call Trustees Dolan, Ford, Neal, Scott, Spiers, Van Gelderen, Wagoner, Vice-President Jenks (8) absent at roll call, Trustees Beaunton, Cumming, Lyons, Mangels, Spaulding, President Tawsey (6)

The minutes of the meeting of December 17th 1912 were read and on motion duly seconded and carried approved

Bills

The report of the Finance Committee recommending the payment of audited vouchers # 3172 - 3201, amounting to $1008.38 was upon motion duly seconded and carried approved by the following vote, ayes - Trustees Dolan, Ford, Neal, Scott, Spiers, Van Gelderen, Wagoner, Vice-President Jenks (8) Noes none

Books

The report of the Library Committee recommending the purchase of books amounting to $411.31 net as per book lists #62-65 was upon motion duly seconded and carried approved by the following vote - Ayes, Trustees Dolan, Ford, Neal, Scott, Spiers, Van Gelderen, Wagoner Vice-President Jenks (8) Noes none

Library Com. Increase salary A.B. Bailey D.C. Sage H.W. Palache Amy Jones

The report of the Library Committee recommending the following increases in salary - Anna B. Bailey, from $70.00 to $80.00 - Mrs. Daisy C. Sage, from $55.00 to $60.00 - Hilda W. Palache, from $45.00 to $50.00 - Amy Jones, from $40.00 to $50.00 was upon motion, duly seconded and carried, approved by the following vote - Ayes Trustees Dolan, Ford, Neal, Scott, Spiers, Van Gelderen, Wagoner, Vice-President Jenks (8) Noes none

The report of the Secretary for the month of December 1912 was upon motion, duly seconded and carried, ordered spread upon the minutes (for report see page 723-724)

Librns Report Dec 1912

The report of the Librarian for the month of December 1912 showing as follows was read - New members 42. withdrawals 21. Memberships of J.F. Boyce, John Flournoy and W.F. Wilson, deceased transferred to Mrs Agnes Boyce, Mrs Nellie S. Flournoy, and Frederick A. Wilson - Membership Jan 1. 1913, 3438. Circulations 9527 daily average 366, Sunday average 721. accessions 641. by purchase 615, gift 26. - On motion duly seconded and carried, the following names, reported as having applied for membership, were approved (for list of names see page 724)

Withdrawal of funds from Savings to Comm'l a/c

The matter of the withdrawal of the funds of the Institute from the Commercial account and investing, or placing some in Savings account was upon motion referred to the Finance Committee

Ventilating System

The matter of completing the ventilating system of the building was upon motion, duly seconded and carried, referred to the New Library Building Committee, to report estimate of cost at next meeting

Secretary's Report - December 1912 -

Secys Report Dec. 1912

LIBRARY ACCOUNT.

	Receipts.	
Dues.	726.	
Entrance fees.	42.	
Books paid for.	4.85	
Fines & extra books.	133.25	
Lecture acc't.	8.50	914.60
	Expenditures.	
Books.	941.93	
Expense.	167.69	
Printing & Stationery.	26.96	
Salaries.	762.50	
Binding.	242.85	
Insurance.	8.50	
Lecture acc't.	112.50	
Furniture.	16.76	2279.69
	Excess Expenditures.	1365.09

POST STREET BUILDING ACCOUNT.

	Receipts.	
Rents collected during December.	3265.50	
Repairs acc't.	3.68	
Supply acc't.	.95	
Water acc't.	6.00	3276.13
	Expenditures.	
Salaries.	690.	
Water.	19.22	
Supplies.	26.03	
Window cleaning.	24.00	
Expense.	5.00	
Lamps.	13.75	
Heat.	100.	
Current.	162.80	1040.80
	Excess Receipts.	2235.33

Correct Secy John A. Wood Secy

GENERAL ACCOUNTS.

	Receipts.	
Interest- Com'l. account.		103.73
	Expenditures.	
Post St. Bldg.- (Cost acc't).		37.50
	Excess Receipts.	66.23

GROSS RECEIPTS.

Library.	914.60	
Post Street Bldg.	3276.13	
General accounts.	103.73	4294.46

GROSS EXPENDITURES.

Library.	2279.69	
Post St. Bldg.	1040.80	
General Accounts.	37.50	3357.99
	Excess Receipts.	936.47

CASH ACCOUNT.

On hand in Commercial acc't. Dec. 1, 1912.	59024.62
Receipts during December.	4294.46
	63319.08
Expenditures during December.	3357.99
On hand in Com'l. acc't. Jan. 1, 1913.	59961.09
" " " Savings acc't. " "	17759.42
Total cash on hand Jan. 1st, 1913.	77720.51

POST STREET BLDG. ACCT.- (Pro-Rated)

Rents paid during month.		3265.50
Rent due and unpaid.	26.50	
Less overdue rent paid during month.	26.50	
actual rent for month.		3265.50

Expenditures.	1040.80	
Less cash rec'd. acct. Repairs, etc.	10.63	
net expenditures.	1030.17	
Less months pro-rata for.	435.	1465.17
taxes, insurance, etc. Actual excess.		1800.33

The above does not include the $1000. rent charge to the Library account by the Post St. Bldg. account. If this charge is included the figures will read as follows- Library account. Excess expenditures $2365.09. Post St. Bldg. acct. Excess receipts $3235.33.

Respectfully submitted,
John H. Wood,
Secretary.

OK Jhw

Names of 42 members who joined the Library during the month of December 1912.

New members

Wyman, Laurence	1525	Fruitvale Ave., Oakland, Cal.
Patton, W. R.	2115	Prince St., Berkeley.
Dwinell, Blanche M.		Hotel Jefferson.
Huddard, Emily T.		
Crowley, Kate H.	1661	Sacramento St.
Persons, C. E.	2735	Webster St.
Bowen, Mrs. A. R.	1000	Bush St.
Brice, Elizabeth B.		Keystone Apts.
Sheriff, William		Hotel Imperial.
Walker, R. Gordon		Venice Apts.
Gower, T. P.	301	Foxcroft Bldg.
Fox, Alfred	1612	Hyde St.
Ziebolz, Julius O.	2354	Fruitvale Ave., Oakland.
Keller, E. F.	611	Howard St.
Peterson, F. J.		Cooks' Union.
Folger, Daniel W.	641	O'Farrell St.
Lattimore, Helen	2428	Milvia St., Berkeley, Cal.
Hart, Mrs. A. L.		Marathon Apts.
Wilder, Stuart C.	2920	Derby St., Berkeley, Cal.
Abbott, Wm. M.	425	Wells Fargo Bldg.
Fredrick, Mrs. Etta H.	406	Cherry St.
Laycock, Mrs. J.	735	Ellis St.
Guild, Caroline L. M.D.	1235	Hyde St.
Van Deusen, Albert M.	202	Board of Trade.
Shaw, Mrs. Elizabeth N.	445	Sutter St.
Hobson, H. M.	508	Humboldt Bank Bldg.
Lang, Albert	1360	Jackson St.
Grainger, Marshall	883	Fulton St.
Belvel, Miss Mattie J.	2759	Filbert St.
Dwyer, H. P.	2910	Bush St.
Taylor, Clifford		San Anselmo, Cal.
Foster, Mrs. A. P.	1705	Fairview St., S. Berkeley, Cal.
Carroll, Maye R.	3100	Jackson St.
Selfridge, J. R.	2121	Lyon St.
Durkee, R. P.	300	Baker St.
Higgins, Miss M. S.	801	Sutter St.
Fox, Adelbert G.	1677	Sacramento St.
Hall, Mrs. G. T.		Monroe Hotel.
Wright, F. M.	2842	Buchanan St.
Placke, Gerhard F.	1223	O'Farrell St.
Gopcevic, Mrs. M. M.		Palace Hotel.
Gray, Mrs. Frances H.	845	Sutter St.

There appearing no further business the meeting adjourned
Attest- John H. Wood Secy
J. H. Spaulding
Presiding Trustee

San Francisco, January 21st 1913

The regular meeting of Board of Trustees of the Mechanics Institute was held this Tuesday evening January 21st 1913 at 8 o'clock at the office of the Mechanics Institute #57 Post Street San Francisco, California, President Janssen presiding There were present at roll call Trustees Ford Lyons, Mauzy, Neal, Scott, Spaulding, Von Geldern, Wagoner, President Janssen (9). absent at roll call Trustees Beanston, Cumming, Dolan Jenks, Spiers (5)

The minutes of the meeting of January 7th 1913 were read and on motion duly seconded and carried, approved

Bills

The report of the Finance Committee recommending the payment of audited vouchers #3202-3326 amounting to $1737.80 was upon motion, duly seconded, approved by the following vote Ayes Trustees Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Von Geldern, Wagoner, President Janssen (10) Noes None

Mr Jenks entered during the reading of the above report

Applications for Bldg. Loan 195 Valencia

An application for a building loan of $1400.00 to $1450.00 secured by mortgage on South East Corner Valencia & 19th Sts, 60 ft x 80 ft was upon motion duly seconded and carried, referred to the Finance Committee and Mr Jenks, with power to act, the interest to be at the rate of six (6) percent per annum, by the following vote - Ayes Trustees Ford, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Von Geldern, Wagoner, President Janssen (10) Noes None

Funds to be placed in Savings Banks

The matter of distribution of the funds of the Institute now in the commercial account among the various savings banks was upon motion referred to the Finance Committee for recommendation as to the particular banks and the amount to be deposited in each by the following vote Ayes Trustees Ford Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, Von Geldern, Wagoner, President Janssen (10) Noes None

Ventilating System for Chess Room

The report of the New Library Building Committee recommending that the ventilating system of the building be completed at a cost of about $200.00 was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Ford, Jenks, Lyons Mauzy, Neal Scott, Spaulding Von Geldern, Wagoner, President Janssen (10) Noes None

Books

The report of the Library Committee recommending the purchase of books amounting to $509.09 was upon motion duly seconded

and carried, approved by the following vote - Ayes Trustees Ford, Jenks, Lyons, Mangy, Neal, Scott, Spalding, Von Geldern, Wagner President Tansey (8) Noes none

Annual Election Committee

It was moved seconded and carried that a committee of three be appointed to arrange for and conduct the annual Election to be held February 25. 1913 - The president named Trustees Dolan, Jenks and Spero

Western Guarantee Mtg. certificates

Mr. Jenks suggested that the Finance Committee again consider the matter of investments in the mortgage certificates of the Western Guarantee Co:- On motion the matter was referred to the Finance Committee

Increase Salary J.H. Wood. Secy.

The Finance Committee recommended that the salary of John A. Wood Secretary, be increased from $150.00 to $175.00 - On motion the recommendation of the Committee was adopted by the following vote Ayes - Trustees Ford, Jenks, Lyons, Mangy, Neal, Scott, Spalding, Von Geldern, Wagner, President Tansey (8) Noes None

There appearing no further business the meeting adjourned

Attest

John A. Wood Secretary

J.G. Spaulding Recording Secy.

Special Meeting San Francisco January 29th 1913

A special meeting of the Board of Trustees of the Mechanics Institute was held this Wednesday ~~evening~~ January 29th 1913 at 12 o'clock noon at the office of the Mechanics Institute 57 Post St. San Francisco, Cal President Tansey presiding. There were present at roll call Trustees Dolan Ford Jenks, Mangy, Neal Spalding, Von Geldern, President Tansey (8) absent at roll call Trustees Bernston, Cumming, Lyons, Scott, Spero, Wagner (6)

The secretary read the following call for the meeting -

San Francisco Cal. January 29. 1913

A special meeting of the Board of Trustees of the Mechanics Institute will be held Wednesday, January 29th 1913. at 12 o'clock noon for the purpose of acting upon a report of the Finance Committee recommending the transfer of funds from the Commercial account to various Savings Banks, and to authorize the proper officers of the Board to make said transfer

By order of Rudolph J. Tansey President

John A. Wood Secretary

The Finance Committee presents the following report -

Your Finance Committee recommends that the following amounts be withdrawn from the Commercial account and deposited in the

Deposits in Savings Banks

following Savings Banks -

Mutual Savings Bank	$ 721.92
Union Trust Company	5532.85
Savings Union Bank & Trust Company	3479.19
German Savings Loan Society	4653.92
Security Savings Bank	5000. -
Mission Savings Bank	6000. -
Humboldt Savings Bank	7500. -
Anglo-California Trust Company	7500. -
Total	40387.88

There will then be in Savings deposit $7500.00 each in the Mutual Savings Bank, Union Trust Co, Savings Union Bank & Trust Co. Humboldt Savings Bank, and Anglo-California Trust Co., $10000.00 in the German Savings & Loan Society - $6000.00 in the Mission Savings Bank and $5000.00 in the Security Savings Bank, a total of $53500.00

(The $6000.00 deposit in Mission Bank covers the amount set aside for the Depreciation Fund) Respectfully submitted

James A. Lyons, Byron Mangy, Jos. M. Cumming - Finance Committee

On motion duly seconded and carried the recommendation of the Committee was adopted by the following vote - Ayes - Trustees Dolan, Jenks, Ford, Mangy, Neal, Spalding, Von Geldern President Tansey (8) Noes None

The meeting then adjourned

attest

John A. Wood, Secretary

J.G. Spaulding Recording Secretary

No Quorum

San Francisco, February 4th 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order this Tuesday evening, February 4th 1913, at 8 o'clock at the office of the Mechanics Institute, 57 Post Street, San Francisco, Cal by President R.J. Tansey There were present at roll call Trustees Ford, Jenks, Lyons, Scott, Von Geldern, Wagner, President Tansey (7) absent at roll call Trustees Bernston, Dolan, Cumming, Mangy, Neal, Spalding, Spero (7)

There being no quorum present the meeting adjourned

attest

John A. Wood Secretary

J.G. Spaulding Recording Secretary

San Francisco, February 18th 1913.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, February 18th 1913, at 8 o'clock, at the office of the Mechanics' Institute 57 Post St. San Francisco, Calif., President Tarsey presiding. There were present at roll call Trustees Dolan, Ford, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagoner, President Tarsey (11) absent at roll call Trustees Beardsley, Cummings, Maizy (3)

The minutes of the regular meeting of January 21st 1913, and of the special meeting of January 29th 1913, were read, and upon motion duly seconded and carried, approved - There was no quorum present at the meeting of February 4th 1913

Bills — The report of the Finance Committee recommending the payment of audited vouchers # 3228 - 3276, amounting to $6637.71, of which $2455.67 was applied to payments for elevator Construction, was upon motion duly seconded and carried adopted by the following vote, Ayes - Trustees Dolan, Ford, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagoner, President Tarsey (11) Noes None

Loan of $12500.00 to Investment Realty & Home Co. 26th Ave. bet B & C. Sts — The report of the Finance Committee recommending that a loan of $12500.00 be made to the Investment Realty & Home Company, a California Corporation, on first mortgage, at six (6) percent, on the following described property situate in the city and county of San Francisco, State of California, was upon motion, duly seconded and carried approved by the following vote - Ayes Trustees Dolan, Ford, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern Wagoner, President Tarsey (11) Noes None

Parcel 1. Beginning on the Southerly line of Balboa (formerly B) Street at a point distant westerly Sixty (60) feet, measured along said line, from the Westerly line of Twenty-sixth Avenue; running thence Westerly along said Southerly line of Balboa Street Thirty (30) feet; thence at right angles southerly One hundred eighty two (182) feet Six (6) inches; thence at right angles Easterly Thirty (30) feet; thence at right angles northerly One hundred eighty two (182) feet Six (6) inches to the Southerly line of Balboa Street and the point of beginning. Being a portion of Outside Lands Block No. 355.

Parcel 2. - Beginning at the point of intersection of Southerly line of Balboa (formerly B") Street and the westerly line of Twenty Sixth Avenue; running thence westerly along said Southerly line of Balboa Street Sixty (60) feet; thence at right angles southerly One hundred Eighty-four (184) feet Six (6) inches; thence Southeasterly Sixty (60) feet and One-fourth (1/4) of an inch more or less, to a point in the Westerly line of Twenty-Sixth Avenue distant southerly One hundred Eighty five (185) feet Two (2) inches measured along said line, from the Southerly line of Balboa

Street; thence Northerly along said Westerly line of Twenty Sixth Avenue One hundred Eighty five (185) feet Two (2) inches to the point of beginning. Being a portion of Outside Lands Block No. 355.

Parcel 3. Beginning at the point of intersection of Westerly line of Twenty Sixth Avenue and Northerly line of Cabrillo (formerly "C") Street; running thence Northerly along said Westerly line of Twenty Sixth Avenue Four Hundred Fourteen (414) feet Seven (7) inches; thence at right angles Westerly One Hundred Twenty (120) feet; thence at right angles Southerly Four Hundred Fourteen (414) feet Seven (7) inches to the Northerly line of Cabrillo Street; thence at right angles easterly along said line of Cabrillo Street One hundred Twenty (120) feet to the point of beginning. Being a portion of Outside Lands Block No. 355

Bldg. Loan 19th & Valencia $14000 - $14500 (Gillis) — In the matter of the application for a building loan of $14000.00 to $14500.00, at Six (6) per cent per annum, on 1st Mortgage, on the property on the South east corner of Valencia and 19th Streets, San Francisco, 60ft x 80 ft. referred, with power to act, to the Finance Committee and Mr. Jenks, at the meeting of January 21st 1913 a report was submitted stating that the loan was satisfactory and that the applicant had been notified that same would be granted. On motion duly seconded and carried, the action of the committee was approved by the following vote - Ayes, Trustees Dolan, Ford, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, VanGeldern, Wagoner, president Tarsey (11) Noes None

Books. — Reports of the Library Committee recommending the purchase of books as per book-lists #75-79 amounting to $436.64 net and #80-83 amounting to $65.49 net were upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Dolan, Ford, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagoner, president Tarsey (11) Noes None

Keep Chess Room open later — a request signed by seventy seven members of the Mechanics' Institute Chess and checker club asking that the Chess Room be kept open on Saturday evenings until 12 o'clock and on all other evenings until 11 o'clock was upon motion referred to the Chess Room Committee

Chess convention 1915 — a letter from Mr. J. H. Barr in reference to a proposed chess convention in San Francisco during 1915 was referred to the Chess Room Committee

Com. of Annual election, Report — a report of the Committee on annual election recommending that the polls be open from 11 a.m. to 9 p.m.; that Messrs. Hugh Jones, J.M. Calvin, and R.P. Dennis be appointed as Judges of Election and that the committee be authorized to provide the necessary clerks, and for the expense of the judges, was upon motion

duly seconded and carried, approved -

Special Com. to suggest plans for future activities $1000.00 set aside for Annual course of Lectures

The Special Committee to suggest plans for the future activities of the Institute presented the following resolution

"Resolved that it is the sense of this Committee "that the Mechanics' Institute should arrange for an "annual course of lectures to be given by some lecturer "of international repute, and that the sum of One thousand "Dollars ($1000.00), or so much thereof as may be necessary, "be annually set apart from the funds of the Institute to "meet the expenses of such lecture course"

(Signed) Livingston Jenks, Rudolph J. Taussig
Percy L. Ford, A.W. Scott

On motion duly seconded and carried the resolution was adopted by the following vote - Ayes Trustees Dolan, Ford, Jenks, Lyons, Neal, Scott, Spaulding, Spiers, Von Geldern, Wagoner, President Taussig (11) Noes none, after which the matter was referred to the Committee on Lectures & Classes

Secys Report -

The report of the Secretary for the month of January was ordered spread on the minutes (for report see page)

Librns Report

The report of the Librarian for the month of January 1913 was read, showing as follows - New members 76. Withdrawals 32 - Miss A.K. Morton and J.S. Dinkelspiel in place of Mrs. P.J. Morton and Mrs. S.B. Dinkelspiel, deceased - Membership Feb. 1. 1913 - 3492 - Honorary 7. Life 636. Subscribing 2829 - Circulation 10866. daily average 406 - Sunday and holiday average 58 - Accessions 535. - Purchased 503. gifts 30 binding 2 - On motion duly seconded and carried the following 76 names were approved for membership (for list of names see page)

a letter from Babson Bros. Inc. referring to lease of store #65 Post Street was referred to the Finance Committee

a letter from Messrs Semicke & Young was ordered filed

Com. to install Trustees elect

On motion duly seconded and carried the President named the following to act as a Committee to install the Trustees elect at the Annual meeting to be held March 6th 1913 - Messrs. H.W. Crozier, Thos. C. Johnston, and W.K. McCausland

Norman McLaren injured in elevator

The Secretary reported that Mr Norman McLaren had been injured by one of the elevators on February 15. 1913 and that a report of the accident had been made to the Pacific Surety Company - On motion the matter was referred to the Finance Committee

Secys Report Jan 1913

Secretary's Report- January 1913.

LIBRARY ACCOUNT.

	Receipts.	
Dues.	1550.50	
Entrance fees.	76.	
Books paid for.	4.30	
Fines & extra books.	128.40	
Lecture acc't.	14.50	
Expense acc't.	3.86	1777.56

Expenditures.

Books.	2253.	
Expense.	58.30	
Printing & Stationery.	34.45	
Salaries.	840.	
Advertising.	22.60	
Insurance.	61.	
Furniture.	120.81	
Binding.	20.70	3400.86
	Excess Expenditures.	1623.30

Certified as per Secys Report Dec 1912 John A. Wood Secy

POST STREET BUILDING ACCOUNT.

	Receipts.	
Rents collected during January.	3268.50	
Repairs acc't.	7.93	3273.43

Expenditures.

Salaries.	690.	
Water.	18.26	
Supplies.	58.30	
Window cleaning.	24.	
Expense.	9.17	
Lamps.	39.95	
Heat.	100.	
Current.	147.75	
Repairs.	98.51	1185.94
	Excess Receipts.	2087.49

GENERAL ACCOUNTS.

	Receipts.	
Interest, Commercial account.	102.33	
" Savings account.	352.70	
Bond acc't. Interest.	7422.80	
" " Premium.	277.20	8155.03

Expenditures.

Post St. Bldg.- (Cost acc't.)		7228.65
	Excess Receipts.	926.38

GROSS RECEIPTS.		
Library.	1777.50	
Post Street Bldg.	3273.43	
General Accounts.	8155.03	13205.96
GROSS EXPENDITURES.		
Library.	3400.86	
Post St. Bldg.	1185.94	
General Accounts.	7228.65	11815.45
	Excess Receipts.	1390.51

CASH ACCOUNT.

On hand in Commercial Acc't. Jan. 1, 1913.		59961.09
Receipts during January.		13205.96
		73167.05
Expenditures during January.		11815.45
	Total.	61351.60

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Deposited to Savings Bank Acc't.		
Mutual Savings Bank.	721.92	
Union Trust Co.	5532.85	
Savings Union Bank & Trust Co.	3479.19	
German Savings & Loan Society.	4653.92	
Security Savings Bank.	5000.	
Humboldt Savings Bank.	7500.	
Anglo-California Trust Co.	7500.	
Deposited in Mission Savings Bank	6000.	
Interest to Dec. 31, 1912 on Savings Accounts deposited in Savings Bank.	352.70	40740.58
On hand in Com'l. acct. Feb. 1, 1913.		20611.02
" " " Savings acct. " " "		58500.00
Total cash on hand Feb. 1, 1913.		79111.02

POST STREET BLDG. Acct.- (Pro-Rated)

Rents paid during month.		3265.50
Rent due and unpaid.	26.50	
Overdue rent paid during month.	26.50	
	rents for month.	3265.50
Expenditures.	1185.94	
Less cash rec'd. acct. Repairs.	0.93	
net expenditures.	1178.01	
one months pro-rata for taxes, insurance, etc.	436.	1613.01
	Actual excess.	1652.49

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The above does not include the $1000. rent charge to the Library account by the Post St. Bldg. account. If this charge is included the figures will read as follows- Library account. Excess expenditures $2627.16. Post St. Bldg. acct. Excess receipts $3060.99.

Respectfully submitted,
John H. Wood,
Secretary.

New members

Names of 76 members who joined the Library during the month of January 1913.

Hyman, Joseph	1916	California St.
Spivock, Miss Rose	1183	1-2 Howard St.
Lie, Miss K.	1514	California St.
Fair, Miss Sue M.	1235	Leavenworth St.
Beales, Miss Elena	2550	Baker St.
Patry, Miss Billie	974	Pine St.
Murphy, James D.	508	Buchanan St.
Detrick, C. B.		
Wiar, Miss Alma	1733	Bancroft Way, Berkeley.
Thomson, W. H.	1207	Gough St.
Waldo, E. H.		Hotel Victoria.
Dick, H. E.	425	E. 15th St., Oakland, Cal.
Oliphant, D. D.	2711	Ashby St., Berkeley, Cal.
Wood, S. A.	3343	Washington St.
Bachrach, Elise	1382	5th Ave., Sunset.
Talbot, John H.	1290	Jackson St.
Campion, R. E.	219	Sunnyside Ave., Piedmont.
Spiegel, G. W.		Hotel Seneca.
Chubbuck, Mrs. E. J.	1200	Pine St.
Shaw, Mrs. Butler E.	1439	Leavenworth St.
Beveridge, Mrs. H.	184	9th St., Oakland.
MacSwain, Agnes	1402	Arch St., Berkeley, Cal.
Frank, Joseph	1253	Post St.
Hepburn, Miss Daisy E.	319	1st Nat. Bank Bldg.
Faill, Alexander	1022	Haight St.
Thierot, E.		University Club.
Flaherty, Fletcher G.		Hotel Oliver.
Hunter, Miss Mat Lou	1126	Haight St.
Nathan, Louis		Granada Hotel.
Allen, Ernest W.	478	Duboce Ave.
Crooks, Miss Emma E.	3932	Sacramento St.
Benson, Carl H.	817	Sheldon Bldg.
Houston, Veronica C.	1363	3rd Ave.
Barnard, W. E.	149	California St.
Marshall, L. P.		Hotel Turpin.
Westermann, Bernard		Bellevue Hotel.
De Bernardi, A. P.	1097	Green St.
Fowler, Mrs. Edward J.		Pacific Foundry Co.
Van Leer, Mrs. J. P.		Hotel Victorian.
Persons, Victor S.	2735	Webster St.
Jungblut, Mrs. O. A.	833	Fillmore St.
Ambrose, T., M.	6441	Colby St., Oakland.
Dennis, C. C.	679	Eddy St.
Smith, Dr. L. A.	818	Butler Bldg.
Ramacciotti, Mrs. H.	3332	Clay St.
Perley, Albion E.	122	Dolores St.
Fischl, Hugo	122	Dolores St.
Heston, M. L.	2504	Dana St., Berkeley, Cal.
Fugler, Mrs. Emma D.	1271	California St.
Levy, E. R.	3790	Sacramento St.
Gray, Theodore	340	California St.
Lysman, Edmands		Burlingame, Cal.
Winn, Dora J.	1950	California St.
Thompson, Frank C.	2312B	Prince St., Berkeley, Cal.
Hughes, J. C.	1673	Oak St.
Schilling, W.	1903	Jackson St., Oakland.

Correct Copy Librarian John H. Wood Secy

OK JHH

OK JHH

Bray, D. M.	1223	O'Farrell St.
Nelson, E. O.	146	23rd Ave.
McClinton, Claudine	790	Cal. St.
Williams, W. A.	1078	Green St.
McClellan, Clifford	320	Fremont St.
Norton, Anna G.		Sutter Hotel.
Feiler, H. J.	210	Ashbury St.
Lesson, Paul		Rose, Cal.
Carpenter, L. B.	1301	Leavenworth St.
Andersen, H. A.		Mispah Apts.
Barber, T. P.		
Jessow, R. H.	337	Eddy St.
Holt, Marshall K.	168	Post St.
Schwab, Richard A.		4th & Market St.
Danhauer, L. H.	903	Phelan Bldg.
Whitley, Mrs. Ariel L.	3541	Washington St.
Roe, Mrs. Georgiana T.	929	Pine St.
McDougall, Mrs. Wm.		Grand Southern, 7th & Mission.
Morgan, Thomas C.	995	Howard St.
Rudolph, B. A.	2115	Center St., Berkeley, Cal.

Correct Copy Librarian Report John H. Wood Secy

OK JHH

There appearing no further business the meeting adjourned

attest

John H. Wood
Secretary

J. G. Spaulding
Recording Secretary

San Francisco March 4th 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening March 4th 1913 at 8 o'clock at the office of the Mechanics' Institute #57 Post Street, San Francisco, California President Tansey presiding. There were present at roll call Trustees Solon, Ford, Cumming, Jenks, Lyons, Manzy, Neal, Scott, Spaulding, President Tansey (10) absent at roll call Trustees Beanston, Spiers, VonGelderen, Wagoner (4)

The minutes of the meeting of February 18. 1913 were read and on motion duly seconded and carried approved

Bills

The report of the Finance Committee recommending the payment of audited vouchers #3277-3297 amounting to $2896.33 was upon motion duly seconded and carried adopted by the following vote- Ayes Trustees Solon, Ford, Cumming, Jenks, Lyons, Manzy, Neal, Scott, Spaulding, President Tansey (10) Noes None

Finance Com
Lease of store
65 Post St.
(Babson Bros.)

The Finance Committee submitted the following report

"Your committee on Finance reports as follows - Referring "to the lease of store #65 Post Street your Finance Committee "recommends that an offer be made to Babson Bros. the tenants "as follows - The rent to continue at $350.00 per month "until March 1. 1914 - From March 1. 1914 to March 1. 1915 rent "to be at the rate of $400.00 per month - From March 1. 1915 to "March 1. 1916 rent to be at the rate of $450.00 per month - Lease "to expire on March 1. 1916 in order to coincide with lease of

"other tenant. Respectfully submitted (signed) James H Lyons
"Byron Mauzy, Joseph M. Cumming, Finance Committee
On motion duly seconded and carried the recommendation was adopted by the following vote: Ayes, Trustees Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, president Tansey (10) Noes None

Books

The report of the Library Committee recommending the purchase of books amounting to $605.42 net as per Book Lists #84-92 was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, president Tansey (10) Noes None

Resignation
Anne B. Bailey
Aimee Austin

Appointment
Mr. G.M. Lyons

The report of the Library Committee announcing the resignation of Miss anne B Bailey, chief of Reference Dept. and of Miss Aimee Austin, stenographer on February 28. 1913 and the temporary appointment of Mrs. J.M. Lyons as stenographer, at $50.00 per month was upon motion duly seconded and carried approved by the following vote - Ayes - Trustees Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Neal, Scott, Spaulding, president Tansey (10) Noes None

Library Com. -
Book apportionment
Fund to Feb 28. 1913

The Library committee submitted a statement of the book apportionment fund for the year ending February 28th 1913 which was ordered spread upon the minutes -

Balance in fund March 1. 1912	$ 236.29
apportionment for year	3000.
Special apportionment in May 1913	4000.
From fines, extra books, and books paid for Feb 1st 1912 to Feb 28 1913	1381.75
	8618.04

We have approved Book Lists, Serial Nos. 1-92 amounting to $10824.54 Respectfully submitted Geo. Beanston, Alex. Scott, Library Com

Report, Judges of Election

The following report of Judges of Election was read and ordered spread upon the minutes

San Francisco, Feb. 25. 1913

To the Board of Trustees of Mechanics Institute

Gentlemen:- Your Judges appointed to superintend the Annual Election of the Mechanics' Institute held this 25th day of February 1913 report as follows: There were 144 ballots cast, with the following result -

Tarry L. Ford	117	Chas D. Steiger	119
Byron Mauzy	124	Otto Von Geldern	121
Dr. Arthur W. Scott	119	Luther Wagoner	118
James G. Spaulding	121		

Messrs. Tarry L. Ford, Byron Mauzy, Dr Arthur W. Scott, James G. Spaulding, Chas D. Steiger, Otto Von Geldern and Luther Wagoner being the seven candidates receiving the highest vote, were elected - There were 11 null votes.
(signed) J.M. Coles, H. Jones, R.P. Dennis - Judges of Election

Secy's Report Feb 1913

The report of the Secretary for the month of February 1913 was upon motion ordered spread upon the minutes (See page

Secy's Quarterly Report Feb. 28. 1913

The report of the Secretary for the Quarter ending February 28. 1913 was upon motion ordered spread upon the minutes (see page

Secy's Annual Report

The Secretary's Annual report was upon motion ordered referred to the Annual meeting

Librarians report Feb 1913

The report of the Librarian for the month of February 1913 showing as follows was read - New members 44. Withdrawals 18. Membership Feb 28 1913, 3498. Honorary 7. Life 636. Subscribing 3498 Circulation 9882. Daily average 422. Sunday & Holiday average 96 accessions 767 - by purchase 506. gift 18. binding 243
The names of the 44 applicants for membership were upon motion duly seconded and carried approved

Libns Quarterly

The report of the Librarian for the Quarter Ending February 28. 1913, was upon motion ordered spread upon the minutes (page

Libns Annual

The Librarian's Annual report was upon motion ordered referred to the Annual meeting

Authorization to make payments
Mtg Loan. 19th & Valencia

In the matter of payments on the building loan of $10000.00 on property situate S.E. Cor Valencia and 19th sts San Francisco it was moved that the Finance Committee be authorized to order payments of amounts called for by Architects certificates after same have been approved by the Standard Title Insurance Company - Upon being seconded the motion was carried by the following vote - Ayes Trustees Dolan, Ford, Cumming, Jenks, Lyons, Mauzy, Neal Scott, Spaulding, President Tansey. (10) Noes None

Letters of thanks to Judges of Election

Upon motion it was ordered that letters of thanks be sent to Messrs J.M. Coles, H. Jones and R.P. Dennis Judges of the election of Feb 25. 1913 also that a letter expressing the regret of the Board because of her resignation be sent to Miss Anne B. Bailey

Robt W Neal

Mr. Robert W. Neal, the retiring member of the Board, thanked the members of the Board for the many courtesies extended to him during his eighteen years service as a Trustee of the Mechanics'

Institute - Mr Parsons and Mr Cumming responded expressing the regret of the Board

Chas. D. Steiger

Mr Steiger, the newly elected member of the Board, expresses his gratification at his election and his desire to do his part in the advancement of the interests of the Mechanics Institute

Secy's Report Feb. 1913

Secretary's Report- February 1913.

LIBRARY ACCOUNT:

	Receipts.	
Dues,	831.50	
Entrance fees,	44.00	
Books paid for,	3.15	
Fines and extra books,	120.25	
Lecture acct.(sale of tickets)	8.50	1007.40
	Expenditures.	
Books,	946.15	
Expense,	90.81	
Printing & Stationery,	24.80	
Salaries,	897.50	
Lecture account,	108.00	2067.26
	Excess Expenditures,	1059.86

POST STREET BUILDING ACCOUNT.

	Receipts.	
Rents collected during Febfuary,	3265.50	
Expense account,	27.00	3292.50
	Expenditures.	
Salaries,	690.00	
Water,	19.95	
Supplies,	45.78	
Window cleaning,	24.00	
Expense,	8.00	
Lamps,	66.50	
Heat,	100.00	
Insurance,	270.00	
Current,	146.00	
Repairs,	4.25	1317.48
	Excess Receipts,	1975.02

GENERAL ACCOUNTS.

	Receipts.	
Interest - Com'l account,	40.23	
Interest Mtg. Rec. #1,	62.50	102.73
	Expenditures.	
Post St. Bldg.(Cost account)	2470.67	
Legal expense,	782.50	
Mtg. Receivable a/c #1,	12500.00	15753.17
	Excess Expenditures,	15650.44

GROSS RECEIPTS:

Library,	1007.40	
Post Street Bldg.,	3292.50	
General,	102.73	4402.63

GROSS EXPENDITURES.

Library,	2067.26	
Post St. Bldg.,	1317.48	
General accounts,	15753.17	19137.91
	Excess Expenditures,	14735.28

Correct Copy John A Wood Secy

OK JAW

CASH ACCOUNT.

On hand in Commerical Acct. February 1st 1913,		20611.02
Receipts during February,		4402.63
		25013.65
Expenditures during February,		19137.91
On hand in Com'l acct. March 1st 1913,		5875.74
On hand in Savings acct. March 1st 1913,		58500.00
On hand in Secretary's Contigent Fund,		200.00
On hand in Librarian's Contigent Fund,		25.00
Total cash on hand, March 1st 1913,		64600.74

Correct Copy John A Wood Secy

OK JAW

POST STREET BLDG. ACCT. - (Pro-rated)

Rents paid during the month,			3265.50
Overdue rent paid,	26.50		
Rent due and payable,	26.50		
	Net rents for month,		3265.50
Expenditures,	1317.48		
Less cash redd a/c expense,	27.00		
Net expenditures,		1290.48	
One months pro-rata for taxes, insurance, etc.	465.00		
Less insurance paid,	270.00	195.00	1485.48
		Actual excess,	1780.02

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OK JAW

The above does not include the $1000.00 rent charge to the Library account by the Post St. Bldg., account. If this charge is included the figures will read as follows: Library account, Excess expenditures, $2059.86, Post St. Bldg., account, Excess Receipts, $2975.02.

Respectfully submitted,

Secretary.

Secy's Quarterly Report Feb 28 1913

Secretary's Report - Quarter ending February 28, 1913.

Dec. 1, 1912, Cash on hand in Savings account,		17759.42
" " " " " " " Commerical "		59024.62
" " " " " " " Contingent Funds,		225.00
		77009.04

Receipts during Quarter.

LIBRARY ACCOUNT:

Dues,	$3108.00	
Entrance fees,	162.00	
Books pd. for,	12.30	
Fines & extra books,	381.90	
Lecture acct.(Sale of tickets)	31.50	
Expense account,	3.80	
		3699.50

POST STREET BUILDING INCOME ACCOUNT.

Rents,(exclusive of Library)	9796.50	
Repairs account,	11.61	
Expense account,	27.00	
Water account,	6.00	
Supplies account,	.95	9842.06

GENERAL ACCOUNTS.

Interest a/c Mortgage Rec.#1,	62.50	
Interest - Com'l Account,	246.29	
Interest - Savings Banks a/c,	352.70	
Bond Interest account,	7422.80	
Bond Premium account,	277.20	8361.49
	Total Receipts,	21903.05

Correct Copy John A Wood Secy

OK JAW

Expenditures during Quarter.

LIBRARY ACCOUNT.

Advertising,	32.60	
Books,	4141.08	
Binding,	263.55	
Expense,	316.80	
Printing & Stationery,	86.21	
Salaries,	2500.00	
Furniture,	137.57	
Lecture account,	220.50	
Insurance,	59.50	7747.81

POST STREET BUILDING INCOME ACCOUNT.

Salaries,	2070.00	
Water,	57.43	
Supplies,	130.11	
Window cleaning,	72.00	
Expense,	19.17	
Lamps,	66.20	
Heat,	300.00	
Current,	456.55	
Repairs,	102.76	
Insurance,	270.00	3544.22

GENERAL ACCOUNTS.

Post Street Bldg. (Cost Account)	9736.82	
Mortgage Receivable #1 Investment Realty & Home Co.	12500.00	
Legal Expense,	782.50	23019.32
Total expenditures,		34311.35
Excess Expenditures,		12408.30
Cash on hand, March 1st 1913		64600.74

OK JAW

CASH ACCOUNT.

In Savings accounts, Mch. 1, 1913,	58,500.00	
In Commerical account, Mch. 1, 1913,	5,875.74	
In Contingent Funds, Mch. 1, 1913,	225.00	
		64600.74

LIBRARY ACCOUNT.

Total cash receipts,	3699.50	
Total cash expenditures,	7747.81	
Excess Expenditures,		4048.31

POST ST. BLDG. INCOME ACCOUNT.

Total cash receipts,	9842.06	
Total cash expenditures,	3544.22	
Excess receipts,	6297.84	

GENERAL ACCOUNTS.

Total cash receipts,	8361.49	
Total cash expenditures,	23019.32	
Excess Expenditures,		14657.83
Total excess cash expenditures for Quarter,		12408.30

POST STREET BLDG. INCOME ACCT.(Pro-Rated)

Rent acct. of quarter,	9796.50	
Expenditures,	3498.66	
Excess Receipts,		6297.84
Pro Rata for taxes Insurance etc, for quarter,	1335.00	
Pd. during quarter for Insurance,	270.00	
Difference,		1065.00
Actual excess for Quarter,		5232.84

The above figures do not include the $3000.00 rent charge from the Post St. Bldg. Income acct. to the Library acct.

Respectfully submitted,

John H. Wood,

Secretary.

Librarians Quarterly Report - ending Feb 28 1913

The President

and Board of Trustees

Mechanics' Institute.

Gentlemen:-

I herewith submit my report for the quarter ending February 28, 1913.

Membership:

Total membership Dec. 1, 1912,		3409
New members Dec. 1 to Feb. 28,	162	
	3569	
Resignations,	71	
Total membership March 1, 1913,	3498	

The membership is divided as follows:

Honorary,	7
Life,	636
Subscribing,	2855
	3498

Standing of members:

84 have paid in advance.

1185 have paid for present quarter.

759 owe for 1 quarter.

343 owe for 2 quarters.

106 owe for 3 quarters.

118 owe for 4 quarters.

76 owe for 5 quarters.

184 owe for 6 or more quarters.

Accession:

Number of volumes reported Dec. 1, 1912,		42748
Added by purchase,	1624	
Added by gift,	74	
Added by binding,	245	1943
		44691
Less lost and paid for,		12
Present number in accession book,		44679

Circulation:

There were issued for home use 30,350 volumes, a monthly average of 10,116.

Receipts:

Entrance fees,	$ 162.00
Dues,	3108.00
Books paid for,	112.30
Fines,	192.60
Extra books,	189.30
Lecture Tickets,	1.50
Total,	$3665.70

Respectfully submitted,

J. H. Graves

Librarian.

New members

Names of 44 members who joined the Library during the month of February, 1913.

Ives, Miss M. E.	c/o Smith-Tevis-Hanford, Inc.
Wilson, Irlou,	673 Market St.
Iserhower, R. L.	337 Texas St.
Sanford, E. R.	724 Wells Fargo Bldg.
Allemann, R. C.	591 Sixth Ave.
Plante, A.	711 Mission St.
Reynolds, Miss Irene,	11 Sussex St.
Du Bois, Mrs. Coert,	Sausalito, Cal.
Sutro, Mrs. Chas.	Hotel St. Francis.
O'Brien, Percy H.	1090 Eddy St.
Wichmann, J. Fred.	1017 Balboa Bldg.
Wood, F. B.	2519 Pine St.
Grienwank, A. C.	Room 18, Ferry Bldg.
Perkins, E. O.	
Eaton, E. O.	33 Appraisers Stores.
Goldstein, Miss Lutie B.	2839 Pacific Ave.
Olney, Eunice R.	319 Russ Bldg.
Bruegmann, W. H.	208 Wells Fargo Bldg.
Monroe, Wm. H. Capt.	Fort Winfield Scott, Cal.
Rohlsen, H,	158 California St.
Myers, Miss Edna R.	2460 Washington St.
Dalton, Mrs. Z: G.	49 Carl St.
Campbell, Miss Florence,	6058 California St.
Crumpton, J. W.	11 Hawthorne St.
Zimmermann, J. L.	2029 Larkin St.
Vance, V. C.	Alcatraz, California.
Chard, John Wm.	320 Natoma St.
Fitch, Howard L.	753 Bush St.
Fink, A. J.	111 Vienna St.
Rintoul, John H.	1901 California St.
Lincoln, C. C.	508 Humboldt Bank Bldg.
Orozco, R. J.	315 Sutter St.
Howie, Miss Lillian,	112 Chattanooga St.
Spooner, F. V.	761 Clayton St.
Hodge, Wm. C.	1725 1st Natl Bank Bldg.
Smith, A. W.	349 Market St.
Bailey, Robin C.	2896 Pine St.
Henley, A. S.	602 Humboldt Bank Bldg.
Turner, C. H.	Somerset Apts. [1111 Fine St.]
Lichtenberg, Edward,	c/o Jos. Fredericks Co.
Gunn, Dr. Herbert,	240 Stockton St.
La Sai, A. T.	1350 Franklin St.
Johnson, A. S.	311 California St.
Coblentz, Miss R.	1849 Lyon St.

Annual Meeting

San Francisco, March 6th 1913

The Annual Meeting of the Members of the Mechanics' Institute was called to order by President Rudolph J. Taussig, this Thursday evening March 6th 1913 at 8 o'clock at the Mechanics' Institute Building #57 Post Street, San Francisco, California, a quorum being present.

The minutes of the adjourned Quarterly meeting of December 12th 1913 were read and upon motion duly seconded and carried approved.

Com. to examine into financial affairs further time

A letter was read from Mr P. J. Healy, Chairman of the Committee to examine into the financial affairs of the Institute, asking for an extension of time until the next quarterly meeting in which to make a report - On motion the request was granted.

Report of Judges of election

The following report of the Judges of Election was ordered spread upon the minutes

San Francisco, Cal. Feb. 25. 1913

To the Board of Trustees of Mechanics' Institute: -

Your Judges appointed to superintend the Annual Election of the Mechanics' Institute held this 25th day of February 1913 report as follows -

There were 141 ballots cast, with the following result,

Jirey L. Ford	117.	Byron Mauzy	124.
Dr. Arthur W. Scott	119.	James G. Spaulding	121.
Chas D. Steiger	119.	Otto von Geldern	121.
Luther Wagoner	118.		

Messrs Jirey L. Ford, Byron Mauzy, Dr. Arthur W. Scott, James G. Spaulding, Chas D. Steiger, Otto von Geldern and Luther Wagoner being the seven candidates receiving the highest vote, were elected. There were 11 null votes -

(Signed) J. M. Colies, Hu Jones, Rip. Dennis, Judges of Election

The annual report of the Secretary was ordered spread upon the minutes (For report see page 741)

The annual report of the Librarian was ordered spread upon the minutes (for report see page 742)

President's Annual Report

President Rudolph J. Taussig read his annual report which was upon motion ordered spread upon the minutes, printed as the annual report, and printed and a copy sent to each member of the Institute (see page 745)

The president then announced that the next order of business was

Installation of Trustees

the installation of the Trustees elected at the election held February 25th 1913 and stated that the Board of Trustees had elected Messrs A. W. Crozier, Thomas C. Johnston and W. K. McCausland as a committee to obligate and install the trustees-elect - Messrs Crozier, Johnston and McCausland then administered the obligation as required by the constitution to Trustees-elect Jirey L. Ford, Byron Mauzy, Arthur W. Scott, James G. Spaulding, Chas D. Steiger, Otto von Geldern and Luther Wagoner each of whom signed it in the presence of the Committee whereupon they were declared duly installed

MECHANICS' INSTITUTE

San Francisco, March 6, 1913.

To the Board of Trustees of the Mechanics' Institute, San Francisco.

Gentlemen:

I have the honor to present herewith financial statement of the Mechanics' Institute for the year ending February 28, 1913:

March 1, 1912. Cash on deposit in various banks ..... $ 24,226.58
Cash in contingent funds 225.00

Total cash ..... $ 24,451.58

RECEIPTS.

Mechanics' Institute Building, rents from March 1, 1912, to March 1, 1913 (including $12,000 for rent of portion occupied by the Library)	$ 50,614.35		
Pavilion Block taxes, refund at time of sale	1,441.19		
Pavilion Block, rent	100.00		
Sale of Pavilion Block	700,000.00		
San Bruno Avenue Lot, rent	60.00		
Sale of San Bruno Avenue Lot	9,000.00		
Interest, General	1,257.64		
Interest (Mortgage Receivable—Investment Realty and Home Company)	62.50		
Bond Premium Account	277.20		
Bond Interest Account	7,422.80		
German Savings and Loan Society—For New Building Payments	2,532.25		
Library and General Administration:			
Dues	$13,130.50		
Entrance Fees	618.00		
Life Memberships	350.00		
Lost Books Paid For	76.90		
Fines and Extra Books	1,410.00		
Lectures	80.75	15,666.15	788,434.08
			$812,885.66

EXPENDITURES.

Mechanics' Institute Building—payments for construction, equipment, etc		$ 12,685.82
Mechanics' Institute Building—operating expenses from March 1, 1912, to March 1, 1913:		
Pay Roll	$ 8,399.95	
Interest	13,573.75	
Taxes	4,514.89	
Insurance	1,283.17	
Steam Heat	1,100.00	
Electric Current	2,089.55	
Water	200.08	
Window Cleaning	288.00	
Supplies	797.37	
Repairs	662.86	
General Expense	90.44	
	$ 33,000.06	
Forward	$45,685.88	
Pavilion Block—Taxes	4,952.37	
Outside Lands—Taxes	42.97	
German Savings and Loan Society—for Release of Mortgage	315,863.98	
Purchase of 308 $1000 5% City Hall and Civic Center Bonds	308,000.00	
Premium on bonds to equalize 4½% basis	21,936.60	
Accrued Interest on bonds from July 1, 1912, to October 8, 1912	4,149.44	
Mortgage Receivable (Investment Realty and Home Company)	12,500.00	
Library and General Administration:		
Advertising	$ 36.35	
Books, Binding and Periodicals	10,138.41	
Furniture	349.07	
General Expense	1,266.11	
Insurance	178.50	
Legal Expense	782.50	
Lectures	1,049.90	
Printing and Stationery	374.84	
Salaries	8,958.00	
Rent of Library Rooms in Post St. Building, from March 1, 1912, to March 1, 1913	12,000.00	
	$ 35,153.68	
		$748,284.92
Cash on hand in various banks, March 1, 1913	$ 64,375.74	
Cash on hand in contingent funds	225.00	
Total cash		$64,600.74
		$812,885.66
The net amount expended since April 18, 1906, on Books, Binding and Periodicals has been		$ 66,238.49
The amount paid out for construction, equipment, etc., of the new building on Post Street, has been		$326,017.55

Insurance is carried as follows:

Books	$ 17,000.00
Furniture	4,000.00
Post St. Building (besides accident and plate glass insurance)	205,000.00

The Resources of the Mechanics' Institute are as follows:

Post Street lot covered by Mechanics' Institute Building.
Seven lots in People's Homestead Tract A (unimproved).
First Mortgage for $12,500.00 on San Francisco Real Estate.
308 $1000.00 5% City Hall and Civic Center Bonds of the City and County of San Francisco, valued at $329,659.40.
Cash in various banks, $64,600.74.
Books, Furniture and Equipment of the Library.

Respectfully submitted,

JOHN H. WOOD,
Secretary Mechanics' Institute.

Librarian's Annual Report 1912 – 1913

To the President

and Board of Trustees,

Mechanics' Institute.

Gentlemen:-

I have the honor to submit for your consideration the fifty-eighth annual report of the Library for the year ending February 28, 1913.

Membership:

During the year the names of 7 life and 619 subscribing members were added to our membership and the names of 421 subscribing members were withdrawn.

I have also to report the death of the following life members: R. P. Clement, Mrs. E. Colbert, Benj. Edson, Joseph Knowland, George Penlington, D. R. Provost, W. L. Russell, W. H. Stevens, Mrs. M. S. Thompson and W. H. Wiester.

Mr. David Kerr, for many years an active member and an honorary member since December 1909, passed away during the year. Mr. Kerr was a Trustee of the Institute in 1870-71 and from 1878 to 1891. He served as Vice-President from 1884 to 1888 and as President from 1889 to 1891.

Membership March 1, 1912,	3304
New Members, life,	7
New Members, Subscription,	619
	3930
Withdrawn and suspended,	432
Membership February 28, 1913,	3498

The membership is divided as follows:

Honorary members,	7
Life,	636
Subscribing,	2855
	3498

BOOKS.

During the year we have added 5466 new volumes, by purchase 4745, gift 287, binding 434. ~~Of the books ordered there are yet 900 volumes to be received.~~

Number of volumes reported Feb. 29, 1912,		39,266
Accessions, March 1, 1912 to Feb. 28, 1913,		5466
Less lost and paid for,	52	
Condemned & Lost by dropped memberships,	41	
Exchanged,	12	
Sent to Fort Snelling Military Post,	100	
	205	
Net gain,		5,261
Number of volumes March 1, 1913,		44,527

In addition to the number of gifts noted above, the Library has received during the year many gifts of unbound pamphlets and Government documents which are not entered in the accession register. A list of all the donors with a statement of the number of books entered ~~pamphlets given~~ will be found at the end of this report.

ACCESSIONS BY CLASSES.

	Vols. Purchase	Cost	Gift	Binding	Exch.	Total
General Works,	77	406.90	7	316		400
Philisophy,	29	41.88				29
Religion,	53	132.46	2			55
Sociology,	258	547.81	118	11		387
Science,	71	174.04	52	42		165
Useful Arts,	442	1102.22	44	55		541
Fine Arts,	276	992.22	10	5		291
Literature,	371	544.61	6	3		380
German,	20	23.00				20
French,	66	79.50				66
Travel,	222	502.38	11	2		235
Biography,	356	669.27	7			363
History,	329	626.14	10			339
Fiction,	2175	2200.64	20			2195
Totals,	4745	8043.07	287	434		5466

CIRCULATION

There were issued for home use 118,998 volumes, an average of 9916 volumes per month. The following table gives the statistics of circulation by classes:

General Works,	74
Philosophy,	1301
Religion,	565
Sociology,	1855
Science,	916
Useful Arts,	2742
Fine Arts,	1584
Music,	531
Literature,	4939
German,	1309
French,	2539
Travel,	3744
Biography,	3924
History,	2205
Fiction,	88875
Children's Books,	1351
Periodicals,	2244
	118,998

Fiction,	88875 Vols.	74.7 per cent.
Children's Books,	1351 Vols.	01.2 per cent.
Non-Fiction,	28732 Vols.	24.1 per cent.

RECEIPTS.

The receipts of this department for the year have been as follows:

Entrance Fees,	618.00
Life Memberships,	350.00
Dues,	13130.50
Books paid for,	76.65
Magazines paid for,	.25
Fines,	669.90
Extra Books,	740.10
Lecture Tickets,	4.75
	15,590.15

Respectfully submitted,

F. B. Graves.

Librarian.

PRESIDENT'S REPORT

San Francisco, March 6, 1913.

To the Members of the Mechanics' Institute:

This report marks the close of my thirteenth year as a member of your Board of Trustees and is the tenth year of my service as its President. During this time there are two years of which I desire to make particular mention. One is the year 1906, which was notable to the Institute for its adversity and the other is 1912, the year just closing, which is surely worth mentioning for its prosperity.

In 1906 the Institute had succeeded in getting its finances in such shape that our income exceeded our expenditures. The Folsom Street lot had been sold at a fair price, the Pavilion Block was earning a little more than its taxes and maintenance, our membership was increasing, the library had just been considerably enlarged by its consolidation with the Mercantile Library and preparations were being made for renewed activities and advance along the lines we had mapped out for the Institute, when the devastating fire of April 1906 wiped out all our buildings and books and put an end for the time to our plans and hopes. We were left with two good pieces of land and some money and a membership shrunken by about 1,500, but hopeful and confident, with sufficient faith in its Trustees to give them an opportunity to work out the problem before them. I think it is no idle boast to say that the problem has been worked out satisfactorily, as the Mechanics' Institute stands today with its Post Street building out of debt, $329,959.40 invested in three hundred and eight one-thousand-dollar 5 per cent bonds of the City and County of San Francisco, a mortgage of $12,500.00 on San Francisco real estate, $39,005.56 in cash for proper endowment investments, and a further surplus of $25,595.18, an increasing membership and a growing library.

This gratifying condition was brought about to a very great extent by the sale of the Pavilion block for $700,000.00 to the City. We did not give up the block any too willingly as we had always hoped to hold it until such a time as we could secure one million dollars for it. But we could not stand in the way of the City's improvement, especially when

the authorities were disposed to deal fairly with us. I am sure that time will prove that the transaction was favorable to all concerned, rather an ideal condition. During the year just past we also sold the lot owned on San Bruno Avenue, for which we received $9,000.00, a fair price. It is worthy of mention that no commissions of any kind were paid in either of these transactions.

As matters now stand, the Mechanics' Institute has a gross income of about $75,000.00 a year, and the task before your Board of Trustees is to spend it wisely and well. For some time to come a large part of the income will have to be devoted to the purchase of books. Not only should the books of the day be secured, but it should be our aim to build up a valuable reference library as well as a library of the standard works of our literature. Some attention must be paid to the French and German books which have been sadly neglected owing to our lack of funds. It might be well to remind you that an increase in membership and in books carries with it, too, an increased cost of handling and additional library attendants. I cannot say too much for the loyalty of our employees, who devoted themselves to their work, without regarding extra hours, while the salaries we were able to pay were comparatively small. We are now able to remedy this and I am sure the members will feel the effects of our prosperity in the better service which will be given to them. Under our improved circumstances we were also able to offer a course of lectures by Professor H. Morse Stephens, without extra cost to the members. The attendance at these lectures has encouraged your Board of Trustees to provide an increase in the number of courses to be offered next fall and a committee is now at work planning further activities in that line. It has been suggested that the Mechanics' Institute might be able to secure the best men either in this country or foreigners visiting the United States for its lecture platform. We must establish the reputation of the Mechanics' Institute as the highest lecture center in this city, and the most celebrated men will be eager to lecture before us and the choice will rest with us. It is a pity that we have not a hall of our own, but this, too, may come in course of time. When this Post Street building was erected our finances did not permit us to think of it, nor was the size of the lot sufficient for the purpose. Although the building has only been occupied for three years the success which has attended the renting of the offices, as well as the increase in

our membership, has compelled us to increase the elevator service, and a considerable amount of money is being spent installing an additional elevator. This will enable us to run one elevator for the library exclusively. For all details concerning the finances of the Institute or the work of the library I beg to refer you to the reports of the Secretary and the Librarian, which are published annually.

This short sketch of the recent history of the Institute which I have given you would not be complete without some mention of the membership of your Board of Trustees. Mr. Robert W. Neal, who has been a member of the Board since 1897, retires this year, having declined a nomination much to the regret of his colleagues. Without any arrangement or understanding the Board is continually undergoing changes, but fortunately the changes are so gradual that there is no rude break in its policy. Of the fourteen members who made up the Board during the year 1900, there are but two left to serve during the coming year, and these are hold-overs from the election of a year ago.

It might be well to draw your attention to the effects which the Exposition of 1915 may have upon the Institute. The chess and checker people are already preparing for some great world contests to be held under the auspices of the Mechanics' Institute and I have no doubt that our library and reference rooms will be of great value to the Exposition guests of San Francisco. Some arrangements will have to be made so that we, too, may be able to do our part as hosts to the world on that occasion. By that time our shelves will be overflowing and it would be strange indeed if the Mechanics' Institute were not able to supply the books demanded by savant and scientist as well as the literature which amuses and interests, and perhaps also rests the tired visitor at our great Exposition.

I have great faith in the future of the Mechanics' Institute. There is a demand for an institution like this in San Francisco as demonstrated by our increasing membership. I have always maintained, and stated time and again, that we are a part of the educational system of this City and State, and it is our duty to fill the particular place assigned to us by the course of events, to the best of our ability. There are many who look upon the Institute as their educator, after the days of school and college are over and the sterner duties of life are before them. There are many who look to the library with its store

of literature, to maintain an interest in the higher and nobler aims of life and turn to it for an occasional relief from the sordid struggle for existence. If the Institute does these things, then its existence and our endeavors in its behalf are not in vain.

In conclusion, I desire to thank the members of the Mechanics' Institute for the uniform courtesy and kindness shown to me while presiding at the meetings of the Institute. It has made my task easier that I have always been able to count upon the support of the members. In laying down the office of President I also wish to thank the Board of Trustees, to whose unselfish and untiring work the success in the business management of my long administration is certainly due, and I cannot help expressing my gratification and gratitude at their expressed desire to again elect me to the Presidency, which, however, circumstances make it necessary for me to decline with thanks

Respectfully submitted,

RUDOLPH J. TAUSSIG, *President.*

There appearing no further business the meeting adjourned

attest

John A. Wood Secy

J. G. Spaulding
Recording Secretary

San Francisco, Cal. March 6th 1913

In accordance with the provisions of Article 7. Section 2 of the Constitution, the Board of Trustees of the Mechanics' Institute met immediately after the adjournment of the annual meeting of the members, held this 6th day of March 1913, in the office of the Mechanics' Institute, 57 Post Street, San Francisco, California On motion, duly seconded and carried, Trustee George Beanston was elected temporary chairman. On roll call the were present Trustees Beanston, Cumming, Dolan, Ford, Jenks, Lyons, Mauzy, Scott, Spaulding, Spiers, Steiger, Taussig, Von Geldern, Wagoner (14) absent none

Election of officers of Board

The chair announced that the business before the meeting was the election of officers for the ensuing year as provided for in Article IX Section 1 of the Constitution - Mr James H Lyons nominated Mr Rudolph J Taussig for president and Mr Livingston Jenks seconded the nomination - Mr Taussig after thanking the members of the Board for the nomination and for their support during the ten years of his service as president, declined the nomination - Mr. Byron Mauzy then nominated Mr Livingston Jenks - The nomination was seconded and there appearing no further nominations, upon motion, duly seconded and carried, nominations were declared closed - It was moved seconded and carried that the Secretary cast the ballot of the Board for Mr. Jenks for president - The Secretary then cast the ballot of the Board for Mr Jenks, whereupon the chair declared him elected as president - Mr Jenks was then escorted to the chair, and announced that the next order of business was nominations for vice president - Mr Rudolph J Taussig nominated Mr Byron Mauzy for vice president - The nomination was seconded and there appearing no further nominations, upon motion, duly seconded and carried, nominations were declared closed - It was moved seconded and carried that the Secretary cast the ballot of the Board for Mr Byron Mauzy for vice president - The Secretary then cast the ballot of the Board for Mr. Mauzy for vice president, whereupon the chair declared him elected to that office - Mr James H Lyons nominated Mr James E Spaulding for recording secretary. The nomination was seconded and there appearing no further nominations, upon motion duly seconded and carried, nominations were declared closed - It was moved seconded and carried that the Secretary cast the ballot of the Board for Mr Spaulding for recording secretary - The Secretary then cast the ballot of the Board for Mr Spaulding for Recording Secretary whereupon the chair declared him elected to that office - Mr James E Spaulding nominated Mr James H Lyons for Corresponding Secretary - The nomination was seconded

and there appearing no further nominations, upon motion duly seconded and carried nominations were declared closed - It was moved, seconded, and carried, that the Secretary cast the ballot of the Board for Mr Lyons for Corresponding Secretary. The Secretary then cast the ballot of the Board for Mr Lyons for Corresponding Secretary whereupon the chair declared him elected to that office - Mr Jos M. Cumming nominated the Bank of California, N.A. for Treasurer. The nomination was seconded and there appearing no further nominations upon motion duly seconded and carried the nominations were declared closed. It was moved seconded and carried that the Secretary cast the ballot of the Board for the Bank of California, N.A. for Treasurer. The Secretary then cast the ballot of the Board for the Bank of California, N.A. for Treasurer whereupon the chair declared it elected as Treasurer

President Jenks thanked the members of the Board for their courtesy in electing him as president, and was followed by Vice-president Mauzy, Recording Secretary Spaulding, and Corresponding Secretary Lyons, who also thanked the Board for their election.

The President then requested the members of last years Committees to act in the same capacity until the new Committees were announced

There appearing no further business the meeting adjourned

Respectfully submitted

attest

John H Wood Secy

J E Spaulding
Recording Secretary

San Francisco, California March 18. 1913

The regular meeting of the Board of Trustees of the Mechanics Institute was held this Tuesday evening, March 18. 1913 at 8 o'clock at the office of the Mechanics' Institute, #57 Post Street, San Francisco, California, President Jenks presiding. There were present at roll call Trustees Beanston, Cumming, Mauzy, Scott, Steiger, Taussig, Von Geldern, President Jenks (8) absent at roll call Trustees Dolan, Ford, Lyons, Spaulding, Spiers, Wagoner (6)

The minutes of the meeting of March 4th 1913 were read and upon motion, duly seconded and carried, approved

Mr Lyons entered

The report of the Finance Committee recommending the payment of

Finance Com. Bills

audited vouchers #3298 to 3323, amounting to $2636.31, was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Cumming, Lyons, Mauzy, Scott, Steiger, Taussig, Von Geldern, president Jenks (9) noes none

Library Com. Books

The report of the Library Committee recommending the purchase of books amounting to $230.41 net, as per book lists, Series 6, Nos. 1-2, was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Cumming, Lyons, Mauzy, Scott, Steiger, Taussig, Von Geldern, president Taussig (9) noes none

Library Com. Employment of Francis Ehrler

The report of the Library Committee recommending the employment of Francis Ehrler at a salary of $25.00 per month, was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Cumming, Lyons, Mauzy, Scott, Steiger, Taussig, Von Geldern, president Jenks (9) noes none

Re election of Livingston Jenks, as president & Regent, U.C.

A letter from the University of California acknowledging receipt of the announcement of the election of Mr Livingston Jenks as President of the Board, was ordered filed

Membership in Down Town Assn.

A letter from the Crocker Estate Company was read suggesting that the Mechanics' Institute take an active membership, at $2.00 per month, in the Down Town association - On motion, duly seconded and carried it was so ordered by the following vote - Ayes Trustees Beanston, Cumming, ~~Lyons~~ (absent) Mauzy, Scott, Steiger, Taussig, Von Geldern, president Jenks (8) noes Trustee Lyons (1)

Dericke & Young Compensation

The matter of the compensation of Messrs. Dericke & Young, the attorneys for the Mechanics' Institute, was then discussed and it was moved and seconded that they be paid a retainer of $250.00 per year commencing January 1st 1913. The motion was carried by the following vote - Ayes Trustees Beanston, Cumming, Lyons, Mauzy, Scott, Steiger, Taussig Von Geldern, President Jenks (9) noes none

There appearing no further business the meeting adjourned

attest

John A. Wood Secy

J. G. Spaulding
Recording Secretary

San Francisco, April 1st 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, April 1st 1913 at 8 o'clock at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, president Jenks presiding. There were present at roll call Trustees Beanston, Ford, Mauzy, Scott, Spaulding, Steiger, Taussig, Von Geldern, Wagner, president Jenks (10) absent at roll call Trustees Cumming, Dolan, Lyons, Spiers. (4)

The minutes of the meeting of March 6th 1913 and of March 18th 1913 were read and on motion duly seconded and carried, approved

Finance Com. Bills

The report of the Finance Committee recommending the payment of audited vouchers #3324-3340 amounting to $4699.65, of which $1790.00 is payment on account of Mortgage Receivable No. 3. was upon motion duly seconded and carried approved by the following vote - ayes. Trustees Beanston, Ford, Mauzy, Scott, Spaulding, Steiger, Taussig, Von Geldern, Wagner, president Jenks (10) Noes None

Authorization to transfer funds from Saving a/c for taxes and mortgage installment payments

It was moved and seconded that the president or Vice President together with either one of the Secretaries be authorized to withdraw from the Savings account from time to time, such amounts as may be necessary to meet payment of 2d Installment of taxes for 1912 and for payments on Mortgage Receivable #2, after the same shall have been approved by the Finance Committee. The motion was carried by the following vote - Ayes Trustees Beanston, Ford, Mauzy, Scott, Spaulding, Steiger, Taussig, Von Geldern, Wagner, president Jenks (10) Noes None

Bldg. & Repairs Com. electric current contract to United Light and Power Co.

The Building & Repairs Committee submitted the following report

"Referring to the contract for electric current in the Mechanics' Institute Building now held by the the City Electric "Company and expiring May 2d 1913, your Committee recommends that a contract to be approved by the attorneys for the Institute "be Entered into with the United Light & Power Company for a term of "three years (3) at the following rates:

"2¢ per Kilowatt hour, providing consumption does not exceed "2500 Kilowatt hours per month, and 1½¢ per Kilowatt hour, "providing the consumption is over 2500 Kilowatts hours per month "The present contract is at the rate of 3¢ per Kilowatt hour, "and as the consumption is always over 2500 Kilowatt hours "the new contract will reduce the rate 16⅔ per cent.

"The United Light & Power Company are tenants in the Mechanics' "Institute Building - Respectfully submitted

(Signed) James Spiers, J.G. Spaulding

On motion duly seconded and carried the report was referred to the Finance Committee

Library Com. Books

The report of the Library Committee recommending the purchase of books amounting to $373.17 net, was upon motion duly seconded and carried, approved by the following vote - Ayes Trustees Beanston, Ford, Mauzy, Scott, Spaulding, Steiger Janssig, VonGeldern, Wagoner President Jenks (10) Noes None

Secy's Report March 1913

The report of the Secretary for March 1913 was upon motion duly seconded and carried, ordered approved upon the minutes. (for report, see page 752)

Librarian's Report March 1913

The report of the Librarian for March 1913 showing as follows was read - New members 53. Withdrawals 29 Membership, April 1. 1913, 2522. Circulation 10,777 - Daily average 406, Sunday average 43. Accessions 494. By purchase 484 Gift 10. On motion duly seconded and carried, the following 53 names were approved for membership (for list see page 753)

Letter, R. Porter Ashe re elevator accident to Norman McLaren

A letter from R Porter Ashe addressed to Mr Lovington Jenks, president, referring to elevator accident to Mr Norman McLaren, was read, and on motion duly seconded and carried, the Recording Secretary was instructed to notify Mr Ashe that the matter had been referred to the Pacific Surety Company

Resignation of Trustee J.J. Dolan

A letter was read from Trustee J.J. Dolan addressed to Mr. Livingston Jenks, president, tendering his resignation as a Trustee of the Mechanics' Institute. A letter was read from Mr. Dolan to the Secretary stating that he had tendered his resignation as a Trustee and also as a member of the Institute. It was moved seconded and carried that the resignation of Trustee Dolan be accepted with regret, and that a letter expressive of the feeling of the Board be sent by the President to Mr. Dolan

Petition to appoint John J. Jaunet as Trustee in place of J.J. Dolan

A letter was read signed by 110 members of the Mechanics' Institute and of the Mechanics' Institute Chess and Checker club presenting the name of John J Jaunet as a candidate for the office of Trustee made vacant by the resignation of Mr J.J. Dolan. On motion duly seconded and carried, it was ordered that the letter be filed and given consideration when the matter of the selection of a Trustee is taken up.

Death of E.H. Cole

The death was announced of Ernest H. Cole, a Trustee of the Mechanics' Institute in 1895-96 - On motion the Secretary was instructed to send a letter expressive of the sympathy of the Board to the family of Mr. Cole.

Board Committees for year 1913-14

The President announced the following Committees to serve for the ensuing year

Finance -	Lyons, Mauzy, Ford
Building & Repairs	Spiers, Spaulding, Steiger
Library	Scott, VonGeldern, Janssig
Lectures & Classes	Beanston, Wagoner Janssig
Printing & Advertising	Spaulding, Steiger, ———
Membership	Wagoner, Scott, ———
Constitution & By Laws	Ford, Beanston, Cumming
Chess Room	VonGeldern, Cumming, ———
New Library Building	Mauzy, VonGeldern, Spiers, Scott, Steiger

Notice of Amendment to By Laws

The following notice of an amendment to the By Laws was presented by Trustee Rudolph J Janssig -

San Francisco. April 1. 1913

To the Board of Trustees of the Mechanics' Institute:

Gentlemen: - I hereby give notice that at the meeting of the Board of Trustees of the Mechanics' Institute to be held on April 15th 1913, I will move to amend Sections 1, 8, 9, 10, 11 and 12 of Article III of the By-Laws as follows -

To strike out the entire present Section 1. and substitute therefor as follows:- Section 1. At the first regular meeting after the election of the Board of Trustees, unless a special meeting be called for the purpose, or as soon thereafter as may be practicable, the President shall appoint nine (9) standing Committees to consist of three (3) members Each, except in the case of the Library Committee which Committee shall consist of four (4) members, and of the New Library Building Committee which Committee shall consist of five (5) members, to serve for the ensuing year - The Standing Committees shall be as follows -

1. Finance	2. Building & Repairs
3. Library	4. Lectures & Classes
5. Printing & Advertising	6. New Library Building
7. Membership	8. Constitution & By-Laws
9. Chessroom	

Strike out the entire present Section 8; (referring to the Committee on Pavilion Block); change the present Section 9 (referring to Committee on New Library Building) to Section 8; change the present Section 10 (referring to Committee on Membership) to Section 9; change the present Section 11 (referring to Committee on Constitution and By Laws) to Section 10; change the present Section 12 (referring to Committee on Chessroom) to Section 11.

Respectfully submitted

(Signed). Rudolph J. Janssig

Secy's Report
March 1913

Secretary's Report -- March 1913.

LIBRARY ACCOUNT.

	Receipts.	
Dues,	$1117.50	
Entrance fees,	53.00	
Books paid for,	12.60	
Fines and extra books,	118.95	
Lecture acct.(sale of tickets)	6.50	1308.55
	Expenditures.	
Advertising,	.70	
Books,	1492.89	
Binding,	252.90	
Expense,	149.64	
Printing & Stationery,	47.75	
Salaries,	897.50	
Insurance,	17.00	
Lecture account,	109.50	
Furniture a/c,	102.50	3070.38
	Excess Expenditures,	1761.83

POST STREET BUILDING ACCOUNT.

	Receipts.	
Rents collected during March,		3295.50
	Expenditures.	
Salaries,	690.00	
Water,	17.29	
Supplies,	95.39	
Window cleaning,	24.00	
Expense,	5.00	
Lamps,	12.50	
Heat,	100.00	
Current,	170.15	1114.33
	Excess Receipts,	2181.17

Copy Correct
John H. Wood Secy

GENERAL ACCOUNTS.

	Receipts.	
Interest-Com'l account,	8.74	
Interest, Mtg. Rec. #1,	62.50	71.24
	Expenditures.	
Post St. Bldg.(Cost account)	1347.93	
Mtg. Receivable a/c #2,	358.75	1706.68
	Excess Expenditures,	1635.44

GROSS RECEIPTS.

Library,	1308.55	
Post Street Bldg.,	3295.50	
General,	71.24	4675.29

GROSS EXPENDITURES.

Library,	3070.38	
Post St. Bldg.	1114.33	
General accounts,	1706.68	5891.39
	Excess Expenditures,	1216.10

CASH ACCOUNT

On hand in Commerical Acct. March 1st 1913,	5875.74
Receipts during March,	4675.29
	10551.03
Expenditures during March,	5891.39
On hand in Com'l Acct. April 1st 1913,	4659.64
On hand in Savings acct. April 1st 1913,	58500.00
On hand in Contingent Funds,	225.00
Total cash on hand, April 1st 1913,	63384.64

POST STREET BLDG. ACCT. (Pro-rated)

Rents paid during the month,		3295.50
Overdue rent paid,	26.50	
Rent due and payable,	46.50	20.00
	Net rents for month,	3315.50
Expenditures,	1114.33	
One months pro-rata for taxes, insurance, etc.	465.00	1579.33
	Actual excess,	1736.17

Copy Correct
John H. Wood Secy

The above does not include the $1000.00 rent charge to the Library account by the Post St. Bldg., account. If this charge is included the figrues will read as follows: Library account, Excess expenditures $2761.83, Post St. Bldg. account Excess Receipts, $3004.67.

Respectfully submitted,

JOHN H. WOOD,

Secretary.

OK JHW

OK JHW

San Francisco, April 1, 1913.

New members

Mechanics' Institute,
57 Post St.,
San Francisco, Cal.

Names of 53 members who joined the Library during the month of March 1913.

Butterworth, T. Y.	412 Market St.
Lauderdale, F. D.	4340 California St.
Clodi, F. E.	333 Grant Ave.
Beetz, Miss M. F.	310 Sansome St.
Browne, Mrs. Junius	San Mateo, Cal.
Kanzie, George	12 Geary St.
Hewitt, Burton	828 Diamond St.
Berry, Gibson	Eureka, Cal.
McDonough, J. W.	1956 Fell St.
Whitney, Miss Gladys F.	356 Pine St.
Glackin, H. S.	1501 - 20th St.
Farrell, G. C.	457 Mills Bldg.
Neuwirth, Miss Eva E.	542 - 3rd Ave.
Devore, Mrs. Lucia	920 Leavenworth St.
Wilson, Miss Pearl M.	1718 Pine St.
Cookson, H. H.	314 California St.
Jones, Grover H.	2710 Webster St.
Stedham, Mrs. H.	949 Leavenworth St.
Blair, Lester A.	625 Brannan St.
Twigg, John F.	315 Church St.
Puttaert, Henry	526 Bay St.
Boquet, Dominique L. G.	4 1/2 Keyes Alley.
Browne, Wm.	American Hotel.
Smith, Chas. L.	Atlanta Hotel.
Evans, Robert M.	1306 Merchant's Bank Bldg.
Shively, Miss E.	345 Sutter St.
Gray, Miss Maud	1242 Polk St.
Ruellan, Henri,	953 Leavenworth St.
Sherwood, Miss Jessie	2453 Filbert St.
Roscher, Mrs. M.	1611 Franklin St.
Morris, H. Clay	5945 Keith Ave., Oakland.
Hawley, S. L.	Hotel Alexander.
Kitson, F. C.	49 Cumberland St.
Wigmore, Lellie W.	1329 Clay St.
Brackitt, P, W.	19 Minna St.
Brainard, G. W.	2609 Grove St. Berkeley.
Cartmel, Miss Elizabeth	1234 Jones St.
Sellers, David Foote,	3236 Pacific Ave.
Murphy, Chas.	57 Post St.
Nelson, A. E.	754 Howard St.
Hyland, M. H.	Granada Hotel.
Silver, Sam	567 Ivy Ave.
Reilenstein, Miss	2418 Washington St.
Oehsner, W. H.	110 Frederick St.
Jacks, Miss Vida G.	Palace Hotel.
Dorne, Mrs. Nelly W.	Palace Hotel.
Danforth, C. W.	1250 California St.
Cloman, S. A.	Fairmont Hotel.
Clarebarrie, Miss Agnes	1351 - 25th Ave. Sunset.
Korbel, Miss Martha	San Rafael, Cal.
Banfield, C. H.	783 Mission St.
Fairbanks, Mrs. Clotilde B.	Ross, Cal.
Brown, J. Stacy,	20 Walnut St.

Copy Correct
John H. Wood Secy
Lib. Committee

OK JHW

There appearing no further business the meeting adjourned

Attest

John H. Wood
Secretary

J. S. Brown
Recording Secretary

San Francisco, Cal. April 15th. 1913

S

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, April 15. 1913, at 8 o'clock, at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, Recording Secretary J.E. Spaulding presiding - There were present at roll-call Trustees Beanston, Lyons, Scott, Spaulding, Spiers, Tansey, Von Geldern, Wagoner, (8) absent at roll call Trustees Cumming, Ford, Mauzy, Steiger president Janke (5)

The minutes of the meeting of April 1st 1913 were read and on motion, duly seconded and carried approved as read

Finance Com. Transfer of funds from Saving a/c to Comml a/c

The report of the Finance Committee recommending the transfer of the sum of two thousand ($2000.00) dollars from the savings account of the Mutual Savings Bank to the Commercial account was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Lyons, Scott, Spaulding, Spiers, Tansey Von Geldern, Wagoner (8) noes none

Finance Com. Bills.

The report of the Finance Committee recommending the payment of audited vouchers Nos. 3341 - 3363, amounting to $4840.86 of which $1790.00 is payment on account of Mortgage receivable a/c #2, was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Lyons, Scott, Spaulding, Spiers, Tansey, Von Geldern, Wagoner (8) noes none

Finance Com. re Electric current contract to United Light & Power Co

The report of the Finance Committee recommending that the recommendation of the Building & Repairs Committee, made in their report of April 1st 1913, to award the contract for electric current covering a period of three years to the United Light and Power Co. was upon motion, duly seconded and carried, adopted by the following vote - Ayes Trustees Beanston, Lyons, Scott, Spaulding, Spiers, Tansey, Von Geldern Wagoner (8) Noes none

Library Com. - Books.

The report of the Library Committee recommending the purchase of books amounting to $102.63 net, as per book list No 6, was upon motion duly seconded and carried adopted by the following vote ayes - Trustees Beanston, Lyons, Scott, Spaulding, Spiers, Tansey, Von Geldern, Wagoner (8) Noes none

Library Com employment of Bryan Hunnell Mario Martinez Chas F. Woods

The report of the Library Committee recommending the appointment of Bryan Hunnell as messenger @ 25.00 per month, Marie Martinez, as stenographer, at $50.00 per month, and Chas F. Woods, as clerk at $100.00 per month was upon motion duly seconded and carried approved by the following vote Ayes Trustees Beanston Lyons, Scott, Spaulding, Spiers, Tansey, Von Geldern, Wagoner (8) Noes none

Delinquent Members Dropped

a report of the Committee on Membership recommending that the following 104 names be dropped from the Membership roll for non payment of dues, was upon motion, duly seconded and carried, adopted.

Owing $12.00 dues

H. Wright	W.F. Stutz	H.R. Bloomer
C.M. Hammond	G.R. Thompson	H.C. Dailey
Miss Mary Crossan	S.H. Hess	Mrs. M. Reiss
Eric Wold	Mrs Paul Bancroft	Mrs J.D. Hennessy
Ben Gerson	H.M. Taylor	Mrs. C.J. Hutchins
P.H. Leary	Charles McEvoy	W.H. Spooner
Adolph Bien	Elsie Arden Brickell	H.S. Smith
Chas. J. Bandmann	Robert D. Pike	W.L. Handy
Chas McGeorge	B.F. Vinter	William Persons
R.L. Randolph	M.A. Johnston	A.J. McNaughton
Jules H. Weil	R.L. Bernard	A.W. de Costa
Chas A. Hoffman	H.B. Campbell	Valentine Huber
C.O. Modwig	Austin R. Carter	Louise Snyder
M.R. Bowman	Walter K. Wilson	H.J. McGovern
G. McCombie	L.C. Brown	Mrs. M. Solomon
Eugs Fabet	Haakon A. Johnson	Guy H. Newcomb
O. Heineman	J.J. West.	

Owing $13.50 dues

J.H. Vincent	B.E. Butler	Louis H. Mooser
Geo W. Anderson	Herman Westerfeld	Wm Mooser Jr.
Albert M Hanson	Sam Simon	I.A. Smith
Francis E.R. Fetty	James J. Welch	W.J. Wright
William D. Morrison	Edwin Neal	Robert McAuslan
H. Tanner	Joseph Davis	James Rosenau
H.R. Ebright	Chas. F. Grimwood	James C.H. Ferguson
May de la Montanya	Miss Theresa B. Walloce	Miss Genevieve Cook
Mrs. M.K. Hall	James H. Cameron	W.J. Fisher
Katherine C. Felton	John A. Corey	H.F. Kistrough
Miss Rose M. Ketchekes	C.S. Jordan	Mrs. W.H. Garlick
Paul J. Welles	Albert R. Williams	George Hudson
A.P. Miller	Charles Cummings	O.F. Sterbohm
H.H. Davis	Paul Lau	Miss Bessie Taylor
Miss L.D. White	Leon de Fremery	A.E. Cohn
Margaret North	C. Weisskopf	Henry Latchford
J.F. Barker	C.J. Dahl	

Owing $21.00 dues

G.C. Collins	Carl F. Haas

Owing $16.50 dues

J.G. Gruenhagen	H.M. Pendergast

The following amendment to the By Laws, notice of which was given on April 1. 1913. by Trustee Rudolph J. Tansey was upon

Amendment to By-Laws Adopted

motion, duly seconded and carried, adopted by the following vote - Ayes-Trustees Beaurston, Lyons, Scott, Spaulding, Spiers, Janssen, Von Geldern, Wagoner (8). Noes None

San Francisco, April 1. 1913.

To the Board of Trustees of the Mechanics' Institute:

Gentlemen:- I hereby give notice that at the meeting of the Board of Trustees of the Mechanics' Institute, to be held on April 15. 1913, I will move to amend Sections 1, 8, 9, 10, 11 and 12 of Article III of the By Laws, as follows -

To strike out the entire present section I. and substitute as follows - Section I. At the first regular meeting after the election of the Board of Trustees, unless a special meeting be called for the purpose, or as soon thereafter as may be practicable, the President shall appoint nine (9) standing Committees to consist of three (3) members each, except in the case of the Library Committee which Committee shall consist of four (4) members, and of the New Library Building Committee which Committee shall consist of five (5) members, to serve for the ensuing year. The standing Committees shall be as follows.

1. Finance
2. Building and Repairs
3. Library
4. Lectures and Classes
5. Printing and Advertising
6. New Library Building
7. Membership
8. Constitution & Bylaws
9. Classroom

Strike out the entire present section 8 (referring to the Committee on Pavilion Block); change the present Section 9 (referring to Committee on New Library Building) to Section 8: change the present section 10 (referring to Committee on Memberships) to Section 9: change the present Section 11 (referring to Committee on Constitution and By Laws) to Section 10: change the present Section 12 (referring to Committee on Classroom) to Section 11.

Respectfully submitted (Signed) Rudolph J. Janssen

Honorary membership for H. G. Dunn, suggested & filed

a communication suggesting that an Honorary membership be given to Mr H. G. Dunn, was upon motion duly seconded and carried, ordered filed

There appearing no further business the meeting adjourned

Attest

John H. Wood
Secretary

J. K. Spaulding
Recording Secretary

San Francisco, May 6th 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, May 6th 1913 at 8 o'clock, at the office of the Mechanics' Institute #57 Post Street, San Francisco, California, President Jenks presiding - There were present at roll call Trustees Beaurston, Ford, Lyons, Mauzy, Spaulding, Spiers, Steiger, Janssen, Von Geldern, President Jenks (10) absent at roll call Trustees Cumming, Scott, Wagoner (3)

The minutes of the meeting of April 15. 1913 were read and on motion duly seconded and carried approved

Trustee Scott entered.

Finance Com. Bills

The report of the Finance Committee recommending the payment of audited vouchers #3384-3394 amounting to $3978.96 was upon motion, duly seconded and carried, adopted by the following vote Ayes - Trustees Beaurston, Ford, Lyons, Mauzy, Scott, Spaulding, Spiers, Steiger, Janssen, Von Geldern, President Jenks. (11) Noes None

Finance Com $20000.00 mtg on N.W. Broadway & Davis SF

The report of the Finance Committee recommending that a first mortgage loan of $20,000.00 (twenty thousand dollars) at six (6) per cent per annum be made on the property 137'6" x 137'6" at North West corner of Broadway & Davis Sts. San Francisco California, was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beaurston, Ford, Lyons, Mauzy, Scott, Spaulding, Spiers, Steiger, Janssen, Von Geldern, President Jenks (11) Noes None

Bldg & Repairs Com "Vakklean" Vacuum cleaner

The report of Building & Repairs Committee recommending the purchase of a "Vakklean" 1/4 H.P. Vacuum cleaner @ $125.00 was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beaurston, Ford, Lyons, Mauzy, Scott, Spaulding, Spiers, Steiger Janssen, Von Geldern, President Jenks (11) Noes None

Bldg & Repairs Com. Increase salary H. E. Swett George Nowlan "Overtime" painting elevator shaft

The report of the Building & Repairs Committee recommending that the salary of H. E. Swett, Engineer, be increased from $110.00 to $150.00 per month; that the salary of George Nowlan, Elevator operator, be increased from $75.00 to $85.00 per month, effective May 1. 1913. Also that the following amounts be allowed for overtime painting on elevator shaft - J. F. Fleming $20.00 Bert Walters $20.00, James Costanzo $10.00 was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beaurston, Ford, Lyons, Mauzy, Scott, Spaulding, Spiers, Steiger, Janssen, Von Geldern, President

Jenks (11) Noes None

Com. Lectures and classes — The report of the Committee on Lectures & Classes showing the Expenses of the Lecture course of 1912-1913 as $815.00 was upon motion duly seconded and carried, ordered received and filed

Library Com- Appropriation of $1000.00 for Book-lists and Library Bulletin — The report of the Library Committee recommending that an appropriation of $1000.00 be made for the purpose of publishing, from time to time, such book lists and bulletins as may be decided upon by the Committee was upon motion, duly seconded and carried adopted by the following vote: Ayes Trustees Beaneton, Ford, Lyons, Mangy, Scott, Spaulding, Spiers, Steiger, Tawsig, Von Geldern, President Jenks (11) Noes None

Library Com - Books. — The report of the Library Committee recommending the purchase of books amounting to $207.24 as per book lists #778 was upon motion duly seconded and carried adopted by the following vote, - Ayes. Trustees Beaneton, Ford, Lyons, Mangy, Scott, Spaulding, Spiers, Steiger, Tawsig, Von Geldern, President Jenks (11) Noes None.

Library Com - Books to San Quentin. Relief Home, etc — The following report of the Library Committee was upon motion, duly seconded and carried, adopted and ordered spread on the minutes by the following vote: Ayes-Trustees Beaneton, Ford, Lyons, Mangy, Scott, Spaulding, Spiers, Steiger, Tawsig, Von Geldern, President Jenks (11) Noes None

San Francisco, May 6th 1913

Board of Trustees, Mechanics' Institute:

Gentlemen:- Your Committee on Library reports as follows:-

We recommend that the Librarian be authorized to send to the State prison at San Quentin, to the Relief Home of San Francisco, and to other institutions, such duplicate volumes and magazines as may be no longer of use to the Library.

Respectfully submitted

(Signed) A.H. Scott, Rudolph J. Tawsig, Geo. Beaneton, Otto Von Geldern

Library Committee

Secy's Report. April — The report of the Secretary for the month of April 1913 was upon motion duly seconded and carried ordered spread upon the minutes (for report see page.

Library Report. April — The report of the Librarian for the month of April 1913 showing as follows was read. New members 50. Withdrawals 44. Dropped for non-payment of dues 104. Membership May 1. 1913. 3424, as follows, Honorary 6. Life 634. Subscribing 2784. Circulation, 10,412 - Daily average, 394. Sunday average, 39 - accessions, 797. - by purchase, 525 - gift, 16. - binding 256 - The following 50 names were upon motion, duly

seconded and carried approved for membership (for list see page

Mr. Cummings entered

Delinquent Members — On motion duly seconded and carried the matter of members who are delinquent in their payments for quarterly dues was referred to the Committee on Membership to report back

A letter from Mrs. Ett. Cole acknowledging receipt of the letter from the Board expressing its regret at the death of former Trustee E.H. Cole, and a circular letter from the Panama-Pacific International Exposition in reference to the holding of conventions during 1915, were ordered filed

Heynemann & Co. store 61 Post St. Rent reduction — A letter from Milton Heynemann & Co. tenants of store #61 Post St. requesting a reduction in rent, was referred to the Finance Committee

Secy's Report April 1913

Secretary's Report -- April, 1913.

LIBRARY ACCOUNT.

	Receipts.	
Dues,	$1630.00	
Entrance fees,	50.00	
Books paid for,	11.55	
Fines and extra books,	115.10	
Lecture acct. (sale of tickets)	6.50	1813.15
	Expenditures.	
Advertising,	12.25	
Books,	755.15	
Binding,	118.40	
Expense,	88.13	
Printing & Stationery,	52.21	
Salaries,	825.00	
Insurance,	17.00	
Lecture account,	186.50	
Furniture account,	67.20	2121.84
	Excess Expenditures.	308.69

POST STREET BUILDING ACCOUNT.

	Receipts.	
Rents collected during April,	3335.50	
Expense account,	7.50	3343.00
	Expenditures.	
Taxes-2nd Inst.	2261.41	
Salaries,	765.00	
Water,	18.74	
Supplies,	44.73	
Window cleaning,	24.00	
Expense,	16.17	
Lamps,	8.75	
Heat,	100.00	
Current,	179.45	
Insurance,	100.17	3538.42
	Excess Expenditures.	195.42

GENERAL ACCOUNTS.

	Receipts.	
Interest - Com'l account,	5.37	
" Mtg. Rec. "	84.00	
Transferred from Savings a/c,	2000.00	2089.37
	Expenditures.	
Post St. Bldg. (Cost account)	290.12	
Mtg. Receivable a/c #2,	3580.00	
Taxes - Outside lands,	10.15	3880.27
	Excess Expenditures.	1791.10

GROSS RECEIPTS.

Library,	1813.15	
Post St. Bldg.	3343.00	
General,	2089.37	7245.52

GROSS EXPENDITURES.

Library,	2121.84	
Post St. Bldg.	3538.42	
General accounts,	3880.27	9540.53
	Excess Expenditures.	2295.01
Paid out on Mtg. Rec. a/c	3580.00	
Transferred from Savings a/c,	2000.00	1580.00
	Actual Excess Expenditures.	$ 715.01

Cost Johnson Wood Secy

Sec'y's Report April 1913

CASH ACCOUNT:

On hand in Commercial Acct. April 1st, 1913.	4659.64
Receipts during April,	7245.52
	11905.16
Expenditures during April,	9540.53
On hand in Com'l Acct. May 1st, 1913.	2364.63
On hand in Savings Acct. May 1st, 1913.	56500.00
On hand in Contingent Funds,	225.00
Total Cash on hand, May 1st, 1913.	59089.63

POST STREET BLDG. ACCT. (Pro-rated)

Rents paid during the month,			3335.50
Overdue rent paid,		46.50	
Rent due and payable,		26.50	20.00
		Net rents for month,	3315.50
Net expenditures,		3530.92	
One months pro-rata for taxes, insurance, etc.		465.00	
		3995.92	
Less Taxes paid,	2281.41		
Less Insurance paid,	100.17	2381.58	1614.34
		Actual Excess,	1701.16

Correct Copy
John A. Wood Sec'y

The above does not include the $1000.00 rent charge to the Library account by the Post St. Bldg. account. If this charge is included, the figures will read as follows: Library account, Excess expenditures, $1308.69. Post St. Bldg. account Excess Receipts, $804.58.

Respectfully submitted. John A. Wood. Secy

Names of 50 members who joined the Library during the month of April, 1913.

Burston, Philip G.	First National Bank Bldg.
Stein, Harry	410 Eddy St.
Firebaugh, W. C.	2976 Clay St.,
Fair, Harry H.	144 Grand Ave., Oakland, Cal.
Ruddock, Mrs. P. H.	Mill Valley, Calif.
Kern, George J.	Crocker National Bank.
McCandless, Joseph H.	Room 33, Mills Bldg.
Busby, Chas.	76 Third St.,
Creely, Edward J.	Crocker National Bank.
Fidler, C. S.	139 Fremont St.
Unthank, Frank L.	37-45 First St.
Buzzo, Miss Louise M.	c/o Morgen & Allen, 150 Post St.
Page, A. H.	1309-15 Call Bldg.
Long, Chas.	1015 Powell St.
Kimlan, Benj.	19 Trenton St.
Isnard, John	1089 Clay St.
Brown, W. P.	19 Minna St.
Channing, E. M.	907 Alaska Commercial Bldg.
Rednall, Mrs. C. F.	147 14th Ave.
Atwood, Harrison	915 Shreve Bldg.
Morrison, S. L.	Wells Fargo National Nevada Bank.
Fish, Mrs. Ada Moore	270 15th Ave.
Downing, Gareth E.	617 Turk St.
Grubbs, William F.	Acme Garage.
Dockery, Mrs. A. B.	Hotel Richelieu.
Harper, D. R.	Flood Bldg.
Miler, H. W.	1148 Harrison St.
Ewing, I. A.	Room 701, 57 Post St.
Whitehead, A. T.	Landner Apts. Mason & Bush Sts.
Jaynes, Frank	160 West Clay Park
Neyce, Miss Mae I.	Hotel Robins,
Black, William D.	Schmidt Litho. Co. Second St.
Hughes, Hugh	Palace Hotel.
Hurlburt, Leeland M.	1009 Crocker Bldg.
Levy, Dr. Wm. H.	323 Geary St.
Brownton, W. F.	1249 Franklin St.
Janes, Mrs. G. E.	Sausilito, Calif.
Rosenberg, A. L.	2900 Jackson St.
Campbell, Miss Marion J.	813 Claus Spreckels Bldg.
Butte, Paul C.	683 Howard St.
Brown, C. Chester	679 Monadnock Bldg.
Lester, I. B. G.	Exposition Bldg.
Slusher, Miss Louise K.	16 California St.
Wallace, James H.	854 Ashbury St.
Davidson, Arthur I.	Hotel Colonial.
Berg, J. A.	1869 McAllister St.
Heron, Wm. M.	1010 Alaska Commercial Bldg.
Corley, J. D.	Bliss & Faville, Balboa Bldg.
Brown, C. L.	291 Monadnock Bldg.
Kellogg, H. A.	257 Eighth St.

Correct Copy of names of persons who joined Library during month of April 1913.
Library
John A. Wood Sec'y

There appearing no further business the meeting adjourned

Attest
John A. Wood. Secy.

J. J. Spreckels
Recording Secy.

San Francisco, May 20th 1913.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, May 20th 1913, at 8 o'clock at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, President Jenks presiding. There were present at roll call Trustees Brunton, Ford, Lyons, Scott, Spiers, Stieger, Tansey, Van Gelderen, Wagoner, President Jenks (10) - absent at roll call Trustees Cumming, Manzy, Spaulding (3)

The minutes of the meeting of May 6th 1913 were read and upon motion, duly seconded and carried, approved

Finance Com funds from Saving's Bank

a report of the Finance Committee recommending the transfer of $6000.00 from the Savings a/c to the Commercial a/c as follows: Union Trust Company, $1000.00 Savings Union Bank & Trust Co. $2000.00 German Savings & Loan Society $2000.00 Mutual Savings Bank $1000.00 - was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Brunton, Ford, Lyons, Scott, Spiers, Stieger, Tansey, Van Gelderen, Wagoner, President Jenks (10) Noes None

Bills

a report of the Finance Committee recommending the payment of auditors vouchers #3395-3408 amounting to $6390.12 was upon motion, duly seconded and carried adopted by the following vote - Ayes Trustees Brunton, Ford, Lyons, Scott, Spiers, Stieger, Tansey, Van Gelderen Wagoner, President Jenks (10) Noes None

Reduction in rent to Milton Heynemann Y.G. 61 Post St

a report of the Finance Committee recommending that a temporary reduction in rent of store #61 Post Street be made to Milton Heynemann Y.G. at the rate of $100.00 per month, covering a period of six months, was upon motion duly seconded and carried adopted by the following vote - Ayes - Trustees Brunton, Ford, Lyons, Scott, Spiers, Stieger, Tansey, Van Gelderen, Wagoner, President Jenks (10) - Noes none

Mr. Cumming entered -

Books

a report of the Library Committee recommending the purchase of books amounting to $225.50 net, as per book lists 9 & 10 was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Brunton, Cumming, Ford, Lyons, Scott, Spiers, Stieger, Tansey Van Gelderen, Wagoner, President Jenks (11) Noes None

Award for Chess Tournament

The matter of the award of prize in the Annual Chess Tournament was upon motion, duly seconded and carried, laid over till next meeting

Mr Manzy entered

Donation of $25.00 to Chess Club for telegraphic match with Los Angeles

a recommendation from the Chess Room Committee that the Institute donate the sum of twenty five dollars toward the Expense of holding a telegraphic chess contest, to be played on May 30. 1913. between the Los Angeles and the Mechanics' Institute Chess Clubs, was, upon motion duly seconded and carried adopted by the following vote Ayes- Trustees Beanston, Cumming, Ford, Lyons, Mauzy, Scott, Spiers, Steiger, Tansey, Von Geldern, President Jenks (11) Noes Trustee Wagoner (1)

New Library Bldg. Com Elevators Completed

The report of the New Library Building Committee announcing the completion of the work of installing a third elevator in the building, at a cost of $16110.03, of which $722.40 was for extra work not included in the original specifications, the Estimated cost of which was $1650.00, was upon motion duly seconded and carried, received and filed.

a letter from the California Library Association relative to its annual meeting at Santa Barbara, June 9-14. 1913 was ordered filed.

a letter from the Building owners and Managers Association of San Francisco relative to the National Convention of Building Owners and Managers at Cincinnati, Ohio. June 10-14. 1913 was ordered filed.

Com. of Three to recomment Successor to J.J. Dolan

It was moved seconded and carried that a Committee of three be appointed to make a recommendation to the Board in the matter of the appointment of a Trustee, in place of Mr J.J. Dolan, resigned. The President appointed Trustees Tansey, Von Geldern, and Ford. as such Committee

Beanston on Library Com.

The president announced that he had, on April 28. 1913, appointed Trustee George Beanston a member of the Library Committee.

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secy

J.C. Spaulding
Recording Secy

San Francisco June 3rd 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening June 3. 1913 at 8 o'clock at the office of the Mechanics' Institute, #57 Post Street San Francisco, California, President Jenks presiding - There were present at roll call Trustees Beanston, Ford, Lyons, Spiers, Tansey, Von Geldern, Wagoner, President Jenks (8) absent at roll call Trustees Cumming, Mauzy, Scott, Spaulding, Steiger (5)

The minutes of the meeting of May 20th 1913 were read and upon motion, duly seconded and carried, approved

Bills - Finance Com

The report of the Finance Committee recommending the payment of audited vouchers #3409 - 3428. amounting to $3545.45 was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Ford, Lyons, Spiers, Tansey, Von Geldern, Wagoner, President Jenks (8) Noes none.

Library Com Books

A report of the Library Committee recommending the purchase of books amounting to $213.24 net as per book lists 11-12, Series 6. was upon motion duly seconded and carried approved by the following vote Ayes - Trustees Beanston, Ford, Lyons, Spiers, Tansey, Von Geldern Wagoner, President Jenks (8) Noes none

Library Com Contract for Monthly Bulletin to Hicks-Judd Co

A report of the Library Committee recommending that the contract for printing the Library Bulletin for one year be awarded to The Hicks-Judd Co. the lowest bidder, at the following rates - Monthly, 8 page 1M $39.50. 2M $46.50. 12 page - 1M $59.00 2M $69.00. Annual, per page 1M $1.35 2M $1.25 Changes per hour, Hand $1.40, machine $2.00 -

That the Library employees be given two weeks vacation, and that Mrs. Barry & Sage be allowed two weeks additional, without pay

That the Librarian be authorized to purchase an additional book rack to cost $19.00 - was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Ford Lyons, Spiers, Tansey, Von Geldern, Wagoner, President Jenks (8) noes none

Chess Com 3 prizes for Annual Tournament

The report of the Committee on Chess Room recommending that in the matter of prizes for the annual chess tournament three prizes be awarded at a cost of $32.50, instead of the usual one at $20.00, said report being signed only by Mr. Von Geldern, was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beanston - Ford, Lyons, Spiers, Tansey, Von Geldern Wagoner, President Jenks (8) Noes None

On motion, duly seconded and carried, the Special Committee to make a recommendation in the matter of the appoint

ment of a Trustee in place of J.J. Dolan, resigned, was granted further time

Secretary's Report for May 1913

The report of the Secretary for the month of May 1913 was ordered spread on the minutes (for report see pages 764-5)

The report of the Secretary for the quarter ending May 31. 1913 was ordered referred to the Quarterly meeting

Librarians Report for May 1913

The report of the Librarian for the month of May 1913 showing as follows was ordered filed. New members - subscribing 32, Life 1 Withdrawals. 36 - Memberships June 1st 1913, 3421. Circulation 10690, Daily average 401 Sunday average 50. Accessions 812 - by purchase 790; by gift 22. The following 33 names were upon motion approved for membership (for list of names see page 766)

The report of the Librarian for the Quarter ending May 31. 1913 was ordered referred to the Quarterly meeting

Bank of California to collect interest on bonds

On motion duly seconded and carried it was ordered that the Bank of California N.A. be authorized to collect from the Treasurer of the City and County of San Francisco the interest due July 1. 1913 on the 308 City Hall and Civic Center Bonds, owned by the Institute by the following vote - Ayes Trustees Bemiston, Ford, Lyons, Speir, Janssen, Van Gelderen, Wagoner, President Jenks (8) Noes None

Secretary's Report

Secretary's Report -- May, 1913.

LIBRARY ACCOUNT.

	Receipts.	
Dues,	$1383.50	
Entrance fees,	32.00	
Life membership,	50.00	
Books paid for,	10.05	
Fines and extra books,	119.40	
Insurance-Return Premium,	6.35	1601.30
	Expenditures.	
Advertising,	1.00	
Books,	746.70	
Expense,	64.63	
Printing & Stationery,	122.55	
Salaries,	832.50	
Insurance,	5.45	
Lecture account,	1.50	1774.33
	Excess Expenditures,	173.03

Correct Copy John H. Wood Secy

POST STREET BUILDING ACCOUNT.

	Receipts.	
Rents collected during May,	2868.00	
Insurance - Return Premium,	125.81	
Supplies account,	3.85	2997.66
	Expenditures.	
Salaries,	770.00	
Water,	17.29	
Supplies,	162.11	
Window cleaning,	24.00	
Expense,	32.44	
Lamps,	12.50	
Heat,	100.00	
Current,	238.10	1356.44
	Excess Receipts.	1641.22

GENERAL ACCOUNTS.

	Receipts.	
Interest - Com'l account,	4.25	
" Mtg. Rec. "	62.50	
Transferred from Savings a/c,	6000.00	6066.75
	Expenditures.	
Post St. Bldg. (Cost a/c)	4698.31	
Mtg. Receivable a/c #2, (Prin)	2040.00	6738.31
	Excess Expenditures.	671.56

GROSS RECEIPTS.

Library,	1601.30	
Post St. Bldg.,	2997.66	
General,	6066.75	10665.71

GROSS EXPENDITURES.

Library,	1774.33	
Post St. Bldg.	1356.44	
General,	6738.31	9869.08
	Excess Receipts,	796.63

Correct copy John H. Wood Secy

Transferred from Savings a/c	6000.00	
Applied to Mtg. Rec. #2 a/c,	2040.00	
	3960.00	
Less excess receipts as above	796.63	
Actual excess expenditures	3163.37	

CASH ACCOUNT.

On hand in Commercial Acct. May 1st, 1913.		2364.63
Receipts during May,		10704.56
		13069.19
Expenditures during May,		9907.93
On hand in Com'l account, June 1st, 1913.		3161.26
On hand in Savimgs Acct. June 1st, 1913.		50500.00
On hand in Contingent Funds,		225.00
Total Cash on hand, June 1st, 1913.		53886.26

POST STREET BUILDING ACCOUNT. (Pro-rated)

Rents paid during May,		2868.00
Rent due and payable,	449.00	
Overdue rent paid,	26.50	422.50
	Net rent for month,	3290.50

Correct Copy John H. Wood Secy

Net expenditures,	1226.78	
One months pro-rata for taxes, insurance, etc.	445.00	1671.78
	Actual Excess,	1618.72

The above dpes not include the $1000.00 rent charge to the Library account by the Post St. Bldg. account. If this charge is included, the figures will read as follows: Library account, Excess Expenditures, $1173.03. Post St. Bldg. account Excess Receipts, $2641.22.

Respectfully submitted,

JOHN H. WOOD.

Secretary.

New members

Names of 33 members who joined the Library during the month of May, 1913.

Pettis, Edson S.		591 Bay St.
Barthels, O. Carl		1920 Pine St.
Bowers, Harold S.		525 Bush St.
Coghill, N. B.		80 Post St.
Brogden, Mrs. Nance H.		2110 California St.
Worley, Franklin B.		704 Grant Ave.
Lang, Miss Frances		141 Grant Ave.
Weiler, El.		Hotel Elk.
Davol, Geo. K.		Hooker & Lent Bldg.
Le Conte, Miss Mildred		723 Crocker Bldg.
Holst, Mrs. J.		2003 California St.
Carew, Paul A.		260 California St.
Morgan, E. L.		612 Wells Fargo Bldg.
Barnett, D. G.		30 Montgomery St.
Hall, Kate Montague		410 Wells Fargo Bldg.
Goss, Dr. Alice M.		135 Stockton St.
Cahn, Julius I.	(Life)	557 Mission St.
Dillon, Gerald L.		Orpheum Theatre.
Tubbs, Mrs. Leslie C.		645 Bush St.
Loessel, Mrs. Lucille		120 - 21st Ave.
Dunne, Miss Lucy L.		863 Bush St.
Carter, L. L.		Union League Club.
Kennedy, Thomas M.		1223 1st Nat'l Bank Bldg.
Miller, Mrs. W. P.		20 Stanyan St.
Boyken, W. F.		1128 Pine St.
Meier, T. G.		1095 Monadnock Bldg.
Leasure, Miss M. B.		219 Spear St.
Beidler, John M.		SE Mason & California St.
Chute, Elmer J.		1107 Crocker Bldg.
Behrendt, J. W.		3497 Mission St.
Selfridge, Mrs. Susan Kearny		1534 Sutter St.
Francis, E. D.		Chatham Hotel.
Coxhead, Ralph C.		37 Montgomery St.

Carbon copy John H. Wood Secy

There appearing no further business the meeting adjourned

Attest

John H. Wood
Secretary

J. J. Spaulding
Recording Secretary

San Francisco June 5th 1913

Quarterly meeting
No Quorum

The regular Quarterly meeting of the members of the Mechanics' Institute was called to order this Thursday Evening, June 5th 1913 at 8 o'clock by president Jenks - upon a count of those present it was found that there was no quorum and the meeting adjourned

Attest

John H. Wood
Secretary

J. J. Spaulding
Recording Secretary

San Francisco, June 17th 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, June 17, 1913, at 8 o'clock at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, President Jenks presiding - There were present at roll call Trustees Beanston, Ford, Lyons, Mangy, Spiers, Steiger, Von Geldern, Wagoner, President Jenks (9) absent at roll call Trustees Cumming, Scott, Spalding, Sawey, (4)

The minutes of the meeting of June 3. 1913 were read and upon motion, duly seconded and carried, approved

Finance Com. Transfer $1000.00 from Humboldt Savings Bank

A report of the Finance Committee recommending that $1000.00 be transferred from the Savings account in the Humboldt Savings Bank to the Commercial account was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Ford, Lyons, Mangy, Spiers, Steiger, Von Geldern Wagoner, president Jenks (9) Noes none

Finance Com. Bills

A report of the Finance Committee recommending the payment of audited vouchers #3429 - 3441 amounting to $2119.80 was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Ford, Lyons, Mangy, Spiers, Steiger, Von Geldern, Wagoner, President Jenks (9) Noes none

Finance Com. Mtg. Loan $3500.00 W. Dorisadero, 25ft. N. of Fell

A report of the Finance Committee recommending that a loan of $3500.00 at 6 percent per annum be made on real estate and improvements situate West side of Dorisadero Street, 25 ft North of Fell St. 25ft x 103½ it being understood that $3500.00 of same is to be used for improvements, was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Ford Lyons, Mangy, Spiers, Steiger, Von Geldern, Wagoner, president Jenks (9) Noes none

Finance Com. Experts Report

The Finance Committee presents a report of Messrs Greenhood & Jansen certifying to the Correctness of the Books & accounts and Cash balances of the Mechanics' Institute, from Sept. 1. 1912 to May 31. 1913. On motion duly seconded and carried it was ordered that the report be spread upon the minutes (for report see page 768-770)

Bldg. & Repairs Com. Vacations to engineer and elevator operators

A report of the Building & Repairs Committee recommending that the Engineer and the Elevator operators be allowed one week vacation - and that an extra elevator operator be employed for four weeks at $2.20 per day, was upon motion duly seconded and carried adopted by the following vote - Ayes - Trustees Beanston, Ford, Lyons, Mangy, Spiers, Steiger, Von Geldern, Wagoner, president Jenks (9) Noes none

Chess Room Com
Frank J. Marchall
to play.
$50.00 donated

Mr Von Geldern of the Chess Room Committee stated that Mr. Frank J. Marchall, American Chess Champion, was touring the Pacific Coast and that to have him play in San Francisco would entail an outlay of from $80.00 to $100.00 - one half of which the Chess Club would pay and one half it asked the Institute to pay. On motion duly seconded and carried it was ordered that the Institute pay one half of the expense, provided however that the amount shall not exceed $50.00, and that the use of the reference room be allowed for the games, by the following vote - Ayes Trustees Beaunton, Ford, Lyons, Mangy, Spiers, Steiger Von Geldern, president Jenks (8) Noes - Trustee Wagner (1)

Mechanics Fair,
a corporation

A letter from the Mechanics' Fair, a corporation, replying to one from the Mechanics' Institute, stating that the Mechanics' Institute letter would be placed before the Directors of the Mechanics' Fair, a corporation, on Wednesday June 18th 1913, was read - On motion it was decided to await the action of Directors of the Mechanics Fair, a corporation, before processing further in the matter.

Letters of A.S. Hallidie
re British patents

Mrs Martha S. Hallidie presented to the Institute a number of letters of former president A. S. Hallidie, relative to the acquisition by the Mechanics' Institute of the British patent Reports - Also several photographs of the Clay & Cable Road - On motion the Secretary was instructed to send a letter of thanks to Mrs. Hallidie

Carnegie Institution
Publications -
Gift of
Hon. W.W. Morrow

Announcement was made of the gift from Hon W.W. Morrow, a trustee of the Carnegie Institution, Washington, D.C., of a set of the publications of the Institution, comprising 193 bound volumes and 41 pamphlets and an arrangement that subsequent publications be sent direct to the Mechanics' Institute - On motion the gift was accepted and the president was authorized to convey to Judge Morrow, the thanks of the Board of Trustees

Report of Greenhood
& Jansen, Certified
Public Accountants

June 7th, 1913.

Board of Trustees,
Mechanics' Institute,
San Francisco, Cal.

Dear Sirs:

Pursuant to your instructions, we have examined the books of account of the Mechanics' Institute for the nine months ending May 31, 1913.

All cash receipts for Entrance Fees, Dues, Fines, Extra Books, Lost Books, and Rent, as evidenced by serially numbered receipt stubs, and library records, were found to be duly and properly recorded on the Cash Book.

Recorded disbursements were verified by means of fully approved, detailed vouchers.

Correct Copy
John A. Hood Secy

Report of Greenhood
& Jansen, public
accountants

The closing of the books at the end of the fiscal year (Feb. 28, 1913), showing a Net Profit for the year $3736.69 (after setting aside a Depreciation Fund of $6000.00), was found to be in harmony with the accounts reflecting the duly authenticated transactions of the year.

The recorded proceeds of Sale of the Pavilion Block and disposition of said proceeds were substantiated by means of ample satisfactory evidence relating thereto.

Correct Copy
John A. Hood Secy

Cash at Banks was verified by certificates from the respective depositories, cash on hand was counted, mortgages receivable inspected by us and existence of bonds reported to us by the City Treasurer.

The status of the real and nominal accounts at May 31, 1913, is exhibited on the annexed statements.

All records were found to be neatly and systematically kept.

Respectfully submitted,

GREENHOOD & JANSEN.

(signed) By L.H. Greenhood

CERTIFIED PUBLIC ACCOUNTANTS

TRIAL BALANCES AS OF MAY 31, 1913.

REAL ESTATE AND IMPROVEMENTS.			
Post Street lot			183000 00
" " Building			332353 91
			515353 91
Peoples Homestead Lots			482 81
			515836 72
INVESTMENTS.			
368, $1000, 5 o/o San Francisco City Hall & Civic Centre Bonds		398000 00	
Premium on same to equalize 4-1/2 o/o basis		21659 40	
Mortgage: Investment Realty & Home Co.		329659 40	
C. E. Gillis et al		12500 00	
		6017 60	
		348177 00	348177 00
CASH.			
Mutual Savings Bank			4500 00
Union Trust Co.			6600 00
Savings Union Bank & Trust Co.			5500 00
German Savings and Loan Society			8000 00
Security Savings Bank			5000 00
Humboldt Savings Bank			7500 00
Anglo-California Trust Co.			7500 00
Mission Savings Bank (Depreciation Fund)			6000 00
Secretary's Contingent Fund "			200 00
Librarian's "			25 00
Bank of California			3161 26
			53886 26
			7316 84
			61203 10
FURNITURE.			69199 03
BOOKS.			69199 03
EXPENSES. (Mar. 1 to May 31, 1913): Institute:-			
Binding	371 30		
Insurance	33 10		
Expense: Library	302 40		
Printing and Stationery	222 51		
Salaries: Library	2555 00		
Rent:	3000 00		
Lectures	284 50		
	6768 81		6768 81
			1001164 66

Report of Greenhood & Jansen, certified public accountants

EXPENSES: (Mar. 1 to May 31, 1913): Post St. Building.

Miscellaneous Expenses		46 11
Electric Current		557 70
Heat		300 00
Window Cleaning		72 00
Water		53 32
Taxes - Lot and Building		2281 41
Salaries		2225 00
Electric Lamps		33 75
Supplies		288 38
		5697 67

EXPENSES: (Mar. 1 to May 31, 1913): General

Taxes		19 15
Advertising		13 95
		24 10

RECEIPTS: (Mar. 1 to May 31, 1913): Institute

Entrance Fees		135 00
Quarterly Dues		4131 00
Fines & Extra Books		353 45
Life Memberships		50 00
		4669 45

RECEIPTS: (Mar. 1 to May 31, 1913): Post St. Building

Rents		12499 00
Insurance Refunds (Net)		25 64
		12524 64

RECEIPTS: (Mar. 1 to May 31, 1913): General

Bank Interest		18 36
Interest on Mortgages		247 85
		266 21

DEPRECIATION RESERVE: (Fund at Mission Savings Bank)

INVESTMENT ACCOUNT:		1001184 66
(Book value of Net Assets		24 10
		5697 67
		4669 45
		12524 64
		266 21
	9836646 13	
	1007106 43	1007106 43

Correct Copy
John H. Wood Secy

There appearing no further business the meeting adjourned

attest
John H. Woods
Secy

J. V. Spaulding
Recording Secretary

San Francisco July 1st 1913.

There being no quorum present the regular meeting of the Board of Trustees of the Mechanics' Institute called for this Tuesday evening, July 1st 1913 at 8 o'clock was not held.

attest
John H. Wood
Secretary

J. V. Spaulding
Recording Secretary

San Francisco, July 15th 1913.

There being no quorum present the regular meeting of the Board of Trustees of the Mechanics' Institute called for this Tuesday evening, July 15th 1913 was not held.

attest
John H. Wood
Secretary

J. V. Spaulding
Recording Secretary

San Francisco, July 22d 1913.

A special meeting of the Board of Trustees of the Mechanics' Institute was held this 22d day of July 1913, at 8 o'clock pm. at the office of the Mechanics' Institute #57 Post Street, San Francisco, California President Jenks presiding - There were present at roll-call Trustees Beaston, Lyons, Manzy, Nash, Spiro, Steiger, Wagoner, President Jenks (8) absent at roll call Trustees Cumming, Ford, Spaulding, Taussig, Von Geldern (5)

The Secretary then read the following call for the meeting

"A special meeting of the Board of Trustees of the Mechanics' Institute will be held at the office of the Mechanics' Institute #57 Post Street, San Francisco, California, on Tuesday evening, July 22, 1913, at 8 o'clock, for the following purposes -

" 1st - To receive and act upon a report of the Finance Committee recommending the payment of audited vouchers #3442 - 3476, amounting to $8115.05

" 2d - To receive and act upon a report of the Finance Committee recommending that an additional amount of $700.00 be loaned on the property S.E. 19th & Valencia Sts. upon which the Mechanics' Institute now holds a mortgage of $5000.00

" 3rd - To receive and act upon a report of the Library Committee recommending the purchase of books amounting to $264.76 net, as per book lists #13-16.

" 4th - To receive and act upon the report of the Secretary for the month of June 1913.

" 5th To receive and act upon the report of the Librarian

"For the month of June 1913.

"6th - To receive and act upon a letter from the Mechanics' "Fair, a corporation, relative to the controversy between the "Mechanics' Fair, a corporation, and the Mechanics' Institute.

By order of Respectfully

Livingston Jenks, president. John N. Wood. Secy

The report of the Finance Committee recommending the payment of audited vouchers #3442 - 3476, amounting to $8113.00 was upon motion duly seconded and carried adopted by the following vote - Ayes - Trustees Bennetson, Lyons, Mauzy, Scott, Spiers, Steiger, Wagoner, president Jenks (8) Noes none

The report of the Finance Committee recommending that an additional amount of $700.00 be loaned upon the property S.E. 19th & Valencia Sts, San Francisco, and that the proper officers be authorized to pay the same after approval by The Standard Title Insurance Company, was upon motion duly seconded and carried, adopted by the following vote Ayes - Trustees Bennetson, Lyons, Mauzy, Scott, Spiers, Steiger Wagoner, president Jenks (8) Noes none

The report of the Library Committee recommending the purchase of books, amounting in all to $264.26 as per book lists, # 13-16 was upon motion duly seconded and carried, adopted by the following vote - Ayes - Trustees Bennetson, Lyons, Mauzy, Scott, Spiers, Steiger, Wagoner, president Jenks (8) Noes none

The report of the Secretary for the month of June was upon motion duly seconded and carried, ordered spread on the minutes (for report see page 773)

The report of the Librarian for the month of June 1913 showing as follows, was read - New members, 30 - withdrawals, 16 - Membership July 1st 1913 - Honorary 6. Life 629. Subscribing 2800, Total 3435. Circulation 7933 - daily average 388. Sunday average 45. Accessions 528 - by purchase, 525 - gift 3. - On motion, duly seconded and carried the report was received and the names of the thirty applicants for membership approved. (for names see page 774)

A letter from the Mechanics' Fair, a corporation, in reply to a letter dated June 13. 1913 sent by the Mechanics' Institute was read in which it was stated that the Directors of the Mechanics' Fair, a corporation, had no intention of misleading any exhibitor as to the respective identities of the respective corporations. The Secretary stated that he had interviewed the Board of Directors at a meeting held on the 11th instant and that they had agreed to use every means in their power to correct the impression that now prevailed and to prevent any recurrence of same. After some discussion the letter was ordered filed.

Secretary's Report -- June, 1913.

CASH ACCOUNT.

June 1st, 1913 - Total Cash on hand			53886 26
Cash Receipts - Library a/c	834 90		
Post St. Bldg. a/c	2779 30		
General a/cs	104.92		
Total Cash receipts		3719 12	
Cash Expenditures -			
Library a/c	2599 15		
Post St Bldg "	1226 07		
General a/c	50.00		
Total Cash Expenditures		3875 22	
Excess expenditures for month		156 10	
Transferred to Mortgage Receivable a/c		2040 00	2196 10
Cash on hand - July 1st, 1913.			51690 16

Placed as follows:		
In Savings Accounts	49500 00	
In Commercial "	1965 16	
In Contingent Funds	225 00	
	51690 16	
Distribution -		
Endowment a/c	30986 81	
Depreciation a/c	6000 00	
Contingent a/c	225 00	
General a/c	14478 35	
	51690 16	

Monthly Income & Expense a/c - Library & Post St. Bldg.

LIBRARY a/c Income.

Dues,	683 50		
Entrance fees,	30 00		
Books paid for	8 10		
Fines and extra books,	112 90		
Insurance- Return Prem.	40		
Total income		834 90	
Expense.			
Books,	1118 79		
Expense,	206 96		
Printing & Stationery,	103 00		
Salaries,	935 00		
Binding,	235 40		
Cash outlay	2599 15		
Rent for month,	1000 00		
Total monthly expense		3599 15	
Excess expense			2764 25

POST STREET BUILDING ACCOUNT - Income.

Rent collected,	2768 00		
Rent due and payable,	422 50		
Rent of Library,	1000 00		
Insurance - Return Prem.	11 30		
Total income		4201 80	
Expense			
Salaries,	785 00		
Water,	16 57		
Supplies,	22 60		
Window cleaning,	24 00		
Expense,	25 50		
Lamps,	37 35		
Heat,	100 00		
Current,	184 30		
Insurance,	30 75		
Cash outlay	1226 07		
Taxes - pro-rated	380 23		
Insurance " 63 31			
Less " paid 30 75	32 56		
Total monthly expense		1638 86	
Excess Income			2562 94

New members.

Names of 30 members who joined the Library during the month of June, 1913.

Buzzell, J. W.	718 Grant Bldg.
Green, Lewis H.	560 Powell St.
Jessen, C. F.	Presidio.
Weldon, R.	1441 Larkin St.
Baxter, D. F.	Carlton Hotel.
Hobbie, Jas. G.	637 Pacific Bldg.
Lippman, L.	80 Post St.
Read, Miss Vesta	3317 Jackson St.
Bridge, Mrs. F. W.	108 Sutter St.
Todd, Morris	589 Market St.
Holmes, J. R.	2203 Webster St.
Baker, Scott	Ft. McDowell, Cal.
Farrell, J. W.	12 Fella Place.
Woodhull, Henry S.	340 Eddy St.
Perkins, T. A.	Mills Bldg.
Hunt, Chas. W.	613-1st National Bank Bldg.
Oppenheim, Ramsey	112 Kearny St.
Meiere, Mrs. Marie	Fort Mason.
McGregor, Gustave J.	40 Drumm St.
Wright, Frank V.	2627 Hyde St.
Abenheim, Mrs. Florence G.	3819 Jackson St.
Fankhauser, W. C.	833 Market St.
Christin, Charles A.	68 Post St.
Bailey, Mrs. Walter B.	901 Bush St.
Smith, Frank Ellison	Hotel Herald
O'Day, D. J.	98 Belcher St.
Nedbal, Frank T.	21 Baker St.
Mandonnet, Edward	731 Stockton St.
Baxter, John	632 Golden Gate Ave.
Brooks, Jno. C. W.	1190 Jackson St.

There appearing no further business the meeting adjourned

attest

John N. Wood Secy

J. C. Spaulding

Recording Secretary

San Francisco, Cal. August 5th 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, August 5th 1913, at 8 o'clock, at the office of the Mechanics' Institute, #57 post Street, San Francisco, California, President Jenks presiding - There were present at roll call Trustees Beanston, Ford, Lyons, Manzy, Scott, Spiers, VanGelderen, President Jenks (7) absent at roll call Trustees Cumming, Spaulding, Steiger, Tansey, Wagoner (5)

The minutes of the regular meeting of June 17. 1913, and of the special meeting of July 22. 1913. were read and upon motion, duly seconded and carried, approved

Trustees Steiger and Wagoner entered during the reading of minutes.

Finance Com. - Bills -

The report of the Finance Committee recommending the payment of audited vouchers #3499-3507, amounting to $4446.72, of which $917.75 represents transfers to Mortgage Receivable account, was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beanston, Ford, Lyons, Manzy, Scott, Spiers, Steiger, VanGelderen, Wagoner, President Jenks (10) Noes None

Library Com. - Books -

The report of the Library Committee recommending the purchase of books amounting to $25.17 net as per book lists, series 6 nos. 16-19, was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beanston, Ford, Lyons, Manzy, Scott, Spiers, Steiger, VanGelderen, Wagoner, President Jenks (10) Noes None

Library Com. - Resignation of May E. Nelson - temporary appointment of Ora C. Morris

The report of the Library Committee giving notice of the resignation of May E. Nelson, assistant, and the temporary appointment of Ora C. Morris at $40.00 per month, and recommending that unused illustrated magazines be donated to the People's Place, a social settlement at North Beach, was upon motion duly seconded and carried adopted by the following vote Ayes Trustees Beanston, Ford, Lyons, Manzy, Scott, Spiers, Steiger, VanGelderen, Wagoner, President Jenks (10) Noes None

Secy's. Report July 1913

The report of the Secretary for the month of July 1913 was upon motion duly seconded and carried ordered spread on the minutes (See page

Libris. Report July 1913

The report of the Librarian for the month of July 1913 showing as follows was read - New members, 39 - Withdrawals, 1 Life and 3 Subscribing Membership August 1st 1913, 3436 as follows, Life 628. Honorary 6. Subscribing 2802 - Circulation 9981 - daily average 374, Sunday average 38 - Accessions, 371 - by purchase 223, Gift 148 - On motion duly seconded and carried the report was received and the names of the 39 applicants for membership approved. (For list see page

North Central Imp. Co.

A letter from the North Central Improvement Association soliciting the membership of the Mechanics' Institute was ordered filed

Bulletin apology

A letter from The Bulletin apologizing for an error in their newspaper of July 28 1913 in associating the Mechanics' Institute with the Mechanics' Fair, a corporation, was ordered filed

Appointment of Com. to consider matter of Mechanics Fair

It was moved seconded and carried that a Committee of four be appointed to consider the matter in controversy between the Mechanics' Fair, a corporation, and the Mechanics' Institute, and to devise some means to meet the condition, the Committee to have power to act - The President appointed Trustees Ford, Tansey, and Manzy.

Secretary's Report - July 1913

Secretary's Report -- July, 1913.

CASH ACCOUNT.

July 1st, 1913 - Total Cash on hand			51690.16
Cash Receipts - Library a/c	1630.20		
Post St. Bldg. a/c	3587.65		
General a/cs	8821.86		
Total Cash Receipts		14039.71	
Cash Expenditures -			
Library a/c	1450.33		
Post St. Bldg. a/c	1119.72		
General a/c	5.00		
Total Cash Expenditures		2575.05	
Excess Receipts for month		11464.66	
Less Transferred to Mortgage Rec. a/c		5519.49	5945.17
Cash on hand - August 1st, 1913.			57635.33

Placed as follows:

In Savings Accounts	50364.84
In Commercial "	7045.49
In Contingent Funds	225.00
	57635.33

Distribution -

Endowment a/c	25749.42
Depreciation a/c	6000.00
Contingent a/c	225.00
General a/c	25660.91
	57635.33

JULY INCOME & EXPENSE ACCOUNT.

LIBRARY ACCOUNT.

Income.		
Dues,	1468.50	
Entrance fees,	39.00	
Books paid for,	7.85	
Fines and extra books,	114.10	
Expense,	.75	
Total Income.		1630.20
Expense.		
Advertising,	16.70	
Books,	267.45	
Expense,	155.42	
Printing & Stationery,	52.26	
Salaries,	935.00	
Binding,	23.50	
Cash outlay,	1450.33	
Rent for month,	1000.00	2450.33
Total month's expense,		
Excess Expense,		820.13

POST STREET BUILDING.

Income.		
Rent collections,	3586.50	
Rent due and payable,	245.50	
Rent of Library,	1000.00	
[ted.	4832.00	
Less overdue rent collec-	845.00	
Net rent for month,	3987.00	
Supplies a/c	1.15	
Total Income.		3988.15
Expense.		
Salaries,	785.00	
Water,	15.31	
Supplies,	85.39	
Window cleaning,	24.00	
Expense,	9.17	
Lamps,	17.50	
Heat,	100.00	
Current,	83.35	
Cash outlay	1119.72	
Taxes - pro-rated	380.23	
Insurance "	63.31	
Total Monthly expense,		1563.26
Excess Income,		2424.89

Respectfully submitted,

JOHN H. WOOD.

Secretary.

New members

Names of 39 members who joined the Library during the month of July, 1913.

Burnett, George	761 Pine St.
Newton, Miss Alice	Fairfax, Cal.
Schmulowitz, Nat	Merchants National Bank Bldg.
Gruer, Elmer W.	2510 Stuart St., Oakland, Cal.
Eveland, Mrs. L. F.	Hotel Carlton, Berkeley, Cal.
Kirkpatrick, Miss Mary	2327 Le Conte Ave., Berkeley, Cal.
Milligan, Miss Elizabeth	430 Irving St.
Parker, T. R.	Expostion Service Bldg.
Smith, Minford Y.	Society California Pioneers.
Biscomb, Charles	384 Second St.
Dorman, Jess	2824 E. 23rd St., Oakland, Cal.
Fried, Miss Mollie	264 California St.
Bonaly, V. G.	110 Sutter St.
Davis, PhilIp	125 Carmel St.
Pasley, Fred D.	1410 Taylor St.
Sparks, Mrs. Ruth Margaret	41 - Arguello Blv'd - Apt. 3.
Langford, Clifford H.	165 Second St.
Berry, Mrs. Alice L.	1217 Jones St.
Overlach, Theo.	California Insurance Co[
Kalb, H. W.	1525 Clay St.
Schuck, Arthur F.	165 Second St.
Ward, F. W.	747 Howard St.
Browning, George N.	3rd floor - 28 Geary St.
Hitchcock, Charles	Bakersfield, Cal.
Brookman, Douglas	Commercial Bldg.
Porharty, F.	Hotel Oregon - 14th & Valencia Sts.
Lark, Miss Ethel	40 - First St.
Barnes, Edward A.	Giant Powder Co., Oakland, Cal.
Beaufait, Allen F.	393 Sutter St.
Dow, Mrs. Robert P.	995 Pine St.
Taylor, Mrs. S. F.	Hotel Court.
Ball, Mrs. C. A.	Hotel Normandie.
Crowley, B. J.	Lucerne Apts. - 766 Sutter St.
Jeakins, George T.	1400 Hyde St.
Coughlin, Mrs. J. J.	1149 Greenwich St.
Hardaway, Mrs. W. A.	Fort Winfield Scott.
Derry, Abigail M.	1136 Green St.
Curtis, Arthur E.	706 Market St.
Williamson, Mrs. Amy E.	1234 Emerson St.

There appearing no further business the meeting adjourned

Attest

John H. Wood
Secretary.

J. J. Spaulding
Recording Secretary.

San Francisco, Calif. August 19. 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, August 19th 1913, at 8 o'clock, at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, President Jenks presiding. There were present at roll call Trustees Deamdon, Ford, Mangy, Scott, Steiger, Taussig, Van Geldern, President Jenks (8) absent at roll call Trustees Cumming, Lyons, Spaulding, Spiers, Wagoner (5)

On motion, duly seconded and carried, the reading of the minutes of the meeting of August 5. 1913 was deferred until the next regular meeting

Finance Com. Bills

The report of the Finance Committee recommending the payment of audited vouchers #3508 - 3576 amounting to $11675.72, of which $1386.00 represents transfers to Mortgage Receivable a/c was upon motion, duly seconded and carried, adopted by the following vote- Ayes-

Trustees Beanston, Ford, Manzy, Scott, Steiger, Tansing, Von Geldern, president Jenks (8) Noes none

Membership Com

A report of the Committee on Membership recommending that the membership of John H. Bullock be changed to Mrs. C. L. Bullock, without cost, was upon motion duly seconded and carried adopted

Com. to consider "Mechanics' Fair"

The following resolution recommended by the "Committee to consider the matter in controversy between the Mechanics' Fair, a corporation, and the Mechanics' Institute", was upon motion duly seconded and carried, adopted unanimously,

"Resolved that the following statement be made to the "members of the Mechanics' Institute:

"The Mechanics' Institute is in no way connected with "the projected Mechanics' Fair now being developed and ad- "vertised in this City.

"The Mechanics' Fairs formerly conducted by the "Mech- "anics' Institute were discontinued some fourteen years "ago and, owing to the burning of the Mechanics' Pavilion, "and the sale of the Pavilion Block, it has become impos- "sible for the Mechanics' Institute to hold further fairs.

"Some public spirited citizens of this City now propose "to renew these fairs and to hold one during the present "year.

"There is no desire on the part of the Mechanics' "Institute, in any manner to hamper this Enterprise; but "the identity of the name of their project with the name of "the Fairs formerly conducted by the Mechanics' Institute "might lead to some confusion respecting the relationship "of the Mechanics' Institute to the proposed Fair, if proper "explanation were not made"

Mtg. to Falkenstein Nw. Broadway & Davis Sts.

Announcement was made that title to the property N.W. Cor. Broadway & Davis Sts. San Francisco, Calif., upon which the Board of Trustees had authorized a loan of $20000.00, at the meeting of May 6th 1913, was now in proper shape, a policy of title insurance for $25000.00 having been issued by the City Abstract and Title Insurance Company, and that the loan would be completed in a few days.

There appearing no further business the meeting adjourned

Attest

John H. Wood
Secretary

J. D. Spaulding
Recording Secretary

San Francisco, Cal. September 2. 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, September 2d 1913 at 8 o'clock in the Office of the Mechanics Institute #57 Post Street, San Francisco, California, vice president Manzy presiding - There were present at roll call Trustees Ford, Scott, Spaulding, Spiro, Tansing, Von Geldern, Wagoner, vice president Manzy (8) absent at roll call, Trustees Beanston, Cumming, Lyons, Steiger, President Jenks (5)

The minutes of the regular meetings of August 5th 1913 and August 19th 1913 were upon motion duly seconded and carried approved

Trustee Beanston entered during the reading of the minutes

Finance Com. Bills

The report of the Finance Committee recommending the payment of audited vouchers #3518 - 3543, amounting to $3446.93 was upon motion duly seconded and carried adopted by the following vote - Ayes. Trustees Beanston, Ford, Scott, Spaulding, Spiro, Tansing, Von Geldern, Wagoner, vice president Manzy (8) Noes None

Library Com. Books -

The report of the Library Committee recommending the purchase of books amounting to $399.77 net as per book lists - sec 6. nos 19-22 was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beanston, Ford, Scott, Spaulding, Spiro, Tansing, Von Geldern, Wagoner vice president Manzy (8) noes none

Vacancy in Board

The Special Committee to suggest a name to fill the vacancy in the Board of Trustees was granted further time

Secy's Report August 1913

The report of the Secretary for the month of August 1913. was upon motion duly seconded and carried, ordered spread on the minutes (page

Secy's Quarterly Report, June-Aug. 1913

The report of the Secretary for the quarter ending August 31. 1913, was upon motion duly seconded and carried, referred to the Quarterly meeting

Librarian's Report, August 1913

The report of the Librarian for the month of August 1913, showing as follows, was read - New members 51 Withdrawals Subscribing 18 Life 1 Membership September 1. 1913 - 3468 as follows. Honorary 6, Life 629, Subscribing 2835 - Circulation 10685, daily average 400 Sunday average 53 Accessions 528 - by purchase 255 - gift 273 - On motion, duly seconded and carried, the following 51 names were approved for membership (see page

Libn's. Quarterly Report June-Aug. 1913

The report of the Librarian for the Quarter ending August 31. 1913 was upon motion duly seconded and carried referred to the Quarterly meeting

Parcel post Se privileges to Books

a letter from David J. Lewis, Chairman Committee on Labor, House of Representatives, U.S. asking that the Institute endorse a resolution requesting the Postmaster General to extend parcel post privileges to books, was read. On motion duly seconded and carried the Secretary was instructed to write to the parties named in the letter requesting that they endeavor to accomplish same.

Secretary's Report- August 1913

Secretary's Report -- August, 1913.

CASH ACCOUNT.

August 1st, 1913. - Total Cash on hand			57635.33
Cash Receipts - Library a/c	1288.65		
Post St. Bldg. a/c	2842.00		
General a/cs	247.52		
Total Cash Receipts		4378.17	
Cash Expenditures -			
Library a/c	2142.98		
Post St. Bldg. a/c	1552.28		
General a/c	123.00		
Total Cash Expenditures		3818.26	
Excess Receipts for month			559.91
			58195.24
Less Transferred to Mortgage Rec. a/c			22074.26
Cash on hand - September 1st, 1913.			36120.98

Placed as follows:

In Savings Accounts	32364.84
In Commercial "	3531.14
In Contingent Funds	225.00
	36120.98

Distribution:

Endowment a/c	3675.16
Depreciation a/c	6000.00
Contingent a/c	225.00
General a/c	26220.82
	36120.98

AUGUST INCOME & EXPENSE ACCOUNT:

LIBRARY ACCOUNT:

Income.			
Dues,	1123.50		
Entrance fees,	51.00		
Books paid for,	5.15		
Fines and extra books,	109.00		
Total Income.		1288.65	
Expense.			
Insurance,	24.30		
Books,	1039.77		
Expense,	105.59		
Printing & Stationery,	18.57		
Salaries,	930.25		
Furniture,	19.00		
Monthly Bulletin a/c	5.50		
Cash outlay,	2142.98		
Rent for month,	1000.00	3142.98	
Total Month's Expense,			
Excess Expense,			1854.33

Secretary's Report (Cont'd)

POST STREET BUILDING.

August Income.			
Rent collections,	2836.00		
Rent due and payable,	291.50		
Rent of Library,	1000.00		
	4127.50		
Less overdue rent collected,	53.		
Less advance rent collected,	50.	103.00	
		4024.50	
Water,		6.00	
Total Income,			4030.50
August Expense.			
Salaries,	828.20		
Water,	50.16		
Supplies,	162.80		
Window cleaning,	24.00		
Expense,	29.17		
Lamps,	37.50		
Heat,	100.00		
Current,	311.70		
Repairs,	8.75		
Cash outlay,	1552.28		
Taxes pro-rated	380.23		
Insurance - pro-rated	63.31	1995.82	
Total Monthly Expense,			2034.68
Excess Income.			

GENERAL ACCOUNTS.

Income.		
Interest Mtg. Rec. a/c	236.94	
" Commercial a/c	10.58	
Bond Interest (Pro-rated)	1283.33	1530.85
Expenditures.		
Post St. Bldg. Cost a/c		123.00
Excess Receipts,		1407.85

SUMMARY.

Monthly Pro-rated Income & Expense a/c		
Excess Income Post St. Bldg.	2034.68	
" " General a/cs	1407.85	
" Expenditures - Library		1854.33
	3442.53	1854.33

Respectfully submitted,

JOHN H. WOOD.

Secretary.

New members

Names of 50 members who joined the Library during the month of August, 1913.

Parkin, John	San Rafael, Cal.
Rios, Angelo	566 Capp St.
Harrison, Miss Adelaide	Colma, Cal.
Case, L. C.	1161 Howard St.
James, L. L. Jr.	701 Crocker Bldg.
Merle, Martin V.	714 Broderick St.
Gleeson, J. A.	Fairfax, Cal.
Tower, Mrs. I. G.	291 Geary St.
Weinburg, A.	1722 Pine St.
Willard, Mrs. Jules S.	3525 Washington St.
Baumann, Francis	1504 Church St.
Caetani, G.	1022 Crocker Bldg.
Nelson, Miss Ella V.	2778 Pine St.
Palmer, Mrs. Georgette E.	2640 Steiner St.
Thomas, Frank	Fairmont Hotel.
Towne, James W.	41 First St.
Houtz, W. R.	1064 Mills Bldg.
Brooks, C. S.	912 Claus Spreckels Bldg.
Dixon, L. L.	909 Broderick St.
Watt, J. A. S.	1040 Larkin St.
Denny, Omer	58 Sutter St.
Snead, Sam	
McCleary, J. F.	153 Octavia St.
Sword, Mrs. Carl	627 Forty-first Ave.
Welke, Miss Hilda F.	1195 Bush St.
Schalk, H.	1344 Jackson St.
Bissell, Miss A. M.	First Federal Trust Co.
Shuey, H. S.	121 Second St.
Wright, Arthur M.	140 New Montgomery St.
Little, Olga Herz	603 - 1st Nat'l Bank Bldg.
Sparks, John	108 4th St.
Rattray, J. A.	939 Sanchez St.
Allen, J. M.	311 California St.

New members

Owen, Thomas B.	209 Post St.
Selby, P. W.	116 California St.
Reed, I. G.	817 Sharon Bldg.
Davenport, Anna K. M. D.	391 Sutter St.
Roth, Mis Cecilia B.	2615 Laguna St.
Adler, Jacob	234 Pine St.
Brown, Mrs. J. Q.	127 Bayo Vista Ave.
Schuckl, Max	149 California St.
Epstein, Dr. Stanley	121 Broderick St.
Howard, H. S.	310 Sansome St.
Cassidy, R. F.	282 Bush St.
Adair, Miss I. M.	200 Bush St.
Browning, Dr. W. F.	802 Fell St.
Klette, E. F.	General Delivery - Post Office.
Abenheim, Mrs. Hazel	2505 Broadway
Duffus, R. L.	c/o Bulletin.
Haufe, Charles A.	2900 Bush St.
Cullen, Miss Rene	901 Bush

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secretary

J. J. Spaulding
Recording Secretary

San Francisco, September 4th 1913

Quarterly Meeting – No Quorum –

The regular Quarterly meeting of the members of the Mechanics' Institute, called for this evening, was adjourned there being no quorum present

Attest

John A. Wood
Secretary

J. J. Spaulding
Recording Secy

San Francisco, September 16th 1913.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, September 16. 1913, at 8 o'clock, at the office of the Mechanics' Institute 57, Post Street, San Francisco, California, president Jenks presiding – There were present at roll call Trustees Beaston, Mangy, Scott, Spaulding, Spiero, Taussig, Von Geldern President Jenks (8) absent at roll call Trustees Cumming Ford, Lyons, Steiger, Wagner (5)

The minutes of the meeting of September 2d 1913 were read and upon motion duly seconded and carried, approved

Trustee Ford entered entered during the reading of the minutes

Finance Com – Bills

The report of the Finance Committee recommending the payment of audited vouchers # 3544 - 3559 amounting to $804.50 was upon motion, duly seconded and carried adopted by the following vote – Ayes Trustees Beaston, Ford, Mangy, Scott, Spaulding, Spiero, Taussig, Von Geldern, president Jenks (9) noes none

Lectures & Classes Com

Lectures by Prof. H. Morse Stephens "The Revolutions of 1848 in Europe"

The Committee on Lectures & Classes reported that it had arranged for a course of twelve lectures by Prof H. Morse Stephens on "The Revolutions of 1848 in Europe", commencing Thursday September 25 1913 and continuing on October 9th and 23d, November 6th and 20th, December 11th 1913, January 15th and 29th, February 12th and 26th, March 12th and 26th 1914, the estimated expense of which was $320.00, and recommended that a season ticket be given to each member upon application, and that single admission be fixed at 50¢. = On motion, duly seconded and carried the report was adopted by the following vote ayes – Trustees Beaston, Ford, Mangy, Scott, Spaulding, Spiero, Taussig, Von Geldern, President Jenks (9) noes none

Membership Com – Delinquent Members

The report of the Membership Committee recommending that the following 244 names be stricken from the roll for non-payment of dues, and that in future when members are in arrears for four quarters their names be reported to the Board for suspension was upon motion, duly seconded and carried, adopted (for names see page

Vacancy in Board

The special Committee to suggest a name to fill the vacancy on the Board of Trustees was, upon motion, given further time.

Rudolph J. Taussig on Spl. Com. to suggest plans for future activities

The president announced the appointment of Trustee Rudolph J. Taussig in place of Trustee Livingston Jenks on the Special Committee to suggest plans for the future activities of the Institute

X

Trustees Lyons and Steiger entered

Milton Heynemann & Co asking to have lease on store, 61 Post St cancelled

A letter from Milton Heynemann, doing business under the name of Milton Heynemann & Co, stating that his creditors had insisted upon the liquidation of his business and requesting that his lease on store # 61 Post Street, be cancelled was, upon motion, referred to the Finance Committee with powers to act

Babson Bros. Inc extension of lease on store, 61 Post St

A letter from Babson Bros. Inc. requesting the terms upon which their lease on store # 61 Post Street, expiring October 31. 1913, could be extended was, upon motion, referred to the Finance Committee

Trustee Cumming entered during the reading of the above letter

Names of members owing from July 1, 1912 to Oct. 1, 1913. $7.50.

Stricken from Membership Roll

~~87~~	~~Wadham, Mrs. Luman~~	~~1521 Larkin St.~~
~~88~~	~~Gray, John H.~~	~~3851 Pt. Lobos Ave.~~
97	Kennedy, Frank	2003 Franklin St.
202	Smith, Thomas	101 Lick Bldg. will pay
408	White, J. M.	
415	Stapler, Mrs. H. B. B.	2858 Vallejo St.

Dropped from membership

664	Curran, Chas. L.	222 Kearny St. will pay
746	Todd, Wm. G.	
907	Fox, Hal	1543 23rd Ave., Oakland, Cal.
922	Clark, Willis A.	Warren Apts.
989	Eltringham, Robt. L.	1620 48th Ave.
996	Norman, Miss E. H.	4102 Terrace St. Oakland, Cal.
1031	Baird, Robert B.	2624 Bancroft Way, Berkeley, Cal.
1043	McNavy, M.	
1065	Dimmick, M. L.	
1102	Maguire, Mrs. A. B.	3328 20th St.
1133	Cohn, Mrs. N. G.	
1155	Cunningham, C. C.	~~268 Market St.~~
1168	Smith, Harry J.	180 Alpine Terrace.
1178	Stapff, F. W.	
1242	Nourse, B. F.	2900 Clay St.
1259	Guittard, H. C.	SE Clay & Davis Sts.
1270	Prendergast, A. C.	1010 Post St.
1275	Chaplin-Bayley, Alfred J.	
1282	Borland, Mrs. C. E.	
1287	McCallum, Neil	
1296	Haley, H. L.	1868 Golden Gate Ave.
1315	Champreux, A. J.	333 Grant Ave.
1355	Holtz, Gustav A.	316 Wells Fargo Bldg.
1362	Flagler, A. P.	380 63rd St., Oakland, Cal.
1369	Lowndes, A.	
1379	Boschk, Guy	Grant Hotel.
1382	Dipsom, Mrs. Mary	
1389	Sugihara, G.	441 Clay St.
1409	Russell, J.	
1420	Campbell, A. Q.	
1427	Orr, Miss Lucy	305 Spruce St., Alameda, Cal.
1428	Thayer, Rufus C.	Mechanics' Institute Bldg. out of town
1440	Fellom, Roy	779 14th St.
1441	Ertz, Susan	2626 Steiner St.
1446	Goodwin, Laura	560 Powell St.
1448	Selle, Emile	680 Ellis St., Apt. 4.
1457	Maynard, S. C.	
1472	Goshen, Chas. S.	
1473	Parrish, Mrs. Ellis H.	1100 Fulton St.
1488	Casebalt, K. Q.	1610 Shattuck Ave., Berkeley, Cal.
1489	Watson, Mrs. C. S.	1924 Fell St.
1498	Sergent, George	San Mateo, Cal.
1500	Moorhead, E. S.	
1678	Wellisch, Charles	
1683	Techon, Walter	1091 Bush St.
2716	Eschmann, C.	Drug Store - SE Sutter & Laguna St.
2800	Mayhew, Fred S.	
2825	Hughes, Jas. A.	974 Hayes St.
2959	Herndon, Miss A. C.	1600 California St.
3464	Gore, Arthur	1255 Polk St.
out 3495	Stanley, Charles F.	Hibernia Bank. will pay
3849	Pinckney, Paul	246 B St., San Mateo, Cal.
3951	Rigg, George A.	~~2931 19th St.~~
4071	Schwatka, Mrs. Frederick	Hotel Arlington.
4092	Dana, Harvey H.	231 Minnesota Ave. San Jose, Cal.
4201	Trickler, Harry B.	3165 Folsom St.
4585	Walterstein, Mrs. F.	
4833	Behrens, Roy T.	1480 Sutter St.
3700	Tveitmore, O. A.	810 Metropolis Bk. Bldg.

List of members owing from April 1, 1912 to Oct. 1, 1913. $9.00

58	Miller, Wm. P., jr.	1590 California St.
102	Squire, F. C.	903 Pine St.
112	Hansen, C. M.	
123	Paddock, R. G.	215 Balboa Bldg.
200	Sutherland, A. Mackay	~~Press Club~~.
303	Heybrun,B.	
422	McCarthy, Wm. H.	
424	Pardee, Don A., jr.	
548	Marshall, G. R.	181 Bartlett St.
605	Cummins, J. M.	825 Bush St.
626	Radcliffe, F. C.	
635	Shand, Arthur L., jr.	1362 Grove St.
643	Carley, Thomas	
out 681	Howard, William B.	56 Stanyan St. will pay this month
725	Stevenson, J. Stuart	449 Dolores St.
803	Bowden, R. S.	2123 Durant Ave., Berkeley, Cal.
826	Gillmore, F. A.	714 Harrison St.
850	Sufron, J.	
857	Sterling, Miss Aus C.	Key Route Inn, Oakland, Cal.
876	Furnival, Elizabeth	
895	Snow, R. W.	
914	Salz, Henri E.	
964	Cutting, L. S.	930 Taylor St.
988	Huenken, F. J.	790 California St.
997	Brady, Jos. J.	
998	Arnold, Mary M.	
999	Westphal, Miss Frieda	
1018	Matlin, Phineas	
1024	Turner, Chas. H.	Casa Madrone Apts.

Dropped from membership

1026	Lanfermann, A.	
1030	Spalding, Mrs. F. A.	169 25th Ave.
1038	McCarthy, Mrs. Chas. F.	84 Santa Inez Ave., San Mateo, Cal.
1061	Morgan, Ross	2312 Cedar St., Berkeley, Cal.
1063	Burnett, George	761 Pine St.
1094	Herrick, G. P.	237 Russ Bldg.
1096	Cummings, James J.	2165 E. 27th St., E. Oakland, Cal.
1137	Healy, Edward	18th & Sanchez Sts.
1147	Foley, Eugene	449 Pacific Ave.
1159	Brown, Gratz K.	2045 Green St.
1174	Wedekind, E. H.	
1186	Penn, L.	
1221	Rees, Mrs. T. H.	
1244	Huffaker, Mrs. A.	1739 Pine St.
out 1272	Sherman, C. H.	1932 Fell St. will pay this month.
1308	Hopkins, John P.	
1594	Matthews, R.	101 Post St.
1740	Parnell, N. B.	
2946	Woerner, Gustave	
3143	Fichtenmuller, A. M.	
3248	Gabriel, Julius	311 Battery St.
3305	Grant, Mrs. T. W.	
3480	Walker, Joshua	
3687	Hawley, E. W.	2856 Mission St.
3949	Larson, Vern	215 Webster St., Oakland, Cal.
4144	Johnston, G. F.	560 Sacramento St.
~~4175~~	~~Hudnutt, Geo. D.~~	~~163 Perry St., Oakland, Cal.~~
4260	Macdonald, Mrs. Elizabeth	2008 Lyon St.
4364	Stafford, A. F.	667 Fulton St.
4375	Leviston, Frank E. M.D.	1696 McAllister St.
4640	Baber, J. I.	2020 Howard St.
out 4825	Kower, Prof. Herman	University of California, Berkeley.
4835	MacInnis, James R.	1323 Broadway St.
4904	Harrison, Elsie A.	1111 Pine St.
4918	Currier, E. W.	1201 Head Bldg.
4947	Knox, S. L. G.	
4971	Campbell, Edward W.	210 Ellis St.
4999	Dieckmann, A. L.	350 Beach St.

List of members owing from Jan. 1, 1912 to Oct. 1, 1913. $10.50

139	Jones, Miss E. V.	751 Webster St.
167	Russell, W. F.	407 Balboa Bldg.
390	Owens, Len D.	371 Miles Ave., Oakland, Cal.
425	Hegstrom, Miss Ellen	1203 1st Ave.
429	Burke, John J.	
450	Mahon, Frank	
467	Sutton, Monnie	
556	Banning, B. R.	2434 Hillside Ave. Berkeley, Cal.
576	Boone, H. S.	Hotel Victoria.
620	Mrs. L. D. Perry	
627	Knapp, S. A.	111 Russ Bldg.
652	Lyman, Chester L.	
670	Altmayer, H.	132 2nd St.
688	Ronning, Peder	
708	Roberts, Edward E.	
714	Kirkpatrick, Mrs. N. A.	
717	Raycraft, Mrs. A. G.	Windemere Apt.
729	Johnson, Stanley	
771	Hackley, R. C.	56 Plaza Drive.
811	Stofer, P. B.	
827	Picker, H. E.	2441 Vallejo St.
834	Allen, Ethel	1356 Waller St.
865	Edwards, Gordon W.	Union Savings Bank, Oakland.
920	Cadman, Miss Margaret F.	
936	Nickerson, Frederic	
938	Keller, Mrs. M. W.	227 Parnassus Ave.
949	Elsea, Mrs. J. B.	726 Balboa St.
952	Bayley, G. S.	2241 Piedmont, Berkeley, Cal.
960	Howson, Geo. W.	1809 Fairview St., Berkeley, Cal.
1101	Regan, Paul J.	1007 Humboldt Bank Bldg.
1366	Taylor, M. W. B.	Ross, Marin Co., Cal.
1974	Kreutzmann, Dr. H.	1054 Sutter St.
2675	Mac Nichol, Alex W.	1456 Fulton St.
2735	Cronan, William	348 Guerrero St.
3040	Porter, Will T.	2015a Sacramento St.
3243	Plum, C. M.	2226 Clay St.
3285	Miehl, Miss Emilie	
3310	Grubb, Miss Rosa	
3634	Drew, Chas. F.	1251 Ellis St.
3722	Jacobsen, Adna E.	San Anselmo, Cal.
3724	Bruguière, Mrs. F. J.	Hotel Monroe.
3768	Southard, Dr. W. F.	701 Phelan Bldg.
3945	Morgan, C. H.	
3960	Ketchum, P. H.	
4011	McCrosson, Miss A. M.	1207 Leavenworth St.
4112	Dingley, C. L.	1430 E. 15th St., Oakland, Cal.
4183	Susman, Philip	294 Devisadero St.
4226	Goldberg, H. M.	242 Sutter St.

Dropped from Membership

4265	McEnerney, Cecil L.	
4269	Pahl, A. J.	749 Haight Ave., Alameda, Cal.
4340	Jones, H.,H.	San Rafael, Cal.
4356	Wynkoop, W. C.	Hotel Monroe.
4417	Vail, D. P.	~~421 Wells Fargo Bldg.~~
4509	Wardel, C. M.	
4671	Tucker, Mrs N.	
4726	McNear, Miriam	Petaluma, Cal.
4807	Savage, L. E.	964 Market St.
4856	Hulme, Edwin P.	633 Phelan Bldg.
4916	Miller, Miss Estelle	1224 Leavenworth St.
4931	Parker, A. D.	247 - 20th Ave.
4993	Dodd, Henry	

Names of members owing from Oct. 1, 1911 to Oct. 1, 1913. $12.00

34	Heinick, F. R.	
61	Anderson, Werner	
120	Rodman, Thomas J.	3589 Clay St.
196	Flintjir, Ross	
215	Williams, Reed	2845 Fillmore St.
237	von Behrens, Wm. A.	
245	Willis, Mrs. L. H.	Presidio of San Francisco.
255	Browne, Harry C.	125 Sutter St.
260	Goodman, Louis	
400	Betts, Charles M.	
413	Brown, Stewart	
423	Clark, Alfred B.	Corte Madera, Cal.
431	Borough, Mrs. Annie E.	
476	Charles, John C.	2236 Haste St., Berkeley.
496	Sifford, F. Emert	
498	Brown, Mrs. Geo. Le Roy	P. O. Box 341, San Rafael, Cal.
505	Driscoll, Edith D.	607 Clayton St.
510	St. John, Richard A.	Rialto Bldg.
512	Pasley, Fred D.	Arden Apts.
514	Royle, J. C.	
549	Sargeant, W. W.	Sausalito, Cal.
551	Edwards, Henry	714 Buchanan St.
560	Gillman, George	2429 Franklin St.
572	Harper, Cortlandt	
614	Nott, L. A.	2480 Elston Ave., Oakland.
630	Schaum, Louis A.	
631	Graham, H. B.	317 4th St. Santa Rosa, Cal.
641	Percy, E. N.	Standard Oil Co. S. F.
645	Olsen, J. B.	229 Chenery St.
653	Bourbakis, C. F.	
667	Marco, Stephen	
858	Sweeney, Fred A.	
2277	Lilienthal, J. L.	1805 Franklin St.
2958	Sanderson, W. W.	Mills Bldg.
3164	Moffat, Mrs. Henrietta	2580 Washington St.
3566	Bowers, A. B.	Washington, D. C.
3691	Kilday, Wm.	514 Mills Bldg.
3727	Dawson, J. G.	
3824	Nabors, M. B.	986 Ellis St.
3982	Cox, Walter S.	2266 Green St.
4051	Russell, C. H.	642 Ellis St.
4084	McPherson, Wallis D.	1120 Taylor St.
4086	Chamberlain, H. W.	
4126	Engelske, Emil	Los Gatos, Cal.
4311	Burgis, F. T.	621 63rd St., Oakland, Cal.
4524	Rosenblum, Henry	1735 Buchanan St.
4565	Szymanski, Casimir E.	801 Waverly St. Palo Alto, Cal.
4595	McCarthy, John	
4630	Hopper, John G.	
4685	Black, Mrs. Elanor A.	
4800	Meyer, Miss Lily E.	3436 Clay St.
4818	Blum, Hasmer L.	156 Flacon Ave.
4844	Willard, Alfred J.	216 Spruce St.
4857	Fry, R. D., jr.	2203 Washington St.
4909	Lewandowski, Mrs. J. A.	
4934	Lee, T. J.	423 Dubocе St.
4967	Hough, Walter	2074 Richmond Boul., Oakland, Cal.
3894	Kollofrath, Edmund	421 Phelan Bldg.

There appearing no further business the meeting adjourned

Attest

John A. Wood
Secretary

J. V. Spaulding
Recording Secretary

San Francisco, California October 7th 1913.

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, October 7th 1913, at 8 o'clock, at the office of the Mechanics' Institute, 57 Post Street, San Francisco, California, President Jenks presiding. There were present at roll call Trustees Beanston, Ford, Scott, Spiers, Tansey, Van Gelderen, Wagoner, President Jenks, (8) absent at roll call Trustees Cumming, Lyons, Mauzy, Spaulding, Steiger (5)

The minutes of the meeting of September 16th 1913 were read and on motion duly seconded and carried, approved.

Finance Com. Books - The report of the Finance Committee recommending the payment of audited vouchers #3559-3584 amounting to $2908.74 was upon motion duly seconded and carried approved by the following vote - Ayes Trustees Beanston, Ford, Scott, Spiers, Tansey, Van Gelderen, Wagoner, President Jenks (8) Noes none

Finance Com re Lease to Babson Bros. Inc Store 65 Post St. The report of the Finance Committee recommending that the lease on Store #65 Post St. to Babson Bros. Inc. be extended from October 31. 1913 to March 1. 1914 at a monthly rental of $350.00 (three hundred fifty dollars) was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beanston, Ford, Scott, Spiers, Tansey, Van Gelderen, Wagoner, President Jenks (8) Noes none

Finance Com. Releasing Milton Heynemann & Co. from lease of store, 61 Post St. The report of the Finance Committee recommending that the request of Milton Heynemann, doing business under the firm name of Milton Heynemann & Co, to be released from the terms of a lease on Store #65 Post St. dated January 27. 1911 and expiring March 1. 1916 be granted because of the financial condition of the lessee was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beanston, Ford, Scott, Spiers, Tansey, Van Gelderen, Wagoner, President Jenks (8) Noes none.

Finance Com. $6000.00 loan to Patrick Dolan, N.E. Sanchez & Valley St. The report of the Finance Committee recommending that a loan of $6000.00, as a first mortgage, for one year at six per cent per annum, be made on real estate and improvements, situate N.E. Cor. Sanchez & Valley Sts., San Francisco, and that the amount of $6000.00 now in the Depreciation Fund be used for this purpose - also that the proper officers be authorized to withdraw said amount from the Savings Bank A/c, was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beanston, Ford, Scott, Spiers, Tansey, Van Gelderen Wagoner Pres Jenks (8) Noes None

Library Com. Books.

The report of the Library Committee recommending the purchase of books amounting to $81.77 net as per book lists ser. 6, nos. 23-27, was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beaudon, Ford, Scott, Spiers, Taussig, VonGeldern, Wagoner, president Jenks (8) noes none.

Vacancy in Board

The Special Committee to suggest a name for the vacancy in the Board of Trustees was granted further time

The report of the Secretary for the month of September 1913 was upon motion duly seconded and carried, ordered spread upon the minutes (for report see pages 788-789)

Librarian's Report (Sept.)

The report of the Librarian for the month of September 1913, showing as follows, was read - New members 65, withdrawals 34, Membership, October 1. 1913, 3258, divided as follows - Honorary 6 Life 627, Subscribing 2625 - Circulation 10575, daily average 424, Sunday and Holiday average 64. Accessions 401, by gift 58, purchase 342, binding 1. The name of Miss Charlotte Stewart is submitted for membership in place of Chas. E. Stewart deceased - Rufus C. Thayer, Paul Priestman and B.J. Nourse have paid all back dues owing and been reinstated - On motion duly seconded and carried the report was received and the following 65 names approved for membership (for names see page 790)

Release of mtg. to Gillis et al

On motion duly seconded and carried the president and secretary were authorized to execute a release of mortgage in the sum of fifteen thousand, dollars, to Claude E., Ethel L., Kenneth C. and Bessie F. Gillis, a new mortgage for fifteen thousand seven hundred dollars having been executed to cover further sums advanced, by the following vote - Ayes Trustees Beaudon, Ford, Scott, Spiers, Taussig, VonGeldern, Wagoner, president Jenks (8) noes none

Secretary's Report September 1913

Secretary's Report -- September, 1913.

CASH ACCOUNT.

September 1st, 1913 - Total Cash on hand,			36120.98
Cash Receipts - Library a/c	1309.25		
Post St. Bldg. a/c	2843.50		
General a/cs	246.96		
Total Cash Receipts		4398.71	
Cash Expenditures -			
Library a/c	1642.47		
Post St. Bldg. a/c	1358.46		
General a/c	250.00		
Total Cash Expenditures		3250.93	
Excess Receipts for month			1147.78
			37268.76
Less Transferred to Mortgage Rec. a/c			3587.50
Cash on hand - October 1st, 1913.			33681.26

Secretary's Report (cont'd) September

Placed as follows:

In Savings Accounts	30364.84
In Commercial "	3091.42
In Contingent Funds	225.00
	33681.26

Distribution:

Endowment a/c	87.66
Depreciation a/c	6000.00
Contingent a/c	225.00
General a/c	27368.60
	33681.26

. . . .

New members

Names of 65 members who joined the Library during the month of September, 1913.

Barr, Mrs. Georgia B.	157 Alpine St.
Freese, August	P. P. I. E. Service Bldg.
Smith, Mrs. R. Gould-	Key Route Inn - Oakland, Cal.
Gardner, Walter D.	311 California St.
Linaker, C. E.	1st Nat'l Bank Bldg.
Bly, Edwin	Standard Oil Co. Bldg., Room 717.
Meyer, Henry G.	627 Mills Bldg.
Hannon, L. A.	129 Morgan Bldg., Bakersfield, Cal.
Ryan, Fred C.	1178 Ellis St.
Davis, Pearce C.	203 Crocker Bldg.
Boulton, Emison A.	9 Main St.
Davidson, Miss Margaret Forbes	507 City of Paris Bldg.
Reinhertz, Nathaniel	1552 Steiner St.
Springer, John E.	212 Hearst Bldg.
Sharon, John J.	375 Sutter St.
Brown, Miss Leila Alt	2341 Sutter St.
Wiel, Irvin J.	707 Kohl Bldg.
Joy, Thaddens	1135 Merchants Exchange Bldg.
Holme, Mrs. Ada Collins	545 O'Farrell St.
Mason, James Redfern	The Examiner.
Williams, Mrs. M.	730 Powell St.
Elliott, Stewart P.	c/o W. R. Grace & Co.
Brown, Herman	Fairmont Hotel.
Lovejoy, W. W.	361 Edwards St. Oakland, Cal.
Gillot, E.	745 Kearny St.
Dupuy, E.,J.	68 Post St.
Gehrer, Fred	1255 Harrison St.
Weilheimer, Mrs. J.	2021 Baker St.
Moran, Robert B.	311 California St.
Kern, Dr. C. A.	Mill Valley, Cal.
Whitelaw, T. P. H.	2296 Broadway
Slosson, F. M.	441 California St.
Edwards, John P.	200 Bay St.
Kreling, Wm. M.	200 Bay St.
Greenberg, Samson	460 Fourth St.
Dall, Miss Christine E.	36 Broderick St.
Waldron, W. J.	Bank of California.
Rulofson, A. C. Jr.	512-13 Butler Bldg.
Yates, Frank L.	Fairmont Hotel.
Daily, Eugene V.	422 Sutter St.
Pearson, Charles S.	533 Merchants Exchange Bldg.
Plunkett, Mrs. J. H.	2360 Van Ness Ave.
Dresel, Miss Johanna	2898 Vallejo St.
Pillars, H. M.	P. P. I. E. Co.
Hoenigman, Alois	539 Octavia St.
Hollingshead, H.	135 Main St.
Nissum, John	
Andrews, W. C.	Union Trust Co. of San Francisco.
Hamilton, W. R.	311 California St.
Bepler, Mrs. F. D.	1373 3rd Ave.
Manheim, Fred	166 O'Farrell St.
Geisting, F. A.	Holbrook Bldg. 58 Sutter St.
Moore, Eulalie A.	3647 Washington St.
Brunner, C. C.	1304 1st Nat'l Bank Bldg.
Rogers, Mrs. Anne	1325 Hyde St.
Stadtmuller, Edward W.	Wellman, Peck & Co.
Telfer, W. E.	433 Holbrook Bldg.
Cooper, C. J.	1062 Brannan St.
Orr, A. C.	419 Pierce St.
Horne, Donald	1301 Claus Spreckels Bldg.
Mulvey, Harry R.	510 Y. M. C. A. Bldg.
Utterback, Wm. J.	732 Y. M. C. A. Bldg.
Barman, Emile B.	135 Main St.
McCarty, Alice E.	2921-1/2 Howard St.
Haven, Harold E.	709 Balboa Bldg.

There appearing no further business the meeting adjourned
Attest
John A. Woode Secy

J. G. Spaulding
Recording Secretary

San Francisco, Cal. October 21. 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, October 21st 1913 at 8 o'clock president Livingston Jenks presiding - There were present at roll call Trustees Beaniston, Ford, Scott, Spaulding, Spiers, Van Geldern, Wagoner, president Jenks (8) absent at roll call Trustees Cumming, Lyons, Mangrum, Steiger, Tansey (5)

The minutes of the meeting of October 7th 1913 were read and, on motion duly seconded and carried, approved

Finance Com Bills - The report of the Finance Committee recommending the payment of audited vouchers #3587-3594 amounting to $278.72 was upon motion duly seconded and carried adopted by the following vote - Ayes Beaniston, Ford, Scott, Spaulding, Spiers, Tansey, Van Geldern, Wagoner, president Jenks (9) noes none

Trustee Tansey entered during the reading of the Finance Committee report.

Membership Com Life membership to A. Pollhammer from Mercantile Library Upon report of the Membership Committee the application for life membership of A. Pollhammer, because of his having been a member of the Mercantile Library at the time of its consolidation with the Mechanics' Institute, was granted it appearing for the records that Mr Pollhammer was entitled to same

Joseph Davis request for reinstatement No action was taken upon the request of Mr Joseph Davis to be allowed to rejoin the Institute without payment of back dues to the amount of $10.00 due at the time that his name was stricken from the roll of membership in April 1913

Trustee Jos M. Cumming entered during report of Membership Committee

Swett's letter a letter from H. E. Swett thanking the Board for its consideration during his recent illness was ordered filed

There appearing no further business the meeting adjourned
Attest
John A. Wood
Secretary

J. G. Spaulding
Recording Secretary

San Francisco, California, November 4th 1913

Regular meeting

The regular meeting of the Board of Trustees of the Mechanics' Institute was held this Tuesday evening, November 4th 1913 at 8 o'clock at the office of the Mechanics' Institute, #57 Post Street, San Francisco, California, president Jenks presiding. There were present at roll call Trustees Beanston, Lyons, Mauzy, Scott, Spalding, Steiger, Von Geldern, president Jenks (8) absent at roll call Trustees Cumming, Ford, Spiers, Tansey, Wagner (5)

Minutes of Oct. 21st approved

The minutes of the meeting of October 21st 1913 were read and on motion duly seconded and carried, approved

Finance Com. Bills

The report of the Finance Committee recommending the payment of audited vouchers #3595-3619, amounting to $5184.47 was upon motion duly seconded and carried adopted by the following vote - Ayes Trustees Beanston, Lyons, Mauzy, Scott, Spalding, Steiger, Von Geldern, president Jenks (8) Noes none

Library Com. Books - Periodicals

The report of the Library Committee recommending the purchase of books amounting to $602.21 net, as per book lists #28-31 and submitting a list of periodicals for 1914, at an estimated cost of about $1960.00 with a recommendation that they be ordered was upon motion duly seconded and carried, adopted by the following vote - Ayes, Trustees Beanston, Lyons, Mauzy, Scott, Spalding, Steiger, Von Geldern, president Jenks (8) Noes None

Report - Special Com. to suggest plans for future activities - offer of $1000.00 for Prof. Graham Wallas on "Man behind the vote"

For the Committee to suggest plans for the future activities of the Institute, Dr. Scott reported that the Committee had authorized that an offer of $1000.00 be made to Professor Graham Wallas for a series of lectures on "The man behind the vote" to be delivered during February 1914 - also that the Committee had under consideration a course of lectures on archaeology by Prof Meyer, who is scheduled to lecture at the University of California in the near future - On motion duly seconded and carried the action of the Committee was approved, and the sum of $1000.00 set aside for the purpose was ordered used to defray the expense of Prof Wallas' lectures by the following vote, Ayes. Trustees Beanston, Lyons, Mauzy, Scott, Spalding, Steiger, Von Geldern, president Jenks (8) noes none

Report - Special Com. to fill vacancy in Board - H.W. Crozier elected

A report of the special Committee to suggest a nominee to fill the vacancy on the Board, naming Mr. Herbert W. Crozier for the place, was received - Trustee Scott then placed Mr Crozier in nomination. The nomination was seconded and there appearing no further nominations they were declared closed. On motion duly seconded and carried it was ordered that

the Secretary cast the ballot of the Board for Mr Crozier for Trustee of the Mechanics' Institute - The Secretary thereupon cast the ballot of the Board for Mr. Crozier, whereupon the president declared him elected, subject to confirmation at the next meeting of the Institute

Report of Oct. 1913 approved

The report of the Secretary for October 1913 was upon motion ordered spread upon the minutes (for report see pages 793-4)

Librarian's Report - October 1913

The report of the Librarian for October 1913 showing as follows was read - New members 61 Withdrawals 15 - Membership Oct. 1st 3258 - November 1st 1913, 3305 - Circulation 10648, Daily average, 386, Sunday average 56. Accessions 534, by purchase 514, by gift 20- H.A. Deering is submitted for membership in place of Mrs. M.F. Deering, deceased - J.M. White is submitted for reinstatement, having paid up all back dues - The following 61 new members are submitted for approval (for list of names see pages 794-5) On motion duly seconded and carried the report was received and the names approved

Secretary's Report October 1913

Secretary's Report -- October, 1913.

CASH ACCOUNT.

October 1st, 1913 -- Total Cash on hand,			33681.26
Cash Receipts - Library a/c	1651.95		
Post St. Bldg. a/c	2756.58		
General a/cs	298.38		
Total Cash Receipts		4706.91	
Cash Expenditures -			
Library a/c	1866.09		
Post St. Bldg. a/c	1321.38		
Total Cash Expenditures		3187.47	
Excess Receipts for month			1519.44
			35200.70
Less Transferred to Mortgage Rec. a/c			6000.00
Cash on hand - November 1st, 1913.			29200.70

Placed as follows:

In Savings Accounts	24364.84	
In Commercial "	4610.86	
In Contingent "	225.00	
	29200.70	

Distribution:

Endowment a/c	87.66	
Depreciation a/c	6000.00	
Contingent a/c	225.00	
General a/c	22888.04	
	29200.70	

OCTOBER INCOME & EXPENSE ACCOUNT.

LIBRARY ACCOUNT.

Income.

Dues,	1455.00	
Entrance fees,	61.00	
Books paid for,	8.30	
Fines and extra books,	119.15	
Expense,	3.50	
Lectures,	5.00	
Total Income.		1651.95

Expense.

Lectures a/c	147.20	
Books,	578.86	
Binding,	2.40	
Expense,	71.68	
Printing & Stationery,	25.40	
Salaries,	935.00	
Advertising,	3.15	
Insurance,	32.40	
Furniture,	70.00	
Cash outlay,	1866.09	
Rent for month,	1000.00	
Total Month's Expense,		2866.09
Excess Expense,		1214.14

S. Secretary's Report (cont'd)

POST STREET BUILDING.

October Income.

Rent collections,	2745.00	
Rent due and payable,	177.50	
Rent of Library,	1000.00	
Net rent for month,	3922.50	
Repairs a/c	11.58	
Total Income.		3934.08

October Income.

Salaries,	785.00		
Water,	31.22		
Supplies,	132.72		
Window cleaning,	24.00		
Expense,	9.17		
Lamps,	29.00		
Heat,	100.00		
Current,	172.50		
Reparis,	37.77		
Cash outlay,	1321.38		
Taxes- pro-rated,	380.23		
Insurnace - pro-rated,	63.31		
Total Monthly Expense,		1764.92	2169.16
Excess Income.			

GENERAL ACCOUNTS.

Income.

Interest Mtg. Rec. a/c	292.10	
" Commercial a/c	6.28	
Bond Interest - Pro-rated	1283.33	
		1581.71

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SUMMARY.

October Income & Expense a/c		
Excess Income Post St. Bldg.	2169.16	
" " General a/cs	1581.71	
" Expenditures - Library		1214.14
	3750.87	1214.14

INVESTMENTS - (exclusive of Real Estate.)

308 - $1000.00 5 o/o City Hall & Civic Center Bonds of S. F.
1st Mortgage Loans at 6 o/o on S. F. Real Estate, as follows:

#1.	West side 26th Ave, from E. to C. Sts.	$12500.00
2.	N. E. Cor. 19th & Valencia Sts.	15700.00
3.	West side Devisadero, 25 ft. N. Fell.	3500.00
4.	N. E. Cor. Broadway & Davis Sts.	20000.00
5.	N. E. Cor. Sanchez & Valley Sts.	6000.00

Respectfully submitted,

JOHN H: WOOD.

Secretary.

New members

Names of 61 members who joined the Library during the month of October, 1913.

Freitas, Jos. de	875 Post Street.
Leete, H. M.	28 Montgomery Street,
Smith, Clem H.	Crocker National Bank.
Cantwell, John J.	100 Fulton Street.
Cotton, Miss Laura A.	3383 Clay Street.
Vincent, Myron	1606 Geary Street.
Stewart, Mrs. C. L.	417 Montgomery Street.
Redford, Miss Kate	2360 Broadway.
King, Dr. Chas. J.	429 Fillmore Street.
Gasto, W. S.	462 30th Street.
Blaskower, Chas. C.	201 Montgomery Street.
Koch, George	508 Gough Street.
Van Deusen, F. G.	Syndicate Bldg., Oakland, Cal.
Steinmetz, F. J.	134 University Ave., Palo Alto, Cal.
Atkins, Geo. E.	1325 Merchants Exchange.
Yule, Mrs. E. H.	Fairmont Hotel.
Bluxome, I. D.	528 Monadnock Bldg.
Groves, Mrs. P. M.	1845 Larkin Street.
Cowan, Miss Hortense L.	1039 Mills Bldg.
Sinclair, Joseph D.	415 Jones Street.
Musaus, Mrs. Chas.	2201 Larkin Street.
Lane, Carlton V.	850 Liberty Street.
Thompson, Miss Marie Louise	219 27th Ave.
Belden, Mrs. Geo. F. Jr.	St. Anthony Apts.
McCombie, G.	Munnick Hotel.
Gonzales, Miss A. C.	2519 Pacific Ave.
Sanders, Frank A.	Hotel Federal.
Hoffman, Harry	State Normal School.
Keane, James	St. Francis Hotel.
Candler, S. C.	Evening Post.
Husted, Viggo	568 Golden Gate Ave.
Harris, Henry C.	575 Mission St.
White, Miss Lucy G.	545 O'Farrell Street.

New members

Morgan, Miss Julia	Merchants Exchange Bldg.
Ryan, Rev. Rd.	425 Berlin Street.
Hauseman, F. W.	2901 Pacific Ave.
Schaffner, Herman	111 Valencia Street.
Weinmann, Wm. L.	1315 Dayton Ave., Alameda, Cal.
Franklin, Miss F. M.	620 Kohl Bldg.
Wing, Miss Ethelwyn	602 Underwood Bldg.
Day, Wm. A.	Savings Union Bank & Trust Co.
Stapff, Dr. F. W.	816 Butler Bldg.
Schmidbauer, Louis H.	Pacific Gas & Elec. Co.
Skinner, J. H.	1st National Bank.
Bouchapies, Wm.	1321 8th Ave.
Dowling, Miss M. C.	280 Dolores St.
White, Miss Emily V.	7 Howard St.
Kahefer, Jules	1061 Clay Street.
Championdes, J. A. G.	180 Townsend St.
Comba, E. B.	382 63rd St., Oakland, Cal.
Huntington, W. H.	254 California St.
Bickel, H. T.	660 Market Street.
Moor, Geo. W.	447 Eddy Street.
Pearce, Mrs. V. S.	1355 California Street.
McCann, Mrs. W. D.	2280 Green Street.
Slater, Miss Rita	376 Sutter Street.
Gillespie, M. J.	Anglo & Londo Paris Nat'l Bank.
Bowman, Miss Natalie	Adler Sanitorium.
Winters, H. T.	Call.
Nelson, W. N.	Chronicle Bldg.
Pagen, Brian	401 Mills Bldg.

There appearing no further business the meeting adjourned

attest

John H. Wood
Secretary

J. J. Spaulding Jr.
Recording Secretary

San Francisco. California, November 18th 1913

The regular meeting of the Board of Trustees of the Mechanics' Institute was called to order this Tuesday evening, November 18th 1913, at 8 o'clock by President Jenks - On roll call there were present Trustees Ford, Scott, Spaulding, Steiger, president Jenks (5) absent at roll call Trustees Beaston, Crozier, Cummings, Lyons, Mangy, Spiers, Taussig, Von Geldern, Wagner (9) -

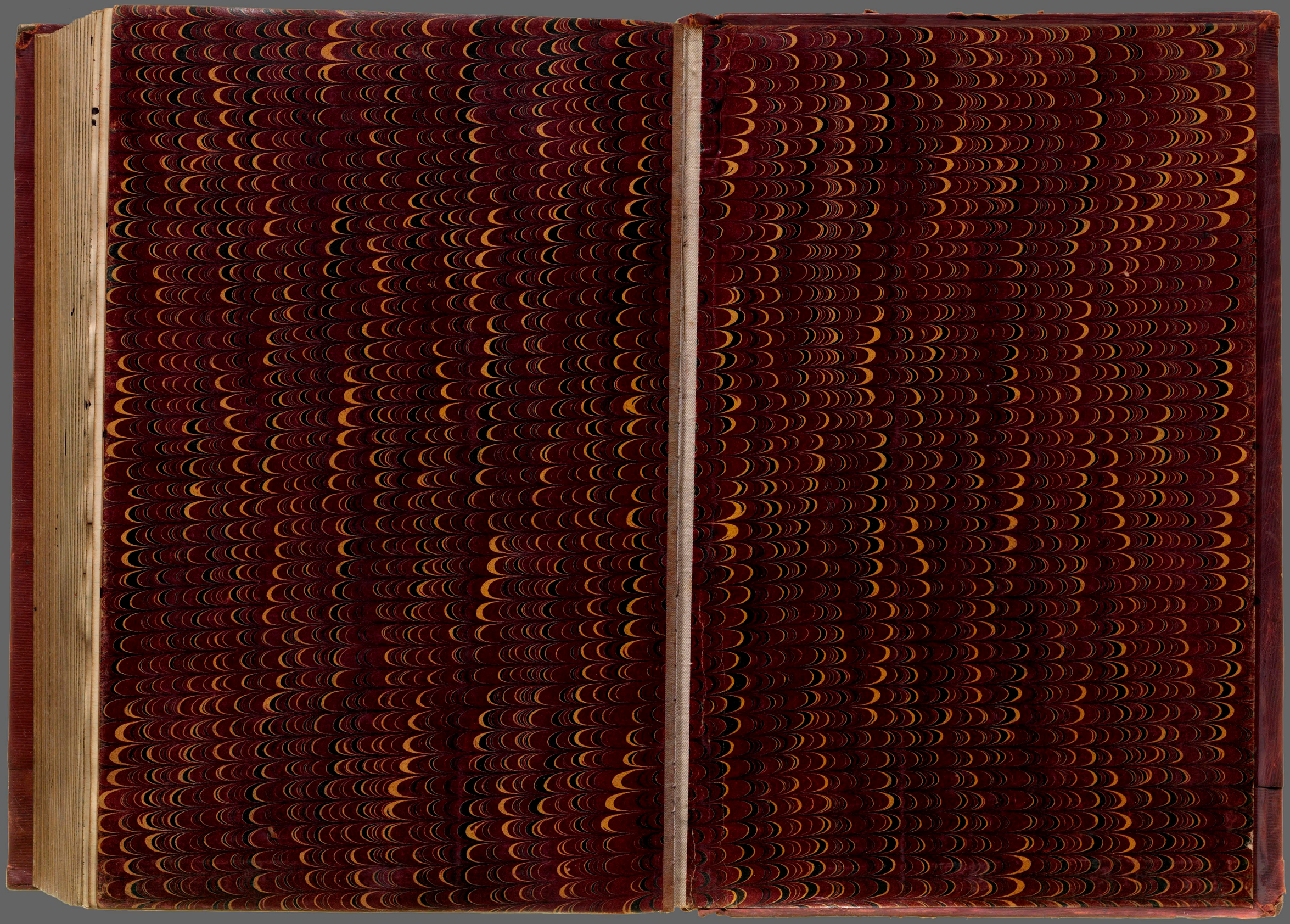
No Quorum

There being no quorum present the meeting adjourned

Attest

John H. Wood
Secretary

J. J. Spaulding Jr.
Recording Secretary



Board of Trustees Minutes, VOLUME 8, 1 November 1904 – 18 November 1913. Mechanics' Institute, San Francisco.